

Board of Fire Commissioners' Regular Meeting

January 25, 2024

A Regular Meeting of the Board of Fire Commissioners was held on Thursday, December 28, 2023 at 6:00 p.m., in Council Chambers of City Hall, 111 N Main Street Bristol, CT

Present: Commissioners Sean Moore, Anthony Benvenuto, Hal Kilby, and Joyce Ptak, Mayor Jeffrey Caggiano, Council Member Andrew Howe, and Fire Chief Richard Hart.

Absent: Commissioner Dana Jandreau

1. CALL TO ORDER

- a. The meeting was called to order by Mayor Caggiano at 6:00pm.

2. EMPLOYEE RECOGNITION

- a. None.

3. PUBLIC PARTICIPATION

- a. None.

4. COMMUNICATIONS

- a. A \$100.00 donation was received for Molly in honor of the late Bristol Fire Lt. Jack Grennan.

5. APPROVAL OF MEETING MINUTES

- a. On motion of Commissioner Moore and seconded by Commissioner Ptak, it was voted: To approve the December 28, 2023 Meeting Minutes. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

6. APPROVAL OF MONTHLY REPORTS

- a. On motion of Commissioner Moore and seconded by Commissioner Kilby, it was voted: To accept the December Monthly and Annual Reports. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

7. COMMITTEE REPORTS

- a. A summary of the Fire House 3 Building Committee Report was given by Chief Hart and Commissioner Moore. The Board of Finance approved the request for additional funding of \$1,720,600.00 due to increased construction costs. The new plan of the Fire Station includes a total of 8,700 square feet. The project has now moved into the final design stages.

8. OLD BUSINESS

- a. Chief Hart gave the board an update on his presentation to the Board of Finance regarding his request to the hiring of 16 additional firefighters and approval to apply for the SAFER Grant. He stated he will be sending more information to the Board of Finance as they have requested.

9. NEW BUSINESS

- a. Chief Hart presented the Proposed 2025 Budget. Discussion followed regarding any changes in the budget from the previous year. Discussion followed. On motion of Commissioner Moore and seconded by Commissioner Ptak, it was voted: To approve proposed budget and forward it to the Board of Finance. Following a voice vote in which there was no opposition, the Chairman declared the motion carried.
- b. Commissioner Benvenuto was sworn in for another term. Commissioner Kilby is to be approved at the next City Council meeting for another term as well.
- c. A Board of Finance transfer was requested in the amount of \$26,946.00 for the Assistance to Firefighters Grant that was not originally appropriated. On motion of Commissioner Moore and seconded by Commissioner Ptak, it was voted: To approve the request for additional appropriations. Following a voice vote, the Chairperson declared the motion carried.

10. ADJOURN

- a. On motion of Commissioner Moore and seconded by Commissioner Ptak, it was voted: To adjourn the meeting at 7:04 pm. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Recording Secretary: Sara Bianchi