



Board of Park Commissioners  
Wednesday, February 16<sup>th</sup>, 2022 at 6:00 p.m.  
Youth and Community Services – 51 High Street  
Regular Meeting Minutes

**1. Call to order**

- a. Chair Jeffrey Caggiano called the meeting to order at 6:02 p.m.
- b. Attendance

Present: Mayor Jeffrey Caggiano, Chair  
Robert Fiorito, Vice Chair  
Sandra Bogdanski, Commissioner  
Cynthia Donovan, Commissioner  
Andrew Howe, City Council Liaison  
Leonard Lamothe, Commissioner  
Robert Lawson, Commissioner  
Paula O'Keefe, Commissioner

Sarah Larson, Deputy Superintendent  
Dr. Joshua Medeiros, Superintendent

Absent: Marie O'Brien, Board of Finance Liaison

**2. Acceptance of meeting minutes**

- a. **MOTION:** Made by Vice Chair Fiorito to accept the February 22<sup>nd</sup>, 2022 Regular Meeting Minutes.  
Seconded by: Commissioner Bogdanski, all in favor; motion carried.

**3. Public participation**

- a. Residents Elizabeth Phelan and Mike Pletscher inquired about the potential to utilize park parking lots such as Seymour Park for interim pickle ball courts. Discussion followed.
- b. **MOTION:** Made by Vice Chair Fiorito to move up agenda item 7d under New Business.  
Seconded by: Commissioner Donovan, all in favor; motion carried.
- c. Steven DeNino, Scott Lodge, and Adam Whitlock from McCabe Waters Little League seeking approval from the board on the proposed MOU/modification to the Little League lease agreements.  
**MOTION:** Made by Vice Chair Fiorito to approve the proposed MOU/modification to the Little League lease agreements.  
Seconded by: Commissioner Bogdanski, all in favor; motion carried.
- d. **MOTION:** Made by Commissioner Bogdanski to move up agenda item 7a under New Business.  
Seconded by: Vice Chair Fiorito, all in favor; motion carried.
- e. Ryan Chmielewski and Jon Tunsky from Weston & Sampson presented the preliminary design updates for the Page Park Revitalization. Discussion followed.

**4. Employee/Volunteer Recognition**

- a. February Employee Spotlight: Superintendent Medeiros recognized outgoing Arts & Culture Commission Chair Lindsay Vigue, she served the City as the first ever Chair of the Arts &

Culture Commission since its founding in 2018. Since that time, and before the on-boarding of our Arts & Culture Supervisor, Lindsay managed logistics on dozens of public art projects that brighten the city, stimulate economic development and enhance the quality of life for Bristol residents. This includes the Main Street Mural, traffic box art, Page Pool mural, and more. Lindsay was a valued member of the commission.

b. Superintendent Medeiros acknowledged Scott White, Park Maintainer for passing his probationary period.

## **5. Superintendent's Report**

- a. **MOTION:** Made by Chair Fiorito to accept and place the Superintendent's Report on file.  
Seconded by: Commissioner Lamothe, all in favor; motion carried.

## **6. Old business**

- a. By Commissioners:
- i. Superintendent Medeiros updated Commissioner Donovan and the rest of the board that motion sensors have been installed at Page Park.
  - ii. Superintendent Medeiros informed the board that there will be memorial honoring Craig Yarde on May 20<sup>th</sup>.

## **7. New business**

- a. **MOTION:** Made by Vice Chair Fiorito to approve the Bristol Blues 2022 Schedule.  
Seconded by: Commissioner Bogdanski, all in favor; motion carried.
- b. Community Engagement Coordinator Erica Benoit presented on the Annual Fundraising Strategy. Discussion followed.  
**MOTION:** Made by Vice Chair Fiorito to accept Friends of Bristol Parks and Recreation Fund Goals.  
Seconded by: Commissioner Donovan, all in favor; motion carried.
- c. **MOTION:** Made by Vice Chair Fiorito to accept the Award of Contract to LAN Associates for design of renovations and improvements at Casey Field & E.G. Stocks Playground.  
Seconded by: Commissioner Donovan, all in favor; motion carried.  
Formal awarding will be done at the March City Council meeting.
- d. Superintendent Medeiros presented the preliminary design of the DMAC sign. Discussion followed.  
**MOTION:** Made by Vice Chair Fiorito to approve the preliminary design of the DMAC sign.  
Seconded by: Commissioner Bogdanski, all in favor; motion carried.
- e. By Commissioners: None.

## **8. Committee reports**

- a. Fund Development Committee: Chair O'Keefe reported that New Business item 7b was discussed and voted on as well as working towards the Strategic Goals.
- b. Policy Committee: Chair Fiorito reported the committee approved to replace the old scoreboard at Muzzy Field with a new donated scoreboard from Thomaston Savings Bank.
- c. Finance Committee: Chair Fiorito reported the committee is actively working on revising the Bristol Blues Contract and Aquatic & Fees Schedules as well as working towards the Strategic Goals.
- d. City Council Liaison updates: Council Liaison Howe reported on the progress of the Veterans Memorial Boulevard Bridge and the planning process of a reveal/dedication day for the bridge. Discussion followed.

**9. Adjourn**

- a. **MOTION:** Made by Vice Chair Fiorito to adjourn the meeting at 7:48 p.m.  
Seconded by: Commissioner Bogdanski, all in favor; motion carried.

Respectfully submitted,

Jazzya Coakley  
Recording Secretary  
Board of Park Commissioners

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