

Energy Commission
Minutes of Regular Meeting, Meeting Room #116 City Hall
December 21, 2023 Meeting

PRESENT: Chairman Sean Dunn, Commissioners Mark Dickau (Zoom), and Tom Ragaini.

ABSENT: Council Member Liaison Andrew Howe, Commissioners Sheldon Scott, and Derek Jones.

ALSO PRESENT: David Oakes, Facilities Manager.

1. Call to Order

Chairman Dunn called the meeting to order at 7:04 p.m.

2. Public Participation

None.

3. Approval of the Minutes

- November 16, 2023 Meeting

Motion made by Commissioner Ragaini and seconded by Commissioner Dickau and it was unanimously voted to approve the November 16, 2023 minutes.

Motion passed.

4. Approval of the 2024 Meeting Calendar.

Motion made by Commissioner Ragaini and seconded by Commissioner Dickau and it was unanimously voted to approve the 2024 Meeting Calendar.

Motion passed.

5. Efficient Lighting Consultants Presentation.

Dave Oakes provided the Commission with an overview of ELC and their partnership with the City of Bristol. Joe Chaban, of ELC, discussed their Residential and Commercial solar/EV charging and ELC's goal to make everyone more sustainable. He also discussed their 25-year warranty and their process from start to finish. Sean suggested that ELC and the Energy Commission meeting with the Mayor and Economic & Community Development Department.

6. Updates by Dave Oakes – Public Facilities & Energy Manager

- Dave is working with Roger on the LED RFP.
- The City is planning to build a new Animal Control Facility. They are hoping to build an energy efficient building that will last 30-40 years. A Committee was established for the new building, it meets on the third Thursday of each month at 5pm in Council Chambers.
- Dave provided a status on the Fire House #3 renovation project.
- The City received State Historic Preservation Grant funds for the work done at 51 High Street.

7. Energy Plan – Next Steps

- Review of Next Target Goals
- ECD Grant Application

Chairman Dunn suggested that the Commission hold workshops to go over the Energy Plan revisions rather than dedicating regular meeting time to it. The Commission would like to have the updated plan written and edited before going to City Council and the Board of Finance in August. Chairman Dunn suggested that the updated plan focus on one year, three year, and five year goals.

8. Energy Efficiency Fund Discussion

- Balance - \$30,836.58
- EEF Grants Update
- Grant Submission Proposal

Chairman Dunn has to meet with Roger some more regarding the “lottery”. The Commission will have to set up basic framework for the grant submissions. The Commission also discussed offering energy efficiency suggestions and resources to local businesses.

Chairman Dunn briefly discussed the Climate Solution Reduction Grant. The implementation grant request deadline is in April. Chairman Dunn went over the basics of the application and will continue to work with the Mayor and ECD.

9. NVCOG Proposal Review Discussion.

No updates.

10. Adjournment

Motion: Commissioner Ragaini seconded by Commissioner Dickau “To adjourn”. Motion approved.

The meeting adjourned at 8:19 pm.

*Lindsey Schaffrick
Recording Secretary*