



City of Bristol

ANIMAL CONTROL BUILDING COMMITTEE

Thursday, April 18, 2024

111 North Main Street

Bristol, CT 06010

PRESENT:

Lindsey Rivers, Public Works Analyst
David Oakes, Facilities Manager
Cheryl Thibeault, City Council Member
Raymond Zagurski, Animal Control Officer
Frank Stawski, Commissioner
Luis Lorenzo, Maintenance Technician
Christopher Hayden, Commissioner
Jon Mace, Commissioner

ABSENT:

Patricia Ulin, Commissioner

1. CALL TO ORDER

Chairperson Lindsey Rivers called the meeting to order at 5:00 pm.

2. PUBLIC PARTICIPATION

Jessica Corsaletti of Matthews Street spoke to the committee regarding fundraisers she has been involved in and what was successful for other animal rescues.

3. APPROVAL OF MINUTES

a. Regular Meeting – March 21st, 2024

Animal Control Officer Ray Zagurski made a motion to approve March 21st 2024 meeting minutes, seconded by Commissioner Cheryl Thibeault.

Vote: Unanimously Passed

4. MARKETING

Chairperson Lindsey Rivers held a discussion on the logo options for the Animal Control Facility fundraiser. Commissioner Christopher Hayden made a motion to select option #4 for the letter head logo and option # 3 for fundraising items. Discussion was held to add a heart in option #4 and delete the circle around the paw in option #3.

Vote: Unanimously passed

5. DISCUSSION WITH ARCHITECT

A discussion was held with Rauhaus Freedenfeld & Associates on the next steps of the Animal Control Building project. Chairperson Lindsey Rivers and Facilities Manager David Oakes clarified with RF&A that the committee is not tied to any previous drawings and they would like to start fresh.

RF&A stated that once the next step is completed they will be able to produce an idea on cost of the building. This will assist the committee on creating a fundraising goal. RF&A stated that they will be able to assist the committee on fundraising.

6. **CORRESPONDENCE**

a. Memorandum to review

Chairperson Lindsey Rivers held a discussion and reviewed corresponding memos.

7. **FUNDRAISER IDEAS**

Chairperson Lindsey Rivers brought the website CustomInk to the committee's attention. This website can host a fundraiser and sell various items with our logo, they will handle creating the items, shipping and collecting the money. Some other ideas discussed for fundraisers include hosting a gala and bingo night.

The committee discussed creating a social media page along with our own website to promote the Animal Control Facility fundraiser.

8. **NEW BUISNESS**

NONE

9. **OLD BUSINESS**

NONE

10. **ADJOURNMENT**

City Council Member Cheryl Thibeault made a motion to adjourn, seconded by Commissioner Frank Stawski

Vote: Unanimously Passed

The Animal Control Building Committee meeting on April 18, 2024, was hereby adjourned at 5:48 pm

Jacqueline England

Recording Secretary