



*City of Bristol
Board of Fire Commissioners*

INFORMATION TO ACCESS THIS MEETING

<https://bristolct-gov.zoom.us/j/83403921047?pwd=WkZhN052YlVXTFRhM3RjMnd2VmtTUT09>

*Meeting ID: 834 0392 1047
Passcode: 12345*

____, 2023

Ladies and Gentlemen:

The regular Board of Finance Meeting will be held on Thursday, January 25, 2024, at 6:00 PM. in City Hall West Meeting Room 1, 131 North Main Street, Bristol, Connecticut.

1. Call to Order
2. Employee Recognition
3. Public Participation
4. Communications
 - a. Donation received for Molly in honor of the late Bristol, Lt. Jack Grennan
5. Approval of Minutes
 - a. December 28, 2023 Meeting Minutes
6. Approval of Monthly Reports
 - a. Chief's Report, December Monthly Reports, Incident Reports, and Annual Reports
7. Committee Reports
 - a. Fire Station 3 December 27, 2023 Meeting Minutes
 - b. Fire Station 3 Plans as of January 19, 2024

8. New Business

- a. Fiscal Year 2025 budget discussion and approval
- b. The reappointment of Anthony Benvenuto

9. Adjournment

PER ORDER OF THE CHAIRPERSON

Board of Fire Commissioners' Regular Meeting

December 28, 2023

A Regular Meeting of the Board of Fire Commissioners was held on Thursday, December 28, 2023 at 6:00 p.m., in Council Chambers of City Hall, 111 N Main Street Bristol, CT

Present: Commissioners Sean Moore, Anthony Benvenuto, Hal Kilby, Dana Jandreau, and Joyce Ptak, Council Member Andrew Howe, and Fire Chief Richard Hart.

Absent: Mayor Jeffrey Caggiano

1. CALL TO ORDER

- a. The meeting was called to order by Commissioner Moore at 6:03pm.

2. EMPLOYEE RECOGNITION

- a. Chief Hart recognized members of the department's C-Shift from Engine 5, Engine 3, and Tower 1 for their actions on November 23, 2023 at a motor vehicle accident.

3. PUBLIC PARTICIPATION

- a. Resident Joyce Ptak presented Chief Hart a gift from local artist Nigel Winter.

4. COMMUNICATIONS

- a. None.

5. APPROVAL OF MEETING MINUTES

- a. On motion of Commissioner Ptak and seconded by Commissioner Jandreau, it was voted: To approve the November 16, 2023 Meeting Minutes. Following a voice vote, the Chairperson declared the motion carried.

6. APPROVAL OF MONTHLY REPORTS

- a. On motion of Commissioner Ptak and seconded by Commissioner Howe, it was voted: To accept the November Monthly Reports. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

7. COMMITTEE REPORTS

- a. A summary of the Fire House 3 Building Committee Report was given by Chief Hart and Commissioner Moore.

8. OLD BUSINESS

- a. None.

9. NEW BUSINESS

- a. A request for the Board of Finance was submitted by Chief Hart to clean and remove AFFF firefighting foam that is contaminated with PFAS from 7 apparatus and the replacement of existing stock foam in the amount of \$52,813.00. The state is running a program that would make \$36,000.00 of this process reimbursable due to the foam being non-compliant. On motion of Commissioner Ptak and seconded by Commissioner Jandreau, it was voted: To approve the request in the amount of \$52,813.00 from contingency to the professional fees account. Following a voice vote in which there was no opposition, the Chairman declared the motion carried.
- b. A transfer request was submitted by Chief Hart to move funds from the FEMA Grant Overtime account to the Grant Professional Fees Account to cover the cost of instructors in the amount of \$26,670.00. On motion of Commissioner Jandreau and seconded by Council Member Howe, it was voted: To approve the transfer request in the amount of \$26,670.00 from the grant overtime to the grant professional fees account. Following a voice vote in which there was no opposition, the Chairman declared the motion carried.
- c. Chief Hart discussed with the board the National Fire Protection Association standards for a career department in relation to the department's staffing levels. He advised that the department is non-complaintant 100% of the time based on these standards. He stated that the hiring of 16 firefighters would make us 100% compliant 100% of the time. He shared that there is a grant, The SAFER Grant, that would cover all payroll expenses including benefits for the first 3 full years of the new staff's career. He requested permission to go to the Board of Finance and request the hiring of 16 firefighters and to submit an application for the SAFER Grant. Discussion followed including the training costs associated with bringing in 16 new firefighters and what in house academy training vs the state academy training is. In house training was done in the past and very successful. It would cost \$193,000.00 to host in house training and \$125,000.00 for the State Fire Academy. The Chief reiterated that this hiring would increase our on-scene levels from 14 to 18. The NFPA standard is 17, and this would make the department 100% compliant. He also shared that some benefits of this are the reduced liability on the city, increased safety for firefighters, and lower insurance rates for property owners. On motion of Commissioner Jandreau and seconded by Council member Howe, it was voted: To have Chief Hart move forward with the proposal to the Board of Finance for the hiring of 16 firefighters and application of the SAFER Grant. Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

- d. Chief Hart presented the board with the proposed meeting calendar for the 2024 calendar year. Meetings will remain on the 4th Thursday of every month. On motion of Council Member Howe and seconded by Commissioner Ptak, it was voted: To accept the 2024 meeting calendar. Following a voice vote in which there was no opposition, the Chairman declared the motion carried.

10. ADJOURN

- a. On motion of Commissioner Ptak and seconded by Commissioner Benvenuto, it was voted: To adjourn the meeting at 6:48 pm. Following a voice vote, the Chairperson declared the motion carried.

Recording Secretary: Sara Bianchi



BRISTOL FIRE DEPARTMENT
181 NORTH MAIN ST.
BRISTOL CT

OFFICE OF THE FIRE CHIEF
RICHARD HART
FIRE CHIEF

Fire Chief's November Monthly Report

December 28, 2023

To the Honorable Fire Commissioners;

The month of November saw the BFD respond to 249 calls for service. There were 7 residential structure fires, 9 total structure fires (\$5,500 est. property loss), 3 vehicle fire, 89 EMS, extrication/rescue, and 40 false alarms.

Mutual Aid: 1 given and 1 received

Employee recognition:

For actions at Inc. #2962 856 Stevens St.

DC Todd Correll	Lt. Robert Lavoie	Capt. Craig Henderson	Lt. Nate England
FF Scott Poulton	FF Seth Zepka	FF Jordan Terrier	FF Pete Zurles
FF Stephen Palin	FF Chris Hayden	FF Stephanie Barry	

Personnel:

PFF Prestash scheduled to graduate Dec. 8, 2023, doing well in the final weeks of the academy.

Apparatus/equipment:

Awaiting delivery of Typhoon fan which will allow us to ventilate large open areas and new confined space escape packs.

Stations and Facilities:

FMO moved into renovated City Hall seamlessly, and the FC's office moved into the vacated space. We also were able to convert the old FC office into a conference room with repurposed furniture from City Hall West.



BRISTOL FIRE DEPARTMENT
181 NORTH MAIN ST.
BRISTOL CT

OFFICE OF THE FIRE CHIEF
RICHARD HART
FIRE CHIEF

Meetings and Public Functions:

Station 3 project meetings ongoing, not too encouraging due to the cost estimate.

Met with the Career Chiefs Association to discuss issues facing the Fire Service in Connecticut.

Miscellaneous:

Ongoing discussions with BPD regarding a joint CPAT Training Center and Active Shooter Training Facility.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Richard Hart".

Richard Hart

Fire Chief

Tower 1

Monthly Report

November 2023

Summary

Tower 1 responded to 83 incidents during the month of November. Notable incidents include two structure fires, five gas leaks, and an extrication of a victim at an MVA.

Personnel

Nothing to report.

Apparatus/Equipment

Aerial and ladder testing on Both Tower 1 & 2 was completed, with both passing.

Fire Stations/Facilities

Nothing to report.

Miscellaneous

Nothing to report.

Respectfully submitted,

James Plaster, Captain



Engine Company 1

November 2023 monthly report

Summary of calls for service

Engine 1 responded to 130 calls for service the past month. These included 4 structure fire calls, 6 cooking fires, 1 car fire, 1 unauthorized burning complaint, 32 motor vehicle accidents, 1 motor vehicle extrication, 3 CO investigation, 6 electrical problem investigations, 3 assist PD/EMS, 8 lock out/lock in calls, 1 haz mat investigation, 6 gas leaks, 32 alarm investigations, 11 good intent calls, 10 smoke/odor removal, 5 cancelled calls.

Personnel. Probationary Fire fighter Ogonoski transferred from Engine 2 D shift to Engine 1 D shift.

Apparatus/Equipment. Engine 1 rear door handle passenger side repaired by FET Kelly. Drivers side Q siren switch replaced by FET Kelly after it broke off the floor mounting. DEF leak repaired. Engine 1 went out to Cummins for service due to unusual odor, large amount of smoke and difficulty starting. Ground ladder and pump testing completed. Four gas meter out for repair and returned. New battery operated Milwaukee stand light, portable ground light and blower added to engine equipment.

Fire Station/Facilities. Fall cleaning assignments completed. New toilet paper holders installed at headquarters by maintenance staff. Assisted Chief with moving into new office location.

Training. Miscellaneous. Aerial operator class delivered by the Connecticut Fire Academy was done at station 4. Confined space refresher done by Lt Rudolewicz at ESPN campus. ASHER (Active shooter hostile event response) training delivered by Lt Biskupski at station 4. Tour of Clean Harbors for all shifts.

Respectfully submitted.

Captain Thomas Scully

Engine Company 2

Monthly Report

November, 2023

Summary

Station 2 Personnel responded to 49 calls for service and performed 8 company area surveys in November. Engine 2 personnel had a busy month of training and participating in facility tours. Confined space training took place at E.S.P.N and a tour of clean harbors was performed.

Breakdown of Calls:

6 - Fire (12.24%)
10 - Rescue / EMS (20.41%)
3 - Hazardous Condition (6.12%)
9 - Calls for Service (18.37%)
7 - Good Intent (14.29%)
14 - False Alarm / False Call (28.57%)
YTD – 493 calls

Personnel

November Training:

- Extrication equipment

- Confined space (E.S.P.N)

- Active shooter

Firefighter Ogonowski was detailed from Engine 2 D shift to Engine 1 D shift.

Apparatus/Equipment

- Ladder testing was performed on Engine 2.
- Brush 1 was taken out of service, awaiting a fuel pump replacement. Water tank was drained and all brush equipment was stored for the winter.
- Companies have gone through the cold water rescue equipment in preparation for the cold weather season.

Fire Stations/Facilities

- Mold was found on some ceiling tiles in the living quarters due to condensation on the A/C pipes. Tiles were removed.
- Sav Mor came to re insulate the A/C pipes. Ceiling tiles were replaced.
- Roof contractor was at the station to clean the gutters.

Miscellaneous

- Fall house cleaning was assigned and completed.
- Orkin was at the station resetting traps.
- Milwaukee electric light and new magnetic patches were put in service.

Respectfully submitted,
Acting Captain, Steven Barnosky

Engine 3
November
Monthly Report
2023

Summary

This month Engine 3 responded to a total of 63 calls for service which is a thirteen call increase over last month. Notable responses for November included five cooking fires, two motor vehicle fires and a serious motor vehicle accident requiring extrication of multiple victims.

Personnel

Nothing to report.

Apparatus/Equipment

- Air pack E3-03 came back from repair.
- Engine 3 and Engine 6 had their annual pump test conducted.
- All ground ladders had their annual service and test.
- Engine 3 received a new portable scene light.

Fire Stations/Facilities

- Engine 3 had a mouse issue to deal with this month. We found mice and droppings in the kitchen area. We placed traps and for a couple and it seems like the problem has been resolved.
- During a power outage generator failed to start. We were able to manually start it and is scheduled for repair.

Miscellaneous

Members continue to train and learning. This month members learned about responding to an active shooter incident. Members also participated in confined space entry training and a facility tour of Clean Harbors.

Respectfully submitted,

Craig Henderson,
Captain Engine 3
Bristol Fire Dept.

Engine 4

Monthly Report

November 2023

Summary

Engine 4 responded to 85 calls for service in November.

Personnel

Station 4 personnel were given tours of Clean Harbors located at 51 Broderick Rd.

Aerial Operator classes have concluded, and the written exam is scheduled for Thursday, December 21st for the B and D shifts and Friday, December 22nd for the A and C shifts.

Station 4 personnel conducted confined space training at ESPN.

Lieutenant John Biscupski held an active attacker class for all Station 4 personnel in the training room. Thank you John.

Apparatus/ Equipment

Engine 4 and Engine 7 were pump tested and both passed the pump test.

Engine 4 and Engine 7 had their ground ladders tested and all ladders passed testing.

A new Milwaukee brand portable light was added to Engine 4.

The DEF sensor was replaced on Engine 4 and covered under warranty.

Fire Station/ Miscellaneous

MES tested the cascade air bottle filling station, and the air filling station passed testing.

The Overhead Door Company replaced a sensor on the bottom of the bay door for Engine 7. The faulty sensor was preventing the bay door from closing properly.

Air Temp replaced a pump on the boiler for Station 4.

Respectfully submitted,

Scott McKearney

Scott McKearney, Captain

ENGINE COMPANY #5

MONTHLY REPORT

NOVEMBER 2023

SUMMARY

Engine Company #5 responded to 77 calls for service in the month of November 2023. Calls for service included 1 Structure Fire, 26 Motor Vehicle Accidents with and without injuries with 1 involving multiple fatalities, 22 Commercial and Residential Fire and CO Alarm activations, 2 Cooking Fires, 8 Public Assistant Calls, 4 Electrical calls, 2 Hazardous Material Incidents, 6 Residential and Vehicle Lockouts, and 2 Unauthorized Burning Calls.

PERSONNEL

Firefighter Anthony Bentivengo was transferred from Station #5 B Group to Station #4 B Group in the month of November. Firefighter Justin Miller was transferred from Station #4 B Group to Station #5 B with Lieutenant Charles Judd. Firefighter Miller remains on injury leave at this time.

APPARATUS/EQUIPMENT

Engine #5 had several Mechanical, Electrical, and Air Pressure issues throughout the entire month of November. Engine #5 broke down while en route to Station #4 at the beginning of the month. A total loss of power in the throttle and all gauges causing the apparatus to be towed to Station #4. A change over to Engine #7 was performed and the Company was able to stay in service. FET diagnosed as a faulty ignition switch and ignition relay. Engine #5 ladder rack stopped working completely due to failure of a fuse along with the motor and pump. Engine #5 also lost the use of the air horns during the month. Several clearance lights on the cab also blew out. All repairs as of the time of this report have been made by the FET and Engine #5 is in full operational mode. Annual Pump Testing was performed on both Engine #5 and Engine #8. Annual Ladder Testing was also performed on both Engine #5 and Engine #8. Engine #8 is in full operational mode with no known mechanical issues at this time. Support #1 was used for approximately 2 weeks during the month for transporting equipment to ESPN for Confined Space Drills. It is also in full operational mode with no known mechanical issues at this time.

FIRE STATIONS/FACILITIES

The apparatus floor heaters were fixed by Air Temp during the month of November. The problem was with faulty thermostats. Semi - Annual roof inspection was scheduled by Dave Oakes and was performed during the month. The problems with the radio speakers continued during the month and were addressed by NorComm. The issue was found to be a faulty amplifier. Both Overhead doors for the apparatus bays were inoperable on separate occasions due to issues with remote openers being old and not the same brand. Engine #8 bay door will need to have the wall mounted motor replaced due to being a safety concern. Does not have the proper power to hold the door up for long periods of time. Annual kitchen hood cleaning has been scheduled to be performed in early December.

SURVEYS

Surveys picked up during the month of November as the last of the Aerial Operator classes finished up. Some of the locations that were surveyed were ESPN Generator Plant #1, City True Value and the apartments, Clean Harbors, Harbor Freight, Brookside Apartments, Home Depot, and Shop Rite.

TRAINING

During the month of November all crews at Station #5 participated in Confined Space Entry drills, Active Shooter training, and a Facility Tour of Clean Harbors.

MISCELLANEOUS

Former Bristol Fire Chief was kind enough to frame all of the Blue Line Flags that were flown from the rear of all apparatus and Station #5 received ours during the month of November. The frame has the names and the badge numbers of both Fallen Officers burned into the bottom rail alongside the commemorative coins. It has been mounted on the rear wall of the apparatus floor behind Engine #5. Feel free to stop in anytime to take a look. The month of November also saw the newest addition to Station #5 personnel. Molly, our new Therapy/Service Dog came to us early in the month. She is a very welcome addition. Firefighter Chris Hayden is her handler.

RESPECTFULLY SUBMITTED,

CAPTAIN BRIAN D'AMATO

**CITY OF BRISTOL FIRE DEPARTMENT
OFFICE OF THE FIRE MARSHAL
MONTHLY REPORT**

November 2023



Kristopher Lambert

Kristopher Lambert, Fire Marshal

**CITY OF BRISTOL FIRE DEPARTMENT
OFFICE OF THE FIRE MARSHAL
MONTHLY REPORT**

November 2023



TO: City of Bristol Fire Board Members
FROM: Kristopher Lambert, Fire Marshal
SUBJECT: Monthly Report – November 2023

INCIDENTS

There were two hundred sixty five (265) incidents for this month that required computer-generated reports communicated to the State Fire Marshal's Office and FEMA. There were two (2) investigation(s) of fire/explosions by this office. Total estimated loss for the period is \$30,500 dollars.

70 Gridley St.
31 Rich La.

There were zero (0) civilian injury(s), and zero (0) Firefighter injuries reported during this period. There was one (1) mutual aid call(s) given/received within the month. A copy of the cumulative monthly inspection reviews and permits account is included with this report.

REVIEWS, MEETINGS, MISC.

- Now that we have completed our move to City Hall, the interior of this office will remain closed to the public while all business will continue to be conducted electronically, or at the new customer service window.
- Fifteen (15) plans for new construction, occupancy changes, and renovations were reviewed. Some of the plans included electrical and mechanicals, including Fire Alarm and Fire Sprinkler systems. Site plan drawings are also included. Coordination and consultation regarding plan review is ongoing with other city agencies.
- The Fire Marshal's Office attended four (4) formal Site Plan Committee meetings this month to coordinate details for future Plan Review submittals in the City of Bristol. Thirteen (13) other site meetings attended by staff were conducted with business/property owners.

- There were approximately one hundred forty six (146) Fire Prevention Bureau business related calls managed by the staff this month.
- Approximately eight (8) visitors were received at our office to speak with Fire Marshal's Personnel.
- The City Hall Atrium Lobby has a monitor that is used for special city announcements. This office (thanks to Dawn Nielsen) has been using the monitor to share fire prevention tips with the public.
- The move into city hall was not without its challenges and we were able to service the public during the transition with ease due to our preparation and planning.

TRAINING CLASSES

- Staff of the Fire Marshal's Office earned twenty (20) hour(s) of continuing education credits this month.

INSPECTIONS AND PERMITS **

- 21 Apartment Building Inspections (87 units)**
- 6 Assembly Occupancy Inspections
- 1 Blasting Permit(s) Issued
- 10 Business Occupancy Inspections
- 7 Automatic Sprinkler System Inspections
- 6 Certificate of Compliance
- 17 Complaint Inspections
- 0 Day Care Inspections
- 1 Educational Inspection
- 7 Fire Alarm Inspections
- 1 Gasoline Station Inspection
- 1 Health Care / Nursing Home / Group Home Inspections
- 6 Hood & Duct Inspections
- 2 Industrial Inspection
- 3 Liquor License Inspections
- 8 Mercantile Inspections
- 3 Modification Application(s)
- 0 Recreation/Summer Camp
- 0 Residential Board / Care
- 0 Special Amusement/Assembly Inspection
- 0 Tent Inspections

****** In larger residential occupancies, where the building construction is modular in design and contains similar apartments with like layouts and amenities, representative apartments are chosen at random to determine compliance with the Connecticut State Fire Safety Code (CSFSC) and the Connecticut State Fire Prevention Code (CSFPC). With smaller occupancies, we do commonly enter as many units as possible where access is granted and time permits. The corresponding figures represent the number of occupancies and the total number of units affected by the inspection. *In order to achieve our statutory inspection requirements, I strongly recommend increasing the number certified personnel in this office to twelve (12). There has been a significant increase in the number of residential units within this city to support the need for additional personnel within this office. While the number of residential units has increased over the years, the staff of this office has not.*

OFFICE OF THE FIRE MARSHAL STAFF VEHICLES

Fire 3 - 2013 Ford Explorer - White

Fire 4 - 2012 Ford Escape – Gray

Fire 5 - 2011 Dodge Grand Caravan - White

Fire 6 - 2013 Ford Expedition - Red

Mileage and fuel usage reports are generated automatically and submitted by the mechanic.

Incident Summary Report

Alarm Date Between {11/01/2023} And {11/30/2023}

Total Number of Calls:	Fire: 265	EMS: 0	Exposures: 0	Unknown: 265	All: 265
Average Calls per day:	Fire: 8.8	EMS: 0.0			All: 8.8
Total number of arson calls:	0				
Estimated Dollar Loss:	Fire: \$ 0	Other: \$ 0		All: \$ 0	Arson: \$ 0
Estimated Value:	Fire: \$ 0	Other: \$ 0		All: \$ 0	Arson: \$ 0
Percentage Saved:	Fire: 0.0%	Other: 0.0%		All: 0.0%	Arson: 0.0%
Total Injuries:	Fire Service: 0	Civilian: 0	EMS: 0		Arson: 0
Total Fatalities:	Fire Service: 0	Civilian: 0	EMS: 0		Arson: 0
Total aid given calls:	0				
Total aid received calls:	0				

Bristol Monthly Incident Report

Alarm Date Between {11/01/2023} And {11/30/2023}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	265	100.00%	\$0	0.00%
	265	100.00%	\$0	0.00%

Total Incident Count: 265

Total Est Loss: \$0

bfd

Bristol Monthly Incident Report

Alarm Date Between {11/01/2023} And {11/30/2023}

Incident Type	Count	Avg Resp Time	Aid Given	Aid Rec'd	Exposures
	265	00:04:13	0	0	0

Total Incident Count: 265

Avg Resp Time: 00:04:13

Total Calls by Property Use Group		Count	Percent of Incidents	Total Est Loss	Percent of Losses
		211	79.62%	\$0	0.00%
200	Educational	4	1.50%	\$0	0.00%
400	Residential	33	12.45%	\$0	0.00%
500	Mercantile, Business	11	4.15%	\$0	0.00%
700	Manufacturing, Processing	4	1.50%	\$0	0.00%
900	Outside or Special Property	1	0.37%	\$0	0.00%
U00		1	0.37%	\$0	0.00%

Completed Fire Inspection Assignments Month of November 2023

Fire Inspector Robotham

Fire Alarm Inspections - 2

Sprinkler Inspections - 2

Commercial Inspections -

Assembly - 1

Business - 2

Carnival -

Day Care -

Dormitories -

Educational -

Fire Drills -

Fire Works/Special Effects-

Group Home -

Health Care -

Industrial -

Mercantile -

Nursing Home -

Residential Board and Care -

Special Amusement/Assembly -

Tent -

Liqueur License Inspections - 1

Hood and Duct Inspections - 1

Gas Station -

LPG Point of Sale/Bulk Storage -

Residential Inspections - 5 Bldg 12 Units

Residential Completed Inspections -

Fire Investigations –

31 Rich Lane 11/28/23

Meetings - 4

Complaints - 2

Plan Reviews - 2

Modifications -

Blasting Permit -

Phone Messages - 3

OEMD Training – 4 hours

Department Training – 26 hours

Public Fire Education – 2 hours

Completed Fire Inspection Assignments Month of November 2023

Fire Inspector Hoyt

Fire Alarm Inspections - 2

Sprinkler Inspections - 2

Commercial Inspections - 7

- Assembly -**
- Business - 3**
- Carnival -**
- Day Care -**
- Dormitories -**
- Educational -**
- Fire Drills -**
- Fire Works/Special Effects-**
- Group Home - 1**
- Health Care -**
- Industrial -**
- Mercantile -**
- Nursing Home -**
- Residential Board and Care -**
- Special Amusement/Assembly -**
- Tent -**
- Liquor License Inspections – 2**
- Hood and Duct Inspections - 2**
- Gas Station -**
- LPG Point of Sale/Bulk Storage -**

Residential Inspections-
Buildings- 5 @ Units- 15
Fire Investigations - 1

Meetings – 2

Complaints- 1

Plan Reviews - 3
Modifications -
Blasting Permit -

Phone Messages/Calls – 11

Department Training –
Public Fire Education –
Continuing Education/CFI-
Event/Smoke Scheduling- 1

Completed Fire Code Inspection Assignments Month of **November** 2023

Fire Marshal Lambert

Fire Alarm Inspections - 3

Sprinkler Inspections – 3

Standpipe Inspections - 1

Commercial Inspections:

Assembly - 5
Business - 5
Day Care –
Camps -
Dormitories -
Educational -
Fire Drills - 2
Fire Works/Special Effects-
Group Home -
Health Care -
Industrial - 2
Mercantile - 2
Nursing Home -
Residential Board and Care -
Special Amusement/Assembly -
Tent -
Liquor License Inspections -
Hood and Duct Inspections - 3
Gas Station - 1
LPG Point of Sale/Bulk Storage -

Residential Completed Inspections

****Residential Inspections- Buildings 2@ 7 Units**

Fire Investigations - 1

Meetings - 17

Complaints - 7

Certificate of Occupancy –
Certificate of Compliance -
Plan Reviews - 19
Modifications -
Blasting Permit - 1

Phone Calls/Messages - 22

OEDM Training - 0 hrs.
Continuing Education Training - 0 hrs.

BRISTOL FIRE DEPARTMENT – TRAINING DIVISION

Captain Todd Cutler – Acting Training Officer

MONTHLY TRAINING REPORT

November 2023

- Almost 50 BFD and Waterbury firefighters concluded their Aerial Operator class put on by the Connecticut Fire Academy. We had two sections with six classes each. The course was 48 hours long for each section. This is a certification class so personnel have been putting extensive hours of study outside of class. They are now beginning the certification process.
- Probationary Firefighter Jeffery Prestash continues to be successful at the Connecticut Fire Academy. Reports coming from the CFA put FF Prestash at the top of the class both in academics and physical abilities. He will be graduating on December 8th.
- Confined space training concluded this month. After rotating through a hands-on class reviewing the necessary equipment to execute a confined space rescue, we moved to a vault at ESPN for practical experience. Lt. Rudolowicz was the lead instructor for the classes. Each crew had to simulate a rescue. The large number of new personnel we have brought online over the past few years made it critical for them all to train and obtain a higher level of proficiency. All crews performed extremely well and I am confident in their abilities.
- Crews rotated through a facility tour of Clean Harbors. The facility is under new management. It has been a few years since we have through there area. We now have new contact information and a preplan for the facility.
- Chief Hart and I attended a grant writing class at the UCONN School of Public Policy. We will be able to use the information we gathered to try and obtain new revenue streams for the department.

- Lt Biskupski presented his Active Shooter class the week of 10/27. The Lt's knowledge of the subject is quite impressive. I invited in surrounding towns for the presentation and Lt Biskupski is now being asked to present in other towns. The class was extremely informative and has opened up opportunities and new relationships within the Police Department.
- The Police Department used our facilities twice this month for CPR recertification.

Respectfully Submitted,
Captain Todd Cutler

Bristol Fire Department

Mechanical Division Monthly Report

November 2023

Engine 1

- Repair R/R window crank system
- Repair leak @ DEF header
- Sent to Cummins for complete inspection of regen system

Engine 2

- Replaced all 4) batteries

Engine 3

Engine 4

- DEF header replaced

Engine 5

- Replace ignition switch and faulty ignition circuit relay
- Replace 3) PAC equipment mounting brackets
- Replace 2) ICC cab lights
- Repair air horns
- Replace Irons mount locking strap
- Repair Officers seat SCBA bracket
- Diagnose & repair ladder rack: Bad 80 amp fuse and ladder rack pump/motor
- Replace PAC mount for sledge hammer

Tower 1

- Repair anti-freeze leak
- Replace front hub covers
- New front wheel bearings @ G-K

Tower 2

- Repair PW Can
- Repair 3) interior lights
- Replace Irons mount locking strap

Miscellaneous

- F/F Quarto: New Medium SCBA mask
- All apparatus annual pump tested, 100% pass rate!!
- All aerial and ground ladders annual tested, 100% pass rate!
- P/U used furniture from City Hall and deliver to HQ
- P/U and put together storage racks for HQ
- Fire 2: New cam sensors and valve cover @ Tasca
- Fire 2: New battery
- Attend Joint Council meeting on 11/15/23
- Gear repairs: Pants: Scully, Cianci, Marek, B. Plourde
- Fire 8: 3K service
- Repair SCBA bottle # 137
- Install all On-Spot wheels for the winter
- T1-02: Replace waist buckle

Jay Kelly
Equipment Technician

Richard Hart
Chief of Department

FIRSTNAME	LASTNAME	ASSIGNMENT	TYPE	START	DURATION
David	Simard	Pump test	Event	11/1/2023 9:00	30
David	Butkus	Pump test	Event	11/1/2023 9:00	30
Todd	Correll	Pump test	Event	11/1/2023 9:00	30
Mark	Martin	Pump test	Event	11/1/2023 9:00	30
Todd	Correll	Town Hall meeting	Event	11/3/2023 9:30	0.5
Adrienne	Plourde	Barbara Brady	Event	11/4/2023 13:00	0.5
Brian	D'Amato	Barbara Brady	Event	11/4/2023 13:00	0.5
Nathan	England	Barbara Brady	Event	11/4/2023 13:00	0.5
Robert	Lavoie	Imagination	Event	11/6/2023 10:00	0.5
Sara	Bianchi	Imagination	Event	11/6/2023 10:00	0.5
James	Marks	Imagination	Event	11/6/2023 10:00	0.5
James	Plaster	Imagination	Event	11/6/2023 10:00	0.5
Lance	Lavore	Imagination	Event	11/6/2023 10:00	0.5
Andrew	Mercieri	Imagination	Event	11/6/2023 10:00	0.5
Derek	Freimuth	Imagination	Event	11/6/2023 10:00	0.5
Thomas	Scully	Imagination	Event	11/6/2023 10:00	0.5
Alan	Rudolewicz	Imagination	Event	11/6/2023 10:00	0.5
Seth	Zepka	thomas scully	Event	11/7/2023 10:00	1
Todd	Correll	thomas scully	Event	11/7/2023 10:00	1
Nicholas	Regis	thomas scully	Event	11/7/2023 10:00	1
Robert	Lavoie	thomas scully	Event	11/7/2023 10:00	1
Benjamin	Mike	thomas scully	Event	11/7/2023 10:00	1
Scott	Poulton	thomas scully	Event	11/7/2023 10:00	1
Derek	Freimuth	thomas scully	Event	11/7/2023 10:00	1
Jorge	Sanchez	thomas scully	Event	11/7/2023 10:00	1
Christopher	Hayden	Aerial Operaror Class A/C Group Clas	Event	11/9/2023 8:30	7.5
Alan	Rudolewicz	Confined Space Refresher	Event	11/10/2023 9:00	2.5
Alan	Rudolewicz	Confined Space Refresher	Event	11/10/2023 13:00	3
Nicholas	Cutler	Clean Harbors Facility Tour	Event	11/14/2023 9:00	1.5
Nicholas	Cutler	Clean Harbors Facility Tour	Event	11/14/2023 10:30	1.5
Nicholas	Cutler	Clean Harbors Facility Tour	Event	11/15/2023 9:00	1.5
Nicholas	Cutler	Clean Harbors Facility Tour	Event	11/15/2023 10:30	1.5
Nicholas	Cutler	Clean Harbors Facility Tour	Event	11/16/2023 9:00	1.5
Nicholas	Cutler	Clean Harbors Facility Tour	Event	11/16/2023 10:30	1.5
Alan	Rudolewicz	Confined Space Refresher	Event	11/17/2023 9:00	3
Alan	Rudolewicz	Confined Space Refresher	Event	11/17/2023 13:00	3
David	Simard	Fall Festival	Event	11/18/2023 10:00	3
Mark	Martin	Fall Festival	Event	11/18/2023 10:00	3
Todd	Correll	Fall Festival	Event	11/18/2023 10:00	3
David	Butkus	Fall Festival	Event	11/18/2023 10:00	3
Nathan	England	Alexandra	Event	11/20/2023 12:00	242
Brian	D'Amato	Alexandra	Event	11/20/2023 12:00	242
Charles	Judd	Alexandra	Event	11/20/2023 12:00	242
Adrienne	Plourde	Alexandra	Event	11/20/2023 12:00	242
David	Simard	Brian Plourde	Event	11/21/2023 8:30	31.5
James	Plaster	Brian Plourde	Event	11/21/2023 8:30	31.5

Steve	Barnosky	Brian Plourde	Event	11/21/2023 8:30	31.5
James	Marks	Brian Plourde	Event	11/21/2023 8:30	31.5
Scott	McKearney	Brian Plourde	Event	11/21/2023 8:30	31.5
Adam	Hayes	Brian Plourde	Event	11/21/2023 8:30	31.5
Adrienne	Plourde	Brian Plourde	Event	11/21/2023 8:30	31.5
Stephanie	Barry	Public Relations	Event	11/27/2023 17:00	0.5
Nathan	England	Public Relations	Event	11/27/2023 17:00	0.5
Christopher	Hayden	Public Relations	Event	11/27/2023 17:00	0.5
John	Biskupski	ASHER Training	Event	11/28/2023 9:00	2.5
Nicholas	Cutler	ASHER Training	Event	11/28/2023 9:00	2.5
John	Biskupski	ASHER Training	Event	11/28/2023 13:00	2.5
Nicholas	Cutler	ASHER Training	Event	11/28/2023 13:00	2.5
Nicholas	Cutler	ASHER Training	Event	11/29/2023 9:00	2.5
John	Biskupski	ASHER Training	Event	11/29/2023 9:00	2.5
John	Biskupski	ASHER Training	Event	11/29/2023 13:00	2.5
Nicholas	Cutler	ASHER Training	Event	11/29/2023 13:00	2.5
John	Biskupski	ASHER Training	Event	11/30/2023 9:00	2.5
Nicholas	Cutler	ASHER Training	Event	11/30/2023 9:00	2.5
Nicholas	Cutler	ASHER Training	Event	11/30/2023 13:00	2.5
John	Biskupski	ASHER Training	Event	11/30/2023 13:00	2.5

SHIFT	STATUS	ADDRESS	PROGRAM	EVENT TYPE	SHIFT
	incomplete			Pump Testing	A
	incomplete			Pump Testing	B
	incomplete			Pump Testing	C
	incomplete			Pump Testing	D
	incomplete	111 N. Main		Public Relations	C
	complete	54 Cabot st		Public Relations	A
	complete	54 Cabot st		Public Relations	D
	complete	54 Cabot st		Public Relations	C
	complete	1 pleasant street		Fire prevention	C
	complete	1 pleasant street		Fire prevention	Days
	complete	1 pleasant street		Fire prevention	A
	complete	1 pleasant street		Fire prevention	A
	complete	1 pleasant street		Fire prevention	B
	complete	1 pleasant street		Fire prevention	B
	complete	1 pleasant street		Fire prevention	C
	complete	1 pleasant street		Fire prevention	D
	complete	1 pleasant street		Fire prevention	D
	complete	181 north Main St Bris		Fire prevention	C
	complete	181 north Main St Bris		Fire prevention	C
	complete	181 north Main St Bris		Fire prevention	C
	complete	181 north Main St Bris		Fire prevention	C
	complete	181 north Main St Bris		Fire prevention	A
	complete	181 north Main St Bris		Fire prevention	C
	complete	181 north Main St Bris		Fire prevention	C
	complete	181 north Main St Bris		Fire prevention	C
	complete	17 Vincent P. Kelly		Training	C
	complete	ESPN		Training	D
	complete	ESPN		Training	D
	complete	51 Broderick Rd		Training	Days
	complete	51 Broderick Rd		Training	Days
	complete	51 Broderick Rd		Training	Days
	complete	51 Broderick Rd		Training	Days
	complete	51 Broderick Rd		Training	Days
	complete	51 Broderick Rd		Training	Days
	complete	ESPN		Training	D
	complete	ESPN		Training	D
	incomplete	Farmers Market		Public Relations	A
	incomplete	Farmers Market		Public Relations	D
	incomplete	Farmers Market		Public Relations	C
	incomplete	Farmers Market		Public Relations	B
	complete	92 Dorothy Rd		Public Relations	C
	complete	92 Dorothy Rd		Public Relations	D
	complete	92 Dorothy Rd		Public Relations	B
	complete	92 Dorothy Rd		Public Relations	A
	complete			Aerial Testing	A
	complete			Aerial Testing	A

complete		Aerial Testing	A
complete		Aerial Testing	A
complete		Aerial Testing	A
complete		Aerial Testing	A
complete		Aerial Testing	A
complete	Lights on Rosewood	Public Relations	C
complete	Lights on Rosewood	Public Relations	C
complete	Lights on Rosewood	Public Relations	C
complete		Training	D
complete		Training	Days
complete		Training	D
complete		Training	Days
complete		Training	Days
complete		Training	D
complete		Training	D
complete		Training	Days
complete		Training	D
complete		Training	Days
complete		Training	Days
complete		Training	D

TYPE OF FALSE ALARM	NUMBER O
Malicious, Mischievous False Call	1
System Malfunction	12
Unintentional (tripping on interior device accidentally, etc.)	21
Other False Alarms (bomb scares, etc.)	6

	NUMBER OF FIRES	NUMBER OF CIVILIAN FIRE CASUALTIES	DEATHS	INJURIES	ESTIMATED
Private Dwellings (1 or 2 family), Including mobile homes	1	0	0	0	0
Apartments (3 or more families)	4	0	0	0	5500
Hotels and Motels	1	0	0	0	0
All Other Residential (dormitories, boarding houses, tents, etc.)	1	0	0	0	0
TOTAL RESIDENTIAL FIRES	7	0	0	0	5500
Public Assembly (church, restaurant, clubs, etc.)	0	0	0	0	0
Schools And Colleges	0	0	0	0	0
Health Care And Penal Institutions (hospitals, nursing homes, prisons, etc.)	1	0	0	0	0
Stores And Offices	1	0	0	0	0
Industry, Utility, Defense, Laboratories, Manufacturing	0	0	0	0	0
Storage In Structures (barns, vehicle storage garages, general storage, etc.)	0	0	0	0	0
Other Structures (outbuildings, bridges, etc.)	0	0	0	0	0
TOTALS FOR STRUCTURE FIRES	9	0	0	0	5500
Fires In Highway Vehicles (autos, trucks, buses, etc.)	3	0	0	0	23800
Fires In Other Vehicles (planes, trains, ships, construction or farm vehicles, etc.)	0	0	0	0	0
Fires outside of Structures with Value involved, but Not Vehicles (outside storage, crops, timber, etc.)	0	0	0	0	0
Fires in Brush, Grass, Wildland (excluding crops and timber), with no value involved	2	0	0	0	0
Fires in Rubbish, Including Dumpsters (outside of structures), with no value involved	0	0	0	0	0
All Other Fires	2	0	0	0	6000
TOTALS FOR FIRES	16	0	0	0	35300
Rescue, Emergency Medical Responses (ambulance, EMS, rescue)	87				
False Alarm Responses (malicious or unintentional false calls, malfunctions, bomb scares)	40				
Mutual Aid Responses Given	1				
Hazardous Materials Responses	10				

Other Hazardous Responses (arcing wires, bomb removal, power line down, etc.)	18
All Other Responses (smoke scares, lock-outs, animal rescue, etc.)	75
TOTAL FOR ALL INCIDENTS	247

	NUMBER OF CONFINED FIRES	NUMBER OF NONCONFINED FIRES
Residential Fires	4	1
Structure Fires	2	0

OVERLAPPING CALLS	INCIDENT NUMBER	NUMBER OF INCIDENTS	
		OVERLAPPING	ALARM DATE/TIME
Overlap 1		2	
	BFD-2023-0002748		11/1/2023 17:16
	BFD-2023-0002749		11/1/2023 17:47
Overlap 2		2	
	BFD-2023-0002756		11/2/2023 12:02
	BFD-2023-0002757		11/2/2023 12:13
Overlap 3		3	
	BFD-2023-0002758		11/2/2023 18:47
	BFD-2023-0002759		11/2/2023 18:55
	BFD-2023-0002760		11/2/2023 19:14
Overlap 4		2	
	BFD-2023-0002781		11/5/2023 11:54
	BFD-2023-0002782		11/5/2023 11:56
Overlap 5		2	
	BFD-2023-0002787		11/6/2023 6:40
	BFD-2023-0002788		11/6/2023 6:46
Overlap 6		2	
	BFD-2023-0002791		11/6/2023 15:48
	BFD-2023-0002792		11/6/2023 15:52
Overlap 7		2	
	BFD-2023-0002795		11/6/2023 17:38
	BFD-2023-0002796		11/6/2023 18:01
Overlap 8		2	
	BFD-2023-0002802		11/7/2023 14:26
	BFD-2023-0002803		11/7/2023 14:45
Overlap 9		3	
	BFD-2023-0002804		11/7/2023 15:55
	BFD-2023-0002805		11/7/2023 16:05
	BFD-2023-0002806		11/7/2023 16:24
Overlap 10		2	
	BFD-2023-0002818		11/8/2023 21:11
	BFD-2023-0002819		11/8/2023 21:16
Overlap 11		2	
	BFD-2023-0002850		11/13/2023 9:23
	BFD-2023-0002851		11/13/2023 9:29
Overlap 12		2	
	BFD-2023-0002852		11/13/2023 10:42
	BFD-2023-0002853		11/13/2023 10:44
Overlap 13		2	
	BFD-2023-0002862		11/14/2023 8:41
	BFD-2023-0002864		11/14/2023 10:37
Overlap 14		2	
	BFD-2023-0002864		11/14/2023 10:37
	BFD-2023-0002865		11/14/2023 11:35

Overlap 15		2	
	BFD-2023-0002891		11/16/2023 18:10
	BFD-2023-0002892		11/16/2023 18:18
Overlap 16		2	
	BFD-2023-0002901		11/17/2023 11:07
	BFD-2023-0002902		11/17/2023 11:49
Overlap 17		2	
	BFD-2023-0002902		11/17/2023 11:49
	BFD-2023-0002903		11/17/2023 12:17
Overlap 18		2	
	BFD-2023-0002913		11/18/2023 16:09
	BFD-2023-0002914		11/18/2023 16:25
Overlap 19		2	
	BFD-2023-0002914		11/18/2023 16:25
	BFD-2023-0002915		11/18/2023 16:56
Overlap 20		2	
	BFD-2023-0002940		11/21/2023 22:09
	BFD-2023-0002941		11/21/2023 22:18
Overlap 21		2	
	BFD-2023-0002947		11/22/2023 13:08
	BFD-2023-0002948		11/22/2023 13:11
Overlap 22		2	
	BFD-2023-0002950		11/22/2023 15:41
	BFD-2023-0002951		11/22/2023 16:03
Overlap 23		2	
	BFD-2023-0002960		11/23/2023 13:47
	BFD-2023-0002961		11/23/2023 13:55
Overlap 24		2	
	BFD-2023-0002965		11/23/2023 23:49
	BFD-2023-0002966		11/24/2023 1:23
Overlap 25		2	
	BFD-2023-0003001		11/29/2023 15:48
	BFD-2023-0003002		11/29/2023 15:57
Overlap 26		2	
	BFD-2023-0003003		11/29/2023 16:48
	BFD-2023-0003004		11/29/2023 16:56
Overlap 27		2	
	BFD-2023-0003004		11/29/2023 16:56
	BFD-2023-0003005		11/29/2023 17:00
Overlap 28		2	
	BFD-2023-0003005		11/29/2023 17:00
	BFD-2023-0003006		11/29/2023 17:26
Overlap 29		2	
	BFD-2023-0003008		11/29/2023 23:55
	BFD-2023-0003009		11/30/2023 0:01
Overlap 30		2	
	BFD-2023-0003013		11/30/2023 15:35

Count of Overlapping Incidents

62

LAST UNIT CLEAR

11/1/2023 17:57

11/1/2023 17:52

11/2/2023 12:20

11/2/2023 12:40

11/2/2023 19:41

11/2/2023 19:22

11/2/2023 19:25

11/5/2023 12:30

11/5/2023 12:03

11/6/2023 6:58

11/6/2023 7:17

11/6/2023 16:09

11/6/2023 16:04

11/6/2023 18:02

11/6/2023 18:16

11/7/2023 15:08

11/7/2023 14:53

11/7/2023 16:24

11/7/2023 16:09

11/7/2023 16:28

11/8/2023 21:18

11/8/2023 22:15

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11/13/2023 9:36

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11/24/2023 1:25
11/24/2023 1:34

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11/30/2023 0:16
11/30/2023 0:18

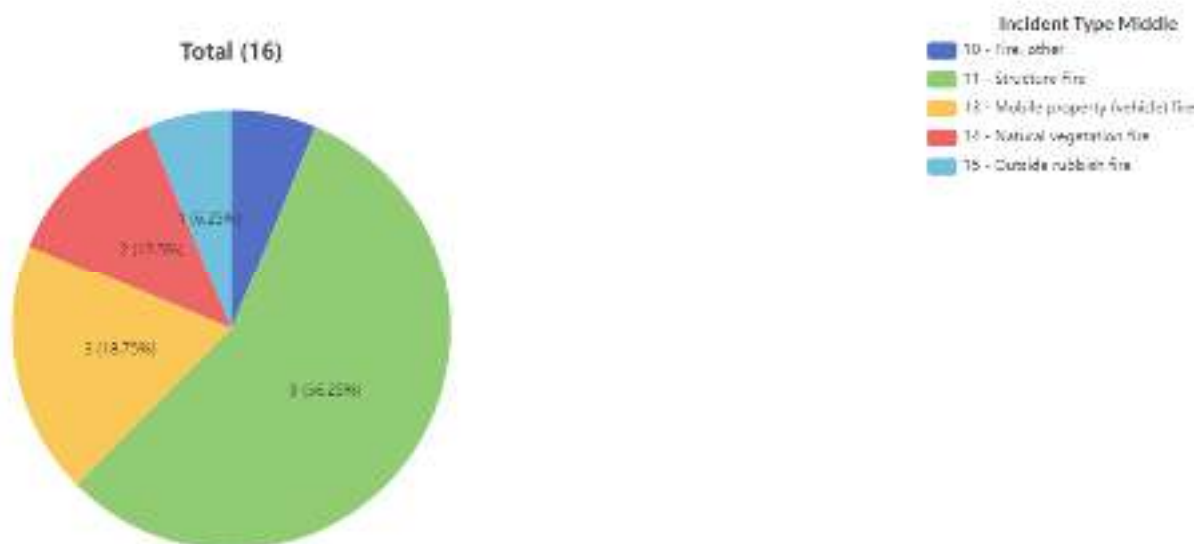
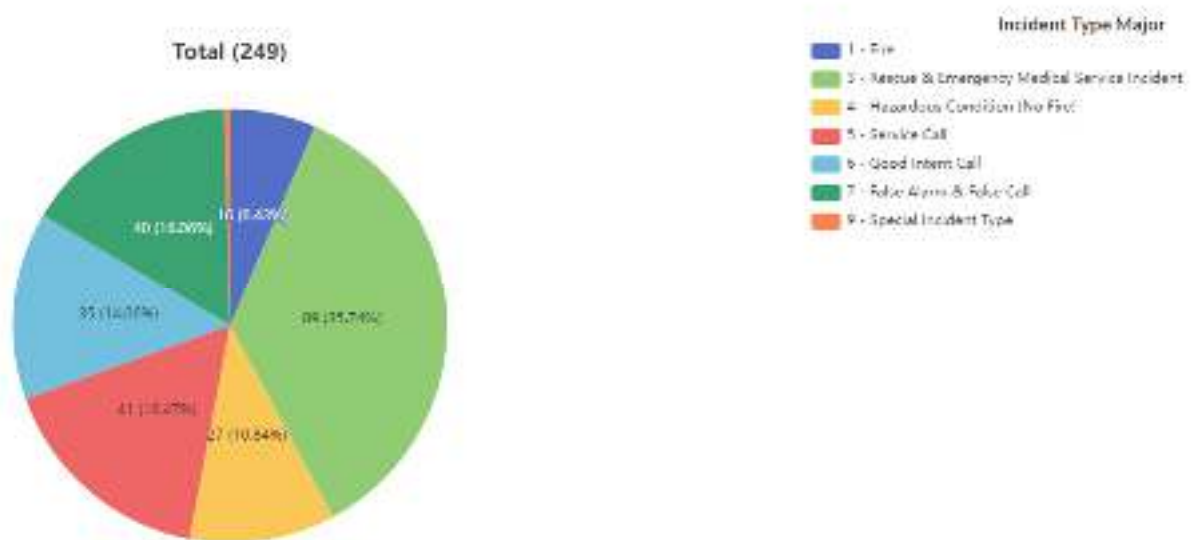
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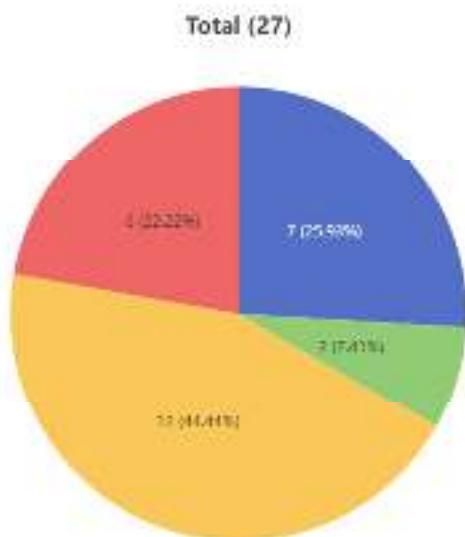
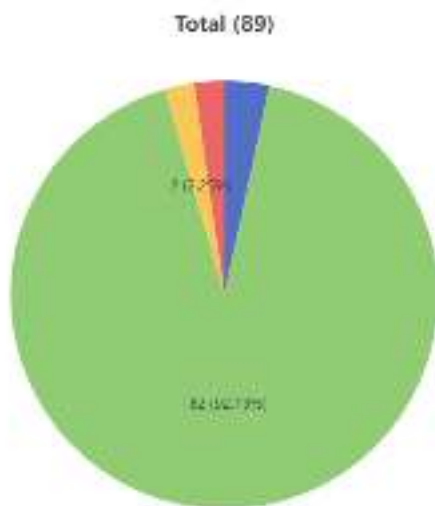
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	NUMBER OF FIRES	NUMBER OF CIVILIAN FIRE CASUALTIES		
		DEATHS	INJURIES	ESTIMATED
Private Dwellings (1 or 2 family), Including mobile homes	1	0	0	0
Apartments (3 or more families)	4	0	0	5500
Hotels and Motels	1	0	0	0
All Other Residential (dormitories, boarding houses, tents, etc.)	1	0	0	0
TOTAL RESIDENTIAL FIRES	7	0	0	5500
Public Assembly (church, restaurant, clubs, etc.)	0	0	0	0
Schools And Colleges	0	0	0	0
Health Care And Penal Institutions (hospitals, nursing homes, prisons, etc.)	1	0	0	0
Stores And Offices	1	0	0	0
Industry, Utility, Defense, Laboratories, Manufacturing	0	0	0	0
Storage In Structures (barns, vehicle storage garages, general storage, etc.)	0	0	0	0
Other Structures (outbuildings, bridges, etc.)	0	0	0	0
TOTALS FOR STRUCTURE FIRES	9	0	0	5500
Fires In Highway Vehicles (autos, trucks, buses, etc.)	3	0	0	23800
Fires In Other Vehicles (planes, trains, ships, construction or farm vehicles, etc.)	0	0	0	0
Fires outside of Structures with Value involved, but Not Vehicles (outside storage, crops, timber, etc.)	0	0	0	0
Fires in Brush, Grass, Wildland (excluding crops and timber), with no value involved	2	0		
Fires in Rubbish, Including Dumpsters (outside of structures), with no value involved	0	0		
All Other Fires	2	0	0	6000
TOTALS FOR FIRES	16	0	0	35300
Rescue, Emergency Medical Responses (ambulance, EMS, rescue)	87			
False Alarm Responses (malicious or unintentional false calls, malfunctions, bomb scares)	40			
Mutual Aid Responses Given	1			
Hazardous Materials Responses	10			

Other Hazardous Responses (arcing wires, bomb removal, power line down, etc.)	18
All Other Responses (smoke scares, lock- outs, animal rescue, etc.)	75
TOTAL FOR ALL INCIDENTS	247

	NUMBER OF CONFINED FIRES	NUMBER OF NONCONFINED FIRES
Residential Fires	4	1
Structure Fires	2	0





**Fire House 3 Building Committee Regular Meeting
December 27, 2023**

**A Regular Meeting of the Board of Fire Commissioners was held on Tuesday,
December 27, 2023 at 6:00 p.m., in Meeting Room 1-1 of City Hall,
111 N Main Street Bristol, CT**

Present: Chairman Sean Moore, Council Member Raymond Rogozinski, Council Member Sebastian Panioto, Committee Member John Lodovico, Committee Member David Maikowski, Fire Captain Craig Henderson, Fire Chief Hart, Purchasing Agent Roger Rousseau, and Architect Christopher Nardi. Mayor Jeffrey Caggiano joined via Zoom.

Absent: None.

1. CALL TO ORDER

- a. The meeting was called to order by Chairman Moore at 6:00 p.m.

2. PUBLIC PARTICIPATION

- a. State Representative Mary Fortier of 163 Goodwin Street, spoke in support of the construction of the new fire station. She stated she has been trying to secure additional funding at the state level and has been unsuccessful, but feels the importance of this project and doing it to serve both the needs of community and the Fire Department.
- b. Mayor Caggiano spoke about some of the other large projects also happening in the city and the increased cost challenges all of them are facing. He stated that several projects are also over budget.

3. APPROVAL OF THE MEETING MINUTES

- a. On motion of Committee Member Rogozinski and seconded by Committee Member Lodovico it was unanimously voted: To approve the November 14, 2023 Meeting Minutes. Following a voice vote, the Chairperson declared the motion carried.

4. ARCHITECT UPDATE

- a. Architect Christopher Nardi gave the committee an update of the revised plan in order to reduce the square footage of the building to reduce costs with a now proposed 7,720 square foot building.
- b. Chief Hart and Commissioner Lodovico both brought newly completed project comparisons and discussed costs in comparison. Discussion followed.

- c. The needs of the fire department in relation to the structure of the building were discussed. The board determined a third bay was a priority to efficiently run the department.
- d. On motion of Committee Member Rogozinski and seconded by Committee Member Lodovico it was unanimously voted: To direct the committee to submit a request to the Board of Finance for additional appropriation to support the project for an estimated 8,700 square foot building at projected \$900.00 per square foot, in total of \$7,830,000.00. Following a voice vote, the chairman declared the motion carried.

5. OLD BUSINESS

- a. Purchasing Agent Rousseau discussed the Construction Manager hiring. He stated he is going to revisit with them and discuss the scope of the project based on this meeting's changes and have them review their proposal to reflect.

6. NEW BUSINESS

- a. The committee reviewed the presented 2024 meeting schedule and is continuing meetings on the fourth Wednesday of every month. On motion of Committee Member Lodovico and seconded by Chief Hart it was unanimously voted: To approve the 2024 meeting calendar as presented. Following a voice vote, the Chairperson declared the motion carried.

7. ADJOURN

- a. On motion of Committee Member Lodovico and seconded by Council Member Maikowski it was unanimously voted: To adjourn at 7:09 p.m.

Recording Secretary: Sara Bianchi



1 FIRST FLOOR PLAN
8,734 G.S.F.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 2024-2025 GENERAL CITY BUDGET

ACCOUNTS FOR:
FIRE DEPARTMENT

VENDOR QUANTITY UNIT COST 2025 REQUEST

450200 REIMBURSEMENT FOR FIRE SERVICE

0012211 450200 -	1.00	1,475.00	-1,475.00 *
			-1,475.00

514000 REGULAR WAGES & SALARIES

0012211 514000 -	1.00	131,765.00	7,505,355.00 *
			131,765.00
Richard Hart	4.00	105,695.00	422,780.00
4 Deputy Chiefs	1.00	96,120.00	96,120.00
Martin, Butkus, Simard, Correll	1.00	99,650.00	99,650.00
Blaschke	2.00	87,445.00	174,890.00
Lambert	1.00	94,525.00	94,525.00
YACOVINO & ROBOTHAM	1.00	87,445.00	87,445.00
HENDERSON	5.00	94,525.00	472,625.00
HOYT	1.00	82,750.00	82,750.00
PLASTER, SCULLY, MCKEARNEY, DAMATO, CUTLER	16.00	84,500.00	1,352,000.00
ENGLAND	1.00	81,845.00	81,845.00
Mercieri, A. Plourde, Dufor, Lavore, Barnosky, Rudolewicz, Buzzell, Marks, B. Plourde, Freimuth, Judd, Wilkinson, Dellaventura, Hayes, Biskupski, Lavoie	33.00	76,630.00	2,528,790.00
VALENTI	1.00	76,020.00	76,020.00
Deforge, cascone, DeCarlo, Kemish, Kaczerski, Yudelson, Poulton, Gizzie, Stone, Chilberg, Spatkowski, Chapin, Greger, Marek, Zurles, Maguire, Higley, Nazzaro, M. Corvo, Hall, Perrault, Cianci, Wollman, Bentivengo, Sanchez, Hayden, Belonick, Rossi, Zepka, Terrier, Quarto, Richardson, Miller	1.00	76,130.00	76,130.00
DUNN			
STANKUS			

Increase in regular wages includes the hire of 16 FF and a projected 3% increase in salary

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 2024-2025 GENERAL CITY BUDGET

ACCOUNTS FOR:
FIRE DEPARTMENT

**16 FF Hires

VENDOR	QUANTITY	UNIT COST	2025 REQUEST
	5.00	76,184.00	380,920.00
PALIN, DUVAL, REGIS, MADDEN, BARBUTO	6.00	74,470.00	446,820.00
GOMES-CHARRY, BARRY, WOODFORD, G. CORVO, QUIST, CLARK	1.00	74,360.00	74,360.00
NEARY	2.00	73,850.00	147,700.00
BURKE & MIKE	1.00	68,290.00	68,290.00
OGONOWSKI	1.00	82,975.00	82,975.00
Kelly	1.00	57,945.00	57,945.00
Bianchi	1.00	63,920.00	63,920.00
PRESTACH	1.00	336,415.00	336,415.00
Expected hiring of 16 new FF recruits for a March 3rd 2025 start.			
OUELLETTE	1.00	68,675.00	68,675.00

515100 OVERTIME WAGES & SALARIES

0012211 515100 -			1,725,465.00 *
SICK LEAVE	1.00	639,925.00	639,925.00
	1.00	733,080.00	733,080.00
	1.00	106,655.00	106,655.00
	1.00	76,980.00	76,980.00
	1.00	19,405.00	19,405.00
	1.00	11,740.00	11,740.00
SAFETY COMM - \$1321			
STAFF MTGS - \$10413	1.00	29,510.00	29,510.00
	1.00	15,000.00	15,000.00
	1.00	10,315.00	10,315.00
NEW OFFICER TRAINING - \$6,290			
OFFICER LEVEL TRAINING - \$4,025	1.00	18,500.00	18,500.00
	1.00	37,000.00	37,000.00
	1.00	23,255.00	23,255.00
HONOR GUARD - \$2,255.00			
PEER SUPPORT- \$21,000.00			
*increase in peer support for Molly's handler	1.00	4,100.00	4,100.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 2024-2025 GENERAL CITY BUDGET

ACCOUNTS FOR:
FIRE DEPARTMENT

VENDOR QUANTITY UNIT COST 2025 REQUEST

515200 PARTTIME WAGES & SALARIES

0012211	515200 -				25,155.00 *
	PRINCIPAL CLERK (PART-TIME) 18.75	1.00	25,155.00		25,155.00
	HRS/WK NON-BENEFITED				

517000 OTHER WAGES

0012211	517000 -				532,905.00 *
	HOL. TIME & ONE HALF	1.00	80,000.00		80,000.00
		1.00	408,890.00		408,890.00
		1.00	24,040.00		24,040.00
		1.00	5,160.00		5,160.00
		1.00	4,645.00		4,645.00
		1.00	10,170.00		10,170.00

522100 UNIFORM ALLOWANCE

0012211	522100 -				71,530.00 *
	Uniform Allowance per Union Contract	1.00	59,030.00		59,030.00
	additional \$12,500 to cover contractual requirements in the purchasing of overcoats	1.00	12,500.00		12,500.00

\$12,500 for
overcoats

522300 UNION CONTR RESPONSIBILITIES

0012211	522300 -				500.00 *
	Contractual - replacement of	1.00	500.00		500.00
	eyeglasses, travel to training etc.	1.00	.00		.00

531000 PROFESSIONAL FEES & SERVICES

0012211	531000 -				87,335.00 *
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***Professional fees include \$20,000- First Due
\$9,335- Vector Training EMS

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 2024-2025 GENERAL CITY BUDGET

ACCOUNTS FOR:
FIRE DEPARTMENT

	VENDOR	QUANTITY	UNIT COST	2025 REQUEST
Required Annual Testing, Medical Supplies, NFIRS Reporting Software per FEMA requirements, Towing Fees, SCBA Testing and maintenance, SCBA fill station testing and maintenance, FIT Testing. Annual Aerial, Ground Ladder, and Pump testing. Extrication tools maintenance and testing.		1.00	58,000.00	58,000.00
Increased vendor costs				
Required compliance with OSHA and NFPA regulations and standards.				
First Due Time and Attendance Software.		1.00	20,000.00	20,000.00
Vector Training Solutions Web based EMS training for department.		1.00	9,335.00	9,335.00
Recertification and compliance with DPH/OEMS regulations. Tracks OSHA compliance and ISO requirements				

531140 TRAINING

0012211 531140 -

				314,710.00 *
New Hire Personal Protective Equipment		16.00	5,500.00	88,000.00
New hire of 16 firefighters.				
Department costs of new recruit training		1.00	6,290.00	6,290.00
Cost of acting drill masters for recruit class, (2)				
New hire uniforms		16.00	905.00	14,480.00
16 FF recruits				
Pre-Employment testing		16.00	920.00	14,720.00
16 FF Recruits				
Class Prep Time for 2 acting drill masters		1.00	191,220.00	191,220.00

541000 PUBLIC UTILITIES

0012211 541000 -

Electricity for all 5 firehouses.		1.00	64,365.00	64,365.00 *
Reflects a 10% increase due to the new contract and rate changes.				64,365.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 2024-2025 GENERAL CITY BUDGET

ACCOUNTS FOR:
FIRE DEPARTMENT

	VENDOR	QUANTITY	UNIT COST	2025 REQUEST
541100 WATER & SEWER CHARGES				
0012211 541100 -				
water and Sewer for all 5 firehouses.		1.00	10,375.00	10,375.00 *
				10,375.00
542140 REFUSE				
0012211 542140 -				
Transfer Station		1.00	250.00	250.00 *
				250.00
542500 LAUNDRY & LINEN				
0012211 542500 -				
Towel Service.		1.00	1,500.00	1,500.00 *
				1,500.00
553000 TELEPHONE				
0012211 553000 -				
Telephone Service.		1.00	6,900.00	15,760.00 *
FY23 actual was \$6,822.17.				6,900.00
Service plan for iPads for the		1.00	8,860.00	8,860.00
department.				
\$41 per line per month, taking over				
contract from PD				
553100 POSTAGE				
0012211 553100 -				
General postage for letters, abatements		1.00	500.00	500.00 *
and permits.				500.00

*** Added costs
 18 iPads for dept.
 previously paid for
 by PD

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 2024-2025 GENERAL CITY BUDGET

ACCOUNTS FOR:
FIRE DEPARTMENT

VENDOR QUANTITY UNIT COST 2025 REQUEST

561400 MAINT SUPPLIES & MATERIALS

0012211 561400 - Materials needed for maintenance, cleaning and paper goods. 1.00 11,260.00 11,260.00 *
11,260.00

***5% increase due to increased costs, shipping, and being over budget

5% increase due to increased cost of goods - consistently over budget in this area.

561800 PROGRAM SUPPLIES

0012211 561800 - Materials and equipment required for daily operation of the Fire Department. 1.00 37,785.00 37,785.00 *
37,785.00
Increased by 5% due to inflation costs and increased freight.

561805 FIRE PREVENTION DIVISION

0012211 561805 - Materials needed to run the Fire Marshal's Office/Fire Prevention Division. 1.00 12,815.00 18,050.00 *
12,815.00

*** Fire Prevention Education has resumed post pandemic... adding back to budget

To cover the cost of fire education materials for 3500 students.

Annual Code Books for the Fire Marshal's Office 1.00 4,285.00 4,285.00

Professional Membership to the NFPA. 1.00 950.00 950.00

Access to codes and standards regarding life safety and fire code.

561806 TRAINING DIVISION

0012211 561806 - Materials, supplies and equipment needed to train Firefighters. 1.00 10,000.00 10,000.00 *
10,000.00

To cover the increase in cost of materials needed and increased third party instruction.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 2024-2025 GENERAL CITY BUDGET

ACCOUNTS FOR:
FIRE DEPARTMENT

VENDOR QUANTITY UNIT COST 2025 REQUEST

561807 MECHANICAL DIVISION

0012211 561807 -

Repairs & Maintenance, Motor Vehicle
Service, Motor Vehicle Parts and Tires.
YTD ACTUAL FY23- \$164575.00

1.00

164,575.00

164,575.00 *
164,575.00

***Requesting what we
spent in FY23, had to
predict, typically over budget here.

562200 NATURAL GAS

0012211 562200 -

Natural Gas for all 5 firehouses.

1.00

48,900.00

48,900.00 *
48,900.00**562300 GENERATOR FUEL**

0012211 562300 -

Generator Fuel for all 5 firehouses.

1.00

1,000.00

1,000.00 *
1,000.00**562600 MOTOR FUELS**

0012211 562600 -

Fuel for vehicles, apparatus,
generators, etc.
Based upon 16,798.62 gallons at \$3.00
per gallon. May 23- December 23 actual,
plus projected estimate.
Also includes 2 55 gallon drums of
motor oil, 1200.00 each

1.00

52,800.00

52,800.00 *
52,800.00

***Increased due to
economic forecast

569000 OFFICE SUPPLIES

0012211 569000 -

Materials needed to run the
administrative office, fire prevention
division and training. Also includes
printing and binding including pay per
print, forms and business cards.

1.00

2,000.00

2,000.00 *
2,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 2024-2025 GENERAL CITY BUDGET

ACCOUNTS FOR:
FIRE DEPARTMENT

		VENDOR	QUANTITY	UNIT COST	2025 REQUEST
570902 ANNUAL LOOSE EQUIPMENT REPLACE					
0012211	570902 -				
	Annual cylinder replacement, Replacement of miscellaneous small equipment carried on apparatus, Maintenance and repairs on hazmat detection equipment, Replace out-of-date and damaged hose		1.00	14,500.00	14,500.00 * 14,500.00
570915 BUNKER GEAR					
0012211	570915 -				
	Seven-year replacement program for personal protective equipment		1.00	49,605.00	49,605.00 * 49,605.00
579999 2025 CAPITAL OUTLAY					
0012211	579999 -				
	SCBA Air Packs		5.00	8,360.00	196,890.00 * 41,800.00
	SCBA Air cylinders for air packs		10.00	1,720.00	17,200.00
	swift/ high water flood water equipment replace obsolete mustang suits (dry suits)		1.00	5,570.00	5,570.00
	"w" tool		3.00	1,495.00	4,485.00
	fitness equipment for station 5 (various pieces)		1.00	1,885.00	1,885.00
	2023 Chevy Tahoe		1.00	52,000.00	52,000.00
	Deputy Chief replacement vehicle. Current vehicle is having multiple issues and out of service for weeks at a time.				
	Lighting package for 2023 Chevy Tahoe		1.00	18,000.00	18,000.00
	CPR/ AED Training Manikins		1.00	3,500.00	3,500.00
	Portable radio "flash" update		43.00	150.00	6,450.00
	Mobile repeaters		2.00	15,000.00	30,000.00
	4 combustible gas meters		4.00	4,000.00	16,000.00

*** See Capital
Outlay Sheet

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 2024-2025 GENERAL CITY BUDGET

ACCOUNTS FOR:
FIRE DEPARTMENT

VENDOR QUANTITY UNIT COST 2025 REQUEST

581120 CONFERENCES & MEMBERSHIPS

0012211 581120 -

Professional memberships and
conferences related to contractual
obligations.

1.00

2,000.00

2,000.00 *
2,000.00

581135 SCHOOLING & EDUCATION

0012211 581135 -

Tuition reimbursement for approved
college level coursework and other
approved training education.

1.00

15,000.00

15,000.00 *
15,000.00

*** Contractual Item
consistently over
budget

FY23 actual 20,825.00, consistently
over budget

TOTAL FIRE DEPARTMENT

10,978,595.00

GRAND TOTAL

10,978,595.00

** END OF REPORT - Generated by Sara Bianchi **