

**BRISTOL INLAND WETLANDS COMMISSION
MINUTES
REGULAR MEETING OF MONDAY DECEMBER 4, 2023**

CALL TO ORDER:

By: Chairman Fisk

Time: 7:00 P.M.

Place: Board of Education
Auditorium, 129 Church Street**ROLL CALL:**

MEMBERS	NAME:	PRESENT	ABSENT
REGULAR MEMBERS	Zachary Fisk (Chairman)	X	
	Michael Robinson (Vice Chairman)	X	
	David Rooks (Secretary)	X	
	James Carros	X	
	Daniel Massaro, Jr.	X	
	James Ritchie	X	
ALTERNATE MEMBERS	Faye Duquette	X	
	Anthony Pellerin	X	
	Greg Klimek	X	
STAFF			
	Nancy Levesque, P.E., City Engineer	X	

Chairman Fisk called the meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE:

Chairman Fisk reminded the Commission the next Regular Meeting of the Inland Wetland Commission is on Monday, January 8, 2024.

INTRODUCTIONS AND SEATING OF ALTERNATE COMMISSIONERS:

Chairman Fisk designated regular Commissioners Robinson, Rooks, Carros, Massaro, Ritchie and Fisk as regular voting members. He also designated alternate Commissioners Duquette, Pellerin and Klimek to vote alternately on agenda items this evening.

PUBLIC PARTICIPATION (NON-PENDING APPLICATIONS):

There was no public participation

ACCEPTANCE OF MINUTES:

1. On-Site Meeting – October 28, 2023
2. Special Meeting – November 6, 2023
3. Regular Meeting – November 6, 2023

MOTION: Move to approve the minutes of the October 28, 2023, onsite meeting, as amended.

By: Klimek

Seconded: Robinson

For: Robinson, Rooks, Carros, Massaro, Ritchie, Klimek and Fisk.

Against: None.

Abstained: None.

MOTION: Move to approve the minutes of the November 6, 2023, special meeting, as amended.

By: Robinson

Seconded: Carros

For: Robinson, Rooks, Carros, Massaro, Ritchie, Pellerin and Fisk.

Against: None.

Abstained: None.

MOTION: Move to approve the minutes of the November 6, 2023, regular meeting, as amended.

By: Robinson

Seconded: Klimek

For: NAME, Robinson, Rooks, Carros, Massaro, Klimek Ritchie and Fisk.

Against: None.

Abstained: None.

PUBLIC HEARINGS:

4. Application #2015 – Wetlands application for park renovations and improvements including stabilizing the dam, repair dam seepage, increasing flood storage, replacing the existing spillway, and replace existing wetlands in kind with improved plantings at Page Park; Assessor's Map 37, Lots 134 & 135; Bristol Parks & Recreation, applicant. (*Continued from November 6, 2023*)

The Commission receive the following items in their electronic packets:

- a. Assessor's Map with Inland Wetlands Watercourse Layers
- b. Application
- c. Page Park Wetland Delineation Inland Wetland Report, dated December 2022
- d. Page Park Adjacent Property Owners, dated September 21, 2023
- e. Letter dated September 21, 2023, from Weston and Sampson, RE: Page Park Application for a Wetland Permit: Additional Information
- f. Report, dated September 21, 2023, RE: Stormwater Management Report Project: Renovations & Improvements at Page Park.)
- g. Presentations, dated November 6, 2023 and November 6, 2023
- h. Page Park Adjacent Property Owners, dated September 21, 2023
- i. Plan (Electronic Copy Only)
- j. Staff response comments dated December 1, 2023 (and maps.) (Comments and maps received on December 3, 2023, from Jonathan Tunsky)

MOTION: Move to open a public hearing for Application #2015.

By: Robinson

Seconded: Klimek

For: Robinson, Rooks, Carros, Massaro, Ritchie, Klimek and Fisk.

Against: None.

Abstained: None.

The public hearing was opened.

John Tunsky, PLA, CPSI Project Manager of Weston and Sampson Engineers, Inc., 712 Brook St, Suite 103 Rocky Hill, gave a presentation responding to the commissions questions/concerns regarding the application. He reviewed the design plan, parking lot plans, replanting of vegetation, including the planting of 150 trees in the park. He explained the access road being built to ensure Public Works has ease of access to the maintenance of the pond. The mitigation area was reviewed as well as the phasing of the project.

Joseph Perugini, 712 Brook Street, Rocky Hill, reviewed the maintenance plan that is included in the renovations to the park. He reviewed how the basins and new water systems will work to control some of water overflow throughout the park.

Eric Capitaio, 91 Redstone Street, spoke to his concern of the flooding at Eastern High School and asked how this renovation will affect the flooding of the school's athletic fields.

Paul Foertsch, 39 Deepark Rd, asked if the water in the pond will be treated and if fish in the pond will be edible for the people who are fishing.

John Perugini, responded to both resident questions and stated that he cannot speak to the fish being edible as nothing at the pond is being changed with the renovations. The athletic fields across the street at the high school are flooded from King St. which is a state road. The renovations at Page Park are being done in the upper park area, the athletic fields at the bottom are not being renovated. There should be less wetness of the fields due to the new water/irrigation system that will hopefully divert some of the water at the bottom of the park.

MOTION: move to close the public hearing on application #2015.

BY: Klimek

Seconded: Robinson

For: Robinson, Rooks, Carros, Massaro, Ritchie, Klimek and Fisk.

Against: None.

Abstained: None.

The public Hearing is closed.

MOTION: Motion to approve application # 2015 be approved and that there be an inspection for the drainage areas and infiltrator be inspected every 6 months. Also, siltation fences be inspected on a regular basis and the wetlands enforcement office inspect on a regular basis as the construction goes forward and standard stipulations, and standard plantings that are proposed will be used and the soil scientist review before they are put in and the board is apprised of all plantings once they are ready to go in with copies be sent to the board of what is being used and when they will be installed.

By: Klimek

Seconded: Robinson

For: Robinson, Rooks, Carros, Massaro, Ritchie, Klimek and Fisk.

Against: None.

Abstained: None.

The application is approved.

5. Application #23-466F-300 – Floodplain Application for the replacement of Bridge No. 04104 on Downs Street, over the Pequabuck River; City of Bristol right-of-way; City of Bristol, Department of Public Works, applicant.

Chairman Fisk explained that Application #23-466F-300 and Application #2016 would be heard concurrently but voted on separately.

The Commission receive the following items in their electronic packets:

Floodplain Application #23-466F-300:

From November meeting

- a. Assessor's Map with Inland Wetlands Watercourse Layers
- b. Application
- c. Floodplain Narrative Project Description, Engineering Report, of GM2, dated October 5, 2023
- d. Engineering Report, from GM2 Associates Inc., dated July 17, 2023 (attached Executive Summary, from GM2, Associates Inc., dated July 17, 2023)
- e. Hydraulic Report Memorial Boulevard Over Pequabuck River, City of Bristol, dated June 2020, prepared by, McDonnell & Costello, Inc.

MOTION: Move to open a public hearing for Application #23-466F-300.

BY: Robinson

By: Carros

For: Robinson, Rooks, Carros, Massaro, Ritchie, Klimek and Fisk.

Against: None.

Abstained: None.

The public hearing is open.

Nancy Levesque, City Engineer gave a summary of the floodplain application for the replacement of the Downs Street Bridge. She reviewed the plans for the replacement of the bridge, timeframes and Eversource assistance.

MOTION: move to close the public hearing on application #23-466F-300.

BY: Robinson

By: Carros

For: Robinson, Rooks, Carros, Massaro, Ritchie, Klimek and Fisk.

Against: None.

Abstained: None.

The public hearing is closed.

MOTION: Move to approve Application #23-466F-300 – Floodplain Application for the replacement of Bridge No. 04104 on Downs Street, over the Pequabuck River; City of Bristol right-of-way; City of Bristol, Department of Public Works, applicant, in accordance with the plot plan and information submitted with standard stipulations.

By: Massaro

Seconded: Carros

For: Robinson, Rooks, Carros, Massaro, Ritchie, Klimek and Fisk.

Against: None.

Abstained: None.

The application is approved.

6. Application #2016 – Wetlands application for the replacement of Bridge No. 04104 on Downs Street, over the Pequabuck River; City of Bristol right-of-way; City of Bristol, Department of Public Works, applicant.

Inland Wetlands Application #2016:

From November meeting

- a. Assessor's Map with Inland Wetlands Watercourse Layers
- b. Application
- c. Project Activity Report, from Thomas Pietras, PWSS, dated September 14, 2016
- d. Engineering Report, Executive Summary, from GM2 Associates Inc., dated July 17, 2023
- e. Hydraulic Report, Memorial Boulevard Over Pequabuck River, dated June 2020, prepared by Wengell, McDonnell & Costello, Inc.
- f. DEEP, Statewide Inland Wetlands & Watercourses Activity Reporting Form, undated
- g. Interagency Coordination Meeting - Municipal Project, via Teams, meeting minutes, dated September 15, 2022
- h. Plan (Electronic Copy Only)

MOTION: Move to open a public hearing for Application # 2016

By: Robinson

Seconded: Carros

For: Robinson, Rooks, Carros, Massaro, Ritchie, Klimek and Fisk.

Against: None.

Abstained: None.

The Public Hearing is opened.

Nancy Levesque, City Engineer gave a summary of the floodplain application for the replacement of the Downs Street Bridge. She reviewed the plans for the replacement of the bridge, timeframes and Eversource assistance With electric and gas work that would need to be completed.

MOTION: move to close the public hearing on application #23-466F-300.

BY: Robinson

By: Carros

For: Robinson, Rooks, Carros, Massaro, Ritchie, Klimek and Fisk.

Against: None.

Abstained: None.

The public hearing is closed.

MOTION: Move to approve Application #2016 Wetlands application for the replacement of Bridge No. 04104 on Downs Street, over the Pequabuck River; City of Bristol right-of-way; City of Bristol, Department of Public Works, applicant, in accordance with the plot plan and information submitted with standard stipulations.

By: Robinson

Seconded: Carros

For: Robinson, Rooks, Carros, Massaro, Ritchie, Klimek and Fisk.

Against: None.

Abstained: None.

The application is approved.

STAFF-APPROVED APPLICATIONS/PUBLISHED:

Administrative Applications Approved

App.# Approved Administrative	Street No.	Address	Purpose of App.
102088	111	Council Ring Drive	Fence
102089	141	Mountain View Ave.	Fence
102090	486	Fall Mountain Road	Covered porch
102091	24	Jeffrey Road	Realign existing channel, remove stone, stabilization
102092	144	Jewel Street	Foundation drain
Administrative Floodplain Applications			

MOTION Move to file the report.

By: Robinson

Seconded: Klimek

For: Robinson, Rooks, Carros, Massaro, Ritchie, Klimek and Fisk.

Against: None.

Abstained: None

The report is filed.

STAFF REPORTS:

7. IWWC Report – November 2023

Commission received the following item in their electronic packet:

- a. IWWC Report dated November 27, 2023

MOTION Move to file the report.

By: Klimek

Seconded: Carros

For: Robinson, Rooks, Carros, Massaro, Ritchie, Klimek and Fisk.

Against: None.

Abstained: None.

The report is filed.

COMMUNICATIONS:

8. Resignation Letter – Commissioner Ministro

The Commission received the following item in their electronic packet:

- a. Resignation letter dated November 7, 2023

MOTION: to file the Resignation Letter- Commissioner Ministro

By: Robinson

Seconded: Carros

For: Robinson, Rooks, Carros, Massaro, Ritchie, Klimek and Fisk.

Against: None.

Abstained: None.

The letter was filed.

9. 2024 Commission Meeting Schedule

The Commission received the following item in their electronic packet:

- a. 2024 Regular Meeting Schedule memorandum dated November 28, 2023

MOTION Move to approve the schedule.

By: Robinson

Seconded: Klimek

For: Robinson, Rooks, Carros, Massaro, Ritchie, Klimek and Fisk.

Against: None.
Abstained: None.

The schedule was approved.

10. Item received on 11-29-23 – 108 Marlene St. – Location Plan

The Commission received the following item:

a. 108 Marlene St. - Location plan

Nancy Levesque, City Engineer, spoke regarding this Marlene St. property, The Director of Public Works is asking the commission to do a site walk on the property to determine what type of application it will need.

Commissioner Klimek asked that the site walk be scheduled at 9:00 instead of 8:00. There was a vote taken and it was voted to have the walk thru continue to be at 8:00 a.m. Commissioner Klimek stated he would most likely do his own walk at a later time either that day or the next.

Motion: to schedule a site walk on January 6, 2023 at 8:00 a.m. to determine what type of application needs to be completed.

By: Massaro

Seconded: Robinson

For: Rooks, Massaro, Ritchie, Duquette, Pellerin and Fisk.
Against: Klimek, Carros, Robinson
Abstained: None.

The site walk was scheduled.

ADJOURNMENT:

MOTION: Move to adjourn at 8:45 p.m. P.M.

By: Robinson

Seconded: Fisk

For: Robinson, Rooks, Carros, Massaro, Ritchie and Fisk.
Against: None.
Abstained: None.

This meeting was taped.

Respectfully submitted,
Laura Leger

Zachary Fisk, Chairman
Inland Wetlands Commission

David Rooks, Secretary