February 13, 2024

The Joint Meeting of the City Council and Board of Finance was held on February 13, 2024 in the City Hall Council Chambers, 111 North Main Street at 6:45 p.m. Present: Mayor Caggiano; Council Members Olsen, Panioto, Rosengren, Thibeault and Tyler; Commissioner Maikowski. Present by videoconference: Commissioners Burns, Heiser, Mace, O'Brien, and Whitford. Absent: Council Member Howe; Commissioner Peterson.

1. APPROVAL OF MINUTES OF REGULAR JOINT MEETING ON JANUARY 9, 2024.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To approve the minutes of the regular Joint Meeting on January 9, 2024.

2. ADOPTION OF CONSENT CALENDAR.

On motion of Council Member Tyler and seconded, it was unanimously voted: To adopt the following six items as part of the Consent Calendar.

3. $7,861 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FOR CODE ENFORCEMENT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Tyler and seconded, it was unanimously voted: To make an additional appropriation totaling $7,861 within the Special Grants and Donations Fund for Code Enforcement.

4. $55,018 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FOR COMPREHENSIVE DUI ENFORCEMENT GRANT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Tyler and seconded, it was unanimously voted: To make an additional appropriation of $55,018 within the Special Grants and Donations Fund for the Comprehensive DUI Enforcement Grant.

5. $20,616 RESCIND APPROPRIATION WITHIN THE CORONAVIRUS RECOVERY FUND FOR GRANT AWARDS, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Tyler and seconded, it was unanimously voted: To rescind appropriation totaling $20,616 within the Coronavirus Recovery Fund for grant awards.

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6. $1,270 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FOR DISABILITY COMMISSION FUNDED BY CONTRIBUTIONS, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Tyler and seconded, it was unanimously voted: To make an additional appropriation of $1,270 within the Special Grants and Donations Fund for Disability Commission funded by contributions.

7. $692,309 ADDITIONAL APPROPRIATION WITHIN THE SPECIAL EDUCATION GRANT FUND FUNDED BY GRANTS FOR BOARD OF EDUCATION, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Tyler and seconded, it was unanimously voted: To make an additional appropriation of $692,309 within the Special Education Grant Fund funded by grants for the Board of Education.

8. $40,000 TRANSFER WITHIN COMMUNITY DEVELOPMENT BLOCK GRANT FUND FOR SMALL BUSINESS GRANT PROGRAM, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Tyler and seconded, it was unanimously voted: To transfer $40,000 within the Community Development Block Grant Fund for the Small Business Grant Program.

9. $16,562 TRANSFER WITHIN COMMUNITY DEVELOPMENT BLOCK GRANT FOR ST. VINCENT DEPAUL’S WINTER SHELTER PROGRAM, APPROVED.

Board of Finance approval presented.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To transfer $16,562 within the Community Development Block Grant Fund for St. Vincent DePaul's Winter Shelter program. (*Council Member Tyler recused herself from this motion and vote as she is on the Board of the St. Vincent de Paul Society.)*

10. $13,306,035 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS – SCHOOLS FUND FOR NORTHEAST MIDDLE SCHOOL PROJECT, APPROVED.

Board of Finance approval presented.

On motion of Commissioner O’Brien and seconded, it was unanimously voted: To make an additional appropriation of $13,306,035 within the Capital Projects – Schools Fund for Northeast Middle School Project.

11. RESOLUTION APPROPRIATING AN ADDITIONAL $13,306,035 FOR THE NORTHEAST MIDDLE SCHOOL PROJECT FOR AN AGGREGATE APPROPRIATION OF $102,375,000, ADOPTED.

Board of Finance approval presented.

On motion of Commissioner Maikowski and seconded, it was unanimously voted: To adopt the Resolution appropriating an additional $13,306,035 for the Northeast Middle School Project for an aggregate appropriation of $102,375,000 to waive the reading of the Resolution, but to include it as part of the minutes.

The Resolution reads as follows:

RESOLVED,

(a) That, pursuant to Section 25 of the City Charter, the Joint Meeting of the City Council and the Board of Finance of the City of Bristol hereby determine that it is necessary to undertake the design and construction of a new, approximately 130,000 sf. Northeast Middle School, at the current site, 530 Stevens Street.

(b) That the sum of THIRTEEN MILLION THREE HUNDRED SIX THOUSAND THIRTY-FIVE DOLLARS ($13,306,035) is appropriated therefor, in addition to the $89,068,965 previously appropriated for the project, for an aggregate appropriation of $102,375,000.

(c) The $102,375,000 appropriation may be spent for design costs, architect, engineering or other consultant fees, net interest on borrowings and other financing costs, and other expenses related to the project. The Board of Finance, subject to the approval by a Joint Meeting of the City Council and Board of Finance, may reduce or modify the scope of the project if funds are insufficient to complete the entire project, and the entire appropriation may be spent on the project as so reduced or modified.

(d) The $102,375,000 appropriation shall be funded from borrowing less any grants received to defray the appropriation.

A roll call vote was taken.

YES		NO	ABSTAIN
Council Member	Olsen		
“ ”	Panioto		
“ ”	Rosengren		
“ ’’	Thibeault		
“ ’’	Tyler		
Commissioner	Burns (videoconference)		
“ ”	Heiser (videoconference)		
“ ”	Mace (videoconference)		
“ ’’	Maikowski		
“ ’’	O’Brien (videoconference)		
“ ’’	Whitford (videoconference)		
	Mayor Caggiano		

MOTION ADOPTED: YES – 12; NO – 0; ABSTAIN – 0.

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12. RESOLUTION AUTHORIZING ISSUANCE OF BONDS, NOTES OR OTHER OBLIGATIONS IN THE AMOUNT OF $13,306,035 TO FINANCE APPROPRIATION FOR NORTHEAST MIDDLE SCHOOL PROJECT, FOR AN AGGREGATE BORROWING AUTHORIZATION OF $102,375,000, ADOPTED.

Board of Finance approval presented.

On motion of Commissioner Maikowski and seconded, it was unanimously voted: To adopt the Resolution authorizing the issuance of bonds, notes or other obligations in the amount of $13,306,035 to finance the appropriation for the Northeast Middle School Project, for an aggregate borrowing authorization of $102,375,000 and to waive the reading of the Resolution, but to include it as part of the minutes.

The Resolution reads as follows:

RESOLVED,

(a) That under the authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Joint Meeting of the City Council and the Board of Finance of the City of Bristol hereby determine that it is necessary to issue bonds, notes or obligations in the principal sum of THIRTEEN MILLION THREE HUNDRED SIX THOUSAND THIRTY-FIVE DOLLARS ($13,306,035) in addition to $89,068,965 previously authorized for the project, for an aggregate borrowing authorization of ONE HUNDRED TWO MILLION THREE HUNDRED SEVENTY-FIVE THOUSAND DOLLARS ($102,375,000) finance the appropriation for the design and construction of a new, approximately 130,000 sf. Northeast Middle School, at the current site, 530 Stevens Street. The bonds or notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City.

(b) That the City issue and renew temporary notes or obligations from time to time in anticipation of the receipt of the proceeds from the sale of the bonds, notes or obligations for the project. The amount of the notes outstanding at any time shall not exceed ONE HUNDRED TWO MILLION THREE HUNDRED SEVENTY-FIVE THOUSAND DOLLARS ($102,375,000). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(c) That the Mayor or Acting Mayor of the City shall sign any bonds or notes by their manual or facsimile signatures. The bonds or notes shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board of Finance. The Comptroller's approval of the bonds or notes shall be evidenced by his manual or facsimile signature. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(d) That the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the City pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(e) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

A roll call vote was taken:

YES		NO	ABSTAIN
Council Member	Olsen		
“ ”	Panioto		
“ ”	Rosengren		
“ ’’	Thibeault		
“ ’’	Tyler		
Commissioner	Burns (videoconference)		
“ ”	Heiser (videoconference)		
“ ”	Mace (videoconference)		
“ ’’	Maikowski		
“ ’’	O’Brien (videoconference)		
“ ’’	Whitford (videoconference)		
	Mayor Caggiano		

MOTION ADOPTED: YES – 12; NO – 0; ABSTAIN – 0.

13. $1,720,000 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND FOR FIRE STATION NUMBER 3 PROJECT, APPROVED.

Board of Finance approval presented.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of $1,720,000 within the Capital Projects Fund for the Fire Station Number 3 Project.

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14. RESOLUTION APPROPRIATING AN ADDITIONAL $1,720,000 FOR THE FIRE STATION NUMBER 3 PROJECT FOR AN AGGREGATE APPROPRIATION OF $8,770,000, ADOPTED.

Board of Finance approval presented.

On motion of Commissioner Maikowski and seconded, it was unanimously voted: To adopt the Resolution appropriating an additional $1,720,000 for the Fire Station Number 3 Project for an aggregate appropriation of $8,770,000 to waive the reading of the Resolution, but to include it as part of the minutes.

The Resolution reads as follows:

RESOLVED,

(a) That, pursuant to Section 25 of the City Charter, the Joint Meeting of the City Council and the Board of Finance of the City of Bristol hereby determine that it is necessary to undertake improvements to Fire Station No. 3.

(b) That the sum of ONE MILLION SEVEN HUNDRED TWENTY THOUSAND DOLLARS ($1,720,000) is appropriated therefor, in addition to the $400,000 and $6,650,000 previously appropriated for the project, for an aggregate appropriation of $8,770,000.

(c) The $8,770,000 appropriation may be spent for land acquisition, easements, installation costs, equipment, materials, construction costs, site improvements, consultant fees, net interest on borrowings and other financing costs, and other expenses related to the project.

(d) The $8,770,000 appropriation shall be funded from borrowing less any grants received to defray the appropriation.

A roll call vote was taken.

YES		NO	ABSTAIN
Council Member	Olsen		
“ ”	Panioto		
“ ”	Rosengren		
“ ’’	Thibeault		
“ ’’	Tyler		
Commissioner	Burns (videoconference)		
“ ”	Heiser (videoconference)		
“ ”	Mace (videoconference)		
“ ’’	Maikowski		
“ ’’	O’Brien (videoconference)		
“ ’’	Whitford (videoconference)		
	Mayor Caggiano		

MOTION ADOPTED: YES – 12; NO – 0; ABSTAIN – 0.

15. RESOLUTION AUTHORIZING ISSUANCE OF BONDS, NOTES OR OTHER OBLIGATIONS IN THE AMOUNT OF $1,720,000 TO FINANCE APPROPRIATION FOR FIRE STATION NUMBER 3 PROJECT, FOR AN AGGREGATE BORROWING AUTHORIZATION OF $8,770,000, ADOPTED.

Board of Finance approval presented.

On motion of Council Member O'Brien and seconded, it was unanimously voted: To adopt the Resolution authorizing the issuance of bonds, notes or other obligations in the amount of $1,720,000 to finance the appropriation for the Fire Station Number 3 Project, for an aggregate borrowing authorization of $8,770,000 and to waive the reading of the Resolution, but to include it as part of the minutes.

The Resolution reads as follows:

RESOLVED,

(a) That under the authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Joint Meeting of the City Council and the Board of Finance of the City of Bristol hereby determine that it is necessary to issue bonds, notes or obligations in the principal sum of ONE MILLION SEVEN HUNDRED TWENTY THOUSAND DOLLARS ($1,720,000) in addition to the $400,000 and $6,650,000 previously authorized for the project, for an aggregate borrowing authorization of EIGHT MILLION SEVEN HUNDRED SEVENTY THOUSAND DOLLARS ($8,770,000) to finance the appropriation for improvements to Fire Station No. 3. The bonds or notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City.

(b) That the City issue and renew temporary notes or obligations from time to time in anticipation of the receipt of the proceeds from the sale of the bonds, notes or obligations for the project. The amount of the notes outstanding at any time shall not exceed ONE MILLION SEVEN HUNDRED TWENTY THOUSAND DOLLARS ($1,720,000) in addition to the $400,000 and $6,650,000 previously authorized for the project, for an aggregate borrowing authorization of EIGHT MILLION SEVEN HUNDRED SEVENTY THOUSAND DOLLARS ($8,770,000). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(c) That the Mayor or Acting Mayor of the City shall sign any bonds or notes by their manual or facsimile signatures. The bonds or notes shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board of Finance. The Comptroller's approval of the bonds or notes shall be evidenced by his manual or facsimile signature. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(d) That the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the City pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(e) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

A roll call vote was taken:

YES		NO	ABSTAIN
Council Member	Olsen		
“ ”	Panioto		
“ ”	Rosengren		
“ ”	Thibeault		
“ ”	Tyler		
Commissioner	Burns (videoconference)		
“ ”	Heiser (videoconference)		
“ ”	Mace (videoconference)		
“ ”	Maikowski		
“ ”	O’Brien (videoconference)		
“ ”	Whitford (videoconference)		
	Mayor Caggiano		

MOTION ADOPTED: YES – 12; NO – 0; ABSTAIN – 0.

16. $214,953 RESCIND APPROPRIATION WITHIN CORONAVIRUS RECOVERY FUND, APPROVED.

Board of Finance approval presented.

On motion of Council Member Rosengren and seconded, it was unanimously voted: To rescind appropriation totaling $214,953 within the Coronavirus Recovery Fund.

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17. $1,300,000 ADDITIONAL APPROPRIATION WITHIN CORONAVIRUS RECOVERY FUND, APPROVED.

Board of Finance approval presented.

On motion of Council Member Olsen and seconded, it was unanimously voted: To make an additional appropriation of $1,300,000 within the Coronavirus Recovery Fund. An explanation was provided by Justin Malley, Economic & Community Development Executive Director, and Ray Rogozinski, Public Works Director.

18. $500,000 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND, APPROVED.

Board of Finance approval presented.

On motion of Commissioner O'Brien and seconded, it was unanimously voted: To make an additional appropriation of $500,000 within the Capital Projects Fund.

19. MONTHLY REVENUE AND EXPENSE REPORT PRESENTATION BY COMPTROLLER.

Comptroller Waldron highlighted a monthly revenue and expense report for the Joint Meeting members.

Assessor Thomas DeNoto followed with an explanation of the 2023 Grand list.

20. ADJOURNMENT.

At 7:17 p.m., on motion of Council Member Tyler and seconded, it was unanimously voted: To adjourn.

ATTEST: ________________________________

Erica Cabiya
Town & City Clerk