



BOARD OF WATER COMMISSIONERS

Regular Meeting Agenda

Tuesday, March 19, 2024 6:15 p.m.

Meeting will be held at the Bristol Water & Sewer Department, Water Filtration Plant, 1080 Terryville Ave., Bristol, CT.

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Approval of the minutes of the February 20, 2024 Regular Board Meeting
5. Approval of the Department Reports for the Month of February 2024
6. Public Participation
 - A. Proposed Connection Tories Den with Stephen Graves historic site
7. Customer Correspondence
 - A. 403-405 Park Street
 - B. 60 Wooster Court
 - C. 7 Brier Road
 - D. 143 Ben Street
8. Committee Reports:
9. Approval of the Fiscal Year 2024-2025 Budget
10. Investments
11. Superintendent's Report
12. Chairperson's Report
13. Old Business
14. New Business
15. Adjournment

Next Meeting: Tuesday, April 16, 2024 6:15 p.m.

BOARD OF WATER COMMISSIONERS

FEBRUARY 20, 2024 – REGULAR MEETING

PRESENT: Chairperson Phelan; Commissioners Dunn, Ferrier, Porrini and Cunningham; and Council Liaison Jacqueline Olsen.

STAFF PRESENT: Superintendent Robert Longo; Assistant Superintendents Pagliaruli, Bolduc, Keegan and Dawn LaBella, Office Manager.

1) CALL TO ORDER.

Chairperson Phelan called the meeting of the Board of Water Commissioners to order at 6:47 p.m.

2) PLEDGE OF ALLEGIANCE.

3) MOMENT OF SILENCE.

4) APPROVAL OF THE MINUTES OF THE JANUARY 23, 2024 SPECIAL BOARD MEETING.

On motion of Commissioner Dunn and seconded, it was unanimously voted to approve the January 23, 2024 special meeting minutes, as amended by Commissioner Cunningham.
Motion passed.

5) APPROVAL OF THE DEPARTMENT REPORTS FOR THE MONTH OF JANUARY 2024.

On motion of Commissioner Ferrier and seconded, it was unanimously voted to approve the January 2024 Department Reports as presented.
Motion passed

6) PUBLIC PARTICIPATION

None.

7) CUSTOMER CORRESPONDENCE.

a. 178-180 Queen Street: New owner, requested to have the \$1,000 meter tampering fee refunded. Superintendent Longo informed the Board this was a HUD property and the pictures show the property was winterized and the meter was missing, which resulted in the meter-tampering fine and the stolen/missing meter charge.

On motion by Commissioner Ferrier and seconded, unanimously voted that no recourse be given on the meter tampering fine or the missing meter charge.
Motion passed.

8) COMMITTEE REPORTS.

- a. Budget Committee: No action taken.

9) EASTER SON RISE SERVICE.

On motion by Commissioner Dunn and seconded, unanimously voted to approve Immanuel Lutheran Church to use the Hill Street property for their Easter Son Rise Service on March 31, 2024. Their certificate of liability insurance has been placed on file.

Motion passed

10) INVESTMENTS

None.

11) SUPERINTENDENT'S REPORT.

No action taken.

12) CHAIRPERSON'S REPORT.

No action taken.

13) OLD BUSINESS.

None.

14) NEW BUSINESS.

None.

15) ADJOURNMENT.

At 7:41 p.m., on motion of Commissioner Ferrier and seconded, it was unanimously voted to adjourn.

ATTEST: _____

Renee M. LaMarre

Water & Sewer Administrative Assistant

BRISTOL WATER DEPARTMENT

FEBUARY 2024

WATER BILLING

Water Bills rendered February 2024	<u>\$566,501.45</u>
Water Bills remaining unpaid as of February 2024	<u>\$281,988.57</u>

PRECIPITATION

For the Month	<u>2.61</u> "	Normal	<u>3.13</u> "	Departure from Normal	<u>-0.52</u> "
For the Year	<u>10.85</u> "	Normal	<u>6.41</u> "	Departure from Normal	<u>4.44</u> "

RESERVOIR CAPACITY

Total Available Capacity - February 2024	<u>1,224,370,000</u>	Gallons	<u>95.777%</u>
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PRODUCTION

Monthly Production - February 2024	<u>142,848,760</u>	Gallons
Monthly Production - February 2023	<u>131,286,560</u>	Gallons

CASH STATEMENT WATER	
BALANCE:FEB 1 2024	3,274,248.59
REVENUE:	
ACCOUNTS RECEIVABLE	607,830.03
SERVICE ACCOUNTS	20,963.91
FINES	1,000.00
SEWER ACCOUNTS	595,717.10
LIENS	437.05
PENALTIES	3,753.89
REMOVE METER	
CLOSING COSTS	3,150.00
REINSTATE FEES	3,675.00
ASSESSMENTS	
ADMIN FEE/LIENS (WPC)	
LAND LEASE	2,436.27
CELL TOWER LEASE	4,723.93
SCRAP METAL SALES	
TIMBER SALES	
STATE BOND TRANSFERS	30,515.56
TOTAL REVENUE:	1,274,202.74
TOTAL REVENUE SUPER NOW CHECKING ACCOUNT	1,274,202.74
DISBURSEMENTS (VOUCHERS):	1,022,418.76
TRANSFERS:	
SEWER TRANSFER (BWSD)	595,717.10
TRANSFER TO PROCUREMENT ACCOUNT	-
<u>ACCOUNT BALANCES:</u>	
SUPER NOW CHECKING ACCOUNT	
BALANCE: FEB 28 , 2024	2,930,315.47
GOALS ENABLING FUND	
BALANCE: FEB 28 , 2024	5,565,901.71
CONSTRUCTION ACCOUNT	
BALANCE: FEB 1, 2024	120,045.57
DEPOSIT	3,202.00
DISBURSEMENTS	(240.00)
BALANCE: FEB 28, 2024	123,007.57
PAYROLL CASH ACCOUNT	
BALANCE: FEB 1, 2024	191,472.74
DEPOSIT	234,453.35
DISBURSEMENTS	(235,918.63)
BALANCE: FEB 28, 2024	190,007.46

2023 2024 BRISTOL WATER DEPARTMENT BUDGET				
Feb-23				
	APPROVED BUDGET	EXPENDED FEBRUARY	EXPENDED TO DATE	% TO DATE
CLASSIFICATION	2023 2024	2023 2024	2023 2024	2023 2024
SALARIES	\$ 2,910,770.00	\$233,498.18	\$1,870,555.48	64.26%
FRINGE BENEFITS	\$ 1,626,455.00	\$101,511.91	\$883,589.73	54.33%
OPERATING SERVICES	\$ 2,515,492.00	\$166,340.35	\$1,383,107.11	54.98%
MATERIALS & SUPPLIES	\$ 1,127,245.00	\$138,408.02	\$956,818.34	84.88%
CAPITAL OUTLAY	\$ 1,181,141.00	\$0.00	\$251,303.49	21.28%
GRAND TOTAL	\$ 9,361,103.00	\$639,758.46	\$5,345,374.15	57.10%
OPERATING SERVICES				
LIGHT & POWER	\$ 410,505.00	\$40,060.39	\$238,276.45	58.04%
TELEPHONE	\$ 24,240.00	\$1,493.33	\$13,650.58	56.31%
POSTAGE	\$ 29,900.00	\$3,610.00	\$9,202.63	30.78%
ADVERTISING	\$ 1,000.00		\$1,153.43	115.34%
CLOTHING/UNIFORMS	\$ 6,680.00		\$6,318.87	94.59%
MAINTENANCE/SERVICE	\$ 75,720.00	\$6,841.73	\$35,007.43	46.23%
LEASE	\$ 12,349.00		\$6,844.78	55.43%
CONFERENCE & MEMBERSHIP	\$ 30,550.00	\$224.00	\$13,777.87	45.10%
TAXES	\$ 605,783.00		\$353,373.44	58.33%
PROFESSIONAL SERVICES	\$ 264,220.00	\$29,064.34	\$190,115.81	71.95%
LIENS	\$ 6,300.00	\$170.00	\$1,275.00	20.24%
MISCELLANEOUS	\$ 6,570.00	\$273.91	\$3,470.15	52.82%
CONTRACTOR SERVICES	\$ 616,600.00	\$46,325.95	\$276,410.99	44.83%
DEBT SERVICES	\$ 134,275.00	\$6,727.07	\$107,366.56	79.96%
SEWER USE FEE	\$ 10,800.00		\$10,800.00	100.00%
NEW BRITAIN AGREEMENT	\$ 280,000.00	\$31,549.63	\$116,063.12	41.45%
TOTAL OPERATING SERVICES	\$ 2,515,492.00	\$166,340.35	\$1,383,107.11	54.98%
SUPPLIES AND MATERIALS				
MOTOR FUELS	\$ 62,857.00	\$6,509.05	\$45,887.29	73.00%
OFFICE SUPPLIES	\$ 33,285.00	\$1,492.60	\$17,173.23	51.59%
MAINTENANCE SUP & MATERIALS	\$ 387,000.00	\$106,418.63	\$513,779.29	132.76%
MV PARTS & SUPPLIES	\$ 15,150.00	\$616.07	\$13,586.60	89.68%
MV SERVICE & REPAIRS	\$ 44,000.00	\$3,091.65	\$32,435.24	73.72%
FUEL OIL	\$ 41,250.00	\$7,585.48	\$27,953.02	67.76%
CHEMICAL TREATMENT	\$ 270,000.00	\$12,694.54	\$202,607.86	75.04%
INSURANCE	\$ 273,703.00		\$103,395.81	37.78%
TOTAL SUPPLIES & MATERAILS	\$ 1,127,245.00	\$138,408.02	\$956,818.34	84.88%
CAPITAL OUTLAY				
CAPITAL EQUIPMENT	\$ 200,000.00		\$41,618.90	20.81%
CAPITAL OUTLAY	\$ 585,000.00		\$83,401.45	14.26%
MISC. UTILITY ASSETS	\$ 396,141.00		\$126,283.14	31.88%
CAPITAL OUTLAY TOTAL	\$ 1,181,141.00	\$0.00	\$251,303.49	21.28%
GRAND TOTAL	\$ 9,361,103.00	\$639,758.46	\$5,345,374.15	57.10%

CITY OF BRISTOL WATER DEPARTMENT			
CAPITAL OUTLAY BUDGET YEAR 2023-24			
	BUDGET REQUEST	EXPENDED FEB	EXPENDED TO-
	2023-2024	2024	DATE
<u>CAPITAL EQUIPMENT</u>			
FORD F550 4WD W/ UTILITY BODY (REPLACE TRUCK 6)	\$110,000.00		\$0.00
REPLACE WATERSHED VEHICLE	\$90,000.00		\$41,618.90
			\$0.00
TOTAL CAPITAL EQUIPMENT	\$200,000.00	\$0.00	\$41,618.90
<u>UTILITY ASSETS</u>			
<u>DISTRIBUTION SECTION</u>			
(2) Demo Saws	\$1,200.00		\$0.00
(2) Pipe Locators	\$5,000.00		\$0.00
Signage	\$3,000.00		\$0.00
Mueller Power Operator	\$5,000.00		\$5,400.00
(3) Pin Locators	\$6,000.00		\$0.00
(1) Jumping Jack Compressor	\$4,500.00		\$4,525.00
Insertion Valves	\$40,000.00		\$0.00
Regulator Repairs	\$20,000.00		\$0.00
(2) Automatic Flushers	\$20,000.00		\$0.00
			\$0.00
TOTAL UTILITY ASSETS DISTRIBUTION SECTION	\$104,700.00	\$0.00	\$9,925.00
<u>METER SHOP SECTION</u>			
5/8" Meters 650@149	\$96,850.00		\$36,070.00
Transmitters 500 @135.00	\$67,500.00		\$70,462.27
1 1/2" T-10 METER (10)	\$7,335.00		\$0.00
1" T-10 METER (10)	\$3,427.00		\$0.00
2" T-10 METER (10)	\$9,405.00		\$0.00
3" NEPTUNE TR/FLO COMPUND UME	\$2,564.00		\$0.00
3" NEPTUNE HP TURBINE UME	\$1,283.00		\$1,452.30
3/4" T-10 METER(20)	\$4,935.00		\$0.00
R900 Belt Clip Transceiver	\$13,333.00		\$0.00
Schonstedt Model GA-52Cx (2)	\$2,109.00		\$0.00
			\$0.00
TOTAL UTILITY ASSETS METER SHOP SECTION	\$208,741.00	\$0.00	\$107,984.57

CITY OF BRISTOL WATER DEPARTMENT			
CAPITAL OUTLAY BUDGET YEAR 2023-24			
<u>WATER TREATMENT PLANT SECTION</u>			
LMI Chemical Feed Pump	\$10,000.00		\$0.00
PLC and Analyzer Equipment	\$15,000.00		\$0.00
Chemical Feed Maintenance Parts	\$10,000.00		\$3,729.57
Peristaltic Chemical Feed Pump	\$10,000.00		\$0.00
Turbidity Meter	\$10,000.00		\$0.00
Flow Meter	\$12,000.00		\$0.00
Chlorine Analyzer	\$8,000.00		\$0.00
TOTAL UTILITY ASSETS WATER TREATMENT PLANT	\$75,000.00	\$0.00	\$3,729.57
<u>WATERSHED SECTION</u>			
			\$0.00
Game Cameras	\$1,500.00		\$0.00
Chainsaw Chain Breaker and Spinner	\$1,200.00		\$0.00
			\$0.00
			\$0.00
TOTAL UTILITY ASSETS WATERSHED SECTION	\$2,700.00	\$0.00	\$0.00
<u>OFFICE SECTION</u>			
Conference Table and Chairs	\$5,000.00		\$4,644.00
TOTAL UTILITY ASSETS OFFICE SECTION	\$5,000.00	\$0.00	\$4,644.00
TOTAL UTILITY ASSETS	\$396,141.00	\$0.00	\$126,283.14
	BUDGET REQUEST	EXPENDED FEB	EXPENDED TO-
	2023-24	2024	DATE
<u>CAPITAL IMPROVEMENTS</u>			
WATER MAIN REPLACEMENTS	\$350,000.00		\$0.00
HYDRANT REPLACEMENTS	\$100,000.00		\$83,401.45
REPLACE STEEL DOORS IN WATERSHED GARAGE	\$60,000.00		\$0.00
UPGRADES TO FIRE ALARM SYSTEM	\$75,000.00		\$0.00
			\$0.00
			\$0.00
TOTAL CAPITAL IMPROVEMENTS	\$585,000.00	\$0.00	\$83,401.45
TOTAL CAPITAL OUTLAY	\$1,181,141.00	\$0.00	\$251,303.49
SCADA IN PROGRESS	\$483,065.31		59136.63
CARRY OVER FROM 2022-2023			
CAMERA PROJECT FP			115012.61
2023 FORD F-150		42,791.30	

2024 SHUT-OFFS BREAKDOWN

Still off to date for non-pay: (34)

MONTH/ DISTRICT	TERMINATION LETTERS SENT	DOOR HANGERS DELIVERED	# ACCTS. OUTSTANDING @ START OF SHUT-OFF DAY	# ACCTS. ACTUALLY SHUT-OFF THROUGHOUT SHUT-OFF DAY	# ACCTS. STILL OFF @ END OF SHUT-OFF DAY	# ACCTS. THAT REMAINED OFF @ END OF MONTH
JANUARY 03	458	331	41	27	8	2
FEBRUARY 01	380	269	42	28	11	5
MARCH 02	432	N/A				
APRIL 03						
MAY 01						
JUNE 02						
JULY 03						
AUGUST 01						
SEPTEMBER 02						
OCTOBER 03						
NOVEMBER 01						
DECEMBER 02						

BEFORE RECEIVING A TERMINATION LETTER, THE CUSTOMER HAS RECEIVED THEIR ORIGINAL BILL PLUS A SECOND AND THIRD NOTICE.
 Example: Invoiced 8/1, 2nd Notice 9/1, 3rd Notice 10/1. THE TERMINATION LETTER IS SENT APPROX. 1 WEEK AFTER 3RD NOTICE. DOOR HANGERS FOLLOW
 IN 1-2 WEEKS WITH SHUT-OFF DAY 1 WEEK LATER.



What are you looking for?

Current Monthly Summary ★

Current Month Payment Summary

Monthly Invoice Summary

Payment Type	Number Of Transactions	Total Paid
Credit/Debit Card	1020	\$156,250.19
EFT (Check)	332	\$56,986.07
Online Bank Direct	364	\$49,204.50
PayPal	95	\$12,582.26
PayPal Credit	8	\$1,246.09
Venmo	10	\$1,156.56
Total	1829	\$277,425.67

Invoice Count

No records to display.

Paperless Statistics

Auto-Pay Statistics

Invoice Type	Paperless	Invoice Type	AutoPay
Water	6831	Water	3287

Customer Registration Statistics

Pay By Text Registration Statistics

Customer Count	Registered Count	Registered %	Customer Count	Registered Count	Registered %
22295	10530	47.23	4491	3497	77.87

From: Dawn Labella
Sent: Monday, March 4, 2024 3:05 PM
To: Renee LaMarre
Subject: FW: Tories run trail

For the next meeting

From: Terry Morton [mailto:nathanhalewasahero@gmail.com]
Sent: Monday, March 4, 2024 2:40 PM
To: Dawn Labella <DawnLabella@bristolct.gov>
Subject: Tories run trail

Hello, my name is Terry Morton. I'm the current trail manager of the blue and white tunxis trail that runs near reservoir number five. I was hoping to speak to the water board about a proposed trail to connect tories den with Stephen Graves historic site. I don't believe that it will take more than ten to fifteen minutes of the board's time. Thank you see you on the nineteenth of march at six p. m.

TERRY MORTON 373 East Rd, Bristol, CT 06010. 860 990

9098

CITY OF BRISTOL - ENTERPRISE FUND								
EXPENDITURE ESTIMATE SUMMARY								
BUDGET 2024-25	EXPENDED			TOTAL				
	PRIOR	AMMENDED	EXPENDED	ESTIMATED	%	BUDGET	%	APPROVED
EXPENDITURE	YEAR	BUDGET	1ST 6 MO	EXPENDITURE	ACTUAL TO	REQUEST	INCREASE	BUDGET
SUMMARY CLASSIFICATION	2022-2023	12/31/2023	12/31/2023	2023-24	BUDGET	2024-25	(DECREASE)	2024-25
SALARIES	\$ 2,462,813	\$ 2,910,770	\$ 1,170,076	\$ 2,911,000	0.01%	\$ 2,976,773	2.27%	\$ -
FRINGE BENEFITS	\$ 1,437,282	\$ 1,626,455	\$ 658,687	\$ 1,536,517	-5.53%	\$ 1,628,704	0.14%	\$ -
OPERATING SERVICES	\$ 2,973,755	\$ 2,515,492	\$ 1,264,265	\$ 2,515,747	0.01%	\$ 2,830,250	12.51%	\$ -
SUPPLIES & MATERIALS	\$ 1,148,867	\$ 1,127,245	\$ 541,805	\$ 1,100,000	-2.42%	\$ 1,242,158	10.19%	\$ -
CAPITAL OUTLAY	\$ 814,173	\$ 1,181,141	\$ 201,765	\$ 1,181,141	0.00%	\$ 2,561,014	116.83%	\$ -
BRISTOL WATER DEPARTMENT	\$ 8,836,890	\$ 9,361,103	\$ 3,836,598	\$ 9,244,405	-1.25%	\$ 11,238,899	20.06%	\$ -
TOTAL SUMMARY OF								
EXPENDITURES								

**CITY OF BRISTOL, CONNECTICUT - ENTERPRISE FUND
FISCAL YEAR 2024-25 BUDGET
REVENUE ESTIMATE-ENTERPRISE FUND BRISTOL WATER DEPARTMENT**

[illegible]

[illegible]

OPERATING SERVICES**LIGHT AND POWER (40%)****\$574,558.00**

1. BARLOW STREET (WELL #1)	19,740.00
2. MECHANIC STREET (WELL #2)	78,960.00
3. MIX STREET (WELLS #3, #4, & #5)	78,960.00
4. WATER TREATMENT PLANT	229,569.00
5. HILL STREET PUMP STATION	44,274.00
6. PECK LANE PUMP STATION	36,660.00
7. DOWNS ST	11,343.00
8. WOLCOTT STREET PUMP STATION	23,406.00
9. STEVENS STREET TANK	744.00
10. OLD WOLCOTT ROAD TANK	832.00
11. DEWITT DRIVE TANKS (#1 & #2)	785.00
12. LAKESIDE	776.00
13. 290 MECHANIC	204.00
14. 117-119 RIVERSIDE AVENUE	28,200.00
15. WARNER COURT (VEHICLE GARAGE)	1,215.00
16. BURLINGTON AVENUE PRESSURE REGULATOR	545.00
17. NEW BRITAIN INTERCONNECTION	8,600.00
18. POLAND BROOK	8,900.00
19. WITCHES ROCK	845.00

CLOTHING/UNIFORMS (.30%)**\$6,700.00**

1. BOOTS	\$4,700.00
2. JEANS	\$2,000.00

TELEPHONE (No Change)**\$24,240.00**

1. BASIC SERVICE & TELEMETRY FRONTIER : \$750.00 MO. X 12 MOS.	\$9,000.00
2. VERIZON WIRELESS	\$15,240.00

POSTAGE (+1.34%)**\$30,300.00**

1. BILLING	\$19,500.00
2. COLLECTIONS	\$1,000.00
3. SPECIAL MAILINGS	\$4,000.00
4. MISCELLANEOUS	\$5,800.00

ADVERTISING (No Change)**\$1,000.00**

1. SPECIAL	\$500.00
2. CONTRACT BIDDING	\$500.00

OPERATING SERVICES**MAINTENANCE AND SERVICE AGREEMENTS (3.63%)****\$78,470.00**

1. KINSLEY POWER SERVICE	\$25,000.00
2. JOHNSON CONTROLS (PNEUMATIC SYSTEMS)	\$7,500.00
3. ALL STATE ALARM	\$880.00
4. SONITROL (SECURITY)	\$2,900.00
5. CWPM (TRASH REMOVAL)	\$4,540.00
6. CONNECTICUT FIRE EQUIPMENT	\$995.00
7. ALARM NEW ENGLAND	\$1,150.00
8. INTEGRATED CONTROLS	\$8,740.00
9. KLEEN H2O	\$5,885.00
10. NEPTUNE 360 SUBSCRIPTION	\$20,880.00

LEASES (21.13%)**\$16,509.00**

1. POSTAGE MACHINE	\$5,280.00
\$1320 QTR X 4 QTRS	
2. FOLDING/STUFFING MACHINE	\$5,085.00
3. COPIER	\$2,144.00
4. COMPUTER LEASE WITH CITY	\$4,000.00

CONFERENCE & MEMBERSHIPS (14.4%)**\$34,950.00**

1. CHAMBER OF COMMERCE	\$150.00
2. CWWA	\$6,800.00
3. AWWA	\$2,000.00
4. TRAINING/SEMINARS/SCHOOL	\$9,500.00
5. CWWA/AWWA CONFERENCE	\$15,000.00
6. MISC	\$1,500.00

TAXES (-.19%)**\$605,783.00**

1. HARWINTON	\$375,388.00
2. PLYMOUTH	\$100,842.00
3. BURLINGTON	\$98,553.00
4. STATE ASSESSMENT	\$31,000.00

PROFESSIONAL SERVICES (9.46 %)**\$289,220.00**

1. WATER SAMPLING	\$60,000.00
2. ENGINEERINGS SERVICES	\$55,000.00
3. ACCESS DB MAINT	\$6,000.00
4. LEGAL FEES	\$10,000.00
5. MUNIS	\$28,000.00
6. THE OFFICE WORKS	\$8,000.00
7. AUDIT FEES	\$12,220.00
8. ONLINE TRANSACTION FEES	\$110,000.00

LIENS (-31.75%)**\$4,300.00**

1. WATER BILLS	\$2,810.00
2. SEWER BILLS	\$1,040.00
3. SERVICE ACCOUNTS	\$120.00
4. WATER MAIN ASSESSMENTS	\$330.00

OPERATING SERVICES

<u>MISCELLANEOUS (+0%)</u>		\$6,570.00
1. MISC	\$6,570.00	
<u>CONTRACTOR SERVICES (.81%)</u>		\$621,600.00
1. D'AMATO PAVING, SIDEWALKS, VEHICLE RENTAL)	\$400,000.00	
2. CLEAN HARBORS	\$40,000.00	
3. SB CHURCH	\$6,500.00	
4. SHAFFER (HEATING & AIR CONDITIONING)	\$6,500.00	
5. ALLOY WELDING	\$600.00	
6. NORTHWEST COM(MOBILE RADIOS)	\$2,500.00	
7. DISTINGUISHED (HERBICIDE)	\$2,500.00	
8. TRAFFIC CONTROL	\$95,000.00	
9. CONNECTICUT FIRE EXTINGUISHER	\$500.00	
10. OAKLAND MECHANICAL	\$40,000.00	
11. ALEX'S LANDSCAPING	\$4,000.00	
12. KNAPP	\$20,000.00	
13. HYDRUS	\$3,500.00	
<u>DEBT SERVICES (-.76%)</u>		\$133,250.00
1. STATE TANK BOND	\$30,131.00	
2. GROVE ST	\$52,525.00	
3. STATE TANK BOND #2	\$20,698.00	
4. STATE TANK BOND #3	\$29,896.00	
<u>SEWER USE FEE(No Change)</u>		\$10,800.00
<u>NEW BRITAIN AGREEMENT (-13.9%)</u>		\$392,000.00
TOTAL OPERATING SERVICES (8.01%)		\$2,830,250.00

SUPPLIES AND MATERIALS

<u>MOTOR FUELS (0%)</u>		\$62,857.00
1. DIESEL	\$30,696.00	
2. GASOLINE	\$32,161.00	
<u>OFFICE SUPPLIES (0%)</u>		\$33,285.00
1. COMPUTER PAPER & COPY PAPER	\$3,000.00	
2. SOFTWARE	\$1,020.00	
3. ENVELOPES & BILLS	\$9,160.00	
4. PRINTING	\$12,060.00	
5. OFFICE EQUIPMENT	\$5,000.00	
6. MISCELLANEOUS SUPPLIES	\$3,045.00	
<u>MAINTENANCE SUPPLIES & MATERIALS (25%)</u>		\$484,000.00
1. DISTRIBUTION SYSTEM	\$240,000.00	
2. WATERSHED	\$19,000.00	
3. METER SHOP	\$95,000.00	
4. WATER TREATMENT PLANT	\$65,000.00	
5. PUMP STATIONS	\$10,000.00	
6. WELLS	\$10,000.00	
7. OFFICE	\$5,000.00	
8. CLEANING SUPPLIES	\$5,000.00	
9. SAFETY SUPPLIES	\$20,000.00	
10. HARDWARE	\$15,000.00	
<u>FLEET PARTS & SUPPLIES (0%)</u>		\$15,150.00
TIRES, CHAINS,OIL, ANTIFREEZE, ETC.	\$15,150.00	
<u>FLEET SERVICE & REPAIRS (0%)</u>		\$44,000.00
MECHANICAL WORK, BODY WORK	\$44,000.00	
<u>FUEL OIL(9%)</u>		\$44,963.00
1. WATER TREATMENT PLANT	\$39,324.00	
2. PUMP STATIONS	\$5,639.00	
<u>CHEMICAL TREATMENT (5.26%)</u>		\$284,200.00
1. WATER TREATMENT PLANT	\$247,200.00	
2. WATER TREATMENT STATIONS (WELLS)	\$37,000.00	

<u>SUPPLIES AND MATERIALS</u>		
<u>INSURANCE (0%)</u>		\$273,703.00
1. LIABILITY	\$75,115.00	
2. WORKMANS COMP	\$168,850.00	
3. CRIME	\$7,423.00	
3.PROPERTY	\$22,315.00	
TOTAL SUPPLIES & MATERIALS (10.19%)		\$1,242,158.00

CITY OF BRISTOL WATER DEPARTMENT						
CAPITAL OUTLAY BUDGET YEAR 2024-25						
	STATE PURPOSE,WHO WILL USE, WHERE EQUIPMENT WILL BE STORED SHOW SERIAL # OF EQUIPMENT THAT IS BEING REPLACED	ESTIMATED GROSS COST	ESTIMATED TRADE IN VALUE	BUDGET REQUEST 2024-25	PRELIM BUDGET 2024-25	APPROVED BUDGET 2024-25
CAPITAL EQUIPMENT						
10 WHEEL DUMP TRUCK		300,000		300,000	300,000	-
		-		-	-	
TOTAL CAPITAL EQUIPMENT		300,000	-	300,000	300,000	-
UTILITY ASSETS						
DISTRIBUTION SECTION						
(3) Demo Saws		3,000		3,000	3,000	-
(2) Pipe Locators		7,130		7,130	7,130	-
Signage		3,000		3,000	3,000	-
Mueller Power Operator		5,400		5,400	5,400	-
(3) Pin Locators		2,964		2,964	2,964	-
Tri Pod and Blower		4,000		4,000	4,000	-
Regulator Pit Main		30,000		30,000	30,000	-
Road Saw		4,000		4,000	4,000	-
Plate Compactor		5,000		5,000	5,000	-
Portable Generators		6,000		6,000	6,000	-
Snow Blower		3,000		3,000	3,000	-
TOTAL UTILITY ASSETS DISTRIBUTION SECTION		73,494	-	73,494	73,494	-
METER SHOP SECTION						
5/8" Meters 650@158		102,700		102,700	102,700	
Transmitters 500 @140.00		70,000		70,000	70,000	
1 1/2" T-10 METER (10)		7,754		7,754	7,754	
1" T-10 METER (10)		3,631		3,631	3,631	
2" T-10 METER (10)		9,946		9,946	9,946	
2" UME		15,043		15,043	15,043	
3" NEPTUNE TR/FLO COMPUND UME		2,564		2,564	2,564	
3" NEPTUNE HP TURBINE UME		1,283		1,283	1,283	
3/4" T-10 METER(20)		5,231		5,231	5,231	
R900 Belt Clip Transceiver		15,043		15,043	15,043	
Schonstedt Model GA-52Cx (2)		2,175		2,175	2,175	
6" DETECTOR CHECK		7,000		7,000	7,000	
TOTAL UTILITY ASSETS METER SHOP SECTION		242,370	-	242,370	242,370	-

CITY OF BRISTOL WATER DEPARTMENT						
CAPITAL OUTLAY BUDGET YEAR 2024-25						
WATER TREATMENT PLANT SECTION						
Rebuild Hill Street Pump	65,000		65,000	65,000		
Rebuild High Service Pump	55,000		55,000	55,000		
LMI Chemical Feed Pump	10,000		10,000	10,000	-	
PLC and Analyzer Equipment	15,000		15,000	15,000	-	
Chemical Feed Maintenance Parts	15,000		15,000	15,000	-	
Peristaltic Chemical Feed Pump	15,000		15,000	15,000	-	
Turbidity Meter	10,000		10,000	10,000	-	
Flow Meter	12,000		12,000	12,000	-	
Chlorine Analyzer	9,000		9,000	9,000	-	
TOTAL UTILITY ASSETS WATER TREATMENT PLANT	206,000	-	206,000	206,000	-	
WATERSHED SECTION						
2-Stihl MS271 Chainsaws	1,200	-	1,200	1,200	-	
Stihl HS56 Hedge Trimmer	500	-	500	500	-	
Game Cameras	1,500	-	1,500	1,500	-	
Chainsaw Chain Breaker and Spinner	1,200	-	1,200	1,200	-	
TOTAL UTILITY ASSETS WATERSHED SECTION	4,400	-	4,400	4,400	-	
OFFICE SECTION						
	-		-	-	-	
	-					
TOTAL UTILITY ASSETS OFFICE SECTION	-	-	-	-	-	
TOTAL UTILITY ASSETS	526,264	-	526,264	526,264	-	

CITY OF BRISTOL WATER DEPARTMENT						
CAPITAL OUTLAY BUDGET YEAR 2024-25						
CAPITAL IMPROVEMENTS						
		-	-	-	-	-
WATER MAIN REPLACEMENTS		200,000	-	200,000	200,000	-
HYDRANT REPLACEMENTS		125,000	-	125,000	125,000	-
VALVE REPLACEMENT		100,000		100,000	100,000	
WELL REDEVELOPMENT		65,000	-	65,000	65,000	-
BUILDING REPAIRS		20,000	-	20,000	20,000	-
OFFICE PAINTING		12,000	-	12,000	12,000	-
REPLACE STEEL DOORS WATERSHED GARAGE AND WELLS		40,000		40,000	40,000	
REPAIR WATERSHED GARAGE FLOOR DRAINS		15,000		15,000	15,000	
UPGRADES TO FIRE ALARM SYSTEM		150,000		150,000	150,000	
MIX ST WELL #4-SURGE AND REPLACE PUMP AND MOTOR		57,750		57,750	57,750	
REPLACE FLOCCULATORS AT FP		150,000		150,000	150,000	
ENGINEERING TO REPLACE CHAPEL STREET TANK		150,000		150,000	150,000	
ENGINEERING FOR NEW CHEMICAL BUILDING AT MIX ST & IRON AND MAGNESIUM TREATMENT		250,000		250,000	250,000	
ENGINEERING FOR IRON AND MAGNESIUM TREATMENT MECHANIC ST WELL		150,000		150,000	150,000	
SHRUB RD PRV VAULT REPLACEMENT		250,000	-	250,000	250,000	-
TOTAL CAPITAL IMPROVEMENTS		1,734,750	-	1,734,750	1,734,750	-
TOTAL CAPITAL OUTLAY		2,561,014	-	2,561,014	2,561,014	-

CARRY OVERS FROM PAST BUDGETS

RESERVOIR IMPROVEMENTS		250,000	-	250,000	250,000	-
UPGRADES TO BARLOW ST PUMP STATION		75,000	-	75,000	75,000	-
16" AND 12" VALVE REPLACEMENT		30,000	-	30,000	30,000	-
FLOCCULATION AND SEDIMENTATION EQUIPMENT		120,000	-	120,000	120,000	-
FILTER PLANT AC EQUIPMENT		100,000	-	100,000	100,000	-
OPERATOR CREW TRUCK		100,000	-	100,000	55,000	-
6" DETECTOR CHECK (2)		7,000		7,000	7,000	-
TRUCK 6 REPLACEMENT		140,000		140,000	140,000	-
2 AUTO FLUSHERS		20,000		20,000	20,000	-

BUDGET 2024-25							
		2023-24	CODE &	ANNIVER	RATE		
		CURRENT	STEP	DATE	ANNUAL	BUDGET	APPROVED
	ANNUAL	YEAR	AT	07/01/24 TO	OR HOURLY	REQUEST	BUDGET
POSITION CLASSIFICATION	HOURS	ESTIMATE	07/01/24	06/30/25	AT 07/01/24	2024-25	2024-25
SUPERINTENDENT	1950	\$179,716.00	12C	01/01/24	\$179,716.00	\$179,716	\$0
TOTAL		\$179,716.00				\$179,716	\$0
BPSA LOCAL 6012 (AFT)							
ASST. SUPT. - CONSTRUCTION	2080	\$107,560.00	9-4	02/27/25	\$107,818.00	\$118,443	\$0
OVERTIME					\$10,625.00		
ASST. SUPT.- ADMINISTRATION	2080	\$121,665.00	9-7	09/02/24	\$113,644.00	\$124,590	\$0
OVERTIME					\$10,946.00		
ASST. SUPT.- WTP	2080	\$121,665.00	9-6	11/13/24	\$113,644.00	\$124,590	\$0
OVERTIME					\$10,946.00		
CHIEF WATER TREAMENT OPERATOR	2080	\$77,647.00	7-4	10/27/2024	\$83,009.00	\$83,009	\$0
OVERTIME							
OFFICE MANAGER	1950	\$93,238.00	7-7	06/29/25	\$95,569.00	\$95,569	\$0
OVERTIME							
TOTAL SALARIES LOCAL 6012		\$521,775.00				\$546,201	\$0
LOCAL 1338 (AFSCME)							
CONST.& MAINT. DIVISION							
GROUP LEADERS	6240	\$212,597.00	M4-3	07/01/24	\$34.95	\$218,088	\$0
SKILLED CRAFTSMAN	6240	\$183,269.00	M2-3	07/01/24	\$30.12	\$187,949	\$0
SEMI-SKILLED CRAFTSMAN	2080	\$61,090.00	M2-3	07/01/24	\$30.12	\$62,650	\$0
BACKHOE OPERATOR	2080	\$67,538.00	M3-3	07/01/24	\$33.30	\$69,264	\$0
TRUCK DRIVER	2080	\$67,538.00	M3-3	07/01/24	\$33.30	\$69,264	\$0
CONSTRUCTION CO-ORDINATOR	2080	\$67,538.00	M3-3	07/01/24	\$33.30	\$69,264	\$0
OVERTIME		\$46,591.00				\$47,756	\$0
TOTAL SALARIES CONST. & MAINT. DIVISION		\$706,161.00				\$724,234	\$0
METER SHOP DIVISION							
GROUP LEADER/CROSS CONNECTION	2080	\$70,866.00	M4-3	07/01/24	\$34.95	\$72,696	\$0
CONTROL INSPECTOR							
METER TECHNICIAN/ CROSS CONNECTIO	6240	\$183,269.00	M2-3	07/01/24	\$30.12	\$187,949	\$0
CONTROL INSPECTOR							
WATER UTILITY SERVICE PERSON	2080	\$61,090.00	M2-3	07/01/24	\$30.12	\$62,650	\$0
YARDMAN	2080	\$56,139.00	M1-3	07/01/24	\$27.69	\$57,595	\$0
OVERTIME		\$37,626.00				\$38,567	\$0
TOTAL SALARIES METER SHOP DIVISION		\$408,990.00				\$419,457	\$0
WATER TREATMENT PLANT DIVISION							
PLANT OPERATOR	4160	\$122,179.00	M2-3	07/01/24	\$30.12	\$125,299	\$0
**P.O. WITH SHIFT DIFFERENTIAL	7904	\$259,963.00	M2-3	07/01/24	\$33.73	\$266,637	\$0
OVERTIME		\$59,804.00				\$61,299	\$0
TOTAL SALARIES W.T.P. DIVISION		\$441,946.00				\$453,235	\$0
WATERSHED DIVISION							
GROUP LEADER	2080	\$70,866.00	M4-3	07/01/24	\$34.95	\$72,696	\$0
CREW LEADER	2080	\$67,538.00	M3-3	07/01/24	\$33.30	\$69,264	\$0
SEMI-SKILLED CRAFTSMAN	4160	\$122,179.00	M2-3	07/01/24	\$30.12	\$125,299	\$0
OVERTIME		\$16,650.00				\$17,066	\$0
TOTAL SALARIES WATERSHED DIVISION		\$277,233.00				\$284,325	\$0
							\$0

BUDGET 2024-25							
		2023-24	CODE &	ANNIVER	RATE		
		CURRENT	STEP	DATE	ANNUAL	BUDGET	APPROVED
	ANNUAL	YEAR	AT	07/01/24 TO	OR HOURLY	REQUEST	BUDGET
POSITION CLASSIFICATION	HOURS	ESTIMATE	07/01/24	06/30/25	AT 07/01/24	2024-25	2024-25
TOTAL SALARIES AND OVERTIME LOCAL 1338		\$1,834,330.00				\$1,881,251	\$0

BUDGET 2024-25							
		2023-24	CODE &	ANNIVER	RATE		
		CURRENT	STEP	DATE	ANNUAL	BUDGET	APPROVED
	ANNUAL	YEAR	AT	07/01/24 TO	OR HOURLY	REQUEST	BUDGET
POSITION CLASSIFICATION	HOURS	ESTIMATE	07/01/24	06/30/25	AT 07/01/24	2024-25	2024-25
LOCAL 233 (AFSCME)							
OFFICE SECTION							
ACCOUNTANT	2080	\$84,843.00	12-3	07/01/24	\$41.91	\$87,173	\$0
PAYROLL BENEFITS/ACCOUNTING ASST	1950	\$60,782.00	8A-3	07/01/24	\$32.03	\$62,459	\$0
WATER & SEWER COLLECTIONS	1950	\$50,817.00	6-3	07/01/24	\$26.78	\$52,221	\$0
BILLING ANALYST	1950	\$50,817.00	6-3	07/01/24	\$26.78	\$52,221	\$0
ADMINISTRATIVE CLERK/ METER SHOP	1950	\$50,817.00	6-3	07/01/24	\$26.78	\$52,221	\$0
WATER & SEWER ADMIN	1950	\$58,793.00	8-3	07/01/24	\$30.98	\$60,411	\$0
OVERTIME		\$2,828.00				\$2,900	\$0
TOTAL SALARIES LOCAL 233		\$359,697.00				\$369,605	\$0
TOTAL SALARY REQUEST		\$2,895,518.00				\$2,976,773	\$0
**BASED ON 7 DAY 24 HOUR							
PER DAY WORK WEEK							

PROFESSIONAL SALARIES (+3.19%)**SUPERINTENDENT**

7/1/2024 Salary (Salary Level 12C)	179,716
Total Salary	179,716

BPSA LOCAL 6012: AMERICAN FEDERATION OF TEACHERSAssistant Superintendent - Construction and Maintenance

7/1/2024 Salary (Salary Level 9 Step 5)	107,818
Overtime (Contract)	5,945
46 weeks x 2.5 hrs. = 115 hr. x \$51.70 hr.	
Treatment Station Inspection	
\$120.00 per day x 39 days	<u>4,680</u>
Total Salary & Overtime	118,443

Assistant Superintendent -Administration

7/1/2024 Salary (Salary Level 9 Step 6)	113,644
Overtime (Contract)	
46 weeks x 2.5 hrs. wk. = 115 hr. x \$54.4869 hr.	6,266
Treatment Station Inspection	
\$120.00 per day x 39 days	<u>4,680</u>
Total Salary & Overtime	124,590

Office Manager

7/1/2024 Salary (Salary Level 7 Step 7)	95,569
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Total Salary & Overtime	95,569
<u>Assistant Superintendent -Water Treatment</u>	
7/1/2024 Salary (Salary Level 9, Step 7)	113,644
Overtime (Contract)	6,266
46 weeks x 2.5 hrs. wk. = 115 hr. x \$54.4869 hr.	
Treatment Station Inspection	
\$120 per day x 39 days	<u>4,680</u>
Total Salary & Overtime	124,590
<u>Chief Water Treatment Plant Operator</u>	
7/1/2024 Salary (Salary Level 7 Step 4)	83,009
Total Salary & Overtime	83,009
Total Salaries and Overtime Local 6012	546,201

LOCAL 1338 (+2.56%)**CONSTRUCTION AND MAINTENANCE DIVISION**

<u>QTY</u>	<u>TITLE</u>	<u>CODE</u>	<u>HOURS</u>	<u>RATE</u>	<u>SALARIES</u>
3	Group Leader	M4	6240	34.95	\$ 218,088
1	Machine Operator	M3	2080	33.30	\$ 69,264
1	Truck Driver	M3	2080	33.30	\$ 69,264
3	Skilled Craftsman	M2	6240	30.12	\$ 187,949
1	Semi-skilled Craftsman	M2	2080	30.12	\$ 62,650
1	Construction Coordinator	M3	2080	33.30	\$ 69,264
Total Salaries					\$ 676,478
Overtime Historical					\$ 47,756
Total Salaries & Overtime					\$ 724,234

METER SHOP DIVISION

<u>QTY</u>	<u>TITLE</u>	<u>CODE</u>	<u>HOURS</u>	<u>RATE</u>	<u>SALARIES</u>
1	Group Leader/ Cross Connection Control Inspector	M4	2080	34.95	\$ 72,696
3	Meter Technician/ Cross Connection Control Inspector	M2	6240	30.12	\$ 187,949
1	Yardman	M1	2080	27.69	\$ 57,595
1	Water Utility Service Person	M2	2080	30.12	\$ 62,650
Total Salaries					\$ 380,890
Overtime Historical					\$ 38,567
Total Salaries & Overtime					\$ 419,457

WATERSHED DIVISION

<u>QTY</u>	<u>TITLE</u>	<u>CODE</u>	<u>HOURS</u>	<u>RATE</u>	<u>SALARIES</u>
1	Group Leader	M4	2080	34.95	\$ 72,696
1	Crew Leader	M3	2080	33.30	\$ 69,264
2	Semi-Skilled Craftsman	M2	4160	30.12	\$ 125,299
Total Salaries					\$ 267,259
Overtime Historical					\$ 17,066
Total Salaries & Overtime					\$ 284,325

WATER TREATMENT PLANT DIVISION***

<u>QTY</u>	<u>TITLE</u>	<u>CODE</u>	<u>HOURS</u>	<u>RATE</u>	<u>SALARIES</u>
3**	Plant Operator	M2	7904	33.73	\$ 266,637
2	Plant Operator	M2	4160	30.12	\$ 125,299
			Total Salaries		\$ 391,936
			Overtime Historical		\$ 61,299
			Total Salaries & Overtime		\$ 453,235
			Total Salaries & Overtime Local 1338		\$ 1,881,251

**Water Treatment Plant operates seven (7) days per week, twenty-four hours per day

LOCAL 233: American Federation State, County and Municipal Employees (+.01%)

<u>QTY</u>	<u>TITLE</u>	<u>CODE</u>	<u>HOURS</u>	<u>RATES</u>	<u>SALARIES</u>
1	Accountant	12	2080 X 41.91		87,173
1	Senior Administrative Assistant	6	1950 x 26.78		52,221
1	Payroll Benefits Analyst/Accounting Asst	8A	1950 x 32.03		62,459
1	Water & Sewer Billing Clerk	6	1950 x 26.78		52,221
1	Water & Sewer Administrative Asst Assistant	8	1950 x 30.98		60,411
1	Administrative Clerk/Meter Division	6	1950 x 26.78		<u>52,221</u>
			Total Salaries		366,706
			Overtime Historical		2,900
Total Salaries & Overtime Local 233					369,606
TOTAL SALARIES AND OVERTIME BRISTOL WATER DEPARTMENT (+2.27%					\$ 2,976,774

FRINGE BENEFITS (-1.55%)

MEDICAL & DENTAL (NON-BARGAINING) (1) EMPLOYEE	\$	33,535
MEDICAL & DENTAL (6012) (5) EMPLOYEES	\$	167,580
MEDICAL & DENTAL (1338) (25) EMPLOYEES	\$	436,022
MEDICAL & DENTAL (233) (6) EMPLOYEES	\$	189,193
MEDICAL & DENTAL (18) EMPLOYEES RETIREES	\$	370,249
FICA (EMPLOYERS) SOCIAL SECURITY	\$	227,725
MADISON NATIONAL (DISABILITY GROUP LIFE)	\$	4,400
PENSION BENEFITS	\$	200,000
	\$	1,628,704
Total Fringe Benefits	\$	1,628,704