

Energy Commission
Minutes of Special Meeting, Meeting Room #116 City Hall
March 12, 2024 Meeting

PRESENT: Chairman Sean Dunn, Commissioners Mark Dickau, Tom Ragaini, and Sheldon Scott.

ABSENT: Commissioners Derek Jones, and Greg Klimek.

ALSO PRESENT: Facilities Manager David Oakes (Zoom)

Council Member Liaison Andrew Howe

1. Call to Order

Chairman Dunn called the meeting to order at 5:40 pm.

2. Discussion Regarding the Energy Plan and to take any action as necessary.

Chairman Dunn provided a brief overview of the progress from the last several workshops and has started putting all of the notes together in an electronic format so the Commission can share ideas and make edits.

There have been several meetings with Ray Rogozinski and Dawn Leger regarding the EECBG Grant and it was determined that the Commission does not have to go through the process of providing a quick update to the plan in order to apply for the grant funding. The Commission can proceed with the Energy Plan rewrite as intended and will only need to submit a short explanation of what the funds would be used for. The Deadline is April 30th 2024.

The deadline for the NVCOG Grant submission appears to be April 15th 2024. City Staff is working to put together all of the materials for that application as well.

Chairman Dunn pointed out that the Water Treatment Plants were not included in the original plan because the Water Department is a separate entity from the City. It may be a good idea to include their energy usage in the plan even if it is an appendix item.

The Commission went through the first section of the plan page by page and made notes/comments on what could be added, updated, or removed. When discussing the existing charts, Dave mentioned that he has a connection with the UCONN School of Engineering through SustainableCT where they could help us put together comparisons of energy usage over the years.

Chairman Dunn encouraged everyone to read and jot down ideas for the Introduction Section so that could be tackled first.

3. Adjournment

The meeting adjourned at 6:59 pm.

Lindsey Schaffrick
Recording Secretary