



*City of Bristol  
Arts & Culture Commission*

**INFORMATION TO ACCESS THIS MEETING**

<https://bristolct-gov.zoom.us/j/86280576918?pwd=iQ7DubdYbSAm0Dse5qszhgaOeTG2Z1.1>

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The regular meeting will be held on Wednesday, April 3, 2024, at 6:30 PM in City Hall Meeting Room 1-3 111 North Main Street, Bristol, CT 06010.

**AGENDA**

1. Call to Order
  - a. Attendance
2. Approval of Minutes
  - a. Approval of Minutes: March 6, 2024 Regular Meeting Minutes
3. Public Participation
4. Arts and Culture Supervisor's Report
  - a. Financials
  - b. Project Updates
  - c. Downtown Live Updates
5. Chairman's Report
6. Old Business
  - a. Cultural District Festival - Musical Talent, Vendors, Vending Fee, Advertising, Rock Art, Community Involved Painting
  - b. Grant Request Submission

- c. Carousel Museum Horse Adoption
  - d. By Commissioners
- 7. New Business
  - a. By Commissioners
- 8. Reports and Committee Reports
  - a. City Council Liaison Updates
- 9. Adjournment

Per Order of the Chairperson  
Walter Lewandoski



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**INFORMATION TO ACCESS MEETING**

<https://bristolct-gov.zoom.us/j/86280576918?pwd=iQ7DubdYbSAm0Dse5qszhgaOeTG2Z1.1>

Ladies and Gentlemen:

The regular meeting was held on Wednesday, March 6, 2024, at 6:30 PM in Meeting Room 1-3 in City Hall, 111 North Main Street, Bristol, CT 06010.

**Agenda**

**1. Call to Order**

Chair Lewandoski called the meeting to order at 6:30 p.m.

**a. Attendance**

**Members Present:**

Chair Walter Lewandowski  
Commissioner Andrea Adams  
Commissioner April Dews  
Commissioner Tiffany Howe  
Commissioner Juliet Norton  
Commissioner Maria Salice  
Commissioner Nigel Wynter

City Council Liaison Cheryl Thibeault  
Arts & Culture Supervisor Arianna Therriault  
Deputy Superintendent Sarah Larson  
Superintendent Dr. Joshua Medeiros

**Absent:**

**2. Approval of Minutes**

**a. Approval of Minutes: February 7, 2024 Regular Meeting Minutes**

**MOTION:** Made by Commissioner Adams to Approve the February 7, 2024 Regular Meeting Minutes.

Seconded by: Commissioner Salice, all in favor; motion carried.

**3. Public Participation**

None.

#### **4. Arts & Culture Supervisor's Report**

##### **a. Financials**

Arts & Culture Supervisor Therriault reviewed the Financials; discussion followed.

##### **b. Project Updates**

Arts & Culture Supervisor Therriault reviewed the Project Updates; discussion followed.

##### **c. Downtown Live Updates**

Arts & Culture Supervisor Therriault reviewed the Downtown Live Updates; discussion followed.

#### **5. Chairman's Report**

Chair Lewandoski thanked Commissioner Howe for her term; discussion followed.

Chair Lewandoski presented updates on the Heart Lock Sculpture with pictures for the next meeting; discussion followed.

Chair Lewandoski presented positive feedback on the 10 tickets purchased by the teacher's union for the Animaniacs show and requested an additional 12 tickets for the Magic School Bus show; discussion followed.

#### **6. Old Business**

##### **a. Cultural District Festival - Finalize Date and Location to Begin Process for Booking Vendors**

Chair Lewandoski and Arts & Culture Supervisor Therriault presented information on the Cultural District Festival; discussion followed.

**MOTION:** Made by Commissioner Adams to Hold the Cultural District Festival at Federal Hill Green on June 8, 2024.

Seconded by: Commissioner Wynter, all in favor; motion carried.

##### **b. Grant Request Submission (Pending Response)**

Commissioner Adams presented updates on the Grant Request Submission; discussion followed.

Item will be tabled to next meeting pending proof of consent from the Board of Education.

##### **c. By Commissioners**

Commissioner Norton inquired about the Duck Race; discussion followed

#### **7. New Business**

**a. Carousel Restoration Project**

Arts & Culture Supervisor Therriault presented the Carousel Restoration Project; discussion followed.

**MOTION:** Made by Commissioner Adams for Conceptual approval to sponsor a Street Carousel Animal.

Seconded by: Commissioner Wynter, all in favor; motion carried.

**b. By Commissioners**

Commissioner Norton asked for space recommendations for a ARF fundraiser; discussion followed.

Arts & Culture Supervisor Therriault and Deputy Superintendent Larson presented information regarding the March 18, 2024, Board of Finance Meeting at 5:30 p.m in City Council Chambers and asked commissioners to attend in support of the Budget Hearing; discussion followed.

Chair Lewandowski presented the Bristol Edition's recognition of the painted traffic box outside the Imagination Museum; discussion followed.

**8. Reports and Committee Reports**

**a. City Council Liaison Updates**

City Council Liaison Thibeault informed the commission of a tight upcoming fiscal year budget.

City Council Liaison Thibeault informed the commission of the concurrent Board of Education meeting hoping to approve the sales of alcohol in which she sent a letter of support to be filed at the meeting.

City Council Liaison Thibeault informed the commission of updates on Fire Station 3 and Northeast Middle School construction; discussion followed.

**9. Adjournment**

**MOTION:** Made by Commissioner Adams to Adjourn.

Seconded by: Commissioner Dews, all in favor; motion carried.

Respectfully submitted,  
Amaris Estrada  
Recording Secretary  
City Arts & Culture Commission

## YEAR-TO-DATE BUDGET REPORT

| FOR 2024 13                     |          |          |         |          |          |              |           |       |
|---------------------------------|----------|----------|---------|----------|----------|--------------|-----------|-------|
| ACCOUNTS FOR:                   | ORIGINAL | TRANFRS/ | REVISED | YTD      | EXPENDED | ENCUMBRANCES | AVAILABLE | PCT   |
| 001 GENERAL FUND                | APPROP   | ADJSTMTS | BUDGET  |          |          |              | BUDGET    | USED  |
| 0017021 PARKS ADMINISTRATION    |          |          |         |          |          |              |           |       |
| 0017021 583120 ARTS & CULTURE C | 15,000   | 0        | 15,000  | 4,185.38 |          | 321.10       | 10,493.52 | 30.0% |
| TOTAL PARKS ADMINISTRATION      | 15,000   | 0        | 15,000  | 4,185.38 |          | 321.10       | 10,493.52 | 30.0% |
| TOTAL GENERAL FUND              | 15,000   | 0        | 15,000  | 4,185.38 |          | 321.10       | 10,493.52 | 30.0% |
| TOTAL EXPENSES                  | 15,000   | 0        | 15,000  | 4,185.38 |          | 321.10       | 10,493.52 |       |

## YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

|             | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|-------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| GRAND TOTAL | 15,000             | 0                    | 15,000            | 4,185.38     | 321.10       | 10,493.52           | 30.0%       |

\*\* END OF REPORT - Generated by Amaris Estrada \*\*

| Active Projects                        | Description                                                                                                                            | Anticipated Cost | Type of Project | Funding Source           | Location                         | Artist(s)           | Completion Date Goal | Maintenance Dates | Notes                                                      | Fiscal Year | Status   |
|----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------|--------------------------|----------------------------------|---------------------|----------------------|-------------------|------------------------------------------------------------|-------------|----------|
| Heart Lock Sculpture                   | Sculpture with grids throughout for locks and caribeaners to attach                                                                    | in kind          | Sculpture       | In kind farmington metal | Unknown                          | Farmington Metal    | 2025                 |                   |                                                            | 2024        |          |
| Future Project Considerations          | Description                                                                                                                            | Anticipated Cost | Type of Project | Funding Source           | Location                         | Artist(s)           | Completion Date Goal | Maintenance Dates | Notes                                                      | Fiscal Year | Status   |
| Heart Sculpture                        | Public Art Sculpture(s) outside of the                                                                                                 | \$15,000.00      | Sculpture       | ACC Fund/Fundraising     | in (exact location requires Park | Robert Hudson (TBD) | TBD                  |                   |                                                            | FY24        | PENDING  |
| Interactive Mural 1                    | Pride/Rainbow Mural                                                                                                                    | \$500.00         | Mural           | ACC Fund/Other           | Carousel Museum?                 | Brandi Pichette     | TBD                  |                   | Partnership w/ CT Museum                                   | TBD         | PENDING  |
| PAN Am Mellen ST Bridge                | Mural                                                                                                                                  | TBD              | Mural           | TBD                      | Mellen St Bridge                 | TBD                 | TBD                  |                   | Resident requested Hannah Hintz. Bridge is not p           | TBD         | PENDING  |
| Interactive Mural 2                    | "Mama Bristol" Mural                                                                                                                   | \$500.00         | Mural           | ACC Fund/Other           | None identified                  | Brian Triccolo      | TBD                  |                   | Partnership w/ CT Murals                                   | TBD         | PENDING  |
| Completed Projects/Events              | Description                                                                                                                            | Anticipated Cost | Type of Project | Funding Source           | Location                         | Artist(s)           | Completion Date Goal | Maintenance Dates | Notes                                                      | Fiscal Year | Status   |
| Duck Race                              | Taking over Bristol's annual Duck Race for a one-year trial to act as a fundraiser for ACC                                             |                  | Event           |                          | Forestville/Quinlan Park         | Staff & Volunteers  | 2-Oct-22             |                   | Purchasing banner for the event to advertize over Mem Blvd | FY23        | COMPLETE |
| MLK Mural                              | Partnership with CT Murals to bring an MLK mural to our community                                                                      | \$15,000.00      | Mural           | Community Funded         | 106 Riverside Ave                | Micaela Levesque    | 14-Jul-05            |                   |                                                            |             | COMPLETE |
| Public Art Plaques                     | Public Art plaques for each of ACC's projects: Mem Blvd Tree Carving, Main St Mural, Centre Square Mural, Page Pool Mural, PanAm Mural | \$1,975.00       | Plaques         | ACC Fund                 | Each Site                        | Artistic Bronze     | 30-Jun-22            |                   |                                                            |             | COMPLETE |
| Traffic Box Art                        | Reimbursed artists that completed art on traffic boxes across the city                                                                 | 100/artist       | Public Art      | ACC Fund                 |                                  |                     | 2018                 |                   |                                                            |             | COMPLETE |
| Traffic Box Vinyl Wrap                 | Postcard vinyl wrap                                                                                                                    | \$500.00         | Public Art      | ACC Fund                 |                                  |                     | 2018                 |                   |                                                            |             | COMPLETE |
| Concert Kick Off Event                 | Art mural boards for youth                                                                                                             |                  | Activity        | ACC Fund                 |                                  |                     | 2018                 |                   |                                                            |             | COMPLETE |
| Pencil Hunt                            | Informational booth and art activities for children                                                                                    |                  | Activity        | ACC Fund                 |                                  |                     | 2018                 |                   |                                                            |             | COMPLETE |
| Rockwell Festival Participation        | Activities                                                                                                                             |                  | Activity        | ACC Fund                 |                                  |                     | 2018                 |                   |                                                            |             | COMPLETE |
| Farmers Market Music                   | Coordinated music for farmers markets                                                                                                  |                  | Music           | ACC Fund                 |                                  |                     | 2018                 |                   |                                                            |             | COMPLETE |
| Co-Sponsored Art Jazz Gala at Mum Fest |                                                                                                                                        |                  | Event           | ACC Fund                 |                                  |                     | 2018                 |                   |                                                            |             | COMPLETE |
| Craft booth for BPRYCS Truck or Treat  | Glow in the Dark Slime                                                                                                                 | \$400.00         | Event           | ACC Fund                 |                                  |                     | 2018                 |                   |                                                            |             | COMPLETE |
| Holidays on the Hill event             | Program and Banner                                                                                                                     |                  | Event           | ACC Fund                 |                                  |                     | 2018                 |                   |                                                            |             | COMPLETE |
| Farmers Market Music                   | Coordinated music for farmers markets                                                                                                  |                  | Music           | ACC Fund                 |                                  |                     | 2019                 |                   |                                                            |             | COMPLETE |
| BOE Art Show Sponsor                   |                                                                                                                                        | \$500.00         | Event           | ACC Fund                 |                                  |                     | 2019                 |                   |                                                            |             | COMPLETE |
| BPRYCS Concert Kick Off Sponsor        |                                                                                                                                        | \$1,000.00       | Event           | ACC Fund                 |                                  |                     | 2019                 |                   |                                                            |             | COMPLETE |

|                                                        |                                                                                               |             |                           |          |             |             |           |                                                                                                                                                                                              |  |  |          |
|--------------------------------------------------------|-----------------------------------------------------------------------------------------------|-------------|---------------------------|----------|-------------|-------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|----------|
| Mike Reiss at BPL                                      | Sponsorship and Simpsons Cut Out                                                              | \$725.00    | Event                     | ACC Fund |             |             | 2019      |                                                                                                                                                                                              |  |  | COMPLETE |
| Duck Race Festival Sponsorship                         | active large art experience and music                                                         | \$2,000.00  | Event                     | ACC Fund |             |             | 2019      |                                                                                                                                                                                              |  |  | COMPLETE |
| Traffic Box Wraps                                      | six additional                                                                                | \$3,000.00  | Public Art                | ACC Fund |             |             | 2019      |                                                                                                                                                                                              |  |  | COMPLETE |
| Senior Center Concert Sponsorship                      |                                                                                               | \$2,000.00  | Event                     | ACC Fund |             |             | 2019      |                                                                                                                                                                                              |  |  | COMPLETE |
| Public Works/BPRYCS Birdhouse Painting                 | Sponsor                                                                                       | \$300.00    | Event                     | ACC Fund |             |             | 2019      |                                                                                                                                                                                              |  |  | COMPLETE |
| Bristol Hospital Public Opening                        | Attendance                                                                                    |             | Event                     | ACC Fund |             |             | 2019      |                                                                                                                                                                                              |  |  | COMPLETE |
| Mural Zoning Guidelines                                | Instigated modification of Zoning guidelines to allow murals within the city                  |             | Initiative                |          |             |             | 2019      |                                                                                                                                                                                              |  |  | COMPLETE |
| Co-Sponsored Federal Hill Green Concert                | Sponsor                                                                                       |             | Event                     | ACC Fund |             |             | 2019      |                                                                                                                                                                                              |  |  | COMPLETE |
| Blown Glass Scavenger Hunt                             | Sponsor                                                                                       |             | Event                     | ACC Fund |             |             | 2019      |                                                                                                                                                                                              |  |  | COMPLETE |
| Page Park Pavilion Writers Workshop                    | Sponsor                                                                                       |             | Event                     | ACC Fund |             |             | 2019      |                                                                                                                                                                                              |  |  | COMPLETE |
| Federal Hill Turtle Painting                           | Funded BPRYCS painting of Federal Hill turtle                                                 |             | Public Art                | ACC Fund |             |             | 2019      |                                                                                                                                                                                              |  |  | COMPLETE |
| Main Street Mural*                                     | Corey Payne mural at 150 Main Street                                                          | \$14,000.00 | Mural                     | ACC Fund |             |             | 2020      | ACC plans on sealing in FY23                                                                                                                                                                 |  |  | COMPLETE |
| Carousel Museum Mardi Gras Art Projects                | Sponsor                                                                                       | \$1,200.00  | Event                     | ACC Fund |             |             | 2020      |                                                                                                                                                                                              |  |  | COMPLETE |
| Carousel Museum Chalk Art Trail                        | Sponsor                                                                                       |             | Event                     | ACC Fund |             |             | 2020      |                                                                                                                                                                                              |  |  | COMPLETE |
| Page Pool Mural with Sugarfox*                         |                                                                                               | \$7,500.00  | Mural                     | ACC Fund |             |             | 2021      |                                                                                                                                                                                              |  |  | COMPLETE |
| Centre Square Mural*                                   | Collaboration with Economic and Community Development                                         | \$7,400.00  | Mural                     | ACC Fund |             |             | 2021      |                                                                                                                                                                                              |  |  | COMPLETE |
| Memorial Boulevard Wood Carving*                       | JareBear Carvings completed a woodland- inspired carving on a dead tree on Memorial Boulevard | \$4,000.00  | Wood Carving              | ACC Fund |             |             | 2021      | Jared recommends we bring him out for a one- time repaint and seal for \$750, after that, our Parks crew will reseal 2-3 times/year. If we ever need another touch up from Jared, it's \$400 |  |  | COMPLETE |
| Bristol Brass and Wind Ensemble Concert                | Sponsored                                                                                     | \$600.00    | Event                     | ACC Fund |             |             | 2021      |                                                                                                                                                                                              |  |  | COMPLETE |
| Time Frames of Bristol                                 | Collaboration with the Historical Society to celebrate their 50 years                         | \$2,500.00  | Temporary Art Installment | ACC Fund |             |             | 2021      |                                                                                                                                                                                              |  |  | COMPLETE |
| Little Bilingual Library/Rec N Read                    | First in the city                                                                             |             | Fundraiser                |          |             |             | 2021      |                                                                                                                                                                                              |  |  | COMPLETE |
| American Clock and Watch Museum Mantels for the Season | Sponsorship                                                                                   | \$1,000.00  | Event                     | ACC Fund |             |             | 2021      |                                                                                                                                                                                              |  |  | COMPLETE |
| Hispanic Heritage Month Concert                        | Sponsorship                                                                                   | \$4,000.00  | Event                     | ACC Fund |             |             | 2021      |                                                                                                                                                                                              |  |  | COMPLETE |
| Carousel Museum ACE Awards                             | Sponsorship                                                                                   | \$2,600.00  | Event                     | ACC Fund |             |             | 2021      |                                                                                                                                                                                              |  |  | COMPLETE |
| PanAm Bridge Mural*                                    | Commissioned through CT Murals                                                                | \$10,000.00 | Mural                     | ACC Fund |             |             | 2021      |                                                                                                                                                                                              |  |  | COMPLETE |
| CT Wildflower Mural                                    | Reseal mural                                                                                  | \$3,500.00  | Mural                     | ACC Fund | Main Street | Corey Payne | 6/30/2023 | UNABLE TO RESEAL DUE TO PRIVATE OWNERSHIP                                                                                                                                                    |  |  | COMPLETE |