



*City of Bristol
City Council*

Join Zoom Meeting:

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1

*Meeting ID: 875 9169 9696
Passcode: 123456*

*Dial by your location
1 929 205 6099 US (New York)*

REVISED AGENDA

The regular City Council Meeting will be held on Tuesday, May 14, 2024, at 7:00 PM. in Council Chambers 111 North Main Street, Bristol, CT 06010 .

1. Call to Order
 - a. Proclamation - ALS Awareness month
2. Approval of Minutes
 - a. Approval of minutes of the regular City Council meeting held on April 9, 2024.
3. Presentation: Water & Sewer Department - Smoke Testing in July
4. Public Participation
5. Announcements
6. Consent Agenda
 - a. To place on file the New Hire report for April, 2024
 - b. To approve the tax refunds dated May 1, 2024
 - c. To authorize the Mayor or Acting Mayor to execute an Assignment of Easement in favor of Eversource Energy for City rights located on the westerly side of Kelley Street as described in an Aerial Right of Way Easement recorded in Volume 2281 page 416 of the City of Bristol Land Records.
 - d. To accept the Bristol Central High School Underground Storage Tank Project as complete.

- e. To accept the Bristol Eastern High School Underground Storage Tank Project as complete.
- f. To approve the ECD Board's proposed motion to authorize submission of the 2024 NAA applications to the CT Department of Revenue Services for action. The 2024 NAA Applicants for Bristol are:
 - 1. Boys & Girls Club of Bristol (Energy Sustainability - \$96,300)
 - 2. Bristol Historical Society (Energy efficiency repointing - \$150,000)
 - 3. The Family Center, Inc./ d.b.a. ImagineNation, A Museum Early Learning Center (Imagining Healthy Futures - \$100,467.87)
 - 4. Greater Bristol Homes Co. (West End Phase I - \$150,000)
 - 5. Human Resources Agency of New Britain, Inc. (HRA) – (Energy Remodel for Lake Avenue Family Center - \$75,000)
 - 6. New England Carousel Museum Inc. (Energy Conservation - \$150,000)
 - 7. Nutmeg Symphony Orchestra (Concert Series/Educational Children's Concerts - \$64,460)
 - 8. Prudence Crandall Center Inc. (Annual Appeal - \$150,000)
 - 9. Prudence Crandall Center Inc. (Energy Efficiency - \$42,060)
 - 10. Shepard Meadows Equestrian Center (Telecommunications/Intranet/Safety & Security - \$75,000)
 - 11. United Way of West Central CT (Neighbors in Need - \$125,000)
- g. To authorize the Mayor or Acting Mayor to execute an amendment to Contract 2P23-004 Desman Inc. in the amount of \$28,930 for the purpose of providing geotechnical inspection services for the Hope Street Parking Garage.
- h. To refer Lot 34-93 Downs Street to the Planning Commission for a C.G.S. Section 8-24 Report at the request of the Public Works Department for the purpose of granting an easement to Yankee Gas Service Company d.b.a Eversource Energy to install utilities.
- i. To refer the lease of 63 parking spaces within 500 ft. of the Wheeler Clinic Inc. building located at 1 Hope Street Lot 30-4, to the Planning Commission for a C.G.S. Section 8-24 Report at the request of the Public Works Department for the purpose of complying with City zoning requirements.
- j. To approve the submission of a Public Safety Grant application by the Fire Department for \$12,500 from the Thomaston Savings Bank Foundation for the purchase of a turnout gear extractor to remove carcinogens from firefighting turnout gear to further reduce our city's firefighters' exposure to cancer-causing carcinogens.

7. Reports and Committee Reports

- a. **Real Estate Committee** - To accept the offer from 38 Prospect Street Inc. or its assigns, in response to RFP (Requests For Proposals) #2024-098 entitled, "Sale of Surplus Property at Prospect Street, Assessors Map 30, Lot R4-1" comprising the western portion of said lot. The terms of acceptance of this proposal are as follows:

1. The purchase price shall be a cash transaction of \$106,000.00;
2. All costs associated with this transaction, including but not limited to, costs of surveys/maps, closing costs, publication notices, etc. shall be the responsibility of the purchaser. The City of Bristol shall incur no costs in this transaction.

Also, to authorize the Mayor or Acting Mayor to sign any documents necessary to effectuate this motion and that this matter be referred to the Corporation Counsel; and prior to the transfer of this property, that the City Clerk be instructed to schedule a public hearing to be conducted by the City of Bristol Real Estate Committee on June 11, 2024 at 6:30 P.M. in City Council Chambers, in accordance with Connecticut General Statutes Section 7-163e.

- b. **Ordinance Committee** - To set a public hearing and introduce amendments to the Bristol Code of Ordinances Chapter 21 Streets, Sidewalks and Public Places, Article II.

8. Old Business

9. New Business

10. Resignations

11. Appointments

12. Connecticut Light and Power Company Resolution

- a. To consider and approve a Resolution to grant to CT Light and Power Company, d.b.a. Eversource Energy, an assignment of an easement through property of the Immanuel Evangelical Lutheran Church on Kelley Street.

13. Contracts

- a. To award Contract 2C24-097 Fire Alarm Panel Replacement at Edgewood Pre-K Academy to L. Holzner Electric Company, in the amount of \$256,500 and to authorize the Mayor or Acting Mayor to execute.
- b. To approve a five-year agreement for multi-function print devices with The Office Works, Inc., and to refer to the Office of Corporation Counsel for contract review, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.
- c. To authorize Mayor Jeffrey Caggiano, or Acting Mayor, to execute a Purchase and Sale Agreement and to complete the property transaction, subject to the approval of Corporation Counsel, with Business Park Avenue, LLC, d.b.a. Allstate Commercial Driver Training School, for the sale of the Southeast Bristol Business Park property known as "Lot #10 and Lot #11" as reflected on the map known as *Boundary Survey*

from Dufour Surveying LLC dated May 6, 2022 and *Lot Line Revision Map Lots 10, 11, and 12* dated February 26, 2015 for the purchase price of \$275,000; and to refer this matter to the Planning Commission for completion of a C.G.S. 8-24 Report, and to the City Council Real Estate Committee for completion of a C.G.S. 7-163e Public Hearing for the sale of municipally owned property.

- d. To approve the proposed "Acceptable Recyclables Processing Agreement between Bristol Resource Recovery Facility Operating Committee and the City of Bristol and Murphy Road, LLC" and authorize the Mayor or Acting Mayor to execute any and all documents associated with the proposed contract on behalf of the City. Execution of contract shall be dependent upon final review of contract by Corporation Counsel.

14. Executive Session

- a. Executive Session to discuss and take any action as necessary on litigation matter *Shawna Capolupo Brooks v. Timothy O'Brien, et al.*, US District Court Docket No. 3:21 CV 01688 VAB.

15. Any other matter to come before said meeting

16. Adjournment

Erica Cabiya
Town & City Clerk

APRIL 9, 2024

The regular meeting of the City Council was held on Tuesday, April 9, 2024 in the City Hall Council Chambers, 111 North Main Street at 7:00 p.m. Present: Mayor Caggiano; Council Members Howe, Olsen, Panioto, Rosengren, Thibeault, and Tyler.

1. OPENING CEREMONIES

Mayor Caggiano congratulated the UConn Huskies and Bristol native Donovan Clingan on their NCAA Division 1 Men's Basketball Tournament championship.

A moment of silence was held for Al Sonier.

Mayor Caggiano presented a proclamation for National Library Week 2024 to Scott Stanton, Assistant Director/Program Director of the Bristol Public Library.

2. APPROVAL OF MINUTES OF CITY COUNCIL MEETINGS

a. On motion of Council Member Panioto and seconded by Council Member Thibeault, it was unanimously voted: To approve the minutes of the regular City Council meeting held on March 12, 2024 as corrected.

b. On motion of Council Member Panioto and seconded by Council Member Olsen, it was unanimously voted: To approve the minutes of the special City Council meeting held on April 4, 2024.

3. PUBLIC PARTICIPATION – None.

4. ANNOUNCEMENTS

Council members reported on committees, activities, and events.

5. ADOPTION OF CONSENT CALENDAR

On motion of Council Member Thibeault and seconded by Council Member Howe, it was unanimously voted: To adopt thirteen matters as part of the Consent Calendar.

a. New Hire Report For March 2024

Communication received from the Human Resources Department.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To place on file the New Hire Report for the month of March, 2024.

b. Tax Refunds In the Amount of \$17,198.35

APRIL 9, 2024

Request presented from Tax Collector Bednaz.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To approve the Tax Refunds as follows –

Motor Vehicle	\$ 4,240.29
Personal Property	323.81
Real Estate	+ 12,634.25
Total	<u>\$ 17,198.35</u>

c. School Readiness Grant to Provide Subsidized Preschool

Communication received from School Readiness Liaison Donna Osuch.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To authorize the Mayor or Acting Mayor to execute any and all necessary documents related to the application, funding, and grant for the School Readiness Continuation Grant Application from the CT Office of Early Childhood for the period of July 1, 2024 - June 30, 2025.

d. Elderly and Disabled Demand Responsive Transportation Program

Communication received from Grants Administrator Leger.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To approve submission of a grant application to the Demand Responsive program under the auspices of NVCOG, to authorize the Mayor or Acting Mayor to execute any and all documents associated with the application/grant, and to refer the matter to the Board of Finance for any necessary action.

e. ARPA Funds for Senior Centers

Communication received from Grants Administrator Leger.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To approve submission of an application to the CT Department of Aging and Disability Services for an allocation of American Rescue Plan Act funds in accordance with Public Act 22-146, to authorize the Mayor or Acting Mayor to execute any and all documents associated with the allocation of such funding, and to refer the matter to the Board of Finance for any necessary action.

f. Connecticut State Library Historic Documents Preservation Grant

APRIL 9, 2024

Communication received from Town Clerk.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To approve submission of a grant application for up to \$7,500 to the Connecticut State Library Historic Documents Preservation Grant Program, to authorize the Mayor or Acting Mayor to execute any and all documents associated with the application/grant, and to refer the matter to the Board of Finance for any necessary action.

g. Positive Referral from Planning Commission for Memorial Boulevard/Wozenski Way

Communication received from City Planner Flanagan.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To place on file the Planning Commission's positive referral for the proposed municipal improvements to Memorial Boulevard/Wozenski Way as outlined by the Parks and Recreation Department.

Council Member Thibeault gave a brief explanation of the improvements.

h. Law Enforcement Use Attestation Agreement

Communication received from Assistant Corporation Counsel Steeg.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To authorize the Mayor or Acting Mayor to execute the Law Enforcement Use Attestation Agreement by and between Callyo, a Motorola Solutions company and the City of Bristol Police Department.

i. Return of Classrooms at Former West Woods School, Now Known as Douglas Beals Community (Senior) Center

Communication received from Assistant Corporation Counsel Matney.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To accept the return of the classrooms numbered 13, 14, 15, 16A, 21, 22, 23, and 24 at the former West Woods School, now known as the Douglas Beals Community (Senior) Center, from the Bristol Board of Education.

j. Storm Water Control Trust (2023) Annual Report

APRIL 9, 2024

Communication received from Public Works Director Rogozinski.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To place on file the Bristol Storm Water Control Trust Annual Report for 2023 prepared on March 20, 2024 (rev. March 27, 2024 on file).

k. Thomaston Savings Bank Foundation Grant for Police Cadet Program

Communication received from Grants Administrator Leger.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To approve the submission of a grant application for \$5,000 to the Thomaston Savings Bank Foundation, to authorize the Mayor or Acting Mayor to execute any and all documents related to this grant, and to refer the matter to the Board of Finance for any necessary action.

l. CT DEEP Urban Forest Equity Grant

Communication received from Deputy Superintendent of Parks, Recreation, Youth and Community Services.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To approve the submission by the Parks, Recreation, Youth and Community Services Department for a \$200,000 CT DEEP Urban Forest Equity grant for a tree inventory and forest management plan.

m. Emergency Management Performance Grant

Communication received from Grants Administrator Leger.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To approve the submission of an application for Emergency Management Performance Grant Federal Fiscal Year 2023 Competitive Pool Funding in the amount of \$25,000 for the purpose of renovating and re-equipping the Emergency Operations Center, to authorize the Mayor or Acting Mayor to execute the application and any and all documents associated with the application and grant, and to refer the matter to the Board of Finance for any necessary action.

6. REPORTS AND COMMITTEE REPORTS

APRIL 9, 2024

a. Real Estate Committee

As recommended by the Real Estate Committee and on motion of Council Member Tyler and seconded by Council Member Olsen, it was unanimously voted: To refer Map 02, Lot 129-2 Violet Drive to the Planning Commission for a C.G.S. §8-24 Report, that this matter be referred to Public Works to assess the pond on the lot. It was further moved that this matter be referred to the Corporation Counsel to prepare and/or review any necessary documents, and that the Mayor, or acting Mayor, be authorized to execute any necessary documents to effectuate the same.

b. Real Estate Committee

As recommended by the Real Estate Committee and on motion of Council Member Tyler and seconded by Council Member Panioto, it was unanimously voted: To refer Map 02, Lot 120-9 Candlewood Drive to the Planning Commission for a C.G.S. §8-24 Report, that this matter be referred to Public Works to assess the pond and/or wetlands on the lot. It was further moved that this matter be referred to the Corporation Counsel to prepare and/or review any necessary documents, and that the Mayor, or acting Mayor, be authorized to execute any necessary documents to effectuate the same.

c. Real Estate Committee

As recommended by the Real Estate Committee and on motion of Council Member Tyler and seconded by Council Member Panioto, it was unanimously voted: To grant to Forestville American Legion Post 209 the use of City owned property known as 43 East Main Street (Map 41, Lot 8-1, aka the "Lauretti" property) from May 24, 2024 through May 27, 2024 for a staging area for their Memorial Day Parade. It was further moved that the matter be referred to Corporation Counsel's Office for insurance compliance, and that the Mayor, or acting Mayor, be authorized to execute any necessary documents to effectuate the same.

7. OLD BUSINESS**a. Hope Street Parking Garage Update**

Mayor Caggiano referenced correspondence from Public Works Director Rogozinski to provide an update on the construction of the Hope Street Parking Garage.

b. Carrier and Wheeler project Updates

Mayor Caggiano stated that the Carrier project is on schedule to open in December and Wheeler Health is scheduled to open mid-summer.

c. Fine Fettle Update

Mayor Caggiano provided information from Fine Fettle stating that if all remaining inspections and installations remain on schedule, it will open between the middle and end of June.

8. NEW BUSINESS – None.

APRIL 9, 2024

9. RESIGNATIONS

The following resignations were presented:

Dave Preleski – American Rescue Plan Act Task Force. Sec. 2-9

Donna Friday – Bristol Burlington Health District

On motion of Council Member Thibeault and seconded by Council Member Panioto, it was unanimously voted: To accept the resignations and send letters of thanks.

10. APPOINTMENTS

The following appointments were presented:

American Rescue Plan Act Task Force

David Preleski – Appointment – no term.

Confirming motion by Council Member Panioto.

Motion passed in voice vote.

City Arts and Culture Commission

Walter Lewandoski – Reappointment – term to 4/27.

Confirming motion by Council Member Thibeault.

Motion passed in voice vote.

April Dews – Reappointment – term to 4/27.

Confirming motion by Council Member Thibeault.

Motion passed in voice vote.

Energy Commission

Thomas Hick – Appointment – term to 4/27.

Confirming motion by Council Member Olsen.

Motion passed in voice vote.

Bristol Parking Authority

Amy Lowrey – Appointment – 4/27.

Confirming motion by Council Member Thibeault.

Motion passed in voice vote.

Opioid Task Force

Julie Crist – Appointment – no term.

Confirming motion by Council Member Rosengren.

Motion passed in voice vote.

11. RETAINER AGREEMENT BETWEEN THE CITY OF BRISTOL FIRE DEPARTMENT AND SAFETY PRIORITY CONSULTANTS LLC

APRIL 9, 2024

a. Communication received from Fire Department.

On motion of Council Member Thibeault and seconded by Council Member Olsen, it was unanimously voted: To approve the retainer agreement between the City of Bristol Fire Department and Safety Priority Consultants LLC and to authorize the Mayor or Acting Mayor to execute the agreement on behalf of the City of Bristol.

Bristol Fire Department Chief Hart provided information about changes to OSHA regulations and how Safety Priority Consultants LLC will help the department meet the new criteria.

12. CONTRACTS**a. Contract 2024-081 Curbing and Sidewalk Repair Program**

Communication received from Purchasing Agent Rousseau.

On motion of Council Member Olsen and seconded by Council Member Panioto, it was unanimously voted: To award Contract 2024-081 Curbing and Sidewalk Repair Program to Martin Laviero Contractor, Inc., in the amount of \$188,470.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

b. Contract 2024-082 Permanent Patching of Utility Trenches in City Streets

Communication received from Purchasing Agent Rousseau.

On motion of Council Member Olsen and seconded by Council Member Tyler, it was unanimously voted: To award Contract 2024-082 Permanent Patching of Utility Trenches in City Streets to Laydon Industries, LLC, in the amount of \$152,085.00, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

c. Contract 2P24-032 Architectural/Engineering Services Relative to Construction of New Animal Control Facility

Communication received from Purchasing Agent Rousseau.

On motion of Council Member Thibeault and seconded by Council Member Olsen, it was unanimously voted: To award Contract 2P24-032 Architectural/Engineering Services Relative to Construction of New Animal Control Facility to Rauhaus Freedenfield & Associates, LLP in the amount of \$268,584.00, and to refer to the Office of Corporation Counsel for contract review, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

d. Contract for Vitals Index Add On – Vitals Index Data Conversion

APRIL 9, 2024

Communication received from Town Clerk.

On motion of Council Member Thibeault and seconded by Council Member Panioto, it was unanimously voted: To approve contract from Cott Systems, Inc. for Vitals Index Add On - Vitals Index Data Conversion and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract; and to refer to Board of Finance for any necessary action.

e. Contract for Marriage Backfile Services

Communication received from Town Clerk.

On motion of Council Member Thibeault and seconded by Council Member Tyler, it was unanimously voted: To approve contract from Cott Systems, Inc. for Marriage Backfile Services and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract; and to refer to Board of Finance for any necessary action.

f. Contract 2C24-088 Boiler Replacement at E.P. Hubbell School

Communication received from Board of Education Operations and Facilities Manager.

On motion of Council Member Rosengren and seconded by Council Member Panioto, it was unanimously voted: To award Contract# 2C24-088 Boiler Replacement at E.P. Hubbell School to Modern Mechanical Systems, Inc., in the amount of \$434,000.00 and to authorize the Mayor or Acting Mayor to execute.

g. Contract 2C24-089 Fire Alarm Panel Replacement at E.P. Hubbell School

Communication received from Board of Education Operations and Facilities Manager.

On motion of Council Member Rosengren and seconded by Council Member Thibeault, it was unanimously voted: To award Contract# 2C24-089 Fire Alarm Panel Replacement at E.P. Hubbell School to L. Holzner Electric Company, in the amount of \$277,000.00 and to authorize the Mayor or Acting Mayor to execute.

There was a brief discussion about the cause of the cost difference for fire alarm panel replacement in the schools.

h. Contract 2C24-090 Fire Alarm Panel Replacement at Bristol Central High School

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Communication received from Board of Education Operations and Facilities Manager.

On motion of Council Member Rosengren and seconded by Council Member Tyler, it was unanimously voted: To award Contract# 2C24-090 Fire Alarm Panel Replacement at Bristol Central High School to Banton Construction Company, in the amount of \$698,000.00 and to authorize the Mayor or Acting Mayor to execute.

i. Contract 2C24-091 Boiler Replacement at Bristol Eastern High School

Communication received from Board of Education Operations and Facilities Manager.

On motion of Council Member Rosengren and seconded by Council Member Panioto, it was unanimously voted: To award Contract# 2C24-091 Boiler Replacement at Bristol Eastern High School to Air Temp Mechanical Services, Inc., in the amount of \$599,600.00 and to authorize the Mayor or Acting Mayor to execute.

j. Contract 2C24-092 Fire Alarm Panel Replacement at Bristol Eastern High School

Communication received from Board of Education Operations and Facilities Manager.

On motion of Council Member Rosengren and seconded by Council Member Tyler, it was unanimously voted: To award Contract# 2C24-092 Fire Alarm Panel Replacement at Bristol Eastern High School to L. Holzner Electric Company, in the amount of \$1,350,000.00 and to authorize the Mayor or Acting Mayor to execute.

k. Contract 2C24-095 Boiler Replacement at Chippens Middle School

Communication received from Board of Education Operations and Facilities Manager.

On motion of Council Member Olsen and seconded by Council Member Thibeault, it was unanimously voted: To award Contract# 2C24-095 Boiler Replacement at Chippens Hill Middle School to Crest Me'chanical Services, Inc., in the amount of \$369,365.00 and to authorize the Mayor or Acting Mayor to execute.

13. RESOLUTION – RTE. 72 CORRIDOR IMPROVEMENT PROJECT

Communication received from Assistant Corporation Counsel Conlin.

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On motion of Council Member Panioto and seconded by Council Member Thibeault, it was unanimously voted: To waive the reading of the Resolution.

On motion of Council Member Panioto and seconded by Council Member Tyler, it was unanimously voted: To approve the City application for a \$ 6,850,000 grant from the CT Department of Economic and Community Development for the Rte. 72 Corridor Improvement Project.

The Resolution reads as follows –

WHEREAS, pursuant to Connecticut General Statutes Section 32-285a, the Connecticut Department of Economic and Community Development is authorized to extend financial assistance for economic development project; and

WHEREAS, it is desirable and in the public interest that the City of Bristol make an application to the State for \$6,850,000.00 in order to undertake the Rte. 72 Corridor Improvement Project and to execute an Assistance Agreement.

NOW THEREFORE, BE IT RESOLVED BY THE City Council of the City of Bristol:

1. That it is cognizant of the conditions and prerequisites for the state financial assistance imposed by Connecticut General Statutes Section 32-285a.
2. That the filing of an application for State financial assistance by The City of Bristol in an amount not to exceed \$6,850,000.00 is hereby approved and that Mayor Caggiano is directed to execute and file such application with the Connecticut Department of Economic and Community Development, to provide such additional information, to execute such other documents as may be required, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an agreement is offered, to execute any amendments, decisions, and revisions thereto, and to act as the authorized representative of The City of Bristol.

A roll call vote was taken.

YES
Council Member Howe
“ ” Olsen

NO

ABSTAIN

APRIL 9, 2024

“ ” Panioto
 “ “ Rosengren
 “ ” Thibeault
 “ ” Tyler
 Mayor Caggiano

RESOLUTION ADOPTED: YES – 7; NO – 0; ABSTAIN – 0.

14. EXECUTIVE SESSION TO DISCUSS AND TAKE ANY ACTION AS NECESSARY ON MATTER OF DARYL RONALTER VS. CITY OF BRISTOL, WCC FILE #: 7074322

At 7:59 p.m., on motion of Council Member Tyler and seconded by Council Member Panioto, it was unanimously voted: To convene into Executive Session to discuss Daryl Ronalter v. City of Bristol, WCC File #: 7074322.

Present to discuss the matter of Daryl Ronalter vs. City of Bristol: Mayor Caggiano; Council Members Howe, Olsen, Panioto, Rosengren, Thibeault, and Tyler; Assistant Corporation Counsels Conlin, Steeg, and Matney; and outside counsel Nicole A. Fluckiger of McGann, Bartlett, & Brown Law.

Discussion was held. No votes were taken.

At 8:09 p.m., on motion of Council Member Olsen and seconded by Council Member Panioto, it was unanimously voted: To reconvene into Public Session.

On motion of Council Member Thibeault and seconded by Council Member Olsen, it was unanimously voted: To enter into a full and final settlement in the matter of Daryl Ronalter v. City of Bristol, WCC File #: 7074322 for any and all workers' compensation claims filed by Daryl Ronalter for the total amount of Eighty Thousand (\$80,000) Dollars. The dates of these claims are listed below, but are not limited to the following:

May 29, 1991	March 12, 2002	November 3, 2008
March 5, 1992	July 9, 2002	October 23, 2009
April 20, 1992	February 10, 2003	July 14, 2010
June 4, 1992	November 17, 2003	July 26, 2010
August 26, 1992	February 19, 2004	July 29, 2010
December 10, 1992	May 24, 2004	August 28, 2011
August 3, 1993	October 18, 2005	November 25, 2011
June 27, 1995	October 24, 2005	November 20, 2013
May 12, 1997	October 10, 2006	April 25, 2014
April 6, 1998	November 11, 2006	November 12, 2014
May 26, 1998	March 5, 2007	November 20, 2014

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March 29, 1999	March 6, 2007	December 9, 2014
April 16, 1999	May 31, 2007	July 11, 2016
January 30, 2001	November 2, 2007	September 30, 2016
August 27, 2001	June 5, 2008	October 11, 2017
	August 20, 2008	January 22, 2019
		June 2, 2020
		June 22, 2020
		February 24, 2021

It was further voted that the Mayor, Acting Mayor, Corporation Counsel or Assistant Corporation Counsel be authorized to execute the Full and Final Settlement.

15. OTHER BUSINESS – None.

16. ADJOURNMENT

At 8:12 p.m., on motion of Council Member Tyler and seconded by Council Member Howe, it was unanimously voted: To adjourn.

ATTEST:

Erica Cabiya
Town & City Clerk

WATER DEPARTMENT
NEW HIRE REPORT
4/1/2024 TO 4/30/2024

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>		<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>
ANDERSON	BRETT	TERRYVILLE	04/22/2024	\$ 26.47	PER HOUR	LOCAL 1338	FT	WATER DEPARTMENT	WATER TREATMENT PLANT OPERATOR

TOTAL: 1

NEW HIRE REPORT
4/1/2024 TO 4/30/2024

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>		<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>
STOWE	DANIEL	SOUTH WINDSOR	04/14/2024	\$ 63,140		BPSA	FT	PARK DEPARTMENT	AQUATICS COORDINATOR
CAGGIANO	MADISON	BRISTOL	04/29/2024	\$ 17.34	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
PARADISE	CAYDEN	BRISTOL	04/27/2024	\$ 16.34	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
MACK	JAYDEN	BRISTOL	04/04/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
MILLS	EMILY	WOLCOTT	04/15/2024	\$ 40.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION PROGRAM INSTRUCTOR
NARANJO	GABRIELLA	SOUTHINGTON	04/04/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
SHERRILL	MICHAEL	BRISTOL	04/04/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
WEYGANG	MARIA	FARMINGTON	04/16/2024	\$ 20.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION PROGRAM INSTRUCTOR

TOTAL: 8

RECEIVED
 2024 MAY -7 PM 3:31
 TOWN AND CITY CLERK
 BRISTOL, CT



RECEIVED

2024 MAY -2 AM 8:10

TOWN AND CITY CLERK
BRISTOL, CT

DATE: May 1, 2024

Tax Collector's Office | 860.584.6270

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

I hereby request refunds to the following tax accounts listed below for the reasons stated.

CURRENT LIST YEAR

NAME	LIST NUMBER	SUPPLEMENTAL MOTOR VEHICLE				TOTAL	
		TAX	INT	FEES			
CLARK, IDA	2022-04-0401460	\$ 101.03			\$ 101.03	OVERPAYMENT	
PLOURDE, PAUL	2022-04-0406349	\$ 33.57			\$ 33.57	OVERPAYMENT	
TOTAL		\$ 134.60	\$ -	\$ -	\$ 134.60		

CURRENT LIST YEAR

NAME	LIST NUMBER	MOTOR VEHICLE				TOTAL	
		TAX	INT	FEES			
AFROVITI, LALAJ	2022-03-0325541	\$ 459.80	\$ 18.39		\$ 478.19	TOTAL LOSS	
CCAP AUTO LEASE LTD	2022-03-0308048	\$ 521.87			\$ 521.87	TRADE IN	
CCAP AUTO LEASE LTD	2022-03-0307917	\$ 669.34			\$ 669.34	TOTAL LOSS	
JP MORGAN CHASE BANK	2022-03-0323303	\$ 209.41			\$ 209.41	VEHICLE SOLD	
NISSAN INFINITI LT LLC	2022-03-0333908	\$ 326.11			\$ 326.11	VEHICLE SOLD	
PARADIS, RENE	2022-03-0335950	\$ 45.53			\$ 45.53	VETERAN EXEMPTION	
TOTAL		\$ 2,232.06	\$ 18.39	\$ -	\$ 2,250.45		

PRIOR LIST YEAR

NAME	LIST NUMBER	MOTOR VEHICLE				TOTAL	
		TAX	INT	FEES			
CARTY, JUDITH	2020-03-0307603	\$ 6.25			\$ 6.25	OVERPAYMENT	
CARTY, JUDITH	2021-03-0307560	\$ 36.33			\$ 36.33	OVERPAYMENT	
GRIGEREK, ALEX	2021-04-0403532	\$ 53.30			\$ 53.30	OVERPAYMENT	
HARRIS, SELENA	2021-04-0403676	\$ 84.04			\$ 84.04	TOTAL LOSS	
HYUNDAI LEASE TITLING TR	2021-03-0321423	\$ 397.96			\$ 397.96	VEHICLE SOLD	
MEAS, SAREYVATANA	2020-03-0319845	\$ 294.14			\$ 294.14	TOTAL LOSS	
PARADIS, RENE	2017-03-0336234	\$ 55.32	\$ 8.30		\$ 63.62	VETERAN EXEMPTION	
PARADIS, RENE	2018-03-0336024	\$ 57.08			\$ 57.08	VETERAN EXEMPTION	
PARADIS, RENE	2019-03-0336216	\$ 57.53			\$ 57.53	VETERAN EXEMPTION	
PARADIS, RENE	2020-03-0335024	\$ 57.52			\$ 57.52	VETERAN EXEMPTION	
PARADIS, RENE	2021-03-0335268	\$ 48.69			\$ 48.69	VETERAN EXEMPTION	
VIROLA, DANIEL	2020-03-0347860	\$ 13.30			\$ 13.30	OVERPAYMENT	
TOTAL		\$ 1,161.46	\$ 8.30	\$ -	\$ 1,169.76		

CURRENT LIST YEAR

NAME	LIST NUMBER	PERSONAL PROPERTY				TOTAL	REASON
		CITY TAX	INT	FEES			
MELANSON, JOHN B	2022-02-0201154	\$ 5.05			\$ 5.05	OVERPAYMENT	
TOTAL		\$ 5.05	\$ -	\$ -	\$ 5.05		

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov

<u>PRIOR LIST YEAR</u>		<u>PERSONAL PROPERTY</u>				<u>REASON</u>
<u>NAME</u>	<u>LIST NUMBER</u>	<u>CITY TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	
ECONOMY TRANSMISSION	2020-02-0200724	\$ 15.23			\$ 15.23	OVERPAYMENT
ECONOMY TRANSMISSION	2021-02-0200728	\$ 16.91			\$ 16.91	OVERPAYMENT
WELLS FARGO VENDOR FINANCIAL SERV	2021-02-0202223	\$ 938.74			\$ 938.74	REPORTED BY LESSEE/LI
					\$ -	

TOTAL	\$ 970.88	\$ -	\$ -	\$ 970.88
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<u>CURRENT LIST YEAR</u>		<u>REAL ESTATE</u>				<u>REASON</u>
<u>NAME</u>	<u>LIST NUMBER</u>	<u>CITY TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	
CHAIKA, LIANA	2022-01-0120926	\$ 4,128.82			\$ 4,128.82	OVERPAYMENT
PARK, MICHAEL	2022-01-0121963	\$ 5,037.26			\$ 5,037.26	OVERPAYMENT

TOTAL	\$ 9,166.08	\$ -	\$ -	\$ 9,166.08
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<u>CURRENT LIST YEAR</u>		<u>INCOME & EXPENSE</u>				<u>REASON</u>
<u>NAME</u>	<u>LIST NUMBER</u>	<u>CITY TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	
BLACK DOG PROPERTIES LLC	2022-07-0102045	\$ 867.01	\$ 78.03		\$ 945.04	BAA REDUCTION
199 RIVERSIDE LLC	2022-07-0100088	\$ 435.10	\$ 19.57		\$ 454.67	BAA REDUCTION
FERRY MARYNARD	2022-07-0114955	\$ 15.22			\$ 15.22	OVERPAYMENT
MICARI FINANCIAL GROUP LLC	2022-07-0100006	\$ 275.33	\$ 4.13		\$ 279.46	BAA REDUCTION
PEQUABUCK GOLF CLUB	2022-07-0115249	\$ 966.23	\$ 14.49		\$ 980.72	BAA REDUCTION

TOTAL	\$ 2,558.89	\$ 116.22	\$ -	\$ 2,675.11
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TOTAL ALL MOTOR VEHICLE	\$ 3,554.81
TOTAL PERSONAL PROPERTY	\$ 975.93
TOTAL ALL REAL ESTATE	\$ 11,841.19
GRAND TOTAL ALL COLLECTIONS	\$ 16,371.93

RESPECTFULLY,

Ann V. Bednaz CMC

ANN V BEDNAZ, CCMC
TAX COLLECTOR
AVB

6c.

EDWARD C. KRAWIECKI, JR.
CORPORATION COUNSEL

THOMAS W. CONLIN
ASSISTANT CORPORATION COUNSEL

JEFFREY R. STEEG
ASSISTANT CORPORATION COUNSEL

SCOTT MATNEY
ASSISTANT CORPORATION COUNSEL

NOELLE BATES
LEGAL ADMINISTRATOR

MARIA THEAM
LEGAL ADMINISTRATIVE ASSISTANT



CITY HALL
111 NORTH MAIN STREET
BRISTOL, CONNECTICUT 06010
Tel. (860) 584-6150

City of Bristol

BRISTOL, CONNECTICUT 06010

Office of Corporation Counsel

MEMORANDUM

RECEIVED
2024 APR 26 PM 12:14
TOWN AND CITY CLERK
BRISTOL, CT

TO: Erica Cabiya, Town & City Clerk

FROM: Thomas W. Conlin, Assistant Corporation Counsel *TWC*

DATE: April 26, 2024

RE: Council Agenda Item – May City Council Meeting

Please include the following on the Consent Agenda for the May 14, 2024 City Council Meeting:

To authorize the Mayor or acting mayor to execute an Assignment of Easement in favor of Eversource Energy, for City rights located on the westerly side of Kelley Street as described in an Aerial Right of Way Easement recorded in Volume 2281 page 416 of the City of Bristol Land Records.

TWC/ntb

ASSIGNMENT OF ELECTRIC DISTRIBUTION EASEMENT & RIGHTS

For a valuable consideration, receipt of which is hereby acknowledged, **CITY OF BRISTOL**, hereinafter called Assignor, hereby assigns to The Connecticut Light and Power Company dba Eversource Energy, a specially chartered Connecticut corporation with offices in Berlin, Connecticut, its successors and assigns, hereinafter called Assignee, with WARRANTY COVENANTS (except for the matters described in Schedule A if such schedule is attached), the perpetual right to construct, maintain, replace, relocate, remove and rebuild on, across, over and under the land hereinafter described (Easement Area), an electric distribution system consisting of poles, guys, braces, wires, cables, conduits, transformers, transformer pads, pedestals, meters, structures for street lights and traffic signals, fixtures and other appurtenances useful for providing electric, communication, signal and streetlighting service (including wires, cables and conduits running from the poles, transformers and pedestals to any structures erected on the Assignor's lands); or the lands of any third party; the right to provide electric, communication, signal and streetlighting service by means of the same; and the right to enter the Easement Area and the Assignor's lands for the purpose of inspecting, maintaining or removing same and the right, after consultation with the Assignor when practicable, to trim and keep trim, cut and remove such trees or shrubbery as in the judgment of the Assignee are necessary to maintain its services.

Said Easement Area is located on land n/f of Immanuel Evangelical Lutheran Church, Incorporated on the **Westerly** side of **Kelley Street** in the City/Town of **Bristol**, Connecticut, shown as "Proposed CL&P Easement Area = 700 S.F." as more particularly described on a map entitled **"Easement Map Depicting Easement Areas to be Granted to The Connecticut Light and Power Company d/b/a Eversource Energy Across the Property of City of Bristol & Immanuel Evangelical Lutheran Church, Incorporated Meadow Street & Kelley Street Bristol, Connecticut File No. W23091 Scale 1" = 20' April 5, 2023 by SLR Consulting"** which map has been filed as map number _____ in the office of the Town Clerk of said City/Town of **Bristol**, Connecticut.

The rights assigned to Assignee pursuant to this instrument, are a conveyance of, and an assignment of rights connected with the distribution of electricity, pursuant to Conn. Gen. Stat. Section 47-42, and are a portion of the right-of-way and/or easement rights conveyed to the Assignor by an Aerial Right of Way Easement dated December 8, 2023 and recorded on March 27, 2024 in Volume 2281 at Page 416 of the land records of the City/Town of **Bristol** (the "Instrument Granting Easements & Rights to Assignor").

Assignor understands, acknowledges and agrees that this partial assignment of easement is being made to Assignee for the installation and maintenance of an electric distribution system only and that Assignor, its successors, heirs and assigns shall indemnify, defend and hold the Assignee harmless from all resulting costs and expenses related to all other obligations imposed upon Assignor in the Instrument Granting Easements & Rights to Assignor.

The Assignor agrees, except with the written permission of the Assignee, that (i) no building, structure, or other improvement or obstruction shall be located upon, there shall be no excavation, filling, flooding or grading of, and there shall be no parking of vehicles or planting of trees or shrubbery upon the Easement Area or outside the Easement Area within five (5) feet from any facilities or appurtenance installed to provide services to any structures erected on the Assignor's premises or any third party's premises, and (ii) nothing shall be attached, temporarily or permanently, to any property of the Assignee installed by virtue of this easement. The Assignee may, without liability to the Assignor and at the expense of the Assignor, remove and dispose of any of the aforesaid made or installed in violation of the above and restore said land to its prior condition. In the event of damage to or destruction of any of said facilities of the Assignee by the Assignor or agents or employees thereof, all costs of repair or replacement shall be borne by the Assignor.

The Assignee further agrees, by the acceptance of this deed, that as long as and to the extent that the electric distribution system together with all appurtenances, located on said land pursuant to this easement are used to provide electric, communication, signal or streetlighting service, the Assignee will repair, replace and maintain such facilities at its own expense (except as otherwise provided herein) and in connection with any repair, replacement or maintenance of said system the Assignee shall promptly restore the premises to substantially the same condition as existed prior to such repair, replacement or maintenance, provided, however, that such restoration shall not include any structures, other improvements or plantings made by the Assignor contrary to the provisions of this easement.

If any portion of the above described land upon or under which said facilities or appurtenances thereto shall be located, is now or hereafter becomes a public street or highway or a part thereof, permission, as set forth in Section 16-234 of the General Statutes of Connecticut relating to adjoining landowners, is hereby given to the Assignee and to its successors and assigns, to use that portion of the land for the purposes and in the manner above described.

The Assignor, its heirs, successors and assigns shall:

- (i) reimburse Assignee in the event that Assignee incurs any costs to remove or relocate any of Assignee's electric or communication facilities, equipment or appurtenances installed or to be installed in the Easement Area, arising out of or related to: (a) any claim that there is a defect in the grant of this assignment of easement and rights from Assignor to Assignee; or (b) any claim brought under the Instrument Granting Easement & Rights to Assignor (collectively, items (a) and (b) are hereinafter the "Instruments"); and
- (ii) indemnify, defend and hold Assignee harmless from all claims, actions, suits, proceedings, costs, damages and expenses arising out of, or related to, the Instruments, and
- (iii) hold Assignee harmless in the event that Assignee is ordered to, or voluntarily elects to, discontinue or terminate or suspend electric service to the Assignor's or any third party's premises due to, or arising out of, or in connection with, any claims, actions, suits, proceedings, costs, damages and expenses arising out of, or related to, the Instruments

Any right herein described or granted, or any interest therein or part thereof, may be assigned to any communication or signal company by the Assignee, and the Assignor hereby agrees to and ratifies any such assignment and agrees that the interest so assigned may be used for the purposes described therein for communication or signal purposes.

The words "Assignor" and "Assignee" shall include lessees, heirs, executors, administrators, successors and assigns where the context so requires or permits.

TO HAVE AND TO HOLD the premises unto it, the said Assignee, its successors and assigns, forever.

W23091
Return Recorded Document to:
Stephanie A. Creech, ROW
Eversource Energy
107 Selden Street
Berlin, CT 06037

IN WITNESS WHEREOF, the Assignor has hereunto caused (set) _____ hand(s) and
seal(s) to be affixed this _____ day of _____, 20__.

Signed, sealed and delivered in the presence of:

Witness

CITY OF BRISTOL

Witness

_____(L.S.)

ACKNOWLEDGMENT

STATE OF _____

S.S. _____

COUNTY OF _____

On this _____ day of _____, 20__ before me, the undersigned officer, personally appeared
_____ who acknowledged him/herself to be the person whose name is subscribed to the
within instrument and acknowledged that they, being duly authorized to do so, executed the same for the
purposes therein contained as their and said Grantor's free act and deed.

IN WITNESS WHEREOF, I hereunto set my hand and the official seal.

Notary Public - Seal Required
My Commission Expires _____

Shelby Pons, Chair
Maria Simmons, Vice Chair
Jill Fitzsimons-Bula, Secretary
Russell Anderson
Eric Carlson
Kristen Giantonio
Lorianne Osenkowski
Dante Tagariello
Jennifer Van Gorder



P.O. Box 450 | 129 Church Street
Bristol, CT 06011-0450
860-584-7000 | Fax 860-584-7611

6d, 6e

Catherine M. Carbone, Ed.D.
Superintendent of Schools

Michael Dietter, Ed.D.
Deputy Superintendent of Schools

RECEIVED
2024 MAY -3 AM 7:56
TOWN AND CITY CLERK
BRISTOL, CT

May 2, 2024

Erica Cabiya
Town and City Clerk
City of Bristol
111 North Main Street
Bristol, CT 06010

Dear Ms. Cabiya:

The Bristol Board of Education held their regular meeting on April 3, 2024. The following motions were approved to forward to City Council for appropriate action. Please consider the inclusion of the following motion for the upcoming City Council meeting to be held on Tuesday, May 14, 2024:

To accept the Bristol Central High School Underground Storage Tank Project as complete.

To accept the Bristol Eastern High School Underground Storage Tank Project as complete.

Sincerely,

A handwritten signature in cursive script that reads 'Tara Landon'.

Tara Landon
Operations and Facilities Manager

Shelby Pons, **Chair**
Maria Simmons, **Vice Chair**
Jill Fitzsimons-Bula, **Secretary**
Russell Anderson
Eric Carlson
Kristen Giantonio
Lorianne Osenkowski
Dante Tagariello
Jennifer Van Gorder



P.O. Box 450 | 129 Church Street
Bristol, CT 06011-0450
860-584-7000 | Fax 860-584-7611

6d, 6e

Catherine M. Carbone, Ed.D.
Superintendent of Schools

Michael Dietter, Ed.D.
Deputy Superintendent of Schools

RECEIVED
2024 MAY -3 AM 7:56
TOWN AND CITY CLERK
BRISTOL, CT

May 2, 2024

Erica Cabiya
Town and City Clerk
City of Bristol
111 North Main Street
Bristol, CT 06010

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To accept the Bristol Eastern High School Underground Storage Tank Project as complete.

Sincerely,

A handwritten signature in cursive script that reads 'Tara Landon'.

Tara Landon
Operations and Facilities Manager

6f.



RECEIVED
2024 MAY -6 AM 11:11
TOWN AND CITY CLERK
BRISTOL, CT

ECONOMIC & COMMUNITY DEVELOPMENT

DATE: May 14, 2024
TO: Mayor Jeffrey Caggiano
Economic & Community Development Commissioners
FROM: Dawn Leger, Grants Administrator 
RE: 2024 Neighborhood Assistance Act Applications

Background

The Neighborhood Assistance Act, administered by the CT Department of Revenue Services (DRS), encourages contributions to community organizations by providing a business tax credit for corporations that make cash contributions to such agencies. The tax credit is 60% of the contribution or 100% if the project relates to energy conservation (Conn. Gen. Sta. 12-635(3)). The municipality in which the community agencies provide services must hold a public hearing on program proposals and the governing body of the municipality must approve applications from eligible organizations.

The required Public Hearing was held prior to the regular ECD meeting on May 2, 2024. The ECD Board has approved the list of applicants attached herein, and is asking the City Council to take action on the item.

Requested Action

Approval of the proposed motion to authorize submission of the 2024 NAA applications to the CT Department of Revenue Services for action.

The 2024 NAA Applicants for Bristol are:

1. Boys & Girls Club of Bristol (Energy Sustainability - \$96,300)
2. Bristol Historical Society (Energy efficiency repointing - \$150,000)
3. The Family Center, Inc./ dba ImagineNation, A Museum Early Learning Center (Imagining Healthy Futures - \$100,467.87)
4. Greater Bristol Homes Co. (West End Phase I - \$150,000)
5. Human Resources Agency of New Britain, Inc. (HRA) – (Energy Remodel for Lake Avenue Family Center - \$75,000)
6. New England Carousel Museum Inc. (Energy Conservation - \$150,000)
7. Nutmeg Symphony Orchestra (Concert Series/Educational Children's Concerts - \$64,460)
8. Prudence Crandall Center Inc. (Annual Appeal - \$150,000)
9. Prudence Crandall Center Inc. (Energy Efficiency - \$42,060)
10. Shepard Meadows Equestrian Center (Telecommunications/Intranet/Safety & Security - \$75,000)
11. United Way of West Central CT (Neighbors in Need - \$125,000)



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: May 7, 2024

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW HOPE ST PARKING GARAGE – UPDATE ON CONCRETE DEBRIS /
OLD FOUNDATION REMOVAL & ADDITIONAL GEOTECHNICAL
ENGINEERING SERVICES (DESMAN INC)**

RECEIVED
2024 MAY -7 PM 2:27
TOWN AND CITY CLERK
BRISTOL, CT

Construction of the Hope St Parking Garage is progressing. As previously reported to the City Council the Department of Public Works processed a Change Order to D'Amato Construction for the purpose of removing subsurface concrete debris and foundations from the area of proposed geopier supporting the building. Additional City Council action is not required to remove the debris/ foundations. The final cost for D'Amato to remove concrete debris and foundation is \$62,118 for a net increase in the construction contract of \$37,118 (including deduct of Eversource conduit work).

The installation of geopiers are scheduled to start May 20, 2024. Since the geopeirs were not anticipated during the initial design contract the geotechnical inspection services to oversee the installation of the geopeirs was not included and a contract amendment is required. As part of the installation of geopiers it is critical that installation is monitored by a geotechnical engineer. In order to proceed the Department of Public Works requires the following City Council action:

Authorize the Mayor to execute an amendment to Contract 2P23-004 Desman Inc.in the amount of \$28,930 for the purpose of providing geotechnical inspection services for the Hope St Parking Garage. Said amendment shall increase the contract amount from \$268,700 to \$297,630.

Sufficient funds are current in place to process the contract amendment and additional funding and Board of Finance action is not required.

Please feel free to contact me with any questions or concerns at 860-584-6113.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: May 6, 2024

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW DOWNS STREET BRIDGE – EVERSOURCE EASEMENT**

RECEIVED
2024 MAY -7 PM 2:27
TOWN AND CITY CLERK
BRISTOL, CT

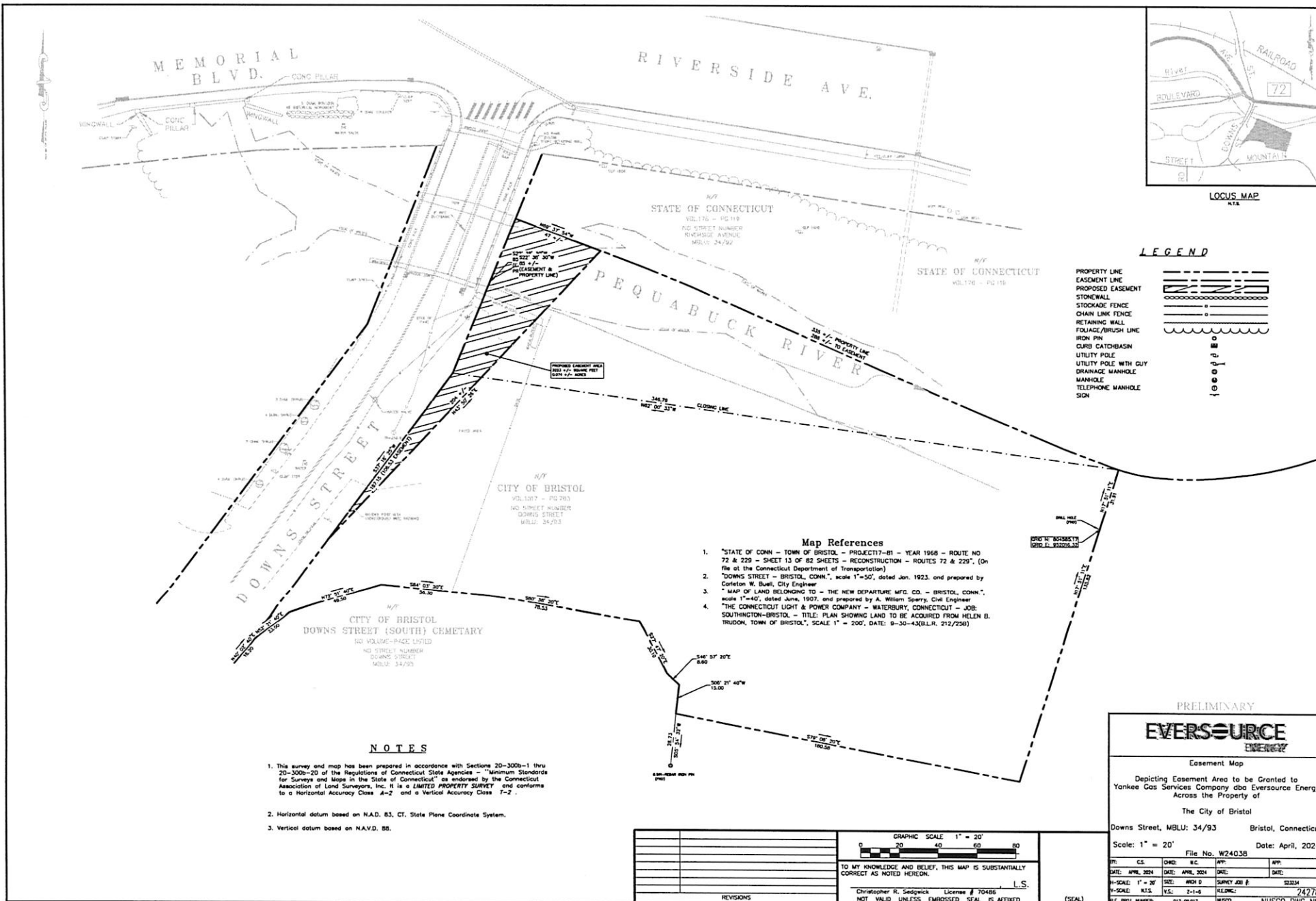
The Department of Public Works is scheduled to replace the Downs Street Bridge, and is currently finalizing design and environmental permitting associated with the proposed construction. Relocation of Eversource gas is required to facilitate construction. The gas main is currently fastened to the bridge, and in order to prepare for construction, the gas main has been installed via directional boring under the Pequabuck River (15 ft.).

A map of the proposed easement is attached. As indicated, the easement is located within the zoning front yard setback of the City parcel, and therefore, will not impede future development. In addition, the use of directional boring does not require excavation or disturbance of the property.

The Department of Public Works requests the following City Council action:

Submit a referral to the City's Planning Commission in accordance with State Statute 8-24 requesting a positive referral for the City to grant an easement to Yankee Gas Service Company dba Eversource Energy for the purpose of installing utilities on Lot 34-93 Downs Street.

Please feel free to contact me with any questions or concerns at 860-584-6113.





Department of Public Works | 860.584.6125

MEMORANDUM

DATE: May 8, 2024 rev

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW – WHEELER CLINIC INC. LEASING OF CITY PROPERTY FOR
TEMPORARY PARKING (PLANNING COMMISSION REFERRAL)**

RECEIVED
2024 MAY - 8 PM 4:13
TOWN AND CITY CLERK
BRISTOL, CT

As previously presented to the City Council, Board of Public Works and the Zoning Commission a portion of Wheeler's required parking will be provided within the Hope Street parking garage. It was recognized and planned on to utilize the City parcel located to the south (Lot 3) of Wheeler Clinic temporarily as a surface parking lot until the construction of the City's Hope Street Parking Garage was complete.

Wheeler is scheduled to occupy the building starting July 30, 2024 and the Hope Street parking garage is scheduled for completion in April 2025, therefore the City will lease 63 parking spaces to Wheeler. In accordance with Wheeler's site plan approval, leased parking shall be within 500 ft. of the Wheeler building.

In order for the City to enter into a lease agreement of City property the Department of Public Works requests the following City Council action:

Submit a referral to the City's Planning Commission in accordance with State Statute 8-24 requesting a positive referral for the City to lease 63 parking spaces to Wheeler Clinic Inc. (1 Hope St Lot 30-4) for the purpose of complying with City zoning requirements. Said parking shall be located within 500 ft. of the Wheeler Clinic Inc.'s building and the lease shall be for the approximate time period of July 2024 to May 2025.

Please feel free to contact me with any questions or concerns at 860-584-6113.

7a

BRISTOL CITY COUNCIL
REAL ESTATE COMMITTEE
SUSAN TYLER, CHAIRPERSON

RECEIVED
MAY 14, 2024
2024 MAY -7 PM 12:48
TOWN AND CITY CLERK
BRISTOL, CT

MOTION

I HEREBY MOVE that the City Council accept the offer from 38 Prospect Street Inc. or its assigns, in response to RFP (Requests For Proposals) #2024-098 entitled, "Sale of Surplus Property at Prospect Street, Assessors Map 30, Lot R4-1" comprising the western portion of said lot. The terms of acceptance of this proposal are as follows:

1. The purchase price shall be a cash transaction of \$106,000.00;
2. All costs associated with this transaction, including but not limited to, costs of surveys/maps, closing costs, publication notices, etc. shall be the responsibility of the purchaser. The City of Bristol shall incur no costs in this transaction.

I FURTHER MOVE that the Mayor or Acting Mayor be authorized to sign any documents necessary to effectuate this motion and that this matter be referred to the Corporation Counsel.

In addition, prior to the transfer of this property, I MOVE that the City Clerk be instructed to schedule a public hearing, to be conducted by the City of Bristol Real Estate Committee, in accordance with Connecticut General Statutes Section 7-163e, said public hearing to occur on June 11, 2024 at 6:30 P.M. City Council Chambers.

BRISTOL CITY COUNCIL MEETING

MAY 14, 2024

COUNCILMAN SEBASTIAN PANIOTO
CHAIR ORDINANCE COMMITTEE

**PROPOSED AMENDMENTS TO CODE OF ORDINANCES
PERTAINING TO CHAPTER 21, STREETS, SIDEWALKS AND PUBLIC
PLACES, ARTICLE II. SIDEWALKS, CURBS, AND DRIVEWAYS,
SECTIONS 21-66 THROUGH 21-84**

MOTION TO WAIVE READING

In accordance with Section 41(f) of the Charter of the City of Bristol, I hereby MOVE that the reading of the proposed amendments to the Code of Ordinances to be introduced this date pertaining to Chapter 21 BE WAIVED.

MOTION TO INTRODUCE

In accordance with Section 41(f) of the Charter of the City of Bristol, the following amendments to the Code of Ordinances are hereby INTRODUCED.

I hereby MOVE that the time and place of Tuesday, June 4, 2024 at 4:45 p.m., in Meeting Room 1-1, City Hall, 111 North Main Street, Bristol, Connecticut be set for the holding of a public hearing thereon by the Ordinance Committee, and that the City Clerk publish notice of said public hearing and the proposed amendments to the Code of Ordinances as required by City Charter.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

RECEIVED
2024 MAY -8 PM 1:57
TOWN AND CITY CLERK
BRISTOL, CT

DIVISION 3. [CONTRACTORS LICENSE]

Sec. 21-66. Required; exception.

No person shall lay in any street any new curb or sidewalk or relay any existing curb or sidewalk unless he is licensed as a curb and walk layer; provided, however, that the provisions of this section shall not prevent the making without such license of minor repairs to an existing sidewalk by the owner of the property in front of which such sidewalk is located or by such owner's agent without remuneration.

(Code 1960, § 36-17; Ord. of 5-1-62; Ord. of 7-5-72)

Sec. 21-67. Application.

The applicant for the license required by this division shall state in his application his actual place of business, together with the name under which the business is done, and shall notify the superintendent of public works of any subsequent change in either.

(Code 1960, § 36-17; Ord. of 5-1-62; Ord. of 7-5-72)

Sec. 21-68. Bond and insurance to be filed at time of application.

Every person making application for a license as a curb and walk layer shall file with the superintendent of public works a satisfactory bond, of a surety company authorized to do business in the city, in the sum of ten thousand dollars (\$10,000.00), and conditioned substantially that the applicant, his employees or agents shall faithfully perform such work in all respects and shall replace and restore that portion of any street in which the applicant, his servants or agents shall make any excavation, to as good a condition as that in which the same was before such work was performed. Such licensee shall also file with the superintendent of public works a satisfactory public liability insurance certificate in the minimum amount of one hundred thousand dollars (\$100,000.00) for personal injury and ten thousand dollars (\$10,000.00) for property damage, to indemnify and save the city and its agents harmless from all suits and actions brought against the city or any officer thereof for or on account of any injuries or damage received or sustained by any person in consequence of, or resulting from, any negligence in guarding such work, or any act or omission of the licensee.

(Code 1960, § 36-17; Ord. of 5-1-62; Ord. of 7-5-72; Ord. of 12-5-78)

Sec. 21-69. Issuance.

The superintendent of public works shall issue a license as a curb and walk layer to any person believed by the superintendent to be suitable and competent, who complies with the conditions governing such license.

(Code 1960, § 36-17; Ord. of 5-1-62; Ord. of 7-5-72)

Sec. 21-70. Licensee's duties.

The licensee under this division shall comply in all respects with the rules and regulations established by the superintendent of public works relative to the work for which he is licensed, and with the terms of the permits therefor which may be issued to him, and shall also pay all fines imposed upon him for violation of any such rules and regulations. He shall give personal supervision to the work done under his license and shall employ thereon only competent workmen.

(Code 1960, § 36-17; Ord. of 5-1-62; Ord. of 7-5-72)

Sec. 21-71. Suspension or revocation.

Whenever, in the opinion of the director of public works, any licensed curb and walk layer violates any of the provisions of this article, or any of the rules, regulations and specifications adopted by the director, the director may order the suspension or revoking of the license of such curb and walk layer.

(Code 1960, § 36-17; Ord. of 5-1-62; Ord. of 7-5-72)

Secs. 21-72—21-76. Reserved.*DIVISION 4. PERMITS¹***Sec. 21-77. Permit required for sidewalk and driveway apron construction.**

No work on the construction of a sidewalk or driveway apron shall be started without first obtaining a permit from the director of public works which shall be posted and available for inspection.

(Code 1960, § 36-16; Ord. of 5-1-62; Ord. of 7-5-72)

Sec. 21-78. Contractor's street work permit—Required.

No curb and walk layer shall commence any work upon any street in the city until he has applied for and secured a permit to do so issued by the director of public works.

(Code 1960, § 36-18; Ord. of 5-1-62; Ord. of 7-5-72)

Sec. 21-79. Same—Application.

Applications for the permit required by section 21-78 of this division shall be signed by the curb and walk layer, or his authorized agent. They shall specify the ownership and location of the

¹Cross reference(s)—Licenses and miscellaneous business regulations. Ch. 13.

property where the work is to be done, and shall contain an agreement to be signed by the curb and walk layer that he will do the contemplated work in accordance with the rules and regulations of the department of public works and the city specifications pertaining to such work, and that he will indemnify and save the city harmless from all damages caused by his acts or omissions while acting under the permit applied for.

(Code 1960, § 36-18; Ord. of 5-1-62; Ord. of 7-5-72)

Sec. 21-80. Same—To be kept on job during continuance of work.

The permit required by section 21-78 of this division shall be kept on the job during the continuance of the work and shall be available for inspection by all authorized persons.

(Code 1960, § 36-18; Ord. of 5-1-62; Ord. of 7-5-72)

DIVISION 5. PERMANENT PATCHING OF CITY STREETS²

Sec. 21-81. General provisions.

The permanent patching of all utility trenches and other excavations in streets maintained by the City of Bristol will be by the public works department or under contract to the city.

All utility contractors shall obtain an excavating permit for any trenches in the public street.

(Ord. of 8-13-84)

Sec. 21-82. Excavation, backfilling and patching, general requirements.

Pavement and/or sidewalks shall be cut or sawn to straight neat lines, excavation without cutting or sawing will not be allowed. Cut line shall be parallel and six (6) inches minimum, outside either edge of the proposed trench. Tunneling under pavement or sidewalks will not be allowed. Bituminous material, cement concrete, ledge, rock and boulders over six (6) inches in any dimension shall be removed from the job, together with any clay, silt, or organic material. The public works inspector will check the material excavated and will allow re-use as backfill, sandy and/or gravelly material. Material not approved shall be disposed of off the job. Backfill shall be approved sandy gravelly material with no stones over six (6) inches in any dimension. Backfill shall be compacted in twelve-inch layers using mechanical compaction equipment.

The trench shall be filled to within eleven (11) inches of finished grade, eight (8) inches of approved processed gravel shall be spread and compacted, then three (3) inches of bituminous concrete shall be spread and compacted with the finished material flush with the adjacent existing surface. Bituminous concrete material shall be "hot mix," except during winter season when plants are closed "cold patch" will be used. During the period between temporary patch and permanent patch, the utility contractor shall be responsible for maintaining the patch and

²Editor's note(s)—An ordinance of Aug. 13, 1984, amended the Code by adding provisions designated as Div. 5, §§ 21-81—21-84, to read as herein set out.

shall promptly correct all defects upon order of the director of public works. The contractor is an agent of the utility whose pipe, conduit, etc., is laid in the trench and has ultimate responsibility for the trench. In sanitary sewer laterals this is the serviced property owner. This procedure also includes new sanitary sewer construction and the ultimate responsibility shall be the city public works department.

(Ord. of 8-13-84)

Sec. 21-83. Fees, deposits, records and measurements for patches.

- (a) Annually the city may advertise and receive bids for permanent patching of utility trenches. Bids will be taken on repair of bituminous pavement, curbing and sidewalk. The lowest acceptable unit prices will be utilized with a twenty (20) per cent escalator for charging contractors, that year, for trench permanent patching. Trenches that are temporarily patched during a calendar year normally will be permanently patched the following year, the intent being that temporary patches shall go through one complete winter season.
- (b) At the time of issuance of an excavation permit, the contractor shall deposit a fee equal to the estimated cost of the permanent patch. Upon completion, the actual patch will be measured and the contractor shall be billed for any permanent patch cost to the city that exceeds the amount deposited by the contractor. If the permanent patch cost to the city is less than the amount deposited with the city, the contractor will receive credit. Calculation of estimated patch costs will be based on trench length and width, (width shall be diameter of pipe plus thirty-six (36) inches, minimum forty-eight (48) inches, plus twelve (12) inches for every foot to depth of trench). Permits will not be issued to contractors owing the city any permanent patch fees. The city may institute legal action against contractors and those responsible for nonpayment of any permanent patch costs owed the city if any permanent patch fee is not paid within ninety (90) days of the due date.
- (c) The public works department shall keep a written record of all trenches, with their dates of excavation, temporary patch and permanent patches, deposit fees received, estimated final fees and actual final fees, and the balances owed or the credits due, and the exact locations and types of utilities. The city shall maintain a separate fund for permanent patching of all city streets. All payments by contractors or others excavating in a public way shall be deposited in the fund, and payments for completed permanent patching shall be disbursed from the fund.
- (d) The board of public works may reduce or waive the deposit otherwise required of a contractor under this section for good reason shown. Good reason shall include instances where the calculations required under this section exceed what otherwise is reasonably estimated to be the cost for permanently patching the excavation or other factually-based situations that would work a hardship on the contractor. When granting any reduction or waiver of the deposit requirement, the board of public works shall state its reason(s) on the record.

(Ord. of 8-13-84; Ord. of 11-13-07)

Sec. 21-84. Detailed patching requirements.

Permanent patching shall be performed as follows:

- (a) *Sidewalks.* Temporary bituminous material shall be removed. Existing walk faces shall be straight and true with no cracks or breaks, if not, shall be cut at next sound transverse joint. Subgrade material shall be removed to five (5) inches below finish grade one-half inch preformed full depth and width expansion joints shall be placed against existing concrete. Portland cement concrete shall be as specified in chapter 21 of the City Ordinances. Topsoil and seeding shall be repaired as specified in Chapter 21 of the City Ordinances. Bituminous concrete walks shall be repaired as specified in subsection (c).
- (b) *Curbing.* Curbing shall be replaced to conform to existing adjacent curb. Existing curb shall be cut to neat true lines. Concrete and granite curb replacement shall be not less than three (3) feet. Bituminous curb less than twenty-five (25) feet may be hand formed to proper cross section. Curbing shall conform to chapter 21 of the City Ordinances.
- (c) *Pavement.* Existing bituminous material shall be removed, existing pavement shall be cut to reasonably straight longitudinal lines, transverse jogs within ten (10) feet of each other shall not be accepted, transverse cuts shall be perpendicular to the longitudinal cut. Several small excavations shall be widened into one. If existing pavement has cracked due to trench settlement, the edge of the trench shall be cut beyond such cracks to firm true pavement. The subgrade shall be graded and compacted to three (3) inches below finished grade. The contractor shall add any necessary processed gravel to bring trench to subgrade, care shall be taken to keep processed gravel tight under adjacent pavement. Edge of existing bituminous shall be painted with hot liquid asphalt prior to paving. Transverse joints in new patch shall be cut square and painted with hot liquid asphalt. Bituminous material shall be placed in two (2) equal layers of one and one-half inches compacted. Finished surface shall meet existing surface neat and true. Edges of completed patch shall be sealed with an application of hot liquid asphalt three (3) inches minimum wide. Finish surface shall be lightly dusted with cement or fine quarry screenings. Patch shall be barricaded and traffic kept off for at least four (4) hours. Bituminous mixes, placement compaction, etc., shall be as specified in chapter 21 article III of the City Ordinances.

Sec. 21-85 – 21-91. – Reserved.]

Excavation & Work Within City Roadway Right of Way by Private Contractors and Public Utilities

Sec. 21-66. General.

No contractor, person or public utility shall work within any portion of the City roadway right of way without obtaining an excavation permit from the Department of Public Works. Work shall include, but is not limited to: the disturbance, excavation, construction, and demolition of roadway pavement, curbing, sidewalks, underground utilities (sewer, water, storm water,

natural gas, electric or telecommunication conduits), roadside barriers, signs, lights, and structures of any kind. Minor repairs to sidewalks, such as filling cracks with mortar, are not required to be performed by a licensed contractor, along with the installation of mail boxes and landscaping.

All work performed within the City roadway right of way shall be performed in a safe manner in accordance with Department of Public Works standards and specifications.

All contractors and persons performing work within the City roadway right of way shall restore all disturbed roadway pavement, curbing, utilities, and sidewalks, including lawn & seed, and any roadside barriers, signs, lights, and structures of any kind to their original condition as they existed prior to any work being performed by the contractor or persons performing the work.

Sec 21-67. License.

In order to obtain an excavation permit, all contractors and/or persons shall be licensed by the Department of Public Works. To become licensed, contractors shall submit an application (prepared by the Department of Public Works) demonstrating that said contractor has the knowledge, experience, and equipment to perform work in accordance with City of Bristol requirements. In addition, the contractor shall provide to the Department a certificate of insurance and a bond. As part of the review process, contractors or persons may be required to submit for review an applicable valid trade license issued by the State or Federal government or trade organization. However, the license subject to this City Ordinance is an additional license issued by the City as part of the authorization process to work within the roadway right of way. All licensed contractors or persons require the approval of the Director of Public Works.

The Department of Public Works shall prepare and submit the license application form to the Board of Public Works for review and approval.

Each contractor or person submitting an application for an excavation permit shall provide a bond of a surety company authorized to do business in the City in the minimum amount of \$20,000 (or equal to the value of the work as determined by the Department of Public Works), and conditioned substantially that the applicant, its employees, or agents shall faithfully perform such work in all respects, and shall replace and restore that portion of any street in which the applicant, its servants, or agents performed any excavation, to the original condition as before such work was performed. In accordance with the provisions of this ordinance, it is the intent of the City to authorize the Department of Public Works to set high bond limits based on the estimated value of the work as determined by the Department of Public Works.

Each contractor or person shall also file with the Department of Public Works a satisfactory public liability insurance certificate in the minimum amount of General liability \$1,000,000 (combined single limit) bodily injury/property damage coverage per occurrence and \$2,000,000 aggregate coverage, to indemnify and save the City and its agents harmless from all suits and

actions brought against the City or any officer thereof, on account of any injuries sustained or damage caused by any person in consequence of, or resulting from, any negligence in guarding such work, or any act or omission of the licensee.

The Board of Public Works reserves the right to modify insurance and bonding requirements as required to safeguard the public.

Whenever, in the opinion of the Director of Public Works, any licensed contractor or person violates any of the provisions of this ordinance, or any of the rules, regulations, and specifications adopted by the Director, the Director may order the suspension or revocation of the license of such curb and walk contractor.

Sec 21-68. Permits.

All contractors or persons shall obtain a permit issued by the Department of Public Works prior to performing work within any portion of the City roadway right of way. Work shall include, but is not limited to: the disturbance, excavation, construction, and demolition of roadway pavement, curbing, sidewalks, underground utilities (sewer, water, storm water, natural gas, electric or telecommunication conduits), roadside barriers, signs, lights, and structures of any kind. Minor repairs to sidewalks, such as filling cracks with mortar, are not required to be performed by a licensed contractor, along with the installation of mail boxes and landscaping.

Contractors or persons performing work to replace or install a driveway apron within the roadway right of way shall obtain a Driveway Permit issued by the Department of Public Works. Contractors or persons performing work to replace and install sidewalks within the roadway right of way shall obtain a Sidewalk Permit issued by the Department of Public Works. Contractors or persons performing all other work such as: excavation, construction, and demolition of roadway pavement, curbing, sidewalks, underground utilities (sewer, water, storm water, natural gas, electric or telecommunication conduits), roadside barriers, signs, lights, and structures of any kind shall obtain an Excavation Permit.

The Department of Public Works shall prepare and submit the permit application form (Sidewalk, Driveway, and Excavation permits) to the Board of Public Works for review and approval. All contractors and/or persons shall submit the applicable permit application prior to completing work. Permit application forms shall include the following:

A. Sidewalk and driveway permits:

1. Name of licensed contractor or person performing work along with contact information.
2. Location and type of work to be performed.

B. Excavation Permit

-
1. Name of licensed contractor or person performing work along with contact information.
 2. Location and type of work to be performed.
 3. Map indicating proposed work. Note that an A-2 survey survey may not be required by the Department of Public Works. However, the map shall indicate proposed work and existing roadway utilities and facilities. In addition, for house utility laterals, a field walk performed by the applicant and a Department of Public Works representative may be substituted for the submittal of a map.
 4. All utilities shall be installed in accordance with City standards with respect to size, depth, location, materials, and bedding.

All contractors or persons shall provide the Department of Public Works information regarding the impact the work will have on traffic. The Department of Public Works may require a traffic control plan. Contractors or persons are advised that every road closure requires authorization and approval from the Director of Public Works or the Chief of Police, no other City entity or person is authorized to approve the closure of a City Street.

No work shall be performed prior to the approval of the permit by the Department of Public Works. Public Utilities performing emergency work shall submit a permit to the Department of Public Works within 48 hours of an emergency.

An application fee shall be charged to each contractor obtaining a Department of Public Works permit, issued in accordance with this ordinance. The application fee shall be set by the Board of Public Works. In accordance with the ordinance a separate application fee shall be established for work performed by public utility companies.

Sec. 21-69. Excavation of newly paved roadways.

Contractors shall be advised that the City enforces a moratorium on the issuance of excavation permits on newly-paved roads. No permit will be issued for a period of five (5) years after a roadway is paved to install main line utilities, and three (3) years to install laterals. If required, restoration shall include the milling and paving of the roadway curb-to-curb, or a full lane width at the contractor's expense, as agreed upon by the utility company and the Department of Public Works. Said work shall be performed by the Department of Public Works. Restoration of pavement for lateral installation, during the moratorium period, shall consist of milling a larger patch (2 ft. around perimeter of temporary patch) and repaving in accordance with Department of Public Works specifications. Work shall include the installation of a full pavement depth (4 inch min) in the area of the temporary patch.

Sec 21-70. Excavation within City streets.

Pavement and/or sidewalks shall be cut or sawn to straight neat lines. Excavation without cutting or sawing is not allowed. Cutline shall be parallel, and six (6) inches minimum, outside either edge of the proposed trench.

Tunneling under pavement or sidewalks is not allowed. Bituminous material, cement concrete, ledge, rocks and boulders over six (6) inches in any dimension, shall be removed from the job, together with any clay, silt, or organic material. The Public Works Inspector will check the material excavated and will allow re-use as backfill, sandy and/or gravelly material. Material not approved of shall be disposed of from the job site. Backfill shall be approved sandy gravelly material with no stones over six (6) inches in any dimension. Backfill shall be compacted in fifteen-inch lifts or layers using mechanical compaction equipment approved by the Department of Public Works.

The trench shall be filled to within eleven (11) inches of the finished grade, consisting of nine (9) inches of approved processed gravel which shall be spread and compacted, then two (2) inches of bituminous concrete temporary pavement which shall be spread and compacted, and the finished material flush with the adjacent existing surface.

The limits of permanent patch shall be established/confirmed at the completion of work/installation of temporary asphalt patch. Permanent patches shall extend 6-inches beyond the temporary patch, and require the contractor to re-cut the roadway asphalt. The City of Bristol may require the installation of additional roadway asphalt patch to improve road conditions, and may extend the permanent patch limits to include older patches or road defects. If the City requires the replacement of additional roadway, the cost of the additional work will be paid for by the City, or the utility company will pay the City the application cost of the required patch (not including the additional work) and the City will install the entire/desired permanent patch that is required to repair the utilities work and the road defect. All utility boxes shall be installed flush with pavement.

Bituminous concrete material shall be "hot mix," except during the winter season when plants are closed. "Cold patch" may be used with prior authorization and approval by the Department of Public Works. During the period between temporary patch and permanent patch, the utility contractor shall be responsible for maintaining the patch, and shall promptly correct all defects upon order of the Director of Public Works. Failure by the contractor to maintain the trench in a safe condition will result in the Department of Public Works performing the work and charging the contractor for said repairs.

The storage of materials or equipment within the City's right of way is not allowed, unless authorized by the Public Works Engineering Division, or the Director of Public Works. The site shall be cleaned and swept at the end of each day. The blocking of private driveways is prohibited.

Sec 21-71. Permanent patching and restoration of City streets.

All temporary pavement patches shall be removed and replaced after one year with a permanent pavement patch or pavement restoration.

Annually, the Department of Public Works will procure the services of a paving contractor to remove temporary pavement patches installed as part of the Department of Public Works permit defined in this ordinance. The procured paving contractor will install all permanent pavement patches installed within the last year. Permit holders are not authorized or permitted to install permanent roadway patches unless otherwise approved by the Board of Public Works.

At the time of issuance of an Excavation Permit, the contractor shall deposit a fee equal to the estimated cost of the permanent patch. Upon completion, the actual patch will be measured, and the contractor shall be billed for any permanent patch cost to the City that exceeds the amount deposited by the contractor. If the permanent patch cost to the City is less than the amount deposited with the City, the contractor will receive a credit. Calculation of estimated patch costs will be based on trench length and width (width shall be diameter of pipe plus thirty-six (36) inches, minimum forty-eight (48) inches, plus twelve (12) inches for every foot to depth of trench). Permits will not be issued to contractors owing the City any permanent patch fees. The City may institute legal action against contractors and those responsible for nonpayment of any permanent patch costs owed to the City if any permanent patch fee is not paid within ninety (90) days of the due date. The Department of Public Works shall calculate the unit pavement cost based on the pavement contractor's cost with a twenty (20) percent escalator for charging contractors, that year, for trench permanent patching.

The Public Works Department shall keep a written record of all trenches including: the dates of excavation, temporary patches and permanent patches, deposit fees received, estimated final fees and actual final fees, the balances owed or the credits due, and the exact locations and types of utilities. The City shall maintain a separate non-interest bearing fund for permanent patching of all City streets. All payments by contractors or persons excavating in a public right of way shall be deposited in the fund, and payments for completed permanent patching shall be disbursed from the fund.

All contractors shall be required to identify the temporary pavement trenches by spray painting the company's name at several locations, based on the size of the trench, as determined by the Department of Public Works. Work performed by Public Utility companies, or contractors performing the work for the public utility, shall identify the trench using the public utility companies' name.

Public utility contractors authorized by the Department of Public Works are permitted to install their own permanent patch. However, all work must be performed in accordance with Department of Public Works requirements and specifications. Based on roadway pavement, Public Utility Companies may be required by the Department of Public Works to restore roadway pavement by milling and paving roadway sections, either curb to curb or full travel lane widths. Said pavement restoration (milling and paving) shall be paid for at the sole

expense of the public utility company or the utility company may fund the City performing the work.

All permanent pavement installation and roadway pavement restoration shall confirm with City standards and specifications. Existing bituminous material shall be removed, existing pavement shall be cut to reasonably straight longitudinal lines, transverse jogs within ten (10) feet of each other shall not be accepted, and transverse cuts shall be perpendicular to the longitudinal cut. Several small excavations shall be widened into one. If existing pavement has cracked due to trench settlement, the edge of the trench shall be cut beyond such cracks to firm true pavement. The subgrade shall be graded and compacted to four (4) inches below finished grade. The contractor shall add any necessary processed gravel to bring trench to subgrade, care shall be taken to keep processed gravel tight under adjacent pavement. The edge of existing bituminous shall be painted with hot liquid asphalt prior to paving. Transverse joints in new patch shall be cut square and painted with hot liquid asphalt. Bituminous material shall be placed in two (2) equal compacted layers of one and one-half inches. Finished surface shall meet existing surface neat and true. The edges of completed patch shall be sealed with an application of hot liquid asphalt three (3) inches minimum wide.

The Department of Public Works may expand the permanent patch limits and increase the area of the permanent patch to correct roadway defects that existed prior to work performed in accordance with the permit. Said work shall be paid for by the City.

Sec. 21-72 – 21-91. – Reserved.

EDWARD C. KRAWIECKI, JR.
CORPORATION COUNSEL

THOMAS W. CONLIN
ASSISTANT CORPORATION COUNSEL

JEFFREY R. STEEG
ASSISTANT CORPORATION COUNSEL

SCOTT MATNEY
ASSISTANT CORPORATION COUNSEL

NOELLE BATES
LEGAL ADMINISTRATOR

MARIA THEAM
LEGAL ADMINISTRATIVE ASSISTANT



CITY HALL
111 NORTH MAIN STREET
BRISTOL, CONNECTICUT 06010
Tel. (860) 584-6150

City of Bristol

BRISTOL, CONNECTICUT 06010

Office of Corporation Counsel

MEMORANDUM

RECEIVED
2024 APR 30 AM 8:09
TOWN AND CITY CLERK
BRISTOL, CT

TO: Erica Cabiya, Town & City Clerk

FROM: Thomas W. Conlin, Assistant Corporation Counsel *TWC*

DATE: April 30, 2024

RE: City Council – May Agenda Item

Erica, would you kindly put the attached Resolution onto the regular portion of the May City Council agenda for a roll-call vote? Thank you.

Agenda Item:

To consider and approve a Resolution to grant to CT Light and Power Company, d/b/a Eversource Energy, an assignment of an easement through property of the Immanuel Evangelical Lutheran Church on Kelley Street.

TWC/ntb

RECEIVED

2024 APR 30 AM 8:09

FOOT AND CITY CLERK
BRISTOL, CT

RESOLUTION

BE IT RESOLVED: That the City of Bristol grant and convey to the Connecticut Light and Power Company d/b/a Eversource Energy, a corporation chartered by the General Assembly of the State of Connecticut and having its principal office in Berlin, Connecticut, its successors and assigns, permanent rights for the installation and maintenance and repairs of electric lines over, under and across land of the Immanuel Evangelical Lutheran Church pursuant to an Aerial Right of Way Easement recorded at Volume 2281 Page 416 of the City of Bristol Land Records and depicted on Map Q-666 of said land records, such easement situated within the City of Bristol, as set forth in the easement presented to this meeting, which is hereby ordered filed with the records of this meeting; and

RESOLVED: That the Mayor of the City of Bristol be and he be authorized to execute and deliver in the name of the City an assignment of easement presented to this meeting and to do any and all other acts to effectuate the foregoing.

Shelby Pons, **Chair**
Maria Simmons, **Vice Chair**
Jill Fitzsimons-Bula, **Secretary**
Russell Anderson
Eric Carlson
Kristen Giantonio
Lorianne Osenkowski
Dante Tagariello
Jennifer Van Gorder



P.O. Box 450 | 129 Church Street
Bristol, CT 06011-0450
860-584-7000 | Fax 860-584-7611

13a
Catherine M. Carbone, Ed.D.
Superintendent of Schools

Michael Dietter, Ed.D.
Deputy Superintendent of Schools

May 2, 2024

Erica Cabiya
Town and City Clerk
City of Bristol
111 North Main Street
Bristol, CT 06010

Dear Ms. Cabiya:

The Bristol Finance and Operations Committee held their regular meeting on April 17, 2024. The following motion was approved to forward to City Council for appropriate action. Please consider the inclusion of the following motion for the upcoming City Council meeting to be held on Tuesday, May 14, 2024:

To award Bid# 2C24-097, Fire Alarm Panel Replacement at Edgewood Pre-K Academy to L. Holzner Electric Company, in the amount of \$256,500 and to authorize the Mayor or Acting Mayor to execute.

Sincerely,

A handwritten signature in cursive script that reads "Tara Landon".

Tara Landon
Operations and Facilities Manager

RECEIVED
2024 MAY -3 AM 7:56
TOWN AND CITY CLERK
BRISTOL, CT



Purchasing Department | Tel (860) 584-6195

MEMORANDUM

To: Erica Cabiya, Town and City Clerk
Cc: Mayor Jeffrey Caggiano
Office of Corporation Counsel
Eric Evans, Chief Information Officer
From: Roger D. Rousseau, Purchasing Agent
Date: May 6, 2024

RECEIVED
2024 MAY -6 AM 8:20
TOWN AND CITY CLERK
BRISTOL, CT

Re: Contract for Multi-Function Printers ("Copiers")

The City of Bristol has a lease agreement for multi-function print devices ("copiers") that is scheduled to end in June 2024, and under the auspices of a State of Connecticut contract with The Office Works, Inc. for such equipment as manufactured by Toshiba, has finalized an equipment fleet list suitable for the City's needs for the next term. The agreement calls for 60 monthly payments in the amount of \$5,988.84, for an equipment value of \$331,320.00 (3.25% rate). The Office Works Inc. has successfully provided and managed such equipment for the City for the existing equipment fleet, and both the IT and Purchasing staff are confident in the company's capacity to successfully manage and maintain the proposed equipment.

I therefore respectfully request that you include the following motion on the agenda for the next meeting of the City Council:

To approve a five-year agreement for multi-function print devices with The Office Works, Inc., and to refer to the Office of Corporation Counsel for contract review, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

Please let me know if I can provide any further information regarding this contract.

Thank you for your consideration of this request.

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov



13c
RECEIVED
2024 MAY - 6 AM 11:46
TOWN AND CITY CLERK
BRISTOL, CT

DATE: May 6, 2024

TO: Mayor Jeffrey Caggiano
City Council Members

FROM: Justin Malley, Economic and Community Development (ECD)

RE: Purchase and Sale Agreement Lot #10 and Lot #11, Southeast Bristol Business Park

Background

Allstate Commercial Driver Training School is interested in purchasing and developing Lot #10 and Lot #11 in the Southeast Bristol Business Park. As a CDL training provider, Allstate seeks to build classroom and office space with an outdoor “training field” which is a paved area with cones to simulate driving maneuvers for students. Students work one-on-one with instructors, with 3-4 instructors training approximately 15-25 students over the course of one day. Classes are conducted seven days per week from 7:30 am to 5:30 pm. Allstate has operated since 1975 and looks forward to a new campus in Bristol to train the area’s next generation of CDL drivers, with the potential of additional training offerings in the future.

The ECD Board has approved the sale of Lot #10 and Lot #11 to Allstate. Please see attached materials detailing Lot #10/11 as well as a site plan concept for Allstate’s proposed development.

Proposed Motion

Motion to authorize Mayor Jeffrey Caggiano, or Acting Mayor, to execute a Purchase and Sale Agreement and to complete the property transaction, subject to the approval of Corporation Counsel, with Business Park Avenue, LLC, doing business as Allstate Commercial Driver Training School, for the sale of the Southeast Bristol Business Park property known as “Lot #10 and Lot #11” as reflected on the map known as *Boundary Survey* from Dufour Surveying LLC dated May 6, 2022 and *Lot Line Revision Map Lots 10, 11, and 12* dated February 26, 2015 for the purchase price of \$275,000.

I further move that this matter be referred to the Planning Commission for completion of a C.G.S. 8-24 Report, and to the City Council Real Estate Committee for completion of a C.G.S. 7-163e Public Hearing for the sale of municipally owned property.

LEGEND

BOUNDARY LINE
PROPOSED LOT LINE
LOT LINE TO BE REMOVED
WATERBODY
CHAIN LINK FENCE
OLD FENCE LINE
IRON PIN
SURVEY MONUMENT
UTILITY POLE
UTILITY POLE WITH GUY
WATER GATE VALVE
HYDRANT
SANITARY MANHOLE
CURB CATCHBASIN
MONITORING WELL

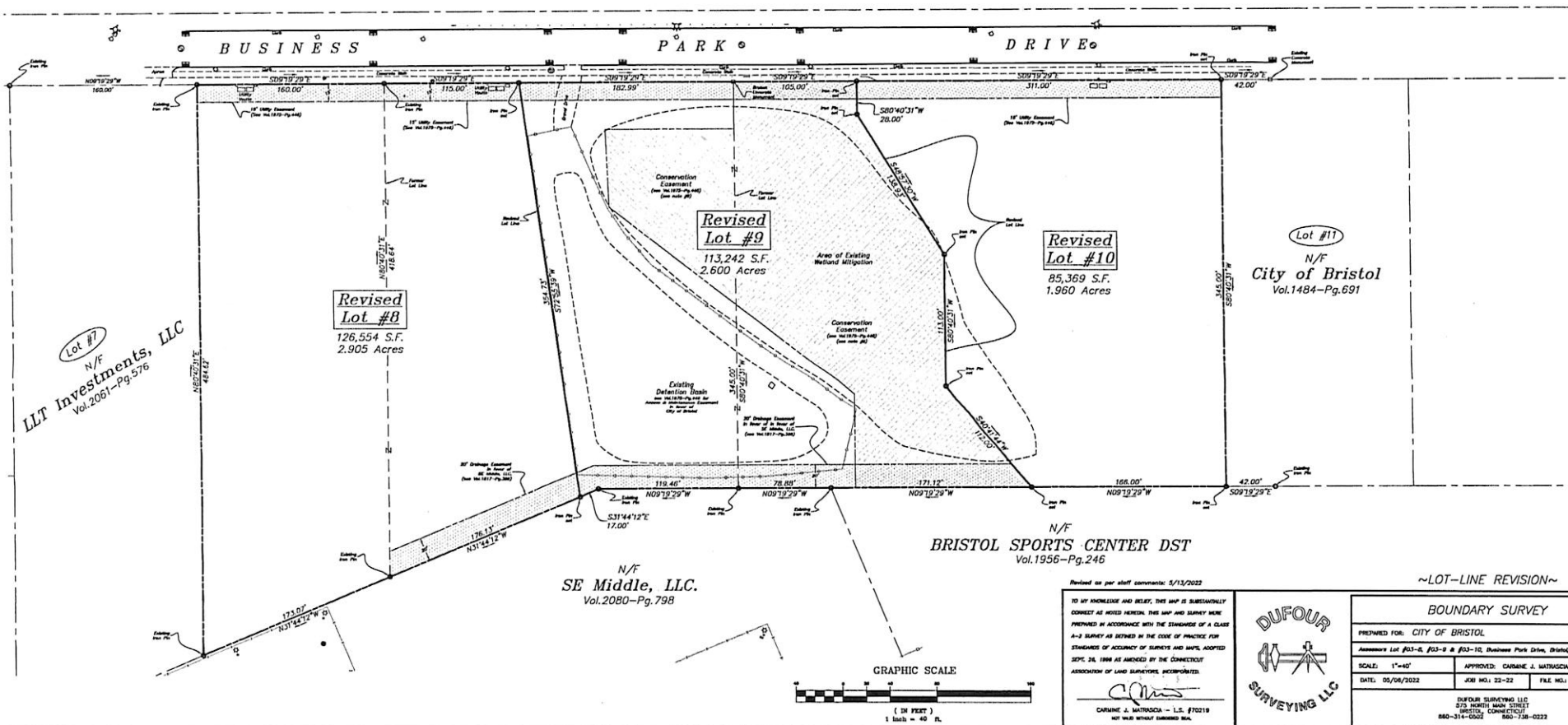


MAP REFERENCES:

- "RESUBDIVISION PLAN, PLAN PREPARED FOR WE 383 MISSILE STREET, LLC, 90 BUSINESS PARK DRIVE / 383 MIDDLE STREET (CONN. RTE 229), BRISTOL, CONN.", scale: 1"=100', dated 04-30-2008, revised 07-11-2008, prepared by Maehon & Goodin, Engineers - Surveyors, Map #0-84 Bristol Land Records.
- "SUBDIVISION MAP, FOR, CITY OF BRISTOL, SOUTHEAST BUSINESS PARK, BRISTOL, CT, ZONE #P-1", scale: 1"=100', dated September, 2005, revised 09/06, Sheet #2, prepared by AN Consulting Engineers Inc. Map #0-84 Bristol Land Records.
- "SUBDIVISION MAP, FOR, CITY OF BRISTOL, SOUTHEAST BUSINESS PARK, BRISTOL, CONNECTICUT", scale: 1"=40', dated September, 2005, revised 09/06, Sheet #3, 1 of 4, prepared by AN Consulting Engineers Inc. Map #0-85 Bristol Land Records.
- "SUBDIVISION MAP, FOR, CITY OF BRISTOL, SOUTHEAST BUSINESS PARK, BRISTOL, CONNECTICUT", scale: 1"=40', dated September, 2005, revised 09/06, Sheet #4, 2 of 4, prepared by AN Consulting Engineers Inc. Map #0-86 Bristol Land Records.
- "LOT LINE REVISION MAP, LOTS 10, 11 & 12, SOUTHEAST BUSINESS PARK, PREPARED FOR, CITY OF BRISTOL, BRISTOL, CONN.", scale: 1"=40', dated 2-28-15, prepared by Aeschliman Land Surveying, P.C. Map #0-219 Bristol Land Records.
- "EASEMENT MAP, MAP SHOWING EASEMENT AREA TO BE GRANTED TO, THE CONNECTICUT LIGHT AND POWER COMPANY, ACROSS PROPERTY OF, THE CITY OF BRISTOL, SOUTHEAST BUSINESS PARK, BRISTOL, CONNECTICUT", scale: 1"=100', dated October 25, 2007, revised 5-23-2008, prepared by James K. O'Brien, P.L.C., L.S. Map #0-28 Bristol Land Records.

NOTES:

- THIS SURVEY HAS BEEN PREPARED PURSUANT TO THE REGULATIONS OF CONNECTICUT STATE AGENCIES SECTIONS 20-30B-20 AND THE "STANDARDS FOR SURVEYS AND MAPS IN THE STATE OF CONNECTICUT" AS ADOPTED BY THE CONNECTICUT ASSOCIATION OF LAND SURVEYORS, INCORPORATED ON SEPTEMBER 26, 1986.
- TYPE OF SURVEY - LIMITED PROPERTY SURVEY
- BOUNDARY DETERMINATION CATEGORY - RESURVEY
- OWNERS OF RECORD - "Lot #8, #9 & #10" - The City of Bristol (Vol.1484-Pg.691)
- AREA - Proposed Lot #8 - 126,554 S.F. or 2.905 Acres
Proposed Lot #9 - 113,242 S.F. or 2.600 Acres
Proposed Lot #10 - 85,369 S.F. or 1.960 Acres
- ZONE - JP-1
- UNDERGROUND UTILITIES, STRUCTURE AND FACILITY LOCATIONS DEPICTED AND NOTED HEREON HAVE BEEN COMPILED IN PART FROM RECORDED MAPPING SUPPLIED BY THE RESPECTIVE UTILITY COMPANIES OR GOVERNMENTAL AGENCIES, FROM PAROLE TESTIMONY AND FROM OTHER SOURCES. THESE LOCATIONS ARE APPROXIMATE AND OTHER SUCH FEATURES MAY EXIST UNKNOWN TO DUFOR SURVEYING ASSOCIATES. THE SIZE, LOCATION AND EXISTENCE OF ALL SUCH FEATURES MUST BE FIELD DETERMINED AND VERIFIED BY THE APPROPRIATE AUTHORITIES PRIOR TO CONSTRUCTION. CALL BEFORE YOU DIG 1-800-922-4455
- Refer to Vol.1975-Pg.446 for Easements and Restrictions on Lots #8, #9 & #10



NOTES:
 1. THIS SURVEY AND MAP HAVE BEEN PREPARED PURSUANT TO THE REGULATIONS OF CONNECTICUT STATE AGENCIES SECTIONS 20-300B-1 THROUGH 20-300B-20 AND IN ACCORDANCE WITH THE "STANDARDS FOR SURVEYS AND SUGGESTED PROCEDURES FOR SURVEYS AND MAPS IN THE STATE OF CONNECTICUT" AS PREPARED AND ADOPTED BY THE CONNECTICUT ASSOCIATION OF LAND SURVEYORS, INC. ON AUGUST 28, 2019 AND IS INTENDED TO BE USED FOR REGULATORY REVIEW. THIS PLAN WAS COMPILED FROM OTHER MAPS, RECORD RESEARCH OR OTHER SOURCES OF INFORMATION. IT IS NOT TO BE CONSIDERED AS HAVING BEEN OBTAINED AS THE RESULT OF A FIELD SURVEY AND IS SUBJECT TO CHANGE AS AN ACCURATE FIELD SURVEY MAY BE OBTAINED.

TYPE OF SURVEY: COMPILED PLAN

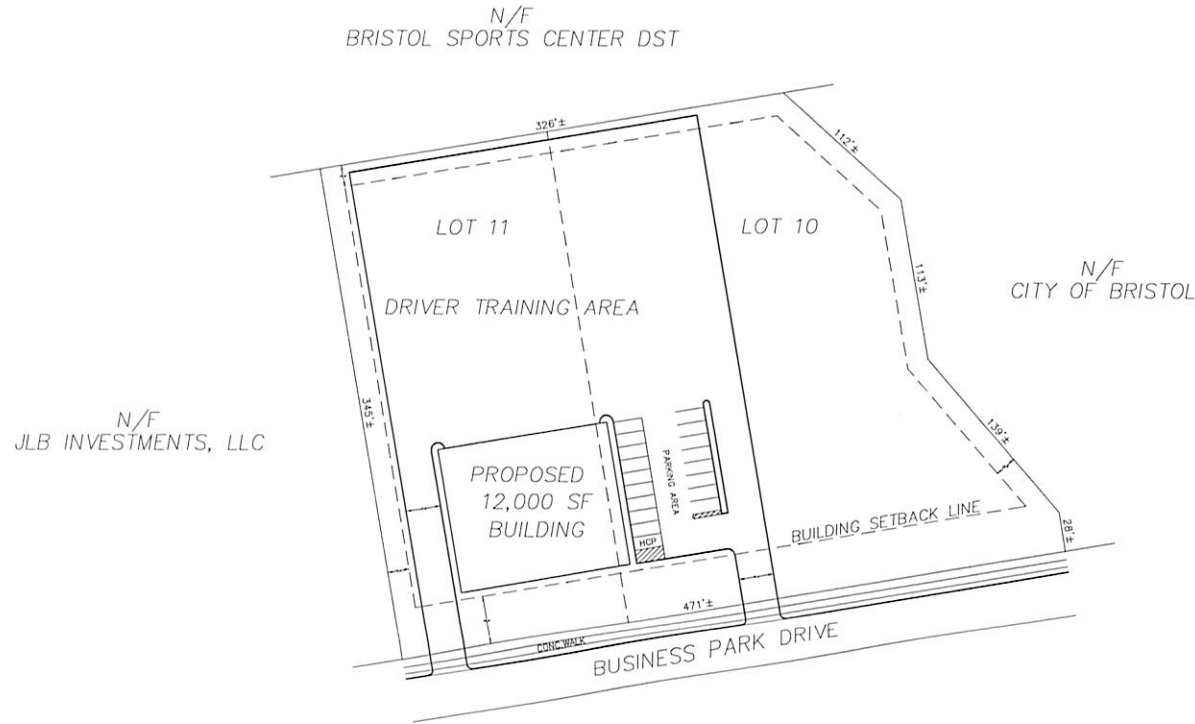
BOUNDARY DETERMINATION CATEGORY: N/A

2. CERTIFICATION OF THIS MAP IS BASED ON EXISTING CONDITIONS AS OF THE LATEST DATE DEPICTED HEREON, AND APPLIES ONLY TO THAT DATE. EXISTING CONDITIONS OF THIS PROPERTY MAY HAVE CHANGED SINCE THAT DATE AND AN UPDATED SURVEY MAY BE WARRANTED TO ACCURATELY DEPICT CURRENT CONDITIONS.

3. TOTAL AREA OF THE PROPERTY IS 3.23 ACRES ±.

4. THIS PARCEL IS LOCATED WITHIN AN SP-1 ZONE.

5. THE PROPERTY IS SUBJECT TO EASEMENTS, COVENANTS AND RESTRICTIONS OF RECORD, AS THEY MAY APPEAR.



REFERENCE MAP

A. LOT LINE REVISION -- BOUNDARY SURVEY PREPARED FOR THE CITY OF BRISTOL, SCALE 1"=40', DATED 05/05/2022, REVISED TO 5/15/2022 BY DODGE SURVEYING, LLC.

TO MY KNOWLEDGE AND BELIEF, THIS MAP IS SUBSTANTIALLY CORRECT AS NOTED HEREON.

Wayne J. Ziroli

WAYNE J. ZIROLI, P.E. & L.S., No. 13297
 THIS MAP IS NOT VALID UNLESS EMBOSSED WITH THE SEAL OR AFFIXED WITH THE LIVE STAMP OF THE SIGNATORY.
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THIS PLAN PREPARED FOR
 CHRIS MAIORANO
 ALLSTATE COMMERCIAL
 DRIVER TRAINING SCHOOL
 249 PEARL STREET
 SETMOUR, CT 06883

DESIGNED BY: W.J.Z.
 DATED BY: W.J.Z.
 CHECKED BY: W.J.Z.
 SCALE: 1"=40'
 DATE: MAY 4, 2024
 PROJ. NO. 0361

REVISION	DATE	REMARKS

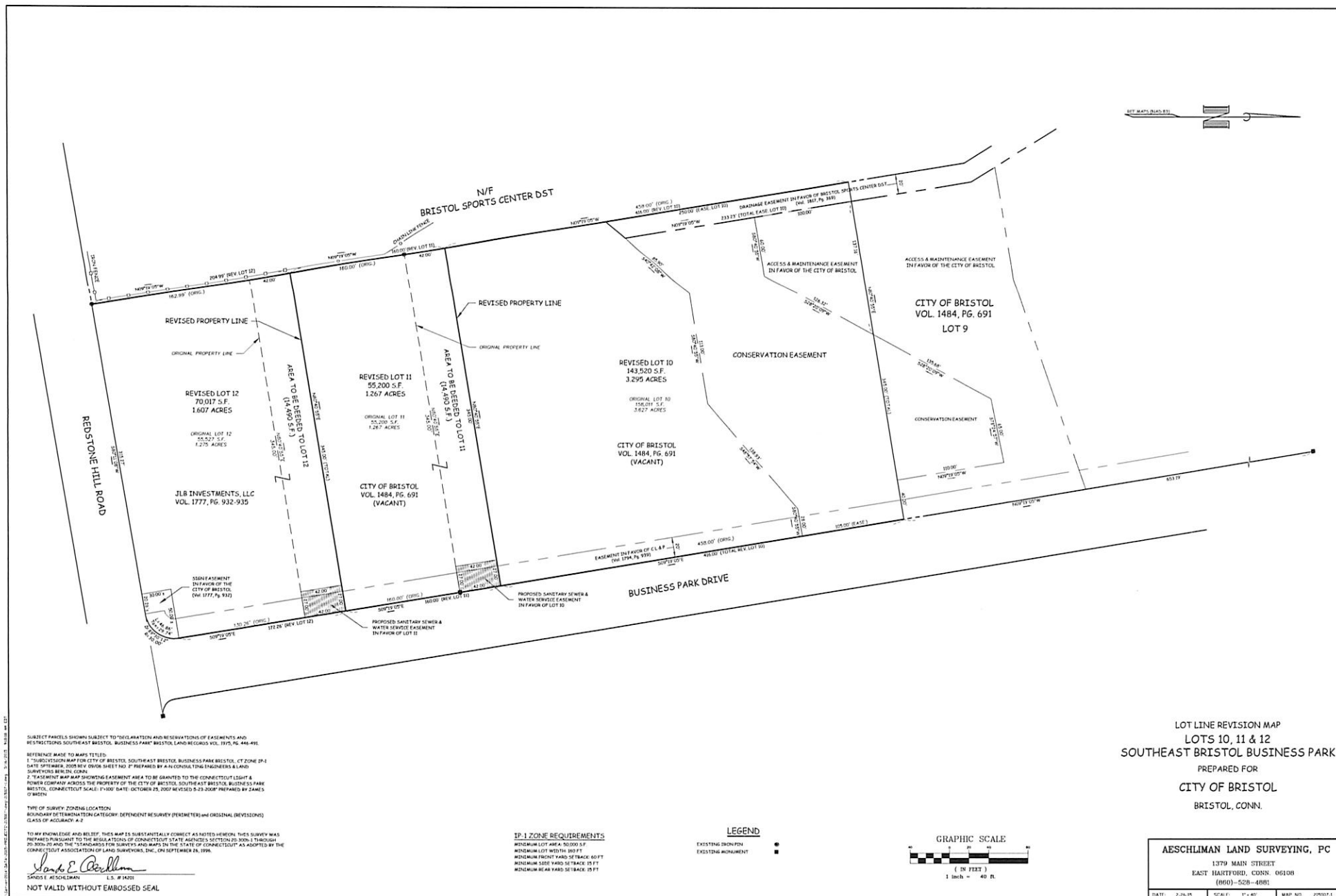
WAYNE J. ZIROLI, P.E. & L.S.
 ENGINEERING & SURVEYING
 405 BRAD STREET
 LITCHFIELD, CT 06759
 Email: wjz@engineeringandsurvey.net

PRELIMINARY SITE PLAN
 LOTS 10 & 11
 LOCATED ON
 BUSINESS PARK DRIVE
 BRISTOL, CONNECTICUT

DRAWING NO.

PSP-1

JOB NO. 0361





Department of Public Works | 860.584.6125

MEMORANDUM

DATE: May 6, 2024 rev 5/8/24

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **MUNICIPAL RECYCLABLE PROCESSING CONTRACT – MURPHY ROAD LLC**

The City of Bristol currently procures its recycling disposal service through BRRFOC, a consortium of fourteen municipalities (Berlin, Branford, Bristol, Burlington, Hartland, New Britain, Plainville, Plymouth, Prospect, Seymour, Southington, Warren, Washington, & Wolcott). The procurement of recycling processing services through a group of municipalities as opposed to acting as an individual community allows the City of Bristol to receive improved pricing and contract terms.

The current and proposed recycling disposal contract fee consists of a base fee that is adjusted by the price of the following commodities.

Commodity	Recyclable Stream % (per contract by weight)
OCC (cardboard)	13.40
Mixed Paper	46.00
Glass	19.00
Steel Cans	2.00
Aluminum	0.25
Natural HDPE	0.60
Colored HDPE	0.75
PET	2.00
Mixed Plastics #3&7	1.00
Residue (Rubbish)	15.00

The structure of the proposed contract, utilizing commodity values, is consistent with current industrial standards and is typical of municipal recycling processing contracts in Connecticut.

The City of Bristol, as with all Connecticut municipalities, is required pursuant to State Statute, to perform municipal curb side collection of recyclables. The disposal of recyclables consists of processing the single stream collected recyclables to separate the individual items. The process of separating the single stream recyclables into individual commodities is highly mechanized, using automated screens and electric image scanners. Each recyclable material, such as paper, cardboard, plastics, and aluminum are separated and sold. There are regional, national, and international markets for the various commodities, which fluctuate in price.

The proposed contract is for 5 year duration and establishes a base fee of \$95/ton, increased at a rate of a min of 4% or CPI (if higher) per year. The adjustment to the base fee in the proposed contract is based on the commodities currently contained within the existing contract. The proposed contract also contains several administrative adjustments.

Based on a review of the proposed contract, the Department of Public Works recommends the following City Council action:

To approve the proposed “Acceptable Recyclables Processing Agreement between Bristol Resource Recovery Facility Operating Committee and the City of Bristol and Murphy Road, LLC” and authorize the Mayor to execute any and all documents associated with the City of Bristol’s acceptance of the proposed contract on behalf of the City. Execution of contract shall be pending final review of contract documents by the City’s Corporation Counsel.

Please feel free to contact me with any questions or concerns at 860-584-6113.