

Energy Commission
Minutes of Regular Meeting, Meeting Room #116 City Hall
March 21, 2024 Meeting

PRESENT: Chairman Sean Dunn, Commissioners Derek Jones, Greg Klimek, and Tom Ragaini

ABSENT: Commissioners Mark Dickau and Sheldon Scott

ALSO PRESENT: Council Member Liaison Andrew Howe (Zoom)

Facilities Manager David Oakes

1. Call to Order

Chairman Dunn called the meeting to order at 7:05 p.m.

2. Public Participation

None.

3. Approval of the Minutes

- February 6, 2024 Special Meeting
- February 15, 2024 Regular Meeting
- February 27, 2024 Special Meeting
- March 12, 2024 Special Meeting

Motion made by Commissioner Ragaini and seconded by Commissioner Jones and it was unanimously voted to approve the February 6, 2024, February 15, 2024, February 27, 2024, and March 12, 2024 minutes.

Motion passed.

4. Updates by Dave Oakes – Public Facilities & Energy Manager.

- SustainableCT April and August 2024 Submissions
- EECBG Grant Issues Review
- EEF – Review of Pending Rebates
- Overview of City Hall Tour

Sustainable CT – We received 720 points with the August application. There are a few more goals we need to hit before we can reach Gold status.

The City will be putting out bids next week for three LED projects next week (51 High St, Fire House #3, and Beals Center).

EECBG – The grant application is still in process with Ray Rogozinski and Dawn Leger. There are a few more materials that will need to be submitted before the April 30th deadline.

Rebates – We should be receiving rebates from the boiler project. We will not be receiving any rebates for the Fire House #2 mini split installation.

City Hall Renovation – Dave provided a brief overview of the new equipment and how the building has been functioning during the first 6 months of occupation.

Portfolio Manager – Dave showed the Commission Portfolio Manager and explained where the data comes from, how it is uploaded, etc.

5. Energy Plan – Next Steps

- Page Turn Exercise – Section II
- April Workshop Date Proposal
- Continuing Work during April – July period.

The Commission continued the page turn exercise of the current Energy Plan. It was suggested that the Goals/Policy Objectives/ and Key Factors remain the same and the Energy Commission policy statement be shortened and added to the introduction section. The Commission will work closely with the Mayor and Director of Public Works to determine the reality/feasibility of the goals laid out in the updated plan. They will also coordinate with the BOE to make sure the plan lines up with their goals. The new plan will highlight success stories such as BAIMS and the City Hall renovations to show the public how much has been saved so far.

Chairman Dunn suggested several dates for the next workshop and will be putting together a Google Doc so everyone has access to make edits and notes.

6. Adjournment

Motion: Commissioner Jones seconded by Commissioner Klimek "To adjourn". Motion approved.

The meeting adjourned at 8:16 pm.

*Lindsey Schaffrick
Recording Secretary*