



*City of Bristol
Board of Park Commissioners*

INFORMATION TO ACCESS MEETING

<https://bristolct-gov.zoom.us/j/81712509452?pwd=indaPfDaVNbiYNh8285k3xMCyPvRbd.1>

Agenda

1. Call to Order

Chairman Mayor Caggiano called the meeting to order at 5:00 p.m.

Pledge of Allegiance

a. Attendance

Members Present:

Chair Jeffrey Caggiano, Mayor
Vice Chair Robert Fiorito
Commissioner Sandra Bogdanski
Commissioner Cynthia Donovan
Commissioner Leonard Lamothe
Commissioner Emily Michaud
City Council Liaison Andrew Howe
Deputy Superintendent Sarah Larson
Superintendent Joshua Medeiros

Absent:

Commissioner Robert Lawson
Board of Finance Liaison Marie O'Brien

2. Approval of Minutes

a. Approval of Minutes: February 21, 2024 Regular Meeting Minutes

MOTION: Made by Vice Chair Fiorito to Approve February 21, 2024, Regular Meeting Minutes
Seconded by: Commissioner Lamothe, all in favor, motion carried.

3. Public Participation

None.

MOTION: Made by Commissioner Lamothe to move 5-A up on the agenda.
Seconded by: Vice Chair Fiorito, all in favor, motion carried.

a. Geese Management

Chair Caggiano discussed Geese Management and addressed some of the outstanding questions; discussion followed.

Chairperson of the Bristol Veterans' Council, Rick Carrello, presented concerns about the Geese. Rick stated that the Bristol Veterans Council is in agreement that a plan should be put in place; discussion followed.

MOTION: Made by Vice Chair Fiorito, to develop a Geese Management Plan.

Seconded by: Commissioner Lamothe.

Following a vote in which 2 Commissioners opposed, and 4 Commissioners approved, the motion was carried.

4. Superintendent's Report

a. Monthly Division Updates

Superintendent Medeiros presented Monthly Division updates. This included updates about Page Park, Seymour Park, the replacement pad at Rockwell Park and Dinner on the Diamond; discussion followed.

b. Project Updates

Superintendent Medeiros presented update on Perry Spinelli Pavillion, possibility of Pake Park breaking ground by the end of the summer, and the Seymour Park playground installation in April; discussion followed.

c. Department Financials

Superintendent Medeiros presented the Year to Date Department Financials; discussion followed.

MOTION: Made by Commissioner Donovan to Approve the Superintendent's Report.

Seconded by: Commissioner Lamothe, all in favor; motion carried

5. Old Business

b. Misfit Mamas Special Event Final Authorization

Superintendent Medeiros presented the final proposal for the Miffit Mamas Special Event, including the layout of the event and any questions or concerns; discussion followed.

MOTION: Made by: Vice Chair Fiorito to host the Misfits Mamas Special Event based on the original proposal.

Seconded by: Commissioner Donovan, all in favor, motion carried.

c. By Commissioners

None.

6. New Business

a. Review Nominations for the 2024 All - Heart Parks Advocate of the Year Award

Superintendent Medeiros presented the Nominees for the 2024 All - Heart Parks Advocate of the Year Award, discussion followed.

MOTION: Made by: Vice Chair Fiorito on the selection of Scott Heth as the 2024 All - Heart Parks Advocate of the Year Award.

Seconded by: Commissioner Donovan, all in favor, motion carried.

b. Review Conceptual Designs for the First Responder Memorial at Muzzy Field

Superintendent Medeiros presented the Conceptual Designs for the First Responder Memorial at Muzzy Field. This included the location ideas, plants and overall designs; discussion followed.

MOTION: Made by: Vice Chair Fiorito on the Conceptual Approval of the Design for the First Responder Memorial at Muzzy Field.

Seconded by: Commissioner Bogdonski, all in favor, motion carried.

c. Consider use of Friends of Bristol Parks and Recreation Fund as a conduit for First Responder Memorial Fundraising

Superintendent Medeiros presented the use of the Friends of Bristol Parks and Recreation Fund as a conduit for First Responder Memorial Fundraising, which included ideas on fundraising and staff maintenance; discussion followed.

MOTION: Made by: Vice Chair Fiorito on the use of the Friends of Bristol Parks and Recreation Fund as a conduit for First Responder Memorial Fundraising

Seconded by: Commissioner Donovan, all in favor, motion carried.

d. Authorize BPRYCS Department to submit a DEEP Urban Forest Grant Program to develop a Tree Inventory and Forest Management Plan to the Bristol City Council for final approval

Deputy Superintendent Larson presented the DEEP Urban Forest Grant Program to develop a Tree Inventory and Forest Management Plan, including where the grant money is coming from, updates to our tree inventory and the overall benefits of the program; discussion followed.

MOTION: Made by: Commissioner Donovan on the submission of the DEEP Urban Forest Grant Program to develop a Tree Inventory and Forest Management Plan to the Bristol City Council for final approval

All in Favor, motion carried.

Motion: Made by: Vice Chair Fiorito to add the Planting Strategies for Pigeon Hill Fields to the agenda.

Seconded by: Commissioner Michaud, all in favor, motion carried.

e. Planting Strategies for Pigeon Hill Fields

Superintendent Medeiros presented the ideas of the Planting Strategy for the Pigeon Hill Fields. They are looking to convert the field out front, removing the invasive plants and planting native grass and flowers; discussion followed.

Motion: Made by: Commissioner Michaud on the approval of the Planting Strategies for Pigeon

Hill Fields.

Second by: Commissioner Brogdanski, all in favor, motion carried.

f. Presentation from the Superintendent and Policy & Strategy Committee for the 2025-2027 Strategic Plan Process

Superintendent Medeiros presented the 2025 - 2027 Strategic Plan Process, including short term plans, the planning timeline for 2025, and data collection; discussion followed.

Motion: Made by: Vice Chair Fiorito on the Strategic Plan Process.

Second by: Commissioner Donovan, all in favor, motion carried.

g. Award the Contract totaling \$103,905.83 to Security 101 for the Park Facilities' Door Access Control System

Deputy Larson presented the Contract for the Park Facilities Door Access Control System, including the security benefits, maintenance and overall use of the system; discussion followed.

Motion: Made by: Commission Donovan to Award the Contract totaling \$103,905.83 to Security 101 for the Park Facilities Door Access Control System.

Seconded by: Commissioner Bogdanski, all in favor, motion carried.

h. By Commissioners

None.

7. Reports and Committee Reports

a. Fund Development Committee

Commissioner Bogdanski discussed ticket sales and donations for Dinner on the Diamond; discussion followed.

b. Policy Committee

None.

c. Finance Committee

None.

d. City Council Liaison Updates

None.

8. Adjournment

Motion: Made by: Vice Chair Fiorito to Adjourn.

Seconded by: Commissioner Lamothe, all in favor, motion carried.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
Board of Park Commissioners