Board of Fire Commissioners' Regular Meeting

April 25, 2024

A Regular Meeting of the Board of Fire Commissioners was held on Thursday, April 25, 2024 at 6:00 p.m., in Council Chambers, City Hall, 111 N Main Street Bristol, CT

Present: Commissioners Sean Moore, Anthony Benvenuto, Hal Kilby, Dana Jandreau and Joyce Ptak, Mayor Jeffrey Caggiano, Council Member Andrew Howe, and Fire Chief Richard Hart.

1. **CALL TO ORDER**
   a. The meeting was called to order by Mayor Caggiano at 6:01 pm.

2. **EMPLOYEE RECOGNITION**
   a. None.

3. **PUBLIC PARTICIPATION**
   a. None.

4. **COMMUNICATIONS**
   a. Firefighter Donald DeForge advised Chief Hart he is planning to retire in July.

5. **APPROVAL OF MEETING MINUTES**
   a. On motion of Commissioner Moore and seconded by Council Member Howe, it was voted: To approve the March 28, 2024 Meeting Minutes. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

6. **APPROVAL OF MONTHLY REPORTS**
   a. Chief Hart gave a summary of the reports to the boards. He stated that Public Works will be replacing the front and rear aprons, the grant application for the CPAT center was submitted, Safety Priority Consulting will be overseeing changes from OSHA.
   b. On motion of Commissioner Moore and seconded by Commissioner Kilby, it was voted: To accept the March Monthly Reports. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

7. **COMMITTEE REPORTS**
   a. A summary of the Fire House 3 Building Committee Report was given by Chief Hart and Commissioner Moore. An overview of the schematic design was presented and a schedule update.

8. **OLD BUSINESS**
   a. None.

9. NEW BUSINESS

a. A Board of Finance request to appropriate donated funds in the amount of $100.00 for Molly the Fire Dog. On motion of Commissioner Ptak and seconded by Commissioner Jandreau, it was voted: To approve the request to appropriate donated funds in the amount of $100.00 for the Molly the Fire Dog Account. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.
b. A Board of Finance request to transfer funds in the amount of $20,005.00 for the purchase of capital outlay items in this fiscal year Items are swift water training equipment, W tools, training mannequins, and mobile repeaters. On motion of Commissioner Ptak and seconded by Commissioner Moore, it was voted: To approve the request to transfer funds in the amount of $20,005.00 for capital outlay items. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

10. ADJOURN

a. On motion of Commissioner Moore and seconded by Commissioner Benvenuto, it was voted: To adjourn the meeting at 6:32 pm. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Recording Secretary: Sara Bianchi