

Economic & Community Development Department
CDBG Policy Committee Meeting

Thursday, February 29, 2024 at 4:00 PM

City Hall Conference Room 2-1

ATTENDEES: Chairman Howard Schmelder, Commissioners Tom Hick, and Mike Massarelli

ABSENT: Mayor Jeffrey Caggiano

STAFF PRESENT: Dr. Dawn Leger, Grants Administrator, Justin Malley, ECD Executive Director,
Sharon Arsego, Recording Secretary

AGENDA

- I. Call to Order
The meeting was called to order by Chairman Schmelder at 4:00pm
- II. Approval of minutes of the Special Meeting of October 5, 2023
Chairman Schmelder called for a motion to approve the minutes of the Special Meeting of October 5, 2023. Commissioner Hick made the motion to approve the minutes which was seconded by Mike Massarelli. All were in favor and the minutes were accepted into record.
- III. Allow for any public comment on agenda items.
There was no public comment.
- IV. Review applications for CDBG funding for Year 50 and make recommendations for funding, pending allocation of funds by HUD, to the ECD Board for approval.
 - a. Public Service applications
Chairman Schmelder acknowledged the receipt of grant requests that equal more than the actual dollars available. He started the discussion with award suggestions based on the goals in the CDBG Five Year Comprehensive Plan. Mr. Schmelder presented his recommendations for funding as a means to start the discussion.

Schmelder's recommendations total \$88,231.00 and there is \$88,231.00 available. Commissioner Massarelli noted that his suggestions were similar, and Commissioner Hick agreed.
 - b. Public Facilities applications
Chairman Schmelder suggested that the Committee hold off on funding any Public Facility project, pending announcement of the Year 50 allocation. If the allocation is larger than FY 49, the Committee will consider the applications and available funding for the projects. If not, no project will be funded in 2024-25.

Chairman Schmelder called for the motion to be read. Commissioner Hick made and read the motion as follows, seconded by Commissioner Massarelli:

Motion to the recommendations for grant awards as listed, pending funding by HUD, to the ECD Board for approval as follows:

- Boys and Girls Club - Cambridge Park Outreach - \$16,000
- St. Vincent DePaul Homeless Shelter - \$17,000
- United Way of West Central CT – Walsh Summer Work - \$3,000
- YWCA – Sexual Assault Crisis Services - \$4,000
- Prudence Crandall – Emergency Shelter - \$8,500
- Shepard Meadows - \$5,000
- Human Resources Agency - \$9,000
- Salvation Army Bristol Corps - \$14,000
- Grace Community Food Pantry - \$4,731
- BristolWorks! - \$4,000
- Fair Housing - \$3,000

The above grant totals: \$88,231.00 for Public Service.

The Policy Committee did not recommend funding any Public Facilities projects this year, due to the cuts in funding.

The city's Residential Rehabilitation Program will be funded \$305,000; \$275,000 for single family and \$30,000 for multi-family.

All were in favor of the motion to accept the grant recommendations with no changes and the motion passed into record.

V. Motion to adjourn.

Chairman Schmelder request a motion to adjourn. Commissioner Massarelli made the motion which was seconded by Commissioner Hick. All were in favor and the meeting adjourned at 4:30pm.

Respectfully submitted,

Sharon Arsego
Recording Secretary