



*City of Bristol
Arts & Culture Commission*

INFORMATION TO ACCESS THIS MEETING

<https://bristolct-gov.zoom.us/j/86280576918?pwd=iQ7DubdYbSAm0Dse5qszhgaOeTG2Z1.1>

The regular meeting will be held on Wednesday, May 1, 2024, at 6:30 PM. in City Hall Meeting Room 1-3 111 North Main Street, Bristol, CT 06010.

AGENDA

1. Call to Order
 - a. Pledge of Allegiance
2. Approval of Minutes
 - a. Approval of Minutes - April 3, 2024 Regular Meeting Minutes
3. Public Participation
4. Arts and Culture Supervisor's Report
 - a. Year to Date Financials
 - b. Project Updates
 - c. Downtown Live Updates
5. Chairman's Reports
6. Old Business
 - a. Cultural District Festival - 1 More Musician Needed, Monster Mural, Supplies, Budget
 - b. Carousel Museum Horse Adoption; Name and Color Needed
 - c. By Commissioners

7. New Business

- a. Businesses around Bristol to Provide Briefing in Future Meetings
- b. By Commissioners

8. Reports and Committee Reports

9. Adjournment

Per Order of the Chairperson
Walter Lewandoski



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INFORMATION TO ACCESS MEETING

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Ladies and Gentlemen:

The regular meeting was held on Wednesday, March 6, 2024, at 6:30 PM in Meeting Room 1-3 in City Hall, 111 North Main Street, Bristol, CT 06010.

Agenda

1. Call to Order

Chair Lewandoski called the meeting to order at 6:30 p.m.

a. Attendance

Members Present:

Chair Walter Lewandowski
Commissioner Andrea Adams
Commissioner April Dews
Commissioner Tiffany Howe
Commissioner Juliet Norton
Commissioner Maria Salice
Commissioner Nigel Wynter

City Council Liaison Cheryl Thibeault
Arts & Culture Supervisor Arianna Therriault
Deputy Superintendent Sarah Larson
Superintendent Dr. Joshua Medeiros

Absent:

2. Approval of Minutes

a. Approval of Minutes: February 7, 2024 Regular Meeting Minutes

MOTION: Made by Commissioner Adams to Approve the February 7, 2024 Regular Meeting Minutes.

Seconded by: Commissioner Salice, all in favor; motion carried.

3. Public Participation

None.

4. Arts & Culture Supervisor's Report

a. Financials

Arts & Culture Supervisor Therriault reviewed the Financials; discussion followed.

b. Project Updates

Arts & Culture Supervisor Therriault reviewed the Project Updates; discussion followed.

c. Downtown Live Updates

Arts & Culture Supervisor Therriault reviewed the Downtown Live Updates; discussion followed.

5. Chairman's Report

Chair Lewandoski thanked Commissioner Howe for her term; discussion followed.

Chair Lewandoski presented updates on the Heart Lock Sculpture with pictures for the next meeting; discussion followed.

Chair Lewandoski presented positive feedback on the 10 tickets purchased by the teacher's union for the Animaniacs show and requested an additional 12 tickets for the Magic School Bus show; discussion followed.

6. Old Business

a. Cultural District Festival - Finalize Date and Location to Begin Process for Booking Vendors

Chair Lewandoski and Arts & Culture Supervisor Therriault presented information on the Cultural District Festival; discussion followed.

MOTION: Made by Commissioner Adams to Hold the Cultural District Festival at Federal Hill Green on June 8, 2024.

Seconded by: Commissioner Wynter, all in favor; motion carried.

b. Grant Request Submission (Pending Response)

Commissioner Adams presented updates on the Grant Request Submission; discussion followed.

Item will be tabled to next meeting pending proof of consent from the Board of Education.

c. By Commissioners

Commissioner Norton inquired about the Duck Race; discussion followed

7. New Business

a. Carousel Restoration Project

Arts & Culture Supervisor Therriault presented the Carousel Restoration Project; discussion followed.

MOTION: Made by Commissioner Adams for Conceptual approval to sponsor a Street Carousel Animal.

Seconded by: Commissioner Wynter, all in favor; motion carried.

b. By Commissioners

Commissioner Norton asked for space recommendations for a ARF fundraiser; discussion followed.

Arts & Culture Supervisor Therriault and Deputy Superintendent Larson presented information regarding the March 18, 2024, Board of Finance Meeting at 5:30 p.m in City Council Chambers and asked commissioners to attend in support of the Budget Hearing; discussion followed.

Chair Lewandowski presented the Bristol Edition's recognition of the painted traffic box outside the Imagination Museum; discussion followed.

8. Reports and Committee Reports

a. City Council Liaison Updates

City Council Liaison Thibeault informed the commission of a tight upcoming fiscal year budget.

City Council Liaison Thibeault informed the commission of the concurrent Board of Education meeting hoping to approve the sales of alcohol in which she sent a letter of support to be filed at the meeting.

City Council Liaison Thibeault informed the commission of updates on Fire Station 3 and Northeast Middle School construction; discussion followed.

9. Adjournment

MOTION: Made by Commissioner Adams to Adjourn.

Seconded by: Commissioner Dews, all in favor; motion carried.

Respectfully submitted,
Amaris Estrada
Recording Secretary
City Arts & Culture Commission

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
001 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD	EXPENDED	ENCUMBRANCES	BUDGET	USED
0017021 PARKS ADMINISTRATION								
0017021 583120 ARTS & CULTURE C	15,000	0	15,000	4,185.38		321.10	10,493.52	30.0%
TOTAL PARKS ADMINISTRATION	15,000	0	15,000	4,185.38		321.10	10,493.52	30.0%
TOTAL GENERAL FUND	15,000	0	15,000	4,185.38		321.10	10,493.52	30.0%
TOTAL EXPENSES	15,000	0	15,000	4,185.38		321.10	10,493.52	

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	15,000	0	15,000	4,185.38	321.10	10,493.52	30.0%

** END OF REPORT - Generated by Amaris Estrada **

Active Projects	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Heart Lock Sculpture	Sculpture with grids throughout for locks and caribeaners to attach	in kind	Sculpture	In kind farmington metal	Unknown	Farmington Metal	2025			2024	
Future Project Considerations	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Heart Sculpture	Public Art Sculpture(s) outside of the	\$15,000.00	Sculpture	ACC Fund/Fundraising	in (exact location requires Park	Robert Hudson (TBD)	TBD			FY24	PENDING
Interactive Mural 1	Pride/Rainbow Mural	\$500.00	Mural	ACC Fund/Other	Carousel Museum?	Brandi Pichette	TBD		Partnership w/ CT Museum	TBD	PENDING
PAN Am Mellen ST Bridge	Mural	TBD	Mural	TBD	Mellen St Bridge	TBD	TBD	Resident requested Hannah Hintz. Bridge is not p		TBD	PENDING
Interactive Mural 2	"Mama Bristol" Mural	\$500.00	Mural	ACC Fund/Other	None identified	Brian Triccolo	TBD		Partnership w/ CT Murals	TBD	PENDING
Completed Projects/Events	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Duck Race	Taking over Bristol's annual Duck Race for a one-year trial to act as a fundraiser for ACC		Event		Forestville/Quinlan Park	Staff & Volunteers	2-Oct-22		Purchasing banner for the event to advertize over Mem Blvd	FY23	COMPLETE
MLK Mural	Partnership with CT Murals to bring an MLK mural to our community	\$15,000.00	Mural	Community Funded	106 Riverside Ave	Micaela Levesque	14-Jul-05				COMPLETE
Public Art Plaques	Public Art plaques for each of ACC's projects: Mem Blvd Tree Carving, Main St Mural, Centre Square Mural, Page Pool Mural, PanAm Mural	\$1,975.00	Plaques	ACC Fund	Each Site	Artistic Bronze	30-Jun-22				COMPLETE
Traffic Box Art	Reimbursed artists that completed art on traffic boxes across the city	100/artist	Public Art	ACC Fund			2018				COMPLETE
Traffic Box Vinyl Wrap	Postcard vinyl wrap	\$500.00	Public Art	ACC Fund			2018				COMPLETE
Concert Kick Off Event	Art mural boards for youth		Activity	ACC Fund			2018				COMPLETE
Pencil Hunt	Informational booth and art activities for children		Activity	ACC Fund			2018				COMPLETE
Rockwell Festival Participation	Activities		Activity	ACC Fund			2018				COMPLETE
Farmers Market Music	Coordinated music for farmers markets		Music	ACC Fund			2018				COMPLETE
Co-Sponsored Art Jazz Gala at Mum Fest			Event	ACC Fund			2018				COMPLETE
Craft booth for BPRYCS Truck or Treat	Glow in the Dark Slime	\$400.00	Event	ACC Fund			2018				COMPLETE
Holidays on the Hill event	Program and Banner		Event	ACC Fund			2018				COMPLETE
Farmers Market Music	Coordinated music for farmers markets		Music	ACC Fund			2019				COMPLETE
BOE Art Show Sponsor		\$500.00	Event	ACC Fund			2019				COMPLETE
BPRYCS Concert Kick Off Sponsor		\$1,000.00	Event	ACC Fund			2019				COMPLETE

Mike Reiss at BPL	Sponsorship and Simpsons Cut Out	\$725.00	Event	ACC Fund			2019				COMPLETE
Duck Race Festival Sponsorship	active large art experience and music	\$2,000.00	Event	ACC Fund			2019				COMPLETE
Traffic Box Wraps	six additional	\$3,000.00	Public Art	ACC Fund			2019				COMPLETE
Senior Center Concert Sponsorship		\$2,000.00	Event	ACC Fund			2019				COMPLETE
Public Works/BPRYCS Birdhouse Painting	Sponsor	\$300.00	Event	ACC Fund			2019				COMPLETE
Bristol Hospital Public Opening	Attendance		Event	ACC Fund			2019				COMPLETE
Mural Zoning Guidelines	Instigated modification of Zoning guidelines to allow murals within the city		Initiative				2019				COMPLETE
Co-Sponsored Federal Hill Green Concert	Sponsor		Event	ACC Fund			2019				COMPLETE
Blown Glass Scavenger Hunt	Sponsor		Event	ACC Fund			2019				COMPLETE
Page Park Pavilion Writers Workshop	Sponsor		Event	ACC Fund			2019				COMPLETE
Federal Hill Turtle Painting	Funded BPRYCS painting of Federal Hill turtle		Public Art	ACC Fund			2019				COMPLETE
Main Street Mural*	Corey Payne mural at 150 Main Street	\$14,000.00	Mural	ACC Fund			2020	ACC plans on sealing in FY23			COMPLETE
Carousel Museum Mardi Gras Art Projects	Sponsor	\$1,200.00	Event	ACC Fund			2020				COMPLETE
Carousel Museum Chalk Art Trail	Sponsor		Event	ACC Fund			2020				COMPLETE
Page Pool Mural with Sugarfox*	Promotion	\$7,500.00	Mural	ACC Fund			2020				COMPLETE
Centre Square Mural*	Collaboration with Economic and Community Development	\$7,400.00	Mural	ACC Fund			2021				COMPLETE
Memorial Boulevard Wood Carving*	JareBear Carvings completed a woodland- inspired carving on a dead tree on Memorial Boulevard	\$4,000.00	Wood Carving	ACC Fund			2021	Jared recommends we bring him out for a one- time repaint and seal for \$750, after that, our Parks crew will reseal 2-3 times/year. If we ever need another touch up from Jared, it's \$400			COMPLETE
Bristol Brass and Wind Ensemble Concert	Sponsored	\$600.00	Event	ACC Fund			2021				COMPLETE
Time Frames of Bristol	Collaboration with the Historical Society to celebrate their 50 years	\$2,500.00	Temporary Art Installment	ACC Fund			2021				COMPLETE
Little Bilingual Library/Rec N Read	First in the city		Fundraiser				2021				COMPLETE
American Clock and Watch Museum Mantels for the Season	Sponsorship	\$1,000.00	Event	ACC Fund			2021				COMPLETE
Hispanic Heritage Month Concert	Sponsorship	\$4,000.00	Event	ACC Fund			2021				COMPLETE
Carousel Museum ACE Awards	Sponsorship	\$2,600.00	Event	ACC Fund			2021				COMPLETE
PanAm Bridge Mural*	Commissioned through CT Murals	\$10,000.00	Mural	ACC Fund			2021				COMPLETE
CT WildFlower Mural	Reseal mural	\$3,500.00	Mural	ACC Fund	Main Street	Corey Payne	6/30/2023	UNABLE TO RESEAL DUE TO PRIVATE OWNERSHIP			COMPLETE

