



Board of Park Commissioners
Policy & Strategy Committee
Monday, November 13, 2023 at 6:00 p.m.
City Hall Room 1-2 – 111 N. Main Street, Bristol, CT
Special Meeting Agenda

1. Call to Order

- a. Chair Cindy Donovan called the meeting to order at 6:00 p.m.
- b. Attendance

Present:

Cindy Donovan, Chair
Leonard Lamothe, Commissioner
Robert Lawson, Commissioner

Deputy Superintendent Sarah Larson
Superintendent Joshua Medeiros

2. Acceptance of meeting minutes

- a. October 16, 2023 Special Meeting Minutes (ATTACHMENT A)
Motion: made by Chair Donovan to accept the October 16, 2023 Special Meeting Minutes
Seconded by: Commissioner Lamothe, all in favor, motion carried.

3. Public Participation

None.

4. Old Business

- a. CAPRA Updates (ATTACHMENT B)
Superintendent Medeiros presented the BPRYCS Status Summary; discussion followed.
- b. By Commissioners
None.

5. New Business

- a. Approval of New Policies:
 - i. Marketing and Communication Policy (ATTACHMENT C)
Superintendent Medeiros presented the Marketing and Communication Policy, adopted by the Board of Park Commissioners; discussion followed.
- b. Conduct a final review of the 2024 Policy Manual Draft and refer to the Board of Park Commissioners for annual adoption (ATTACHMENT D)
Superintendent Medeiros presented the Revised and Approved Police Manual for 2024; discussion followed.
- c. Review the 2024-2026 park lease agreements and refer to the Board of Park Commissioners for approval
 - i. Bristol Youth Football and Cheer (ATTACHMENT E)

- ii. Bristol Little League (ATTACHMENT F)
- iii. Bristol Girls Little League Softball (ATTACHMENT G)

Superintendent Medeiros presented the 2024 – 2026 park lease agreements to refer to the Board of Park Commissioners for approval; discussion followed.

Motion: Made by: Chief Donovan on the submission of the 2024 – 2026 lease agreements to the Board of Park Commissioners for approval.

Seconded by: Commissioner Lamothe, all in favor, motion carried.

- d. By Commissioners
None.

6. Adjourn

Motion: Made by: Chair Donovan to adjourn the meeting at 7:00 p.m.

Seconded by: Commissioner Lamothe, all in favor, motion carried.

Respectfully submitted,

Aubrey Minkler
Recording Secretary
Board of Park Commissioners