

Regular Meeting of the American Rescue Plan Task Force
March 11, 2024 – 4:00 p.m.
City Hall Council Chambers, 111 North Main Street, Bristol CT 06010

Members Present: Mayor Jeff Caggiano, John Leone, Glenn Heiser, Susan Sadecki, Thomas O'Brien, John Smith and Mickey Goldwasser
Mark Peterson, David Maikowski, Katie D'Agostino, Howard Schmelder attended via Zoom.

Absent: David Preleski, Michael Dumas, and Morgan Urgo
Also present: Diane Waldron, Robin Manuele, and Justin Malley
Martha McCabe, UHY

1. Call to Order

Mayor Caggiano called the meeting to order at 4:00 p.m.

2. Public Participation

None

3. Approval of minutes of Regular Meeting – February 12, 2024

Commissioner Sadecki made a motion seconded by Commissioner Heiser "To approve the regular minutes from Feb 12, 2024." Motion approved.

4. Discussion with UHY Advisors

Martha reviewed the Progress Report Summary as of February 29 and trackers. There is a small unobligated balance of \$72,722. Commissioner Sadecki requested a breakout category on the summary page.

Mary Etter from BARC is working on securing a contract manager. BBGC is putting out an RFP for the turf replacement project. BristolWorks has a balance of approximately \$700,000 which, as the project is designed, will continue into 2025. They will be submitting a budget revision in April or May for training equipment not in the original budget. Discussion was held on their efforts to secure funding for the future. Martha noted 24 subrecipient projects are done/closed.

Mayor Caggiano noted on the City tracker the developers have purchased the property for development and the Route 6 Infrastructure project will be moving forward as presented at the ECD meeting last week. West Cemetery is also still waiting for the results of the survey of the Barnes Chapel building.

5. Building Bristol Grant Program Update

Martha reviewed the Building Bristol tracker; these projects will be completed by the end of the year.

Bristol Shell may have a revision to his budget, as the owner is waiting for the Shell franchise to get back to him on the requirements for the gas pump replacements. Hilary from Hearthstone has two projects. One project is to create an outdoor dining area in the West End.

6. Committee Reports

No subcommittee reports.

7. Project Revisions and Updates

- a. To approve a request for change in project budget for 300 Broad Street Property LLC

Justin Malley discussed the request, and the change in budget for this project.

Commissioner Goldwasser made a motion seconded by Commissioner Smith "to approve a request for change in project budget for 300 Broad Street Property LLC." Motion approved.

- b. To increase the appropriation for the UHY Project Manager project by \$50,000

Commissioner Leone made a motion seconded by Commissioner O'Brien "To increase the appropriation for the UHY Project Manager project by \$50,000." Motion approved.

Commissioner Schmelder stated this was money well spent, UHY has done a very good job. Martha commended City staff and stated the ARPA funds have really benefited the community. UHY is recommending that by October 1, any remaining balances be assigned to revenue loss and used in in 25/26. Revenue loss can be used for anything but salaries.

8. Any other business

Mayor Caggiano stated the April meeting will be canceled as there will not be any major decisions to make. The next meeting of the Task Force will be in May and hopefully meetings can be canceled in the summer as activity starts to dwindle down.

9. Adjournment

Commissioner Smith made a motion seconded by Commissioner O'Brien "to adjourn" at 4:45 p.m. Motion approved.

Jodi A. McGrane
Recording Secretary