



*City of Bristol
Arts & Culture Commission*

INFORMATION TO ACCESS MEETING

<https://bristolct-gov.zoom.us/j/85075274012?pwd=IG5lNGQOizF6F3KsGbUN65Lf8yjPix.>

1

Ladies and Gentlemen:

The regular meeting will be held on Wednesday, February 7, 2024, at 6:30 PM in Meeting Room 1-2 in City Hall, 111 North Main Street, Bristol, Connecticut.

1. Call to Order
 - a. Attendance
2. Approval of Minutes
 - a. Approval of Minutes: January 3, 2024 Regular Meeting Minutes
3. Public Participation
4. Arts & Culture Supervisor's Report
 - a. Welcome New Committee Member
 - b. Financials
 - c. Project Updates
 - d. Downtown Live Updates
5. Chairman's Report
6. Old Business
 - a. Cultural District Festival
 - b. By Commissioners
7. New Business

- a. Downtown Live Art
- b. Review Grant Application in the amount of \$1,500 from the Bristol Arts and Culture Fund for the installation of a picture in the lobby of the Rockwell Theater
- c. By Commissioners

8. Adjournment

PER ORDER OF THE CHAIRPERSON
Walter Lewandoski



City of Bristol
Arts & Culture Commission
Regular Meeting Minutes
**INFORMATION TO ACCESS
THIS MEETING**

[https://bristolct-
gov.zoom.us/j/84994219380](https://bristolct.gov.zoom.us/j/84994219380)

Ladies and Gentlemen:

The regular meeting was held on Wednesday, January 3, 2024, at 6:30 PM in Meeting Room 1-2 in City Hall, 111 North Main Street, Bristol, Connecticut.

1. Call to Order

- a. Chair, Walter Lewandoski, called the meeting to order at 6:32 p.m.
- b. Attendance

Present: Walter Lewandoski, Chairman
Andrea Adams, Commissioner
Nigel Wynter, Commissioner
Tiffany Howe, Commissioner
Cheryl Thibeault, City Council Liaison
Dr. Joshua Medeiros, Superintendent
Arianna Therriault, Arts & Culture Supervisor

Absent: April Dews, Vice Chair
Julie Norton, Commissioner

2. Acceptance of Meeting Minutes

- a. **MOTION:** Made by City Council Liaison Thibeault to Accept the December 6, 2023 Regular Meeting Minutes. Seconded by: Commissioner Adams, all in favor; motion carried.

3. Public Participation

- a. Brie Fletcher, 27 Hemlock St, expressed interest in Downtown Live and Arts & Culture Committee volunteering opportunities.

4. Arts & Culture Supervisor's Report

- a. Arts & Culture Supervisor Therriault reviewed the Financials; discussion followed.
- b. Arts & Culture Supervisor Therriault reviewed the Project Updates; discussion followed.
- c. Arts & Culture Supervisor Therriault reviewed Downtown Live.
 - i. Arts & Culture Supervisor Therriault reviewed the Downtown Live Q1 & 2 Budget; discussion followed.
 - ii. Arts & Culture Supervisor Therriault reviewed the 2024 Schedule; discussion followed.

5. Chairman's Report

- a. Chair Lewandoski recognized Commissioner Norton for her contributions and idea of the Locks of Love sculpture; discussion followed.
- b. Chair Lewandoski reported on the completion of the traffic box painting project. The box has received multiple compliments and attention from local newspapers; discussion followed.

6. Old Business

- a. Commissioners reviewed the motion referred by the Board of Park Commissioners regarding the heart sculpture location; discussion followed.
 - i. Chair Lewandoski presented a Love Locks PowerPoint; discussion followed.
- b. Commissioners reviewed the 2023 Mantels for the Season Program and photos; discussion followed.
- c. Arts & Culture Supervisor reviewed the FY 24-25 Proposed Arts and Culture Commission Budget.
 - i. **MOTION:** Made by Commissioner Adams to Add the Arts & Culture Supervisor Position as Full Time to Agenda. Seconded by Commissioner Wynter, all in favor; motion carried.
 - 1. **MOTION:** Made by Commissioners Adams to Request through the Budget Process to Restore the Arts & Culture Supervisor Position to a Full Time Position as it was before for the next Fiscal Year. Seconded by Tiffany Howe, all in favor; motion carried.
- d. Arts & Culture Supervisor presented survey findings and reviewed the 2024 Downtown Live Volunteer Strategy; discussion followed.
- e. By Commissioners: None.

7. New Business

- a. Commissioners reviewed the Alcohol Consumption at Downtown Live approval from the Ordinance Committee; discussion followed.
- b. Arts & Culture Supervisor Therriault reviewed the Downtown Live Survey Feedback; discussion followed.
- c. Arts & Culture Supervisor reviewed the 2024 Plans for the Cultural District Festival; discussion followed.
- d. By Commissioners: None.

8. Committee Reports

- a. City Council Liaison recommended Commissioners to attend and speak at the City Council Meeting as well as the Board of Finance Committee Meeting; discussion followed.
- b. City Council Liaison reported the possibility of bringing the Farmer's Market on as a 501-c3; discussion followed.

9. Adjourn

- a. **MOTION:** Made by Commissioner Adams to adjourn the meeting at 8:06 p.m. Seconded by Commissioner Wynter, all in favor; motion carried.

Respectfully submitted,
Madison Fostervold
Recording Secretary
City Arts & Culture Commission

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
001 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD	EXPENDED	ENCUMBRANCES	BUDGET	USED
0017021 PARKS ADMINISTRATION								
0017021 583120 ARTS & CULTURE C	15,000	0	15,000	4,185.38		921.10	9,893.52	34.0%
TOTAL PARKS ADMINISTRATION	15,000	0	15,000	4,185.38		921.10	9,893.52	34.0%
TOTAL GENERAL FUND	15,000	0	15,000	4,185.38		921.10	9,893.52	34.0%
TOTAL EXPENSES	15,000	0	15,000	4,185.38		921.10	9,893.52	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	15,000	0	15,000	4,185.38	921.10	9,893.52	34.0%

** END OF REPORT - Generated by Madison Fostervold **

Active Projects	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Heart Lock Sculpture	Sculpture with grids throughout for locks and caribeaners to attach	in kind	Sculpture	In kind farmington metal	Unknown	Farmington Metal	2025			2024	
Future Project Considerations	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Heart Sculpture	Public Art Sculpture(s) outside of the	\$15,000.00	Sculpture	ACC Fund/Fundraising	in (exact location requires Park	Robert Hudson (TBD)	TBD			FY24	PENDING
Interactive Mural 1	Pride/Rainbow Mural	\$500.00	Mural	ACC Fund/Other	Carousel Museum?	Brandi Pichette	TBD		Partnership w/ CT Museum	TBD	PENDING
PAN Am Mellen ST Bridge	Mural	TBD	Mural	TBD	Mellen St Bridge	TBD	TBD		Resident requested Hannah Hintz. Bridge is not p	TBD	PENDING
Interactive Mural 2	"Mama Bristol" Mural	\$500.00	Mural	ACC Fund/Other	None identified	Brian Triccolo	TBD		Partnership w/ CT Murals	TBD	PENDING
Completed Projects/Events	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Duck Race	Taking over Bristol's annual Duck Race for a one-year trial to act as a fundraiser for ACC		Event		Forestville/Quinlan Park	Staff & Volunteers	2-Oct-22		Purchasing banner for the event to advertize over Mem Blvd	FY23	COMPLETE
MLK Mural	Partnership with CT Murals to bring an MLK mural to our community	\$15,000.00	Mural	Community Funded	106 Riverside Ave	Micaela Levesque	14-Jul-05				COMPLETE
Public Art Plaques	Public Art plaques for each of ACC's projects: Mem Blvd Tree Carving, Main St Mural, Centre Square Mural, Page Pool Mural, PanAm Mural	\$1,975.00	Plaques	ACC Fund	Each Site	Artistic Bronze	30-Jun-22				COMPLETE
Traffic Box Art	Reimbursed artists that completed art on traffic boxes across the city	100/artist	Public Art	ACC Fund			2018				COMPLETE
Traffic Box Vinyl Wrap	Postcard vinyl wrap	\$500.00	Public Art	ACC Fund			2018				COMPLETE
Concert Kick Off Event	Art mural boards for youth		Activity	ACC Fund			2018				COMPLETE
Pencil Hunt	Informational booth and art activities for children		Activity	ACC Fund			2018				COMPLETE
Rockwell Festival Participation	Activities		Activity	ACC Fund			2018				COMPLETE
Farmers Market Music	Coordinated music for farmers markets		Music	ACC Fund			2018				COMPLETE
Co-Sponsored Art Jazz Gala at Mum Fest			Event	ACC Fund			2018				COMPLETE
Craft booth for BPRYCS Truck or Treat	Glow in the Dark Slime	\$400.00	Event	ACC Fund			2018				COMPLETE
Holidays on the Hill event	Program and Banner		Event	ACC Fund			2018				COMPLETE
Farmers Market Music	Coordinated music for farmers markets		Music	ACC Fund			2019				COMPLETE
BOE Art Show Sponsor		\$500.00	Event	ACC Fund			2019				COMPLETE
BPRYCS Concert Kick Off Sponsor		\$1,000.00	Event	ACC Fund			2019				COMPLETE

Mike Reiss at BPL	Sponsorship and Simpsons Cut Out	\$725.00	Event	ACC Fund			2019				COMPLETE
Duck Race Festival Sponsorship	active large art experience and music	\$2,000.00	Event	ACC Fund			2019				COMPLETE
Traffic Box Wraps	six additional	\$3,000.00	Public Art	ACC Fund			2019				COMPLETE
Senior Center Concert Sponsorship		\$2,000.00	Event	ACC Fund			2019				COMPLETE
Public Works/BPRYCS Birdhouse Painting	Sponsor	\$300.00	Event	ACC Fund			2019				COMPLETE
Bristol Hospital Public Opening	Attendance		Event	ACC Fund			2019				COMPLETE
Mural Zoning Guidelines	Instigated modification of Zoning guidelines to allow murals within the city		Initiative				2019				COMPLETE
Co-Sponsored Federal Hill Green Concert	Sponsor		Event	ACC Fund			2019				COMPLETE
Blown Glass Scavenger Hunt	Sponsor		Event	ACC Fund			2019				COMPLETE
Page Park Pavilion Writers Workshop	Sponsor		Event	ACC Fund			2019				COMPLETE
Federal Hill Turtle Painting	Funded BPRYCS painting of Federal Hill turtle		Public Art	ACC Fund			2019				COMPLETE
Main Street Mural*	Corey Payne mural at 150 Main Street	\$14,000.00	Mural	ACC Fund			2020	ACC plans on sealing in FY23			COMPLETE
Carousel Museum Mardi Gras Art Projects	Sponsor	\$1,200.00	Event	ACC Fund			2020				COMPLETE
Carousel Museum Chalk Art Trail	Sponsor		Event	ACC Fund			2020				COMPLETE
Page Pool Mural with Sugarfox*		\$7,500.00	Mural	ACC Fund			2021				COMPLETE
Centre Square Mural*	Collaboration with Economic and Community Development	\$7,400.00	Mural	ACC Fund			2021				COMPLETE
Memorial Boulevard Wood Carving*	JareBear Carvings completed a woodland- inspired carving on a dead tree on Memorial Boulevard	\$4,000.00	Wood Carving	ACC Fund			2021	Jared recommends we bring him out for a one- time repaint and seal for \$750, after that, our Parks crew will reseal 2-3 times/year. If we ever need another touch up from Jared, it's \$400			COMPLETE
Bristol Brass and Wind Ensemble Concert	Sponsored	\$600.00	Event	ACC Fund			2021				COMPLETE
Time Frames of Bristol	Collaboration with the Historical Society to celebrate their 50 years	\$2,500.00	Temporary Art Installment	ACC Fund			2021				COMPLETE
Little Bilingual Library/Rec N Read	First in the city		Fundraiser				2021				COMPLETE
American Clock and Watch Museum Mantels for the Season	Sponsorship	\$1,000.00	Event	ACC Fund			2021				COMPLETE
Hispanic Heritage Month Concert	Sponsorship	\$4,000.00	Event	ACC Fund			2021				COMPLETE
Carousel Museum ACE Awards	Sponsorship	\$2,600.00	Event	ACC Fund			2021				COMPLETE
PanAm Bridge Mural*	Commissioned through CT Murals	\$10,000.00	Mural	ACC Fund			2021				COMPLETE
CT Wildflower Mural	Reseal mural	\$3,500.00	Mural	ACC Fund	Main Street	Corey Payne	6/30/2023	UNABLE TO RESEAL DUE TO PRIVATE OWNERSHIP			COMPLETE

February 2, 2024

Dear Members of the Arts & Culture Commission:

It is our pleasure to submit an application and ask that the Arts & Culture Commission consider partnering with us to ensure that the jewel that is the newly renovated BAIMS and Rockwell Theater continue to be celebrated for years to come.

As many of you know, Retired Bristol teacher Terry Marselle spent 5 years documenting the transformation of the Memorial Boulevard School into the BAIMS and Rockwell Theater via photos. On July 23, 2022, at 9:14pm, he photographed the building at night, right after a thunder and lightning storm moved through. The camera he used was a Nikon Z9, the lens was / is a 14 to 24 mm zoom lens. The photo was taken at 24mm over a 24 second timed exposure. The aperture was at f10 and the ISO was set at 64.

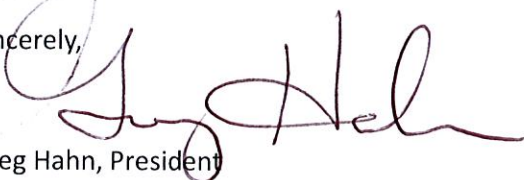
Mr. Marselle was so enamored of this photo that he had it developed as a 6 ft long print, mounted on glass. It was his wish to have it displayed as a permanent tribute to the historic building having a new lease on life as a cultural hub in downtown.

From that point, we committed \$1,500 toward this effort, and solicited \$500 from the D'Amato Construction Company, which worked on the project. The Bristol Historical Society had \$270 available, and we are asking the Arts & Culture Commission to commit \$1,500 or any amount that they have available to finish it. The funds will be used, along with the other funds obtained and pledged, to purchase the photograph and have it installed in the vestibule of the Rockwell Theater. The discounted cost is \$3,500. Lea McCabe, principal of BAIMS, has already been informed and has advised BACF to submit the proposal to the Board of Education once funding is secured, as they must formally accept the donation. Likewise, Chairman Dante Tagariello has been informed.

This grant request does not meet the definition of traditionally underserved populations. However, from a visual arts perspective, it is bringing a fabulous photo, one that represents pride and excitement to the many generations of people who attended the school(s), into the public domain for all to enjoy. Public art should be seen, felt and enjoyed, and in this venue, this visual art piece will be enjoyed by students and event goers alike for years to come.

We would appreciate any amount that your Mini-Grant program could provide in order to make this happen.

Sincerely,

A handwritten signature in dark ink, appearing to read "Greg Hahn", written over the word "Sincerely,".

Greg Hahn, President

Board of Directors, Bristol Arts & Culture Fund



2022/2023 GRANT APPLICATION

Organization / Company Bristol Arts & Culture Fund (BACF)
Org Address 145 Redwood Drive, Bristol CT 06010
Org Phone 860-965-7178 Amount Requested \$1,500
Contact First & Last Name Greg Hahn, President
Contact Email gsdshahn@yahoo.com Contact Phone 860-965-7178
What best describes your organization: ☒ 501(c)(3) ☐ Individual Artist ☐ For-Profit Organization
☐ Other If other, explain: _____

Please attach a breakdown of your budget to this application

Event/Program Description

Retired Bristol teacher Terry Marselle spent 5 years documenting the transformation of the Boulevard School into and Rockwell Theater via photos. On July 23, 2022, at 9:14pm, he photographed the building at night, right after a and lightning storm moved through. The camera was a Nikon Z9, the lens was / is a 14 to 24 mm zoom lens. The taken at 24mm over a 24 second timed exposure. The aperture was at f10 and the ISO was set at 64.

What will the requested sponsorship funds be used for?

The funds will be used, along with the other funds obtained and pledged, to purchase the photograph and have it in the vestibule of the Rockwell Theater. The discounted cost is \$3,500. A budget will accompany application hard

Are you seeking other funding for support of this event? If so, from where?:

The BACF is giving \$1,500 which we hope the Commission will match. D'Amato Construction has pledged \$500. The Historical Society has pledged \$270 which will be used for the descriptive plaque.

Are you charging any fees for this event? ☐ YES ☒ NO

If yes, what is your expected total profit? n/a

Have you received a grant from the Arts & Culture Commission Before? ☐ YES ☒ NO

How large is your anticipated audience? Everyone who attends events

Visual Arts Proposal for Rockwell Theater

Cost:

T. Marselle \$ 3,500.00

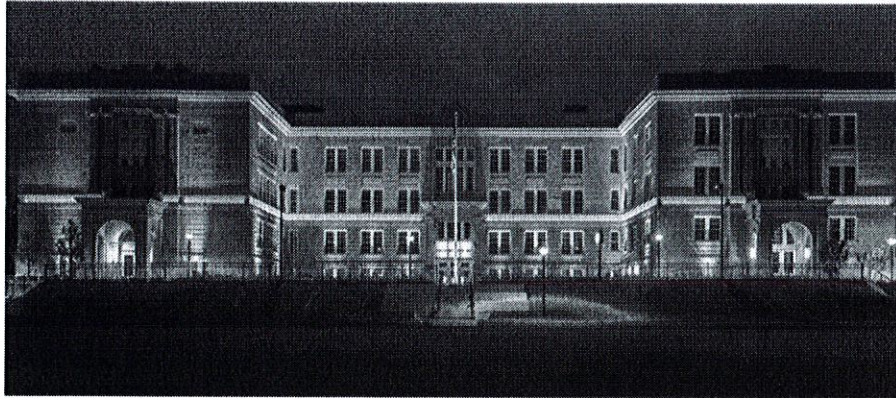
Committed:

BACF	\$	1,500.00	(purchase)
D'Amato	\$	500.00	(purchase)
BHS	\$	270.00	(plaque, installation, etc)
	\$	2,270.00	

Requested:

A&C Comm \$ 1,500.00 (purchase)

TOTAL: \$ 3,750.00



This is currently on display at the Bristol Bazaar Event Room.

How does your event/program impact underserved populations (as defined below)?

The Merriam Webster Dictionary defines underserved populations as individuals or groups of people provided with inadequate services.

This grant request does not meet the definition of underserved populations. From a visual arts perspective, it is fabulous photo, one that represents pride and excitement to the many generations of people who attended the the public domain for all to enjoy. Public art should be seen, felt and enjoyed, and in this venue, this visual art piece enjoyed by students and event goes alike for years to come.

Which Arts & Culture Commission Mission is your request is best suited for (circle one)?

Outreach & Education Performing Arts Visual Arts Music Public Art Culture & Tourism

By signing in the space below, you agree that:

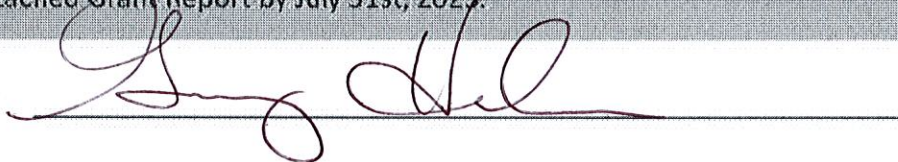
You are duly authorized to enter into legally binding agreements on behalf of the applying organization;

You confirm that all information contained in the application is true and accurate;

You certify that the funds applied for will be expended solely for the purpose of the request herein;

You agree to return the attached Grant Report by July 31st, 2023.

Authorized Signature



FOR OFFICE USE ONLY:

Approved by:

ARTS & CULTURE COMMISSION CHAIR

MEETING OF APPROVAL

AMOUNT APPROVED

DATE