



BOARD OF WATER COMMISSIONERS

Regular Meeting Agenda

Tuesday, February 20, 2024 6:15 p.m.

Meeting will be held at the Bristol Water & Sewer Department, Water Filtration Plant, 1080 Terryville Ave., Bristol, CT.

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Approval of the minutes of the January 23, 2024 Special Board Meeting
5. Approval of the Department Reports for the Month of January 2024
6. Public Participation
7. Customer Correspondence
 - a. 178-180 Queen Street
8. Committee Reports:
 - a. Budget Committee
9. Easter SON RISE Service
10. Investments
11. Superintendent's Report
12. Chairperson's Report
13. Old Business
14. New Business
15. Adjournment

Next Meeting: Tuesday, March 19, 2024 6:15 p.m.

BOARD OF WATER COMMISSIONERS

JANUARY 23, 2024 – SPECIAL MEETING

PRESENT: Chairperson Phelan, Commissioner Ferrier and Council Liaison Jacqueline Olsen.

PRESENT by videoconference: Chairperson Cunningham and Commissioner Dunn.

STAFF PRESENT: Superintendent Longo

ABSENT: Commissioner Porrini

1) CALL TO ORDER.

Chairperson Phelan called the meeting of the Board of Sewer Commission to order at 8:58 a.m.

2) TO REVIEW, EDIT, AND APPROVE THE MINUTES OF THE DECEMBER 28, 2023 SPECIAL BOARD MEETING.

On motion of Commissioner Ferrier and seconded, it was unanimously voted to approve the minutes as presented.
Motion passed.

3) TO REVIEW, EDIT, AND APPROVE THE DEPARTMENT REPORTS FOR THE MONTH OF THE DECEMBER 2023.

On motion of Commissioner Dunn and seconded, it was unanimously voted to approve the Department Reports as presented.
Motion passed.

4) CUSTOMER CORRESPONDENCE

- a. To discuss 218 Farmington Avenue and to take any action as necessary.

Customer requested to be reimbursed for water purchased during a water main break on Farmington Avenue.

On motion, by Commissioner Ferrier and seconded, unanimously voted that no recourse be given to 218 Farmington Avenue.
Motion passed unanimously.

5) COMMITTEE REPORTS.

- a. To discuss the Budget Committee and take any action as necessary.

No action taken.

6) TO DISCUSS 5.2 ACRE PARCEL IN HARWINTON THAT ABUTS CITY OF BRISTOL WATERSHED PROPERTY AND TAKE ANY ACTION AS NECESSARY.

A discussion ensued if there was a need or benefit to purchase the 5.2-acre parcel in Harwinton. Some points were made that purchasing the parcel would give a better buffer to the watershed property and some stated that it would be more of cost to maintain to just give additional land to the watershed property.

On motion, by Commissioner Ferrier and seconded, voted not to purchase the 5.2-acre parcel in Harwinton that abuts City of Bristol watershed property.

Roll Call: Commissioner Ferrier – Yes
Commissioner Cunningham – No
Commissioner Dunn – Yes
Chairperson Phelan – Yes

Motion passed.

7) TO DISCUSS MAP 30 LOT R4-1 PROSPECT STREET AND TO TAKE ANY ACTION AS NECESSARY.

On motion, by Commissioner Dunn and seconded, unanimously voted to not make a proposal to purchase Map 30 Lot R4-1 Prospect Street.

Roll Call: Commissioner Ferrier – Yes
Commissioner Cunningham – Yes
Commissioner Dunn – Yes
Chairperson Phelan – Yes

Motion passed unanimously.

8) TO DISCUSS HARWINTON ASSESSMENT FOR 209 WOODCHUCK LANE, TERRYVILLE ROAD MAP E2 LOT 01 UNIT 0001, TERRYVILLE ROAD MAP E2 LOT 01 UNIT 0002 AND TO TAKE ANY ACTION AS NECESSARY.

On motion, by Commissioner Ferrier and seconded, voted to appeal Harwinton Assessments for 209 Woodchuck Lane, Terryville Road Map E2 Lot 01 Unit 0001 and Terryville Road Map E2 Lot 01 Unit 0002.

Roll Call: Commissioner Ferrier – Yes
Commissioner Cunningham – Yes
Commissioner Dunn – Yes
Chairperson Phelan – Yes

Motion passed unanimously.

9) ADJOURNMENT.

At 9:05 a.m., on motion of Commissioner Dunn and seconded, it was unanimously voted to adjourn.

ATTEST: _____

Renee M. LaMarre

Water & Sewer Administrative Assistant

DRAFT

BRISTOL WATER DEPARTMENT

JANUARY 2024

WATER BILLING

Water Bills rendered January 2024	<u>\$659,891.13</u>
Water Bills remaining unpaid as of January 2024	<u>\$244,355.80</u>

PRECIPITATION

For the Month	<u>8.24</u> "	Normal	<u>3.28</u> "	Departure from Normal	<u>4.96</u> "
For the Year	<u>8.24</u> "	Normal	<u>3.28</u> "	Departure from Normal	<u>4.96</u> "

RESERVOIR CAPACITY

Total Available Capacity - January 2024	<u>1,185,300,000</u>	Gallons	<u>92.72%</u>
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PRODUCTION

Monthly Production - January 2024	<u>157,542,160</u>	Gallons
Monthly Production - January 2023	<u>143,889,380</u>	Gallons

CASH STATEMENT WATER	
BALANCE: JAN 1 2024	2,982,141.13
REVENUE:	
ACCOUNTS RECEIVABLE	839,183.55
SERVICE ACCOUNTS	48,997.28
FINES	2,000.00
SEWER ACCOUNTS	750,669.00
LIENS	1,206.20
PENALTIES	7,198.65
REMOVE METER	
CLOSING COSTS	5,550.00
REINSTATE FEES	3,750.00
ASSESSMENTS	
ADMIN FEE/LIENS (WPC)	15,330.00
LAND LEASE	2,436.27
CELL TOWER LEASE	16,816.92
SCRAP METAL SALES	
TIMBER SALES	
STATE BOND TRANSFERS	47,500.01
TOTAL REVENUE:	1,740,637.88
TOTAL REVENUE SUPER NOW CHECKING ACCOUNT	1,740,637.88
DISBURSEMENTS (VOUCHERS):	670,126.09
TRANSFERS:	
SEWER TRANSFER (BWSD)	735,564.65
TRANSFER TO PROCUREMENT ACCOUNT	5,000.00
<u>ACCOUNT BALANCES:</u>	
SUPER NOW CHECKING ACCOUNT	
BALANCE: JAN 31 , 2023	3,312,088.27
GOALS ENABLING FUND	
BALANCE: JAN 31 , 2023	5,554,804.46
CONSTRUCTION ACCOUNT	
BALANCE: JAN 1, 2023	107,113.57
DEPOSIT	18,672.00
DISBURSEMENTS	(5,740.00)
BALANCE: JAN 31, 2023	120,045.57
PAYROLL CASH ACCOUNT	
BALANCE: JAN 1, 2023	199,141.70
DEPOSIT	251,570.36
DISBURSEMENTS	(259,239.32)
BALANCE: JAN 31, 2023	191,472.74

2023 2024 BRISTOL WATER DEPARTMENT BUDGET												
Jan-23												
	APPROVED BUDGET	EXPENDED JULY	EXPENDED AUGUST	EXPENDED SEPTEMBER	EXPENDED OCTOBER	EXPENDED NOVEMBER	EXPENDED DECEMBER	EXPENDED JANUARY	EXPENDED TO DATE	% TO DATE		
CLASSIFICATION	2023 2024	2023 2024	2023 2024	2023 2024	2023 2024	2023 2024	2023 2024	2023 2024	2023 2024	2023 2024		
SALARIES	\$ 2,910,770.00	\$266,870.95	\$247,951.99	\$198,494.50	\$177,391.54	\$295,079.09	\$220,205.93	\$231,063.30	\$1,637,057.30	56.24%		
FRINGE BENEFITS	\$ 1,626,455.00	\$158,944.06	\$104,686.53	\$104,400.23	\$100,268.99	\$107,229.62	\$104,319.38	\$102,390.01	\$782,077.82	48.08%		
OPERATING SERVICES	\$ 2,515,492.00	\$215,336.70	\$149,162.46	\$218,989.94	\$130,265.46	\$217,279.81	\$227,113.59	\$58,618.80	\$1,216,766.76	48.37%		
MATERIALS & SUPPLIES	\$ 1,127,245.00	\$74,211.19	\$120,862.82	\$104,390.72	\$62,124.98	\$158,350.40	\$98,156.42	\$200,313.79	\$618,410.32	72.60%		
CAPITAL OUTLAY	\$ 1,181,141.00	\$17,970.00	\$26,986.45	\$64,229.57	\$3,729.57	\$52,969.00	\$41,618.90	\$43,800.00	\$251,303.49	21.28%		
GRAND TOTAL	\$ 9,361,103.00	\$733,332.90	\$649,649.25	\$690,504.96	\$473,620.54	\$830,907.92	\$691,414.22	\$636,185.90	\$4,705,615.69	50.27%		
OPERATING SERVICES												
LIGHT & POWER	\$ 410,505.00		\$35,594.68	\$38,629.77	\$32,517.52	\$57,446.24	\$34,027.85		\$198,216.06	48.29%		
TELEPHONE	\$ 24,240.00	\$2,230.49	\$1,608.84	\$1,634.70	\$2,050.59	\$1,551.14	\$1,565.42	\$1,516.07	\$12,157.25	50.15%		
POSTAGE	\$ 29,900.00	\$6,000.00	\$3,092.63	\$6,000.00	\$6,000.00	\$3,000.00	\$3,000.00	-\$21,500.00	\$5,592.63	18.70%		
ADVERTISING	\$ 1,000.00					\$1,153.43			\$1,153.43	115.34%		
CLOTHING/UNIFORMS	\$ 6,680.00	\$692.04			\$885.43	\$3,810.37	\$951.03	\$180.00	\$6,318.87	94.59%		
MAINTENANCE/SERVICE	\$ 75,720.00	\$1,733.49	\$594.74	\$9,764.25	\$1,435.78	\$2,757.42	\$11,063.05	\$816.97	\$28,165.70	37.20%		
LEASE	\$ 12,349.00	\$1,412.00	\$251.36	\$1,271.10	\$1,319.61		\$1,271.10	\$1,319.61	\$6,844.78	55.43%		
CONFERENCE & MEMBERSHIP	\$ 30,550.00	\$250.00	\$1,434.50	\$3,494.11	\$2,730.00	\$1,327.00	\$3,287.76	\$1,030.50	\$13,553.87	44.37%		
TAXES	\$ 605,783.00	\$50,481.92	\$50,481.92	\$50,481.92	\$50,481.92	\$50,481.92	\$50,481.92	\$50,481.92	\$353,373.44	58.33%		
PROFESSIONAL SERVICES	\$ 264,220.00	\$2,971.78	\$4,097.74	\$95,283.30	\$14,630.91	\$26,834.61	\$15,576.27	\$1,556.86	\$161,051.47	60.95%		
LIENS	\$ 6,300.00	\$110.00	\$255.00	\$225.00		\$105.00		\$165.00	\$1,105.00	17.54%		
MISCELLANEOUS	\$ 6,570.00	\$358.07	\$464.07	\$337.07	\$749.07	\$502.41	\$613.82	\$171.73	\$3,196.24	48.65%		
CONTRACTOR SERVICES	\$ 616,600.00	\$41,316.48	\$16,914.11	\$5,141.65	\$2,837.56	\$61,583.20	\$98,303.30	\$3,988.74	\$230,085.04	37.32%		
DEBT SERVICES	\$ 134,275.00	\$54,002.07	\$6,727.07	\$6,727.07	\$6,727.07	\$6,727.07	\$6,727.07	\$13,002.07	\$100,639.49	74.95%		
SEWER USE FEE	\$ 10,800.00				\$8,100.00			\$2,700.00	\$10,800.00	100.00%		
NEW BRITAIN AGREEMENT	\$ 280,000.00	\$53,778.36	\$27,645.80					\$3,089.33	\$84,513.49	30.18%		
TOTAL OPERATING SERVICES	\$ 2,515,492.00	\$215,336.70	\$149,162.46	\$218,989.94	\$130,265.46	\$217,279.81	\$227,113.59	\$58,618.80	\$1,216,766.76	48.37%		
SUPPLIES AND MATERIALS												
MOTOR FUELS	\$ 62,857.00		\$6,214.00	\$6,266.34		\$5,722.24	\$12,077.88	\$9,097.78	\$39,378.24	62.65%		
OFFICE SUPPLIES	\$ 33,285.00	\$1,177.57	\$7,493.94	\$1,557.91	\$1,446.38	\$1,098.34	\$1,332.06	\$1,574.43	\$15,680.63	47.11%		
MAINTENANCE SUP & MATERIALS	\$ 387,000.00	\$52,041.36	\$60,041.46	\$34,865.33	\$21,650.68	\$118,410.79	\$40,380.64	\$79,970.40	\$407,360.66	105.26%		
MV PARTS & SUPPLIES	\$ 15,150.00	\$142.13	\$1,961.55	\$2,941.14	\$5,185.36	\$2,093.85	\$316.70	\$329.80	\$12,970.53	85.61%		
MV SERVICE & REPAIRS	\$ 44,000.00	\$87.90	\$184.37	\$9,090.37	\$6,652.03	\$2,725.36	\$2,258.99	\$8,344.57	\$29,343.59	66.69%		
FUEL OIL	\$ 41,250.00						\$8,127.30	\$12,240.24	\$20,367.54	49.38%		
CHEMICAL TREATMENT	\$ 270,000.00	\$5,991.40	\$30,196.67	\$34,898.80	\$27,190.53	\$28,299.82	\$33,682.85	\$29,673.25	\$189,973.32	70.34%		
INSURANCE	\$ 273,703.00	\$14,770.83	\$14,770.83	\$14,770.83				\$59,083.32	\$103,395.81	37.78%		
TOTAL SUPPLIES & MATERIALS	\$ 1,127,245.00	\$74,211.19	\$120,862.82	\$104,390.72	\$62,124.98	\$158,350.40	\$98,156.42	\$200,313.79	\$818,410.32	72.60%		
CAPITAL OUTLAY												
CAPITAL EQUIPMENT	\$ 200,000.00						\$41,618.90		\$41,618.90	20.81%		
CAPITAL OUTLAY	\$ 585,000.00		\$21,586.45	\$61,815.00					\$83,401.45	14.26%		
MISC. UTILITY ASSETS	\$ 396,141.00	\$17,970.00	\$5,400.00	\$2,414.57	\$3,729.57	\$52,969.00		\$43,800.00	\$126,283.14	31.88%		
CAPITAL OUTLAY TOTAL	\$ 1,181,141.00	\$17,970.00	\$26,986.45	\$64,229.57	\$3,729.57	\$52,969.00	\$41,618.90	\$43,800.00	\$251,303.49	21.28%		
GRAND TOTAL	\$ 9,361,103.00	\$733,332.90	\$649,649.25	\$690,504.96	\$473,620.54	\$830,907.92	\$691,414.22	\$636,185.90	\$4,705,615.69	50.27%		

CITY OF BRISTOL WATER DEPARTMENT CAPITAL OUTLAY BUDGET YEAR 2023-24									
	BUDGET REQUEST 2023-2024	EXPENDED JULY 2023	EXPENDED AUG 2023	EXPENDED SEPT 2023	EXPENDED OCT 2023	EXPENDED NOV 2023	EXPENDED DEC 2023	EXPENDED JAN 2024	EXPENDED TO- DATE
CAPITAL EQUIPMENT									
FORD F550 4WD W/ UTILITY BODY (REPLACE TRUCK 6)	\$110,000.00								\$0.00
REPLACE WATERSHED VEHICLE	\$90,000.00						\$41,618.90		\$41,618.90
TOTAL CAPITAL EQUIPMENT	\$200,000.00		\$0.00	\$0.00	\$0.00	\$0.00	\$41,618.90	\$0.00	\$41,618.90
UTILITY ASSETS									
DISTRIBUTION SECTION									
(2) Demo Saws	\$1,200.00								\$0.00
(2) Pipe Locators	\$5,000.00								\$0.00
Signage	\$3,000.00								\$0.00
Mueller Power Operator	\$5,000.00		\$5,400.00						\$5,400.00
(3) Pin Locators	\$6,000.00								\$0.00
(1) Jumping Jack Compressor	\$4,500.00					\$4,525.00			\$4,525.00
Insertion Valves	\$40,000.00								\$0.00
Regulator Repairs	\$20,000.00								\$0.00
(2) Automatic Flushers	\$20,000.00								\$0.00
TOTAL UTILITY ASSETS DISTRIBUTION SECTION	\$104,700.00	\$0.00	\$5,400.00	\$0.00	\$0.00	\$4,525.00	\$0.00	\$0.00	\$9,925.00
METER SHOP SECTION									
5/8" Meters 650@149	\$96,850.00	\$4,470.00						\$15,800.00	\$36,070.00
Transmitters 500 @135.00	\$67,500.00	\$13,500.00		\$962.27		\$28,000.00		\$28,000.00	\$70,462.27
1 1/2" T-10 METER (10)	\$7,335.00								\$0.00
1" T-10 METER (10)	\$3,427.00								\$0.00
2" T-10 METER (10)	\$9,405.00								\$0.00
3" NEPTUNE TRIFLO COMPUIND UME	\$2,564.00								\$0.00
3" NEPTUNE HP TURBINE UME	\$1,283.00			\$1,452.30					\$1,452.30
3/4" T-10 METER(20)	\$4,935.00								\$0.00
R900 Belt Clip Transceiver	\$13,333.00								\$0.00
Schonstedt Model GA-52Cx (2)	\$2,109.00								\$0.00
TOTAL UTILITY ASSETS METER SHOP SECTION	\$208,741.00	\$17,970.00	\$0.00	\$2,414.57	\$0.00	\$43,800.00	\$0.00	\$43,800.00	\$107,984.57

CITY OF BRISTOL WATER DEPARTMENT CAPITAL OUTLAY BUDGET YEAR 2023-24									
WATER TREATMENT PLANT SECTION									
LMI Chemical Feed Pump	\$10,000.00								\$0.00
PLC and Analyzer Equipment	\$15,000.00								\$0.00
Chemical Feed Maintenance Parts	\$10,000.00								\$3,729.57
Peristaltic Chemical Feed Pump	\$10,000.00								\$0.00
Turbidity Meter	\$10,000.00								\$0.00
Flow Meter	\$12,000.00								\$0.00
Chlorine Analyzer	\$8,000.00								\$0.00
TOTAL UTILITY ASSETS WATER TREATMENT PLANT	\$75,000.00	\$0.00	\$0.00	\$0.00	\$3,729.57	\$0.00	\$0.00	\$0.00	\$3,729.57
WATERSHED SECTION									
Game Cameras	\$1,500.00								\$0.00
Chainsaw Chain Breaker and Spinner	\$1,200.00								\$0.00
TOTAL UTILITY ASSETS WATERSHED SECTION	\$2,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OFFICE SECTION									
Conference Table and Chairs	\$5,000.00						\$4,644.00		\$4,644.00
TOTAL UTILITY ASSETS OFFICE SECTION	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,644.00	\$0.00	\$4,644.00
TOTAL UTILITY ASSETS	\$396,141.00	\$17,970.00	\$5,400.00	\$2,414.57	\$3,729.57	\$52,969.00	\$0.00	\$43,800.00	\$126,283.14
CAPITAL IMPROVEMENTS									
WATER MAIN REPLACEMENTS	\$350,000.00								\$0.00
HYDRANT REPLACEMENTS	\$100,000.00								\$83,401.45
REPLACE STEEL DOORS IN WATERSHED GARAGE	\$60,000.00								\$0.00
UPGRADES TO FIRE ALARM SYSTEM	\$75,000.00								\$0.00
TOTAL CAPITAL IMPROVEMENTS	\$585,000.00	\$0.00	\$21,586.45	\$61,815.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CAPITAL OUTLAY	\$1,181,141.00	\$17,970.00	\$26,986.45	\$64,229.57	\$3,729.57	\$52,969.00	\$41,618.90	\$43,800.00	\$251,303.49
SCADA IN PROGRESS	\$483,065.31								
CARRY OVER FROM 2022-2023									
CAMERA PROJECT FP				92,010.09				23,002.52	115012.61

2024 SHUT-OFFS BREAKDOWN

Still off to date for non-pay: (31)

MONTH/ DISTRICT	TERMINATION LETTERS SENT	DOOR HANGERS DELIVERED	# ACCTS. OUTSTANDING @ START OF SHUT-OFF DAY	# ACCTS. ACTUALLY SHUT-OFF THROUGHOUT SHUT-OFF DAY	# ACCTS. STILL OFF @ END OF SHUT-OFF DAY	# ACCTS. THAT REMAINED OFF @ END OF MONTH
JANUARY 03	458	331	41	27	8	2
FEBRUARY 01						
MARCH 02						
APRIL 03						
MAY 01						
JUNE 02						
JULY 03						
AUGUST 01						
SEPTEMBER 02						
OCTOBER 03						
NOVEMBER 01						
DECEMBER 02						

BEFORE RECEIVING A TERMINATION LETTER, THE CUSTOMER HAS RECEIVED THEIR ORIGINAL BILL PLUS A SECOND AND THIRD NOTICE.
 Example: Invoiced 8/1, 2nd Notice 9/1, 3rd Notice 10/1. THE TERMINATION LETTER IS SENT APPROX. 1 WEEK AFTER 3RD NOTICE. DOOR HANGERS FOLLOW
 IN 1-2 WEEKS WITH SHUT-OFF DAY 1 WEEK LATER.



What are you looking for?

Current Monthly Summary ★

Current Month Payment Summary

Monthly Invoice Summary

Payment Type	Number Of Transactions	Total Paid	Invoice Count
Credit/Debit Card	813	\$127,620.64	No records to display.
EFT (Check)	244	\$42,388.22	
Online Bank Direct	245	\$33,654.46	
PayPal	86	\$12,853.89	
PayPal Credit	1	\$205.88	
Venmo	11	\$1,424.95	
Total	1400	\$218,148.04	

Paperless Statistics

Auto-Pay Statistics

Invoice Type	Paperless	Invoice Type	AutoPay
Water	6830	Water	3247

Customer Registration Statistics

Pay By Text Registration Statistics

Customer Count	Registered Count	Registered %	Customer Count	Registered Count	Registered %
22292	10483	47.03	4452	3468	77.90

From: Howard Schmelder <h.schmelder@att.net>
Date: February 14, 2024 at 2:28:22 PM EST
To: Robert Longo <RobertLongo@bristolct.gov>
Cc: Pamela Tedesco AAI <ptedesco@tracy-driscoll.com>
Subject: Re: Easter SON RISE Service
Reply-To: Howard Schmelder <h.schmelder@att.net>

Rob

Thanks for this reminder. Yes, we would appreciate the use of the property on March 31, 2024 beginning at 6am. I've copied our insurance agency Tracy Driscoll so they can provide you a copy of our liability insurance and naming you as an additional insured for that date.

Wishing you and your family a Blessed Easter.

***Howard
President
Immanuel Lutheran Church
Bristol, CT 06010***



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/14/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Tracy-Driscoll Insurance & Financial Services P.O. Box 2060 Bristol CT 06011-2060	CONTACT NAME: Pamela Tedesco PHONE (A/C, No, Ext): 860-589-3434 FAX (A/C, No): 860-589-6406 E-MAIL: ptedesco@tracy-driscoll.com ADDRESS: ptedesco@tracy-driscoll.com
INSURED Immanuel Evangelical Lutheran Church Inc. Church Inc c/o Office Manager 154-158 Meadow Street Bristol CT 06010	INSURER(S) AFFORDING COVERAGE INSURER A : Nutmeg Insurance Company INSURER B : Guideone Insurance Company INSURER C : INSURER D : INSURER E : INSURER F : NAIC # : 39608

COVERAGES

CERTIFICATE NUMBER: 217396982

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:	Y		01-0039-439	7/1/2023	7/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
B	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☒ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			01-0039-440	7/1/2023	7/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☐ EXCESS LIAB DED ☒ RETENTION \$ 2,500 ☐ OCCUR ☒ CLAIMS-MADE			01-0039-441	7/1/2023	7/1/2024	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	02WECAD4GZY	7/1/2023	7/1/2024	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
B	CRIME / EMPLOYEE THEFT			01-0039-439	7/1/2023	7/1/2024	Each Occurrence \$ 145,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RE: SON RISE Service on March 31, 2024

CERTIFICATE HOLDER**CANCELLATION**

Bristol Water Department
119 Riverside Avenue
Bristol CT 06010

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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