

MEETING MINUTES OF THE BOARD OF LIBRARY DIRECTORS

MONDAY, MARCH 4, 2024

Bristol Public Library, 5 High Street, Bristol, CT 06010

ATTENDEES: Valina Carpenter, Nicholas Jakubowski, Thomas Jensen, Elizabeth Kanachovski, Andrea Kapchensky, Barbara O'Neill, Kimberly Ploszaj (via Zoom), Pina Salvatore, and City Council Liaison Sebastian Panioto.

Library Director Deborah Prozzo, Assistant Library Director Scott Stanton, and Recording Secretary Ruth Vontell.

Absent: Eric Frenette

Item 1- Call to order

Chairperson Carpenter called the meeting to order at 6:30 p.m.

Item 2- Public Participation

Harley Graime, Emergency Management Director for the City of Bristol, spoke. Please see Item 4 and Old Business.

Item 3- Approval of Minutes

Director Kapchensky **MOVED** to approve the minutes of the February 5, 2024 Regular Meeting. Seconded by Director Salvatore. All in favor. None opposed. Motion passed.

Chairperson Carpenter welcomed new Library Board member Tom Jensen who briefly introduced himself. He's been in Bristol for 20 years, works at ESPN, and has two kids who go to St. Paul Catholic High School. He wants to get involved in the city.

Item 4- Communications

Library Director Prozzo received an email from Harley Graime on February 20, 2024 requesting use of the library on the second and third Fridays of every month by the Insurance City Repeater Club/Bristol Radio Club (Amateur Ham Radio) for their license testing and meetings. Harley is a member of the club.

Harley explained that this non-profit emergency communications team previously met at City Hall, which now closes at 8:00 p.m. on Friday nights. They are looking for a long-term alternate downtown location with tables, chairs, and AV equipment that stays open until 8:30 p.m. or 8:45 p.m. They would need a room from 6:30 p.m. or 7:00 p.m. Generally, 12-20 people attend. Director Ploszaj suggested using Fire Station #4 instead. This is where CERT meets.

Several questions and concerns were discussed. The library closes to the public at 5:00 p.m. on Fridays. The custodial staff does not work past 5:00 p.m. on Fridays during the summer so overtime budgeting would be required. During summer reading, the library hosts after hours programs on Friday nights so the meeting rooms would be unavailable. Even with the gates down and use of the

side door, someone would need to monitor the building which adds another layer of responsibility. The custodians have cleaning duties to attend to on Friday nights.

Chairperson Carpenter suggested reviewing the policy and voting on this next month. It will be added to the April Agenda. In the meantime, Harley will ask to use the firehouse.

Item 5- Reports and Committee Reports

a. Finance Committee

No Report.

b. Property Committee

No Report.

c. Policy Committee

No Report.

d. Strategic Planning Committee

No Report.

e. Library Director's Report

1) January statistics highlights:

- Overall circulation, including e-books and downloadables, is up by 2%. Libraries pay more than anyone else for e-books. They are very expensive. A few bills are currently being worked on in the state legislature. Director Kanachowski heard a television news report on this topic.
- The number of reference questions answered (job searching, technology, etc.) is up by 13%
- Database usage increased by 124% due largely to Scott's email about Universal Class. Good PR makes a difference.
- Interlibrary loans are down 17% with BPL as borrower and down 2% with BPL as lender.
- New library card registrations increased by 17%
- Patron visits increased by 11%
- The overall number of programs is up by 31%
- Overall program attendance is up by 32%
- Who-Fi sessions numbered 4,843 which represents only half the month since the wi-fi was down 1/18/24 - 1/31/24.

2) Year-to-Date Budget Report:

Library revenue is @ 127.5%. The biggest increase is from copier charges. We may reach \$15,000 if things continue to trend this way. The Princh app allows patrons to pay for printing using a credit card online which is convenient.

Main Library is @ 66.2% which is in line with the same levels of spending as last year. We are now heading toward the last quarter of the budget year.

Children's Library is @ 75.7% with the two line items holding pretty steady.

Manross Library is @ 67.4% spent, which is where we should be. Manross Miscellaneous, which is the Manross trust fund, has \$25,123 in it. Unused funds roll over. This money is used to benefit the whole community. For example, it's been used to pay for the popular Hoopla streaming service. The last invoice showed that 1,064 items circulated. The average monthly cost for Hoopla is well over \$2,000.

Library Trust Funds are @ 52.7% and are used to purchase nonfiction books, reference books, and databases.

I presented the Library Budget at a Budget Hearing before the Board of Finance on Wednesday, February 21, 2024. It went very well. I want to thank Chairperson Carpenter, Director Kapchensky, and Director Salvatore for attending along with Assistant Library Director Stanton and Beth Martin, Supervisor of Branch Services. Several Friends members were there as well. There weren't many questions about the budget, but there was a lot of discussion about the new Strategic Plan, which was part of the meeting packet for that night. Other departments are going through the process now. Budget Workshops will follow. We will hear something later in April. The mayor has directed no increase on the non-wages side. Director Kanachowski inquired about planning for decreases since the budget is going to be very tight for the next 2-3 years.

3) Highlights of Library activities:

- Sundays have been going very well with lots of foot traffic. The Children's Department has had programs every week and the Adult Department offered two programs in February. The Friends ended their Book Sale with a Bag Sale this past Sunday, which was well attended.
- The Seed Library will reopen for the season on Monday, March 11th at 5:30 p.m. followed by a seed starting program at 6:30 p.m. MaryLynne from the Circulation Department has been sorting over 1,800 seed packets. Bristol patrons can check out up to 5 packets with a Bristol Public Library card.

4) Staff News: Zach Hebert has joined the staff in the Reference Department so we are currently fully staffed.

f. City Council Liaison Report

Council Liaison Panioto reported on long-term planning and spending, specifically the five-to-ten-year capital improvement projects around the city. The grand list did not rise as much as they anticipated this year so they may need to put the brakes on

until there are more taxable items (Kind Care, Bristol Events Center, etc.) down the road. Surrounding towns are in a similar situation. There's a need to budget responsibly so the city isn't put in a bad spot.

g. Friends of the Library

Director Salvatore shared exciting news: The Friends' Used Book Sale was record-breaking! They made over \$4,000 the first day which is the most they've ever collected on the first day. In total, they made over \$10,000 which is the most they've ever made at the winter sale. This success has given the Friends motivation to continue with their efforts. Director Salvatore thanked all the Friends and volunteers who helped all week long, especially Rose Ann and Sheila for their care, coordination, and hard work. She also thanked Debbie Prozzo and her staff who play a vital role in the sale's success. The Bristol Edition came and took photos and Joshua Spiro posted photos on the library's website which helped with advertising. Now that the sale is over, time will be spent restocking the Friends' Cafe and the bookstore.

The Friends are now looking forward to National Library Week in April when they will do something to honor the staff at both libraries.

h. Community Outreach Committee Report

Director Kanachovski reported that with only one month left before the Newberry award-winning Children's Author Event, we need to get the word out and encourage youth to register. This is the first time we're doing this type of program. It will take place on Thursday, April 11th during National Library Week which begins on April 7th. She personally thanked the library staff for their help with this exciting program to reach young readers.

Item 6- Old Business

- a. Harley Graine thanked the Library Board for use of the meeting rooms for 4 nights from 8:00 p.m. to 8:00 a.m. to shelter 41 homeless individuals (10-12 per night) during the Governor's Cold Weather Protocol. Harley also thanked the custodians for working overtime and moving cots in and out of the rooms alongside the mayor, although they were not asked to do anything other than their jobs. He stated that 4-5 CERT and BBHD (nurses and social workers) volunteers stayed all night long (175 hours over 4 days) and provided snacks (not meals). St. Vincent DePaul was full and could not take in 10% more. They no longer have use of the Congregational Church for overflow (16 beds) because the Parish House does not have fire sprinklers. The number of homeless is skyrocketing and they need a central place downtown. Harley works closely with the mayor on this and has inquired at various alternate locations including Bridge Community Church (chairs but no beds), the American Legion (just for veterans), former Brewery across from City Hall (\$18,000

per month to rent), the old *Bristol Press* building, and the former NAPA building, but they are unavailable.

Chairperson Carpenter said that the city needs to have a plan in place to avoid last-minute scrambling. Director O'Neill stated that the library was "blindsided." Director Jakubowski pointed out the need for input from the Library Board and staff to better coordinate these efforts in the future. Director Kanachovski suggested that there be a designated place with more volunteers and stressed that certain criteria must be met. Although it's now March and getting warmer, this will happen again. Council Liaison Panioto mentioned concerns about staffing. It's one thing to be a warming center during the daytime, but overnight coverage requires more planning and preparation. Library Director Prozzo noted that the library has been used as an overnight homeless shelter only once before and that was for just one night during Ken Cockayne's administration.

Christine Theborge's Winter Agency Committee will meet tomorrow at 10:00 a.m. in City Hall Chambers. Director Kanachovski offered to attend in person. Library Director Prozzo will attend via Zoom.

Item 7- New Business

None.

Item 8- Adjournment

There being no further business, Director Kanachovski made a motion to adjourn the meeting at 7:31 p.m. Seconded by Director Salvatore. All present voted in favor and the meeting adjourned.

Respectfully submitted,

Ruth Vontell

This meeting was digitally recorded.

	February 2024			February 2023				
	Bristol Main	Manross	System Total	Bristol Main	Manross	System Total	inc/dec	percent
Circulation								
Adult	6,508	2,422	8,930	6,903	2,439	9,342	-412	-4%
Juvenile	7,857	1,243	9,100	7,899	1,296	9,195	-95	-1%
Young Adult	350	106	456	527	73	600	-144	-24%
Other	4	0	4	5	1	6	-2	-33%
Total	14,719	3,771	18,490	15,334	3,809	19,143	-653	-3%
E-Books/Magazines	1,745		1,745	1,163		1,163	582	50%
Downloadables	971		971	772		772	199	26%
Hoopla	1,064		1,064	883		883	181	20%
Grand Total	18,499	3,023	22,270	18,152	3,809	21,961	309	1%
# of questions	2,074	506	2,580	1,584	410	1,994	586	29%
Internet Usage	1,284	280	1,564	1,045	255	1,300	264	20%
Database Usage	2,184		2,184	1,020		1,020	1164	114%
Interlibrary								
Loans								
BPL as Borrower	762	280	1,042	805	259	1,064	-22	-2%
BPL as Lender	1,623	313	1,936	1,568	257	1,825	111	6%
Bristol Room								
# of persons	54		54	16		16	38	238%
# of items	39		39	20		20	19	95%
Tech. Serv.								
Items Cataloged								
Adult	294	137	431	268	45	313	118	38%
Juvenile	264	33	297	291	97	388	-91	-23%
Total	558	170	728	559	142	701	27	4%
Items Withdrawn	470		470	630		630	-160	-25%
Programs								
# of Programs								
Adult	13	13	26	12	11	23	3	13%
Juvenile	64	19	83	63	9	72	11	15%
Young Adult	13	0	13	17	0	17	-4	-24%
Total	90	32	122	92	20	112	10	9%
# in Attendance								
Adult	370	175	545	327	108	435	110	25%
Juvenile	2,020	337	2,357	1,493	104	1,597	760	48%
Young Adult	89	0	89	110	0	110	-21	-19%
Total	2,479	512	2,991	1,930	212	2,142	849	40%
Registrations								
Adult	122			128				
Children's/YA	39			46				
Total	161	30	191	174	17	191	0	0%
Patron Visits	11,562	2,903	14,465	10,146	2,561	12,707	1758	14%
Meeting Room								
Bookings	32	5	37	22	4	26	11	42%
Attendance	438	30	468	454	26	480	-12	-3%
Computer Lab	Phone/Email	In-Person	Total	Phone/Email	In-Person	Total		
	27	67	94	13	125	138	-44	-32%
WhoFi Sessions	9,305		9,305			6,646	2659	40%
Website Visits	53,067		53,067	N/A				

CITY OF BRISTOL

LIBRARY REVENUE

FOR 2024 13

JOURNAL DETAIL 2024 1 TO 2024 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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001 GENERAL FUND

0016010 MAIN LIBRARY

0016010 421001 LIBRARY FINES

2024/01/000241 07/31/2023 GCR	-207.42 REF AB	0	2,000	3,013.02	.00	-1,013.02	150.7%
2024/02/000133 08/16/2023 GCR	-246.19 REF AB				240473 7/10 LIBRARY		
2024/03/000184 09/20/2023 GCR	-567.56 REF AB				240562 8/1 LIBRARY		
2024/04/000097 10/11/2023 GCR	-169.29 REF AB				240797 9/6 LIBRARY		
2024/05/000093 11/08/2023 GCR	-580.11 REF AB				241012 10/3 LIBRARY		
2024/06/000255 12/15/2023 GCR	-157.97 REF AB				241242 11/2 LIBRARY		
2024/07/000151 01/10/2024 GCR	-176.13 REF AB				241511 12/11 LIBRARY		
2024/08/000145 02/07/2024 GCR	-573.68 REF AB				241719 1/4 LIBRARY		
2024/09/000100 03/07/2024 GCR	-334.67 REF AB				241977 2/2 LIBRARY		
					242236 3/4 LIBRARY		

0016010 450102 COPIER CHARGES

2024/01/000241 07/31/2023 GCR	-589.26 REF AB	0	8,000	12,080.41	.00	-4,080.41	151.0%
2024/02/000133 08/16/2023 GCR	-1,385.99 REF AB				240473 7/10 LIBRARY		
2024/03/000184 09/20/2023 GCR	-1,465.93 REF AB				240562 8/1 LIBRARY		
2024/04/000097 10/11/2023 GCR	-1,320.48 REF AB				240797 9/6 LIBRARY		
2024/05/000093 11/08/2023 GCR	-1,490.97 REF AB				241012 10/3 LIBRARY		
2024/06/000255 12/15/2023 GCR	-1,488.56 REF AB				241242 11/2 LIBRARY		
2024/07/000151 01/10/2024 GCR	-1,222.28 REF AB				241511 12/11 LIBRARY		
2024/08/000145 02/07/2024 GCR	-1,779.06 REF AB				241719 1/4 LIBRARY		
2024/09/000100 03/07/2024 GCR	-1,337.88 REF AB				241977 2/2 LIBRARY		
					242236 3/4 LIBRARY		

0016010 450313 LIBRARY RENTALS

2024/01/000241 07/31/2023 GCR	-105.00 REF AB	0	2,000	1,900.00	.00	100.00	95.0%
2024/03/000184 09/20/2023 GCR	-400.00 REF AB				240473 7/10 LIBRARY		
2024/04/000097 10/11/2023 GCR	-80.00 REF AB				240797 9/6 LIBRARY		
2024/05/000093 11/08/2023 GCR	-500.00 REF AB				241012 10/3 LIBRARY		
2024/06/000255 12/15/2023 GCR	-490.00 REF AB				241242 11/2 LIBRARY		
2024/07/000151 01/10/2024 GCR	-300.00 REF AB				241511 12/11 LIBRARY		
2024/09/000100 03/07/2024 GCR	-25.00 REF AB				241719 1/4 LIBRARY		
					242236 3/4 LIBRARY		

TOTAL MAIN LIBRARY

TOTAL GENERAL FUND

TOTAL REVENUES

	12,000	0	12,000	16,993.43	.00	-4,993.43	141.6%
	12,000	0	12,000	16,993.43	.00	-4,993.43	141.6%
	12,000	0	12,000	16,993.43	.00	-4,993.43	

CITY OF BRISTOL

MAIN LIBRARY



FOR 2024 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0016010 MAIN LIBRARY							
0016010 514000 REGULAR WAGES	1,514,855	0	1,514,855	1,028,158.77	.00	486,696.23	67.9%
0016010 515100 OVERTIME WAGES &	55,000	0	55,000	40,074.13	.00	14,925.87	72.9%
0016010 515200 PARTTIME WAGES &	55,000	0	55,000	40,155.58	.00	14,844.42	73.0%
0016010 517000 OTHER WAGES	4,820	0	4,820	3,625.44	.00	1,194.56	75.2%
0016010 531000 PROFESSIONAL FEE	85,000	1,689	86,689	72,856.35	12,728.20	1,104.65	98.7%
0016010 541000 PUBLIC UTILITIES	90,000	0	90,000	21,729.53	64,925.96	3,344.51	96.3%
0016010 541100 WATER & SEWER CH	3,500	1,016	4,516	1,978.69	1,521.31	1,016.12	77.5%
0016010 542140 REFUSE	200	0	200	21.40	.00	178.60	10.7%
0016010 543000 REPAIRS & MAINTENANCE	38,000	679	38,679	23,228.72	5,627.15	9,823.53	74.6%
0016010 544400 RENTS & LEASES	415	0	415	415.00	.00	.00	100.0%
0016010 553000 TELEPHONE	7,200	0	7,200	5,704.36	1,495.64	.00	100.0%
0016010 553100 POSTAGE	4,000	481	4,481	1,263.24	2,736.76	481.28	89.3%
0016010 554000 TRAVEL REIMBURSE	5,000	0	5,000	3,393.85	1,586.15	240.37	39.9%
0016010 555000 PRINTING & BINDI	7,000	184	7,184	5,664.84	1,319.46	20.00	99.6%
0016010 561400 MAINT SUPPLIES &	130,000	3,664	133,664	76,282.80	28,272.55	199.55	97.2%
0016010 561800 PROGRAM SUPPLIES	31,250	4,618	35,868	12,257.62	18,992.38	29,108.96	78.2%
0016010 562200 NATURAL GAS	900	0	900	727.72	.00	172.28	87.1%
0016010 562600 MOTOR FUELS	1,500	0	1,500	1,472.82	27.18	.00	100.0%
0016010 569000 OFFICE SUPPLIES	280	0	280	189.00	.00	91.00	67.5%
0016010 581135 SCHOOLING & EDUC							
TOTAL MAIN LIBRARY	2,034,320	12,332	2,046,652	1,339,359.49	139,232.74	568,059.96	72.2%
TOTAL GENERAL FUND	2,034,320	12,332	2,046,652	1,339,359.49	139,232.74	568,059.96	72.2%
TOTAL EXPENSES	2,034,320	12,332	2,046,652	1,339,359.49	139,232.74	568,059.96	

CITY OF BRISTOL

CHILDREN'S LIBRARY



FOR 2024 13

ACCOUNTS FOR:		ORIGINAL APPROP	TRANSFERS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001	GENERAL FUND							
0016011 CHILDREN'S LIBRARY								
0016011 531000	PROFESSIONAL FEE	7,000	0	7,000	6,829.00	.00	171.00	97.6%
0016011 561800	PROGRAM SUPPLIES	52,000	2,495	54,495	28,956.24	10,780.35	14,758.28	72.9%
TOTAL CHILDREN'S LIBRARY		59,000	2,495	61,495	35,785.24	10,780.35	14,929.28	75.7%
TOTAL GENERAL FUND		59,000	2,495	61,495	35,785.24	10,780.35	14,929.28	75.7%
TOTAL EXPENSES		59,000	2,495	61,495	35,785.24	10,780.35	14,929.28	

CITY OF BRISTOL

MANROSS LIBRARY



FOR 2024 13

ACCOUNTS FOR:		ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001	GENERAL FUND							
0016012 MANROSS LIBRARY								
0016012	514000 REGULAR WAGES	240,140	0	240,140	160,352.66	.00	79,787.34	66.8%
0016012	515100 OVERTIME WAGES &	6,000	0	6,000	3,713.29	.00	2,286.71	61.9%
0016012	515200 PARTTIME WAGES &	65,000	0	65,000	47,194.20	.00	17,805.80	72.6%
0016012	531000 PROFESSIONAL FEE	21,000	0	21,000	14,158.80	6,841.20	.00	100.0%
0016012	541000 PUBLIC UTILITIES	24,000	5,026	29,026	14,972.19	9,027.81	5,025.71	82.7%
0016012	541100 WATER & SEWER CH	500	0	500	405.73	94.27	.00	100.0%
0016012	543000 REPAIRS & MAINT	7,000	0	7,000	4,540.32	1,521.62	938.06	86.6%
0016012	561400 MAINT SUPPLIES &	1,500	0	1,500	574.60	745.32	180.08	88.0%
0016012	561800 PROGRAM SUPPLIES	50,000	2,710	52,710	38,117.09	7,896.66	6,696.73	87.3%
0016012	562200 NATURAL GAS	13,750	759	14,509	6,584.41	7,165.59	758.84	94.8%
0016012	589100 MANRS MISCELLANEO	0	59,061	59,061	36,235.05	790.00	22,035.95	62.7%
TOTAL MANROSS LIBRARY		428,890	67,556	496,446	326,848.34	34,082.47	135,515.22	72.7%
TOTAL GENERAL FUND		428,890	67,556	496,446	326,848.34	34,082.47	135,515.22	72.7%
TOTAL EXPENSES		428,890	67,556	496,446	326,848.34	34,082.47	135,515.22	

CITY OF BRISTOL

MANROSS TRUST FUND



FOR 2024 13

JOURNAL DETAIL 2024 1 TO 2024 13

ACCOUNTS FOR:		GENERAL FUND		ORIGINAL APPROP		TRANSFRS/ ADJSTMTS		REVISED BUDGET		YTD EXPENDED		ENCUMBRANCES		AVAILABLE BUDGET		PCT USED	
001																	
0016012 MANROSS LIBRARY																	
0016012	589100	MANRS MISCELLANEO		0		59,061		59,061		36,235.05		790.00		22,035.95		62.7%	
2024/01/000099	07/12/2023	API	2,625.00	VND	035224	VCH	AUTHORS UNBOUND										509050
2024/02/000055	08/04/2023	API	225.00	VND	007217	VCH	COMP-U-SIGNS LLC										509645
2024/02/000249	08/24/2023	API	1,000.00	VND	019716	VCH	CT WEB FACTORY LLC										510252
2024/03/000064	09/07/2023	API	731.96	VND	032219	VCH	AMAZON.COM										510683
2024/04/000081	10/05/2023	API	4,000.00	VND	028831	VCH	FRIENDS BRISTOL LIBR										511577
2024/05/000165	11/14/2023	API	1,040.00	VND	013265	VCH	CONNECTICUT LIBRARY										512923
2024/06/000107	12/07/2023	API	2,156.75	VND	031441	VCH	MIDWEST TAPE LLC										513585
2024/06/000242	12/14/2023	API	349.00	VND	032219	VCH	AMAZON.COM										513842
2024/06/000414	12/26/2023	API	2,915.00	VND	038724	VCH	HARTLEY LOCK AND KEY										514175
2024/07/000136	01/08/2024	API	115.00	VND	002451	VCH	ENVIRONMENTAL LEARNI										514436
2024/07/000138	01/09/2024	API	55.99	VND	032219	VCH	AMAZON.COM										514494
2024/07/000138	01/09/2024	API	184.29	VND	032219	VCH	AMAZON.COM										514494
2024/07/000196	01/11/2024	API	650.00	VND	038968	VCH	ENTERTAINMENT MAGIC										514501
2024/07/000259	01/12/2024	API	8,000.00	VND	028831	VCH	FRIENDS BRISTOL LIBR										514647
2024/07/000429	01/24/2024	API	2,218.64	VND	031441	VCH	MIDWEST TAPE LLC										514752
2024/08/000216	02/06/2024	API	1,223.24	VND	038993	VCH	RJ JULIA BOOKSELLERS										515015
2024/08/000254	02/08/2024	API	225.00	VND	039007	VCH	RENT THE CHICKEN										515437
2024/08/000254	02/08/2024	API	2,568.27	VND	031441	VCH	MIDWEST TAPE LLC										515510
2024/08/000586	02/22/2024	API	300.00	VND	037639	VCH	PETERSON MONICA J										515970
2024/08/000586	02/22/2024	API	150.00	VND	039055	VCH	DERWIN HALEY M										515976
2024/08/000620	02/26/2024	API	140.00	VND	002451	VCH	ENVIRONMENTAL LEARNI										515979
2024/09/000071	03/05/2024	API	2,437.91	VND	031441	VCH	MIDWEST TAPE LLC										516265
2024/09/000270	03/15/2024	API	299.00	VND	031891	VCH	KLASSIC KREATIONS LL										516617
2024/09/000270	03/15/2024	API	2,625.00	VND	035224	VCH	AUTHORS UNBOUND										516626

TOTAL MANROSS LIBRARY

TOTAL GENERAL FUND

TOTAL EXPENSES

CITY OF BRISTOL

GOODSELL & MAIN LIBRARY TRUST FUNDS



FOR 2024 13

JOURNAL DETAIL 2024 1 TO 2024 13

ACCOUNTS FOR:		ORIGINAL		TRANSFERS/		REVISED		YTD EXPENDED		ENCUMBRANCES		AVAILABLE		PCT	
001	GENERAL FUND	APPROP		ADJSTMTS		BUDGET						BUDGET		USED	
0016014 LIBRARY TRUSTS															
0016014	561800	PROGRAM SUPPLIES		25,914		56,974		23,050.26		9,952.30		23,971.44		57.9%	
2024/01/000053	07/06/2023	API	3,297.00	VND	000664	VCH	EBSCO INFORMATION S	5	LEARNING EXPRESS	LIBRARY DATAB	508859				
2024/01/000205	07/27/2023	API	2,000.00	VND	024228	VCH	OVERDRIVE, INC.		UNIVERSAL CLASS SUBSCRIPTION	R	509447				
2024/02/000028	08/01/2023	API	1,400.00	VND	007436	VCH	VALUE LINE PUBLISHIN		VALUE LINE SUBSCRIPTION	RENEWA	509577				
2024/02/000055	08/04/2023	API	375.31	VND	001634	VCH	MATTHEW BENDER & CO		LEXIS NEXIS - CT LABOR & EMPLO		509641				
2024/02/000074	08/07/2023	API	1,192.53	VND	038201	VCH	BAKER & TAYLOR LLC		BLANKET FOR BOOK PURCHASES		509714				
2024/02/000177	08/16/2023	API	450.00	VND	013265	VCH	CONNECTICUT LIBRARY		JOB NOW PUBLIC LIBRARY SUBSCRI		509989				
2024/02/000303	08/29/2023	API	1,260.00	VND	002185	VCH	DOW JONES & COMPANY		WALL STREET JOURNAL ONLINE SUB		510346				
2024/03/000064	09/07/2023	API	764.19	VND	038201	VCH	BAKER & TAYLOR LLC		BLANKET FOR BOOK PURCHASES		510689				
2024/04/000081	10/05/2023	API	616.92	VND	038201	VCH	BAKER & TAYLOR LLC		BLANKET FOR BOOK PURCHASES		511590				
2024/05/000263	11/20/2023	API	375.31	VND	001634	VCH	MATTHEW BENDER & CO		LEXIS NEXIS CT LABOR & EMPLOYM		513086				
2024/06/000140	12/11/2023	API	570.49	VND	038201	VCH	BAKER & TAYLOR LLC		BLANKET FOR BOOK PURCHASES		513737				
2024/07/000094	01/03/2024	API	267.75	VND	013265	VCH	CONNECTICUT LIBRARY		DATA AXLE DIRECTORY BRISTOL ED		514411				
2024/07/000094	01/03/2024	API	500.00	VND	035625	VCH	WORLD TRADE PRESS		A TO Z WORLD FOOD & TRAVEL SUB		514424				
2024/07/000170	01/09/2024	API	582.58	VND	038201	VCH	BAKER & TAYLOR LLC		BLANKET FOR BOOK PURCHASES		514608				
2024/08/000216	02/06/2024	API	1,065.39	VND	038201	VCH	BAKER & TAYLOR LLC		BLANKET FOR BOOK PURCHASES		515431				
2024/08/000254	02/08/2024	API	2,237.00	VND	000664	VCH	EBSCO INFORMATION S		SMALL ENGINE REPAIR & AUTO REP		515484				
2024/08/000294	02/08/2024	API	3,580.19	VND	019212	VCH	PROQUEST-CSA LLC		ANCESTRY & FOLD 3 LIBRARY EDIT		515497				
2024/08/000368	02/09/2024	API	1,260.00	VND	038199	VCH	TRANSPARENT LANGUAGE		TRANSPARENT LANGUAGE & KIDSPEA		515665				
2024/09/000039	03/01/2024	API	293.61	VND	038201	VCH	BAKER & TAYLOR LLC		BLANKET FOR BOOK PURCHASES		516192				
2024/09/000071	03/05/2024	API	961.99	VND	038201	VCH	BAKER & TAYLOR LLC		BLANKET FOR BOOK PURCHASES		516271				
0016014	589100	MAIN LIB MISCEL		961		5,591		.00		.00		5,591.00		.0%	

TOTAL LIBRARY TRUSTS

TOTAL GENERAL FUND

TOTAL EXPENSES