



BOARD OF SEWER COMMISSIONERS

Regular Meeting Agenda

Tuesday, March 19, 2024 6:00 p.m.

Meeting will be held at the Bristol Water & Sewer Department, Water Filtration Plant, 1080 Terryville Ave., Bristol, CT.

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Approval of the minutes of the February 20, 2024 Regular Board Meeting
5. Approval of the Department Reports for the Month of February 2024
6. Public Participation
7. Customer Correspondence
8. Committee Reports
9. Approval of the Fiscal Year 2024-2025 Budget
10. Investments
11. I & I Study
12. Superintendent's Report
13. Old Business
14. New Business
15. Adjournment

Next Meeting: Tuesday, April 16, 2024 6:00 p.m.

BOARD OF SEWER COMMISSIONERS

FEBRUARY 20, 2024 – REGULAR MEETING

PRESENT: Chairperson Phelan; Commissioners Dunn, Ferrier, Porrini and Cunningham. Council Liaison Jacqueline Olsen.

STAFF PRESENT: Superintendent Robert Longo; Assistant Superintendents Pagliaruli, Bolduc, Keegan and Dawn LaBella, Office Manager.

Also Present: Ray Bator, Resident

1) CALL TO ORDER.

Chairperson Phelan called the meeting of the Board of Sewer Commissioners to order
At 6:00 p.m.

2) PLEDGE OF ALLEGIANCE.

3) MOMENT OF SILENCE.

4) APPROVAL OF THE MINUTES OF THE JANUARY 23, 2024 SPECIAL BOARD MEETING.

On motion of Commissioner Dunn and seconded, it was unanimously voted to approve the January 23, 2024 special meeting minutes, as amended by Commissioner Cunningham.
Motion passed.

5) APPROVAL OF THE DEPARTMENT REPORTS FOR THE MONTH OF JANUARY 2024.

On motion of Commissioner Dunn and seconded, it was unanimously voted to approve the January 2024 Department Reports as presented.
Motion passed

6) PUBLIC PARTICIPATION.

None.

7) CUSTOMER CORRESPONDENCE.

a. 176 Old Orchard Road: Mr. Bator addressed the Board asking if they would give a reduction in his sewer rate due to a toilet leak. The Board discussed the Departments process in regards to toilet leaks and how they are handled.

On motion of Commissioner Porrini and seconded, it was unanimously voted that no recourse be given.
Motion passed.

b. 100 Oakland Street: Customer requested an adjustment in the sewer rate due to a leak

that was found and repaired.

On motion of Commissioner Dunn and seconded, it was unanimously voted that no recourse be given.

Motion passed.

8) COMMITTEE REPORTS.

a. Budget Committee: No action taken.

9) INVESTMENTS

None.

10) I & I STUDY

No action taken.

11) SUPERINTENDENT'S REPORT.

No action taken.

12) OLD BUSINESS.

None.

13) NEW BUSINESS.

None.

14) ADJOURNMENT.

At 6:45 p.m., on motion of Commissioner Ferrier and seconded, it was unanimously voted to adjourn.

ATTEST: _____

Renee M. LaMarre
Water & Sewer Administrative Assistant

BOARD OF SEWER COMMISSIONER SIGN IN SHEET – REGULAR MEETING FEBRUARY 20, 2024

PLEASE PRINT

[illegible]

CASH STATEMENT SEWER

SEWER OPERATING

BALANCE: FEB 1, 2024	\$	9,971,423.75
ACCOUNTS RECEIVABLE	\$	575,854.80
SERVICE ACCOUNTS	\$	19,862.30
TRANSFERS IN (OUT)	\$	-
DISBURSEMENTS	\$	(495,449.28)
BALANCE: FEB 28, 2024	\$	<u>10,071,691.57</u>

SEWER CAP/NR

BALANCE: FEB 1, 2024	\$	5,700,357.91
TRANSFERS IN (OUT)	\$	-
DISBURSEMENTS	\$	(78,667.53)
BALANCE: FEB 29, 2024	\$	<u>5,621,690.38</u>

SEWER PAYROLL

BALANCE: FEB 1, 2024	\$	156,511.91
TRANSFERS IN (OUT)	\$	143,770.57
DISBURSEMENTS	\$	(143,775.95)
BALANCE: FEB 29, 2024	\$	<u>156,506.53</u>

SEWER BILLING

SEWER BILLS RENDERED FEB 2024:	\$	611,099.46
SEWER BILLS REMAINING UNPAID AS OF FEB 29 2024:	\$	<u>270,452.79</u>

WPC BUDGET VS. ACTUAL

February-24

Account Description	Project Number	2024 APPROVED	ACTUAL FEBRUARY	ACTUAL TO DATE	% TO DATE
		BUDGET	2023 2024	2023 2024	2023 2024
INTEREST INCOME		15,000.00		0.00	0.00%
SEWER ASSESSMENTS & ADJUSTMENT		55,000.00		0.00	0.00%
ASSESS-INT, LIENS & PENALTIES		1,000.00		147.39	14.74%
CUSTOMER DUMPING FEES		98,150.00	13,395.65	115,608.65	117.79%
COMMERCIAL SEWER USER FEE		1,766,450.00	151,100.71	1,194,584.78	67.63%
DOMESTIC SEWER USER FEE		4,775,160.00	420,084.79	3,224,294.65	67.52%
FACTORY SEWER USER FEE		192,975.00	247.83	118,427.23	61.37%
PUBLIC SEWER USER FEE		287,105.00	41,087.28	238,291.63	83.00%
SEWER CONNECTION PERMITS		130,000.00	240.00	43,690.00	33.61%
MISCELLANEOUS-OTHER		16,025.00		17,313.00	108.04%
MISC REVENUE LIENS		26,885.00	1,400.00	78,862.97	293.33%
SEWER PENALTY FEE		47,395.00	-32.65	33,336.43	70.34%
				0.00	
		7,411,145.00	627,523.61	5,064,556.73	68.34%
		2024 APPROVED BUDGET	ACTUAL FEBRUARY 2023 2024	ACTUAL TO DATE 2023 2024	% TO DATE 2023 2024
REGULAR WAGES-WPC		1,840,178.00		1,032,707.63	56.12%
OVERTIME WAGES & SALARIES		56,762.00		42,309.12	74.54%
OTHER WAGES		22,420.00		14,304.21	63.80%
WORKERS' COMP SALARY		0.00		0.00	
LIFE INSURANCE		2,825.00	251.39	2,150.88	76.14%
WORKERS COMPENSATION INS		114,000.00		0.00	0.00%
DISABILITY INSURANCE		550.00		0.00	0.00%
F.I.C.A. & MEDICARE		146,829.00		76,432.60	52.06%
(OPEB) RETIREMENT BENEFITS		59,090.00		0.00	0.00%
CLOTHING ALLOWANCE		3,780.00	350.15	1,999.16	52.89%
PROFESSIONAL FEES & SERVICES		146,935.00	12,739.24	37,709.53	25.66%
ADMINISTRATIVE FEES		80,000.00		71,250.00	89.06%
PUBLIC UTILITIES		740,000.00	108,756.80	520,279.75	70.31%
WATER & SEWER CHARGES		14,000.00		7,729.32	55.21%
TIPPING FEES		1,197,580.00	76,974.82	649,001.55	54.19%
REFUSE		500.00	18.60	381.60	76.32%
REPAIRS & MAINTENANCE		75,000.00	2,702.21	98,561.31	131.42%
COLLECT SYSTEM MAIN & REHAB		115,000.00		72,838.02	63.34%
MOTOR VEHICLE SERVICE & REPAIR		15,000.00	4,716.99	28,315.48	188.77%
MAJOR REPAIRS		150,000.00	8,297.88	71,727.11	47.82%
RENTS & LEASES		4,000.00		3,559.60	88.99%
LIABILITY INSURANCE		89,310.00		68,802.29	77.04%
TELEPHONE		2,600.00	941.32	4,375.79	168.30%
POSTAGE		24,500.00		24,500.00	100.00%
TRAVEL REIMBURSEMENT		100.00		0.00	0.00%
PRINTING & BINDING		300.00		0.00	0.00%
ADVERTISING		500.00		0.00	0.00%
LABORATORY SUPPLIES		16,000.00	1,289.21	13,503.20	84.40%
MAINT SUPPLIES & MATERIALS		750,000.00	38,106.44	548,468.18	73.13%
PROGRAM SUPPLIES		66,220.00	1,762.55	19,665.38	29.70%

WPC BUDGET VS. ACTUAL
February-24

Account Description	Project Number	2024 APPROVED	ACTUAL FEBRUARY	ACTUAL TO DATE	% TO DATE
		BUDGET	2023 2024	2023 2024	2023 2024
NATURAL GAS		33,000.00	5,143.48	16,681.09	50.55%
MOTOR FUELS		32,220.00	2,775.48	19,269.99	59.81%
MOTOR VEHICLE PARTS		3,800.00	4,668.72	5,098.54	134.17%
TIRES		6,500.00		0.00	0.00%
OFFICE SUPPLIES		3,000.00	332.20	2,951.67	98.39%
RENOVATE OPERATIONS INTERIOR	24001	100,000.00		87,861.60	87.86%
SPARE SECONDARY DRIVE	24002	100,000.00		7,232.35	7.23%
BUILDING HEATERS	24003	10,000.00		0.00	0.00%
PUMPING STATION TREET REMOVAL	24004	10,000.00		0.00	0.00%
PAINT WOOSTER COURT DRY-CAN PUMPING STATI	24005	10,000.00		0.00	0.00%
MAJOR REPAIRS TO EQUIPMENT				54,913.27	
CONFERENCES & MEMBERSHIPS		1,000.00		0.00	0.00%
SCHOOLING & EDUCATION		3,000.00	1,556.00	4,210.00	140.33%
LIEN FEES		4,500.00	1,720.00	11,805.00	262.33%
CONTINGENCY		130,000.00	3,360.00	62,150.23	47.81%
MISCELLANEOUS		11,000.00	2,025.00	2,025.00	18.41%
REFUNDS OF SEWER USE FEES		2,500.00		0.00	0.00%
		6,194,499.00	278,488.48	3,684,770.45	59.48%
TRANS OUT CWF		541,165.00	43,646.75	366,553.05	67.73%
TRANSFER OUT DEBT SERVICE		166,500.00		189,558.75	113.85%
TRANSFER OUT INTERNAL SERVICE		508,979.00	36,256.73	315,584.15	62.00%
		1,216,644.00	79,903.48	871,695.95	71.65%
		7,411,143.00	358,391.96	4,556,466.40	61.48%
AERATION TANKS	24006	1,500,000.00	21,156.73	26,475.37	1.77%
CARRYOVERS FROM PREVIOUS BUDGET YR					
BAR SCREEN ASSEMBLY			13,864.05	16,045.55	
ATS BROAD ST PUMP STATION				1,885.00	
SECURITY CAMERAS				57,343.70	
REHAB THICKENED SLUDGE TANK				36,026.37	
REPLACE ROOFTOP HEAT AND AC				55,800.00	
PUMP HOUSE ROOF REPLACEMENT				25,517.00	
REPLACEMENT PICKUP TRUCK			38,178.50	38,178.50	

WATER POLLUTION CONTROL

			2023	2024	2024	2024	2024	2025
			ACTUAL	ORIG BUD	REVISED BUD	ACTUALS THROUGH 12/31/23	PROJECTION	REQUEST
11810195	460000	INTEREST INCOME	33,462.70	15,000.00	15,000.00	-	-	10,000.00
11830145	402000	SEWER ASSESSMENTS & ADJUSTMENT	6,333.21	55,000.00	55,000.00	-	10,000.00	10,000.00
11830145	410003	ASSESS-INT, LIENS & PENALTIES	862.71	1,000.00	1,000.00	127.39	800.00	650.00
11830145	422005	CUSTOMER DUMPING FEES	108,519.70	98,150.00	98,150.00	65,127.50	100,000.00	110,000.00
11830145	422006	COMMERCIAL SEWER USER FEE	1,840,624.83	1,766,450.00	1,766,450.00	926,781.55	1,840,000.00	1,850,000.00
11830145	422007	DOMESTIC SEWER USER FEE	4,781,857.97	4,775,160.00	4,775,160.00	2,212,360.46	4,750,000.00	4,785,000.00
11830145	422008	FACTORY SEWER USER FEE	170,306.21	192,975.00	192,975.00	82,647.98	175,000.00	179,985.00
11830145	422009	PUBLIC SEWER USER FEE	341,986.83	287,105.00	287,105.00	173,430.81	292,500.00	303,970.00
11830145	442015	SEWER CONNECTION PERMITS	80,750.00	130,000.00	130,000.00	37,710.00	115,000.00	130,000.00
11830145	454001	MISCELLANEOUS-OTHER	6,012.99	16,025.00	16,025.00	18,494.00	14,500.00	13,500.00
11830145	480013	MISC REVENUE LIENS	14,193.02	26,885.00	26,885.00	(9,236.18)	25,000.00	25,235.00
11830145	480014	SEWER PENALTY FEE	52,788.19	47,395.00	47,395.00	29,345.88	55,000.00	53,000.00
11830145	443000	F.O.G. PERMITS	12,100.00	-	-	-	-	-
TOTAL	WATER POLLUTION CONTROL		7,449,798.36	7,411,145.00	7,411,145.00	3,536,789.39	7,377,800.00	7,471,340.00

WATER POLLUTION CONTROL			2023	2024	2024	2024	2024	2025
			ACTUAL	ORIG BUD	REVISED BUD	ACTUALS THROUGH 12/31/23	PROJECTION	REQUEST
11830145	514000	REGULAR WAGES-WPC	1,617,750.59	1,840,178.00	1,840,178.00	854,088.27	1,708,175.00	1,890,750.00
11830145	515100	OVERTIME WAGES & SALARIES	49,062.91	56,762.00	56,762.00	28,191.45	56,383.00	57,725.00
11830145	517000	OTHER WAGES	26,631.18	22,420.00	22,420.00	11,897.99	23,795.00	25,365.00
11830145	518000	WORKERS' COMP SALARY	-	-	-	-	-	-
11830145	520100	LIFE INSURANCE	2,538.24	2,825.00	2,825.00	1,384.66	2,715.00	2,825.00
11830145	520400	WORKERS COMPENSATION INS	97,000.00	114,000.00	114,000.00	-	105,000.00	114,000.00
11830145	520500	DISABILITY INSURANCE	-	550.00	550.00	-	550.00	550.00
11830145	509262	SOCIAL SECURITY	121,913.70	146,829.00	146,829.00	65,002.58	140,000.00	150,999.00
11830145	590000	(OPEB) RETIREMENT EXPENSE	-	59,090.00	59,090.00	-	59,090.00	59,090.00
11830145	522100	CLOTHING ALLOWANCE	3,124.83	3,780.00	3,780.00	1,313.42	3,780.00	3,500.00
11830145	531000	PROFESSIONAL FEES & SERVICES	75,756.17	146,935.00	146,935.00	23,810.29	150,000.00	160,000.00
11830145	531150	ADMINISTRATIVE FEES	60,160.00	80,000.00	80,000.00	57,000.00	57,000.00	70,000.00
11830145	541000	PUBLIC UTILITIES	621,579.30	740,000.00	740,000.00	351,586.28	702,000.00	654,000.00
11830145	541100	WATER & SEWER CHARGES	12,657.91	14,000.00	14,000.00	3,437.73	13,000.00	13,400.00
11830145	542120	TIPPING FEES	1,012,890.80	1,197,580.00	1,197,580.00	516,182.95	1,214,115.00	1,215,000.00
11830145	542140	REFUSE	244.20	500.00	500.00	363.00	500.00	500.00
11830145	543000	REPAIRS & MAINTENANCE	110,299.01	75,000.00	75,000.00	83,975.57	130,000.00	115,000.00
11830145	543011	COLLECT SYSTEM MAIN & REHAB	140,849.13	115,000.00	115,000.00	72,838.02	145,000.00	150,000.00
11830145	543100	MOTOR VEHICLE SERVICE & REPAIR	16,506.30	15,000.00	15,000.00	16,641.68	25,000.00	20,000.00
11830145	543110	MAJOR REPAIRS	110,079.93	150,000.00	150,000.00	48,776.50	115,000.00	130,000.00
11830145	544400	RENTS & LEASES	7,325.35	4,000.00	4,000.00	3,559.60	5,000.00	5,000.00
11830145	552100	LIABILITY INSURANCE	82,334.55	89,310.00	89,310.00	1,198.22	95,000.00	95,000.00
11830145	553000	TELEPHONE	2,685.86	2,600.00	2,600.00	3,288.49	4,600.00	2,800.00
11830145	553100	POSTAGE	55.60	24,500.00	24,500.00	12.72	24,500.00	25,000.00
11830145	554000	TRAVEL REIMBURSEMENT	-	100.00	100.00	-	100.00	100.00
11830145	555000	PRINTING & BINDING	-	300.00	300.00	-	250.00	300.00
11830145	557700	ADVERTISING	-	500.00	500.00	-	500.00	500.00
11830145	561150	LABORATORY SUPPLIES	16,236.35	16,000.00	16,000.00	11,511.41	17,000.00	17,000.00
11830145	561400	MAINT SUPPLIES & MATERIALS	791,094.60	750,000.00	750,000.00	469,096.64	800,000.00	800,000.00
11830145	561800	PROGRAM SUPPLIES	54,212.97	66,220.00	66,220.00	17,109.99	66,220.00	71,500.00
11830145	562200	NATURAL GAS	32,718.38	33,000.00	33,000.00	7,277.92	33,000.00	33,000.00
11830145	562300	GENERATOR FUEL	8,389.81	-	-	-	8,000.00	9,000.00
11830145	562600	MOTOR FUELS	30,193.30	32,220.00	32,220.00	13,549.41	31,000.00	32,000.00
11830145	563000	MOTOR VEHICLE PARTS	3,488.13	3,800.00	3,800.00	301.59	3,800.00	5,000.00
11830145	563100	TIRES	2,755.80	6,500.00	6,500.00	-	3,000.00	3,500.00
11830145	569000	OFFICE SUPPLIES	2,962.83	3,000.00	3,000.00	2,031.08	3,000.00	3,000.00
11830145	570400	MACHINERY AND EQUIPMENT	3,170.53	-	-	-	-	-
11830145	570200	20011 REPLACE ROOFTOP HEAT AND AC	-	-	-	55,800.00	-	-
11830145	570200	22011 HEADWORKS ROOF REPLACEMENT	97,994.00	-	-	-	-	-
11830145	570200	22012 PUMP HOUSE ROOF REPLACEMENT	-	-	-	25,517.00	-	-

11830145	570200	24001	RENOVATE OPERATIONS INTERIOR		100,000.00	100,000.00	87,861.60	100,000.00	-
11830145	570300	17C12	SANITARY SEWER	(3,587.10)	-	-	-	-	-
12630145	570300	18C06	MANHOLE REHAB	18,413.98	-	-	-	-	-
12630145	570300	20C09	MANHOLE REHAB	23,013.38	-	-	-	-	-
12630145	570300	20C10	SEWER COLLECTION SYSTEM REHAB	95,214.46	-	-	-	-	-
12630145	570300	20C11	REHAB THICKENED SLUDGE TANK	380,634.23	-	-	36,026.37	-	-
11830145	570300	24003	BUILDING HEATERS	-	10,000.00	10,000.00	-	10,000.00	-
11830145	570300	24004	PUMP STATION TREE REMOVAL	-	10,000.00	10,000.00	-	10,000.00	-
11830145	570300	24005	PAINT WOOSTER CT PUMP STATION	-	10,000.00	10,000.00	-	10,000.00	-
11830145	570400	21006	MINOR ST PS GENERATOR	43,621.00	-	-	-	-	-
11830145	570400	21008	REPLACE CCTV GROUT TRUCK	76,282.45	-	-	-	-	-
11830145	570400	22010	ELECTRIC FORKLIFT	31,291.00	-	-	-	-	-
11830145	570400	22016	ASSET MANAGEMENT	909.24	-	-	-	-	-
11830145	570400	22038	SECONDARY CLARIFIER UNIT	84,800.00	-	-	-	-	-
11830145	570400	21007	ATS BROAD ST PUMP ST	-	-	-	1,885.00	-	-
11830145	570400	22009	SECURITY CAMERA	24,027.61	-	-	46,150.88	-	-
11830145	570400	23002	BOOSTER PUMP FOR PLANT WATER	7,376.75	-	-	-	-	-
11830145	570400	23003	PRESSROOM BOOSTER PUMP	4,358.07	-	-	-	-	-
11830145	570400	23005	REPLACEMENT LAB SPECTROMETER	5,387.80	-	-	-	-	-
11830145	570400	23006	REPLACEMENT BACKHOE	147,350.00	-	-	-	-	-
12630145	570400	23013	BAR SCREEN ASSEMBLY	400,994.59	-	-	2,181.50	-	-
11830145	570400	24002	SPARE SECONDARY DRIVE		100,000.00	100,000.00	7,232.35	100,000.00	-
11830145	570900		MAJOR REPAIRS TO EQUIPMENT	3,271.29	-	-	54,913.27	-	-
11830145	579999		CAPITAL OUTLAY	-	-	-	-	-	830,000.00
11830145	581120		CONFERENCES & MEMBERSHIPS	2,336.00	1,000.00	1,000.00	448.00	800.00	2,500.00
11830145	581135		SCHOOLING & EDUCATION	5,470.75	3,000.00	3,000.00	2,107.00	3,800.00	6,000.00
11830145	581280		LIEN FEES	6,845.00	4,500.00	4,500.00	8,660.00	10,000.00	7,500.00
11830145	589000		CONTINGENCY	36,527.67	130,000.00	130,000.00	11,039.59	62,150.00	130,000.00
11830145	589100		MISCELLANEOUS	107.22	11,000.00	11,000.00	150.00	11,000.00	11,000.00
11830145	589120		REFUNDS OF SEWER USE FEES	-	2,500.00	2,500.00	-	2,500.00	2,500.00
TOTAL	WATER POLLUTION CONTROL			6,609,307.65	6,194,499.00	6,194,499.00	3,005,400.02	6,066,323.00	6,924,904.00
11800000	230004		CWF PRINCIPAL	476,021.00	541,165.00	541,165.00	215,546.00	415,790.00	406,541.00
11800000	230005		DEBT SERVICE PRINCIPAL	139,000.00	166,500.00	166,500.00	142,000.00	142,000.00	144,500.00
11881085	OTHER FINANCIAL USES								
11881085	591500		TRANSFER OUT INTERNAL SERVICE (HEALTH INS)	427,027.94	508,979.00	508,979.00	243,112.45	508,979.00	622,739.00
11881085	591300		CNR ANNUAL CONTRIBUTION						650,000.00
TOTAL	OTHER FINANCIAL USES			1,042,048.94	1,216,644.00	1,216,644.00	600,658.45	1,066,769.00	1,823,780.00
12680205	588125		INTEREST ON LONG TERM DEBT	190,380.38	0.00	0.00	68,862.00	183,355.00	174,268.00
TOTAL	WATER POLLUTION CONTROL			7,841,736.97	7,411,143.00	7,411,143.00	3,674,920.47	7,316,447.00	8,922,952.00
				-391,938.61	2.00	2.00	-138,131.08	61,353.00	-1,451,612.00

City of Bristol
Salary Worksheet- Regular Wages- 514000
FY 2024-2025

DEPARTMENT: _____

ORG CO Sewer _____

Union	Position FY 2022-2023	Position FY 2021-2022	Classification FY 2023-2024	2023-2024 Budget	2023-2024 Projection	2024-2025 Request
BPSA	WPC Manager	WPC Manager		144,990	144,990	148,616
BPSA	ASST. CHIEF/MAINT AND COLL	ASST. CHIEF/MAINT AND COLL		110,870	110,870	113,644
BPSA	ASST. CHIEF OPERATOR	ASST. CHIEF OPERATOR		110,870	110,870	113,644
1338	COLL SYS CREW LEADER	COLL SYS CREW LEADER	Maintainer III	67,776	67,776	69,531
1338	LAB TECHNICIAN	LAB TECHNICIAN	Maintainer III	67,776	67,776	69,531
1338	SENIOR PROCESS OPERATOR	SENIOR PROCESS OPERATOR	Maintainer IV	67,776	67,776	72,976
1338	PROCESS OPERATOR 3	PROCESS OPERATOR 3	Maintainer IV	71,138	71,138	72,976
1338	PROCESS OPERATOR 3	PROCESS OPERATOR 3	Maintainer IV	71,138	71,138	72,976
1338	PROCESS OPERATOR 3	PROCESS OPERATOR	Maintainer III	71,138	71,138	69,531
1338	PROCESS OPERATOR	PROCESS OPERATOR	Maintainer III	67,776	71,138	69,531
1338	PROCESS OPERATOR	PROCESS OPERATOR	Maintainer III	67,776	67,776	69,531
1338	PROCESS OPERATOR	PROCESS OPERATOR	Maintainer III	67,776	67,776	69,531
1338	PROCESS OPERATOR	PROCESS OPERATOR	Maintainer III	67,776	67,776	69,531
1338	PROCESS OPERATOR	PROCESS OPERATOR	Maintainer III	67,776	67,776	69,531
1338	SEWER REHAB & MAINT OPER.	SEWER REHAB & MAINT OPER.	Maintainer III	67,776	67,776	69,531
1338	TRUCK DRIVER	TRUCK DRIVER	Maintainer II	61,325	61,325	62,891
1338	TRUCK DRIVER	TRUCK DRIVER	Maintainer II	61,325	61,325	62,891
1338	ELECTRO-MECH. TECH	ELECTRO-MECH. TECH	Maintainer IV	71,138	71,138	72,976
1338	ELECTRO-MECH. TECH	ELECTRO-MECH. TECH	Maintainer IV	71,138	71,138	72,976
1338	ELECTRO-MECH. TECH	ELECTRO-MECH. TECH	Maintainer IV	71,138	71,138	72,976
1338	SEMI-SKILLED CRAFTSMAN	SEMI-SKILLED CRAFTSMAN	Maintainer II	61,325	61,325	62,891
1338	SEMI-SKILLED CRAFTSMAN	SEMI-SKILLED CRAFTSMAN	Maintainer II	61,325	61,325	62,891
1338	SEMI-SKILLED CRAFTSMAN	SEMI-SKILLED CRAFTSMAN	Maintainer II	61,325	61,325	62,891
1338	SKILLED CRAFTSMAN	SKILLED CRAFTSMAN	Maintainer II	57,984	57,984	62,891
1338	SEWER CONSTRUCTION COORD.	SEWER CONSTRUCTION COORD.	Maintainer IV	67,776	67,776	72,976
1338	SEWER REHAB & MAINT OPER.	SEWER REHAB & MAINT OPER.	Maintainer III	100	100	100
1338	TRUCK DRIVER	TRUCK DRIVER	Maintainer II	315	315	315
1338	SEMI-SKILLED CRAFTSMAN	SEMI-SKILLED CRAFTSMAN	Maintainer II	150	150	150
1338	SEMI-SKILLED CRAFTSMAN	SEMI-SKILLED CRAFTSMAN	Maintainer II	324	324	324
	TOTALS			\$ 1,836,816	\$ 1,840,178	\$ 1,890,750

City of Bristol
Salary Worksheet- Overtime- 515100
FY 2024-2025

DEPARTI Water and Sewer

ORG COI 11830145

Sewer

Union	Position		# of Hours of Overtime	2023-2024 Budget	2023-2024 Projection	2024-2025 Request
1338	COLL SYS CREW LEADER	Maintainer III	75	3,790	3,655	3,746
1338	LAB TECHNICIAN	Maintainer III	10	543	487	500
1338	SEWER CONSTRUCTION COORD.	Maintainer II	60	2,710	2,710	2,997
1338	SENIOR PROCESS OPERATOR	Maintainer IV	40	2,168	2,168	2,097
1338	PROCESS OPERATOR 3	Maintainer IV	40	2,168	2,168	2,097
1338	PROCESS OPERATOR 3	Maintainer IV	40	2,168	2,168	2,097
1338	PROCESS OPERATOR	Maintainer III	100	4,862	4,862	4,995
1338	PROCESS OPERATOR	Maintainer III	100	4,862	4,862	4,995
1338	PROCESS OPERATOR	Maintainer III	100	4,862	4,862	4,995
1338	PROCESS OPERATOR	Maintainer III	100	4,862	4,862	4,995
1338	PROCESS OPERATOR	Maintainer III	100	4,862	4,862	4,995
1338	PROCESS OPERATOR	Maintainer III	100	4,797	4,797	4,995
1338	SEWER REHAB & MAINT OPER.	Maintainer III	35	1,625	1,625	1,748
1338	TRUCK DRIVER	Maintainer II	50	2,222	2,222	2,259
1338	TRUCK DRIVER	Maintainer II	85	4,010	4,010	2,259
1338	ELECTRO-MECH. TECH	Maintainer IV	40	2,060	2,060	2,097
1338	ELECTRO-MECH. TECH	Maintainer IV	40	2,060	2,060	2,097
1338	ELECTRO-MECH. TECH	Maintainer IV	20	1,030	1,030	1,049
1338	SEMI-SKILLED CRAFTSMAN	Maintainer II	20	835	835	904
1338	SEMI-SKILLED CRAFTSMAN	Maintainer II	10	412	412	452
1338	SEMI-SKILLED CRAFTSMAN	Maintainer II	20	835	835	904
1338	SKILLED CRAFTSMAN	Maintainer II	10	438	438	452
TOTALS				\$ 58,181	\$ 57,990	\$ 57,725

City of Bristol
Salary Worksheet-Other Wages-517000
FY 2024-2025

DEPARTMENT: Water and Sewer

ORG CODE: 11830145

Position	Description*	# of Hours of Other Wages	2023-2024 Budget	2023-2024 Projection	2024-2025 Request
PROCESS OPERATOR 3 tbd	12% Night Differential	2,088	8,142	8,142	8,757
PROCESS OPERATOR 3 fox	12% Night Differential	1,120	3,807	3,807	4,697
SENIOR PROCESS OPERATOR	12% Night Differential	130	635	635	545
PROCESS OPERATOR 3 nenn	12% Night Differential	2,088	7,085	7,085	8,366
PROCESS OPERATOR fran	12% Night Differential	150	635	635	600
PROCESS OPERATOR	12% Night Differential	150	529	529	600
PROCESS OPERATOR rob	12% Night Differential	150	529	529	600
PROCESS OPERATOR izzy	12% Night Differential	150	529	529	600
PROCESS OPERATOR tbd	12% Night Differential	150	529	529	600
TOTALS			\$ 22,420	\$ 22,420	\$ 25,365

Water Pollution Control - 11830145

Account	Object	Description	24-25 Budget	24-25 Approved
REGULAR WAGES-WPC	514000	Payroll wages	\$ 1,890,750.00	
OVERTIME WAGES & SALARIES	515100	Stoppage calls, facility alarm response, vacant shifts filled due to vacations, sick leave	\$ 57,725.00	
OTHER WAGES	517000	12% Night Differential	\$ 25,365.00	
LIFE INSURANCE	520100	Life Insurance	\$ 2,825.00	
WORKERS COMPENSATION INS	520400	Workers' Compensation Insurance	\$ 114,000.00	
DISABILITY INSURANCE	520500	Disability Insurance	\$ 550.00	
F.I.C.A. & MEDICARE	509262	FICA & MEDICARE	\$ 150,999.00	
OPEB - RETIREMENT EXPENSE	520905		\$ 59,090.00	
CLOTHING ALLOWANCE	522100	Boots & Uniforms	\$ 3,500.00	
PROFESSIONAL FEES & SERVICES	531000	DEEP Nitrogen credit costs \$45K- \$100k, Annual DEEP permit fee \$3,500, Police traffic control services and other professional/engineering services.	\$ 160,000.00	
ADMINISTRATIVE FEES	531150	Billing services admin fee (\$60,500) plus lien handling fees.	\$ 70,000.00	
PUBLIC UTILITIES	541000	Electricity usage.	\$ 654,000.00	
WATER & SEWER CHARGES	541100	Potable water usage, water used in processing screenings and rags.	\$ 13,400.00	
TIPPING FEES	542120	Sludge removal.	\$ 1,215,000.00	
REFUSE	542140	Rubbish removal.	\$ 500.00	
REPAIRS & MAINTENANCE	543000	Belts, gaskets, hoses, pump and motor repair, analytical laboratory services	\$ 115,000.00	
COLLECT SYSTEM MAIN & REHAB	543011	Contract grout sealing operations to supplement the City's program, manhole rehabilitation, CIP pipe lining.	\$ 150,000.00	
MOTOR VEHICLE SERVICE & REPAIR	543100	Vehicle repairs and maintenance.	\$ 20,000.00	
MAJOR REPAIRS	543110	Motors, pumps, and equipment repairs > \$2000	\$ 130,000.00	
RENTS & LEASES	544400	Generator rentals.	\$ 5,000.00	
LIABILITY INSURANCE	552100	Health Benefits - 6.0%; Liability Ins 0%	\$ 95,000.00	
TELEPHONE	553000	Facility telephone service.	\$ 2,800.00	
POSTAGE	553100	Stamps, certified mail.	\$ 25,000.00	
TRAVEL REIMBURSEMENT	554000	Employee mileage reimbursement for personal vehicle use during working hours.	\$ 100.00	
PRINTING & BINDING	555000	Laboratory bench books.	\$ 300.00	
ADVERTISING	557700	Sewer rate increase posting in local newspaper.	\$ 500.00	
LABORATORY SUPPLIES	561150	Laboratory reagents, buffers, pH meters, probes, graduated cylinders, beakers, TSS pads.	\$ 17,000.00	
MAINT SUPPLIES & MATERIALS	561400	Process chemicals, plumbing supplies, oil and grease, manhole frames, covers, and riser rings, UV bulbs, sewer pipe grout.	\$ 800,000.00	
PROGRAM SUPPLIES	561800	Hardware, fittings, electrical supplies, miscellaneous parts for repairs not normally stocked.	\$ 71,500.00	
NATURAL GAS	562200	Building heating and hot water.	\$ 33,000.00	
GENERATOR FUEL	562300	Generator Fuel	\$ 9,000.00	
MOTOR FUELS	562600	Gasoline, diesel fuel.	\$ 32,000.00	
MOTOR VEHICLE PARTS	563000	Parts to repair vehicles.	\$ 5,000.00	
TIRES	563100	Vehicle replacement tires.	\$ 3,500.00	
OFFICE SUPPLIES	569000	Paper, pens, notebooks, toner, paperclips.	\$ 3,000.00	
EQUIPMENT	579999	Capital Outlay	\$ 250,000.00	
CONFERENCES & MEMBERSHIPS	581120	Trade shows, conferences.	\$ 2,500.00	
SCHOOLING & EDUCATION	581135	Continuing education hours for licensed operators and electricians. Online safety program	\$ 6,000.00	
LIEN FEES	581280	Payments to City Clerk for lien releases.	\$ 7,500.00	
CONTINGENCY	589000	Planned contingency plus 5% anticipated contractual raises.	\$ 130,000.00	
MISCELLANEOUS	589100	Intertown User Fees (Plymouth & Plainville)	\$ 11,000.00	
REFUNDS OF SEWER USE FEES	589120	Sewer user fee refunds.	\$ 2,500.00	
Total			\$ 6,344,904.00	\$ -

2024-2025 BUDGET				
CAPITAL OUTLAY DETAIL WORKSHEET				
DEPARTMENT: WPC				
ORG:	1183014	579999		
* Note See Budget Instructions to evaluate each request. Include additional pages if necessary to justify each project. Remember Priorities are ranked A, B, C, or D.				
QUANTITY	DESCRIPTION	UNIT COST	REQUEST	PROJECT EVALUATION*
1	Rebuild/replace grit gear boxes and pumps	75,000	75,000	A
1	Replace Second Secondary Drive	110,000	110,000	A
1	Plant & station equipment/parts	65,000	65,000	A
1	Vac Truck	580,000	580,000	A
TOTAL CAPITAL OUTLAY REQUEST			\$830,000	

Reminder to attach any sheets needed to provide justification for the above requests.