



*City of Bristol
Arts & Culture Commission*

INFORMATION TO ACCESS MEETING

<https://bristolct-gov.zoom.us/j/86280576918?pwd=iQ7DubdYbSAm0Dse5qszhgaOeTG2Z1.1>

The regular meeting will be held on Wednesday, March 6, 2024, at 6:30 PM in Meeting Room 1-2 in City Hall, 111 North Main Street, Bristol, CT 06010.

AGENDA

1. Call to Order
 - a. Attendance
2. Approval of Minutes
 - a. Approval of Minutes: February 7, 2024 Regular Meeting Minutes
3. Public Participation
4. Arts & Culture Supervisor's Report
 - a. Financials
 - b. Project Updates
 - c. Downtown Live Updates
5. Chairman's Report
6. Old Business
 - a. Cultural District Festival - Finalize Date and Location to Begin Process for Booking Vendors
 - b. Grant Request Submission (Pending Response)
 - c. By Commissioners

7. New Business
 - a. Carousel Restoration Project
 - b. By Commissioners
8. Reports and Committee Reports
 - a. City Council Liaison Updates
9. Adjournment

PER ORDER OF THE CHAIRPERSON
Walter Lewandoki



*City of Bristol
Arts & Culture Commission*

INFORMATION TO ACCESS MEETING

<https://bristolct-gov.zoom.us/j/85075274012?pwd=IG5lNGQOizF6F3KsGbUN65Lf8yjPix.1>

Ladies and Gentlemen:

The regular meeting was held on Wednesday, February 7, 2024, at 6:30 PM in Meeting Room 1-2 in City Hall, 111 North Main Street, Bristol, Connecticut.

1. Call to Order

a. Chair Lewandoski called the meeting to order at 6:35 p.m.

b. Attendance

i. Members Present: Walter Lewandowski, Chair
Andrea Adams, Commissioner
April Dews, Commissioner
Tiffany Howe, Commissioner
Juliet Norton, Commissioner
Maria Salice, Commissioner
Nigel Wynter, Commissioner
Cheryl Thibeault, City Council Liaison
Arianna Therriault, Arts & Culture Supervisor
Dr. Joshua Medeiros, Superintendent

Absent: None

2. Approval of Minutes

a. Approval of Minutes: January 3, 2024 Regular Meeting Minutes

i. **MOTION:** Made by Commissioner Adams to Approve the January 3, 2024 Regular Meeting Minutes. Seconded by Commissioner Dews, all in favor; motion carried.

b. Welcome New Committee Member

- i. **MOTION:** Made by Commissioner Adams to Move Item 4a. Welcome New Committee Member to Item 2b. Seconded by Commissioner Dews, all in favor; motion carried.
- ii. Commissioner Maria Salice introduced herself to the Commission; discussion followed.

3. Public Participation

- a. Brie Fletcher, 27 Hemlock St - Reflected on her volunteer experience as a greeter at the Downtown Live performances and gave suggestions to increase and change signage to increase visibility for the public; discussion followed.

4. Arts & Culture Supervisor's Report

- a. Welcome New Committee Member
- b. Financials
 - i. Arts & Culture Supervisor Therriault presented the Financials; discussion followed.
- c. Project Updates
 - i. Arts & Culture Supervisor Therriault asked Chair Lewandoski to present the Project Updates during the Chairman's Report.
- d. Downtown Live Updates
 - i. Arts & Culture Supervisor Therriault presented Downtown Live Updates; discussion followed.

5. Chairman's Report

- a. Chair Lewandoski presented Project Updates on the proposed Heart Sculpture at Stocks Playground; discussion followed.

6. Old Business

- a. Cultural District Festival

Arts & Culture Supervisor Therriault presented updates for the Cultural District Festival tentatively scheduled for June 29, 2024; discussion followed.

- b. By Commissioners

- i. Commissioner Norton requested more information regarding the Survey Findings from the January 3, 2024 Regular Meeting; Arts & Culture Supervisor Therriault will follow up after meeting.
- ii. Commissioner Norton inquired about an update on Alcohol at Downtown Live. The ordinance was changed at the last City Council Meeting and is set to appear before the BOE Policy Committee Meeting on February 28, 2024; discussion followed.

7. New Business

- a. Downtown Live Art
 - i. Arts & Culture Supervisor Therriault presented ideas for Downtown Live portable art; discussion followed.
- b. Review Grant Application in the amount of \$1,500 from the Bristol Arts and Culture Fund for the installation of a picture in the lobby of the Rockwell Theater
 - i. Arts & Culture Supervisor Therriault reviewed a Grant Application in the amount of \$1,500 from the Bristol Arts and Culture Fund for the installation of a picture in the lobby of the Rockwell Theater; discussion followed.
 - ii. **MOTION:** Made by Commissioner Dews to Defer Grant Application to Next Month with a Condition of BOE Approval. Seconded by Chair Lewandoski, all in favor; motion carried.
- c. By Commissioners
 - i. City Council Liaison Thibeault presented information on the Infinity Theater; discussion followed.
 - ii. Commissioner Dews inquired about the Arts & Culture Social Media Pages and requested more posts to highlight current events in the community; discussion followed.
 - iii. Commissioner Dews presented a Soup Quest BINGO card and suggested Downtown Live considers a similar project; discussion followed.
 - iv. City Council Liaison Thibeault requested Commissioners attend the March 18, 2024 Board of Finance Meeting at 5:30 PM to express support in expanding the Arts & Culture Supervisor's position to Full Time; discussion followed.
 - v. City Council Liaison Thibeault presented information on the Farmer's Market as a potential non-profit. City Council Liaison Thibeault shared the Farmer's Market is currently looking for space to be held and volunteers; discussion followed.

8. Adjournment

- a. **MOTION:** Made by Chair Lewandoski to Adjourn at 7:54 p.m. Seconded by Commissioner Dews, all in favor; motion carried.

PER ORDER OF THE CHAIRPERSON
Walter Lewandoski

Respectfully submitted,
Madison Fostervold
Recording Secretary
City Arts & Culture Commission

DRAFT

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
001 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD	EXPENDED	ENCUMBRANCES	BUDGET	USED
0017021 PARKS ADMINISTRATION								
0017021 583120 ARTS & CULTURE C	15,000	0	15,000	4,185.38		321.10	10,493.52	30.0%
TOTAL PARKS ADMINISTRATION	15,000	0	15,000	4,185.38		321.10	10,493.52	30.0%
TOTAL GENERAL FUND	15,000	0	15,000	4,185.38		321.10	10,493.52	30.0%
TOTAL EXPENSES	15,000	0	15,000	4,185.38		321.10	10,493.52	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	15,000	0	15,000	4,185.38	321.10	10,493.52	30.0%

** END OF REPORT - Generated by Madison Fostervold **

Active Projects	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Heart Lock Sculpture	Sculpture with grids throughout for locks and caribeaners to attach	in kind	Sculpture	In kind farmington metal	Unknown	Farmington Metal	2025			2024	
Future Project Considerations	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Heart Sculpture	Public Art Sculpture(s) outside of the	\$15,000.00	Sculpture	ACC Fund/Fundraising	in (exact location requires Park	Robert Hudson (TBD)	TBD			FY24	PENDING
Interactive Mural 1	Pride/Rainbow Mural	\$500.00	Mural	ACC Fund/Other	Carousel Museum?	Brandi Pichette	TBD		Partnership w/ CT Museum	TBD	PENDING
PAN Am Mellen ST Bridge	Mural	TBD	Mural	TBD	Mellen St Bridge	TBD	TBD		Resident requested Hannah Hintz. Bridge is not p	TBD	PENDING
Interactive Mural 2	"Mama Bristol" Mural	\$500.00	Mural	ACC Fund/Other	None identified	Brian Triccolo	TBD		Partnership w/ CT Murals	TBD	PENDING
Completed Projects/Events	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Duck Race	Taking over Bristol's annual Duck Race for a one-year trial to act as a fundraiser for ACC		Event		Forestville/Quinlan Park	Staff & Volunteers	2-Oct-22		Purchasing banner for the event to advertize over Mem Blvd	FY23	COMPLETE
MLK Mural	Partnership with CT Murals to bring an MLK mural to our community	\$15,000.00	Mural	Community Funded	106 Riverside Ave	Micaela Levesque	14-Jul-05				COMPLETE
Public Art Plaques	Public Art plaques for each of ACC's projects: Mem Blvd Tree Carving, Main St Mural, Centre Square Mural, Page Pool Mural, PanAm Mural	\$1,975.00	Plaques	ACC Fund	Each Site	Artistic Bronze	30-Jun-22				COMPLETE
Traffic Box Art	Reimbursed artists that completed art on traffic boxes across the city	100/artist	Public Art	ACC Fund			2018				COMPLETE
Traffic Box Vinyl Wrap	Postcard vinyl wrap	\$500.00	Public Art	ACC Fund			2018				COMPLETE
Concert Kick Off Event	Art mural boards for youth		Activity	ACC Fund			2018				COMPLETE
Pencil Hunt	Informational booth and art activities for children		Activity	ACC Fund			2018				COMPLETE
Rockwell Festival Participation	Activities		Activity	ACC Fund			2018				COMPLETE
Farmers Market Music	Coordinated music for farmers markets		Music	ACC Fund			2018				COMPLETE
Co-Sponsored Art Jazz Gala at Mum Fest			Event	ACC Fund			2018				COMPLETE
Craft booth for BPRYCS Truck or Treat	Glow in the Dark Slime	\$400.00	Event	ACC Fund			2018				COMPLETE
Holidays on the Hill event	Program and Banner		Event	ACC Fund			2018				COMPLETE
Farmers Market Music	Coordinated music for farmers markets		Music	ACC Fund			2019				COMPLETE
BOE Art Show Sponsor		\$500.00	Event	ACC Fund			2019				COMPLETE
BPRYCS Concert Kick Off Sponsor		\$1,000.00	Event	ACC Fund			2019				COMPLETE

Mike Reiss at BPL	Sponsorship and Simpsons Cut Out	\$725.00	Event	ACC Fund			2019				COMPLETE
Duck Race Festival Sponsorship	active large art experience and music	\$2,000.00	Event	ACC Fund			2019				COMPLETE
Traffic Box Wraps	six additional	\$3,000.00	Public Art	ACC Fund			2019				COMPLETE
Senior Center Concert Sponsorship		\$2,000.00	Event	ACC Fund			2019				COMPLETE
Public Works/BPRYCS Birdhouse Painting	Sponsor	\$300.00	Event	ACC Fund			2019				COMPLETE
Bristol Hospital Public Opening	Attendance		Event	ACC Fund			2019				COMPLETE
Mural Zoning Guidelines	Instigated modification of Zoning guidelines to allow murals within the city		Initiative				2019				COMPLETE
Co-Sponsored Federal Hill Green Concert	Sponsor		Event	ACC Fund			2019				COMPLETE
Blown Glass Scavenger Hunt	Sponsor		Event	ACC Fund			2019				COMPLETE
Page Park Pavilion Writers Workshop	Sponsor		Event	ACC Fund			2019				COMPLETE
Federal Hill Turtle Painting	Funded BPRYCS painting of Federal Hill turtle		Public Art	ACC Fund			2019				COMPLETE
Main Street Mural*	Corey Payne mural at 150 Main Street	\$14,000.00	Mural	ACC Fund			2020	ACC plans on sealing in FY23			COMPLETE
Carousel Museum Mardi Gras Art Projects	Sponsor	\$1,200.00	Event	ACC Fund			2020				COMPLETE
Carousel Museum Chalk Art Trail	Sponsor		Event	ACC Fund			2020				COMPLETE
Page Pool Mural with Sugarfox*		\$7,500.00	Mural	ACC Fund			2021				COMPLETE
Centre Square Mural*	Collaboration with Economic and Community Development	\$7,400.00	Mural	ACC Fund			2021				COMPLETE
Memorial Boulevard Wood Carving*	JareBear Carvings completed a woodland- inspired carving on a dead tree on Memorial Boulevard	\$4,000.00	Wood Carving	ACC Fund			2021	Jared recommends we bring him out for a one- time repaint and seal for \$750, after that, our Parks crew will reseal 2-3 times/year. If we ever need another touch up from Jared, it's \$400			COMPLETE
Bristol Brass and Wind Ensemble Concert	Sponsored	\$600.00	Event	ACC Fund			2021				COMPLETE
Time Frames of Bristol	Collaboration with the Historical Society to celebrate their 50 years	\$2,500.00	Temporary Art Installment	ACC Fund			2021				COMPLETE
Little Bilingual Library/Rec N Read	First in the city		Fundraiser				2021				COMPLETE
American Clock and Watch Museum Mantels for the Season	Sponsorship	\$1,000.00	Event	ACC Fund			2021				COMPLETE
Hispanic Heritage Month Concert	Sponsorship	\$4,000.00	Event	ACC Fund			2021				COMPLETE
Carousel Museum ACE Awards	Sponsorship	\$2,600.00	Event	ACC Fund			2021				COMPLETE
PanAm Bridge Mural*	Commissioned through CT Murals	\$10,000.00	Mural	ACC Fund			2021				COMPLETE
CT Wildflower Mural	Reseal mural	\$3,500.00	Mural	ACC Fund	Main Street	Corey Payne	6/30/2023	UNABLE TO RESEAL DUE TO PRIVATE OWNERSHIP			COMPLETE

CITY OF BRISTOL ARTS & CULTURE COMMISSION

The City of Bristol's Arts & Culture Commission is designed to be an advisory body for the development of arts, culture, tourism, and entertainment in the City. The commission was established in 2018 to promote a more arts-friendly community that stimulates the local economy. The Commission's areas of focus are as follows:

Outreach and Education

Teaches, fosters, and encourages creativity for the community by supporting art & culture nonprofits and providing sponsorship for/hosting community events.

Public Art

Bringing art into our everyday living by making it accessible in places that we walk, drive, frequent, and seek out for entertainment throughout the city. This includes, but is not limited to: murals, outdoor sculptures, crosswalk art, green space installations, performing arts, visual art, and music.

Culture and Tourism

Promotes culture and cultural differences in our city while partnering with organizations to bring the community into Bristol to celebrate and engage in public art.





2022/2023 GRANT APPLICATION

Organization / Company Bristol Arts & Culture Fund (BACF)
Org Address 145 Redwood Drive, Bristol CT 06010
Org Phone 860-965-7178 Amount Requested \$1,500
Contact First & Last Name Greg Hahn, President
Contact Email gsdshahn@yahoo.com Contact Phone 860-965-7178
What best describes your organization: ☒ 501(c)(3) ☐ Individual Artist ☐ For-Profit Organization
☐ Other If other, explain: _____

Please attach a breakdown of your budget to this application

Event/Program Description

Retired Bristol teacher Terry Marselle spent 5 years documenting the transformation of the Boulevard School into and Rockwell Theater via photos. On July 23, 2022, at 9:14pm, he photographed the building at night, right after a and lightning storm moved through. The camera was a Nikon Z9, the lens was / is a 14 to 24 mm zoom lens. The taken at 24mm over a 24 second timed exposure. The aperture was at f10 and the ISO was set at 64.

What will the requested sponsorship funds be used for?

The funds will be used, along with the other funds obtained and pledged, to purchase the photograph and have it in the vestibule of the Rockwell Theater. The discounted cost is \$3,500. A budget will accompany application hard

Are you seeking other funding for support of this event? If so, from where?:

The BACF is giving \$1,500 which we hope the Commission will match. D'Amato Construction has pledged \$500. The Historical Society has pledged \$270 which will be used for the descriptive plaque.

Are you charging any fees for this event? ☐ YES ☒ NO

If yes, what is your expected total profit? n/a

Have you received a grant from the Arts & Culture Commission Before? ☐ YES ☒ NO

How large is your anticipated audience? Everyone who attends events

How does your event/program impact underserved populations (as defined below)?

The Merriam Webster Dictionary defines underserved populations as individuals or groups of people provided with inadequate services.

This grant request does not meet the definition of underserved populations. From a visual arts perspective, it is a fabulous photo, one that represents pride and excitement to the many generations of people who attended the public domain for all to enjoy. Public art should be seen, felt and enjoyed, and in this venue, this visual art piece enjoyed by students and event goers alike for years to come.

Which Arts & Culture Commission Mission is your request best suited for (circle one)?

Outreach & Education Performing Arts Visual Arts Music Public Art Culture & Tourism

By signing in the space below, you agree that:

You are duly authorized to enter into legally binding agreements on behalf of the applying organization;
 You confirm that all information contained in the application is true and accurate;
 You certify that the funds applied for will be expended solely for the purpose of the request herein;
 You agree to return the attached Grant Report by July 31st, 2023.

Authorized Signature _____

FOR OFFICE USE ONLY:

Approved by:

ARTS & CULTURE COMMISSION CHAIR

MEETING OF APPROVAL

AMOUNT APPROVED

DATE



GRANT OUTCOME REPORT

I. ORGANIZATION & GRANT INFORMATION

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Executive Director: _____ Email: _____

Fund Name: _____

Grant Amount: _____ Report Due Date: _____

II. RESULTS

Briefly explain how the grant funds have been used below.

Please attach actual budget breakdown with report.

III. IMPACT STORIES

Were there any stories or pictures associated with this grant? If so, document below and attach pictures if available

REPORT PREPARED BY: _____

SIGNATURE

DATE

PRINTED NAME

DATE



Street Carousel Restoration Project

When you adopt one of the 10 animals up for adoption on our, Street Carousel, you adopt this figure forever! Your support will ensure we will finish the Restoration of our Mangels Street Carousel this year. This Children's Delight features 10 cast figures and was donated to the Museum in 2018 by our dear friend Art Curtze. Your donation will allow you to name this figure forever. A plaque with your contribution will be included with the finished piece.

The Street Carousel is currently with students from the Bristol Technical School's welding department, and they have done a wonderful job getting this magical piece of Carousel history back in working order!

You are directly supporting our efforts to fulfill our mission: The Carousel Museum is a non-profit organization that preserves and exhibits antique and modern carousel art and celebrates dedicated craftsmen, to inspire creativity, joy, and wonder.

With your adoption, you get:

- To Name Your Street Carousel Animal!
- A plaque recognizing your contribution.
- An official "Adoption Certificate"
- 1-year Family Membership (12 months from the time of adoption)
- Limited Edition 2024 Adoption Pin!
- FREE General admission to The Carousel Museum all year long!



Street Carousel 10: Restoration
Adoption
\$500.00

Street Carousel 9: Restoration
Adoption
\$500.00

Street Carousel 8: Restoration
Adoption
Out of stock

Street Carousel 7: Restoration
Adoption
\$500.00