

**CITY OF BRISTOL, CONNECTICUT
COMMISSION ON AGING MEETING
Thursday, February 15, 2024 - Regular Meeting Minutes
Bristol Senior Center – 240 Stafford Avenue
Bristol, CT 06010 – Phone: 860-584-7895 **Room #109****

Present: Chairman Larry Zbikowski, Commissioners: Cathy Duck, Ellen McCusker, George Irving, Chris Leigh, Dolores Ricker, Sheila Herens, Executive Director Jason Krueger, Assistant Director Jaimie Clout, Mayor Jeffrey Caggiano, and Council Liaison Susan Tyler.

Absent: None

Meeting Called to order: Chairman Larry Zbikowski called the meeting to order at 11:01am

Approval of Minutes: *Commissioner Duck moved to accept the minutes from the January 18, 2024 Meeting, seconded by Commissioner Herens, All in Favor.*

Public Participation: None

Council Update: Council Liaison Susan Tyler spoke in regards to the BOE finalizing their moveout from the building and the process of BBHD moving into the vacancy. Mayor Caggiano informed the Commission that the project has been proposed within the FY 25-26 budget for approval through CIP project funds. The potential renovation costs for moving the BBHD to the BOE side of the building is within the range of \$3M.

Correspondence: none

Unfinished Business: Executive Director Krueger introduced Jaimie Clout as the newly hired Assistant Director. Furthermore, he reported that the Bocce Court invoice had arrived on time, however, we are awaiting a corrected invoice to reflect the matching vendor name for city records due to the strict nature of government funding regulations. At this point in time, there are no anticipated hurdles. The State ARPA fund timeline is June 30, 2024 and we will be getting the application ready to send to the state around March. This is the camera and speaker system.

New Business: Executive Director Krueger presented to the Commission the request from the finance board to compare our non-resident membership fees to surrounding towns in an effort to gauge consensus on the possibility of raising the fees. *Commissioner Leigh proposed to the commission to change the meeting time to an earlier or later time slot in an effort to avoid conflict with current BSC activities. There was discussion from the commission and Mayor Caggiano. The item is to be tabled to the March 2024 meeting for any further discussion.*

Any other business: Executive Director Krueger reported the statistics for the past month is as follows: In January we had 4,926 participants, total membership was 5,344, with 12 members' deceased and 43 new members. Our fundraiser total was at \$20,195.00. Executive Director Krueger reported that our upcoming events include a Family Feud event, the annual St. Patrick's Day Corned Beef Dinner presented by the Korean Veteran's Association, and the Senior Prom event that is sponsored by the United Way.

The next meeting of the Commission on Aging will be on Thursday, March 21, 2024 at 11:00am in Room #109.

Adjournment: *Commissioner Herens moved “to adjourn” at 11:47 a.m., seconded by Commissioner McCusker. All in favor.*

Respectfully submitted, Jaimie Clout, Secretary to the Commission.

DRAFT