

**Energy Commission
Minutes of Special Meeting, Meeting Room #116 City Hall
February 27, 2024 Meeting**

PRESENT: Chairman Sean Dunn, Commissioners Derek Jones, Greg Klimek, and Sheldon Scott.

ABSENT: Commissioners Mark Dickau and Tom Ragaini. Council Member Liaison Andrew Howe

ALSO PRESENT: Facilities Manager David Oakes (Zoom).

1. Call to Order

Chairman Dunn called the meeting to order at 5:40 pm.

2. Discussion Regarding the Energy Plan and to take any action as necessary.

Chairman Dunn provided a brief overview of what was discussed at the February 6th Workshop and the February 15th Regular Meeting. It was asked if there is a way in Portfolio Manager to pull a report that shows the EUI Reduction from inception to now and if we could pull that data and update some of the predeveloped charts to meet the EECBG Grant requirements. Dave Oakes stated that Portfolio Manager offers many different report options and we should be able to run a baseline report and a comparison report to show the reduction over the years. Chairman Dunn suggested running all of the numbers across the board and then breaking it down into sectors to make it easier to understand/digest.

The Commission started to breakdown and analyze the plan in three sections; Municipal, Residential, and Non-Residential. The Commission also discussed at length analyzing the plan in terms of time i.e., short term vs long term goals/action items.

Themes such as conservation, energy efficiency, and renewable energy were discussed. Along with sub themes including knowledge, environment, and cost/economics. The Commission would like to pull in the SustainableCT theme of equity and make sure that everyone has access to read the plan and benefit from it.

3. Adjournment

The meeting adjourned at 7:09 pm.

*Lindsey Schaffrick
Recording Secretary*