



*City of Bristol
Board of Police Commissioners*

INFORMATION TO ACCESS THIS MEETING

<https://bristolct-gov.zoom.us/j/93846613504?pwd=V0FaN09qSUR0a2tMM1psQ2V3YnRCQT09>

*Meeting ID: 938 4661 3504
Passcode: 12345*

Ladies and Gentlemen:

The regular Board of Police Commissioners will be held on March 19, 2024, at 6:00 p.m. in City Hall Council Chambers, 111 North Main Street, Bristol, Connecticut.

1. Call to Order
2. Presentation of Awards
3. Public Participation
4. Approval of Minutes
 - A. Approval of minutes from the Special Police Board meeting of February 15, 2024, and the Regular Police Board Meeting of February 20, 2024.
5. Report of Accounts to Date
 - A. Reports
6. Approval of Monthly Reports
 - A. Traffic Enforcement Report
 - B. Parking Ticket Collections
 - C. Arrest Warrants
 - D. Alarm Report

- E. Criminal Investigations Division Report
- F. Cyber Crime Unit/Polygraph Report
- G. Narcotics Report
- H. Monthly Permit Report
- I. Community Relations Program
- J. Bristol Police Youth Cadets Program
- K. Animal Control Activity Report
- L. Canine Activity Report
- M. Therapy Service Dog Report
- N. Traffic Division Report
- O. Monthly Juvenile Arrest Report
- 7. Correspondence
 - A. Correspondence
- 8. Committee Reports
 - A. Awards Committee
 - B. BPD Memorial Committee
- 9. Old Business
 - A. Chief Gould
 - B. Police Commissioners
- 10. New Business
 - A. Chief Gould
 - 1. Idemia Identity and Security USA, LLC Contract
 - 2. Board of Finance Request

B. Police Commissioners

11. To convene into Executive Session to discuss personnel matters and to take any action as necessary.
12. To reconvene into Public Session and to take any action as necessary.
13. Adjournment

PER ORDER OF THE CHAIRPERSON

Mayor Jeffrey Caggiano

**BOARD OF POLICE COMMISSIONERS
SPECIAL MEETING
FEBRUARY 15, 2024**

PRESENT:

Mayor Caggiano
Commissioner Ghio
Commissioner Kilbourne
Commissioner Lemieux
Commissioner Sapp Smith
Council Member Tyler

ABSENT

Commissioner Lewis

1. Mayor Caggiano called the meeting to order at 5:01 P.M.
2. Commissioner Ghio motioned to **CONVENE INTO EXECUTIVE SESSION TO INTERVIEW CERTIFIED CANDIDATES FOR THE POSITION OF POLICE OFFICER**, seconded by Commissioner Lemieux.

VOTE: UNANIMOUSLY PASSED

Present to interview candidates for the position of Police Officer: Mayor Caggiano, Commissioners Ghio, Kilbourne, Lemieux, and Sapp Smith; Council Member Tyler; Deputy Chief Morello and Moskowitz; and Chief Gould.

Interviews were held. No votes were taken.

3. Commissioner Lemieux motioned **TO RECONVENE INTO REGULAR SESSION at 7:04 p.m.**, seconded by Commissioner Sapp Smith.

VOTE: UNANIMOUSLY PASSED

Commissioner Ghio motioned **TO OFFER CONDITIONAL EMPLOYMENT TO CANDIDATE #1 FROM THE DECEMBER 7, 2023 LATERAL CERTIFICATION ELIGIBILITY LIST**, seconded by Commissioner Sapp Smith.

VOTE: UNANIMOUSLY PASSED

Commissioner Ghio motioned **TO OFFER CONDITIONAL EMPLOYMENT TO CANDIDATE #2 FROM THE DECEMBER 7, 2023 LATERAL CERTIFICATION ELIGIBILITY LIST**, seconded by Commissioner Lemieux.

VOTE: UNANIMOUSLY PASSED

Commissioner Ghio motioned **TO OFFER CONDITIONAL EMPLOYMENT TO CANDIDATE #3 FROM THE DECEMBER 7, 2023 LATERAL CERTIFICATION ELIGIBILITY LIST**, seconded by Commissioner Sapp Smith.

VOTE: UNANIMOUSLY PASSED

4. Commissioner Lemieux moved TO ADJOURN, seconded by Commissioner Sapp Smith.

VOTE: UNANIMOUSLY PASSED

The Special Meeting of the Board of Police Commissioners called for the 15th day of February 2024 was hereby adjourned at 7:06 P.M.

Lisa Ziogas
Recording Secretary

**BOARD OF POLICE COMMISSIONERS
REGULAR MEETING
FEBRUARY 20, 2024, 6:00 p.m.
COUNCIL CHAMBERS**

PRESENT:

Mayor Jeff Caggiano, Chairperson
Commissioner Rory Ghio
Commissioner Dean Kilbourne
Commissioner Paul Lemieux
Commissioner Terry Lewis
Council Member Sue Tyler
Jon Mace, Board of Finance Liaison

ABSENT:

Commissioner Gloria Sapp-Smith

1. CALL TO ORDER

Mayor Caggiano called the meeting to order at 6:00 P.M.

2. PRESENTATION OF AWARDS

None

3. PUBLIC PARTICIPATION

None

4. APPROVAL OF MINUTES

Council Member Tyler moved to APPROVE THE MINUTES FROM JANUARY 16, 2024 REGULAR POLICE BOARD MEETING AND THE FEBRUARY 7, 2024 SPECIAL POLICE BOARD MEETING, Seconded by Commissioner Ghio.

A discussion was held.

Commissioner Lewis moved to APPROVE THE MINUTES FROM FEBRUARY 7, 2024 WITH THE FOLLOWING AMENDMENT, ABSENT: RORY GHIO, Seconded by Commissioner Ghio.

VOTE: UNANIMOUSLY PASSED

5. REPORTS OF ACCOUNTS YEAR TO DATE

Commissioner Ghio moved to APPROVE THE REPORT OF ACCOUNTS YEAR TO DATE AND PLACE ON FILE, Seconded by Commissioner Lemieux.

VOTE: UNANIMOUSLY PASSED

6. APPROVAL OF VARIOUS MONTHLY REPORTS

Council Member Tyler moved to APPROVE MONTHLY REPORTS A-O AND PLACE ON FILE, Seconded by Commissioner Kilbourne.

VOTE: UNANIMOUSLY PASSED

7. CORRESPONDENCE

None

8. AWARDS COMMITTEE MINUTES

Informational purposes only.

9. OLD BUSINESS

9.1 Chief Gould

None

9.2 Police Commissioners

None

10. NEW BUSINESS

10.1 Chief Gould

a. Commissioner Ghio moved to BRING ON THE AGENDA THE DOT RED LIGHT AND SPEED CAMERA PROGRAM, Seconded by Commissioner Lemieux.

VOTE: UNANIMOUSLY PASSED

A discussion was held. The Traffic Division will be doing research regarding the DOT Red Light and Speed Camera program and will report back at a later date.

b. Commissioner Kilbourne moved to BRING ON THE AGENDA AN ALARM APPEAL, Seconded by Commissioner Lemieux.

VOTE: UNANIMOUSLY PASSED

Commissioner Kilbourne moved to WAIVE THE LATE FEE OF \$180 FOR LAB SECURITY SYSTEMS, Seconded by Commissioner Lemieux.

VOTE: UNANIMOUSLY PASSED

10.2 Police Commissioners

None

11. ADJOURNMENT

Council Member Tyler moved to ADJOURN, Seconded by Commissioner Ghio.

VOTE: UNANIMOUSLY PASSED

The regular meeting of the Board of Police Commissioners called for the 20th day of February 2024, was hereby adjourned at 6:17 p.m.

Lisa Ziogas

Recording Secretary

**POLICE DEPARTMENT
YTD BUDGET REPORT
FY24**

March 1, 2024

	Original Budget	Revised Budget	Year-To-Date Expended	Year-To-Date Balance	% Left
Total Police Dept. Summary:					
Total Police Dept. Salary Expense	\$14,831,460.00	\$15,285,485.00	\$9,880,251.45	\$5,405,233.55	35.36%
Total Police Dept. Non-Salary Expense	\$1,342,120.00	\$1,357,630.00	\$1,067,445.84	\$290,184.16	21.37%
Total Police Dept.	\$16,173,580.00	\$16,643,115.00	\$10,947,697.29	\$5,695,417.71	34.22%
Police Admin. Salary Expense					
Regular Wages	\$758,830.00	\$758,830.00	\$493,086.27	\$265,743.73	35.02%
Overtime Wages	\$11,000.00	\$11,000.00	\$5,789.46	\$5,210.54	47.37%
Other Wages	\$3,750.00	\$3,750.00	\$0.00	\$3,750.00	100.00%
Total Police Admin. Salary Expense	\$773,580.00	\$773,580.00	\$498,875.73	\$274,704.27	35.51%
Police Admin. Non-Salary Expense					
Clothing Allowance	\$190,000.00	\$196,665.00	\$137,545.39	\$59,119.61	30.06%
Union Contract Responsibilities	\$200.00	\$200.00	\$58.52	\$141.48	70.74%
Professional Fees & Service	\$28,000.00	\$27,182.00	\$23,460.38	\$3,721.62	13.69%
Testing Fees	\$23,375.00	\$23,375.00	\$16,257.00	\$7,118.00	30.45%
Public Utilities	\$28,000.00	\$28,000.00	\$15,750.64	\$12,249.36	43.75%
Refuse	\$200.00	\$200.00	\$27.00	\$173.00	86.50%
Repairs & Maintenance	\$483,980.00	\$483,980.00	\$467,442.53	\$16,537.47	3.42%
Rents & Leases	\$5,975.00	\$5,975.00	\$4,199.00	\$1,776.00	29.72%
Telephone	\$33,000.00	\$33,000.00	\$17,101.34	\$15,898.66	48.18%
Postage	\$2,000.00	\$2,000.00	\$1,484.10	\$515.90	25.80%
Travel Reimbursement	\$100.00	\$918.00	\$917.76	\$0.24	0.03%
Printing and Binding	\$3,700.00	\$3,700.00	\$1,260.21	\$2,439.79	65.94%
Program Supplies	\$130,000.00	\$133,205.00	\$93,709.23	\$39,495.77	29.65%
Office Supplies	\$5,000.00	\$5,000.00	\$2,265.43	\$2,734.57	54.69%
Conference & Memberships	\$4,570.00	\$4,570.00	\$4,720.00	(\$150.00)	-3.28%
Schooling & Education	\$85,000.00	\$90,640.00	\$86,382.74	\$4,257.26	4.70%
Total Police Admin. Non-Salary Expense	\$1,023,100.00	\$1,038,610.00	\$872,581.27	\$166,028.73	15.99%

March 1, 2024

	Original Budget	Revised Budget	Year-To-Date Expended	Year-To-Date Balance	% Left
Police Maintenance Salary Expense					
Regular Wages	\$71,645.00	\$71,645.00	\$45,167.24	\$26,477.76	36.96%
Overtime Wages	\$14,870.00	\$14,870.00	\$10,853.53	\$4,016.47	27.01%
Other Wages	\$1,375.00	\$1,375.00	\$0.00	\$1,375.00	100.00%
Total Police Maintenance Salary Expense	\$87,890.00	\$87,890.00	\$56,020.77	\$31,869.23	36.26%
Police Maintenance Non-Salary Expense					
Motor Vehicle Service and Repair	\$65,000.00	\$65,000.00	\$33,968.42	\$31,031.58	47.74%
Maintenance Supplies and Materials	\$2,750.00	\$2,750.00	\$1,715.14	\$1,034.86	37.63%
Motor Fuels	\$153,770.00	\$153,770.00	\$113,994.86	\$39,775.14	25.87%
Tires, Tubes, Chains	\$22,500.00	\$22,500.00	\$8,689.70	\$13,810.30	61.38%
Traffic Division Equipment	\$75,000.00	\$75,000.00	\$36,496.45	\$38,503.55	51.34%
Total Police Maintenance Non-Salary Expens	\$319,020.00	\$319,020.00	\$194,864.57	\$124,155.43	38.92%
Police Patrol & Traffic Salary Expense					
Regular Wages	\$8,129,065.00	\$8,393,260.00	\$5,117,279.51	\$3,275,980.49	39.03%
Overtime Wages	\$2,040,000.00	\$2,106,300.00	\$1,618,319.91	\$487,980.09	23.17%
Other Wages	\$875,000.00	\$903,435.00	\$589,489.95	\$313,945.05	34.75%
Total Police Patrol & Traffic Salary Expense	\$11,044,065.00	\$11,402,995.00	\$7,325,089.37	\$4,077,905.63	35.76%
Police CID Salary Expense					
Regular Wages	\$2,155,925.00	\$2,225,995.00	\$1,376,861.31	\$849,133.69	38.15%
Overtime Wages	\$520,000.00	\$536,900.00	\$459,734.53	\$77,165.47	14.37%
Other Wages	\$250,000.00	\$258,125.00	\$163,669.74	\$94,455.26	36.59%
Total Police CID Salary Expense	\$2,925,925.00	\$3,021,020.00	\$2,000,265.58	\$1,020,754.42	33.79%

March 1, 2024

	Original Budget	Revised Budget	Year-To-Date Expended	Year-To-Date Balance	% Left
Total Police Comm. Division Summary:					
Total Communications Salary Expense	\$1,635,310.00	\$1,639,050.00	\$1,070,877.65	\$568,172.35	34.66%
Total Communications Non-Salary Expense	\$778,760.00	\$821,998.00	\$528,619.47	\$293,378.53	35.69%
Total Communications Division	\$2,414,070.00	\$2,461,048.00	\$1,599,497.12	\$861,550.88	35.01%
Police Communications Division					
Regular Wages	\$1,250,310.00	\$1,254,050.00	\$766,975.16	\$487,074.84	38.84%
Overtime Wages	\$260,000.00	\$240,000.00	\$203,817.21	\$36,182.79	15.08%
Parttime Wages	\$0.00	\$20,000.00	\$11,679.87	\$8,320.13	41.60%
Other Wages	\$125,000.00	\$125,000.00	\$88,405.41	\$36,594.59	29.28%
Total Communications Salary Expense	\$1,635,310.00	\$1,639,050.00	\$1,070,877.65	\$568,172.35	34.66%
Police Communication Non-Salary Exp.					
Clothing Allowance	\$14,025.00	\$14,025.00	\$13,449.00	\$576.00	4.11%
Professional Fees	\$4,500.00	\$4,500.00	\$3,995.00	\$505.00	11.22%
Training	\$9,800.00	\$9,800.00	\$2,147.00	\$7,653.00	0.00%
Public Utilities	\$18,000.00	\$18,000.00	\$6,497.45	\$11,502.55	63.90%
Repairs & Maintenance	\$687,370.00	\$687,370.00	\$481,871.68	\$205,498.32	29.90%
Telephone	\$6,400.00	\$6,400.00	\$2,680.30	\$3,719.70	58.12%
Travel Reimbursement	\$1,500.00	\$1,500.00	\$51.88	\$1,448.12	96.54%
Printing and Binding	\$120.00	\$120.00	\$36.98	\$83.02	69.18%
Generator Fuel	\$3,025.00	\$3,025.00	\$0.00	\$3,025.00	100.00%
Office Supplies	\$900.00	\$900.00	\$866.86	\$33.14	3.68%
Communications Equipment	\$30,620.00	\$73,743.00	\$14,408.32	\$59,334.68	80.46%
Conference & Membership	\$2,500.00	\$2,615.00	\$2,615.00	\$0.00	0.00%
Total Non-Salary Exp.	\$778,760.00	\$821,998.00	\$528,619.47	\$293,378.53	35.69%

**CITY OF BRISTOL
ANIMAL CONTROL
YTD BUDGET REPORT
FY24**

March 1, 2024

	Original Budget	Revised Budget	Year-To-Date Expended	Balance	% Left
Total Animal Control Summary:					
Total Animal Control Salary Expense	\$178,470.00	\$184,270.00	\$114,927.01	\$69,342.99	37.63%
Total Animal Control Non-Salary Expense	\$17,750.00	\$17,750.00	\$10,864.62	\$6,885.38	38.79%
Total Police Dept.	\$196,220.00	\$202,020.00	\$125,791.63	\$76,228.37	37.73%
Animal Control Salary Expense					
Regular Wages	\$143,470.00	\$148,135.00	\$92,706.80	\$55,428.20	37.42%
Overtime Wages & Salaries	\$19,000.00	\$19,615.00	\$12,215.24	\$7,399.76	37.73%
Other Wages	\$16,000.00	\$16,520.00	\$10,004.97	\$6,515.03	39.44%
Total Animal Control Salary Expense	\$178,470.00	\$184,270.00	\$114,927.01	\$69,342.99	37.63%
Animal Control Non-Salary Expense					
Clothing Allowance	\$2,150.00	\$2,150.00	\$1,250.00	\$900.00	41.86%
Professional Fees & Service	\$5,000.00	\$5,000.00	\$2,663.17	\$2,336.83	46.74%
Public Utilities	\$3,000.00	\$3,000.00	\$2,148.16	\$851.84	28.39%
Water & Sewer Charges	\$800.00	\$800.00	\$455.27	\$344.73	43.09%
Advertising	\$500.00	\$500.00	\$260.00	\$240.00	48.00%
Program Supplies + Dog Food	\$500.00	\$500.00	\$779.85	(\$279.85)	-55.97%
Natural Gas	\$5,500.00	\$5,500.00	\$3,037.71	\$2,462.29	44.77%
Schooling & Education	\$300.00	\$300.00	\$270.46	\$29.54	9.85%
Total Animal Control Non-Salary Expense	\$17,750.00	\$17,750.00	\$10,864.62	\$6,885.38	38.79%

BRISTOL POLICE DEPARTMENT
Records Division
2024 Monthly Traffic Report

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
2024 Accident Reports	195	167											362
2023 Accident Reports	180	159	175	171	182	137	174	140	177	194	188	178	2055
2024 Motor Vehicle Arrests	46	54											100
2023 Motor Vehicle Arrests	22	17	16	35	36	46	55	35	24	19	36	24	365
2024 Accident Arrests	15	13											28
2023 Accident Arrests	12	10	11	16	11	8	10	10	20	19	12	4	143
2024 Written Warnings	93	118											211
2023 Written Warnings	29	22	38	53	51	129	164	166	37	64	123	93	969
2024 Fatal Accidents	1	1											2
2023 Fatal Accidents	1	0	0	0	0	0	0	0	1	0	1	1	4
2024 Number Killed	1	1											2
2023 Number Killed	1	0	0	0	0	0	0	0	1	0	2	2	6
2024 Injury Accidents	20	18											38
2023 Injury Accidents	22	21	21	20	15	20	23	21	22	21	28	21	255
2024 Number Injured	29	24											53
2023 Number Injured	41	34	49	26	21	34	28	24	30	27	36	35	385
2024 Property Damage	174	148											322
2023 Property Damage	157	138	154	151	167	117	151	119	154	173	159	156	1796

3/5/2024

Lt. G. Lund

BRISTOL POLICE DEPARTMENT

Records Division

FY24 Monthly Parking Ticket Report

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
FY24 Tickets Issued	42	10	14	4	21	746	674	441					1,952
FY23 Tickets Issued	77	15	31	6	4	339	587	393	90	7	8	20	1,577
FY24 Number of Ticket Fines Paid	22	18	16	16	24	356	533	381					1,366
FY23 Number of Ticket Fines Paid	41	42	32	7	2	174	304	347	164	35	25	12	1,185
FY24 Amount Collected	\$705	\$505	\$625	\$1,065	\$1,045	\$8,055	\$16,440	\$11,510					\$39,950
FY23 Amount Collected	\$1,440	\$2,230	\$1,465	\$290	\$50	\$4,050	\$8,120	\$10,505	\$6,505	\$1,960	\$1,300	\$420	\$38,335

Prepared on 03/01/2024

Submitted by: *Lt. Geoff Lund*

BRISTOL POLICE DEPARTMENT
Records Division
2024 MONTHLY ARREST REPORT

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Misdemeanors:	34	28											62
Felonies:	29	29											58
Total Warrants Served:	63	57	0	0	0	0	0	0	0	0	0	0	120

3/1/2024

Lt. G. Lund

BRISTOL POLICE DEPARTMENT
Records Division
FY24 Monthly Alarm Collections

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
FY24 Alarms Responded To	143	126	135	111	106	107	121	96					945
FY23 Alarms Responded To	128	130	126	103	137	135	93	129	112	114	111	145	1,463
FY24 Citations Issued	15	11	12	16	12	11	2	2					81
FY24 Citations Paid	10	12	15	9	7	11	10	4					78
FY24 Alarm Fines Collected	\$2,160	\$2,538	\$3,702	\$1,350	\$2,430	\$1,440	\$1,620	\$1,530					\$16,770
FY23 Alarm Fines Collected	\$270	\$270	\$1,530	\$1,530	\$360	\$2,550	\$3,510	\$2,070	\$360	\$630	\$1,140	\$180	\$14,400
FY24 Unpaid Fines	\$30,240	\$31,122	\$29,400	\$30,480	\$30,930	\$31,920	\$32,010	\$30,030					N/A
FY24 Write Offs / Uncollectible	\$0	\$0	\$180	\$0	\$0	\$0	\$0	\$180					\$360
FY23 Unpaid Fines	\$16,380	\$18,720	\$21,960	\$24,840	\$27,630	\$29,310	\$26,340	\$25,440	\$27,240	\$27,600	\$28,260	\$29,880	N/A
FY23 Write Offs / Uncollectible	\$0	\$0	\$0	\$0	\$0	\$990	\$0	\$360	\$0	\$720	\$0	\$0	\$2,070

3/1/2024

Submitted by: *Lt. Geoff Lund*

According to Black's Law Dictionary, Uncollectible means:

"A thing unable to be collected after all efforts have been made".

Other definitions include:

"not capable of being collected; "a bad (or uncollectible) debt". bad. invalid - having no cogency or legal force; "invalid reasoning".

BOLDED 2023- 2024 Write Offs

Bethel Christian Church - \$180

Lab Security Systems - \$180

BRISTOL POLICE DEPARTMENT
Criminal Investigation Division
2024

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Y-T-D	Active
Gun Complaint/Shooting	0	0	0	0	0	0	0	0	0	0	0	0	0	5
Robbery	0	1	0	0	0	0	0	0	0	0	0	0	1	3
Assault	1	0	0	0	0	0	0	0	0	0	0	0	1	0
Sex Assault	3	2	0	0	0	0	0	0	0	0	0	0	5	13
Child Abuse	1	2	0	0	0	0	0	0	0	0	0	0	3	8
Child Pornography	2	0	0	0	0	0	0	0	0	0	0	0	2	3
Sudden Death	1	0	0	0	0	0	0	0	0	0	0	0	1	5
Burglary	3	6	0	0	0	0	0	0	0	0	0	0	9	21
Fraud	2	3	0	0	0	0	0	0	0	0	0	0	5	12
Larceny	5	4	0	0	0	0	0	0	0	0	0	0	9	9
Fire	0	1	0	0	0	0	0	0	0	0	0	0	1	1
Missing Person	2	1	0	0	0	0	0	0	0	0	0	0	3	1
Background Investigation	7	1	0	0	0	0	0	0	0	0	0	0	8	3
Miscellaneous	2	2	0	0	0	0	0	0	0	0	0	0	4	21
New Case Totals	29	23	0	0	0	0	0	0	0	0	0	0	52	105

The year to date (Y-T-D) numbers differ from the Active numbers as we may still be working on cases from previous months or years.

DEFINITIONS

Gun Complaint/Shooting	An incident involving someone being shot or shots being fired at someone/something
Robbery	Taking something from someone by force or the threatened use of force
Assault	With the intent to cause injury to someone the actor causes such injury
Sex Assault	The actors has sexual contact or sexual intercourse with someone in violation of statutes
Child Abuse	Inflicting pain, injury, or neglect on a person under 18 years of age
Child Pornography	Pornography that exploits children for sexual stimulation
Sudden Death	The sudden death of someone that results in a police investigation
Burglary	Entering or remaining in a building with the intent to commit a crime
Fraud	The actor knowingly or intentionally devises or participates in a scheme to defraud another
Larceny	The actor takes, obtains or withholds property of another with no intent of returning it
Fire	A fire that results in a police investigation
Missing Person	A person who's whereabouts are unknown
Background Invest	Pre-employment background investigation
Miscellaneous	An incident that does not fall in one of the above categories

BRISTOL POLICE DEPARTMENT**CCU/POLYGRAPH****2024**

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Y-T-D
Digital Device Examinations	16	8											24
Judicial Requests	13	5											18
Court Orders	7	2											9
Technical Assistance	12	5											17
Surveillance Video Recovery	4	3											7
Employment Polygraphs	9	4											13
Criminal Polygraphs	0	0											0
GRAND TOTAL	61	27	0	0	0	0	0	0	0	0	0	0	88

Definitions

Digital Device Examinations: seize, preserve, analyze, extract and archive data from mobile phones, tablets, desktop and laptop computers, USB thumb drives, GPS, etc.

Judicial Requests: requests from the court for ex-parte orders, search warrants, and copies of digital evidence.

Court Orders: applications for ex-parte orders and search warrants.

Technical Assistance: assist officers with evidence gathering, archiving, and obtaining copies of digital evidence. Also, provide technical assistance with regard to computer crime investigations.

Interview Archive Requests: preserve and archive Bristol Police Department interviews as evidence.

Surveillance Video Recovery: preserve, recovery, and archive surveillance video from crime scenes.

Employment Polygraphs: polygraphs related to police applicants.

Criminal Polygraphs: polygraphs for any criminal matter.

BRISTOL POLICE DEPARTMENT
Narcotics Monthly Report
Feb-24

<u>NARCOTIC ARRESTS</u>	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD
POSSESSION OF NARCOTICS	1	2	0	0	0	0	0		0	0	0	0	3
SALE OF NARCOTICS	1	6	0	0	0	0	0	0	0	0	0	0	7
PRESCRIPTION FRAUD	0	0	0	0	0	0	0	0	0	0	0	0	0
MISCELLANEOUS	5	2	0	0	0	0	0	0	0	0	0	0	7
CULTIVATION	0	0	0	0	0	0	0	0	0	0	0	0	0
GRAND TOTAL	7	10	0	0	0	0	0	0	0	0	0	0	17
<u>SEIZED NARCOTICS</u>													
EST. STREET VALUE	\$1,332	\$6,530	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,862
CASH SEIZED	\$0	\$6,760	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,760
GRAND TOTAL	\$1,332	\$13,290	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,622
<u>INVESTIGATIONS</u>													
SUSPECTED OVERDOSE DEATH	0	1	0	0	0	0	0	0	0	0	0	0	1
CURRENT OPEN INVESTIGATIONS	22	27	0	0	0	0	0	0	0	0	0	0	
<u>OTHER ITEMS SEIZED</u>													

Det. Sgt. Vllaznim Sadriu

BRISTOL POLICE DEPARTMENT**Permits****FY 2023-2024**

Pistol Permits	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
APPLICATIONS RECEIVED	35	20	26	39	37	45	37	60					299
APPLICATIONS COMPLETED	35	19	22	36	33	29	25	45					244
OTHER (OUT OF STATE ETC)	0	0	0	0	0	0	0	0					0
APPLICATIONS REJECTED	0	0	1	0	1	1	0	0					3
APPLICATIONS APPROVED	35	19	22	36	33	29	25	45					244
PERSONS FINGERPRINTED	35	20	26	39	37	45	37	60					299
FEES RECEIVED	\$2,450.00	\$1,400.00	\$1,820.00	\$2,730.00	\$2,590.00	\$3,150.00	\$2,590.00	\$4,200.00					\$20,930.00
Bingo Revenue	\$450.89	\$440.33	\$211.55	\$1,508.54	\$278.72	\$377.83	\$524.29	\$261.79					\$4,053.94
Other Permits													
APPLICATIONS RECEIVED	11	3	8	1	4	3	2	11					43
APPLICATIONS COMPLETED	9	3	8	1	4	3	2	10					40
APPLICATIONS REJECTED	0	0	0	0	0	0	0	0					0
APPLICATIONS APPROVED	9	3	8	1	4	3	2	10					40
FEES RECEIVED	\$355.00	\$247.50	\$177.50	\$52.50	\$320.00	\$75.00	\$165.00	\$1,070.00					\$2,462.50

3/1/24 Completed by Det. Sgt. Sassu and Officer Meusel



Bristol Police Department
Community Relations Division

(860) 584-3044
131 North Main Street
Bristol, Connecticut 06010

March 6th, 2024

From: LT. Robert C. Osborne

To: Chief Brian Gould

Re: February 2024 Community Relations Events Report.

Chief Gould,

During the month of January 2024 the following Community Relation meetings and events were attended by this Lieutenant:

- United Way Meeting
- Salvation Army Meeting
- Forestville Association Meeting
- Community Care Team Meeting – Bristol Hospital
- Read Across America Events.

LT. Robert C. Osborne
Community Relations Commander
Bristol Connecticut Police Department



Bristol Police Department
Community Relations Division

(860) 584-3044
131 North Main Street
Bristol, Connecticut 06010

March 7th, 2024

From: LT. Robert C. Osborne

To: Chief Brian Gould

Re: February 2024 Police Cadet Report.

Chief,

The Bristol Police Youth Cadet's conducted the following training and events for February 2024:

February Report

2/01/2024 - 2/29/2024
Bristol Police Youth Cadets

Meetings

<u>Date:</u>	<u>Lesson:</u>	<u>Cadets attended:</u>
02/01/2024	Unknown response/FTO test	21
02/08/2024	Building Search	22
02/15/2024	Building search + High Stress	20
02/22/2024	DUI Class	21
02/29/2024	DUI Scenarios	15

LT. Robert C. Osborne
Community Relations Commander
Bristol Connecticut Police Department

BRISTOL POLICE DEPARTMENT
Animal Control Division
FY24 Animal Control Report

CALLS FOR SERVICE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	YTD
Roaming Dog/Found Dog	26	36	39	22	27	20	30	27					227
Barking Dog	3	5	3	3	4	2	6	1					27
Animal Bites	5	9	5	3	4	3	1	4					34
Report of Cruelty	15	11	3	5	4	9	8	6					61
Report of Rabies	3	12	2	2	7	1	1	4					32
Dead/Injured Animals	31	30	18	26	36	11	21	30					203
Violation of Law/Ordinance	0	0	2	2	2	4	1	2					13
Wildlife/Animal Concern	16	22	10	9	17	8	9	6					97
Assist other Agency	1	2	2	0	0	3	4	1					13
TOTAL CALLS FOR SERVICE	100	127	84	72	101	61	81	81	0	0	0	0	707
PUBLIC REQUEST FOR INFORMATION	111	135	129	103	123	126	83	124					
ENFORCEMENT													
Arrests	0	2	4	0	0	0	1	2					9
Written Warnings	7	11	5	5	5	11	9	3					56
ANIMALS													
Animals Impounded	13	13	14	8	13	11	11	12					95
Animals Destroyed by Vet	0	0	0	0	0	1	0	0					1
CITY REVENUE													
Animals Sold at \$5.00	\$5	\$30	\$0	\$10	\$5	\$15	\$20	\$15					\$100
*Animals Redeemed @\$15 / \$20	\$140	\$140	\$160	\$160	\$180	\$120	\$100	\$80					\$1,080
Animals Quarantined @ \$10.00/day		\$0	\$100	\$0		\$0	\$0	\$0					\$100
TOTAL \$	\$145	\$170	\$260	\$170	\$185	\$135	\$120	\$95	\$0	\$0	\$0	\$0	\$1,280
STATE REVENUE													
Animal Population Control Program	\$45	\$180	\$0	\$90	\$45	\$135	\$135	\$135					\$765

Date: 03-01-24

Submitted by: Raymond Zagurski

*Redemption fees: unadvertised animal \$15/advertised animal \$20

**Violation of Law/Ordinance encompasses rooster ordinance complaints, failing to collect dog excrement, dogs off leash as well as feeding and harassing wildlife.

***Public Requests For Information encompasses inquiries for adoptions, questions on laws, neutering and licensing as well as neighbor concerns regarding pets that are handled via telephone.

BRISTOL POLICE DEPARTMENT**Patrol Division****2024 Canine Monthly Report**

	K9	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
BUILDING SEARCH:	HERO	0	N/A											0
	HUNTER	N/A	0											0
MISSING PERSON SEARCH:	HERO	0	N/A											0
	HUNTER	N/A	0											0
EVIDENCE SEARCH/NARCOTICS:	HERO	0	N/A											0
	HUNTER	N/A	1											1
WARRANT SERVICE M/F:	HERO	0	N/A											0
	HUNTER	N/A	1F											1
SUSPECT TRACK:	HERO	0	N/A											0
	HUNTER	N/A	1											1
SUSPECT BITE:	HERO	0	N/A											0
	HUNTER	N/A	0											0
PUBLIC PRESENTATION:	HERO	0	N/A											0
	HUNTER	N/A	0											0
ASSIST OTHER AGENCY:	HERO	2	N/A											2
	HUNTER	N/A	1											1
MOTOR VEHICLE STOPS	HERO	8	N/A											8
	HUNTER	N/A	2											2

Submitted by: LT. Robert C. Osborne

Date Submitted 03/06/2024



**Bristol Police Department
Community Relations Division**

(860) 584-3044
131 North Main Street
Bristol, Connecticut 06010

March 6th, 2024

From: LT. Robert C. Osborne

To: Chief Brian Gould

Re: February 2024 Service Therapy Dog Report.

Chief Gould,

During the month of February 2024 the following Community Events were attended by Officer Pirog and Service Therapy Dog Frankie:

2/5/24- Presentation to Bristol Preparatory Academy; CFS 24-4823.

2/5/24- Bridgeport Police Department Peer Support for Officer Involved Shooting; CFS 24-4826.

2/7/24- Beacon Falls Police Department Critical Incident debrief; CFS 24-5193.

2/9/24- CIT presentation at Wallingford Police Department; CFS 24-5445.

2/16/24- Bristol Central Vocational program presentation; CFS 24-6405.

2/19/24- Bristol Boys and Girls Club visit; CFS 24-6779.

2/23/24- Office of the Chief States Attorney, Rocky Hill, wellness visit; CFS 24-7375.

2/29/24- Bristol Hospital Counseling Center counselor wellness visit; CFS 24-8177.

Walk and Talks

2/6/24- Green Hills School; CFS 24-5008.

2/22/22- South Side School; CFS 24-7229.

2/24/24- Grace Baptist Church food pantry; CFS 24-7503.



Bristol Police Department
Community Relations Division

(860) 584-3044
131 North Main Street
Bristol, Connecticut 06010

Other

2/11/24 -Frankie assisted with calming a driver in an accident CFS 24-5699

LT. Robert C. Osborne

Community Relations Commander
Bristol Connecticut Police Department



Bristol Police Department
Traffic Division

(860) 584-3030
131 North Main Street
Bristol, Connecticut 06010

To: Deputy Chief Moskowitz
From: Lieutenant Krajewski
Date: 3/8/24
RE: February Monthly Traffic Division Statistic Report

Traffic Officer Assignments:

The Traffic Division officers are tasked with the daily maintenance of the fleet, child car seat installations as well as assisting other divisions within the police department and throughout the city.

Traffic Complaints:

Officers have been conducting enforcement at various locations within the city for speeding and areas with higher crashes are being targeted through enforcement of speed and other violations to decrease crashes with the intention of making our roadways safer. By utilizing the UCONN crash repository crash heat map, known speeding and red light running hot spots, the officers are tailoring their enforcement activities.

At the January Police Commissioner Meeting, Ridge Road was brought up and driver's failure to stop at the stop sign for Brier Road at its intersection with Ridge Road. Officers continue to monitor this area and conducted several enforcement patrols and conducted vehicle stops for stop sign violations.

A traffic officer worked with DMV inspectors and their inspection of a commercial vehicle. The commercial vehicle was later placed "Out of Service" due to failing the inspection. Our traffic officer made arrangements to have the commercial vehicle towed.

Traffic Division Community Engagement:

Traffic officers worked with O'Brien's funeral home to assist with a funeral procession that took place from the funeral home to church across town during a snow storm.

Traffic Division Administration / Police Commissioner Requests:

During the January Police Commission meeting, a request was made for advanced warning signs to be installed on East Road by the 90 degree turn, near Brier Road. Additionally, an advanced stop ahead sign was requested for the stop sign on East Road at its intersection with South Street. Curve signs were installed shortly after this request for both directions, warning of the curve. An advanced stop ahead warning sign was also installed.



Bristol Police Department
Traffic Division

(860) 584-3030
131 North Main Street
Bristol, Connecticut 06010

Traffic Division Traffic Stops:

Directed Patrols/Enforcement Patrols: 31
Motor Vehicle Stops: 118
Motor Vehicle Infractions/Arrests: 41
Warrant service: 4
Total calls for service logged: 162

Serious/Fatal Traffic Crashes:

Open Cases:

1. Case #23-42475 (11/23/23) – On Thanksgiving, a westbound vehicle had just left their gathering in Farmington. As they were nearing the Bristol town line, for an unknown reason at this time, the driver failed to negotiate a curve as the roadway entered Bristol. The vehicle struck several trees/brush and a rock before coming to a final rest against a tree. First responders arrived on scene, where the parents of three young children were pronounced dead at the scene. The children were extricated from the vehicle and sent to area hospitals for their injuries. This case is currently under investigation.
2. Case #23-46869 (12/22/23) – A southbound vehicle was traveling on Wolcott Road, near the southern portion of Old Wolcott Road when the vehicle crossed over the double center line and struck a guardrail. The vehicle was then struck by a northbound vehicle. The driver of the vehicle that crashed into the guardrail was killed while the other driver suffered minor injuries. This case is currently under investigation.
3. Case #24-610 (1/5/24) – A vehicle was exiting a restaurant's parking lot, which was then struck by a southbound vehicle on Middle Street, who had the right of way. This investigation was initially investigated by the patrol division. On 1/19/24, the original investigator was notified that the passenger of the vehicle exiting the parking lot was not expected to survive and succumbed to his injuries on 1/19/24. Search warrants have been drafted, signed and served to investigate the vehicles involved in this crash. The crash is currently under investigation.

New Cases:

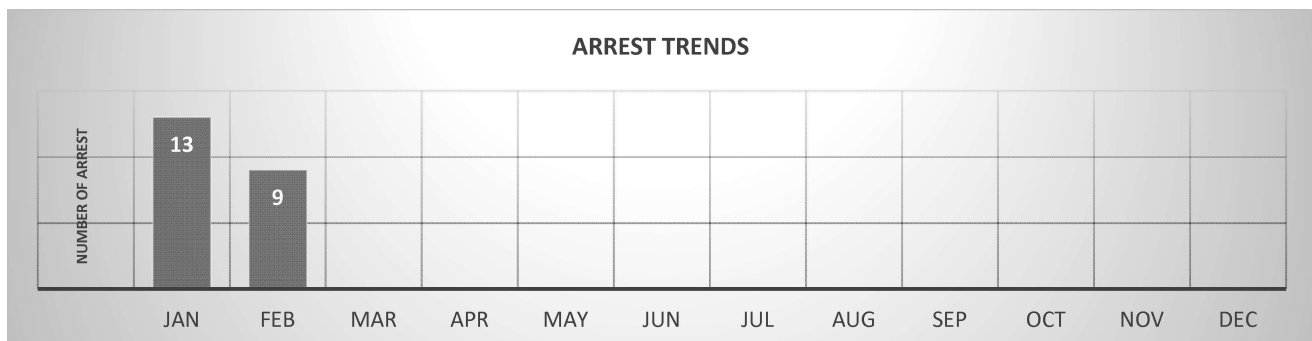
1. Case #24-7525 (2/24/24) – A motorcycle struck a vehicle that was exiting a gas station parking lot. The motorcycle rider was seriously injured and flew by Life Star to an area hospital. As of this writing, he remains hospitalized for his injuries. This crash is currently under investigation.

BRISTOL POLICE DEPARTMENT

Community Relations Division

2024 Monthly Juvenile Arrests

ARREST STATISTICS:		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
TOTAL JUVENILE ARREST		13	9											22
JRB REFERRAL		1	1											2
JUVENILE COURT REFERRAL		13	9											22
ADULT REFERRAL														0
MALE ARREST		11	7											19
FEMALE ARREST		3	3											6
REPEAT OFFENDER		9	1											10
MISDEMEANOR CHARGES		5	17											22
FELONY CHARGES		35	3											38
ALCOHOL OFFENSES														0
MARIJUANA OFFENSES		1												1
NARCOTICS OFFENSES														
WEAPONS OFFENSES		4												4
RACE: WHITE		1	4											5
RACE: BLACK		9	1											10
RACE: HISPANIC		4	4											8
RACE: OTHER			1											1
AGE & SEX STATISTICS:		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
AGE 8:	MALE													0
	FEMALE													0
AGE 9:	MALE													0
	FEMALE													0
AGE 10:	MALE													0
	FEMALE													0
AGE 11:	MALE													0
	FEMALE													0
AGE 12:	MALE	1	1											2
	FEMALE													0
AGE 13:	MALE		1											1
	FEMALE	1												1
AGE 14:	MALE		1											1
	FEMALE	1	1											2
AGE 15:	MALE	2	2											4
	FEMALE													0
AGE 16:	MALE		1											1
	FEMALE	1												1
AGE 17:	MALE	7	1											8
	FEMALE		2											2



Prepared by: LT. Robert C. Osborne

2/8/2024

Brian Gould

From: Mark Morello
Sent: Friday, March 8, 2024 10:03 AM
To: Brian Gould
Subject: FW: Online Form Submittal: Bristol Police Department - Compliment a Bristol Police Department Employee

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Friday, March 1, 2024 9:45 PM
To: Brian Gould <BrianGould@bristolct.gov>; Mark Morello <MarkMorello@bristolct.gov>; Matthew Moskowitz <MatthewMoskowitz@bristolct.gov>
Subject: Online Form Submittal: Bristol Police Department - Compliment a Bristol Police Department Employee

Bristol Police Department - Compliment a Bristol Police Department Employee

To pay compliment to a Bristol police officer or a civilian employee, fill out the form below and submit it to us. It will be reviewed by a police commander and then forwarded to the officer or employee. Thank-you for your time and consideration.

Your first name: Rita

Your last name: Fasci

Street address: 70 Birge Road

City: Bristol

State: Ct.

Zip code: 06010

Phone: 860-940-7395

Your Email: Ritafasci@gmail.com

Officer name or number: Boretsky

Case number: 24-8362

Date & time: 3/1/2024 6:30 PM

Detail what happened: My son's identity was stolen and he lost his whole savings. Officer Boretsky was very patient with my son while on the phone with the bank. He helped gather much information and

was empathetic and sympathetic of the situation. Our family has interacted with him on other occasions as well and he is always so great. We felt like family (well we kind of are because Amber is my daughter!) We know many people complain to police and about police, so it was important that I share this positive experience. Thank you for your kindness, Officer Boretsky!

Email not displaying correctly? [View it in your browser.](#)

Brian Gould

From: noreply@civicplus.com
Sent: Friday, March 8, 2024 1:09 AM
To: Brian Gould; Mark Morello; Matthew Moskowitz
Subject: Online Form Submittal: Bristol Police Department - Compliment a Bristol Police Department Employee

Bristol Police Department - Compliment a Bristol Police Department Employee

To pay compliment to a Bristol police officer or a civilian employee, fill out the form below and submit it to us. It will be reviewed by a police commander and then forwarded to the officer or employee. Thank-you for your time and consideration.

Your first name:	Susan
Your last name:	Iles
Street address:	90 Morningside Dr W
City:	Bristol
State:	CT
Zip code:	06010
Phone:	8605897095
Your Email:	suzyq0901@comcast.net
Officer name or number:	Alonso Redondo, Ashley Kosikowski, Sargent Pratt
Case number:	<i>Field not completed.</i>
Date & time:	3/7/2024 8:00 PM
Detail what happened:	Officer Alonso Redondo responded to my 911 call for a life check to the home of my cousin, Rhonda Parenti on Glen Eagle Drive. We could not reach her for several days and I could not get into her home with a spare key. Officer Alonso Redondo and Officer Ashley Kosikowski were first responders, and then Sgt Pratt arrived with Paramedic Velletri. The family wishes to extend our sincere thanks for the professionalism, empathy and compassion they displayed to us and the respect they showed for our deceased cousin. Please share this with Chief Gould and the officers. God bless and again, thank you.



BRISTOL POLICE DEPARTMENT

Awards Committee

March 5, 2024

PRESENT:

Chairperson: Commissioner Rory Ghio

Co-chairperson: Deputy Chief Matt Moskowitz

Sworn Officers: Lieutenant Robert Osborne, Officer Eddie Rivera

Member of E-Board: Lieutenant Lang Mussen

Dispatcher/Member of Union Local 233: Chris Atwood

Non-Sworn BPD Staff Civilian: Jillian Chase

1. CALL TO ORDER

Lt. Osborne called the awards meeting to order at 9:09 A.M.

2. PUBLIC PARTICIPATION

None.

3. CONSIDERATION OF THE MINUTES

Commissioner Ghio made a motion to approve the minutes from the February 6, 2024 meeting, seconded by Jillian Chase.

VOTE: Unanimously Passed

4. NOMINATIONS OF AWARDS

Lt. Mussen made a motion to give The Lifesaving Award (24-07) to Officers DaCosta and Yager, seconded by Dispatcher Atwood.

VOTE: Unanimously Passed

Lt. Mussen made a motion to give The Department Silver Star (24-08) to Officer Dicristoforo of Southington Police Department, seconded by Commissioner Ghio.

VOTE: Unanimously Passed

5. EMPLOYEE OF THE MONTH

Lt. Mussen made a motion to award Officers DaCosta and Yager Officer of the Month for February 2024, seconded by Ofc. Rivera.

VOTE: Unanimously Passed

6. **OLD BUSINESS**

Discussion was continued regarding the tabled award (24-01) from the February 6th meeting. Lt. Mussen made a motion to modify the nomination so both Dispatcher Krawiec and Ofc. Soucy-Field will receive The Lifesaving Award, seconded by Dispatcher Atwood.

VOTE: Unanimously Passed

7. **NEW BUSINESS**

Discussion was held regarding the review of body camera footage pertaining to monthly nominations. The committee agreed that reviewing the footage helps to make better decisions as to whether or not the actions fit the criteria of the suggested award.

8. **ADJOURNMENT**

Dispatcher Atwood moved to adjourn, seconded by Lt. Mussen.

VOTE: Unanimously Passed

The Awards Committee meeting for the 5th day of March 2024, was hereby adjourned at 9:38 A.M.

Jillian Chase

Recording Secretary

POLICE MEMORIAL MEETING
March 4, 2024 5:00 P.M.
Bristol Police Department Training Room
131 North Main Street, Floor 2

PRESENT:

Mayor Jeff Caggiano
Chief Brian Gould
Jason Morrocco, Public Works
Police Commissioner Susan Tyler
Police Commissioner Paul Lemieux
Chris Hayden, Fire Department
John Leone, Former Bristol Mayor
James Pelletier, Union President

ABSENT:

Attorney Ed Krawiecki, Corporation Counsel
Dr. Josh Medeiros, Superintendent of PRYC

1. CALL TO ORDER

Paul Lemieux called the meeting to order at 5:00 p.m.

2. PUBLIC PARTICIPATION

None

3. REVIEW OF MINUTES FROM THE DECEMBER 4, 2023 MEETING

Chris Hayden made a motion to APPROVE MINUTES FROM DECEMBER 4, 2023. MEETING, seconded by Chief Brian Gould.

VOTE: UNANIMOUSLY PASSED

4. Presentation from Svigals + Partners for the First Responder Memorial

Svigals + Partners gave a PowerPoint presentation for the First Responder Memorial. A discussion was held regarding the presentation. The Committee was pleased with the design concept. A few ideas: remove the shrubbery from the front of the monument and put First responder patches on the front of the monument or the names of people/organizations that donate, and put department patches on the walkway.

5. Old Business

A discussion was held regarding the placement of the police cruiser doors. A schematic will be done to see how the doors will look if placed in the lobby of City Hall. Jason Morrocco will contact Melnick Metals to see what type of holder they can design for the doors. Paul Lemieux will reach out to the PBA to ask what they have officially decided to do with the placement of their memorial and to also find out if they have reached their fundraising goal.

6. ADJOURNMENT

John Leone made a motion to ADJOURN, seconded by James Pelletier.

VOTE: UNANIMOUSLY PASSED

The Police Memorial Subcommittee meeting for the 4th day of December 2023, was hereby adjourned at 5:08 pm.

Lisa Ziogas
Recording Secretary



14 Crosby Dr., 2nd Flr.,
Bedford, MA 01730
Tel: (978) 215-2400
Fax: (952) 945-3339

January 25, 2024

Lieutenant Geoffrey Lund
Bristol Police Department
131 North Main St
Bristol, CT 06010
GeoffreyLund@bristolct.gov
(860)584-3060

RE: Extension to Maintenance and Support Agreement # 007081-001

Dear Lieutenant Geoffrey Lund,

By means of this letter, IDEMIA Identity & Security USA LLC ("IDEMIA" or "Seller") hereby extends **Bristol Police Department** Maintenance and Support Agreement for the period **July 26, 2024** through **July 25, 2025**.

All terms and conditions of the original agreement shall remain in full force and effect.

Please indicate acceptance of this extension by signing in the acceptance block below and returning it to my attention via e-mail at cheryl.wales@us.idemia.com at your soonest convenience.

If you have any questions or need further clarification, please contact me at Phone: 714-215-7598 or e-mail cheryl.wales@us.idemia.com. Thank you in advance.

Thank you,

Cheryl Wales

Cheryl Wales
Maintenance Agreement Specialist
IDEMIA Identity & Security USA LLC

Accepted by:

IDEMIA IDENTITY & SECURITY USA LLC

Signed by:  _____

Printed Name: Casey Mayfield

Title: Sr. Vice President

Date: January 25, 2024

BRISTOL POLICE DEPARTMENT

Signed by: _____

Printed Name: _____

Title: _____

Date: _____

Please note this is not an invoice. An invoice will be provided after receipt of the signed document or purchase order.

Exhibit A: Description of Covered Products

MAINTENANCE AND SUPPORT AGREEMENT NO. SA # 007081-001

CUSTOMER: Bristol Police Department

The following table lists the Products under maintenance coverage:

Product	Description	Node	Qty
Livescan	Ruggedized LiveScan, 1000PPI Scanner Tenprint/Palmprint Capture, Live Scan Application Software License, Computer, Widescreen monitor, keyboard, mouse, Signature Capture Pad, UPS, Mugshot camera	CTLS-BRISTOL	1
Printer	Printer Black & White Tenprint Card, Duplexer, +1 additional Tray	CTPRT-BRISTOL	1
Livescan	IDEMIA LiveScan System Desktop, IDEMIA LiveScan System Software, FBI Appendix F Certified Tenprint 500ppi Scanner (MTopR), Computer, monitor, keyboard and mouse, Photo Capture Module (Camera, Software), UPS, Applicant profiles using standard CT-DESPP workflows	CTLS-BRISTOL-AP01	1

ADDITIONAL TERMS

END OF LIFE

IDEMIA develops, manufactures, licenses and offers high technology products and services. In the ordinary course of its product development life cycle, IDEMIA will declare certain products as obsolete and end-of-life ("EOL"). In the event that IDEMIA determines that a product is EOL, IDEMIA shall endeavor to provide its customer with at least twelve (12) months advanced notice of the EOL date. Such notice shall include the planned last purchase order date and last shipment date for the EOL product. At the time that IDEMIA provides its customers with such EOL notice, IDEMIA shall further endeavor to provide its customer with notice of IDEMIA's intent to offer a next version of the product, or a new or substitute product or service with the same or similar functionality to the EOL product. IDEMIA's product EOL notice shall also include the planned period for any continued technical support of the EOL product. During any continued technical support period, IDEMIA will continue to use commercially reasonable efforts to repair the EOL product based on availability of parts and availability of trained technical support, however, IDEMIA does not warrant performance of the EOL product and IDEMIA will not prepare any further updates or maintenance fixes for the EOL product.

PRICE INCREASE

Price Protection. On the Renewal date of each year during the Term, IDEMIA shall give Customer a notice in writing that shall include evidence of any increase or decrease in IDEMIA's actual costs in the manufacturing of the Products, including, but not limited to costs of Raw Materials and direct labor, if any. On the Effective Date of each year during the Term, either Party may notify the other in writing of any desired change in the price of any of the Products as a result of an increase or decrease in IDEMIA's actual costs in the manufacturing of the Products. After a Party has received such notice, if such Party does not accept any or all of such price changes, IDEMIA and Customer shall negotiate in good faith for a period not to exceed ten (10) days. In the absence of agreement regarding any proposed price changes, the prices shall remain unchanged pending resolution pursuant the Dispute Resolution Clause of this Agreement. Any mutually agreed-upon change in the price for the Products will be documented in writing signed by Customer and IDEMIA and will be implemented on the date agreed by the Parties.

Inflation Adjustment. The Services prices identified above shall be adjusted for inflation on an annual basis during the term of this Agreement based upon the Consumer Price Index (CPI) appropriate for these Products and Services as of the Effective Date of the parties Agreement.

Exhibit B: Maintenance and Support Agreement - Number SA # 007081-001

This Support Plan is a Statement of Work that provides a description of the support to be performed.

1. Services Provided. The Services provided are based on the Severity Levels as defined herein. Each Severity Level defines the actions that will be taken by Seller for Response Time, Target Resolution Time, and Resolution Procedure for reported errors. Because of the urgency involved, Response Times for Severity Levels 1 and 2 are based upon voice contact by Customer, as opposed to written contact by facsimile or letter. Resolution Procedures are based upon Seller's procedures for Service as described below.

Severity Level	Definition	Response Time	Target Resolution Time
1	Total System Failure - occurs when the System is not functioning and there is no workaround; such as a Central Server is down or when the workflow of an entire agency is not functioning.	Telephone conference within 1 hour of initial voice notification	Resolve within 24 hours of initial notification
2	Critical Failure - Critical process failure occurs when a crucial element in the System that does not prohibit continuance of basic operations is not functioning and there is usually no suitable work-around. Note that this may not be applicable to intermittent problems.	Telephone conference within 3 Standard Business Hours of initial voice notification	Resolve within 7 Standard Business Days of initial notification
3	Non-Critical Failure - Non-Critical part or component failure occurs when a System component is not functioning, but the System is still useable for its intended purpose, or there is a reasonable workaround.	Telephone conference within 6 Standard Business Hours of initial notification	Resolve within 180 days in a Seller-determined Patch or Release.
4	Inconvenience - An inconvenience occurs when System causes a minor disruption in the way tasks are performed but does not stop workflow.	Telephone conference within 2 Standard Business Days of initial notification	At Seller's discretion, may be in a future Release.
5	Customer request for an enhancement to System functionality is the responsibility of Seller's Product Management.	Determined by Seller's Product Management.	If accepted by Seller's Product Management, a release date will be provided with a fee schedule, when appropriate.

1.1 Reporting a Problem. Customer shall assign an initial Severity Level for each error reported, either verbally or in writing, based upon the definitions listed above. Because of the urgency involved, Severity Level 1 or 2 problems must be reported verbally to the Seller's call intake center. Seller will notify the Customer if Seller makes any changes in Severity Level (up or down) of any Customer-reported problem.

1.2 Seller Response. Seller will use best efforts to provide Customer with a resolution within the appropriate Target Resolution Time and in accordance with the assigned Severity Level when Customer allows timely access to the System and Seller diagnostics indicate that a Residual Error is present in the Software. Target Resolution Times may not apply if an error cannot be reproduced on a regular basis on either Seller's or Customer's Systems. Should Customer report an error that Seller cannot reproduce, Seller may enable a detail error capture/logging process to monitor the System. If Seller is unable to correct the reported Residual Error within the specified Target Resolution Time, Seller will escalate its procedure and assign such personnel or designee to correct such Residual Error promptly. Should Seller, in its sole discretion, determine that such Residual Error is not present in its Release, Seller will verify: (a) the Software operates in conformity to the System Specifications, (b) the Software is being used in a manner for which it was intended or designed, and (c) the Software is used only with approved hardware or software. The Target Resolution Time shall not commence until such time as the verification procedures are completed.

1.3 Error Correction Status Report. Seller will provide verbal status reports on Severity Level 1 and 2 Residual Errors. Written status reports on outstanding Residual Errors will be provided to System Administrator on a monthly basis.

2. Customer Responsibility.

2.1 Customer is responsible for running any installed anti-virus software.

2.2 Operating System ("OS") Upgrades. Unless otherwise stated herein, Customer is responsible for any OS upgrades to its System. Before installing any OS upgrade, Customer should contact Seller to verify that a given OS upgrade is appropriate.

3. Seller Responsibility.

3.1 Anti-virus software. At Customer's request, Seller will make every reasonable effort to test and verify specific anti-virus, anti-worm, or anti-hacker patches against a replication of Customer's application. Seller will respond to any reported problem as an escalated support call.

3.2 Customer Notifications. Seller shall provide access to (a) Field Changes; (b) Customer Alert Bulletins; and (c) hardware and firmware updates, as released and if applicable.

3.3 Account Reviews. Seller shall provide annual account reviews to include (a) service history of site; (b) downtime analysis; and (c) service trend analysis.

3.4 Remote Installation. At Customer's request, Seller will provide remote installation advice or assistance for Updates.

- 3.5 Software Release Compatibility. At Customer's request, Seller will provide: (a) current list of compatible hardware operating system releases, if applicable; and (b) a list of Seller's Software Supplemental or Standard Releases
- 3.6 On-Site Correction. Unless otherwise stated herein, all suspected Residual Errors will be investigated and corrected from Seller's facilities. Seller shall decide whether on-site correction of any Residual Error is required and will take appropriate action.
4. Compliance to Local, County, State and/or Federal Mandated Changes. *(Applies to Software and interfaces to those Products)* Unless otherwise stated herein, compliance to local, county, state and/or federally mandated changes, including but not limited to IBR, UCR, ECARS, NCIC and state interfaces are not part of the covered Services.
(The below listed terms are applicable only when the Maintenance and Support Agreement includes (a) Equipment which is shown on the Description of Covered Products, Exhibit A to the Maintenance.)
5. On-site Product Technical Support Services. Seller shall furnish labor and parts required due to normal wear to restore the Equipment to good operating condition.
- 5.1 Seller Response. Seller will provide telephone and on-site response to Central Site, defined as the Customer's primary data processing facility, and Remote Site, defined as any site outside the Central Site, as shown in Support Plan Options and Pricing Worksheet.
- 5.2 At Customer's request, Seller shall provide continuous effort to repair a reported problem beyond the PPM. Provided Customer gives Seller access to the Equipment before the end of the PPM, Seller shall extend a two (2) hour grace period beyond PPM at no charge. Following this grace period, any additional on-site labor support shall be invoiced on a time and material basis at Seller's then current rates for professional services.

Exhibit C: Support Plan Options and Pricing Worksheet

Maintenance and Support Agreement # 007081-001

Date January 25, 2024

New Term Effective Start July 26, 2024

End July 25, 2025

For support on covered products, please contact Technical Help Desk at (800) 734-6241
or email at: AnaheimCSCenter@us.idemia.com

STANDARD SUPPORT

☒ **Advantage – Software Support**

- ◆ Telephone Response: 2 Hour
- ◆ Remote Dial-In Analysis
- ◆ Unlimited Telephone Support
- ◆ Standard Releases & Updates
- ◆ Software Customer Alert Bulletins
- ◆ Automatic Call Escalation
- ◆ Supplemental Releases & Updates
- ◆ 8 a.m. – 5 p.m. Monday to Friday PPM

☒ **On-Site Hardware Support**

- ◆ 8 a.m. – 5 p.m. Monday to Friday PPM
- ◆ Next Day PPM On-site Response
- ◆ Hardware Vendor Liaison
- ◆ Defective Parts Replacement
- ◆ Escalation Support
- ◆ Hardware Customer Alert Bulletins
- ◆ Hardware Service Reporting
- ◆ Product Repair
- ◆ Equipment Inventory Detail Management

☒ **Parts Support**

- ◆ Parts Ordered & Shipped Next Business Day
- ◆ Parts Customer Alert Bulletins

** If customer is providing their own on-site hardware support, the following applies:*

- Customer Orders & Replaces Parts
- Telephone Technical Support for Parts Replacement Available

GRAND TOTAL*:

\$ 4,536.00

**Exclusive of taxes if applicable*

PLEASE PROVIDE A COPY OF YOUR CURRENT TAX EXEMPTION CERTIFICATE (if applicable)
Please note this is not an invoice. An invoice will be provided after receipt of the signed document.



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Bristol Police Department
(Requesting Department)

Date: March 12, 2024
(Submission Date)

For the March 26, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

☒ Additional Appropriation \$ 3,522

☐ Transfer from Contingency \$ _____

☒ Transfer(s) \$ 1,988

☐ Grant \$ _____

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the Board of Police Commissioners
(governing Board of your department)
at its meeting held on March 19, 2023.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request

Appropriate funds for Frankie for supplies.

Transfer funds from the Police to the Fire Department to cover expenses for iPads. Next FY Fire is budgeting for this expense.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1062110-470013-FRANK	1062110-561800-FRANK	\$3,522
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	0012110-553000	To:	0012211-561807	Amount:	\$1,988
From:	_____	To:	_____	Amount:	_____
From:	_____	To:	_____	Amount:	_____
	_____		_____		_____

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

_____	_____	_____
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