City of Bristol
Economic and Community
Development Board

The ECD CDBG Policy Committee Special Meeting will be held on Tuesday, June 18, 2024 at 4:30pm in Meeting Room 2-1, City Hall, 111 North Main Street, Bristol, CT.

I. Call to Order

II. Approval of Minutes of the Special Meeting of May 14, 2024

III. Discussion of proposed changes to the Residential Rehabilitation Program

IV. Adjournment

PER ORDER OF THE CHAIRPERSON
Howard Schmelder

Economic & Community Development Department
CDBG Policy Committee Meeting

Tuesday, May 14, 2024 at 4:30 PM
City Hall Conference Room 2-1

ATTENDEES: Chairman Howard Schmelder, Commissioner Thomas Hick, Mayor Jeffrey Caggiano

STAFF PRESENT: Dr. Dawn Leger, Grants Administrator; Justin Malley, ECD Executive Director; David Sgro, Housing Rehab & Project Specialist

AGENDA

I. Call to Order
The meeting was called to order by Chairman Schmelder at 4:30pm.
The Pledge of Allegiance was recited.

II. Approval of minutes of the Special Meeting of February 29, 2024
Chairman Schmelder called for a motion to approve the minutes of the Special Meeting of February 29, 2024. Commissioner Hick made the motion to approve the minutes which was seconded by Mayor Caggiano. All were in favor and the minutes were accepted into record.

III. HUD recently announced allocations for 2024-25 (Program Year 50). The Committee's preliminary allocations anticipated flat-funding for 2025-26, but the entitlement was reduced by $22,997. It is necessary to revise the allocations accordingly and make recommendations for funding to the ECD Board for approval.

a. Public Service applications
Chairman Schmelder started the discussion by noting that most of the draft allocations were the same as PY 49 or slightly lower. The panel discussed reducing all grants by the same amount, which would equal a reduction of $345 for every grant. However, one proposed grant was higher than previous years with no special reason for the increase, and it was agreed to adjust that award to be in line with all others.

b. Public Facilities applications
Chairman Schmelder suggested that the Policy Committee not fund any Public Facility project for PY 50 allocation, in order to maintain the level of funding for the Residential Rehab Program.

Unapproved

Chairman Schmelder called for the motion to be read. Commissioner Hick made and read the motion as follows, seconded by Mayor Caggiano:

Motion to the recommendations for grant awards as listed, to the ECD Board for approval as follows:

Boys and Girls Club - Cambridge Park Outreach - $16,000
St. Vincent DePaul Homeless Shelter - $17,000
United Way of West Central CT – Walsh Summer Work - $3,000
YWCA – Sexual Assault Crisis Services - $4,000
Prudence Crandall – Emergency Shelter - $8,500
Shepard Meadows - $5,000
Human Resources Agency - $9,000
Salvation Army Bristol Corps - $11,000
Grace Community Food Pantry - $4,281
BristolWorks! - $4,000
Fair Housing - $3,000

The above grants total $84,781.00 for Public Service.

The Policy Committee did not recommend support for any Public Facilities projects this year, due to the cuts in funding.

The city's Residential Rehabilitation Program will be funded $250,812; $240,000 for single family and $10,812 for multi-family.

All were in favor of the motion to accept the CDBG allocation recommendations with no changes and the motion was approved.

IV. Motion to adjourn.
Chairman Schmelder requested a motion to adjourn. Commissioner Hick made the motion which was seconded by Mayor Caggiano. All were in favor and the meeting adjourned at 4:45pm.

Respectfully submitted,

Dawn Leger
Grants Administrator

Unapproved