



*City of Bristol  
Board of Finance*

*INFORMATION TO ACCESS THIS MEETING*

<https://bristolct-gov.zoom.us/j/83403921047?pwd=WkZhN052YlVXTFRhM3RjMnd2VmtTUT09>

*Meeting ID: 834 0392 1047*

*Passcode: 12345*

The regular Board of Finance Meeting will be held on Tuesday, June 25, 2024, at 5:30 PM. in City Hall Council Chambers, 111 North Main Street, Bristol, Connecticut.

**AGENDA**

1. Call to Order
2. Public Participation
3. Consent Agenda
  - a. Regular Meeting - May 28, 2024
  - b. Emergency Management: Additional appropriation of \$250 within the Special Grants and Donations Fund
  - c. ROV: Transfers totaling \$370 within the ROV's operating budget
  - d. Assessor: Transfer of \$1,000 within the Assessor's operating budget
  - e. Aging:
    - i. Transfer totaling \$9,535 within the Aging operating budget
    - ii. Additional appropriation of \$2,500 within the Special Grants and Donations Fund
  - f. School Readiness:
    - i. Additional appropriation of \$1,035,224 within the Special Grants and Donations Fund
    - ii. Additional appropriation of \$59,189 within the School Readiness operating budget

4. Public Works:
  - a. Transfer of \$50,000 within the Public Works operating budget
  - b. Transfer of \$7,500 within the Public Works operating budget
5. Water & Sewer
  - a. Budget Update
6. Board of Education:
  - a. Budget Update
7. Committee Reports
  - a. Insurance Committee - June 18, 2024
8. Liaison Reports
9. Chairman's Report
10. New Business
11. Old Business
12. Adjournment
  - a. For Information Only

PER ORDER OF THE CHAIRPERSON  
*David Maikowski*

**City of Bristol**  
**Regular Board of Finance Meeting Minutes**  
**May 28, 2024**

A regular meeting of the Board of Finance was held on Tuesday, May 28, 2024 at 5:30 p.m. in City Hall Council Chambers and via Zoom. The following were in attendance: Chairperson David Maikowski, Mayor Jeffrey Caggiano, Marie O'Brien, Commissioners, Ron Burns, Mark Peterson, and Mark Whitford. Jon Mace was on Zoom. Commissioner Glenn Heiser and Mike Massarelli were absent. Also present from the Comptroller's Office: Diane Waldron and Robin Manuele.

1. **Call to order**
2. **Public Participation**
3. **Consent Agenda:**
  - a. **Approval of Minutes:**
    - a. **Regular Meetings – April 23 and April 23, 2024**
    - b. **Special Meeting – May 14, 2024**
    - c. **Budget Workshops – April 3 and April 17, 2024**
  - b. **Purchasing: Transfer of \$150 within Purchasing's operating budget**
  - c. **Assessor: Transfer of \$2,000 within the Assessor's operating budget**
  - d. **City Clerk: Transfer of \$2,016 within the City Clerk's operating budget**
  - e. **Comptroller's Office: Transfers totaling \$4,965 within the Comptroller's operating budget**
  - f. **ARP Task Force: To rescind appropriations of \$300 within the Coronavirus Recovery Fund**
  - g. **Building: Transfer of \$1,000 within the Building Department's operating budget**
  - h. **Police Department: Additional appropriation of \$5,000 within the Special Grants and Donations Fund**
  - i. **Code Enforcement:**
    - a. **Additional appropriation of \$2,418 within the Special Grants and Donations Fund**
    - b. **Transfers totaling \$90,000 within the Special Grants and Donations Fund**
  - j. **Library:**
    - a. **Additional appropriation of \$27,090 within the Library's operating budget**
    - b. **Transfer totaling \$4,535 within the Library's operating budget**
4. **Board of Education:**
  - a. **Budget Update**
5. **Various Department:**
  - a. **Transfers totaling \$1,108,765 within the Equipment Building Sinking Fund**
6. **Police Memorial Committee:**
  - a. **Transfer of \$6,000 from the General Fund Contingency account**
  - b. **Transfer of \$75,000 from the General Fund Contingency account**
7. **Information Technology:**
  - a. **Discussion on Network Security Software**
8. **Comptroller's Office:**
  - a. **Transfer of \$15,000 from the General Fund Contingency account**
9. **Committee Reports:**
  - a. **Purchasing Committee – April 25, 2024**

**b. Banking & Audit Committee – May 10, 2024**

10. **Liaison Reports**
11. **Chairman’s Report**
12. **New Business**
13. **Old Business**
14. **Any other matter to come before said meeting**
15. **Adjournment**

**1. Call to order**

Chairman Maikowski called the meeting to order at 5:30 p.m.

**2. Public Participation**

**3. Consent Agenda:**

**a. Approval of Minutes:**

1. **Regular Meetings – April 23 and April 23, 2024**
2. **Special Meeting – May 14, 2024**
3. **Budget Workshops – April 3 and April 17, 2024**

**b. Purchasing: Transfer of \$150 within Purchasing’s operating budget**

**c. Assessor: Transfer of \$2,000 within the Assessor’s operating budget**

**d. City Clerk: Transfer of \$2,016 within the City Clerk’s operating budget**

**e. Comptroller’s Office: Transfers totaling \$4,965 within the Comptroller’s operating budget**

**f. ARP Task Force: To rescind appropriations of \$300 within the Coronavirus Recovery Fund**

**g. Building: Transfer of \$1,000 within the Building Department’s operating budget**

**h. Police Department: Additional appropriation of \$5,000 within the Special Grants and Donations Fund**

**i. Code Enforcement:**

1. **Additional appropriation of \$2,418 within the Special Grants and Donations Fund**
2. **Transfers totaling \$90,000 within the Special Grants and Donations Fund**

**j. Library:**

1. **Additional appropriation of \$27,090 within the Library’s operating budget**
2. **Transfer totaling \$4,535 within the Library’s operating budget**

Commissioner O’Brien made a motion seconded by Commissioner Burns

“To approve the consent agenda and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance.”

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.



**4. Board of Education:**  
**a. Budget Update**

As of April 30, 2024, the available balance is \$(5,432,919). For perspective, at this time last year, the BOE was at \$(4,997,222) the current negative position is mainly due to increased tuition, transportation, and professional services expenses for students receiving special education services. As previously reported, special education expenses are unpredictable. The Board continuously monitors and reconciles all related costs and anticipates additional volatility in these lines through year-end.

As of May 3rd, there are 700 open purchase orders totaling \$12,555,808.55. The BOE continues to identify areas to reduce encumbrances and close purchase orders for non-urgent goods and services. The BOE continues to maintain a budget freeze, and monitor expenditures across all departments.

The BOE will vote on the 24-25 budget on June 6. Chairman Maikowski asked about the budget for SPED, as each year the budget isn't increasing for SPED, but the costs are increasing and this is one area that can't be cut.

The Cafeteria program continues to run smoothly. As previously reported, some of the surplus funds are being utilized to enhance kitchen facilities. They are replacing double-convection ovens in BCHS and BEHS, as well as a reach-in refrigerator at Greene-Hills School.

As of the end of April, the snapshot balance was \$944,096. The 13 cafeterias have served 42,647 breakfasts, 89,345 lunches, and 1,276 after-school snacks.

In April \$15,943.52 was transferred to Athletic supplies from various athletic lines to cover spring sports purchases. \$59,472.70 was transferred to Speech Clinician Salaries Edgewood from other locations to reallocate Speech clinician salaries to the proper location \$15,000.00 was transferred to Athletic Officials from the Field Maint Athletics Account to cover Spring Sports Officials

As of May 1, 2024, 1,845 of the 8,140 enrolled Bristol students are identified as requiring Special Education programming. This enrollment reflects 22.67% of the total BPS student population.

As of May 1st, 120 students with disabilities required out-of-district placements at private special education school programs. There are 79 students requiring special education programming services at other public out-of-district schools, including magnet schools.

During the month of April 2024, 21% of newly registered students were identified as students with special education programming needs at the time of registration. One newly enrolled student received their program and services during the month of April from an out-of-district special education school program. During the month of April, there were 28 211 and 9 911 calls.

At the end of April, the BCHS Student Activity Fund had an opening balance of \$175,790.39, a total of \$165,446.32 in Expenditures and \$191,411.70 in Revenues, leaving a total balance of \$202,755.77.

Bristol Central Athletics account began this year with a balance of \$48,998.45. A total of \$50,503.49 in expenses and \$36,805.11 in revenues left a balance of \$35,300.07.

The BEHS Student Activity Fund had an opening balance of \$157,634.44, a total of \$112,743.72 in expenditures, and \$149,668.15 in Revenues, leaving a total balance of \$194,558.87.

Bristol Eastern Athletics began this year with a \$7,376.58 balance. A total of \$23,039.61 in expenses and \$18,704.34 in revenues left a balance of \$3,041.31.

The City has recommended an FY 2025 BOE Budget of \$129,089,000, resulting in a (3,143,602) reduction to the \$132,232,602 FY2025 BOE Approved budget. Various recommendations were presented to the BOE Finance Committee from the Central Office Team, and will be voted on by the full BOE on June 6.

**5. Various Department:**

**a. Transfers totaling \$1,108,765 within the Equipment Building Sinking Fund**

Commissioner Burns made a motion seconded by Mayor Caggiano

“To make transfers totaling \$1,108,765 from the Equipment Building Sinking Fund Contingency account for the purchase of Capital Outlay for various departments and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance.”

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

**6. Police Memorial Committee:**

**a. Transfer of \$6,000 from the General Fund Contingency account**

Commissioner Peterson made a motion seconded by Mayor Caggiano

“To transfer \$6,000 from the General Fund Contingency account to Police Professional Fees and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance.”

Mayor Caggiano stated there are several things going on with the Police Memorial Committee. The first is completely funded with donations which will be built in front of the Police Complex which is on hold until the new Police Complex's future is decided. This request before the BOF is for preserving the doors that were signed while the police vehicle was displayed in front of the Police Department and mounting them on a moveable metal door stand. This appropriation would cover the cost for materials only. Melnick Metal will donate the labor.

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

**b. Transfer of \$75,000 from the General Fund Contingency account**

Mayor Caggiano made a motion seconded by Commissioner Burns

“To transfer \$75,000 from the General Fund Contingency account to Police Professional Fees and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance.”

Jason Morrocco, Public Works Engineering, who is also a member of the Police Memorial Committee explained the Committee has been working on a First Responders Memorial paying respect to Police, Fire and EMS which will be located at Muzzy Field. The Parks Board has approved the conceptual idea and this request is for the design of the memorial. Chairman Maikowski stated this is a large request at a time when the City just completed a very tough budget process and fundraising needs to be considered for this request. Commissioner O’Brien questioned the feasibility and interest in going digital for donations. After discussion it was suggested to see if the money can be raised.

Following a voice vote in which there was opposition, the Chairperson declared the motion failed.

**7. Information Technology:**

**a. Discussion on Network Security Software**

Eric Evans presented on the DarkTrace product, a cybersecurity system for email that acts in real time for phishing. The cost would be \$133,000 per year for the City & BOE. Diane stated the contract would need a non-appropriation agreement clause if signed for three years. Rating Agencies are also focusing on what the City is doing to protect themselves from cyber threats.

Commissioner O’Brien made a motion seconded by Mayor Caggiano

“To transfer \$133,000 from the Equipment Building Sinking Fund Contingency account for year one of DarkTrace for the City and BOE.”

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Commissioner O’Brien made a motion seconded by Mayor Caggiano

“To approve a bid waiver for DarkTrace for the City and BOE.”

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

**8. Comptroller’s Office:**

**a. Transfer of \$15,000 from the General Fund Contingency account**

Mayor Caggiano made a motion seconded by Commissioner Burns

“To transfer \$15,000 from the General Fund Contingency account to the Unemployment account and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance.”

Robin Manuele stated the City won an appeal so there will be a refund for some prior costs, but the amount for unemployment is difficult to determine each year. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

**9. Committee Reports:**

**a. Purchasing Committee – April 25, 2024**

Commissioner Burns gave the report of the Purchasing Committee from April 25.

Commissioner Burns made a motion seconded by Commissioner O'Brien To modify Article 3.E.4 "Prequalification" of the Purchasing Manual via inclusion of the following:

*The Purchasing Department shall require State of Connecticut DAS prequalification of HVAC vendors for all projects estimated to cost greater than \$250,000, regardless of funding source, unless specifically prohibited by the funding source.*

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Commissioner O'Brien made a motion seconded by Mayor Caggiano

"To accept the report of the Purchasing Committee from April 25, 2024 and place on file."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

**b. Banking & Audit Committee – May 10, 2024**

Chairman Maikowski gave the report of the Banking & Audit Committee which reviewed the Water & Sewer Accounts Receivable Process Assessment.

Commissioner Burns made a motion seconded by Commissioner

"To accept the report of the Banking & Audit Committee from May 10, 2024 and place on file."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

**10. Liaison Reports**

Commissioner O'Brien gave the report of the PRYCS & Library Board. Bank of America gave the annual update of the Trusts at the last Parks meeting. Marie questioned if the Board of Finance should become more involved in the investments of the Trusts. Chairman Maikowski questioned the authority of the Board in that area. There was a meeting recently regarding a donate button on the Library website, as the Library would like one on their website.

### **11. Chairman's Report**

Chairman Maikowski thanked everyone for their support on the budget, he is very optimistic about the future for the City.

### **12. New Business**

*None*

### **13. Old Business**

*None*

### **14. Any other matter to come before said meeting**

*None*

### **15. Adjournment**

Commissioner OBrien made a motion seconded by Commissioner Mace

"To adjourn at 7:05 p.m."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Attest:



Diane M. Waldron  
Board of Finance Clerk



**CITY OF BRISTOL  
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Emergency Management  
(Requesting Department)

Date: June 11, 2024  
(Submission Date)

For the June 25, 2024 Board of Finance Meeting Agenda  
(Date of Meeting)

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This request is for:  
(Please check the type of request and list in whole dollar amounts)

☒ Additional Appropriation \$ 250

☐ Transfer from Contingency \$ \_\_\_\_\_

☐ Transfer(s) \$ \_\_\_\_\_

☐ Grant \$ \_\_\_\_\_

☐ Carry-over(s) \$ \_\_\_\_\_

☐ Other

**Approval:**

This request was approved by the \_\_\_\_\_  
(governing Board of your department)  
at its meeting held on \_\_\_\_\_.  
(date)

Harley Graime, Director  
(Department Head's signature)

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Board of Finance Agenda Request Form

Reason for request:

To appropriate a donation received for the CERT Team.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

| Account        | Account Name         | Amount |
|----------------|----------------------|--------|
| 1062413 470000 | Contributions – CERT | \$250  |
| 1062413 561800 | Program Supplies     | \$250  |
|                |                      |        |
|                |                      |        |

Transfer(s) complete the following:

|                    |                  |                      |
|--------------------|------------------|----------------------|
| <b>From:</b>       | <b>To:</b>       | <b>Amount:</b>       |
| <b>From:</b> _____ | <b>To:</b> _____ | <b>Amount:</b> _____ |
| <b>From:</b> _____ | <b>To:</b> _____ | <b>Amount:</b> _____ |
| <b>From:</b>       | <b>To:</b>       | <b>Amount:</b>       |

Grants:

Total Amount: Grant \$ \_\_\_\_\_

City Share \$ \_\_\_\_\_ %

Federal/State Share \$ \_\_\_\_\_ %

Carry-overs list the following:

| Account | Account Name | Amount |
|---------|--------------|--------|
| _____   | _____        | _____  |
| _____   | _____        | _____  |
| _____   | _____        | _____  |



# THE SHAMROCK RUN & WALK

Thanks for your  
continued participation  
in our event!! Your  
help is much appreciated!!

The Shamrock Committee

|                                                                             |  |                  |      |
|-----------------------------------------------------------------------------|--|------------------|------|
| <b>SHAMROCK ROAD RACE COMMITTEE</b><br>145 FOX DEN RD.<br>BRISTOL, CT 06010 |  | 10-4<br>220 8364 | 1104 |
| DATE <u>5/2/24</u>                                                          |  |                  |      |
| PAY TO THE ORDER OF <u>BRISTOL CERT</u>                                     |  | \$ <u>250.00</u> |      |
| <u>two hundred fifty 00/100</u>                                             |  | DOLLARS          |      |
| <b>M&amp;T Bank</b>                                                         |  |                  |      |
| MEMO <u>Donation</u>                                                        |  |                  |      |
| ⑈022000046⑈                                                                 |  | 191917⑈1104      |      |





**CITY OF BRISTOL  
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Registrars of Voters  
(Requesting Department)

Date: June 4, 2024  
(Submission Date)

For the June 25, 2024 Board of Finance Meeting Agenda  
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ \_\_\_\_\_
- ☐ New Appropriation \$ \_\_\_\_\_
- ☐ Transfer from Contingency \$ \_\_\_\_\_
- ☒ Transfer(s) \$ 370.00
- ☐ Grant \$ \_\_\_\_\_
- ☐ Carry-over(s) \$ \_\_\_\_\_

**Approval:**

This request was approved by the Board of \_\_\_\_\_  
(governing Board of your department)  
at its meeting held on \_\_\_\_\_.  
(date)

A handwritten signature in blue ink, appearing to read "Jodi McGrane", is written over a horizontal line.

(Department Head's signature)

Board of Finance Agenda Request Form

***All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 6:30 p.m. in the Council Chambers.***

Reason for request:

**To cover year end overages.**

Additional Appropriation(s) and/or Appropriation(s) complete the following:

| Account | Account Name | Amount |
|---------|--------------|--------|
| _____   | _____        | _____  |
| _____   | _____        | _____  |
| _____   | _____        | _____  |

Transfer(s) complete the following:

|              |                                         |                             |                 |
|--------------|-----------------------------------------|-----------------------------|-----------------|
| <b>From:</b> | <b>0011013-531000</b>                   | <b>0011013-561800</b>       | <b>\$300.00</b> |
|              | <b>Professional Fees &amp; Services</b> | <b>Program Supplies</b>     |                 |
|              | <b>0011013-531000</b>                   | <b>0011013-554000</b>       | <b>\$70.00</b>  |
|              | <b>Professional Fees &amp; Services</b> | <b>Travel Reimbursement</b> |                 |

Grants:

Total Amount: Grant \$\_\_\_\_\_

City Share \$\_\_\_\_\_ %

Federal/State Share \$\_\_\_\_\_ %

Carry-overs list the following:

| Account | Account Name | Amount |
|---------|--------------|--------|
| _____   | _____        | _____  |



**CITY OF BRISTOL  
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Assessor  
(Requesting Department)

Date: 06/03/2024  
(Submission Date)

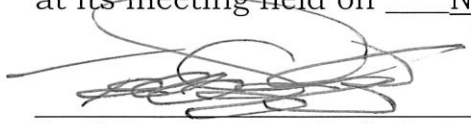
For the 06/18/2024  
Board of Finance Meeting Agenda  
(Date of Meeting)

This request is for:  
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ \_\_\_\_\_
- ☐ Transfer from Contingency \$ \_\_\_\_\_
- ☒ Transfer(s) \$ 1,000.00
- ☐ Grant \$ \_\_\_\_\_
- ☐ Carry-over(s) \$ \_\_\_\_\_
- ☐ Other

**Approval:**

This request was approved by the N/A  
(governing Board of your department)  
at its meeting held on N/A  
(date)

  
\_\_\_\_\_  
Tom DeNoto (Department Head's signature)

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# Board of Finance Agenda Request Form

Reason for request:

- Personal property audits
- Renters relief legal notices

Additional Appropriation(s) and/or Appropriation(s) complete the following:

| Account | Account Name | Amount |
|---------|--------------|--------|
| _____   | _____        | _____  |
| _____   | _____        | _____  |
| _____   | _____        | _____  |

Transfer(s) complete the following:

|              |                              |            |                                                       |                |        |
|--------------|------------------------------|------------|-------------------------------------------------------|----------------|--------|
| <b>From:</b> | Overtime 0011014 –<br>515100 | <b>To:</b> | Professional Fees and<br>Services 0011014 -<br>531000 | <b>Amount:</b> | 500.00 |
| <b>From:</b> | Overtime 0011014 –<br>515100 | <b>To:</b> | Advertising 0011014 –<br>557700                       | <b>Amount:</b> | 500.00 |
| <b>From:</b> | _____                        | <b>To:</b> | _____                                                 | <b>Amount:</b> | _____  |
| <b>From:</b> | _____                        | <b>To:</b> | _____                                                 | <b>Amount:</b> | _____  |
| <b>From:</b> | _____                        | <b>To:</b> | _____                                                 | <b>Amount:</b> | _____  |
| <b>From:</b> | _____                        | <b>To:</b> | _____                                                 | <b>Amount:</b> | _____  |

Grants:

Total Amount: Grant \$\_\_\_\_\_

City Share \$\_\_\_\_\_ %

Federal/State Share \$\_\_\_\_\_ %

Carry-overs list the following:

| Account | Account Name | Amount |
|---------|--------------|--------|
| _____   | _____        | _____  |
| _____   | _____        | _____  |



**CITY OF BRISTOL**  
**BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Aging  
(Requesting Department)

Date: May 30, 2024  
(Submission Date)

For the June 25, 2024 Board of Finance Meeting Agenda  
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ \_\_\_\_\_
- ☐ Transfer from Contingency \$ \_\_\_\_\_
- ☒ Transfer(s) \$ 9,535
- ☐ Grant \$ \_\_\_\_\_
- ☐ Carry-over(s) \$ \_\_\_\_\_

**Approval:3**

This request was approved by the N/A  
(governing Board of your department)  
at its meeting held on N/A  
(date)

(Department Head's signature)

A handwritten signature in black ink, appearing to read "Joe P. Kane".

***All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.***

## Board of Finance Agenda Request Form

Reason for request:

To transfer funds to purchase a new refrigerator for the Senior Center Coffee Shop.

To transfer funds to Program Supplies to cover overage spent in a grant account.

Transfer(s) complete the following:

|              |                                         |            |                                                    |                |         |
|--------------|-----------------------------------------|------------|----------------------------------------------------|----------------|---------|
| <b>From:</b> | 0011027 514000<br>Aging – Regular Wages | <b>To:</b> | 0011027-570600-24022<br>Senior Center Refrigerator | <b>Amount:</b> | \$9,000 |
| <b>From:</b> | _____                                   | <b>To:</b> | _____                                              |                | _____   |
| <b>From:</b> | 0011027-517000<br>Other Wages           | <b>To:</b> | 0011027-561800<br>Program Supplies                 | <b>Amount:</b> | \$535   |
| <b>From:</b> | _____                                   | <b>To:</b> | _____                                              | <b>Amount:</b> | _____   |
| <b>From:</b> |                                         | <b>To:</b> |                                                    | <b>Amount:</b> |         |



**CITY OF BRISTOL**  
**BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Aging  
(Requesting Department)

Date: June 10, 2024  
(Submission Date)

For the June 25, 2024 Board of Finance Meeting Agenda  
(Date of Meeting)

This request is for:  
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 2,500
- ☐ Transfer from Contingency \$ \_\_\_\_\_
- ☐ Transfer(s) \$ \_\_\_\_\_
- ☐ Grant \$ \_\_\_\_\_
- ☐ Carry-over(s) \$ \_\_\_\_\_

**Approval:3**

This request was approved by the N/A  
(governing Board of your department)  
at its meeting held on N/A  
(date)

  
(Department Head's signature)

***All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.***

## Board of Finance Agenda Request Form

Reason for request:

To appropriate grant from Thomaston Savings bank for the SNAP Toiletry Program.  
It is used to provide hygiene and toiletries that SNAP benefits do not cover.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

| Account                  | Account Name     | Amount  |
|--------------------------|------------------|---------|
| 1061027-470000-<br>25G03 | Contributions    | \$2,500 |
| 1061027-561800-<br>25G03 | Program Supplies | \$2,500 |

Transfer(s) complete the following:

|             |           |               |
|-------------|-----------|---------------|
| From:       | To:       | Amount:       |
| From: _____ | To: _____ | Amount: _____ |
| From: _____ | To: _____ | Amount: _____ |
| From:       | To:       | Amount:       |





**CITY OF BRISTOL  
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: School Readiness  
(Requesting Department)

Date: June 13, 2024  
(Submission Date)

For the June 25, 2024 Board of Finance Meeting Agenda  
(Date of Meeting)

---

This request is for:  
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 1,035,224
- ☐ Transfer from Contingency \$ \_\_\_\_\_
- ☐ Transfer(s) \$ \_\_\_\_\_
- ☐ Grant \$ \_\_\_\_\_
- ☐ Carry-over(s) \$ \_\_\_\_\_
- ☐ Other

**Approval:**

This request was approved by the City Council  
(governing Board of your department)  
at its meeting held on June 11, 2024.  
(date)

Donna Osuch  
(Department Head's signature)

***All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.***

## Board of Finance Agenda Request Form

Reason for request:

The purpose of the request is to refer to the Board of Finance for appropriation and any other necessary action a \$1,035,224 grant from the State of Connecticut for the award period of 7/1/22 - 6/30/25 for the contract extension of the Child Day Care Grant.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

| Account              | Account Name         | Amount      |
|----------------------|----------------------|-------------|
| 1064314-585027-23G06 | Day Care Grant - Rev | \$1,035,224 |
| 1064314-432044-23G06 | Day Care Grant - Exp | \$1,035,224 |
|                      |                      |             |
|                      |                      |             |

Transfer(s) complete the following:

|                    |                  |                      |
|--------------------|------------------|----------------------|
| <b>From:</b>       | <b>To:</b>       | <b>Amount:</b>       |
| <b>From:</b> _____ | <b>To:</b> _____ | <b>Amount:</b> _____ |
| <b>From:</b> _____ | <b>To:</b> _____ | <b>Amount:</b> _____ |
| <b>From:</b>       | <b>To:</b>       | <b>Amount:</b>       |

Grants:

Total Amount: Grant \$ 1,035,224

City Share \$ \_\_\_\_\_ %

Federal/State Share \$ \_\_\_\_\_ %

Carry-overs list the following:

| Account | Account Name | Amount |
|---------|--------------|--------|
| _____   | _____        | _____  |
| _____   | _____        | _____  |
| _____   | _____        | _____  |



City of Bristol  
Office of Town and City Clerk  
111 North Main Street  
Bristol, Connecticut 06010  
(860) 584-6200 ext. 0

June 13, 2024

Board of Finance  
Diane M. Waldron, Clerk  
City Hall  
111 North Main Street  
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on June 11, 2024 it was voted to grant permission for the Mayor, or Acting Mayor, to continue to execute Purchase of Service Contract #22OECCDC01BRS-A2 with the State of Connecticut Office of Early Childhood for contract period 6/27/2022 - 6/30/2025 of contract amount \$2,543,713.17.

It was also voted to refer this matter to the Board of Finance for appropriation and any other necessary action.

Very truly yours,

A handwritten signature in black ink, reading "Erica Cabiya".

Erica Cabiya, CCTC  
Town and City Clerk

EC/mb

cc: Donna Osuch, School Readiness Liaison

12b.



## City of Bristol, Connecticut

### School Readiness and Child Daycare Grant

Edgewood Pre-K Academy  
345 Mix Street  
Bristol, CT 06010  
Tel: (860) 584-7828  
Ext. 411154

June 5, 2024

Erica Cabiya  
Town and City Clerk  
150 Main Street  
Bristol, CT 06010

To Ms. Cabiya:

I am writing regarding the original Child Day Care Grant for Contract Period 6/27/2022 – 6/30/2024. The State Office of Early Childhood is extending all grants and contracts through June 30, 2025, so this request may not be necessary.

Please place on the City Council Agenda for June 11, 2024, the request that the City of Bristol grant permission for the Mayor, or Acting Mayor, to continue to execute Purchase of Service Contract #22OECCDC01BRS-A2 with the State of Connecticut Office of Early Childhood for Contract Period 6/27/2022 – 6/30/2025 of Contract Amount \$2,543,713.17.

This Purchase of Service Contract should be referred to the Board of Finance for appropriation and any other necessary action.

Please let me know if you have questions.

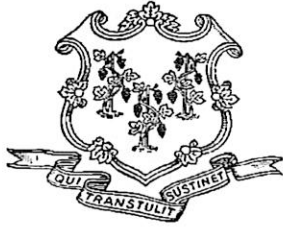
Sincerely,

A handwritten signature in black ink, appearing to read "Donna Osuch".

Donna Osuch  
School Readiness Liaison

cc: Mayor Jeffrey Caggiano

RECEIVED  
2024 JUN -5 PM 2:49  
TOWN AND CITY CLERK  
BRISTOL, CT



STATE OF CONNECTICUT  
OFFICE OF EARLY  
CHILDHOOD

CONTRACT  
AMENDMENT

Contractor: City of Bristol  
Contractor Address: City Hall, 111 North Main Street, Bristol, CT 06010-8112  
Contract Number: 22OECCDC01BRS  
Amendment Number: A2  
Contract Maximum, as Amended: \$2,543,713.17  
Contract Term, as Amended: 06/27/2022 – 6/30/2025

The contract between **City of Bristol** (*the "Contractor"*) and the **Office of Early Childhood** (*the "Agency"*), which was executed by the parties on September 16, 2022, and subsequently amended on February 16, 2023, is hereby further amended as follows:

1. Page 1 of the original contract, Contract Term is amended to extend the contract period by twelve (12) months from June 30, 2024, to June 30, 2025, and the total maximum amount payable under this contract has **increased by \$846,223.71 from \$1,697,489.46 to \$2,543,713.17.**
2. Funding provided to the Contractor under this Contract is being increased by \$846,223.71 as follows:
  - a. Funding in the amount of \$19,278.00 is added to State Fiscal Year 2024 (July 1, 2023 – June 30, 2024) pursuant to Public Act 23-204, Sec. 41, (b)(22) to provide support for Private Providers during SFY 2024. The Private Provider payment shall be used for recurring operating expenses, reasonably attributed to the delivery of contractual services.
  - b. Funding in the amount of \$826,945.71 to support program implementation in State Fiscal Year 2025 (July 1, 2024 – June 30, 2025). Funding in SFY 2025 includes the annualized Private Provider support payment, and a rate increase for the full-time preschool category of care from \$8,924 per child per year to \$10,500 per child per year, pursuant to Public Act 23-150, Sec. 1, (1)(b).
3. Category of Care for service, Part I, Section B.2 of this contract, is hereby deleted and the following is substituted in lieu thereof:

Transitional Week of Care

| # Spaces | Categories of Care                      | Weekly Rate | # weeks |
|----------|-----------------------------------------|-------------|---------|
| 42       | Spaces of full-time infant/toddler care | 259.62      | 1       |

SFY 2023

| # Spaces | Categories of Care                      | Monthly Contract Rate | # months /year |
|----------|-----------------------------------------|-----------------------|----------------|
| 42       | Spaces of full-time infant/toddler care | 1,125.00              | 12             |

SFY 2023 – Infant/Toddler Expansion Services/Spaces

| # Spaces | Categories of Care | Monthly Contract Rate | # months /year |
|----------|--------------------|-----------------------|----------------|
|----------|--------------------|-----------------------|----------------|

|    |                                         |          |   |
|----|-----------------------------------------|----------|---|
| 14 | Spaces of full-time infant/toddler care | 1,125.00 | 7 |
|----|-----------------------------------------|----------|---|

SFY 2024

| # Spaces | Categories of Care                      | Monthly Contract Rate | # months /year |
|----------|-----------------------------------------|-----------------------|----------------|
| 42       | Spaces of full-time infant/toddler care | 1,125.00              | 12             |

SFY 2024 – Infant/Toddler Expansion Services/Spaces

| # Spaces | Categories of Care                      | Monthly Contract Rate | # months /year |
|----------|-----------------------------------------|-----------------------|----------------|
| 14       | Spaces of full-time infant/toddler care | 1,125.00              | 12             |

SFY 2025

| # Spaces | Categories of Care                      | Monthly Contract Rate | # months /year |
|----------|-----------------------------------------|-----------------------|----------------|
| 42       | Spaces of full-time infant/toddler care | 1,125.00              | 12             |

SFY 2025 – Infant/Toddler Expansion Services/Spaces

| # Spaces | Categories of Care                      | Monthly Contract Rate | # months /year |
|----------|-----------------------------------------|-----------------------|----------------|
| 14       | Spaces of full-time infant/toddler care | 1,125.00              | 12             |

4. Family Income Eligibility, Part I, Section B.6c is hereby deleted and the following is substituted in lieu thereof:

- c. At least sixty (60) percent of families enrolled must fall at or below seventy-five (75) percent of the state's median income level. The OEC shall notify the Contractor, in writing, of the state's median income guidelines. Once enrolled in a Child Day Care funded space, families will remain eligible until their youngest child ages out. It is the program's responsibility to monitor this ratio and maintain documentation.

5. Funding and Payment Provisions, Part I, Section D.5a, as last amended in item 4 of Amendment 1, is hereby deleted and the following is substituted in lieu thereof:

The Contractor shall receive a maximum payment of up to **\$2,543,713.17** for performance under this contract, distributed as follows:

- (1) A maximum of \$10,904.04 for Transitional Week of Care;
- (2) A maximum of \$150,000.00 for One-time Classroom Expansion funding for State Fiscal Year 2023 only;
- (3) A maximum of \$728,917.71 for State Fiscal Year 2023;
- (4) A maximum of \$826,945.71 for State Fiscal Year 2024; and
- (5) A maximum of \$826,945.71 for State Fiscal Year 2025.

6. Funding and Payment Provisions, Part I, Section D.5f is hereby deleted and the following is substituted in lieu thereof:

f. Payments shall be made on or after the following dates:

| Payment Period/Type       | Payment Dates                           |            |           |           |
|---------------------------|-----------------------------------------|------------|-----------|-----------|
| Transitional Week of Care | Upon contract execution                 |            |           |           |
| SFY 2023                  | Upon contract execution                 | 10/31/2022 | 1/31/2023 | 4/30/2023 |
| SFY 2024                  | 7/31/2023                               | 10/31/2023 | 1/31/2024 | 4/30/2024 |
| SFY 2024 Private Provider | Upon execution of contract amendment A2 |            |           |           |
| SFY 2025                  | 7/31/2024                               | 10/31/2024 | 1/31/2025 | 4/30/2025 |

7. Overpayments, Part I, Section D.5h(2)(b), is hereby deleted and the following is substituted in lieu thereof:

h(2)(b). Overpayments.

If it is determined that the Contractor is overpaid, at the discretion of the OEC Commissioner, the OEC may:

- (i.) apply a reduction to future payments under this contract;
- (ii.) request the Contractor shall at the end of the contract period, or earlier if the contract is terminated, return to the OEC unexpended funds within thirty (30) days; or
- (iii.) allow the Contractor to retain refunds for recurring operation expenses reasonably attributed to the delivery of contractual services.

8. The Budget, Part I, Section E.1, as last amended in item 6 of Amendment 1, is hereby deleted and the following is substituted in lieu thereof:

1. Budget. The Contractor agrees to utilize OEC funds in accordance with the space calculation contained herein. The Contractor will provide the OEC with a copy of its revised budget by June 30, 2024.

**Transitional Week of Care**

| # Spaces                         | Categories of Care                      | Weekly Contract Rate | # Weeks | Total for Week   |
|----------------------------------|-----------------------------------------|----------------------|---------|------------------|
| 42                               | Spaces of full-time infant/toddler care | 259.62               | 1       | 10,904.04        |
| <b>Total Amount for Services</b> |                                         |                      |         | <b>10,904.04</b> |

**SFY 2023 – One-time Classroom Expansion Funds**

| # of Classroom Equivalents | Maximum funding per classroom equivalent | Maximum Total |
|----------------------------|------------------------------------------|---------------|
| 2                          | 75,000.00                                | 150,000.00    |

**SFY 2023**

| # Spaces                                  | Categories of Care                      | Monthly Contract Rate | # months/year | Total Yearly Amount |
|-------------------------------------------|-----------------------------------------|-----------------------|---------------|---------------------|
| 42                                        | Spaces of full-time infant/toddler care | 1,125.00              | 12            | 567,000.00          |
| <b>Total Amount for Services SFY 2023</b> |                                         |                       |               | <b>567,000.00</b>   |
| <b>COLA (Annualized)</b>                  |                                         |                       |               | <b>21,253.83</b>    |
| <b>COLA for staff salaries SFY 2023</b>   |                                         |                       |               | <b>30,413.88</b>    |
| <b>TOTAL COLA SFY 2023</b>                |                                         |                       |               | <b>51,667.71</b>    |
| <b>Total maximum SFY 2023 amount</b>      |                                         |                       |               | <b>618,667.71</b>   |

**SFY 2023 – Infant/Toddler Expansion Program**

| # Spaces                                               | Categories of Care                      | Monthly Contract Rate | months/year | Total Yearly Amount |
|--------------------------------------------------------|-----------------------------------------|-----------------------|-------------|---------------------|
| 14                                                     | Spaces of full-time infant/toddler care | 1,125.00              | 7           | 110,250.00          |
| <b>SFY 2023 Infant/Toddler Expansion Space funding</b> |                                         |                       |             | <b>110,250.00</b>   |

**SFY 2023 TOTAL FUNDING**

|                                                       |  |                   |
|-------------------------------------------------------|--|-------------------|
| <b>Total Amount SFY 2023 for Original Spaces</b>      |  | <b>618,667.71</b> |
| <b>SFY2023 Infant/Toddler Expansion Space Funding</b> |  | <b>110,250.00</b> |
| <b>SFY 2023 TOTAL FUNDING</b>                         |  | <b>728,917.71</b> |

**SFY 2024**

| # Spaces                                  | Categories of Care       | Monthly Contract Rate | # months/year | Total Yearly Amount |
|-------------------------------------------|--------------------------|-----------------------|---------------|---------------------|
| 42                                        | Infant/Toddler Full-time | 1,125.00              | 12            | 567,000.00          |
| <b>Total amount for services SFY 2024</b> |                          |                       |               | <b>567,000.00</b>   |
| <b>COLA (Annualized)</b>                  |                          |                       |               | <b>51,667.71</b>    |

|  |                                   |            |
|--|-----------------------------------|------------|
|  | Private Provider Support SFY 2024 | 19,278.00  |
|  | Total maximum SFY 2024 amount     | 637,945.71 |

**SFY 2024 – Infant/Toddler Expansion Program**

| # Spaces | Categories of Care                              | Monthly Contract Rate | months/ year | Total Yearly Amount |
|----------|-------------------------------------------------|-----------------------|--------------|---------------------|
| 14       | Spaces of full-time infant/toddler care         | 1,125.00              | 12           | 189,000.00          |
|          | SFY 2024 Infant/Toddler Expansion Space funding |                       |              | 189,000.00          |

**SFY 2024 TOTAL FUNDING**

|  |                                                 |            |
|--|-------------------------------------------------|------------|
|  | Total SFY 2024                                  | 637,945.71 |
|  | SFY 2024 Infant/Toddler Expansion Space Funding | 189,000.00 |
|  | SFY 2024 TOTAL FUNDING                          | 826,945.71 |

**SFY 2025**

| # Spaces | Categories of Care                    | Monthly Contract Rate | # months /year | Total Yearly Amount |
|----------|---------------------------------------|-----------------------|----------------|---------------------|
| 42       | Infant/Toddler Full-time              | 1,125.00              | 12             | 567,000.00          |
|          | Total amount for services SFY 2025    |                       |                | 567,000.00          |
|          | COLA (Annualized)                     |                       |                | 51,667.71           |
|          | Private Provider Support (Annualized) |                       |                | 19,278.00           |
|          | Total maximum SFY 2025 amount         |                       |                | 637,945.71          |

**SFY 2025 – Infant/Toddler Expansion Program**

| # Spaces | Categories of Care                              | Monthly Contract Rate | months/ year | Total Yearly Amount |
|----------|-------------------------------------------------|-----------------------|--------------|---------------------|
| 14       | Spaces of full-time infant/toddler care         | 1,125.00              | 12           | 189,000.00          |
|          | SFY 2025 Infant/Toddler Expansion Space funding |                       |              | 189,000.00          |

**SFY 2025 TOTAL FUNDING**

|  |                                                 |            |
|--|-------------------------------------------------|------------|
|  | Total SFY 2025                                  | 637,945.71 |
|  | SFY 2025 Infant/Toddler Expansion Space Funding | 189,000.00 |
|  | SFY 2025 TOTAL FUNDING                          | 826,945.71 |

**TOTAL CONTRACT FUNDING**

|  |                                                           |              |
|--|-----------------------------------------------------------|--------------|
|  | Transitional Week of Care                                 | 10,904.04    |
|  | SFY 2023 Space Total                                      | 618,667.71   |
|  | SFY 2023 Infant/Toddler Classroom Expansion Space Funding | 110,250.00   |
|  | SFY 2023 One-time Classroom Expansion Funds               | 150,000.00   |
|  | Total Amount SFY 2023                                     | 878,917.71   |
|  | SFY 2024 Space Total                                      | 637,945.71   |
|  | SFY 2024 Infant/Toddler Classroom Expansion Space Funding | 189,000.00   |
|  | Total Amount SFY 2024                                     | 826,945.71   |
|  | SFY 2025 Space Total                                      | 637,945.71   |
|  | SFY 2025 Infant/Toddler Classroom Expansion Space Funding | 189,000.00   |
|  | Total Amount SFY 2025                                     | 826,945.71   |
|  | TOTAL FUNDING                                             | 2,543,713.17 |



9. Subcontracts, Part I, Section H.1, is hereby deleted and the following is substituted in lieu thereof:

1. In accordance with Part II, Section C.9, Subcontracts, the Contractor shall enter into a subcontract with the service providers whose identity, services to be rendered and costs shall be specified below:

| Subcontracting Organization      | Address                                                       | Description of Services      | Performance Period     | Payment Terms/ Total Value                                                                                                       |
|----------------------------------|---------------------------------------------------------------|------------------------------|------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| Bristol Child Development Center | 291 Burlington Avenue; and 339 West Street, Bristol, CT 06010 | Part I, Sections A, B, and C | Entire contract period | \$10,904.04 for Transitional Week of Care<br>\$878,917.71 for SFY 2023<br>\$826,945.71 for SFY 2024<br>\$826,945.71 for SFY 2025 |

10. Part I, is hereby amended to add a new Section K, as follows:

#### K. State Requirements

- a. **Annual Audit.** Notwithstanding the provisions of Part II of this Contract, the Contractor shall comply with state audit guidance found here: Grantees of the Office of Early Childhood (ct.gov). The OEC reserves the right to receive a copy of any audit for related parties under common control. The Contractor shall maintain all fiscal records and accounts for three years after the end of the contract year, or until the State Auditors of Public Accounts complete an audit of the OEC for such fiscal year, whichever is later. The State Auditors of Public Accounts shall have access to such fiscal records and accounts during such period.
- b. **Single State Audit Submission Process:** If the Contractor expends \$300,000 or more in State financial assistance during any State fiscal year during the contract, the Contractor shall submit its A-133 and state single audit electronically to the OEC through a state-wide electronic system. The system is entitled "Office of Policy and Management - Electronic Audit Reporting System (EARS)." The link to access the system is <https://www.appsvcs.opm.ct.gov/Auditing/Home.aspx>. The Contractor shall send the OEC an e-mail alert stating that its audit has been uploaded to the identified system. If the Contractor requests an extension from the Office of Policy and Management, associated with the required audit submission, the Contractor must provide the OEC with a copy of the approved request.
- c. **Single State Audit Exemption Notification Process:** If the Contractor expends less than \$300,000 in State financial assistance during any State fiscal year during the contract, the Contractor shall submit a State Single Audit Exemption Notification, <https://portal.ct.gov/-/media/OPM/IGPP/munfinstr/forms/Filing-Exemption-Form-3-26-19.pdf>, to the Connecticut Office of Policy Management at [OPM.mfsforms@ct.gov](mailto:OPM.mfsforms@ct.gov).
- d. **Match Requirements:** The Contractor also warrants that it is aware that funds provided by the OEC under this contract may be used for a service match. The Contractor must obtain OEC permission prior to identifying any or all of the allocated services as a service or monetary match. The OEC shall respond to all requests within five business days of receipt.

The provisions of this subsection shall survive any termination of the Contract or the expiration of its term.

11. Part I, is hereby amended to add a new Section L, as follows:

- L. **Confidentiality.** Subject to and limited by the provisions of Part II, Section E.6 of this Contract, OEC shall treat all Confidential Information as defined in Part II, Section A.12 and all material developed or provided by either party in connection with the Contract as strictly confidential, and

shall not use, disclose or permit to be used or disclosed such materials at any time prior to or after the termination of this Contract, except as specifically permitted in writing by Contractor, whether OEC has such information in its memory, or it is embodied in writing or other form. Without limiting the foregoing, and subject to and limited by the aforesaid provisions of Part II, Section E.6, OEC shall keep strictly confidential any information relating to the business or mission of Contractor, its officers, directors, members, affiliates, or employees if such information could reasonably be construed as confidential.

12. All provisions of the original Contract shall, as previously amended, except those provisions specifically changed by this Amendment, shall remain in full force and effect.
13. Effective on the execution date of this Amendment, Part II labeled "TERMS and CONDITIONS" of the Contract shall be deleted in its entirety and replaced with the following Part II.

## PART II. TERMS AND CONDITIONS

The Contractor shall comply with the following terms and conditions.

A. **Definitions.** Unless otherwise indicated, the following terms shall have the following corresponding definitions:

1. **"Bid"** shall mean a bid submitted in response to a solicitation.
2. **"Breach"** shall mean a party's failure to perform some contracted-for or agreed-upon act, or his failure to comply with a duty imposed by law which is owed to another or to society.
3. **"Cancellation"** shall mean an end to the Contract affected pursuant to a right which the Contract creates due to a Breach.
4. **"Claims"** shall mean all actions, suits, claims, demands, investigations and proceedings of any kind, open, pending or threatened, whether mature, unmatured, contingent, known or unknown, at law or in equity, in any forum.
5. **"Client"** shall mean a recipient of the Contractor's Services.
6. **"Client Agency"** shall mean the agency of the State of Connecticut that is entering into this Contract.
7. **"Contract"** shall mean this agreement, as of its effective date, between the Contractor and the State for Services.
8. **"Contractor Parties"** shall mean a Contractor's members, directors, officers, shareholders, partners, managers, principal officers, representatives, agents, servants, consultants, employees or any one of them or any other person or entity with whom the Contractor is in privity of oral or written contract (e.g. subcontractor) and the Contractor intends for such other person or entity to perform under the Contract in any capacity. For the purpose of this Contract, vendors of support services, not otherwise known as human service providers or educators, shall not be considered subcontractors, e.g. lawn care, unless such activity is considered part of a training, vocational or educational program.
9. **"Data"** shall mean all results, technical information and materials developed and/or obtained in the performance of the Services hereunder, including but not limited to all reports, survey and evaluation tools, surveys and evaluations, plans, charts, recordings (video and/or sound), pictures, curricula, electronically prepared presentations, public awareness or prevention campaign materials, drawings, analyses, graphic representations, computer programs and printouts, notes and memoranda, and documents, whether finished or unfinished, which result from or are prepared in connection with the Services performed hereunder.
10. **"Expiration"** shall mean an end to the Contract due to the completion in full of the mutual performances of the parties or due to the Contract's term being completed.
11. **"Force Majeure"** shall mean events that materially affect the Services or the time schedule within which to perform and are outside the control of the party asserting that such an event has occurred, including, but not limited to, labor troubles unrelated to the Contractor, failure of or inadequate permanent power, unavoidable casualties, fire not caused by the Contractor, extraordinary weather conditions, disasters, riots, acts of God, insurrection or war.
12. **"Confidential Information" (formerly "Personal Information")** shall mean any name, number or other information that may be used, alone or in conjunction with any other information, to identify a specific individual including, but not limited to, such individual's name, date of birth, mother's maiden name, motor vehicle operator's license number, Social Security number, employee identification number, employer or taxpayer identification number, alien registration number, government passport number, health insurance identification number, demand deposit account number, savings account number, credit card number, debit card number or unique biometric data such as fingerprint, voice print, retina or iris image, or other unique

physical representation. Without limiting the foregoing, Confidential Information shall also include any information regarding clients that the Agency classifies as "confidential" or "restricted." Confidential Information shall not include information that may be lawfully obtained from publicly available sources or from federal, state, or local government records which are lawfully made available to the general public.

13. **"Confidential Information Breach" (formerly "Personal Information Breach")** shall mean, generally, an instance where an unauthorized person or entity accesses Confidential Information in any manner, including but not limited to the following occurrences: (1) any Confidential Information that is not encrypted or protected is misplaced, lost, stolen or in any way compromised; (2) one or more third parties have had access to or taken control or possession of any Confidential Information that is not encrypted or protected without prior written authorization from the State; (3) the unauthorized acquisition of encrypted or protected Confidential Information together with the confidential process or key that is capable of compromising the integrity of the Confidential Information; or (4) if there is a substantial risk of identity theft or fraud to the client, the Agency, the Contractor, or the State.
14. **"Records"** shall mean all working papers and such other information and materials as may have been accumulated and/or produced by the Contractor in performing the Contract, including but not limited to, documents, data, plans, books, computations, drawings, specifications, notes, reports, records, estimates, summaries, correspondence, and program and individual service records and other evidence of its accounting and billing procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature incurred in the performance of this Contract, kept or stored in any form.
15. **"Services"** shall mean the performance of Services as stated in Part I of this Contract.
16. **"State"** shall mean the State of Connecticut, including any agency, office, department, board, council, commission, institution or other executive branch agency of State Government.
17. **"Termination"** shall mean an end to the Contract affected pursuant to a right which the Contract creates, other than for a Breach.

**B. Client-Related Safeguards.**

1. **Safeguarding Client Information.** The Agency and the Contractor shall safeguard the use, publication and disclosure of information on all applicants for and all Clients who receive Services under this Contract with all applicable federal and state law concerning confidentiality and as may be further provided under the Contract.
2. **Reporting of Client Abuse or Neglect.** The Contractor shall comply with all reporting requirements relative to Client abuse and neglect, including but not limited to requirements as specified in C.G.S. §§ 17a-101 through 17a-101q, inclusive, 17a-102a, 17a-103 through 17a-103e, inclusive, 19a-216, 46b-120 (related to children); C.G.S. § 46a-11b (relative to persons with intellectual disabilities or any individual who receives services from the State); and C.G.S. § 17a-412 (relative to elderly persons).
3. **Background Checks.** The State may require that the Contractor and Contractor Parties undergo criminal background checks as provided for in the State of Connecticut Department of Emergency Services and Public Protection Administration and Operations Manual or such other State document as governs procedures for background checks. The Contractor and Contractor Parties shall cooperate fully as necessary or reasonably requested with the State and its agents in connection with such background checks.

**C. Contractor Obligations.**

1. **Cost Standards.** The Contractor and funding state Agency shall comply with the Cost Standards issued by OPM, as may be amended from time to time. The Cost Standards are published by OPM the Web at [http://www.ct.gov/opm/cwp/view.asp?a=2981&Q=382994&opmNav\\_GID=1806](http://www.ct.gov/opm/cwp/view.asp?a=2981&Q=382994&opmNav_GID=1806).
2. **Credits and Rights in Data.** Unless expressly waived in writing by the Agency, all Records and publications intended for public distribution during or resulting from the performances of this Contract shall include a statement acknowledging the financial support of the State and the Agency and, where applicable, the federal

government. All such publications shall be released in conformance with applicable federal and state law and all regulations regarding confidentiality. Any liability arising from such a release by the Contractor shall be the sole responsibility of the Contractor and the Contractor shall indemnify and hold harmless the Agency, unless the Agency or its agents co-authored said publication and said release is done with the prior written approval of the Agency Head. All publications shall contain the following statement: "This publication does not express the views of the Office of Early Childhood or the State of Connecticut. The views and opinions expressed are those of the authors." Neither the Contractor nor any of its agents shall copyright Data and information obtained under this Contract, unless expressly previously authorized in writing by the Agency. The Agency shall have the right to publish, duplicate, use and disclose all such Data in any manner, and may authorize others to do so. The Agency may copyright any Data without prior Notice to the Contractor. The Contractor does not assume any responsibility for the use, publication, or disclosure solely by the Agency of such Data.

3. **Organizational Information, Conflict of Interest, IRS Form 990.** During the term of this Contract and for the one hundred eighty (180) days following its date of Termination and/or Cancellation, the Contractor shall upon the Agency's request provide copies of the following documents within ten (10) days after receipt of the request:

- (a) its most recent IRS Form 990 submitted to the Internal Revenue Service, and
- (b) its most recent Annual Report filed with the Connecticut Secretary of the State's Office or such other information that the Agency deems appropriate with respect to the organization and affiliation of the Contractor and related entities.

**THIS PROVISION SHALL CONTINUE TO BE BINDING UPON THE CONTRACTOR FOR ONE HUNDRED AND EIGHTY (180) DAYS FOLLOWING THE TERMINATION OR CANCELLATION OF THE CONTRACT.**

4. **Federal Funds.**

- (a) The Contractor shall comply with requirements relating to the receipt or use of federal funds. The Agency shall specify all such requirements in Part I of this Contract.
- (b) The Contractor acknowledges that the Agency has established a policy, as mandated by section 6032 of the Deficit Reduction Act ("DRA") of 2005, P.L. 109-171, that provides detailed information about the Federal False Claims Act, 31 U.S.C. §§ 3729-3733, and other laws supporting the detection and prevention of fraud and abuse.
  - (1) Contractor acknowledges that it has received a copy of said policy and shall comply with its terms, as amended, and with all applicable state and federal laws, regulations and rules. Contractor shall provide said policy to subcontractors and shall require compliance with the terms of the policy. Failure to abide by the terms of the policy, as determined by the Agency, shall constitute a Breach of this Contract and may result in cancellation or termination of this Contract.
  - (2) This section applies if, under this Contract, the Contractor or Contractor Parties furnishes, or otherwise authorizes the furnishing of health care items or services, performs billing or coding functions, or is involved in monitoring of health care provided by the Agency.
- (c) Contractor represents that it is not excluded, debarred, suspended or otherwise ineligible to participate in federal health care programs.
- (d) Contractor shall not, for purposes of performing the Contract with the Agency, knowingly employ or contract with, with or without compensation:
  - (1) any individual or entity listed by a federal agency as excluded, debarred, suspended or otherwise ineligible to participate in federal health care programs; or

- (2) any person or entity who is excluded from contracting with the State of Connecticut or the federal government (as reflected in the General Services Administration List of Parties Excluded from Federal Procurement and Non-Procurement Programs, Department of Health and Human Services, Office of Inspector General (“HHS/OIG”) Excluded Parties list and the Office of Foreign Assets Control (“OFAC”) list of Specially Designated Nationals and Blocked Persons List). Contractor shall immediately notify the Agency should it become subject to an investigation or inquiry involving items or services reimbursable under a federal health care program or be listed as ineligible for participation in or to perform Services in connection with such program. The Agency may cancel or terminate this Contract immediately if at any point the Contractor, subcontractor or any of their employees are sanctioned, suspended, excluded from, or otherwise become ineligible to participate in federal health care programs.

**5. Audit and Inspection of Plant, Places of Business and Records.**

- (a) The State and its agents, including, but not limited to, the Connecticut Auditors of Public Accounts, Attorney General and State’s Attorney and their respective agents, or where applicable, federal agencies, may, at reasonable hours, inspect and examine all of the parts of the Contractor’s and Contractor’s Parties’ plants and places of business which, in any way, are related to, or involved in, the performance of this Contract. The Contractor shall comply with federal and state single audit standards as applicable.
- (b) The Contractor shall maintain and shall require each of the Contractor Parties to maintain accurate and complete Records. The Contractor shall make all of its and the Contractor Parties’ Records available at all reasonable hours for audit and inspection by the State and its agents.
- (c) The State shall make all requests for any audit or inspection in writing and shall provide the Contractor with at least twenty-four (24) hours’ notice prior to the requested audit and inspection date. If the State suspects fraud or other abuse, or in the event of an emergency, the State is not obligated to provide any prior notice.
- (d) The Contractor will pay for all costs and expenses of any audit and inspection which reveals information that, in the sole determination of the State, is sufficient to constitute a breach by the Contractor under this Contract. The Contractor will remit full payment to the State for such audit or inspection no later than thirty (30) days after receiving an invoice from the State.
- (e) The Contractor shall keep and preserve or cause to be kept and preserved all of its and Contractor Parties’ Records until three (3) years after the latter of:
  - (1) final payment under this Contract,
  - (2) the expiration or earlier termination of this Contract, as the same may be modified for any reason. The State may request an audit or inspection at any time during this period. If any Claim or audit is started before the expiration of this period, the Contractor shall retain or cause to be retained all Records until all Claims or audit findings have been resolved.
- (f) The Contractor shall cooperate fully with the State and its agents in connection with an audit or inspection. Following any audit or inspection, the State may conduct, and the Contractor shall cooperate with an exit conference.
- (g) The Contractor must incorporate this entire Section verbatim into any contract or other agreement it enters into with any Contractor Party.

**6. Related Party Transactions.** The Contractor shall report all related party transactions, as defined in this



section, to the Agency on an annual basis in the appropriate fiscal report as specified in Part I of this Contract. "Related party" means a person or organization related through marriage, ability to control, ownership, family or business association. Past exercise of influence or control need not be shown, only the potential or ability to directly or indirectly exercise influence or control. "Related party transactions" between a Contractor or Contractor Party and a related party include, but are not limited to:

- (a) Real estate sales or leases;
- (b) Leases for equipment, vehicles or household furnishings;
- (c) Mortgages, loans and working capital loans; and
- (d) Contracts for management, consultant, and professional services as well as for materials, supplies and other services purchased by the Contractor or Contractor Party.

7. **Suspension or Debarment.** In addition to the representations and requirements set forth in Section C.4:

- (a) The Contractor certifies for itself, and Contractor Parties involved in the administration of federal or state funds that they:
  - (1) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any governmental agency (federal, state or local);
  - (2) within a three year period preceding the effective date of this Contract, have not been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract under a public transaction; for violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
  - (3) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the above offenses; and
  - (4) have not within a three-year period preceding the effective date of this Contract had one or more public transactions terminated for cause or fault.
- (b) Any change in the above status shall be immediately reported to the Agency.

8. **Liaison.** Each Party shall designate a liaison to facilitate a cooperative working relationship between the Contractor and the Agency in the performance and administration of this Contract.

9. **Subcontracts.** Each Contractor Party's identity, services to be rendered and costs shall be detailed in Part I of this Contract. Absent compliance with this requirement, no Contractor Party may be used or expense paid under this Contract unless expressly otherwise provided in Part I of this Contract. No Contractor Party shall acquire any direct right of payment from the Agency by virtue of this section or any other section of this Contract. The use of Contractor Parties shall not relieve the Contractor of any responsibility or liability under this Contract. The Contractor shall make available copies of all subcontracts to the Agency upon request.

10. **Independent Capacity of Contractor.** The Contractor and Contractor Parties shall act in an independent capacity and not as officers or employees of the state of Connecticut or of the Agency.

11. **Indemnification.**

- (a) The Contractor shall indemnify, defend, and hold harmless the State and its officers, representatives, agents, servants, employees, successors and assigns from and against any and all:

- (1) Claims arising, directly or indirectly, in connection with the Contract, including the acts of commission or omission (collectively, the "Acts") of the Contractor or Contractor Parties; and
  - (2) liabilities, damages, losses, costs and expenses, including but not limited to, attorneys' and other professionals' fees, arising, directly or indirectly, in connection with Claims, Acts of the Contract. The Contractor shall use counsel reasonably acceptable to the State in carrying out its obligations under this section. The Contractor's obligations under this section to indemnify, defend and hold harmless against Claims includes Claims concerning
    - i. the confidentiality of any part of or all of the Contractor's bid or proposal, and
    - ii. Records, intellectual property rights, other proprietary rights of any person or entity, copyrighted or uncopyrighted compositions, secret processes, patented or unpatented inventions, or Goods furnished or used in the performance of the Contract. For purposes of this provision, "Goods" means all things which are movable at the time that the Contract is effective, and which includes, without limiting this definition, supplies, materials, and equipment.
- (b) The Contractor shall reimburse the State for any and all damages to the real or personal property of the State caused by the Acts of the Contractor or any Contractor Parties. The State shall give the Contractor reasonable notice of any such Claims.
- (c) The Contractor's duties under this section shall remain fully in effect and binding in accordance with the terms and conditions of the Contract, without being lessened or compromised in any way, even where the Contractor is alleged or is found to have merely contributed in part to the Acts giving rise to the Claims and/or where the State is alleged or is found to have merely contributed in part to the Acts giving rise to the Claims. The Contractor shall not be responsible for indemnifying or holding the State harmless from any liability solely from the negligence of the State or any other person or entity acting under the direct control or supervision of the State.
- (d) The Contractor shall carry and maintain at all times during the term of the Contract, and during the time that any provisions survive the term of the Contract, sufficient general liability insurance to satisfy its obligations under this Contract. The Contractor shall cause the State to be named as an additional insured on the policy and shall provide
- (1) a certificate of insurance,
  - (2) the declaration page and
  - (3) the additional insured endorsement to the policy to the Client Agency all in an electronic format acceptable to the Client Agency prior to the Effective Date of the Contract evidencing that the State is an additional insured. The Contractor shall not begin performance until the delivery of these three (3) documents to the Client Agency. Contractor shall provide an annual electronic update of the three (3) documents to the Client Agency on or before each anniversary of the Effective Date during the Contract term. State shall be entitled to recover under the insurance policy even if a body of competent jurisdiction determines that State is contributorily negligent.
- (e) This section shall survive the Termination of the Contract and shall not be limited by reason of any insurance coverage.

12. **Insurance.** Before commencing performance, the Agency may require the Contractor to obtain and



maintain specified insurance coverage. In the absence of specific Agency requirements, the Contractor shall obtain and maintain the following insurance coverage at its own cost and expense for the duration of the Contract:

- (a) Commercial General Liability. \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage. Coverage shall include Premises and Operations, Independent Contractors, Products and Completed Operations, Contractual Liability, and Broad Form Property Damage coverage. If a general aggregate is used, the general aggregate limit shall apply separately to the services to be performed under this Contract or the general aggregate limit shall be twice the occurrence limit;
  - (b) Automobile Liability. \$1,000,000 combined single limit per accident for bodily injury. Coverage extends to owned, hired and non-owned automobiles. If the vendor/contractor does not own an automobile, but one is used in the execution of this Contract, then only hired and non-owned coverage is required. If a vehicle is not used in the execution of this Contract, then automobile coverage is not required.
  - (c) Professional Liability. \$1,000,000 limit of liability, if applicable; and/or
  - (d) Workers' Compensation and Employers Liability. Statutory coverage in compliance with the Compensation laws of the State of Connecticut. Coverage shall include Employer's Liability with minimum limits of \$100,000 each accident, \$500,000 Disease – Policy limit, \$100,000 each employee.
13. **Sovereign Immunity.** The Contractor and Contractor Parties acknowledge and agree that nothing in the Contract, or the solicitation leading up to the Contract, shall be construed as a modification, compromise or waiver by the State of any rights or defenses of any immunities provided by Federal law or the laws of the State of Connecticut to the State or any of its officers and employees, which they may have had, now have or will have with respect to all matters arising out of the Contract. To the extent that this Section conflicts with any other Section, this Section shall govern.
14. **Choice of Law/Choice of Forum, Settlement of Disputes, Claims Against the State.**
- (a) The Contract shall be deemed to have been made in the City of Hartford, State of Connecticut. Both Parties agree that it is fair and reasonable for the validity and construction of the Contract to be, and it shall be, governed by the laws and court decisions of the State of Connecticut, without giving effect to its principles of conflicts of laws. To the extent that any immunities provided by federal law or the laws of the State of Connecticut do not bar an action against the State, and to the extent that these courts are courts of competent jurisdiction, for the purpose of venue, the complaint shall be made returnable to the Judicial District of Hartford only or shall be brought in the United States District Court for the District of Connecticut only, and shall not be transferred to any other court, provided, however, that nothing here constitutes a waiver or compromise of the sovereign immunity of the State of Connecticut. The Contractor waives any objection which it may now have or will have to the laying of venue of any Claims in any forum and further irrevocably submits to such jurisdiction in any suit, action or proceeding.
  - (b) Any dispute concerning the interpretation or application of this Contract shall be decided by the Agency Head or his/her designee whose decision shall be final, subject to any rights the Contractor may have pursuant to state law. In appealing a dispute to the Agency Head pursuant to this section, the Contractor shall be afforded an opportunity to be heard and to offer evidence in support of its appeal. Pending final resolution of a dispute, the Contractor and the Agency shall proceed diligently with the performance of the Contract.
  - (c) The Contractor agrees that the sole and exclusive means for the presentation of any claim against the State arising from this Contract shall be in accordance with Title 4, Chapter 53 of the

Connecticut General Statutes (Claims Against the State) and the Contractor further agrees not to initiate legal proceedings, except as authorized by that Chapter, in any state or federal court in addition to or in lieu of said Chapter 53 proceedings.

15. **Compliance with Law and Policy, Facility Standards and Licensing.** Contractor shall comply with all:
- (a) Pertinent local, state and federal laws and regulations as well as Agency policies and procedures applicable to contractor's programs as specified in this Contract. The Agency shall notify the Contractor of any applicable new or revised laws, regulations, policies or procedures which the Agency has responsibility to promulgate or enforce; and
  - (b) Applicable local, state and federal licensing, zoning, building, health, fire and safety regulations or ordinances, as well as standards and criteria of pertinent state and federal authorities. Unless otherwise provided by law, the Contractor is not relieved of compliance while formally contesting the authority to require such standards, regulations, statutes, ordinance or criteria.
16. **Representations and Warranties.** Contractor shall:
- (a) Perform fully under the Contract;
  - (b) Pay for and/or secure all permits, licenses and fees and give all required or appropriate notices with respect to the provision of Services as described in Part I of this Contract; and
  - (c) Adhere to all contractual sections ensuring the confidentiality of all Records that the Contractor has access to and are exempt from disclosure under the State's Freedom of Information Act or other applicable law.
17. **Reports.** The Contractor shall provide the Agency with such statistical, financial and programmatic information necessary to monitor and evaluate compliance with the Contract. All requests for such information shall comply with all applicable state and federal confidentiality laws. The Contractor shall provide the Agency with such reports as the Agency requests as required by this Contract.
18. **Delinquent Reports.** The Contractor shall submit required reports by the designated due dates as identified in this Contract. After notice to the Contractor and an opportunity for a meeting with an Agency representative, the Agency reserves the right to withhold payments for services performed under this Contract if the Agency has not received acceptable progress reports, expenditure reports, refunds, and/or audits as required by this Contract or previous contracts for similar or equivalent services the Contractor has entered into with the Agency. This section shall survive any Termination of the Contract or the Expiration of its term.
19. **Protection of Confidential Information.**
- (a) Contractor and Contractor Parties, at their own expense, have a duty to and shall protect from a Confidential Information Breach any and all Confidential Information which they come to possess or control, wherever and however stored or maintained, in a commercially reasonable manner in accordance with current industry standards.
  - (b) Each Contractor or Contractor Party shall develop, implement and maintain a comprehensive data – security program for the protection of Confidential Information. The safeguards contained in such program shall be consistent with and comply with the safeguards for protection of Confidential Information, and information of a similar character, as set forth in all applicable federal and state law and written policy of the Agency or State concerning the confidentiality of Confidential Information. Such data-security program shall include, but not be limited to, the following:

- (1) A security policy for employees related to the storage, access and transportation of data containing Confidential Information;
  - (2) Reasonable restrictions on access to records containing Confidential Information, including access to any locked storage where such records are kept;
  - (3) A process for reviewing policies and security measures at least annually;
  - (4) Creating secure access controls to Confidential Information, including but not limited to passwords; and
  - (5) Encrypting of Confidential Information that is stored on laptops, portable devices or being transmitted electronically.
- (c) The Contractor and Contractor Parties shall notify the Agency and the Connecticut Office of the Attorney General as soon as practical, but no later than twenty-four (24) hours, after they become aware of or suspect that any Confidential Information which Contractor or Contractor Parties have come to possess, or control has been subject to a Confidential Information Breach. If a Confidential Information Breach has occurred, the Contractor shall, within three (3) business days after the notification, present a credit monitoring and protection plan to the Commissioner of Administrative Services, the Agency and the Connecticut Office of the Attorney General, for review and approval. Such credit monitoring or protection plan shall be made available by the Contractor at its own cost and expense to all individuals affected by the Confidential Information Breach. Such credit monitoring or protection plan shall include but is not limited to reimbursement for the cost of placing and lifting one (1) security freeze per credit file pursuant to C.G.S. § 36a-701a. Such credit monitoring or protection plans shall be approved by the State in accordance with this Section and shall cover a length of time commensurate with the circumstances of the Confidential Information Breach. The Contractors' costs and expenses for the credit monitoring and protection plan shall not be recoverable from the Agency, any State of Connecticut entity or any affected individuals.
- (d) The Contractor shall incorporate the requirements of this Section in all subcontracts requiring each Contractor Party to safeguard Confidential Information in the same manner as provided for in this Section.
- (e) Nothing in this Section shall supersede in any manner Contractor's or Contractor Party's obligations pursuant to the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") or the provisions of this Contract concerning the obligations of the Contractor as a Business Associate of Covered Entity.
20. **Workforce Analysis.** The Contractor shall provide a workforce Analysis Affirmative Action report related to employment practices and procedures.
21. **Litigation.**
- (a) The Contractor shall require that all Contractor Parties, as appropriate, disclose to the Contractor, to the best of their knowledge, any Claims involving the Contractor Parties that might reasonably be expected to materially adversely affect their businesses, operations, assets, properties, financial stability, business prospects or ability to perform fully under the Contract, no later than ten (10) days after becoming aware or after they should have become aware of any such Claims. Disclosure shall be in writing.
  - (b) The Contractor shall provide written Notice to the Agency of any final decision by any tribunal or state or federal agency or court which is adverse to the Contractor or which results in a settlement, compromise or claim or agreement of any kind for any action or proceeding brought against the

Contractor or its employee or agent under the Americans with Disabilities Act of 1990 as revised or amended from time to time, Executive Orders Nos. 3 & 17 of Governor Thomas J. Meskill and any other requirements of federal or state law concerning equal employment opportunities or nondiscriminatory practices.

**D. Changes to the Contract, Termination, Cancellation and Expiration.**

**1. Contract Amendment.**

- (a) Should the parties execute an amendment to this Contract on or before its expiration date that extends the term of this Contract, then the term of this Contract shall be extended until an amendment is approved as to form by the Connecticut Office of the Attorney General provided the extension provided hereunder shall not exceed a period of 90 days. Upon approval of the amendment by the Connecticut Office of the Attorney General the term of the contract shall be in accord with the provisions of the approved amendment.
- (b) No amendment to or modification or other alteration of this Contract shall be valid or binding upon the parties unless made in writing, signed by the parties and, if applicable, approved by the Office of the Connecticut Attorney General.
- (c) The Agency may amend this Contract to reduce the contracted amount of compensation if:
  - (1) the total amount budgeted by the State for the operation of the Agency or Services provided under the program is reduced or made unavailable in any way; or
  - (2) federal funding reduction results in reallocation of funds within the Agency.
- (d) If the Agency decides to reduce the compensation, the Agency shall send written Notice to the Contractor. Within twenty (20) days of the Contractor's receipt of the Notice, the Contractor and the Agency shall negotiate the implementation of the reduction of compensation unless the parties mutually agree that such negotiations would be futile. If the parties fail to negotiate an implementation schedule, then the Agency may terminate the Contract effective no earlier than sixty (60) days from the date that the Contractor receives written notification of Termination and the date that work under this Contract shall cease.

**2. Contractor Changes and Assignment.**

- (a) The Contractor shall notify the Agency in writing:
  - (1) at least ninety (90) days prior to the effective date of any fundamental changes in the Contractor's corporate status, including merger, acquisition, transfer of assets, and any change in fiduciary responsibility;
  - (2) no later than ten (10) days from the effective date of any change in:
    - i. its certificate of incorporation or other organizational document;
    - ii. more than a controlling interest in the ownership of the Contractor; or
    - iii. the individual(s) in charge of the performance.
- (b) No such change shall relieve the Contractor of any responsibility for the accuracy and completeness of the performance. The Agency, after receiving written Notice from the Contractor of any such change, may require such contracts, releases and other instruments evidencing, to the Agency's

satisfaction, that any individuals retiring or otherwise separating from the Contractor have been compensated in full or that allowance has been made for compensation in full, for all work performed under terms of the Contract. The Contractor shall deliver such documents to the Agency in accordance with the terms of the Agency's written request. The Agency may also require, and the Contractor shall deliver, a financial statement showing that solvency of the Contractor is maintained. The death of any Contractor Party, as applicable, shall not release the Contractor from the obligation to perform under the Contract; the surviving Contractor Parties, as appropriate, must continue to perform under the Contract until performance is fully completed.

- (c) Assignment. The Contractor shall not assign any of its rights or obligations under the Contract, voluntarily or otherwise, in any manner without the prior written consent of the Agency.
  - (1) The Contractor shall comply with requests for documentation deemed to be appropriate by the Agency in considering whether to consent to such assignment.
  - (2) The Agency shall notify the Contractor of its decision no later than forty-five (45) days from the date the Agency receives all requested documentation.
  - (3) The Agency may void any assignment made without the Agency's consent and deem such assignment to be in violation of this Section and to be in Breach of the Contract. Any cancellation of this Contract by the Agency for a Breach shall be without prejudice to the Agency's or the State's rights or possible claims against the Contractor.

### 3. Breach.

- (a) If either party Breaches this Contract in any respect, the non-breaching party shall provide written notice of the Breach to the breaching party and afford the breaching party an opportunity to cure within ten (10) days from the date that the breaching party receives the notice. In the case of a Contractor Breach, the Agency may modify the ten (10) day cure period in the notice of Breach. The right to cure period shall be extended if the non-breaching party is satisfied that the breaching party is making a good faith effort to cure, but the nature of the Breach is such that it cannot be cured within the right to cure period. The Notice may include an effective Contract cancellation date if the Breach is not cured by the stated date and, unless otherwise modified by the non-breaching party in writing prior to the cancellation date, no further action shall be required of any party to affect the cancellation as of the stated date. If the notice does not set forth an effective Contract cancellation date, then the non-breaching party may cancel the Contract by giving the breaching party no less than twenty-four (24) hours' prior written Notice after the expiration of the cure period.
- (b) If the Agency believes that the Contractor has not performed according to the Contract, the Agency may:
  - (1) withhold payment in whole or in part pending resolution of the performance issue, provided that the Agency notifies the Contractor in writing prior to the date that the payment would have been due in accordance with the budget;
  - (2) temporarily discontinue all or part of the Services to be provided under the Contract;
  - (3) permanently discontinue part of the Services to be provided under the Contract;
  - (4) assign appropriate State personnel to provide contracted for Services to assure continued performance under the Contract until such time as the contractual Breach has been corrected to the satisfaction of the Agency;



- (5) require that contract funding be used to enter into a subcontract with a person or persons designated by the Agency in order to bring the program into contractual compliance;
  - (6) take such other actions of any nature whatsoever as may be deemed appropriate for the best interests of the State or the program(s) provided under this Contract or both; or
  - (7) any combination of the above actions.
- (c) The Contractor shall return all unexpended funds to the Agency no later than thirty (30) days after the Contractor receives a demand from the Agency.
  - (d) In addition to the rights and remedies granted to the Agency by this Contract, the Agency shall have all other rights and remedies granted to it by law in the event of Breach of or default by the Contractor under the terms of this Contract.
  - (e) The action of the Agency shall be considered final. If at any step in this process the Contractor fails to comply with the procedure and, as applicable, the mutually agreed plan of correction, the Agency may proceed with Breach remedies as listed under this section.
4. **Non-enforcement Not to Constitute Waiver.** No waiver of any Breach of the Contract shall be interpreted or deemed to be a waiver of any other or subsequent Breach. All remedies afforded in the Contract shall be taken and construed as cumulative, that is, in addition to every other remedy provided in the Contract or at law or in equity. A party's failure to insist on strict performance of any section of the Contract shall only be deemed to be a waiver of rights and remedies concerning that specific instance of performance and shall not be deemed to be a waiver of any subsequent rights, remedies, or Breach.
5. **Suspension.** If the Agency determines in its sole discretion that the health and welfare of the Clients or public safety is being adversely affected, the Agency may immediately suspend in whole or in part the Contract without prior notice and take any action that it deems to be necessary or appropriate for the benefit of the Clients. The Agency shall notify the Contractor of the specific reasons for taking such action in writing within five (5) days of immediate suspension. Within five (5) days of receipt of this notice, the Contractor may request in writing a meeting with the Agency Head or designee. Any such meeting shall be held within five (5) days of the written request, or such later time as is mutually agreeable to the parties. At the meeting, the Contractor shall be given an opportunity to present information on why the Agency's actions should be reversed or modified. Within five (5) days of such meeting, the Agency shall notify the Contractor in writing of his/her decision upholding, reversing, or modifying the action of the Agency head or designee. This action of the Agency head or designee shall be considered final.
6. **Ending the Contractual Relationship.**
- (a) This Contract shall remain in full force and effect for the duration of its entire term or until such time as it is terminated earlier by either party or cancelled. Either party may terminate this contract by providing at least sixty (60) days prior written notice pursuant to the Notice requirements of this Contract.
  - (b) The Agency may immediately terminate the Contract in whole or in part whenever the Agency makes a determination that such termination is in the best interest of the State. Notwithstanding Section D.2, the Agency may immediately terminate or cancel this Contract in the event that the Contractor or any subcontractors becomes financially unstable to the point of threatening its ability to conduct the services required under this Contract, ceases to conduct business in the normal course, makes a general assignment for the benefit of creditors, suffers or permits the appointment of a receiver for its business or its assets.
  - (c) The Agency shall notify the Contractor in writing of Termination pursuant to subsection (b) above, which shall specify the effective date of termination and the extent to which the Contractor must

complete or immediately cease performance. Such Notice of Termination shall be sent in accordance with the Notice provision contained on page 1 of this Contract. Upon receiving the Notice from the Agency, the Contractor shall discontinue all Services affected in accordance with the Notice, undertake all reasonable and necessary efforts to mitigate any losses or damages, and deliver to the Agency all Records as defined in Section A.13, unless otherwise instructed by the Agency in writing, and take all actions that are necessary or appropriate, or that the Agency may reasonably direct, for the protection of Clients and preservation of any and all property. Such Records are deemed to be the property of the Agency and the Contractor shall deliver them to the Agency no later than thirty (30) days after the Termination of the Contract or fifteen (15) days after the Contractor receives a written request from the Agency for the specified records whichever is less. The Contractor shall deliver those Records that exist in electronic, magnetic, or other intangible form in a non-proprietary format, such as, but not limited to ASCII or .TXT.

- (d) The Agency may terminate the Contract at any time without prior notice when the funding for the Contract is no longer available.
- (e) The Contractor shall deliver to the Agency any deposits, prior payment, advance payment or down payment if the Contract is terminated by either party or cancelled within thirty (30) days after receiving demand from the Agency. The Contractor shall return to the Agency any funds not expended in accordance with the terms and conditions of the Contract and, if the Contractor fails to do so upon demand, the Agency may recoup said funds from any future payments owing under this Contract or any other contract between the State and the Contractor. Allowable costs, as detailed in audit findings, incurred until the date of termination or cancellation for operation or transition of program(s) under this Contract shall not be subject to recoupment.

#### **7. Transition after Termination or Expiration of Contract.**

- (a) If this Contract is terminated for any reason, cancelled or it expires in accordance with its term, the Contractor shall do and perform all things which the Agency determines to be necessary or appropriate to assist in the orderly transfer of Clients served under this Contract and shall assist in the orderly cessation of Services it performs under this Contract. In order to complete such transfer and wind down the performance, and only to the extent necessary or appropriate, if such activities are expected to take place beyond the stated end of the Contract term then the Contract shall be deemed to have been automatically extended by the mutual consent of the parties prior to its expiration without any affirmative act of either party, including executing an amendment to the Contract to extend the term, but only until the transfer and winding down are complete.
- (b) If this Contract is terminated, cancelled, or not renewed, the Contractor shall return to the Agency any equipment, deposits or down payments made or purchased with start-up funds or other funds specifically designated for such purpose under this Contract in accordance with the written instructions from the Agency in accordance with the Notice provision of this Contract. Written instructions shall include, but not be limited to, a description of the equipment to be returned, where the equipment shall be returned to and who is responsible to pay for the delivery/shipping costs. Unless the Agency specifies a shorter time frame in the letter of instructions, the Contractor shall affect the returns to the Agency no later than sixty (60) days from the date that the Contractor receives Notice.

#### **E. Statutory and Regulatory Compliance.**

**Note:** The following provisions in this section do not apply if the Contractor is a municipality, political subdivision of the State, or a quasi-public agency: 5(i), 9, 11, 12, and 13.

1. **Health Insurance Portability and Accountability Act of 1996.** Notwithstanding the language in Part II, Section E.1(c) of this Contract, the language below is not applicable if the Agency is not a Covered Entity for the purposes of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"). However,

if the Agency becomes a Covered Entity in the future and if the Contractor accordingly becomes a Business Associate, Contractor will comply with the terms of this Section upon written notice from the Agency that the Agency is a Covered Entity.

The Contractor ☐ IS or ☒ IS NOT CURRENTLY a Business Associate under the Health Insurance Portability and Accountability Act of 1996, as amended.

- (a) If the Contractor is a Business Associate under the requirements of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), as noted in this Contract, the Contractor must comply with all terms and conditions of this Section of the Contract. If the Contractor is not a Business Associate under HIPAA, this Section of the Contract does not apply to the Contractor for this Contract.
- (b) The Contractor is required to safeguard the use, publication and disclosure of information on all applicants for, and all clients who receive, services under the Contract in accordance with all applicable federal and state law regarding confidentiality, which includes but is not limited to HIPAA, more specifically with the Privacy and Security Rules at 45 C.F.R. Part 160 and Part 164, subparts A, C, and E; and
- (c) The State of Connecticut Agency named on page 1 of this Contract ("Agency") is a "covered entity" as that term is defined in 45 C.F.R. § 160.103; and
- (d) The Contractor is a "business associate" of the Agency, as that term is defined in 45 C.F.R. § 160.103; and
- (e) The Contractor and the Agency agree to the following in order to secure compliance with the HIPAA, the requirements of Subtitle D of the Health Information Technology for Economic and Clinical Health Act ("HITECH Act"), (Pub. L. 111-5, §§ 13400 to 13423), and more specifically with the Privacy and Security Rules at 45 C.F.R. parts 160 and 164, subparts A, C, and E (collectively referred to herein as the "HIPAA Standards").
- (f) Definitions
  - (1) "Breach" shall have the same meaning as the term is defined in 45 C.F.R. § 164.402 and shall also include a use or disclosure of PHI that violates the HIPAA Standards.
  - (2) "Business Associate" shall mean the Contractor.
  - (3) "Covered Entity" shall mean the Agency of the State of Connecticut named on page 1 of this Contract.
  - (4) "Designated Record Set" shall have the same meaning as the term "designated record set" in 45 C.F.R. § 164.501.
  - (5) "Electronic Health Record" shall have the same meaning as the term is defined in section 13400 of the HITECH Act (42 U.S.C. § 17921(5)).
  - (6) "Individual" shall have the same meaning as the term "individual" in 45 C.F.R. § 160.103 and shall include a person who qualifies as a personal representative as defined in 45 C.F.R. § 164.502(g).
  - (7) "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 C.F.R. part 160 and part 164, subparts A and E.



- (8) "Protected Health Information" or "PHI" shall have the same meaning as the term "protected health information" in 45 C.F.R. § 160.103, and includes electronic PHI, as defined in 45 C.F.R. § 160.103, limited to information created, maintained, transmitted or received by the Business Associate from or on behalf of the Covered Entity or from another Business Associate of the Covered Entity.
  - (9) "Required by Law" shall have the same meaning as the term "required by law" in 45 C.F.R. § 164.103.
  - (10) "Secretary" shall mean the Secretary of the Department of Health and Human Services or his designee.
  - (11) "More stringent" shall have the same meaning as the term "more stringent" in 45 C.F.R. § 160.202.
  - (12) "This Section of the Contract" refers to the HIPAA Provisions stated herein, in their entirety.
  - (13) "Security Incident" shall have the same meaning as the term "security incident" in 45 C.F.R. § 164.304.
  - (14) "Security Rule" shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 C.F.R. part 160 and part 164, subpart A and C.
  - (15) "Unsecured protected health information" shall have the same meaning as the term as defined in 45 C.F.R. § 164.402.
- (g) Obligations and Activities of Business Associates.
- (1) Business Associate agrees not to use or disclose PHI other than as permitted or required by this Section of the Contract or as Required by Law.
  - (2) Business Associate agrees to use and maintain appropriate safeguards and comply with applicable HIPAA Standards with respect to all PHI and to prevent use or disclosure of PHI other than as provided for in this Section of the Contract and in accordance with HIPAA Standards.
  - (3) Business Associate agrees to use administrative, physical and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of electronic protected health information that it creates, receives, maintains, or transmits on behalf of the Covered Entity.
  - (4) Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate of a use or disclosure of PHI by Business Associate in violation of this Section of the Contract.
  - (5) Business Associate agrees to report to Covered Entity any use or disclosure of PHI not provided for by this Section of the Contract or any security incident of which it becomes aware.
  - (6) Business Associate agrees in accordance with 45 C.F.R. § 502(e)(1)(ii) and § 164.308(d)(2), if applicable, to ensure that any subcontractor that creates, receives, maintains or transmits PHI on behalf of the Business Associate agrees to the same restrictions, conditions and requirements that apply to the Business Associate with respect to such information.

- (7) Business Associate agrees to provide access (including inspection, obtaining a copy or both), at the request of the Covered Entity, and in the time and manner designated by the Covered Entity, to PHI in a Designated Record Set, to Covered Entity or, as directed by Covered Entity, to an Individual in order to meet the requirements under 45 C.F.R. § 164.524. Business Associate shall not charge any fees greater than the lesser of the amount charged by the Covered Entity to an Individual for such records; the amount permitted by state law; or the Business Associate's actual cost of postage, labor and supplies for complying with the request.
- (8) Business Associate agrees to make any amendments to PHI in a Designated Record Set that the Covered Entity directs or agrees to pursuant to 45 C.F.R. § 164.526 at the request of the Covered Entity, and in the time and manner designated by the Covered Entity.
- (9) Business Associate agrees to make internal practices, books, and records, including policies and procedures and PHI, relating to the use and disclosure of PHI received from, or created, maintained, transmitted or received by, Business Associate on behalf of Covered Entity, available to Covered Entity or to the Secretary in a time and manner agreed to by the parties or designated by the Secretary, for purposes of the Secretary investigating or determining Covered Entity's compliance with the HIPAA Standards.
- (10) Business Associate agrees to document such disclosures of PHI and information related to such disclosures as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 C.F.R. § 164.528 and section 13405 of the HITECH Act (42 U.S.C. § 17935) and any regulations promulgated thereunder.
- (11) Business Associate agrees to provide to Covered Entity, in a time and manner designated by the Covered Entity, information collected in accordance with subsection (g)(10) of this Section of the Contract, to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 C.F.R. § 164.528 and section 13405 of the HITECH Act (42 U.S.C. § 17935) and any regulations promulgated thereunder. Business Associate agrees at the Covered Entity's direction to provide an accounting of disclosures of PHI directly to an Individual in accordance with 45 C.F.R. § 164.528 and section 13405 of the HITECH Act (42 U.S.C. § 17935) and any regulations promulgated thereunder.
- (12) Business Associate agrees to comply with any state or federal law that is more stringent than the Privacy Rule.
- (13) Business Associate agrees to comply with the requirements of the HITECH Act relating to privacy and security that are applicable to the Covered Entity and with the requirements of 45 C.F.R. §§ 164.504(e), 164.308, 164.310, 164.312, and 164.316.
- (14) In the event that an Individual requests that the Business Associate
  - i. restrict disclosures of PHI;
  - ii. provide an accounting of disclosures of the Individual's PHI;
  - iii. provide a copy of the Individual's PHI in an electronic health record; or
  - iv. amend PHI in the Individual's designated record set
- (15) the Business Associate agrees to notify the Covered Entity, in writing, within five (5) business days of the request.

- (16) Business Associate agrees that it shall not, and shall ensure that its subcontractors do not, directly or indirectly, receive any remuneration in exchange for PHI of an Individual without
- i. the written approval of the Covered Entity, unless receipt of remuneration in exchange for PHI is expressly authorized by this Contract; and
  - ii. the valid authorization of the Individual, except for the purposes provided under section 13405(d)(2) of the HITECH Act, (42 U.S.C. § 17935(d)(2)) and in any accompanying regulations
- (17) Obligations in the Event of a Breach.
- i. The Business Associate agrees that, following the discovery by the Business Associate or by a subcontractor of the Business Associate of any use or disclosure not provided for by this section of the Contract, any breach of unsecured PHI, or any Security Incident, it shall notify the Covered Entity of such breach in accordance with Subpart D of Part 164 of Title 45 of the Code of Federal Regulations and this Section of the Contract.
  - ii. Such notification shall be provided by the Business Associate to the Covered Entity without unreasonable delay, and in no case later than thirty (30) days after the breach is discovered by the Business Associate, or a subcontractor of the Business Associate, except as otherwise instructed in writing by a law enforcement official pursuant to 45 C.F.R. § 164.412. A breach is considered discovered as of the first day on which it is, or reasonably should have been, known to the Business Associate or its subcontractor. The notification shall include the identification and last known address, phone number and email address of each Individual (or the next of kin of the Individual if the Individual is deceased) whose unsecured PHI has been or is reasonably believed by the Business Associate to have been, accessed, acquired, or disclosed during such breach.
  - iii. The Business Associate agrees to include in the notification to the Covered Entity at least the following information:
    - (a) A description of what happened, including the date of the breach; the date of the discovery of the breach; the unauthorized person, if known, who used the PHI or to whom it was disclosed; and whether the PHI was actually acquired or viewed.
    - (b) A description of the types of unsecured PHI that were involved in the breach (such as full name, Social Security number, date of birth, home address, account number, or disability code).
    - (c) The steps the Business Associate recommends that Individual(s) take to protect themselves from potential harm resulting from the breach.
    - (d) A detailed description of what the Business Associate is doing or has done to investigate the breach, to mitigate losses, and to protect against any further breaches.
    - (e) Whether a law enforcement official has advised the Business Associate, either verbally or in writing, that he or she has determined that notification or notice to Individuals or the posting required under 45 C.F.R. § 164.412

would impede a criminal investigation or cause damage to national security and if so, include contact information for said official.

- iv. If directed by the Covered Entity, the Business Associate agrees to conduct a risk assessment using at least the information in subparagraphs 1 to 4 inclusive of (g)(16)(C) of this Section and determine whether, in its opinion, there is a low probability that the PHI has been compromised. Such recommendation shall be transmitted to the Covered Entity within twenty (20) business days of the Business Associate's notification to the Covered Entity.
- v. If the Covered Entity determines that there has been a breach, as defined in 45 C.F.R. § 164.402, by the Business Associate or a subcontractor of the Business Associate, if directed by the Covered Entity, shall provide all notifications required by 45 C.F.R. §§ 164.404 and 164.406.
- vi. Business Associate agrees to provide appropriate staffing and have established procedures to ensure that Individuals informed of a breach have the opportunity to ask questions and contact the Business Associate for additional information regarding the breach. Such procedures shall include a toll-free telephone number, an e-mail address, a posting on its Web site and a postal address. Business Associate agrees to include in the notification of a breach by the Business Associate to the Covered Entity, a written description of the procedures that have been established to meet these requirements. Costs of such contact procedures will be borne by the Contractor.
- vii. Business Associate agrees that, in the event of a breach, it has the burden to demonstrate that it has complied with all notifications' requirements set forth above, including evidence demonstrating the necessity of a delay in notification to the Covered Entity.

(h) Permitted Uses and Disclosure by Business Associate.

- (1) General Use and Disclosure Provisions. Except as otherwise limited in this Section of the Contract, Business Associate may use or disclose PHI to perform functions, activities, or services for, or on behalf of, Covered Entity as specified in this Contract, provided that such use or disclosure would not violate the HIPAA Standards if done by Covered Entity or the minimum necessary policies and procedures of the Covered Entity.
- (2) Specific Use and Disclosure Provisions
  - i. Except as otherwise limited in this Section of the Contract, Business Associate may use PHI for the proper management and administration of Business Associate or to carry out the legal responsibilities of Business Associate.
  - ii. Except as otherwise limited in this Section of the Contract, Business Associate may disclose PHI for the proper management and administration of Business Associate, provided that disclosures are Required by Law, or Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as Required by Law or for the purpose for which it was disclosed to the person, and the person notifies Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.

- iii. Except as otherwise limited in this Section of the Contract, Business Associate may use PHI to provide data aggregation services to Covered Entity as permitted by 45 C.F.R. § 164.504(e)(2)(i)(B).

(i) Obligations of Covered Entity.

- (1) Covered Entity shall notify Business Associate of any limitations in its notice of privacy practices of Covered Entity, in accordance with 45 C.F.R. § 164.520, or to the extent that such limitation may affect Business Associate's use or disclosure of PHI.
- (2) Covered Entity shall notify Business Associate of any changes in, or revocation of, permission by Individual(s) to use or disclose PHI, to the extent that such changes may affect Business Associate's use or disclosure of PHI.
- (3) Covered Entity shall notify Business Associate of any restriction to the use or disclosure of PHI that Covered Entity has agreed to in accordance with 45 C.F.R. § 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

(j) Permissible Requests by Covered Entity. Covered Entity shall not request Business Associate to use or disclose PHI in any manner that would not be permissible under the HIPAA Standards if done by the Covered Entity, except that Business Associate may use and disclose PHI for data aggregation, and management and administrative activities of Business Associate, as permitted under this Section of the Contract.

(k) Term and Termination.

- (1) Term. The Term of this Section of the Contract shall be effective as of the date the Contract is effective and shall terminate when the information collected in accordance with provision (g)(10) of this Section of the Contract is provided to the Covered Entity and all of the PHI provided by Covered Entity to Business Associate, or created or received by Business Associate on behalf of Covered Entity, is destroyed or returned to Covered Entity, or, if it is infeasible to return or destroy PHI, protections are extended to such information, in accordance with the termination provisions in this Section.
- (2) Termination for Cause Upon Covered Entity's knowledge of a material breach by Business Associate, Covered Entity shall either:
  - i. Provide an opportunity for Business Associate to cure the breach or end the violation and terminate the Contract if Business Associate does not cure the breach or end the violation within the time specified by the Covered Entity; or
  - ii. Immediately terminate the Contract if Business Associate has breached a material term of this Section of the Contract and cure is not possible; or
  - iii. If neither termination nor cure is feasible, Covered Entity shall report the violation to the Secretary.
- (3) Effect of Termination.
  - i. Except as provided in (k)(2) of this Section of the Contract, upon termination of this Contract, for any reason, Business Associate shall return or destroy all PHI received from Covered Entity, or created, maintained, or received by Business Associate on behalf of Covered Entity. Business Associate shall also provide the information collected in accordance with section (g)(10) of this Section of the

Contract to the Covered Entity within ten (10) business days of the notice of termination. This section shall apply to PHI that is in the possession of subcontractors or agents of Business Associate. Business Associate shall retain no copies of the PHI.

- ii. In the event that Business Associate determines that returning or destroying the PHI is infeasible, Business Associate shall provide to Covered Entity notification of the conditions that make return or destruction infeasible. Upon documentation by Business Associate that return, or destruction of PHI is infeasible, Business Associate shall extend the protections of this Section of the Contract to such PHI and limit further uses and disclosures of PHI to those purposes that make return or destruction infeasible, for as long as Business Associate maintains such PHI. Infeasibility of the return or destruction of PHI includes, but is not limited to, requirements under state or federal law that the Business Associate maintains or preserves the PHI or copies thereof.

(1) Miscellaneous Sections.

- (1) Regulatory References. A reference in this Section of the Contract to a section in the Privacy Rule means the section as in effect or as amended.
- (2) Amendment. The Parties agree to take such action as is necessary to amend this Section of the Contract from time to time as is necessary for Covered Entity to comply with requirements of the Privacy Rule and the Health Insurance Portability and Accountability Act of 1996, Pub. L. No. 104-191.
- (3) Survival. The respective rights and obligations of Business Associate shall survive the termination of this Contract.
- (4) Effect on Contract. Except as specifically required to implement the purposes of this Section of the Contract, all other terms of the Contract shall remain in force and effect.
- (5) Construction. This Section of the Contract shall be construed as broadly as necessary to implement and comply with the Privacy Standard. Any ambiguity in this Section of the Contract shall be resolved in favor of a meaning that complies, and is consistent with, the Privacy Standard.
- (6) Disclaimer. Covered Entity makes no warranty or representation that compliance with this Section of the Contract will be adequate or satisfactory for Business Associate's own purposes. Covered Entity shall not be liable to Business Associate for any claim, civil or criminal penalty, loss or damage related to or arising from the unauthorized use or disclosure of PHI by Business Associate or any of its officers, directors, employees, contractors or agents, or any third party to whom Business Associate has disclosed PHI contrary to the sections of this Contract or applicable law. Business Associate is solely responsible for all decisions made, and actions taken, by Business Associate regarding the safeguarding, use and disclosure of PHI within its possession, custody or control.
- (7) Indemnification. The Business Associate shall indemnify and hold the Covered Entity harmless from and against any and all claims, liabilities, judgments, fines, assessments, penalties, awards and any statutory damages that may be imposed or assessed pursuant to HIPAA, as amended or the HITECH Act, including, without limitation, attorney's fees, expert witness fees, costs of investigation, litigation or dispute resolution, and costs awarded thereunder, relating to or arising out of any violation by the Business Associate and its agents, including subcontractors, of any obligation of Business Associate and its



agents, including subcontractors, under this section of the contract, under HIPAA, the HITECH Act, and the HIPAA Standards.

2. **Americans with Disabilities Act.** The Contractor shall be and remain in compliance with the Americans with Disabilities Act of 1990 (<http://www.ada.gov/>) as amended from time to time ("ADA") to the extent applicable, during the term of the Contract. The Agency may cancel or terminate this Contract if the Contractor fails to comply with the ADA. The Contractor represents that it is familiar with the terms of this Act and that it is in compliance with the law. The Contractor warrants that it shall hold the State harmless from any liability which may be imposed upon the state as a result of any failure of the Contractor to be in compliance with this ADA. As applicable, the Contractor shall comply with § 504 of the Federal Rehabilitation Act of 1973, as amended from time to time, 29 U.S.C. § 794 (Supp. 1993), regarding access to programs and facilities by people with disabilities.
3. **Utilization of Minority Business Enterprises.** The Contractor shall perform under this Contract in accordance with 45 C.F.R. Part 74; and, as applicable, C.G.S. §§ 4a-60 to 4a-60a and 4a-60g to carry out this policy in the award of any subcontracts.
4. **Priority Hiring.** Subject to the Contractor's exclusive right to determine the qualifications for all employment positions, the Contractor shall give priority to hiring welfare recipients who are subject to time-limited welfare and must find employment. The Contractor and the Agency shall work cooperatively to determine the number and types of positions to which this Section shall apply.
5. **Non-discrimination.**
  - (a) For purposes of this Section, the following terms are defined as follows:
    - (1) "Commission" means the Commission on Human Rights and Opportunities;
    - (2) "Contract" and "contract" include any extension or modification of the Contract or contract;
    - (3) "Contractor" and "contractor" include any successors or assigns of the Contractor or contractor;
    - (4) "Gender identity or expression" means a person's gender-related identity, appearance or behavior, whether or not that gender-related identity, appearance or behavior is different from that traditionally associated with the person's physiology or assigned sex at birth, which gender-related identity can be shown by providing evidence including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the gender-related identity or any other evidence that the gender-related identity is sincerely held, part of a person's core identity or not being asserted for an improper purpose.
    - (5) "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations;
    - (6) "good faith efforts" shall include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements;
    - (7) "marital status" means being single, married as recognized by the State of Connecticut, widowed, separated or divorced;

- (8) "mental disability" means one or more mental disorders, as defined in the most recent edition of the American Psychiatric Association's "Diagnostic and Statistical Manual of Mental Disorders", or a record of or regarding a person as having one or more such disorders;
  - (9) "minority business enterprise" means any small contractor or supplier of materials fifty-one percent or more of the capital stock, if any, or assets of which is owned by a person or persons:
    - i. who are active in the daily affairs of the enterprise,
    - ii. who have the power to direct the management and policies of the enterprise, and
    - iii. who are members of a minority, as such term is defined in subsection (a) of C.G.S. § 32-9n
  - (10) "public works contract" means any agreement between any individual, firm or corporation and the State or any political subdivision of the State other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway or other changes or improvements in real property, or which is financed in whole or in part by the State, including, but not limited to, matching expenditures, grants, loans, insurance or guarantees.
- (b) For purposes of this Section, the terms "Contract" and "contract" do not include a contract where each contractor is:
- (1) a political subdivision of the state, including, but not limited to, a municipality, unless the contract is a municipal public works contract or quasi-public agency project contract,
  - (2) any other state, including but not limited to any federally recognized Indian tribal governments, as defined in C.G.S. § 1-267,
  - (3) the federal government,
  - (4) a foreign government, or
  - (5) an agency of a subdivision, state or government described in the immediately preceding enumerated items (1), (2), (3), or (4).
- (c)
- (1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, status as a veteran, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut; and the Contractor further agrees to take affirmative action to ensure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, status as a veteran, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by the Contractor that such disability prevents performance of the work involved;
  - (2) The Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the Commission;



- (3) The Contractor agrees to provide each labor union or representative of workers with which the Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which the Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the Contractor's commitments under this section and to post copies of the notice in conspicuous places available to employees and applicants for employment;
  - (4) The Contractor agrees to comply with each provision of this Section and C.G.S. §§ 46a-68e and 46a-68f and with each regulation or relevant order issued by said Commission pursuant to C.G.S. §§ 46a-56, 46a-68e, 46a-68f and 46a-86; and
  - (5) The Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as relate to the provisions of this Section and C.G.S. § 46a-56. If the contract is a public works contract, municipal public works contract or contract for a quasi-public agency project, the Contractor agrees and warrants that he or she will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works or quasi-public agency projects.
- (d) Determination of the Contractor's good faith efforts shall include, but shall not be limited to, the following factors: The Contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.
  - (e) The Contractor shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.
  - (f) The Contractor shall include the provisions of subsection (b) of this Section in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and in every subcontract entered into in order to fulfill any obligation of a municipal public works contract for a quasi-public agency project, and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with C.G.S. § 46a-56, as amended; provided if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission regarding a State contract, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.
  - (g) The Contractor agrees to comply with the regulations referred to in this Section as they exist on the date of this Contract and as they may be adopted or amended from time to time during the term of this Contract and any amendments thereto.
  - (h) (1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation;

- (2) the Contractor agrees to provide each labor union or representative of workers with which such Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which such Contractor has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the Contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment;
  - (3) the Contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to C.G.S. § 46a-56; and
  - (4) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records, and accounts, concerning the employment practices and procedures of the Contractor which relate to the provisions of this Section and C.G.S. § 46a-56.
- (i) The Contractor shall include the provisions of the foregoing paragraph in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with C.G.S. § 46a-56 as amended; provided, if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission regarding a State contract, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.
  - (j) **Nondiscrimination Certification.** Pursuant to subsection (c) of section 4a-60 and subsection (b) of section 4a-60a of the Connecticut General Statutes, the Contractor, for itself and its authorized signatory of this Contract, affirms that it understands the obligations of this section and that it will maintain a policy for the duration of the Contract to assure that the Contract will be performed in compliance with the nondiscrimination requirements of such sections. The Contractor and its authorized signatory of this Contract demonstrate their understanding of this obligation by (A) having provided an affirmative response in the required online bid or response to a proposal question which asks if the contractor understands its obligations under such sections, (B) signing this Contract, or (C) signing this nondiscrimination affirmation on the following line:  
Jeffrey Caggiano, Mayor  
 Signature (Authorized Official)

**6. Freedom of Information.**

- (a) Contractor acknowledges that the Agency must comply with the Freedom of Information Act, C.G.S. §§ 1-200 *et seq.* ("FOIA") which requires the disclosure of documents in the possession of the State upon request of any citizen, unless the content of the document falls within certain categories of exemption, as defined by C.G.S. § 1-210(b).
- (b) Governmental Function. In accordance with C.G.S. § 1-218, if the amount of this Contract exceeds two million five hundred thousand dollars (\$2,500,000), and the Contractor is a "person" performing a "governmental function", as those terms are defined in C.G.S. § 1-200(4) and (11), the Agency is entitled to receive a copy of the Records and files related to the Contractor's performance of the governmental function, which may be disclosed by the Agency pursuant to the FOIA.

**7. Whistleblowing.** This Contract is subject to C.G.S. § 4-61dd if the amount of this Contract is a "large state

contract” as that term is defined in C.G.S. § 4-61dd(h). In accordance with this statute, if an officer, employee or appointing authority of the Contractor takes or threatens to take any personnel action against any employee of the Contractor in retaliation for such employee’s disclosure of information to any employee of the Contracting state or quasi-public agency or the Auditors of Public Accounts or the Attorney General under subsection (a) of such statute, the Contractor shall be liable for a civil penalty of not more than five thousand dollars (\$5,000) for each offense, up to a maximum of twenty per cent (20%) of the value of this Contract. Each violation shall be a separate and distinct offense and in the case of a continuing violation, each calendar day’s continuance of the violation shall be deemed to be a separate and distinct offense. The State may request that the Attorney General bring a civil action in the Superior Court for the Judicial District of Hartford to seek imposition and recovery of such civil penalty. In accordance with subsection (f) of such statute, each large state Contractor, as defined in the statute, shall post a notice of the relevant sections of the statute relating to large state Contractors in a conspicuous place which is readily available for viewing by the employees of the Contractor.

**8. Executive Orders and Other Enactments.**

- (a) All references in this Contract to any Federal, State, or local law, statute, public or special act, executive order, ordinance, regulation or code (collectively, “Enactments”) shall mean Enactments that apply to the Contract at any time during its term, or that may be made applicable to the Contract during its term. This Contract shall always be read and interpreted in accordance with the latest applicable wording and requirements of the Enactments. Unless otherwise provided by Enactments, the Contractor is not relieved of its obligation to perform under this Contract if it chooses to contest the applicability of the Enactments or the Client Agency’s authority to require compliance with the Enactments.
- (b) This Contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of this Contract as if they had been fully set forth in it.
- (c) This Contract may be subject to Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services; and Executive Order No. 61 of Governor Dannel P. Malloy promulgated December 13, 2017 concerning the Policy for the Management of State Information Technology Projects, as issued by the Office of Policy and Management, Policy ID IT-SDLC-17-04. If any of the Executive Orders referenced in this subsection is applicable, it is deemed to be incorporated into and made a part of this Contract as if fully set forth in it.

**9. Campaign Contribution Restriction.** For all State contracts, defined in section 9-612 of the Connecticut General Statutes as having a value in a calendar year of \$50,000 or more, or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this Contract represents that they have received the State Elections Enforcement Commission’s notice advising state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the notice, as set forth in “SEEC Form 10: Notice to Executive Branch State Contractors and Prospective State Contractors of Campaign Contribution and Solicitation Limitations.”

**10. Summary of Ethics Laws.** Pursuant to the requirements of section 1-101qq of the Connecticut General Statutes:

- (a) the State has provided to the Contractor the summary of State ethics laws developed by the State Ethics Commission pursuant to section 1-81b of the Connecticut General Statutes, which summary is incorporated by reference into and made a part of this Contract as if the summary had been fully set forth in this Contract;

- (b) the Contractor represents that the chief executive officer or authorized signatory of the Contract and all key employees of such officer or signatory have read and understood the summary and agree to comply with the provisions of state ethics law;
  - (c) prior to entering into a contract with any subcontractors or consultants, the Contractor shall provide the summary to all subcontractors and consultants and each such contract entered into with a subcontractor or consultant on or after July 1, 2021, shall include a representation that each subcontractor or consultant and the key employees of such subcontractor or consultant have read and understood the summary and agree to comply with the provisions of state ethics law;
  - (d) failure to include such representations in such contracts with subcontractors or consultants shall be cause for termination of the Contract; and
  - (e) each contract with such contractor, subcontractor or consultant shall incorporate such summary by reference as a part of the contract terms.
11. **Large State Contract Representation for Contractor.** Pursuant to section 4-252 of the Connecticut General Statutes and Acting Governor Susan Bysiewicz's Executive Order 21-2, the Contractor, for itself and on behalf of all of its principals or key personnel who submitted a bid or proposal, represents:
- (a) That no gifts were made by:
    - (1) the Contractor,
    - (2) any principals and key personnel of the Contractor, who participate substantially in preparing bids, proposals or negotiating State contracts, or
    - (3) any agent of the Contractor or principals and key personnel, who participates substantially in preparing bids, proposals or negotiating State contracts, to:
      - i. any public official or State employee of the State agency or quasi- public agency soliciting bids or proposals for State contracts, who participates substantially in the preparation of bid solicitations or requests for proposals for State contracts or the negotiation or award of State contracts, or
      - ii. any public official or State employee of any other State agency, who has supervisory or appointing authority over such State agency or quasi-public agency;
  - (b) That no such principals and key personnel of the Contractor, or agent of the Contractor or of such principals and key personnel, knows of any action by the Contractor to circumvent such prohibition on gifts by providing for any other principals and key personnel, official, employee or agent of the Contractor to provide a gift to any such public official or State employee; and
  - (c) That the Contractor submitted bids or proposals without fraud or collusion with any person.
12. **Large State Contract Representation for Official or Employee of State Agency.** Pursuant to section 4-252 of the Connecticut General Statutes and Acting Governor Susan Bysiewicz Executive Order No. 21-2, promulgated July 1, 2021, the State agency official or employee represents that the selection of the person, firm or corporation was not the result of collusion, the giving of a gift or the promise of a gift, compensation, fraud or inappropriate influence from any person.
13. **Iran Energy Investment Certification.**

- (a) Pursuant to section 4-252a of the Connecticut General Statutes, the Contractor certifies that it has not made a direct investment of twenty million dollars or more in the energy sector of Iran on or after October 1, 2013, as described in Section 202 of the Comprehensive Iran Sanctions, Accountability and Divestment Act of 2010, and has not increased or renewed such investment on or after said date.
- (b) If the Contractor makes a good faith effort to determine whether it has made an investment described in subsection (a) of this section shall not be deemed to be in breach of the Contract or in violation of this section. A "good faith effort" for purposes of this subsection includes a determination that the Contractor is not on the list of persons who engage in certain investment activities in Iran created by the Department of General Services of the State of California pursuant to Division 2, Chapter 2.7 of the California Public Contract Code. Nothing in this subsection shall be construed to impair the ability of the State agency or quasi-public agency to pursue a breach of contract action for any violation of the provisions of the Contract.
14. **Access to Data for State Auditors.** The Contractor shall provide to OPM access to any data, as defined in Conn. Gen Stat. Sec. 4e-1, concerning the Contract and OPM that are in the possession or control of the Contractor upon demand and shall provide the data to OPM in a format prescribed by the Client Agency and the State Auditors of Public Accounts at no additional cost.
15. **State Business-Related Call Center and Customer Service Work.** Pursuant to subsection (h) of section 31-57aa of the Connecticut General Statutes, Contractor shall perform all required state business-related call center and customer service work entirely within the State of Connecticut. If Contractor performs work outside of the State of Connecticut and adds customer service employees who will perform work pursuant to this Contract, then Contractor shall employ such new employees within the State of Connecticut prior to any such employee performing any work pursuant to this Contract.
16. **Consumer Data Privacy and Online Monitoring.** Pursuant to section 4 of Public Act 23-16 of the Connecticut General Assembly, Contractor shall at all times comply with all applicable provisions of sections 42-515 to 42-525, inclusive, of the Connecticut General Statutes, as the same may be revised or modified.
17. **Consulting Agreements Representation.** Pursuant to section 4a-81 of the Connecticut General Statutes, the person signing this Contract on behalf of the Contractor represents, to their best knowledge and belief and subject to the penalty of false statement as provided in section 53a-157b of the Connecticut General Statutes, that the Contractor has not entered into any consulting agreements in connection with this Contract, except for the agreements listed below or in an attachment to this Contract. "Consulting agreement" means any written or oral agreement to retain the services, for a fee, of a consultant for the purposes of (A) providing counsel to a contractor, vendor, consultant or other entity seeking to conduct, or conducting, business with the State, (B) contacting, whether in writing or orally, any executive, judicial, or administrative office of the State, including any department, institution, bureau, board, commission, authority, official or employee for the purpose of solicitation, dispute resolution, introduction, requests for information, or (C) any other similar activity related to such contracts. "Consulting agreement" does not include any agreements entered into with a consultant who is registered under the provisions of chapter 10 of the Connecticut General Statutes as of the date such contract is executed in accordance with the provisions of section 4a-81 of the Connecticut General Statutes.

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Not Applicable  
Consultant's Name and Title \_\_\_\_\_ Name of Firm (if applicable) \_\_\_\_\_

Start Date \_\_\_\_\_ End Date \_\_\_\_\_ Cost \_\_\_\_\_

The basic terms of the consulting agreement \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description of Services Provided: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is the consultant a former State employee or former public official? ☐ YES ☐ NO

If Yes: \_\_\_\_\_

\_\_\_\_\_  
Name of Former State Agency \_\_\_\_\_ Termination Date of Employment \_\_\_\_\_

**SIGNATURE PAGE TO FOLLOW**  
**(Space intentionally left blank)**

SIGNATURES AND APPROVALS

22OECCDC01BRS  
AMENDMENT A2

The Contractor IS NOT CURRENTLY a Business Associate under the Health Insurance Portability and Accountability Act of 1996, as amended.

CONTRACTOR – CITY OF BRISTOL

\_\_\_\_\_  
THE HONORABLE JEFFREY CAGGIANO, *Mayor*

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

OFFICE OF EARLY CHILDHOOD

\_\_\_\_\_  
BETH BYE, *Commissioner*, OR DESIGNEE

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

CONNECTICUT ATTORNEY GENERAL (APPROVED AS TO FORM)

\_\_\_\_\_  
JEFFREY ZEMAN, *Assistant Attorney General*, OR DESIGNEE

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date





**CITY OF BRISTOL  
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: School Readiness  
(Requesting Department)

Date: June 17, 2024  
(Submission Date)

For the June 25, 2024 Board of Finance Meeting Agenda  
(Date of Meeting)

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This request is for:  
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 59,189
- ☐ Transfer from Contingency \$ \_\_\_\_\_
- ☐ Transfer(s) \$ \_\_\_\_\_
- ☐ Grant \$ \_\_\_\_\_
- ☐ Carry-over(s) \$ \_\_\_\_\_
- ☐ Other

**Approval:**

This request was approved by the School Readiness Council  
(governing Board of your department)  
at its meeting held on June 5, 2024  
(date)

*Donna Osuch*

(Department Head's signature)

***All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.***



## Board of Finance Agenda Request Form

Reason for request:

The purpose of the request is to refer to the Board of Finance for appropriation and any other necessary action a \$59,189 grant from the State of Connecticut for the award period of 7/1/23 - 6/30/24 for the new Infant Toddler Expansion Private Provider Grant.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

| Account              | Account Name                 | Amount   |
|----------------------|------------------------------|----------|
| 0014654 432079-24G31 | School Readiness Grant - Rev | \$59,189 |
| 0014654-531160-24G31 | Program Contributions        | \$59,189 |
|                      |                              |          |
|                      |                              |          |

Transfer(s) complete the following:

|              |            |                |
|--------------|------------|----------------|
| <b>From:</b> | <b>To:</b> | <b>Amount:</b> |
| From: _____  | To: _____  | Amount: _____  |
| From: _____  | To: _____  | Amount: _____  |
| From: _____  | To: _____  | Amount: _____  |

Grants:

Total Amount: Grant \$ 59,189

City Share \$ \_\_\_\_\_ %

Federal/State Share \$ \_\_\_\_\_ %

Carry-overs list the following:

| Account | Account Name | Amount |
|---------|--------------|--------|
| _____   | _____        | _____  |
| _____   | _____        | _____  |
| _____   | _____        | _____  |



**CITY OF BRISTOL**  
**BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works  
(Requesting Department)

Date: June 12, 2024  
(Submission Date)

For the June 24, 2024 Board of Finance Meeting Agenda  
(Date of Meeting)

This request is for:  
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ \_\_\_\_\_
- ☐ Transfer from Contingency \$ \_\_\_\_\_
- ☒ Transfer(s) \$ 50,000
- ☐ Grant \$ \_\_\_\_\_
- ☐ Carry-over(s) \$ \_\_\_\_\_
- ☐ Other

**Approval:**

This request was approved by the Board of Public Works  
(governing Board of your department)  
at its meeting held on June 20, 2024.  
(date)

  
(Department Head's signature)

***All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.***

## Board of Finance Agenda Request Form

Reason for request:

See attached memorandum to Mayor & Board of Public Works date June 10, 2024, request for landfill mower.

Transfer(s) complete the following:

|              |                      |            |                                            |                |          |
|--------------|----------------------|------------|--------------------------------------------|----------------|----------|
| <b>From:</b> | 0013026-570500-24001 | <b>To:</b> | DPW Landfill Mower<br>0013026-570400-24023 | <b>Amount:</b> | \$50,000 |
|              | _____                |            | _____                                      |                | _____    |



Department of Public Works | 860.584.6125

## MEMORANDUM

DATE: June 10, 2024

TO: Mayor Jeffrey Caggiano  
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

**RE: LANDFILL MOWING/MOWER – BOF REQUEST**

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The Department of Public Works is required to maintain (mow) the 42 acre landfill. Mowing the landfill is a condition of the City's CT DEEP Landfill Stewardship permit, to prevent the growth of trees and brush that if allowed to grow, could result in limiting access to the landfill, penetration of the landfill liner, or create erosion due to root balls.

The Department of Public Works' mows the landfill (3) times per year. The Department uses a dedicated dual (8) tired, enclosed cab mower, manufactured by AEBI Schmidt Incorporated. The mower was purchased by the department in 2011, at a cost of \$170,000. It is manufactured in Switzerland, and is ideally designed to mow sloped embankments, such as the landfill. The Department has experienced an increase in problems with the current AEBI Schmidt mower as it gets older and the number of repairs increases. During each repair the AEBI Schmidt is unavailable for use. The mower's down time is increased due to the long lead time of obtaining parts that is often 1-3 month (foreign manufactural & specialized equipment). Consequently, the AEBI Schmidt mower has been out of service for approximately 40-60 percent of the time during the last 3 years.

As a result of the downtime associated with repairs to the AEBI Schmidt, the Department has struggled to mow the landfill and is currently renting a mower to perform mowing at a cost of \$2,000/wk. The current down time of the AEBI Schmidt mower is due to a broken tie rod that went through the engine case. Besides the need for a new engine, mower components in the area have also been damaged. There is a dealer for AEBI Schmidt Inc. in New Hampshire, if the Department were to pursue repairing the unit, we would ship it to New Hampshire and receive a repair cost proposal prior to initiating work. The cost to repair is estimated at estimated at \$35-38,000. Repairs to the AEBI Schmidt in recent years have been brakes, electrical controls/PTO, transmission and air conditioning. The cost of a new AEBI Schmidt mower is \$220,000.

As indicated above, the Department is currently renting a Ventrac tractor equipped with a frail mowing blade to mow the landfill. The width of the Ventrac frail mower, compared to the AEBI



Schmidt Mower is similar, at 72 and 87 inches respectively. However, the AEBI Schmidt mower is more robust and has more power. Therefore, mowing the landfill with the Ventrac takes longer. Mowing the landfill with 3 feet of grass (typical when mowed 3 times a year), takes 1 week with the AEBI Schmidt mowers, and 1.5 to 2 weeks with a Ventrac. If the Department replaces the existing AEBI Schmidt mower with a Ventrac mower, the Department would have to increase mowing from 3 times a year to 5 times a year. Enhanced reliability is an advantage of a new Ventrac. Compared to the Department's existing AEBI Schmidt mower, parts are more readily available. The cost of a Ventrac mower equipped with a frail cutter is \$50,000.

The landfill slopes are 3 ft. horizontal and 1 ft. vertical (approx. 30-degree slope). Department staff mow the steep slopes perpendicular to the grade and shallow slope parallels to the slopes using either the AEBI Schmidt or rented Ventrac mower. DPW staff are more comfortable using the AEBI Schmidt mower than the Ventrac mower from a safety perspective, though a number of staff members have been trained, and have used the rented Ventrac mower. Pictures of the existing AEBI Schmidt mower, Ventrac mower, and current tall grass conditions at the landfill are attached.

Due to the need to mow the landfill, current unreliability & long lead times of spare parts for the AEBI Schmidt mower, along with the high AEBI Schmidt mower replacement cost (\$220,000), the Department of Public Works recommends purchasing a Ventrac mower, equipped with a frail mowing blade, to replace the existing AEBI Schmidt mower. In order to proceed, the Department requests the following Board of Public Works Action:

**Authorize Department of Public Works to submit a Board of Finance request to transfer \$50,000 from un-utilized funds allocated for the purchase of an automated rubbish truck 0013026-570500-24001 for use to purchase a Ventrac mower equipped with a frail mowing blade.**

It should be noted that the Department has contacted other municipalities that use mow landfills. The City of Danbury's landfill is of similar size and they use a Ventrac for mowing their landfill. They mow approximately 5 times per year. The City of New Britain recently purchased remote control mowers, however we tested the same units on our landfill and did not find them effective in cutting tall grass and maneuvering the landfill's slopes.

Please feel free to contact me with any questions at 860-584-6113.





AEBI SCHMIDT





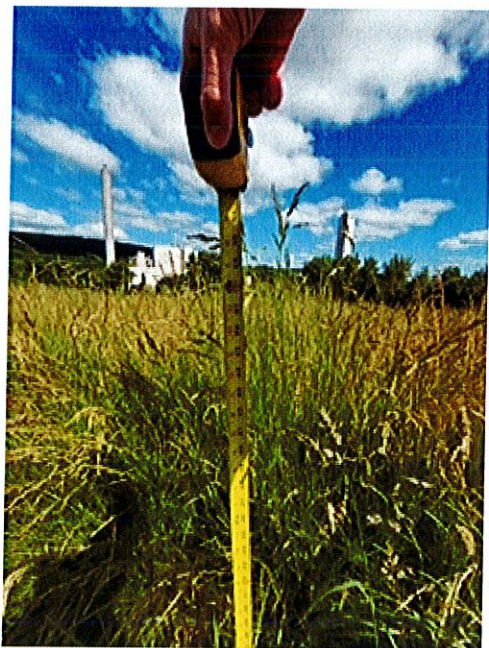
VENTURA



## Raymond Rogozinski

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**From:** Raymond Rogozinski  
**Sent:** Thursday, June 13, 2024 8:06 AM  
**To:** Raymond Rogozinski



Sent from my iPhone



## Raymond Rogozinski

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**From:** Raymond Rogozinski  
**Sent:** Thursday, June 13, 2024 8:06 AM  
**To:** Raymond Rogozinski



Sent from my iPhone



**CITY OF BRISTOL  
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works  
(Requesting Department)

Date: June 12, 2024  
(Submission Date)

For the June 24, 2024 Board of Finance Meeting Agenda  
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ \_\_\_\_\_
- ☐ Transfer from Contingency \$ \_\_\_\_\_
- ☒ Transfer(s) \$ 7,500
- ☐ Grant \$ \_\_\_\_\_
- ☐ Carry-over(s) \$ \_\_\_\_\_
- ☐ Other

**Approval:**

This request was approved by the Board of Public Works  
(governing Board of your department)  
at its meeting held on June 20, 2024.  
(date)

  
(Department Head's signature)

***All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.***

## Board of Finance Agenda Request Form

Reason for request:

Request to transfer funds for a purchase of a surplus State vehicle (SUV) for use by the DPW Engineering Division. The existing DPW Eng vehicle is a used, former PD vehicle that has experienced a number of repairs, resulting in out of service time that is impacting operations.

Transfer(s) complete the following:

|              |                      |            |                      |                |         |
|--------------|----------------------|------------|----------------------|----------------|---------|
| <b>From:</b> | 0013026-570500-24003 | <b>To:</b> | DPW ENG SUV          | <b>Amount:</b> | \$7,500 |
|              | Mason Dump           |            | 0013026-570500-24024 |                |         |

**BRISTOL WATER AND SEWER - WATER**  
**Monthly Income Statement**  
**For May 2024**

| <u>ACCT#</u>                           | <u>DESCRIPTION</u>             | <b>2024<br/>YTD</b> | <b>2023<br/>YTD</b> | <b>YTD<br/>DIFFERENCE</b> |
|----------------------------------------|--------------------------------|---------------------|---------------------|---------------------------|
| 461100                                 | METERED SALES TO CUSTOMERS     | 6,461,989.81        | 6,671,516.74        | (209,526.93)              |
| 470000                                 | FORFEITED DISCOUNTS & PENALTY  | 63,762.10           | 59,623.20           | 4,138.90                  |
| 471000                                 | MISCELLANEOUS SERVICE REV      | 35,463.00           | 31,869.95           | 3,593.05                  |
| 474000                                 | MISCELLANEOUS REVENUE-LIENS    | 2,910.00            | 590.00              | 2,320.00                  |
| 474100                                 | MISC REVENUE-SEWER LIENS       | 4,190.00            | 2,460.00            | 1,730.00                  |
| 474200                                 | REVENUE -WPC                   | 85,500.00           | 57,000.00           | 28,500.00                 |
| 475000                                 | MISCELLANEOUS OP REVENUE       | 11,320.57           | 5,905.86            | 5,414.71                  |
| <b>TOTAL 1 - OPERATING REVENUES</b>    |                                | <b>6,665,135.48</b> | <b>6,828,965.75</b> | <b>(163,830.27)</b>       |
| 475100                                 | TIMBER SALES                   | 0.00                | 6,375.38            | (6,375.38)                |
| 475200                                 | SCRAP METAL SALES              | 2,640.00            | 24,057.12           | (21,417.12)               |
| 475300                                 | REINSTATE SERVICES             | 54,925.00           | 28,475.00           | 26,450.00                 |
| 475400                                 | CELL TOWER LEASES              | 184,300.26          | 187,508.46          | (3,208.20)                |
| 475500                                 | FINES                          | 13,000.00           | 9,000.00            | 4,000.00                  |
| 475525                                 | REMOVE METER                   | 3,050.00            | 3,300.00            | (250.00)                  |
| 475550                                 | CLOSING COSTS                  | 50,100.00           | 60,275.00           | (10,175.00)               |
| 475600                                 | LAND LEASES                    | 26,276.51           | 31,805.14           | (5,528.63)                |
| <b>TOTAL 2 - NONOPERATING REVENUES</b> |                                | <b>334,291.77</b>   | <b>350,796.10</b>   | <b>(16,504.33)</b>        |
| 500000                                 | NEW BRITAIN AGREEMENT          | 162,113.44          | 313,411.60          | (151,298.16)              |
| 506415                                 | CHEMICAL TREATMENT             | 306,707.05          | 225,957.74          | 80,749.31                 |
| 506700                                 | SEASONAL LABOR                 | 28,135.34           | 0.00                | 28,135.34                 |
| 509025                                 | MOTOR VEHICLE FUEL             | 62,619.01           | 54,873.82           | 7,745.19                  |
| 509060                                 | LIGHT&POWER                    | 348,948.88          | 330,865.73          | 18,083.15                 |
| 509075                                 | TELEPHONE                      | 18,330.77           | 20,160.08           | (1,829.31)                |
| 509100                                 | POSTAGE                        | 28,046.44           | 46,815.44           | (18,769.00)               |
| 509125                                 | ADVERTISING                    | 3,460.80            | 1,051.62            | 2,409.18                  |
| 509135                                 | OFFICE SUPPLIES                | 25,294.98           | 39,273.82           | (13,978.84)               |
| 509150                                 | CONFERENCE & MEMBERSHIPS       | 31,602.31           | 21,479.67           | 10,122.64                 |
| 509160                                 | MAINT/SERVICE AGREEMENTS       | 40,353.69           | 72,964.74           | (32,611.05)               |
| 509162                                 | CLOTHING/UNIFORMS              | 9,160.39            | 13,373.39           | (4,213.00)                |
| 509165                                 | LEASE                          | 9,435.49            | 12,356.73           | (2,921.24)                |
| 509170                                 | PROFESSIONAL SERVICES          | 286,936.16          | 318,778.98          | (31,842.82)               |
| 509175                                 | LIENS                          | 2,714.67            | 2,010.00            | 704.67                    |
| 509180                                 | CONTRACTOR SERVICES            | 336,385.12          | 639,762.73          | (303,377.61)              |
| 509185                                 | SEWER USE FEE                  | 13,500.00           | 8,100.00            | 5,400.00                  |
| 509188                                 | MAINTENANCE & SUPPLIES         | 717,891.78          | 450,162.71          | 267,729.07                |
| 509190                                 | FUEL OIL                       | 42,853.07           | 64,046.51           | (21,193.44)               |
| 509240                                 | PROPERTY INSURANCE             | 110,072.23          | 95,584.36           | 14,487.87                 |
| 509250                                 | INJURIES & DAMAGES             | 38,396.47           | 14,587.99           | 23,808.48                 |
| 509261                                 | RETIREMENT EXPENSE             | 158,450.00          | 164,250.00          | (5,800.00)                |
| 509300                                 | MISC OPERATING EXP             | 10,869.52           | 7,989.30            | 2,880.22                  |
| 509399                                 | MOTOR VEHICLE PARTS & SUPPLIES | 23,133.03           | 21,974.94           | 1,158.09                  |
| 509400                                 | MOTOR VEHICLE SERVICE/REPAIR   | 38,849.36           | 46,272.99           | (7,423.63)                |
| <b>TOTAL 3 - OPERATING EXPENSES</b>    |                                | <b>2,854,260.00</b> | <b>2,986,104.89</b> | <b>(131,844.89)</b>       |

**BRISTOL WATER AND SEWER - WATER**  
**Monthly Income Statement**  
**For May 2024**

| <u>ACCT#</u>                                     | <u>DESCRIPTION</u>         | <b>2024<br/>YTD</b> | <b>2023<br/>YTD</b> | <b>YTD<br/>DIFFERENCE</b> |
|--------------------------------------------------|----------------------------|---------------------|---------------------|---------------------------|
| 506011                                           | SOURCE OF SUPPLY LABOR     | 182,735.03          | 150,386.25          | 32,348.78                 |
| 506420                                           | WATER TREATMENT EXPENSE    | 106,759.88          | 63,991.12           | 42,768.76                 |
| 506421                                           | WATER TREATMENT LABOR      | 299,235.03          | 384,501.62          | (85,266.59)               |
| 506431                                           | MISCELLANEOUS LABOR        | 129,821.23          | 4,810.59            | 125,010.64                |
| 506600                                           | TRANSMISSION&DISTRIBUTION  | 154,846.18          | 124,492.79          | 30,353.39                 |
| 506621                                           | PAYROLL-LABOR EXPENSE      | 53,713.05           | 29,697.28           | 24,015.77                 |
| 506631                                           | METER PR EXPENSE           | 426,644.82          | 297,090.19          | 129,554.63                |
| 506640                                           | CUSTOMER INSTALLATION EXP  | 52,085.86           | 70,200.56           | (18,114.70)               |
| 506641                                           | INSTALLATION-LABOR EXP     | (99,972.21)         | (168,821.97)        | 68,849.76                 |
| 506731                                           | PAYROLL-LABOR EXPENSE      | 389,200.17          | 187,343.81          | 201,856.36                |
| 506751                                           | PAYROLL -LABOR EXP         | 72,430.37           | 126,806.87          | (54,376.50)               |
| 506761                                           | PAYROLL - LABOR EXPENSE    | (3,863.20)          | (7,955.62)          | 4,092.42                  |
| 506771                                           | PAYROLL-LABOR EXPENSE      | 83,248.46           | 88,944.72           | (5,696.26)                |
| 509031                                           | BILLING&COLLECTION PAYROLL | 241,940.90          | 215,411.74          | 26,529.16                 |
| 509200                                           | ADMINISTRATIVE SALARIES    | 317,855.22          | 223,730.35          | 94,124.87                 |
| <b>TOTAL 4 - EMPLOYEE SALARIES</b>               |                            | <b>2,406,680.79</b> | <b>1,790,630.30</b> | <b>616,050.49</b>         |
| 509262                                           | SOCIAL SECURITY            | 190,390.17          | 167,576.92          | 22,813.25                 |
| 509264                                           | CIGNA MEDICAL              | 985,839.77          | 994,135.51          | (8,295.74)                |
| 509267                                           | MADISON NATIONAL           | 3,566.20            | 3,540.50            | 25.70                     |
| <b>TOTAL 5 - BENEFITS</b>                        |                            | <b>1,179,796.14</b> | <b>1,165,252.93</b> | <b>14,543.21</b>          |
| 510000                                           | DEPRECIATION               | 1,072,599.00        | 991,309.00          | 81,290.00                 |
| 520000                                           | TAXES                      | 556,932.12          | 565,468.87          | (8,536.75)                |
| 525100                                           | INTEREST ON LONG TERM DEBT | 34,745.99           | 33,291.16           | 1,454.83                  |
| <b>TOTAL 6 - DEPRECIATION,TAXES &amp; INTERE</b> |                            | <b>1,664,277.11</b> | <b>1,590,069.03</b> | <b>74,208.08</b>          |
| 525000                                           | INTEREST & DIVIDEND INCOME | 127,190.28          | 87,484.13           | 39,706.15                 |
| <b>TOTAL 7 - INTEREST INCOME</b>                 |                            | <b>127,190.28</b>   | <b>87,484.13</b>    | <b>39,706.15</b>          |
| <b>NET INCOME</b>                                |                            | <b>(978,396.51)</b> | <b>(264,811.17)</b> | <b>(713,585.34)</b>       |



**BRISTOL WATER AND SEWER - WPC**  
**Monthly Income Statement**  
**For May 2024**

| <u>ACCT#</u>                        | <u>DESCRIPTION</u>             | <b>2024<br/>YTD</b> | <b>2023<br/>YTD</b> | <b>YTD<br/>DIFFERENCE</b> |
|-------------------------------------|--------------------------------|---------------------|---------------------|---------------------------|
| 402000                              | SEWER ASSESSMENTS AND ADJ      | 0.00                | 2,367.77            | (2,367.77)                |
| 410003                              | ASSESS-INT,LIENS AND PENALTIES | 218.45              | 862.71              | (644.26)                  |
| 422005                              | CUSTOMER DUMPING FEES          | 162,202.86          | 90,746.15           | 71,456.71                 |
| 422006                              | COMMERCIAL SEWER USER FEE      | 1,612,311.79        | 1,769,580.83        | (157,269.04)              |
| 422007                              | DOMESTIC SEWER USER FEES       | 4,234,375.58        | 4,393,080.85        | (158,705.27)              |
| 422008                              | FACTORY SEWER USER FEES        | 155,266.59          | 168,011.84          | (12,745.25)               |
| 422009                              | PUBLIC SEWER USER FEES         | 322,486.60          | 321,349.76          | 1,136.84                  |
| 442015                              | SEWER CONNECTION PERMITS       | 62,530.00           | 63,620.00           | (1,090.00)                |
| 443000                              | F.O.G. PERMITS                 | 0.00                | 12,100.00           | (12,100.00)               |
| 454001                              | MISCELLANEOUS-OTHER            | 19,047.00           | 6,012.99            | 13,034.01                 |
| 480013                              | MISC REVENUE LIENS             | 85,970.27           | 10,600.00           | 75,370.27                 |
| 480014                              | SEWER PENALTY FEE              | 50,066.68           | 52,837.56           | (2,770.88)                |
| <b>TOTAL 1 - OPERATING REVENUES</b> |                                | <b>6,704,475.82</b> | <b>6,891,170.46</b> | <b>(186,694.64)</b>       |
| 522100                              | CLOTHING ALLOWANCE             | 2,545.38            | 2,404.83            | 140.55                    |
| 531000                              | PROFESSIONAL FEES AND SERVICES | 41,184.81           | 44,507.01           | (3,322.20)                |
| 531150                              | ADMINISTRATIVE FEES            | 85,500.00           | 44,940.00           | 40,560.00                 |
| 541000                              | PUBLIC UTILITIES               | 641,075.74          | 498,642.97          | 142,432.77                |
| 541100                              | WATER AND SEWER CHARGES        | 12,974.60           | 12,657.91           | 316.69                    |
| 542120                              | TIPPING FEES                   | 914,566.05          | 824,048.36          | 90,517.69                 |
| 542140                              | REFUSE                         | 550.80              | 227.80              | 323.00                    |
| 543000                              | REPAIRS AND MAINTENANCE        | 108,488.88          | 92,719.45           | 15,769.43                 |
| 543011                              | COLLECTION SYSTEM MAINT & REHA | 72,838.02           | 140,849.13          | (68,011.11)               |
| 543100                              | MOTOR VEHICLE SERVICE & REPAIR | 34,131.40           | 16,488.12           | 17,643.28                 |
| 543110                              | MAJOR REPAIRS                  | 95,102.89           | 100,489.93          | (5,387.04)                |
| 544400                              | RENTS AND LEASES               | 3,559.60            | 3,523.35            | 36.25                     |
| 552100                              | LIABILITY INSURANCE            | 93,794.11           | 14,730.48           | 79,063.63                 |
| 553000                              | TELEPHONE                      | 8,388.32            | 2,135.84            | 6,252.48                  |
| 553100                              | POSTAGE                        | 24,512.72           | 55.60               | 24,457.12                 |
| 557700                              | ADVERTISING                    | 84.17               | 0.00                | 84.17                     |
| 561150                              | LABORATORY SUPPLIES            | 17,931.16           | 14,830.04           | 3,101.12                  |
| 561400                              | MAINT SUPPLIES AND MATERIALS   | 892,314.11          | 576,043.58          | 316,270.53                |
| 561800                              | PROGRAM SUPPLES                | 20,866.56           | 51,676.24           | (30,809.68)               |
| 562200                              | NATURAL GAS                    | 25,694.73           | 28,106.43           | (2,411.70)                |
| 562300                              | GENERATOR FUEL                 | 7,534.50            | 8,389.81            | (855.31)                  |
| 562600                              | MOTOR FUELS                    | 24,848.73           | 24,321.92           | 526.81                    |
| 563000                              | MOTOR VEHICLE PARTS            | 7,922.66            | 3,488.13            | 4,434.53                  |
| 563100                              | TIRES                          | 0.00                | 2,755.80            | (2,755.80)                |
| 569000                              | OFFICE SUPPLIES                | 3,371.42            | 1,849.70            | 1,521.72                  |
| 569200                              | OTHER SUPPLIES                 | 0.00                | 747.47              | (747.47)                  |
| 570200                              | BUILDINGS                      | 169,178.60          | 97,994.00           | 71,184.60                 |
| 570300                              | IMPROV OTHER THAN BUILDINGS    | 45,875.62           | 513,688.95          | (467,813.33)              |
| 570400                              | MACHINERY & EQUIPMENT          | 211,680.07          | 777,385.23          | (565,705.16)              |
| 570900                              | MAJOR REPAIRS TO EQUIPMENT     | 54,913.27           | 3,271.29            | 51,641.98                 |
| 581120                              | CONFERENCES AND MEMBERSHIPS    | 1,805.72            | 1,036.00            | 769.72                    |
| 581135                              | SCHOOLING & EDUCATION          | 4,677.85            | 3,221.25            | 1,456.60                  |
| 581280                              | LIEN FEES                      | 13,295.33           | 5,740.00            | 7,555.33                  |

**BRISTOL WATER AND SEWER - WPC**  
**Monthly Income Statement**  
**For May 2024**

| <u>ACCT#</u>                        | <u>DESCRIPTION</u>          | <b>2024<br/>YTD</b> | <b>2023<br/>YTD</b> | <b>YTD<br/>DIFFERENCE</b> |
|-------------------------------------|-----------------------------|---------------------|---------------------|---------------------------|
| 589000                              | CONTINGENCY                 | 62,150.23           | 19,977.90           | 42,172.33                 |
| 589100                              | MISCELLANEOUS               | 2,175.00            | 107.22              | 2,067.78                  |
| 590000                              | PENSION AND OPEB EXPENSE    | 59,090.00           | 0.00                | 59,090.00                 |
| <b>TOTAL 3 - OPERATING EXPENSES</b> |                             | <b>3,764,623.05</b> | <b>3,933,051.74</b> | <b>(168,428.69)</b>       |
| 514000                              | REGULAR WAGES WPC           | 1,586,047.46        | 1,275,708.63        | 310,338.83                |
| 515100                              | OVERTIME WAGES AND SALARIES | 57,496.72           | 43,339.07           | 14,157.65                 |
| 517000                              | OTHER WAGES                 | 18,542.30           | 20,991.49           | (2,449.19)                |
| 517100                              | PUBLIC WORKS PLOWING        | 0.00                | 2,103.59            | (2,103.59)                |
| <b>TOTAL 4 - EMPLOYEE SALARIES</b>  |                             | <b>1,662,086.48</b> | <b>1,342,142.78</b> | <b>319,943.70</b>         |
| 509262                              | SOCIAL SECURITY             | 120,697.12          | 102,541.77          | 18,155.35                 |
| 520100                              | LIFE INSURANCE              | 3,148.82            | 2,338.50            | 810.32                    |
| 520400                              | WORKERS COMP INSURANC       | 114,000.00          | 0.00                | 114,000.00                |
| 591500                              | HEALTH INSURANCE            | 415,521.39          | 396,655.13          | 18,866.26                 |
| <b>TOTAL 5 - BENEFITS</b>           |                             | <b>653,367.33</b>   | <b>501,535.40</b>   | <b>151,831.93</b>         |
| 588125                              | WPC LOAN INTEREST           | 164,373.06          | 178,569.98          | (195,182.50)              |
| <b>TOTAL 6 - INTEREST EXPENSE</b>   |                             | <b>164,373.06</b>   | <b>178,569.98</b>   | <b>(195,182.50)</b>       |
| 460000                              | INTEREST INCOME             | 0.00                | 33,462.70           | (33,462.70)               |
| <b>TOTAL 7 - INTEREST INCOME</b>    |                             | <b>0.00</b>         | <b>33,462.70</b>    | <b>(33,462.70)</b>        |
| <b>NET INCOME</b>                   |                             | <b>460,025.90</b>   | <b>969,333.26</b>   | <b>(509,307.36)</b>       |

## Finance & Operations Speaking Notes

Meeting of Jun 12, 2024 6:00 pm Room 36

1.

### **Budget Update – FY24: Through May 31, 2024**

As of May 31, 2024 , our available balance was (\$4,174,517) or 3.5% over budget. We were at (2,415,701) 2.03% over budget compared to last year on May 31st. As discussed in the prior month's narratives, PO closures and expenditure adjustments will continue. Most expenses are for special education tuition, services, and transportation. As of today, 6/12/2024, there are 564 open purchase orders.

Most open POs are for year-end events and are from the Special Education, transportation, and Maintenance Departments. We are awaiting the May and June invoices.

Expenditure adjustments to various grant sources and PO closures will still be processed through the end of the year. We anticipate continued movement closer to budgeted numbers for the remainder of the fiscal year. We will do our best to forecast a year-end amount in the coming weeks.

2.

### **Cafeteria Report - Food Service**

Our Cafeteria program continues to run smoothly. We are just finishing off the Fresh Fruits and Vegetables grant for FY2024 and are applying for funding for FY2025 in June for all elementary through grade eight schools.

As of the end of May, our snapshot balance was **\$930,799**. Our 13 cafeterias have served 62,633 breakfasts, 124,499 lunches, and 1,772 after-school snacks.

3.

**Appropriations & Transfers (exceeding \$10K)**

There were no transfers over \$10,000 in May.

4.

**Special Services Update - Reported by Amy Martino**

Tonight, I will report on the special education enrollment count.

As of June 1, 2024, 1,845 of the 8,140 enrolled Bristol students are identified as requiring Special Education programming. This enrollment reflects 22.67% of the total BPS student population.

As of June 1st, 120 students with disabilities required out-of-district placements at private special education school programs. There are 78 students requiring special education programming services at other public out-of-district schools, including magnet schools.

During May 2024, 4% of newly registered students were identified as students with special education programming needs at registration.

One newly enrolled student received their program and services during May from an out-of-district special education school program.

During May, there were 44 211 and 13 911 calls.

5.

**Student Activity Accounts, as reported by Jodi Bond**

I'll start with Bristol Central:

At the end of May, the BCHS Student Activity Fund had an opening balance of \$175,790.39, \$232,661.90 in Expenditures, and \$220,628.80 in Revenues, leaving a total balance of \$163,757.29.

Bristol Central Athletics's account began this year with a balance of \$48,998.45. A total of \$51,848.49 in expenses and \$40,731.11 in revenues left a balance of \$37,881.07.

The BEHS Student Activity Fund's opening balance was \$157,634.44, which included \$170,522.37 in expenditures and \$174,195.49 in Revenues, leaving a total balance of \$161,307.56.

Bristol Eastern Athletics began this year with a \$7,376.58 balance. A total of \$24,733.89 in expenses and \$21,484.34 in revenues left a balance of \$4,127.03.

6.

**Donation—Bristol Arts & Culture Fund, Bristol Historical Society, D’Amato Construction, Tobacco Construction, QA&M Architecture.** The approximate donation value is \$3,700 plus the cost of the plaque denoting the donors.

An 8-foot framed and mounted photograph of BAIMS at night by project photographer Terry Marselle will be hung in the lobby of the Rockwell Theater across from the mounted clock. We are seeking your approval to move the donation forward to the BoE for approval.



| Character Code                               | 2023      | Actual             | 2024 Budget        | 2024 Revised Budget | YTD Expended       | Encumbrances      | Available Budget                               | % of Budget Used |
|----------------------------------------------|-----------|--------------------|--------------------|---------------------|--------------------|-------------------|------------------------------------------------|------------------|
| 01 - GENERAL CONTROL                         |           | 2,566,414          | 2,610,036          | 2,628,477           | 2,374,742          | 391,119           | -137,384                                       | 105.2%           |
| 02 - INSTRUCTION                             |           | 48,747,824         | 51,443,932         | 51,414,390          | 41,027,796         | 10,541,443        | -154,849                                       | 100.3%           |
| 03 - TRANSPORTATION                          |           | 5,658,384          | 5,636,404          | 5,637,425           | 1,648,167          | 3,747,693         | 241,565                                        | 95.7%            |
| 04 - OPERATION OF PLANT                      |           | 7,468,241          | 8,356,597          | 8,356,597           | 6,354,585          | 979,543           | 1,022,469                                      | 87.8%            |
| 05 - MAINTENANCE OF PLANT                    |           | 2,741,585          | 2,935,421          | 2,935,421           | 2,549,359          | 506,814           | -120,751                                       | 104.1%           |
| 06 - BENEFITS & FIXED                        |           | 19,672,592         | 19,955,775         | 19,955,775          | 19,706,215         | 26,652            | 222,908                                        | 98.9%            |
| 07 - ATHLETICS & STUDENT                     |           | 2,100,728          | 2,316,460          | 2,375,397           | 1,938,844          | 66,103            | 370,451                                        | 84.4%            |
| 08 - CAPITAL & TECHNOLOGY                    |           | 2,065,852          | 2,105,790          | 2,121,176           | 1,934,185          | 92,356            | 94,635                                         | 95.5%            |
| 10 - TUITION                                 |           | 1,159,522          | 1,010,000          | 1,010,000           | 1,169,312          | 9,704             | -169,016                                       | 116.7%           |
| 50 - SALARIES/WORK COMP                      |           | 0                  | 0                  | 0                   | 0                  | 0                 | 0                                              | -                |
| 58 - OTHER/MISCELLANEOUS/ANTICIPATED REVENUE |           | -5,540,487         | -4,499,544         | -4,499,544          | -6,097,557         | 0                 | 1,598,013                                      | 135.5%           |
| <b>Total</b>                                 |           | <b>86,640,654</b>  | <b>91,870,871</b>  | <b>91,935,114</b>   | <b>72,605,647</b>  | <b>16,361,425</b> | <b>2,968,042</b>                               | <b>96.8%</b>     |
| <b>Special Education Breakdown</b>           |           |                    |                    |                     |                    |                   |                                                |                  |
| Special Education                            |           | 15,019,308         | 13,779,428         | 13,746,202          | 12,723,204         | 3,591,790         | -2,568,792                                     | 118.7%           |
| Preschool                                    |           | 988,530            | 1,088,996          | 988,590             | 696,807            | 196,471           | 95,312                                         | 90.4%            |
| Summer School                                |           | 116,880            | 120,599            | 120,599             | 0                  | 0                 | 120,599                                        | 0.0%             |
| Psychological Services                       |           | 1,531,278          | 1,648,060          | 1,613,242           | 1,235,652          | 352,460           | 25,130                                         | 98.4%            |
| Speech Pathology                             |           | 1,370,887          | 1,551,063          | 1,655,270           | 1,361,077          | 393,380           | -99,188                                        | 106.0%           |
| Transportation                               |           | 5,739,033          | 5,864,207          | 5,864,207           | 4,829,813          | 1,407,322         | -372,929                                       | 106.4%           |
| Magnet/Vo-Ag School Tuitions                 |           | 1,476,299          | 475,000            | 475,000             | 176,956            | 28,521            | 269,523                                        | 43.3%            |
| Public School Tuitions                       |           | 2,319,193          | 1,766,776          | 1,766,776           | 3,711,437          | 467,940           | -2,412,601                                     | 236.6%           |
| Private Facility Tuitions                    |           | 9,629,818          | 8,824,000          | 8,824,000           | 9,035,459          | 1,988,156         | -2,199,614                                     | 124.9%           |
| <b>09 - SPECIAL EDUCATION TOTAL</b>          |           | <b>38,191,225</b>  | <b>35,118,129</b>  | <b>35,053,886</b>   | <b>33,770,405</b>  | <b>8,426,040</b>  | <b>-7,142,559</b>                              | <b>120.4%</b>    |
| <b>TOTAL OPERATING BUDGET</b>                |           | <b>124,831,879</b> | <b>126,989,000</b> | <b>126,989,000</b>  | <b>106,376,052</b> | <b>24,787,465</b> | <b>-4,174,517</b>                              | <b>103.5%</b>    |
| <b>REVENUE SOURCES:</b>                      |           |                    |                    |                     |                    |                   |                                                |                  |
| Rentals                                      | \$        | (38,774)           |                    |                     |                    |                   |                                                |                  |
| Tuitions                                     | \$        | (55,856)           |                    |                     |                    |                   |                                                |                  |
| Medicaid                                     | \$        | (196,188)          |                    |                     |                    |                   |                                                |                  |
| Excess Cost                                  | \$        | (5,806,740)        |                    |                     |                    |                   |                                                |                  |
| <b>Total Revenue Anticipated, YTD:</b>       | <b>\$</b> | <b>(6,097,557)</b> |                    |                     |                    |                   |                                                |                  |
|                                              |           |                    |                    |                     |                    |                   | <b>CURRENT OPERATING BUDGET AFTER REVENUE:</b> |                  |
|                                              |           |                    |                    |                     |                    |                   | <b>-\$4,174,517</b>                            |                  |

## YEAR-TO-DATE BUDGET REPORT

FOR 2024 11

|                                     | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED  | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|-------------------------------------|--------------------|----------------------|-------------------|---------------|--------------|---------------------|-------------|
| <b>01 GENERAL CONTROL</b>           |                    |                      |                   |               |              |                     |             |
| 511001 SUPERINTENDENT/DEPUTY SALARI | 424,625            | 0                    | 424,625           | 401,521.17    | 78,878.83    | -55,775.00          | 113.1%      |
| 511021 SUPERVISOR SALARIES - GENERA | 340,337            | 0                    | 340,337           | 306,518.41    | 41,755.37    | -7,936.78           | 102.3%      |
| 512001 CENTRAL ADMIN SALARIES - GEN | 124,217            | 0                    | 124,217           | 108,958.24    | 16,724.90    | -1,466.14           | 101.2%      |
| 512021 SECRETARY SALARIES - GENERAL | 656,292            | 0                    | 656,292           | 580,086.53    | 93,466.02    | -17,260.55          | 102.6%      |
| 532301 PROF SERVICES - OTHER - GEN  | 50,000             | 0                    | 50,000            | 57,549.42     | 431.21       | -7,980.63           | 116.0%      |
| 533011 OTHER PROF/TECH - GENERAL    | 133,300            | -4,592               | 128,708           | 122,129.70    | 47,897.95    | -41,319.46          | 132.1%      |
| 544401 RENTS & LEASES - GENERAL     | 350,000            | 0                    | 350,000           | 348,826.55    | 41,820.93    | -40,647.48          | 111.6%      |
| 553001 TELEPHONE - GENERAL          | 190,000            | 0                    | 190,000           | 141,496.92    | 20,453.16    | 28,049.92           | 85.2%       |
| 553101 POSTAGE - GENERAL            | 80,000             | 0                    | 80,000            | 74,419.57     | 4,366.80     | 1,213.63            | 98.5%       |
| 553301 SOFTWARE/LICENSES - GENERAL  | 18,000             | 36,170               | 54,170            | 49,090.00     | .00          | 5,080.00            | 90.6%       |
| 555001 PRINTING & BINDING - GENERAL | 19,200             | 0                    | 19,200            | 6,782.64      | 623.19       | 11,794.17           | 38.6%       |
| 558001 STAFF TRANSPORT - GENERAL    | 26,250             | -1,250               | 25,000            | 25,705.86     | .00          | -705.86             | 102.8%      |
| 559001 OTHER PURCHASED SERVICES - G | 18,000             | -10,102              | 7,898             | 5,460.50      | .00          | 2,437.50            | 69.1%       |
| 561201 ADMIN SUPPLIES - GENERAL     | 22,000             | -1,235               | 20,765            | 3,925.80      | .00          | 16,839.02           | 18.9%       |
| 569001 OFFICE SUPPLIES - GENERAL    | 123,000            | -550                 | 122,450           | 126,571.90    | 44,500.53    | -48,622.43          | 139.7%      |
| 581161 MEMBERSHIPS - STAFF - GEN    | 8,655              | 0                    | 8,655             | 8,211.67      | .00          | 443.33              | 94.9%       |
| 581171 MEMBERSHIPS - DIST - GENERAL | 26,160             | 0                    | 26,160            | 7,487.00      | 200.00       | 18,473.00           | 29.4%       |
| TOTAL GENERAL CONTROL               | 2,610,036          | 18,441               | 2,628,477         | 2,374,741.88  | 391,118.89   | -137,383.76         | 105.2%      |
| <b>02 INSTRUCTION</b>               |                    |                      |                   |               |              |                     |             |
| 511012 PRINCIPAL SALARIES           | 3,341,641          | -222,351             | 3,119,290         | 2,818,497.77  | 298,258.18   | 2,534.48            | 99.9%       |
| 511022 SUPERVISOR SALARIES - INSTRU | 1,251,149          | 161,650              | 1,412,799         | 1,189,946.43  | 190,091.15   | 32,761.42           | 97.7%       |
| 511092 SUMMER SCHOOL SALARIES       | 46,500             | 0                    | 46,500            | .00           | .00          | 46,500.00           | .0%         |
| 511102 TEACHER SALARIES - INSTRUCT  | 38,021,489         | -86,562              | 37,934,927        | 29,732,637.70 | 8,740,676.49 | -538,387.45         | 101.4%      |
| 511142 GUIDANCE COUNSELOR SALARIES  | 2,115,032          | 0                    | 2,115,032         | 1,619,602.88  | 473,524.14   | 21,904.98           | 99.0%       |
| 511152 LIBRARY MEDIA SALARIES - INS | 610,726            | -56,115              | 554,611           | 380,010.70    | 147,323.84   | 27,276.79           | 95.1%       |
| 511162 SUBSTITUTE TEACHER SALARIES  | 830,000            | 0                    | 830,000           | 1,070,913.13  | -74,137.02   | -166,776.11         | 120.1%      |
| 511172 INTERN/TUTOR SALARIES - INST | 64,355             | 164,545              | 228,900           | 57,985.22     | 5,435.33     | 165,479.45          | 27.7%       |
| 511182 NON CERT INSTRUCTION SALARIE | 66,625             | 27,810               | 94,435            | 99,550.68     | 24,838.30    | -29,953.98          | 131.7%      |
| 511192 CO-CURRICULAR STIPENDS - INS | 173,788            | 0                    | 173,788           | 50,651.33     | .00          | 123,136.67          | 29.1%       |
| 512022 SECRETARY SALARIES - INSTRUC | 2,407,407          | -2,022               | 2,405,385         | 2,054,833.64  | 374,539.18   | -23,987.82          | 101.0%      |
| 512032 SUBSTITUTE SECRETARY SALARIE | 5,000              | 0                    | 5,000             | 21,536.52     | 4,305.64     | -20,842.16          | 516.8%      |
| 512072 PARA SALARIES - INSTRUCTION  | 757,174            | -27,810              | 729,364           | 712,858.30    | 149,277.97   | -132,772.27         | 118.2%      |
| 512082 INTERVENTION SPECIALISTS     | 215,910            | 0                    | 215,910           | 165,133.67    | 37,943.18    | 12,833.15           | 94.1%       |
| 532202 PROF ED SERVICES - INSTRUCTI | 78,114             | 0                    | 78,114            | 33,985.53     | 11,442.00    | 32,686.47           | 58.2%       |
| 532302 PROF SERVICES - OTHER - INST | 22,200             | 4,154                | 26,354            | 22,358.16     | 6,606.53     | -2,610.81           | 109.9%      |

## YEAR-TO-DATE BUDGET REPORT

FOR 2024 11

|                                     | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED  | ENCUMBRANCES  | AVAILABLE<br>BUDGET | PCT<br>USED |
|-------------------------------------|--------------------|----------------------|-------------------|---------------|---------------|---------------------|-------------|
| 532402 FIELD TRIPS/ADMISSION - INST | 25,300             | -5,500               | 19,800            | 11,062.44     | 4,590.28      | 4,147.28            | 79.1%       |
| 533012 OTHER PROF/TECH - INSTRUCTIO | 1,960              | 385                  | 2,345             | 1,748.97      | .00           | 596.03              | 74.6%       |
| 543002 REPAIRS & MAINT - INSTRUCTIO | 50,806             | 634                  | 51,440            | 40,110.48     | 7,172.00      | 4,157.37            | 91.9%       |
| 544402 RENTS & LEASES - INSTRUCTION | 83,070             | 7,500                | 90,570            | 91,168.00     | .00           | -598.00             | 100.7%      |
| 553102 POSTAGE - INSTRUCTION        | 1,290              | 0                    | 1,290             | 848.00        | .00           | 442.00              | 65.7%       |
| 553302 SOFTWARE/LICENSES - INSTRUCT | 226,239            | -31,087              | 195,152           | 115,111.75    | 47.80         | 79,992.60           | 59.0%       |
| 555002 PRINTING & BINDING - INSTRUC | 57,960             | 4,018                | 61,978            | 43,548.83     | 6,303.28      | 12,125.65           | 80.4%       |
| 558002 STAFF TRANSPORT - INSTRUCTIO | 15,300             | 0                    | 15,300            | 5,081.80      | 2,285.00      | 7,933.20            | 48.1%       |
| 559002 OTHER PURCHASED SERVICES - I | 1,000              | 0                    | 1,000             | .00           | .00           | 1,000.00            | .0%         |
| 561102 INSTRUCT SUPPLIES - INSTRUCT | 572,552            | 12,426               | 584,978           | 486,596.45    | 26,005.42     | 72,375.68           | 87.6%       |
| 561202 ADMIN SUPPLIES - INSTRUCTION | 12,500             | -2,272               | 10,228            | 5,408.09      | .00           | 4,819.83            | 52.9%       |
| 561502 COMP MEDIA SUPPLIES - INSTRU | 200                | 0                    | 200               | .00           | .00           | 200.00              | .0%         |
| 564102 TEXTBOOKS - INSTRUCTION      | 128,280            | -2,812               | 125,468           | 22,562.50     | 89,020.00     | 13,885.66           | 88.9%       |
| 564112 REPLACEMENT TEXTBOOKS        | 7,500              | 0                    | 7,500             | 3,610.46      | .00           | 3,889.54            | 48.1%       |
| 564202 LIB BOOKS/MAG SUBS - INSTR   | 95,905             | 846                  | 96,751            | 64,046.68     | 472.65        | 32,231.79           | 66.7%       |
| 565002 STUDENT RECOGNITION - INSTRU | 9,297              | -360                 | 8,937             | 3,597.36      | 691.64        | 4,648.00            | 48.0%       |
| 569002 OFFICE SUPPLIES - INSTRUCTIO | 77,206             | 13,771               | 90,977            | 42,742.65     | 2,515.32      | 45,718.56           | 49.7%       |
| 573002 EQUIPMENT - INSTRUCTION      | 15,880             | 5,956                | 21,836            | 16,893.09     | 2,428.32      | 2,514.59            | 88.5%       |
| 581162 MEMBERSHIPS - STAFF - INSTRU | 17,800             | 182                  | 17,982            | 16,602.55     | 336.00        | 1,043.45            | 94.2%       |
| 581172 MEMBERSHIPS - DIST - INSTRUC | 36,777             | 3,473                | 40,250            | 26,554.61     | 9,450.00      | 4,245.39            | 89.5%       |
| TOTAL INSTRUCTION                   | 51,443,932         | -29,542              | 51,414,390        | 41,027,796.37 | 10,541,442.62 | -154,848.57         | 100.3%      |

## 03 TRANSPORTATION

|                                     |           |         |           |              |              |             |        |
|-------------------------------------|-----------|---------|-----------|--------------|--------------|-------------|--------|
| 512043 TRANSPORTATION SALARIES      | 78,232    | 0       | 78,232    | 67,607.81    | 9,027.19     | 1,597.00    | 98.0%  |
| 533013 OTHER PROF/TECH - TRANSPORT  | 230,000   | 0       | 230,000   | 178,809.48   | 52,630.72    | -1,440.20   | 100.6% |
| 551003 REGULAR PUPIL TRANSPORTATION | 3,510,348 | 0       | 3,510,348 | 79,272.01    | 3,084,689.85 | 346,386.14  | 90.1%  |
| 551203 IN TOWN TRANSPORT - VOTECH   | 29,113    | 0       | 29,113    | 37,452.17    | 11,197.39    | -19,536.56  | 167.1% |
| 551303 PRIVATE SCHOOL TRANSPORT     | 606,735   | 0       | 606,735   | 395,165.64   | 101,853.00   | 109,716.36  | 81.9%  |
| 551403 OUT OF TOWN TRANSPORT - VOTE | 277,348   | 0       | 277,348   | 229,261.44   | 53,339.52    | -5,252.96   | 101.9% |
| 551503 OUT OF TOWN TRANSPORT - VOAG | 127,854   | 0       | 127,854   | 105,247.64   | 22,603.52    | 2.84        | 100.0% |
| 551703 FIELD TRIPS - INSTRUCTION    | 25,520    | 1,021   | 26,541    | 10,194.13    | 5,321.99     | 11,024.96   | 58.5%  |
| 551813 HOMELESS IN-TOWN SPED        | 10,000    | -10,000 | 0         | .00          | .00          | .00         | .0%    |
| 551823 HOMELESS IN-TOWN REG         | 18,000    | 0       | 18,000    | 6,323.50     | 11,375.00    | 301.50      | 98.3%  |
| 551833 HOMELESS OUT OF TOWN SPED    | 60,000    | -22,680 | 37,320    | 10,095.00    | 4,875.00     | 22,350.00   | 40.1%  |
| 551843 HOMELESS OUT OF TOWN REG     | 92,000    | 32,680  | 124,680   | 32,154.61    | 262,011.68   | -169,486.29 | 235.9% |
| 551903 ATHLETIC TRANSPORTATION      | 188,045   | 0       | 188,045   | 148,185.27   | 33,714.73    | 6,145.00    | 96.7%  |
| 562703 FUEL PUPIL TRANSPORTATION    | 382,500   | 0       | 382,500   | 348,398.41   | 95,052.91    | -60,951.32  | 115.9% |
| 569003 OFFICE SUPPLIES - TRANSPORT  | 359       | 0       | 359       | .00          | .00          | 359.00      | .0%    |
| 581173 MEMBERSHIPS - DIST - TRANSP  | 350       | 0       | 350       | .00          | .00          | 350.00      | .0%    |
| TOTAL TRANSPORTATION                | 5,636,404 | 1,021   | 5,637,425 | 1,648,167.11 | 3,747,692.50 | 241,565.47  | 95.7%  |

## YEAR-TO-DATE BUDGET REPORT

FOR 2024 11

| 04                             | OPERATION OF PLANT           | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|--------------------------------|------------------------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| <b>04 OPERATION OF PLANT</b>   |                              |                    |                      |                   |              |              |                     |             |
| 512064                         | CUSTODIAN SALARIES - PLANT   | 3,431,368          | 0                    | 3,431,368         | 2,988,024.34 | 561,084.58   | -117,740.92         | 103.4%      |
| 512264                         | SUBSTITUTE CUSTODIANS        | 45,000             | 0                    | 45,000            | 5,401.52     | .00          | 39,598.48           | 12.0%       |
| 515104                         | OVERTIME - OPERATION         | 122,000            | 0                    | 122,000           | 167,402.89   | .00          | -45,402.89          | 137.2%      |
| 515114                         | OVERTIME - BUILDING RENTAL   | 25,000             | 0                    | 25,000            | 37,215.93    | .00          | -12,215.93          | 148.9%      |
| 541014                         | ELECTRICITY                  | 1,872,500          | 0                    | 1,872,500         | 818,217.77   | 284,592.90   | 769,689.33          | 58.9%       |
| 541024                         | NATURAL GAS                  | 580,500            | 0                    | 580,500           | 440,364.60   | 49,988.96    | 90,146.44           | 84.5%       |
| 541034                         | HEATING FUEL                 | 527,000            | 0                    | 527,000           | 398,323.31   | 16,078.10    | 112,598.59          | 78.6%       |
| 541104                         | WATER & SEWER CHARGES        | 140,000            | 0                    | 140,000           | 99,631.24    | 40,368.76    | .00                 | 100.0%      |
| 543004                         | REPAIRS & MAINT - OPERATION  | 175,000            | 0                    | 175,000           | 190,843.82   | 9,115.48     | -24,959.30          | 114.3%      |
| 552004                         | PROPERTY INSURANCE           | 288,044            | 0                    | 288,044           | 324,408.53   | .00          | -36,364.53          | 112.6%      |
| 552104                         | LIABILITY INSURANCE - PLANT  | 529,070            | 0                    | 529,070           | 576,712.26   | .00          | -47,642.26          | 109.0%      |
| 561304                         | CUSTODIAN SUPPLIES           | 450,000            | 0                    | 450,000           | 300,585.58   | 18,314.38    | 131,100.04          | 70.9%       |
| 573004                         | EQUIPMENT - OPERATION        | 171,115            | 0                    | 171,115           | 7,452.77     | .00          | 163,662.23          | 4.4%        |
|                                | TOTAL OPERATION OF PLANT     | 8,356,597          | 0                    | 8,356,597         | 6,354,584.56 | 979,543.16   | 1,022,469.28        | 87.8%       |
| <b>05 MAINTENANCE OF PLANT</b> |                              |                    |                      |                   |              |              |                     |             |
| 512005                         | CENTRAL ADMIN SALARIES - MAI | 268,270            | 0                    | 268,270           | 280,874.26   | 46,258.97    | -58,863.23          | 121.9%      |
| 512025                         | SECRETARY SALARIES - MAINT   | 138,420            | 0                    | 138,420           | 77,833.67    | 7,595.00     | 52,991.33           | 61.7%       |
| 512055                         | MAINTENANCE SALARIES         | 893,112            | 0                    | 893,112           | 744,459.65   | 163,824.44   | -15,172.09          | 101.7%      |
| 515105                         | OVERTIME - MAINTENANCE       | 15,000             | 0                    | 15,000            | 44,736.63    | .00          | -29,736.63          | 298.2%      |
| 532305                         | PROF SERVICES - OTHER - MAIN | 0                  | 300                  | 300               | 288.04       | .00          | 11.96               | 96.0%       |
| 533015                         | OTHER PROF/TECH - MAINTENANC | 92,172             | 0                    | 92,172            | 50,685.10    | 7,220.77     | 34,266.13           | 62.8%       |
| 543005                         | REPAIRS & MAINT - MAINTENANC | 630,000            | -300                 | 629,700           | 778,357.55   | 178,546.67   | -327,204.22         | 152.0%      |
| 543505                         | FIELD MAINT - PLANT          | 135,750            | 0                    | 135,750           | 118,617.20   | 17,653.71    | -520.91             | 100.4%      |
| 553305                         | SOFTWARE/LICENSES - MAINT OF | 0                  | 26,402               | 26,402            | 24,912.83    | .00          | 1,488.97            | 94.4%       |
| 555005                         | PRINTING & BINDING - SECURIT | 5,000              | 0                    | 5,000             | 2,000.00     | .00          | 3,000.00            | 40.0%       |
| 561405                         | MAINTENANCE SUPPLIES - PLANT | 420,000            | 0                    | 420,000           | 338,925.39   | 66,474.02    | 14,600.59           | 96.5%       |
| 569005                         | OFFICE SUPPLIES - MAINTENANC | 250                | 0                    | 250               | 129.26       | 120.74       | .00                 | 100.0%      |
| 573005                         | EQUIPMENT - MAINTENANCE      | 130,000            | 0                    | 130,000           | 7,690.22     | 1,703.25     | 120,606.53          | 7.2%        |
| 573405                         | BUILDING & SITE IMPROVEMENTS | 150,000            | 0                    | 150,000           | 68,406.36    | 14,922.67    | 66,670.97           | 55.6%       |
| 581175                         | MEMBERSHIPS - DIST - PLANT   | 32,447             | -26,402              | 6,045             | 8,366.00     | 170.00       | -2,490.80           | 141.2%      |
| 581205                         | VANDALISM                    | 25,000             | 0                    | 25,000            | 3,076.64     | 2,323.36     | 19,600.00           | 21.6%       |
|                                | TOTAL MAINTENANCE OF PLANT   | 2,935,421          | 0                    | 2,935,421         | 2,549,358.80 | 506,813.60   | -120,751.40         | 104.1%      |
| <b>06 BENEFITS &amp; FIXED</b> |                              |                    |                      |                   |              |              |                     |             |

## YEAR-TO-DATE BUDGET REPORT

FOR 2024 11

| 06     | BENEFITS & FIXED             | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED  | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|--------|------------------------------|--------------------|----------------------|-------------------|---------------|--------------|---------------------|-------------|
| 520006 | EMPLOYEE BENEFITS            | 20,759             | 0                    | 20,759            | 21,175.00     | .00          | -416.00             | 102.0%      |
| 520106 | LIFE INSURANCE               | 80,000             | 0                    | 80,000            | 72,171.00     | .00          | 7,829.00            | 90.2%       |
| 520306 | MEDICAL/PRESCRIPTION         | 14,439,179         | 0                    | 14,439,179        | 14,351,201.00 | .00          | 87,978.00           | 99.4%       |
| 520316 | DENTAL                       | 554,134            | 0                    | 554,134           | 605,117.70    | .00          | -50,983.70          | 109.2%      |
| 520326 | MEDICAL/PRESCRIPTION - RETIR | 1,120,391          | 0                    | 1,120,391         | 1,279,797.00  | .00          | -159,406.00         | 114.2%      |
| 520406 | WORKERS COMPENSATION         | 1,152,457          | 0                    | 1,152,457         | 1,108,800.00  | .00          | 43,657.00           | 96.2%       |
| 520506 | SHORT TERM DISABILITY        | 39,450             | 0                    | 39,450            | 34,508.78     | .00          | 4,941.22            | 87.5%       |
| 520516 | LONG TERM DISABILITY         | 18,008             | 0                    | 18,008            | 16,268.05     | .00          | 1,739.95            | 90.3%       |
| 520706 | SOCIAL SECURITY              | 1,018,695          | 0                    | 1,018,695         | 1,006,775.68  | .00          | 11,919.32           | 98.8%       |
| 520756 | MEDICARE                     | 1,043,902          | 0                    | 1,043,902         | 946,914.30    | .00          | 96,987.70           | 90.7%       |
| 520806 | EMPLOYEE ASSISTANCE PROGRAM  | 21,500             | 0                    | 21,500            | 23,790.00     | .00          | -2,290.00           | 110.7%      |
| 521006 | SEVERANCE PAY                | 350,000            | 0                    | 350,000           | 182,835.52    | .00          | 167,164.48          | 52.2%       |
| 521106 | EDUCATION REIMBURSEMENT      | 15,000             | 0                    | 15,000            | 15,156.50     | .00          | -156.50             | 101.0%      |
| 521206 | UNEMPLOYMENT INSURANCE       | 75,000             | 0                    | 75,000            | 38,348.00     | 26,652.00    | 10,000.00           | 86.7%       |
| 521306 | BOOTS ALLOWANCE EMPLOYEE BEN | 7,300              | 0                    | 7,300             | 3,356.02      | .00          | 3,943.98            | 46.0%       |
|        | TOTAL BENEFITS & FIXED       | 19,955,775         | 0                    | 19,955,775        | 19,706,214.55 | 26,652.00    | 222,908.45          | 98.9%       |

## 07 ATHLETICS &amp; STUDENT

|        |                              |         |         |         |            |           |            |        |
|--------|------------------------------|---------|---------|---------|------------|-----------|------------|--------|
| 511027 | SUPERVISOR SALARIES - ATHLET | 211,524 | 62,752  | 274,276 | 235,678.90 | 43,841.03 | -5,244.43  | 101.9% |
| 511187 | COACHING STIPENDS            | 924,112 | -52,000 | 872,112 | 796,720.66 | .00       | 75,391.34  | 91.4%  |
| 511197 | CO-CURRICULAR STIPENDS - SA  | 487,349 | 9,000   | 496,349 | 251,204.29 | .00       | 245,144.71 | 50.6%  |
| 512027 | SECRETARY SALARIES - ATHLETI | 22,768  | 0       | 22,768  | 19,643.20  | 3,238.00  | -113.20    | 100.5% |
| 532207 | PROF ED SERVICES - ATHLETICS | 455     | -455    | 0       | .00        | .00       | .00        | .0%    |
| 532307 | PROF SERVICES - OTHER - ATHL | 99,500  | 0       | 99,500  | 90,853.48  | .00       | 8,646.52   | 91.3%  |
| 532407 | FIELD TRIPS/ADMISSION - SA   | 263     | 0       | 263     | .00        | .00       | 263.00     | .0%    |
| 532607 | ATHLETIC OFFICIALS           | 141,334 | 13,800  | 155,134 | 153,662.00 | .00       | 1,472.00   | 99.1%  |
| 543007 | REPAIRS & MAINT - ATHLET EQU | 0       | 0       | 0       | 3,141.25   | .00       | -3,141.25  | 100.0% |
| 543507 | FIELD MAINT - ATHLETICS      | 54,500  | -15,000 | 39,500  | 10,838.60  | 4,093.50  | 24,567.90  | 37.8%  |
| 544407 | RENTS & LEASES - ATHLETICS   | 12,111  | 0       | 12,111  | 6,451.81   | 1,548.19  | 4,111.00   | 66.1%  |
| 552107 | LIABILITY INSURANCE - ATHLET | 190,000 | -33,275 | 156,725 | 156,725.00 | .00       | .00        | 100.0% |
| 555017 | PRINTING & BINDING - SA      | 4,700   | 0       | 4,700   | 2,733.36   | 1,082.00  | 884.64     | 81.2%  |
| 558007 | STAFF TRANSPORT - ATHLETICS  | 0       | 0       | 0       | 2,405.29   | .00       | -2,405.29  | 100.0% |
| 561107 | INSTRUCT SUPPLIES - SA       | 21,425  | -636    | 20,789  | 16,519.01  | 949.00    | 3,320.99   | 84.0%  |
| 565007 | STUDENT RECOGNITION - SA     | 37,046  | -4,522  | 32,524  | 11,384.87  | 9,028.74  | 12,110.39  | 62.8%  |
| 569007 | OFFICE SUPPLIES - ATHLETICS  | 500     | -208    | 292     | 292.32     | .00       | .00        | 100.0% |
| 569017 | OFFICE SUPPLIES - SA         | 300     | 0       | 300     | 215.60     | .00       | 84.40      | 71.9%  |
| 569307 | ATHLETIC SUPPLIES            | 99,000  | 67,741  | 166,741 | 159,354.18 | 2,322.06  | 5,064.64   | 97.0%  |
| 573007 | EQUIPMENT - ATHLETICS        | 0       | 11,740  | 11,740  | 10,797.44  | .00       | 942.56     | 92.0%  |
| 581177 | MEMBERSHIPS - DIST - ATHLETI | 7,080   | 0       | 7,080   | 9,837.37   | .00       | -2,757.37  | 138.9% |
| 581187 | MEMBERSHIPS - DIST - SA      | 2,493   | 0       | 2,493   | 385.00     | .00       | 2,108.00   | 15.4%  |

## YEAR-TO-DATE BUDGET REPORT

FOR 2024 11

|                                     | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|-------------------------------------|--------------------|----------------------|-------------------|--------------|--------------|---------------------|-------------|
| TOTAL ATHLETICS & STUDENT           | 2,316,460          | 58,937               | 2,375,397         | 1,938,843.63 | 66,102.52    | 370,450.55          | 84.4%       |
| <b>08 CAPITAL &amp; TECHNOLOGY</b>  |                    |                      |                   |              |              |                     |             |
| 511188 NON CERTIFIED SALARIES - TEC | 0                  | 6,297                | 6,297             | 5,029.00     | .00          | 1,268.00            | 79.9%       |
| 512028 SECRETARY SALARIES - TECH    | 56,920             | 1,729                | 58,649            | 54,819.04    | 8,334.87     | -4,504.91           | 107.7%      |
| 512088 SUBSTITUTE TECH SALARIES     | 0                  | 0                    | 0                 | 18,953.00    | .00          | -18,953.00          | 100.0%      |
| 513008 TECH SALARIES                | 679,532            | 0                    | 679,532           | 552,121.73   | 77,913.24    | 49,497.03           | 92.7%       |
| 515108 OVERTIME - TECHNOLOGY        | 5,000              | 0                    | 5,000             | 8,167.87     | .00          | -3,167.87           | 163.4%      |
| 533018 OTHER PROF/TECH - CAPITAL/TE | 103,100            | -4,718               | 98,382            | 87,631.53    | 558.00       | 10,192.47           | 89.6%       |
| 543008 REPAIRS & MAINT - TECH       | 98,498             | -3,308               | 95,190            | 55,535.13    | 1,924.62     | 37,730.25           | 60.4%       |
| 544408 RENTS & LEASES - TECH        | 632,327            | -7,500               | 624,827           | 605,025.21   | .00          | 19,801.79           | 96.8%       |
| 553308 SOFTWARE/LICENSES - TECH     | 404,373            | 22,886               | 427,259           | 436,188.82   | 3,077.46     | -12,007.49          | 102.8%      |
| 561108 INSTRUCT SUPPLIES - TECH     | 0                  | 6,000                | 6,000             | 6,000.00     | .00          | .00                 | 100.0%      |
| 561408 MAINTENANCE SUPPLIES - TECH  | 32,245             | -10,118              | 22,127            | 9,981.38     | 547.78       | 11,597.84           | 47.6%       |
| 569008 OFFICE SUPPLIES - TECH       | 3,698              | 0                    | 3,698             | 1,739.09     | .00          | 1,958.91            | 47.0%       |
| 573008 EQUIPMENT - TECHNOLOGY       | 90,097             | 4,118                | 94,215            | 92,993.00    | .00          | 1,222.00            | 98.7%       |
| TOTAL CAPITAL & TECHNOLOGY          | 2,105,790          | 15,386               | 2,121,176         | 1,934,184.80 | 92,355.97    | 94,635.02           | 95.5%       |
| <b>09 SPECIAL EDUCATION</b>         |                    |                      |                   |              |              |                     |             |
| 511029 SUPERVISOR SALARIES - SPED   | 971,179            | -15,332              | 955,847           | 838,823.96   | 109,212.35   | 7,810.69            | 99.2%       |
| 511109 TEACHER SALARIES - SPED      | 6,993,086          | 100,396              | 7,093,482         | 5,187,444.35 | 1,626,172.18 | 279,865.47          | 96.1%       |
| 511129 PSYCHOLOGIST SALARIES        | 1,637,310          | -48,911              | 1,588,399         | 1,207,881.06 | 352,459.60   | 28,058.34           | 98.2%       |
| 511139 SPEECH CLINICIAN SALARIES    | 1,372,820          | -100,396             | 1,272,424         | 1,062,997.31 | 317,998.46   | -108,571.77         | 108.5%      |
| 511179 INTERN/TUTOR SALARIES - SPED | 80,000             | 0                    | 80,000            | 83,232.54    | .00          | -3,232.54           | 104.0%      |
| 511199 CO-CURRICULAR STIPENDS - SPE | 0                  | 1,000                | 1,000             | 862.50       | .00          | 137.50              | 86.3%       |
| 512029 SECRETARY SALARIES - SPED    | 277,631            | 0                    | 277,631           | 240,278.07   | 37,798.73    | -445.80             | 100.2%      |
| 512079 PARA SALARIES - SPED         | 3,934,322          | 0                    | 3,934,322         | 3,400,009.25 | 695,051.45   | -160,738.70         | 104.1%      |
| 512089 CLINICAL SUPPORT SPECIALIST- | 450                | 0                    | 450               | .00          | .00          | 450.00              | .0%         |
| 512099 OT/PT SALARIES               | 559,174            | 1,569                | 560,743           | 487,244.48   | 157,333.81   | -83,835.59          | 115.0%      |
| 512279 SUBSTITUTE PARA SALARIES     | 75,575             | 0                    | 75,575            | 213,102.72   | 6,897.28     | -144,425.00         | 291.1%      |
| 532209 PROF ED SERVICES - SPED      | 18,000             | 0                    | 18,000            | 10,332.54    | 8,975.00     | -1,307.54           | 107.3%      |
| 532309 PROF SERVICES - OTHER - SPED | 1,922,635          | -2,569               | 1,920,066         | 3,061,864.13 | 1,185,302.34 | -2,327,100.17       | 221.2%      |
| 532409 FIELD TRIPS/ADMISSION - SPED | 2,700              | 0                    | 2,700             | .00          | .00          | 2,700.00            | .0%         |
| 533019 OTHER PROF/TECH - SPED       | 121,000            | -23,134              | 97,866            | 48,349.33    | 23,099.67    | 26,416.90           | 73.0%       |
| 543009 REPAIRS & MAINT - SPED       | 400                | 0                    | 400               | 569.99       | 300.00       | -469.99             | 217.5%      |
| 544409 RENTS & LEASES - SPED        | 16,600             | 18,300               | 34,900            | 16,569.10    | .00          | 18,330.90           | 47.5%       |
| 551109 IN TOWN TRANSPORT - SPED     | 2,961,889          | 0                    | 2,961,889         | 2,300,309.27 | 536,631.71   | 124,948.02          | 95.8%       |



## YEAR-TO-DATE BUDGET REPORT

FOR 2024 11

|                                     | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD EXPENDED   | ENCUMBRANCES  | AVAILABLE<br>BUDGET | PCT<br>USED |
|-------------------------------------|--------------------|----------------------|-------------------|----------------|---------------|---------------------|-------------|
| 551609 OUT OF TOWN TRANSPORT - SPED | 2,897,318          | 0                    | 2,897,318         | 2,524,476.76   | 867,967.85    | -495,126.61         | 117.1%      |
| 551709 FIELD TRIPS - SPED           | 5,000              | 0                    | 5,000             | 5,027.13       | 2,722.87      | -2,750.00           | 155.0%      |
| 553309 SOFTWARE/LICENSES - SPED     | 82,089             | 0                    | 82,089            | 50,678.14      | .00           | 31,410.86           | 61.7%       |
| 556009 DISTRICT PLACED TUITION - SP | 10,610,526         | 0                    | 10,610,526        | 12,298,578.14  | 2,410,955.27  | -4,099,007.41       | 138.6%      |
| 556109 STATE PLACED TUITION - SPED  | 455,250            | 0                    | 455,250           | 625,273.10     | 73,661.30     | -243,684.40         | 153.5%      |
| 561109 INSTRUCT SUPPLIES - SPED     | 68,075             | -621                 | 67,454            | 56,937.56      | 1,732.20      | 8,784.24            | 87.0%       |
| 569009 OFFICE SUPPLIES - SPED       | 5,500              | 0                    | 5,500             | 2,111.71       | .00           | 3,388.29            | 38.4%       |
| 573009 EQUIPMENT - SPED             | 47,625             | 4,738                | 52,363            | 45,175.03      | 11,767.45     | -4,579.38           | 108.7%      |
| 581169 MEMBERSHIPS - STAFF - SPED   | 1,560              | 717                  | 2,277             | 2,277.00       | .00           | .00                 | 100.0%      |
| 581179 MEMBERSHIPS - DIST - SPED    | 415                | 0                    | 415               | .00            | .00           | 415.00              | .0%         |
| TOTAL SPECIAL EDUCATION             | 35,118,129         | -64,243              | 35,053,886        | 33,770,405.17  | 8,426,039.52  | -7,142,558.69       | 120.4%      |
| <b>10 TUITION</b>                   |                    |                      |                   |                |               |                     |             |
| 556000 DISTRICT PLACED TUITION - RE | 960,000            | 0                    | 960,000           | 1,142,285.19   | .00           | -182,285.19         | 119.0%      |
| 556100 STATE PLACED TUITION - REG   | 50,000             | 0                    | 50,000            | 27,027.00      | 9,704.00      | 13,269.00           | 73.5%       |
| TOTAL TUITION                       | 1,010,000          | 0                    | 1,010,000         | 1,169,312.19   | 9,704.00      | -169,016.19         | 116.7%      |
| <b>52 BENEFITS</b>                  |                    |                      |                   |                |               |                     |             |
| 591516 TRANSFER OUT INT SERV (HEALT | 0                  | -16,264,285          | -16,264,285       | -16,264,285.00 | .00           | .00                 | 100.0%      |
| 591517 TRANSFER OUT INT SERV (W/C)  | 0                  | -1,108,800           | -1,108,800        | -1,108,800.00  | .00           | .00                 | 100.0%      |
| TOTAL BENEFITS                      | 0                  | -17,373,085          | -17,373,085       | -17,373,085.00 | .00           | .00                 | 100.0%      |
| <b>58 OTHER/MISCELLANEOUS</b>       |                    |                      |                   |                |               |                     |             |
| 580100 ANTICIPATED REVENUE - RENTAL | -40,000            | 0                    | -40,000           | -38,773.67     | .00           | -1,226.33           | 96.9%       |
| 580200 ANTICIPATED REVENUE - TUITIO | -157,979           | 0                    | -157,979          | -55,855.96     | .00           | -102,123.04         | 35.4%       |
| 580300 ANTICIPATED REVENUE - MEDICA | -450,000           | 0                    | -450,000          | -196,187.67    | .00           | -253,812.33         | 43.6%       |
| 580400 ANTICIPATED REVENUE - EX COS | -3,851,565         | 0                    | -3,851,565        | -5,806,740.00  | .00           | 1,955,175.00        | 150.8%      |
| TOTAL OTHER/MISCELLANEOUS           | -4,499,544         | 0                    | -4,499,544        | -6,097,557.30  | .00           | 1,598,013.30        | 135.5%      |
| GRAND TOTAL                         | 126,989,000        | -17,373,085          | 109,615,915       | 89,002,966.76  | 24,787,464.78 | -4,174,516.54       | 103.8%      |

\*\* END OF REPORT - Generated by Lynn Boisvert \*\*

## FOOD SERVICE SUMMARY

| DESCRIPTOR                                          | 20-21            | 21-22            | 22-23            | 23-24            | Snapshot<br>5/31/24 |
|-----------------------------------------------------|------------------|------------------|------------------|------------------|---------------------|
|                                                     | ACTUAL           | ACTUAL           | ACTUAL           | BUDGET           | YTD                 |
| <b>INCOME:</b>                                      |                  |                  |                  |                  |                     |
| CASH SALES INCOME                                   | 5,664            | 21,891           | 40,032           | 27,500           | 23,488              |
| FEDERAL REIMBURSEMENT                               | 2,442,791        | 5,125,546        | 4,863,131        | 4,436,985        | 4,300,667           |
| STATE REIMBURSEMENT                                 | 153,351          | 280,241          | 161,816          | 143,240          | 308,904             |
| STATE REIMBURSEMENT Fresh Fruits & Vegetables Grant | 0                | 0                | 194,070          | 0                | 214,076             |
| COVID REIMBURSEMENT                                 | 44,931           | 0                | 0                | 0                | 0                   |
| INTEREST INCOME                                     | 0                | 145              | 7,253            | 0                | 9,773               |
| OTHER INCOME                                        | 5,078            | 13,547           | 24,570           | 15,000           | 36,551              |
| <b>TOTAL INCOME</b>                                 | <b>2,651,815</b> | <b>5,441,369</b> | <b>5,290,872</b> | <b>4,622,725</b> | <b>4,893,458</b>    |
| <b>EXPENDITURES:</b>                                |                  |                  |                  |                  |                     |
| FOOD                                                | 1,174,433        | 2,384,531        | 2,852,968        | 2,111,310        | 2,719,304           |
| INVENTORY ADJUSTMENT                                |                  |                  |                  |                  |                     |
| LABOR                                               | 1,315,363        | 1,445,434        | 1,567,533        | 1,790,800        | 1,452,970           |
| SUBSTITUTES                                         | 18,496           | 51,272           | 62,874           | 45,000           | 39,511              |
| INSURANCE BENEFITS                                  | 235,104          | 286,600          | 228,500          | 243,470          | 219,123             |
| F.I.C.A.                                            | 100,927          | 105,782          | 120,150          | 115,955          | 109,859             |
| PURCHASED SERVICES & SUPPLIES                       | 52,161           | 151,397          | 269,194          | 261,190          | 232,641             |
| CAPITAL OUTLAY - EQUIPMENT                          | 0                | 0                | 187,443          | 10,000           | 3,960               |
| CONTRACTUAL SERVICES/LEASE                          | 19,203           | 12,273           | 15,942           | 20,000           | 9,805               |
| OTHER EXPENSE                                       | 17,359           | 16,195           | 54,744           | 25,000           | 94,894              |
| <b>TOTAL EXPENSES</b>                               | <b>2,933,046</b> | <b>4,453,484</b> | <b>5,359,348</b> | <b>4,622,725</b> | <b>4,882,068</b>    |
|                                                     |                  |                  |                  |                  |                     |
| <b>Carryover Balance</b>                            | 0                |                  |                  |                  | <b>919,409</b>      |
| NET PROFIT OR LOSS YTD                              | (281,231)        | 987,885          | (68,476)         | 0                | <b>11,390</b>       |
| TOTAL BALANCE AVAILABLE                             | -                | 0                | 0                | 0                | <b>930,799</b>      |

| YEAR | PER | JOURNAL | SRC | EFF DATE   | ENT DATE   | JNL DESC | CLERK    | ENTITY | AUTO-REV | STATUS | BUD YEAR | JNL TYPE |
|------|-----|---------|-----|------------|------------|----------|----------|--------|----------|--------|----------|----------|
| 2024 | 11  | 628     | BUA | 05/23/2024 | 05/23/2024 | THEATER  | JodiBond | 1      | N        | Hist   | 2024     |          |

1 Journals printed

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# Bristol Enrollment Trend Data Special Education June 1, 2024 Reporting

As of June, 1 2024

BOE Finance Committee Meeting 6.12.24

## Special Education Enrollment Trends

| Special Education – New enrollment trends May 2023 to present: |                                           |                    |
|----------------------------------------------------------------|-------------------------------------------|--------------------|
|                                                                | % of new enrollment eligible for services | Outplaced students |
| May                                                            | 17%                                       | 0                  |
| June                                                           | 100%                                      | 2                  |
| July                                                           | N/A                                       | N/A                |
| August                                                         | 5%                                        | 1                  |
| September                                                      | 3%                                        | 0                  |
| October                                                        | 57%                                       | 4                  |
| November                                                       | 21%                                       | 1                  |
| December                                                       | 6%                                        | 0                  |
| January                                                        | 5%                                        | 1                  |
| February                                                       | 3%                                        | 1                  |
| March                                                          | 4%                                        | 1                  |
| April                                                          | 21%                                       | 1                  |
| May                                                            | 4%                                        | 1                  |
| Avg./total                                                     | 20.5%                                     | 1                  |

During the month of May 2024, 4% of students newly enrolled to BPS were receiving special education services; one student enrolled during the month of May attended an ODP at the time of enrollment.

The identification rate of Bristol Public School students requiring special education programming as of May 1, 2024 is 1845, 22.67% of the 8140 BPS students.

| Student Category           |               |                 |                 |                 |                 |                 |                 |                 |                 | TOTAL           | TOTAL           | NET CHANGE      |               | TOTAL       | TOTAL        | NET CHANGE      |  |
|----------------------------|---------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|---------------|-------------|--------------|-----------------|--|
|                            | Student Count |                 | Student Count   |                 | Student Count   |                 | Student Count   |                 | Student Count   | NET CHANGE      | NET % CHANGE    | OR COUNT        | Student Count | NET CHANGE  | NET % CHANGE | OR COUNT        |  |
|                            | SEPTEMBER     |                 | JUNE            |                 | AUGUST          |                 | SEPTEMBER       |                 | OCTOBER         | SINCE           | SINCE           | SINCE           | NOVEMBER      | SINCE       | SINCE        | SINCE           |  |
|                            | 1st 2022      |                 | 1st 2023        |                 | 1st 2023        |                 | 1st 2023        |                 | 1st             | PRIOR MONTH     | PRIOR MONTH     | 6/1/2023        | 1st           | PRIOR MONTH | PRIOR MONTH  | 6/1/2023        |  |
| SPED Enrollment            | 1658          |                 | 1822            |                 | 1748            |                 | 1760            |                 | 1780            | 20              | 1.12%           | -42             | 1787          | 7           | 0.39%        | -35             |  |
| Out of District - Private  | 122           |                 | 117             |                 | 118             |                 | 125             |                 | 121             | -4              | -3.31%          | 4               | 123           | 2           | 1.65%        | 6               |  |
| Out of District - Public   | 71            |                 | 80              |                 | 73              |                 | 71              |                 | 74              | 3               | 4.05%           | 6               | 80            | 6           | 8.11%        | 0               |  |
| Risk Assessment            | 2             |                 | 74              |                 | 0               |                 | 0               |                 | 19              | n/a             | n/a             | cumulative: 19  | 42            | n/a         | n/a          | cumulative: 61  |  |
| Psychiatric Evaluation     | 0             |                 | 1               |                 | 2               |                 | 0               |                 | 0               | n/a             | n/a             | cumulative: 0   | 1             | n/a         | n/a          | cumulative: 1   |  |
| Independent Ed. Evaluation | 0             |                 | 0               |                 | 0               |                 | 0               |                 | 0               | n/a             | n/a             | cumulative: 0   | 1             | n/a         | n/a          | cumulative: 1   |  |
|                            |               |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |               |             |              |                 |  |
| Student Category           |               | TOTAL           | TOTAL           | NET CHANGE      |                 | TOTAL           | TOTAL           | NET CHANGE      |                 | TOTAL           | TOTAL           | NET CHANGE      |               | TOTAL       | TOTAL        | NET CHANGE      |  |
|                            | Student Count | NET CHANGE      | NET % CHANGE    | OR COUNT        | Student Count   | NET CHANGE      | NET % CHANGE    | OR COUNT        | Student Count   | NET CHANGE      | NET % CHANGE    | OR COUNT        | Student Count | NET CHANGE  | NET % CHANGE | OR COUNT        |  |
|                            | DECEMBER      | SINCE           | SINCE           | SINCE           | JANUARY         | SINCE           | SINCE           | SINCE           | FEBRUARY        | SINCE           | SINCE           | SINCE           | MARCH         | SINCE       | SINCE        | SINCE           |  |
|                            | 1st           | PRIOR MONTH     | PRIOR MONTH     | 6/1/2023        | 1st             | PRIOR MONTH     | PRIOR MONTH     | 6/1/2023        | 1st             | PRIOR MONTH     | PRIOR MONTH     | 6/1/2023        | 1st           | PRIOR MONTH | PRIOR MONTH  | 6/1/2023        |  |
| SPED Enrollment            | 1795          | 8               | 0.45%           | -27             | 1810            | 15              | 0.84%           | -12             | 1820            | 10              | 0.55%           | -2              | 1833          | 13          | 0.71%        | 11              |  |
| Out of District - Private  | 121           | -2              | -1.65%          | 4               | 120             | -1              | -0.83%          | 3               | 122             | 2               | 1.67%           | 5               | 122           | 0           | 0.00%        | 5               |  |
| Out of District - Public   | 80            | 0               | 0.00%           | 0               | 80              | 0               | 0.00%           | 0               | 81              | 1               | 1.25%           | 1               | 80            | -1          | -1.23%       | 0               |  |
| Risk Assessment            | 37            | n/a             | n/a             | cumulative: 98  | 33              | n/a             | n/a             | cumulative: 131 | 25              | n/a             | n/a             | cumulative: 156 | 48            | n/a         | n/a          | cumulative: 204 |  |
| Psychiatric Evaluation     | 1             | n/a             | n/a             | cumulative: 2   | 0               | n/a             | n/a             | cumulative: 2   | 2               | n/a             | n/a             | cumulative: 4   | 1             | n/a         | n/a          | cumulative: 5   |  |
| Independent Ed. Evaluation | 0             | n/a             | n/a             | cumulative: 1   | 0               | n/a             | n/a             | cumulative: 1   | 0               | n/a             | n/a             | cumulative: 1   | 0             | n/a         | n/a          | cumulative: 1   |  |
|                            |               |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |               |             |              |                 |  |
| Student Category           |               | TOTAL           | TOTAL           | NET CHANGE      |                 | TOTAL           | TOTAL           | NET CHANGE      |                 | TOTAL           | TOTAL           | NET CHANGE      |               | TOTAL       | TOTAL        | NET CHANGE      |  |
|                            | Student Count | NET CHANGE      | NET % CHANGE    | OR COUNT        | Student Count   | NET CHANGE      | NET % CHANGE    | OR COUNT        | Student Count   | NET CHANGE      | NET % CHANGE    | OR COUNT        | Student Count | NET CHANGE  | NET % CHANGE | OR COUNT        |  |
|                            | APRIL         | SINCE           | SINCE           | SINCE           | MAY             | SINCE           | SINCE           | SINCE           | JUNE            | SINCE           | SINCE           | SINCE           | JULY          | SINCE       | SINCE        | SINCE           |  |
|                            | 1st           | PRIOR MONTH     | PRIOR MONTH     | 6/1/2023        | 1st             | PRIOR MONTH     | PRIOR MONTH     | 6/1/2023        | 1st             | PRIOR MONTH     | PRIOR MONTH     | 6/1/2023        | 1st           | PRIOR MONTH | PRIOR MONTH  | 6/1/2023        |  |
| SPED Enrollment            | 1837          | 4               | 0.22 %          | 15              | 1845            | 8               | 0.44%           | 23              | 1845            | 0               | 0%              | 23              |               |             |              |                 |  |
| Out of District - Private  | 119           | -3              | -2.46 %         | 2               | 120             | 1               | 0.84%           | 3               | 120             | 0               | 0.00%           | 3               |               |             |              |                 |  |
| Out of District - Public   | 77            | -3              | -3.75 %         | -3              | 79              | 2               | 2.59%           | -1              | 78              | -1              | -1.27%          | -1              |               |             |              |                 |  |
| Risk Assessment            | 36            | n/a             | n/a             | cumulative: 240 | 28              | n/a             | n/a             | cumulative: 268 | 44              | n/a             | n/a             | cumulative: 312 |               | n/a         | n/a          | cumulative:     |  |
| Psychiatric Evaluation     | 0             | n/a             | n/a             | cumulative: 5   | 0               | n/a             | n/a             | cumulative: 5   | 1               | n/a             | n/a             | cumulative: 6   |               | n/a         | n/a          | cumulative:     |  |
| Independent Ed. Evaluation | 0             | n/a             | n/a             | cumulative: 1   | 0               | n/a             | n/a             | cumulative: 1   | 0               | n/a             | n/a             | cumulative: 1   |               | n/a         | n/a          | cumulative:     |  |
|                            |               |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |               |             |              |                 |  |
|                            |               | 1-Sep           | 1-Oct           | 1-Nov           | 1-Dec           | 1-Jan           | 1-Feb           | 1-Mar           | 1-Apr           | 1-May           | 1-Jun           | 1-Jul           |               |             |              |                 |  |
|                            |               | % of enrollment | % of enrollment | % of enrollment | % of enrollment | % of enrollemnt | % of enrollment | % of enrollment | % of enrollment | % of enrollment | % of enrollment | % of enrollment |               |             |              |                 |  |
|                            |               | 1760 of 8053    | 1780 of 8069    | 1787 of 8076    | 1795 of 8085    | 1810 of 8063    | 1820 of 8100    | 1833 of 8136    | 1837 of 8137    | 1845 of 8140    | 1845 of 8140    |                 |               |             |              |                 |  |
|                            |               | 21.18%          | 22.10%          | 22.13%          | 22.20%          | 22.45%          | 22.47%          | 22.53%          | 22.58%          | 22.67%          | 22.67%          |                 |               |             |              |                 |  |
|                            |               |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |                 |               |             |              |                 |  |
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| Categories                  |      | Balance Forward | Expenses    | Revenues    | Balance     |
|-----------------------------|------|-----------------|-------------|-------------|-------------|
| Academic Competition        | 4005 | \$1,020.53      | \$1,200.00  | \$180.00    | 0.53        |
| Activities                  | 4010 | \$403.31        |             |             | 403.31      |
| Alumni Association          | 4020 | \$55.00         |             |             | 55.00       |
| Anime Club                  | 4030 | \$46.48         |             |             | 46.48       |
| AP College Board            | 5000 | \$7,640.60      |             | \$29,951.00 | 37,591.60   |
| Art Club                    | 4031 | \$575.95        | \$107.92    |             | 468.03      |
| Band                        | 4035 | \$952.13        | \$1,494.27  | \$868.00    | 325.86      |
| Barbara Grasso Art Award    | 6005 | \$20.00         |             |             | 20.00       |
| Basketball                  | 2130 | \$40.00         |             |             | 40.00       |
| Basketball Girls            | 2007 | \$0.15          |             |             | 0.15        |
| BCHS Athletics              | 2140 |                 |             | \$170.00    | 170.00      |
| BCHS Auditorium Restoration | 1115 | \$3,573.50      |             |             | 3,573.50    |
| BCHS AVID                   | 5004 | \$218.17        | \$697.60    | \$660.00    | 180.57      |
| BCHS Gifted                 | 4045 | \$37.88         |             |             | 37.88       |
| BCHS Mock Accident          | 1100 | \$591.68        |             |             | 591.68      |
| BCHS ORG BLDG FUND 84659    | 1065 | \$0.66          |             |             | 0.66        |
| BCHS ORG BLDG FUND 94659    | 1070 | \$0.81          |             |             | 0.81        |
| BCHS Writing Initiative     | 4047 | \$4,034.24      | \$2,051.52  | \$1,000.00  | 2,982.72    |
| Benevity                    | 1140 | \$3,866.34      |             | \$510.00    | 4,376.34    |
| Best Buddies                | 4050 | \$0.04          |             |             | 0.04        |
| Buckets4Justice             | 4285 | \$416.00        |             |             | 416.00      |
| Building                    | 1005 | \$1,582.20      | \$6,371.53  | \$6,897.32  | 2,107.99    |
| Business                    | 5095 | \$0.40          |             |             | 0.40        |
| Button Machine Project      | 4260 | \$270.00        |             |             | 270.00      |
| Cap & Gown                  | 1105 | \$8,735.70      | \$7,967.00  | \$7,888.00  | 8,656.70    |
| CD Interest                 | 1010 | \$3,036.51      |             |             | 3,036.51    |
| CD Purchase                 | 1015 | (\$20,000.00)   |             |             | (20,000.00) |
| Cheerleaders (V/JV)         | 2015 | \$1,161.39      | \$560.97    | \$506.00    | 1,106.42    |
| Choral                      | 4055 | \$233.88        |             |             | 233.88      |
| Class Gift                  | 3045 | \$25,792.95     |             |             | 25,792.95   |
| Class of 2022               | 3070 | \$2,150.06      |             |             | 2,150.06    |
| Class of 2023               | 3075 | \$3,032.84      | \$3,032.84  |             | 0.00        |
| Class of 2024               | 3080 | \$2,582.35      | \$22,305.48 | \$21,705.17 | 1,982.04    |
| Class of 2025               | 3085 | \$947.52        | \$15,327.20 | \$16,596.29 | 2,216.61    |
| Class of 2026               | 3090 | \$1,167.14      | \$1,500.00  | \$1,217.39  | 884.53      |
| Class of 2027               | 3095 |                 |             | \$250.50    | 250.50      |
| Coccia Foundation           | 1091 | \$1,101.54      |             | \$250.00    | 1,351.54    |
| Color Guard                 | 4060 | \$129.65        |             |             | 129.65      |
| Cottle/Magnuson Scholarship | 6020 | \$879.05        |             |             | 879.05      |
| CPR-For All                 | 5089 |                 | \$2,000.00  | \$2,000.00  | 0.00        |
| Culture Night               | 4240 | \$173.77        |             |             | 173.77      |
| Drama                       | 4065 | \$22,875.65     | \$30,963.81 | \$11,737.36 | 3,649.20    |
| English Department          | 5015 | \$58.10         |             |             | 58.10       |
| Excel Club                  | 4290 |                 |             | \$115.00    | 115.00      |
| Family & Consumer Science   | 5025 | \$446.99        |             |             | 446.99      |
| FBLA                        | 4070 | \$60.93         |             |             | 60.93       |

| Categories                          |      | Balance Forward | Expenses    | Revenues    | Balance     |
|-------------------------------------|------|-----------------|-------------|-------------|-------------|
| Festivus                            | 4077 |                 | \$859.92    | \$3,274.84  | 2,414.92    |
| Field Trip English                  | 5016 | \$597.62        |             |             | 597.62      |
| Field Trip History                  | 5040 | \$404.02        |             |             | 404.02      |
| Foo Field Memorial Scholarship Fund | 6085 | \$5,383.00      | \$4,500.00  | \$1,600.00  | 2,483.00    |
| Football                            | 2055 | \$582.00        | \$611.00    | \$206.19    | 177.19      |
| French Travel                       | 4235 | \$16,998.59     | \$48,557.54 | \$35,758.00 | 4,199.05    |
| Gallo Grant                         | 1090 | \$7,158.48      | \$5,964.23  | \$1,453.99  | 2,648.24    |
| Gary Buchanan Award                 | 6025 | \$1,000.00      | \$100.00    |             | 900.00      |
| Girls Softball                      | 2135 | \$87.99         | \$1,039.46  | \$1,306.46  | 354.99      |
| Guidance                            | 5030 | \$709.14        | \$1,496.94  | \$1,216.00  | 428.20      |
| Haunted Graveyard                   | 1040 | \$267.93        |             |             | 267.93      |
| Interact Club                       | 4090 | \$7,610.93      | \$4,967.81  | \$4,965.50  | 7,608.62    |
| Investments                         | 1016 | (\$35,663.96)   |             |             | (35,663.96) |
| Italian Exchange                    | 4095 | \$6,812.47      | \$37,177.57 | \$31,381.00 | 1,015.90    |
| Italian Opera                       | 4100 | \$12.16         |             |             | 12.16       |
| Jon Matt Fund                       | 6030 | \$15.70         |             |             | 15.70       |
| Lab Challenge                       | 6075 | \$200.00        |             |             | 200.00      |
| Latin Club                          | 4105 | \$825.39        | \$2,131.37  | \$2,464.00  | 1,158.02    |
| Latino Club                         | 4110 | \$82.08         |             |             | 82.08       |
| Library                             | 5035 | \$699.76        | \$65.10     |             | 634.66      |
| Lim Foundation                      | 1130 | \$8,100.65      | \$2,920.24  | \$4,000.00  | 9,180.41    |
| Loretta Teevan Memorial Award       | 6090 | \$4,220.00      |             |             | 4,220.00    |
| LOST BOOKS                          | 1085 | \$195.95        |             |             | 195.95      |
| Madrigals                           | 4115 | \$404.56        | \$237.00    | \$232.00    | 399.56      |
| Manufacturing Processing            | 5010 | \$174.22        |             |             | 174.22      |
| Maroon & White Award                | 6035 | \$3,214.19      | \$2,500.00  | \$3,229.00  | 3,943.19    |
| Math Department                     | 5045 | \$82.71         | \$1,000.00  | \$1,000.00  | 82.71       |
| McMaster-Moulthrop Scholarship      | 6040 | \$17,364.16     |             |             | 17,364.16   |
| N. Henderson Scholarship            | 6045 | \$709.56        |             |             | 709.56      |
| National Art Honor Society          | 4120 | \$20.69         |             |             | 20.69       |
| National Business Honor Society     | 4250 | \$478.92        |             |             | 478.92      |
| National Honor Society              | 4125 | \$3,958.43      | \$1,550.00  | \$660.00    | 3,068.43    |
| National Science Honor Society      | 4130 | \$155.25        |             |             | 155.25      |
| Photography                         | 4140 | \$1,295.28      |             |             | 1,295.28    |
| Physical Education                  | 5055 | \$369.33        | \$129.99    |             | 239.34      |
| PLTW                                | 5060 | \$6,248.80      | \$14,726.82 | \$16,319.00 | 7,840.98    |
| Preschool                           | 5065 | \$41.39         |             |             | 41.39       |
| PSILY                               | 4300 |                 |             | \$820.00    | 820.00      |
| Quest                               | 7015 | \$366.00        | \$83.94     | \$160.00    | 442.06      |
| Robert Roy Memorial Scholarship     | 6050 | \$5.25          |             |             | 5.25        |
| School Improvement                  | 1135 | \$6,088.10      | \$1,858.85  | \$490.00    | 4,719.25    |
| Science                             | 5020 | \$1,386.58      |             |             | 1,386.58    |
| Semper Fi Fund                      | 4245 | \$146.30        |             |             | 146.30      |
| Signatures                          | 4150 | \$108.11        |             |             | 108.11      |
| Ski Club                            | 4155 | \$351.60        |             |             | 351.60      |
| Social Committee                    | 4160 | \$458.65        |             |             | 458.65      |

| Categories                            |       | Balance Forward | Expenses     | Revenues     | Balance      |
|---------------------------------------|-------|-----------------|--------------|--------------|--------------|
| Social Studies                        | 5075  | \$270.01        |              |              | 270.01       |
| Special Education                     | 5085  | \$345.22        |              |              | 345.22       |
| Spring Sports                         | 2095  | \$577.04        | \$577.04     |              | 0.00         |
| STUDENT ACTIVITIES                    | 4225  | \$50.66         |              |              | 50.66        |
| Student Assistance                    | 1095  | \$1,268.36      |              |              | 1,268.36     |
| Student Council                       | 4165  | \$12,351.94     | \$1,304.97   | \$1,400.00   | 12,446.97    |
| Text Book Replacement                 | 1060  | \$298.00        | \$17.00      | \$178.00     | 459.00       |
| Torch                                 | 4180  | \$4,424.40      |              | \$2,433.00   | 6,857.40     |
| Unified Sports                        | 2125  | \$1,769.33      | \$761.00     | \$886.50     | 1,894.83     |
| Unified Theater                       | 1120  | \$644.29        |              |              | 644.29       |
| United Way                            | 4305  |                 |              | \$466.29     | 466.29       |
| Volleyball                            | 2105  | \$101.06        |              |              | 101.06       |
| Water Club                            | 1112  | \$316.77        | \$822.29     | \$950.00     | 444.48       |
| Wininger Family Scholarship           | 6080  | \$2,520.74      |              |              | 2,520.74     |
| World Language Books                  | 5090  | \$464.63        |              |              | 464.63       |
| World Language National Honor Society | 4190  | \$246.47        | \$847.99     | \$972.00     | 370.48       |
| Wrestling                             | 2120  | \$501.40        | \$273.69     | \$305.00     | 532.71       |
| YrEnd Outstanding                     | 15000 |                 |              |              | 0.00         |
| Total                                 |       | \$175,790.39    | \$232,661.90 | \$220,628.80 | \$163,757.29 |

| Categories        |       | Balance Forward | Expenses    | Revenues    | Balance     |
|-------------------|-------|-----------------|-------------|-------------|-------------|
| Athletics         | 3070  | \$48,998.45     | \$51,848.49 | \$36,805.11 | 33,955.07   |
| Boys Soccer       | 3078  |                 |             | \$3,926.00  | 3,926.00    |
| YrEnd Outstanding | 15000 |                 |             |             | 0.00        |
| Total             |       | \$48,998.45     | \$51,848.49 | \$40,731.11 | \$37,881.07 |

| Categories                   |      | Balance Forward | Expenses    | Revenues    | Balance    |
|------------------------------|------|-----------------|-------------|-------------|------------|
| Accomodations                | 1010 | \$1,482.62      | \$445.75    | \$2,555.00  | 3,591.87   |
| Amnesty Club                 | 4315 | \$147.05        |             |             | 147.05     |
| AP Exam                      | 5000 | \$12,747.03     | \$2,659.48  | \$24,795.00 | 34,882.55  |
| Art Club                     | 4290 | \$207.05        |             |             | 207.05     |
| Assembly                     | 1015 | \$233.52        |             |             | 233.52     |
| Assembly Instructional       | 5005 | \$7.69          |             |             | 7.69       |
| AVID                         | 5010 | \$292.62        | \$589.97    | \$667.20    | 369.85     |
| B.E. Pride                   | 4011 | \$3.36          |             |             | 3.36       |
| Band                         | 4015 | \$2,328.64      | \$11,531.06 | \$10,721.00 | 1,518.58   |
| BARK                         | 4060 | \$0.45          |             |             | 0.45       |
| BE Clean formerly TDS        | 1085 | \$887.73        |             |             | 887.73     |
| BE Closet                    | 4020 | \$597.58        | \$560.00    | \$200.00    | 237.58     |
| BE Goal Program              | 9000 | \$290.25        |             |             | 290.25     |
| Beautification Project       | 1020 | \$206.38        |             |             | 206.38     |
| BEHS Athletics               | 4324 | \$2,875.00      |             |             | 2,875.00   |
| Best Buddies                 | 4025 | \$98.81         |             |             | 98.81      |
| Biondino Scholarship         | 6045 | \$616.31        | \$250.00    |             | 366.31     |
| Blue & Gray Scholarship      | 6000 | (\$262.49)      | \$500.00    | \$484.00    | (278.49)   |
| Book Club                    | 4030 | \$641.42        |             |             | 641.42     |
| Books                        | 5020 | \$6.00          |             |             | 6.00       |
| Bowling                      | 4250 | \$4,104.75      | \$6,846.00  | \$5,902.00  | 3,160.75   |
| Building                     | 1025 | (\$541.54)      | \$1,679.47  | \$3,646.57  | 1,425.56   |
| Business Trends NFTE         | 4035 | \$26.78         |             |             | 26.78      |
| Caps & Gowns                 | 1035 | \$13.50         | \$6,161.40  | \$250.00    | (5,897.90) |
| Cheerleaders 2006            | 4230 | \$452.62        | \$401.26    |             | 51.36      |
| Chemistry Olympiad Club      | 4320 | \$174.00        |             |             | 174.00     |
| Choral                       | 4050 | \$3,274.38      | \$2,362.98  | \$2,248.42  | 3,159.82   |
| Class of 2018                | 3055 | \$500.00        |             |             | 500.00     |
| Class of 2019                | 3060 | \$500.00        |             |             | 500.00     |
| Class of 2020                | 3065 | \$500.00        |             |             | 500.00     |
| Class of 2021                | 3070 | \$500.00        |             |             | 500.00     |
| Class of 2022                | 3075 | \$453.09        | \$453.09    |             | 0.00       |
| Class of 2023                | 3076 | \$751.48        |             |             | 751.48     |
| Class of 2024                | 3077 | \$3,827.24      | \$31,698.43 | \$28,556.44 | 685.25     |
| Class of 2025                | 3078 | \$2,633.92      | \$8,814.64  | \$10,136.92 | 3,956.20   |
| Class of 2026                | 3079 | \$13.60         | \$179.00    | \$1,433.01  | 1,267.61   |
| Class of 2027                | 3100 |                 | \$1,604.28  | \$2,809.00  | 1,204.72   |
| Club Lancer                  | 4055 | \$22.01         |             |             | 22.01      |
| Coffee Cart                  | 4330 |                 |             | \$300.00    | 300.00     |
| Conversation Club            | 4065 | \$0.75          |             |             | 0.75       |
| D.E.C.A.                     | 4322 | (\$553.69)      | \$1,973.75  | \$2,592.00  | 64.56      |
| Daniel F Viens Helping Hands | 6035 | \$590.00        | \$500.00    | \$600.00    | 690.00     |
| Diversity Club               | 4012 | \$742.88        | \$141.95    |             | 600.93     |
| Drama                        | 4070 | \$12,260.44     | \$13,866.55 | \$15,994.66 | 14,388.55  |
| ECMC                         | 4260 | \$4,248.90      | \$1,952.66  | \$434.39    | 2,730.63   |
| English                      | 5030 | \$32.18         |             |             | 32.18      |

| Categories                    |      | Balance Forward | Expenses    | Revenues    | Balance  |
|-------------------------------|------|-----------------|-------------|-------------|----------|
| English Department Cheer Fund | 4075 | \$290.00        |             |             | 290.00   |
| Environmental Science         | 5035 | \$408.17        |             |             | 408.17   |
| Fashion Club                  | 4305 | \$46.15         |             |             | 46.15    |
| Field Lights                  | 1100 | \$2,766.80      |             |             | 2,766.80 |
| Field Signs                   | 2120 | \$7.21          |             |             | 7.21     |
| Field Trip                    | 1081 | \$1,294.08      | \$2,162.00  | \$2,250.00  | 1,382.08 |
| Freelance                     | 4090 | \$178.78        |             |             | 178.78   |
| French Club                   | 4095 | \$656.68        | \$226.00    | \$226.00    | 656.68   |
| French NHS                    | 4100 | \$65.69         |             |             | 65.69    |
| Friends of Rachel             | 4280 | \$482.44        | \$274.41    |             | 208.03   |
| Functional Academics          | 5090 | \$29.79         |             |             | 29.79    |
| Gay-Straight Alliance         | 4235 | \$97.69         |             |             | 97.69    |
| General                       | 2050 | \$181.00        |             |             | 181.00   |
| Girls Basketball              | 2115 | \$62.76         |             |             | 62.76    |
| Grants                        | 1105 | \$801.15        |             |             | 801.15   |
| Guidance                      | 5045 | \$3,120.15      | \$761.57    | \$80.00     | 2,438.58 |
| Helping Hands                 | 4105 | \$650.59        |             |             | 650.59   |
| Historical Society            | 4110 | \$300.66        |             |             | 300.66   |
| Honor Cord                    | 1050 | \$344.69        |             |             | 344.69   |
| Invisible Children            | 4255 | \$20.45         | \$20.45     |             | 0.00     |
| Italian Club                  | 4120 | \$392.33        |             |             | 392.33   |
| Italian Exchange Club         | 4125 | \$2,253.68      |             |             | 2,253.68 |
| Italian NHS                   | 4130 | \$5.49          |             |             | 5.49     |
| Lancer Nation                 | 4270 | \$67.32         | \$56.61     |             | 10.71    |
| Lancer Productions            | 4275 | \$20,188.00     | \$30,527.58 | \$20,019.28 | 9,679.70 |
| LATE                          | 4140 | \$1,482.48      |             |             | 1,482.48 |
| Latin Club                    | 4145 | \$1,048.63      | \$309.44    | \$192.00    | 931.19   |
| Law & Justice                 | 4150 | \$266.00        | \$266.00    |             | 0.00     |
| LEO Club formerly Outreach    | 4195 | \$784.49        | \$638.24    |             | 146.25   |
| Locks                         | 1060 | \$76.81         |             |             | 76.81    |
| Lost Books                    | 5085 | \$604.00        |             |             | 604.00   |
| Mental Health Awareness Club  | 4323 | \$253.00        |             |             | 253.00   |
| Mentor Program                | 4165 | \$322.88        |             |             | 322.88   |
| Misc.                         | 2075 | \$97.00         |             |             | 97.00    |
| Model UN                      | 4300 | \$2,035.09      | \$24,279.17 | \$22,710.45 | 466.37   |
| Music Tour                    | 3080 | \$4,290.75      |             |             | 4,290.75 |
| National Art Honor Society    | 4170 | \$560.31        |             |             | 560.31   |
| National Honor Society        | 4175 | \$2,683.50      | \$984.00    | \$1,079.00  | 2,778.50 |
| Outdoor Club                  | 4185 | \$104.41        | \$104.41    |             | 0.00     |
| Photo as Art                  | 4200 | \$33.37         |             |             | 33.37    |
| Ping Pong Association         | 4245 | \$136.00        |             |             | 136.00   |
| Precision Dance Team          | 4210 | \$15.40         |             |             | 15.40    |
| Project Writeous Club         | 4013 | \$175.00        |             |             | 175.00   |
| Richard S LeClair Scholarship | 6050 | \$223.00        |             |             | 223.00   |
| School Store                  | 4086 | \$663.01        | \$5,434.66  | \$5,714.90  | 943.25   |
| Science National Society      | 4215 | \$1,197.07      | \$511.00    | \$927.55    | 1,613.62 |



| Categories                               |       | Balance Forward | Expenses     | Revenues     | Balance      |
|------------------------------------------|-------|-----------------|--------------|--------------|--------------|
| Shannon Gilbert Scholarship              | 6025  | \$4,000.00      | \$1,000.00   |              | 3,000.00     |
| Social Studies                           | 5060  | \$21.80         |              |              | 21.80        |
| Spanish Club                             | 4026  | \$89.02         |              |              | 89.02        |
| Spanish National Honor Society           | 4036  | \$722.85        | \$425.85     | \$576.00     | 873.00       |
| Staff Sunshine                           | 1115  |                 |              | \$75.00      | 75.00        |
| Student Council                          | 4045  | \$3,848.15      | \$4,430.63   | \$5,423.70   | 4,841.22     |
| Student Sunshine Fund                    | 1110  | \$2,292.00      | \$670.99     | \$261.00     | 1,882.01     |
| Team 9-2                                 | 8020  | \$1.37          |              |              | 1.37         |
| Tech Ed                                  | 5065  | \$108.03        |              |              | 108.03       |
| Teens in the Drivers Seat                | 4056  | \$248.71        |              |              | 248.71       |
| Tennis                                   | 2095  | \$369.00        |              |              | 369.00       |
| Tri-M Music Honor Society                | 6060  | \$618.99        | \$100.00     | \$267.00     | 785.99       |
| Trip of a Lifetime                       | 4285  | \$11,521.24     |              |              | 11,521.24    |
| Unified Sports                           | 4240  | \$1,722.10      |              |              | 1,722.10     |
| Unified Theatre Arts                     | 4295  | \$439.50        |              |              | 439.50       |
| United Way Youth Board                   | 4325  | \$388.26        |              |              | 388.26       |
| V Everett Lyons Book Award & Scholarship | 6040  | \$2,186.67      |              |              | 2,186.67     |
| Voices                                   | 4076  | \$47.71         |              |              | 47.71        |
| Yearbook formerly Lance                  | 4135  | \$19,096.92     | \$2,040.70   | \$68.00      | 17,124.22    |
| Young Endeavors Society                  | 4081  | \$213.86        | \$126.94     |              | 86.92        |
| YrEnd Outstanding                        | 15000 |                 |              |              | 0.00         |
| Total                                    |       | \$157,634.44    | \$170,522.37 | \$174,195.49 | \$161,307.56 |

| Categories        |       | Balance Forward | Expenses    | Revenues    | Balance    |
|-------------------|-------|-----------------|-------------|-------------|------------|
| Athletics         | 3070  | \$4,873.43      | \$22,230.74 | \$20,884.34 | 3,527.03   |
| Softball          | 3087  |                 |             | \$600.00    | 600.00     |
| Unified Sports    | 2125  | \$2,503.15      | \$2,503.15  |             | 0.00       |
| YrEnd Outstanding | 15000 |                 |             |             | 0.00       |
| Total             |       | \$7,376.58      | \$24,733.89 | \$21,484.34 | \$4,127.03 |

| Regular School Day                                                  |              |               | Regular School Day                         |              |               |
|---------------------------------------------------------------------|--------------|---------------|--------------------------------------------|--------------|---------------|
| Monday, Tuesday, Thursday, Friday                                   |              |               | Wednesday                                  |              |               |
| Grade Level                                                         | Start/End    | Duration      | Grade Level                                | Start/End    | Duration      |
| AM PreK                                                             | 9:05 - 11:35 | 2 hrs 30 mins | AM PreK                                    | 9:05 - 11:20 | 2 hrs 15 min  |
| PM PreK                                                             | 1:00 - 3:30  | 2 hrs 30 mins | PM PreK                                    | 12:50 - 3:05 | 2 hrs 15 min  |
| Grades K-5 @ K-5                                                    | 9:10 - 3:30  | 6 hrs 20 mins | Grades K-5 @ K-5                           | 9:10 - 3:05  | 5 hrs 55 mins |
| Grades K-8 @ K-8                                                    | 8:10 - 2:45  | 6 hrs 35 mins | Grades K-8 @ K-8                           | 8:10 - 2:20  | 6 hrs 10 mins |
| Middle Schools                                                      | 8:10 - 2:45  | 6 hrs 35 mins | Middle Schools                             | 8:10 - 2:20  | 6 hrs 10 mins |
| BAIMS (6-8)                                                         | 8:15 - 2:50  | 6 hrs 35 mins | BAIMS (6-8)                                | 8:15 - 2:25  | 6 hrs 10 mins |
| High Schools                                                        | 7:35 - 2:00  | 6 hrs 25 mins | High Schools                               | 7:35 - 1:35  | 6 hrs 0 mins  |
|                                                                     |              |               |                                            |              |               |
| Late Opening - 2-hour Delay                                         |              |               | Late Opening - 2-hour Delay                |              |               |
| Monday, Tuesday, Thursday, Friday                                   |              |               | Wednesday                                  |              |               |
| Grade Level                                                         | Start/End    | Duration      | Grade Level                                | Start/End    | Duration      |
| AM PreK                                                             | No AM PreK   |               | AM PreK                                    | No AM PreK   |               |
| PM PreK                                                             | 1:00 - 3:30  | 2 hrs 30 mins | PM PreK                                    | 12:50 - 3:05 | 2 hrs 15 min  |
| Grades K-5 @ K-5                                                    | 11:10 - 3:30 | 4 hrs 20 mins | Grades K-5 @ K-5                           | 11:10 - 3:05 | 3 hrs 55 mins |
| Grades K-8 @ K-8                                                    | 10:10 - 2:45 | 4 hrs 35 mins | Grades K-8 @ K-8                           | 10:10 - 2:30 | 4 hrs 10 mins |
| Middle Schools                                                      | 10:10 - 2:45 | 4 hrs 35 mins | Middle Schools                             | 10:10 - 2:30 | 4 hrs 10 mins |
| BAIMS (6-8)                                                         | 8:15 - 2:50  | 4 hrs 35 mins | BAIMS (6-8)                                | 10:15 - 2:25 | 4 hrs 10 mins |
| High Schools                                                        | 7:35 - 2:00  | 4 hrs 25 mins | High Schools                               | 9:35 - 1:35  | 4 hrs 0 mins  |
|                                                                     |              |               |                                            |              |               |
| Shortened Day                                                       |              |               | Early Release - Inclement Weather          |              |               |
| Lunches Served at All Schools<br>(Including Parent Conference Days) |              |               | Wednesday<br>Lunches Served at All Schools |              |               |
| Grade Level                                                         | Start/End    | Duration      | Grade Level                                | Start/End    | Duration      |
| AM PreK                                                             | 9:05 - 10:55 | 1 hrs 50 mins | AM PreK                                    | 9:05 - 11:20 | 2 hrs 15 min  |
| PM PreK                                                             | 11:25 - 1:15 | 1 hrs 50 mins | PM PreK                                    | No PM PreK   |               |
| Grades K-5 @ K-5                                                    | 9:10 - 11:15 | 4 hrs 5 mins  | Grades K-5 @ K-5                           | 9:10 - 1:35  | 4 hrs 25 mins |
| Grades K-8 @ K-8                                                    | 8:10 - 12:41 | 4 hrs 31 mins | Grades K-8 @ K-8                           | 8:10 - 12:55 | 4hrs 45 mins  |
| Middle Schools                                                      | 8:10 - 12:41 | 4 hrs 31 mins | Middle Schools                             | 8:10 - 12:55 | 4hrs 45 mins  |
| BAIMS (6-8)                                                         | 8:15 - 12:46 | 4 hrs 31 mins | BAIMS (6-8)                                | 8:15 - 1:00  | 4hrs 45 mins  |
| High Schools                                                        | 7:35 - 12:06 | 4 hrs 31 mins | High Schools                               | 7:35 - 12:05 | 4 hrs 30 mins |
|                                                                     |              |               | Parochial Elem                             | 8:00 - 12:35 | 4 hrs 40 mins |



*City of Bristol  
Board of Finance*

A meeting of the Insurance Committee of the Board of Finance will be held on June 18, 2024 at 9:00 am in Meeting Room 1-3 of City Hall, 111 North Main Street, Bristol CT.

1. Call to Order
2. To review and accept proposals from Roland Dumont and HD Segur for July 1, 2024.
3. Adjournment

PER ORDER OF THE CHAIRPERSON  
Marie O'Brien



Comptroller's Office | Phone: 860.584.6130

**MEMORANDUM**  
**June 25, 2024 Board of Finance Meeting**  
*Office of the Comptroller*  
**FY 2023-2024**

To: Diane M. Waldron, Comptroller

From: Robin L. Manuele, Assistant Comptroller RLM

Date: June, 17, 2024

RE: General Fund Contingency Account FY ending June 30, 2024

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Attached herewith is a detailed analysis of the General Fund Reserve Account as of the previous months end.

This information will be provided to you on a monthly basis to update you regarding the reserve account activity and balance.

The July 1<sup>st</sup> appropriation was \$1,000,000

Year-to-date transfers from the Reserve Account  
for expenditure purposes:

**Balance available for transfers is** \$747,443

**Balance available for transfers in 2023-2024  
if all items are approved:** \$726,443

### GENERAL FUND CONTINGENCY BALANCE

[illegible]





Purchasing Department | Tel (860) 584-6195

## MEMORANDUM

To: Diane Waldron, Comptroller, Clerk for the Board of Finance  
c: Jodi McGrane, Assistant to the Comptroller

From: Roger D. Rousseau, Purchasing Agent

Date: June 11, 2024

*Roger Rousseau*

Re: **Procurement Card Processing**

Attached is a report of procurement card activity for the month of May 2024; please include with the agenda for the next meeting of the Board of Finance.

Thanks for your assistance in this matter.

J.P.Morgan

JPMORGAN CHASE BANK NA  
P.O. BOX 15918  
MAIL SUITE DE1-1404  
WILMINGTON DE 19850

|                  |             |
|------------------|-------------|
| ACCOUNT NUMBER   |             |
| PAYMENT DUE DATE | 06/25/2024  |
| AMOUNT DUE       | \$77,010.75 |
| CURRENT BALANCE  | \$77,010.75 |

Remit To: JPMORGAN CHASE BANK NA  
P.O. BOX 4475  
CAROL STREAM, IL 60197-4475

AMOUNT  
ENCLOSED \$

CITY OF BRISTOL  
ROGER ROUSSEAU  
111 N MAIN ST  
BRISTOL CT 06010-8112

\*\*\*NM00000030

PLEASE TEAR PAYMENT COUPON AT PERFORATION

| STATEMENT MESSAGES |
|--------------------|
|                    |

| COMMERCIAL ACCOUNT SUMMARY         |
|------------------------------------|
| ORGANIZATION NAME: CITY OF BRISTOL |
| ACCOUNT NUMBER:                    |

|                                              |          |                             |            |
|----------------------------------------------|----------|-----------------------------|------------|
| CLOSING DATE                                 | 05-31-24 | PREVIOUS BALANCE            | 67,223.48  |
| CREDIT LIMIT                                 | 211,666  | PURCHASES AND OTHER CHARGES | 78,232.67  |
| AVAILABLE CREDIT                             | 134,655  | CASH ADVANCES               | .00        |
|                                              |          | CREDITS                     | 1,221.92   |
| FOR CUSTOMER SERVICE CALL:<br>1-800-316-6056 |          | PAYMENTS                    | 67,223.48- |
| FOR TTY/TDD SERVICE CALL:<br>1-800-955-8060  |          | LATE PAYMENT CHARGES        | .00        |
|                                              |          | CASH ADVANCE FEE            | .00        |
|                                              |          | FINANCE CHARGES             | .00        |
| SEND BILLING INQUIRIES TO:                   |          | NEW BALANCE                 | 77,010.75  |
| JPMORGAN CHASE BANK NA                       |          | TOTAL PAYMENT DUE           | 77,010.75  |
| COMMERCIAL CARD SOLUTIONS                    |          | DISPUTED AMOUNT             | .00        |
| P.O. BOX 2015                                |          |                             |            |
| MAIL SUITE IL1-6225                          |          |                             |            |
| ELGIN, IL 60121                              |          |                             |            |

|               |                 |
|---------------|-----------------|
| ACCT. NUMBER: | CITY OF BRISTOL |
|---------------|-----------------|

| COMMERCIAL ACCOUNT ACTIVITY |           |                         |                               |                                            |
|-----------------------------|-----------|-------------------------|-------------------------------|--------------------------------------------|
| CITY OF BRISTOL             |           |                         |                               | TOTAL COMMERCIAL ACTIVITY<br>\$67,223.48CR |
| ACCOUNTING CODE:            |           |                         |                               |                                            |
| Post Date                   | Tran Date | Reference Number        | Transaction Description       | Amount                                     |
| 05-20                       | 05-20     | 75405014141081200240012 | PAYMENT RECEIVED -- THANK YOU | 67,223.48 PY                               |

| INDIVIDUAL CARDHOLDER ACTIVITY |           |                         |                                                                                                                              |            |
|--------------------------------|-----------|-------------------------|------------------------------------------------------------------------------------------------------------------------------|------------|
| AUBREY MINKLER                 |           | CREDITS                 | PURCHASES                                                                                                                    | CASH ADV   |
|                                |           | \$0.00                  | \$2,475.96                                                                                                                   | \$0.00     |
| TOTAL ACTIVITY                 |           |                         |                                                                                                                              |            |
| \$2,475.96                     |           |                         |                                                                                                                              |            |
| ACCOUNTING CODE:               |           |                         |                                                                                                                              |            |
| Purchasing Activity            |           |                         |                                                                                                                              |            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                                                                      | Amount     |
| 05-08                          | 05-07     | 55548074129305000516937 | PRICE CHOPPER #204 BRISTOL CT                                                                                                | 207.95     |
| 05-17                          | 05-16     | 55432864137202771270260 | STOP & SHOP 0628 BRISTOL CT<br>P.O.S.: 34 SALES TAX: 0.00                                                                    | 500.00     |
| 05-23                          | 05-22     | 05436844144400076749020 | WAL-MART #2719 BRISTOL CT                                                                                                    | 62.90      |
| 05-23                          | 05-22     | 05436844144400076749103 | WAL-MART #2719 BRISTOL CT                                                                                                    | 57.62      |
| 05-23                          | 05-22     | 55548074144305000659068 | PRICE CHOPPER #204 BRISTOL CT                                                                                                | 927.85     |
| 05-23                          | 05-22     | 55548074144305000946044 | PRICE CHOPPER #204 BRISTOL CT                                                                                                | 119.64     |
| Total Purchasing Activity      |           |                         |                                                                                                                              | \$1,875.96 |
| Travel Activity                |           |                         |                                                                                                                              |            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                                                                      | Amount     |
| 05-02                          | 05-01     | 05436844123600031508487 | PY *BRISTOL SELF STORA BRISTOL CT<br>P.O.S.: 52435db7-f395-4 SALES TAX: 48.00                                                | 600.00     |
| Total Travel Activity          |           |                         |                                                                                                                              | \$600.00   |
| JAMES PELLETIER                |           | CREDITS                 | PURCHASES                                                                                                                    | CASH ADV   |
|                                |           | \$0.00                  | \$2,123.85                                                                                                                   | \$0.00     |
| TOTAL ACTIVITY                 |           |                         |                                                                                                                              |            |
| \$2,123.85                     |           |                         |                                                                                                                              |            |
| ACCOUNTING CODE:               |           |                         |                                                                                                                              |            |
| Purchasing Activity            |           |                         |                                                                                                                              |            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                                                                      | Amount     |
| 05-14                          | 05-13     | 55457024134206459800037 | CALEA INC. GAINESVILLE VA                                                                                                    | 1,080.00   |
| Total Purchasing Activity      |           |                         |                                                                                                                              | \$1,080.00 |
| Travel Activity                |           |                         |                                                                                                                              |            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                                                                      | Amount     |
| 05-14                          | 05-13     | 55432864134201757042068 | EXPEDIA 72829358956490 EXPEDIA.COM WA                                                                                        | 489.40     |
| 05-15                          | 05-13     | 55417344135871354014396 | AMERICAN 00170140781915 SEATTLE WA<br>PELLETIER/JAMES DEPART: 07-23-24<br>P.O.S.: SALES TAX: \$0.00<br>BDL AA S CLT AA S BDL | 554.45     |

|               |                 |
|---------------|-----------------|
| ACCT. NUMBER: | CITY OF BRISTOL |
|---------------|-----------------|

| INDIVIDUAL CARDHOLDER ACTIVITY        |           |                         |                                                                                      |                         |                    |
|---------------------------------------|-----------|-------------------------|--------------------------------------------------------------------------------------|-------------------------|--------------------|
| Travel Activity                       |           |                         |                                                                                      |                         |                    |
| Post Date                             | Tran Date | Reference Number        | Transaction Description                                                              |                         | Amount             |
| Total Travel Activity                 |           |                         |                                                                                      |                         | \$1,043.85         |
| JANET LITTLE                          |           |                         | CREDITS<br>\$0.00                                                                    | PURCHASES<br>\$1,309.38 | CASH ADV<br>\$0.00 |
|                                       |           |                         | TOTAL ACTIVITY                                                                       |                         | \$1,309.38         |
| ACCOUNTING CODE:                      |           |                         |                                                                                      |                         |                    |
| Purchasing Activity                   |           |                         |                                                                                      |                         |                    |
| Post Date                             | Tran Date | Reference Number        | Transaction Description                                                              |                         | Amount             |
| 05-02                                 | 05-01     | 55432864122207919339122 | AMZN MKTP US*GM4C90333 AMZN.COM/BILL WA<br>P.O.S.: 114-4413579-97522 SALES TAX: 0.00 |                         | 70.12              |
| 05-06                                 | 05-05     | 55432864126209188674953 | AMZN MKTP US*SR9242EO3 AMZN.COM/BILL WA<br>P.O.S.: 112-9499209-28466 SALES TAX: 0.00 |                         | 69.93              |
| 05-06                                 | 05-05     | 55432864126209236026081 | AMZN MKTP US*0E1T34SB3 AMZN.COM/BILL WA<br>P.O.S.: 112-9555648-20362 SALES TAX: 0.00 |                         | 214.31             |
| 05-14                                 | 05-13     | 55432864134201718514833 | AMAZON.COM*T44BG0443 AMZN.COM/BILL WA<br>P.O.S.: 114-5711082-63946 SALES TAX: 0.00   |                         | 597.63             |
| 05-20                                 | 05-19     | 55432864140203679202947 | AMZN MKTP US*A68HP9MN3 AMZN.COM/BILL WA<br>P.O.S.: 114-8501242-82762 SALES TAX: 0.00 |                         | 357.39             |
| Total Purchasing Activity             |           |                         |                                                                                      |                         | \$1,309.38         |
| DANIEL PERKINS<br>5405-0169-2092-9987 |           |                         | CREDITS<br>\$0.00                                                                    | PURCHASES<br>\$120.53   | CASH ADV<br>\$0.00 |
|                                       |           |                         | TOTAL ACTIVITY                                                                       |                         | \$120.53           |
| ACCOUNTING CODE:                      |           |                         |                                                                                      |                         |                    |
| Fleet Activity                        |           |                         |                                                                                      |                         |                    |
| Post Date                             | Tran Date | Reference Number        | Transaction Description                                                              |                         | Amount             |
| 05-08                                 | 05-06     | 55546504128972154191921 | PRIDE STORES HARTFORD CT                                                             |                         | 42.67              |
| 05-16                                 | 05-14     | 55546504136972161078095 | PRIDE STORES HARTFORD CT                                                             |                         | 44.88              |
| 05-27                                 | 05-23     | 55546504145972168985820 | PRIDE STORES HARTFORD CT                                                             |                         | 32.98              |
| Total Fleet Activity                  |           |                         |                                                                                      |                         | \$120.53           |
| LINDSEY RIVERS                        |           |                         | CREDITS<br>\$132.99                                                                  | PURCHASES<br>\$4,860.12 | CASH ADV<br>\$0.00 |
|                                       |           |                         | TOTAL ACTIVITY                                                                       |                         | \$4,727.13         |
| ACCOUNTING CODE:                      |           |                         |                                                                                      |                         |                    |
| Purchasing Activity                   |           |                         |                                                                                      |                         |                    |
| Post Date                             | Tran Date | Reference Number        | Transaction Description                                                              |                         | Amount             |
| 05-01                                 | 04-30     | 55432864121207564728430 | AMZN MKTP US*SN9EZ2QQ3 AMZN.COM/BILL WA<br>P.O.S.: Engineering SALES TAX: 0.00       |                         | 55.30              |
| 05-02                                 | 05-02     | 55432864123208015958012 | AMZN MKTP US*HP1002WD3 AMZN.COM/BILL WA<br>P.O.S.: Fleet SALES TAX: 0.00             |                         | 27.46              |
| 05-03                                 | 05-03     | 55432864124208426582905 | AMZN MKTP US*4K5YI3JS3 AMZN.COM/BILL WA<br>P.O.S.: Litter Campaign SALES TAX: 0.00   |                         | 465.00             |
| 05-06                                 | 05-03     | 55432864124208522621961 | AMZN MKTP US*MZ1ZM9YX3 AMZN.COM/BILL WA<br>P.O.S.: Litter Campaign SALES TAX: 0.00   |                         | 41.95              |

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

| Post Date                 | Tran Date | Reference Number        | Transaction Description                                                            | Amount     |
|---------------------------|-----------|-------------------------|------------------------------------------------------------------------------------|------------|
| 05-07                     | 05-07     | 55432864128209684277341 | AMZN MKTP US*4H7G31HV3 AMZN.COM/BILL WA<br>P.O.S.: Litter Campaign SALES TAX: 0.00 | 1,871.78   |
| 05-09                     | 05-08     | 55432864129200176902719 | AMZN MKTP US*Q94KX7OR3 AMZN.COM/BILL WA<br>P.O.S.: Engineering SALES TAX: 0.00     | 21.18      |
| 05-09                     | 05-08     | 85189934129980010049891 | CATHERINES UNIFORMS LL TERRYVILLE CT                                               | 665.00     |
| 05-13                     | 05-10     | 55432864131200755460309 | AMZN MKTP US AMZN.COM/BILL WA<br>P.O.S.: Engineering SALES TAX: 0.00               | 132.99 CR  |
| 05-13                     | 05-13     | 55432864134201630608846 | AMZN MKTP US*6H54W2AG3 AMZN.COM/BILL WA<br>P.O.S.: Engineering SALES TAX: 0.00     | 29.78      |
| 05-14                     | 05-13     | 55432864134201740548841 | AMZN MKTP US*E606T0663 AMZN.COM/BILL WA<br>P.O.S.: Engineering SALES TAX: 0.00     | 60.97      |
| 05-21                     | 05-20     | 55432864141203974403561 | AMZN MKTP US*LW68V02S3 AMZN.COM/BILL WA<br>P.O.S.: Engineering SALES TAX: 0.00     | 225.26     |
| 05-22                     | 05-20     | 55420594142630117394354 | DEEP-ONLINE REGISTRATI HARTFORD CT<br>P.O.S.: Q-1648056650 SALES TAX: 0.00         | 1,345.00   |
| 05-23                     | 05-22     | 55432864143204571176657 | AMAZON.COM*S10281WW3 AMZN.COM/BILL WA<br>P.O.S.: Engineering SALES TAX: 0.00       | 26.75      |
| 05-30                     | 05-30     | 55432864151206872830212 | AMZN MKTP US*296N796K3 AMZN.COM/BILL WA<br>P.O.S.: Covanta SALES TAX: 0.00         | 24.69      |
| Total Purchasing Activity |           |                         |                                                                                    | \$4,727.13 |

JOSH COREY

CREDITS  
\$0.00

PURCHASES  
\$1,299.00

CASH ADV  
\$0.00

TOTAL ACTIVITY  
\$1,299.00

ACCOUNTING CODE:

Purchasing Activity

| Post Date                 | Tran Date | Reference Number        | Transaction Description                                                  | Amount     |
|---------------------------|-----------|-------------------------|--------------------------------------------------------------------------|------------|
| 05-17                     | 05-16     | 55432864137202683415680 | LOWES #02910* SOUTHLINGTON CT<br>P.O.S.: ts SALES TAX: 0.00              | 499.00     |
| 05-22                     | 05-20     | 55420594142630117394370 | DEEP-ONLINE REGISTRATI HARTFORD CT<br>P.O.S.: Z178742774 SALES TAX: 0.00 | 800.00     |
| Total Purchasing Activity |           |                         |                                                                          | \$1,299.00 |

DAVID OAKES

CREDITS  
\$0.00

PURCHASES  
\$2,600.40

CASH ADV  
\$0.00

TOTAL ACTIVITY  
\$2,600.40

ACCOUNTING CODE:

Purchasing Activity

| Post Date | Tran Date | Reference Number        | Transaction Description                                                              | Amount |
|-----------|-----------|-------------------------|--------------------------------------------------------------------------------------|--------|
| 05-03     | 05-02     | 55548074124286278536267 | NEEC SEATTLE WA                                                                      | 100.00 |
| 05-13     | 05-12     | 55432864133201481815285 | AMZN MKTP US*1A5ZK0U13 AMZN.COM/BILL WA<br>P.O.S.: 111-5935863-40562 SALES TAX: 0.00 | 41.90  |
| 05-15     | 05-14     | 55432864135201996341411 | AMZN MKTP US*L70MV42G3 AMZN.COM/BILL WA<br>P.O.S.: 111-1939484-42234 SALES TAX: 0.00 | 650.00 |
| 05-15     | 05-14     | 55432864135202136989325 | AMZN MKTP US*DP4CX6IF3 AMZN.COM/BILL WA<br>P.O.S.: 111-8081493-86922 SALES TAX: 0.00 | 51.56  |

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

| Post Date                 | Tran Date | Reference Number        | Transaction Description                                                              | Amount     |
|---------------------------|-----------|-------------------------|--------------------------------------------------------------------------------------|------------|
| 05-16                     | 05-15     | 55432864136202458918810 | AMZN MKTP US*OJ1140XJ3 AMZN.COM/BILL WA<br>P.O.S.: 111-1952040-23074 SALES TAX: 0.00 | 31.94      |
| 05-20                     | 05-17     | 05272334138200069593550 | INVENSYS SNE EAST GRANBY CT<br>P.O.S.: 3cit01 SALES TAX: 0.00                        | 150.00     |
| 05-20                     | 05-17     | 05272334138200069593634 | INVENSYS SNE EAST GRANBY CT<br>P.O.S.: 3CIT01 SALES TAX: 0.00                        | 1,575.00   |
| Total Purchasing Activity |           |                         |                                                                                      | \$2,600.40 |

|                  |                   |                      |                    |                           |
|------------------|-------------------|----------------------|--------------------|---------------------------|
| JENNIFER BRUNOLI | CREDITS<br>\$0.00 | PURCHASES<br>\$20.12 | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$20.12 |
|------------------|-------------------|----------------------|--------------------|---------------------------|

ACCOUNTING CODE:

Purchasing Activity

| Post Date                 | Tran Date | Reference Number        | Transaction Description                                                             | Amount  |
|---------------------------|-----------|-------------------------|-------------------------------------------------------------------------------------|---------|
| 05-20                     | 05-19     | 55432864140203674133881 | AMZN MKTP US*R98J1AD1 AMZN.COM/BILL WA<br>P.O.S.: 114-8946520-53250 SALES TAX: 0.00 | 20.12   |
| Total Purchasing Activity |           |                         |                                                                                     | \$20.12 |

|              |                   |                         |                    |                              |
|--------------|-------------------|-------------------------|--------------------|------------------------------|
| SARAH LARSON | CREDITS<br>\$0.00 | PURCHASES<br>\$2,531.03 | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$2,531.03 |
|--------------|-------------------|-------------------------|--------------------|------------------------------|

ACCOUNTING CODE:

Purchasing Activity

| Post Date                 | Tran Date | Reference Number        | Transaction Description         | Amount   |
|---------------------------|-----------|-------------------------|---------------------------------|----------|
| 05-03                     | 05-02     | 55429504123719359211252 | RESTAURANT SUPPLY 8558381010 FL | 628.59   |
| 05-23                     | 05-22     | 55429504143719619479521 | RESTAURANT SUPPLY 8558381010 FL | 57.63    |
| Total Purchasing Activity |           |                         |                                 | \$686.22 |

Travel Activity

| Post Date             | Tran Date | Reference Number        | Transaction Description      | Amount  |
|-----------------------|-----------|-------------------------|------------------------------|---------|
| 05-27                 | 05-24     | 05410194145741666201107 | FEDEX77926314 800-4633339 TN | 3.59    |
| 05-27                 | 05-24     | 05410194145741666216394 | FEDEX77926067 800-4633339 TN | 44.85   |
| Total Travel Activity |           |                         |                              | \$48.44 |

Fleet Activity

| Post Date            | Tran Date | Reference Number        | Transaction Description         | Amount     |
|----------------------|-----------|-------------------------|---------------------------------|------------|
| 05-02                | 05-01     | 55309594122838005502059 | NAPA STORE 0715094 BRISTOL CT   | 596.01     |
| 05-22                | 05-21     | 55309594142838008027217 | NAPA STORE 0715094 BRISTOL CT   | 1,050.36   |
| 05-24                | 05-23     | 72306064144900010800021 | DON STEVENS TIRE CO SOUTHTON CT | 150.00     |
| Total Fleet Activity |           |                         |                                 | \$1,796.37 |

|                    |                   |                         |                    |                              |
|--------------------|-------------------|-------------------------|--------------------|------------------------------|
| ARIANNA THERRIAULT | CREDITS<br>\$0.00 | PURCHASES<br>\$4,246.82 | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$4,246.82 |
|--------------------|-------------------|-------------------------|--------------------|------------------------------|

ACCOUNTING CODE:



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| ACCT. NUMBER: | CITY OF BRISTOL |
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| INDIVIDUAL CARDHOLDER ACTIVITY |           |                            |                                                                                      |                    |
|--------------------------------|-----------|----------------------------|--------------------------------------------------------------------------------------|--------------------|
| Purchasing Activity            |           |                            |                                                                                      |                    |
| Post Date                      | Tran Date | Reference Number           | Transaction Description                                                              | Amount             |
| 05-09                          | 05-07     | 85120714129900018953173    | SUGARHOUSE INDUSTRIES 801-6851600 UT<br>P.O.S.: 9496559548 SALES TAX: 0.00           | 2,324.00           |
| 05-22                          | 05-21     | 15270214142001803799050    | FACEBK* KHYV95L8L2 MENLO PARK CA<br>P.O.S.: 7621442344637017 SALES TAX: 0.00         | 600.00             |
| 05-24                          | 05-24     | 15270214145000903951055    | FACEBK* 862G54G8L2 MENLO PARK CA<br>P.O.S.: 7494089680705617 SALES TAX: 0.00         | 40.52              |
| 05-27                          | 05-24     | 15270214145000900415062    | FACEBK* TZAN54G8L2 MENLO PARK CA<br>P.O.S.: 7494775290637056 SALES TAX: 0.00         | 28.30              |
| Total Purchasing Activity      |           |                            |                                                                                      | \$2,992.82         |
| Travel Activity                |           |                            |                                                                                      |                    |
| Post Date                      | Tran Date | Reference Number           | Transaction Description                                                              | Amount             |
| 05-08                          | 05-07     | 55436874129171296017578    | DOUBLETREE HOTELS BRISTOL CT<br>290232 ARRIVAL: 05-07-24                             | 1,254.00           |
| Total Travel Activity          |           |                            |                                                                                      | \$1,254.00         |
| ERICA CABIYA                   |           | CREDITS<br>\$0.00          | PURCHASES<br>\$224.74                                                                | CASH ADV<br>\$0.00 |
| ACCOUNTING CODE:               |           | TOTAL ACTIVITY<br>\$224.74 |                                                                                      |                    |
| Purchasing Activity            |           |                            |                                                                                      |                    |
| Post Date                      | Tran Date | Reference Number           | Transaction Description                                                              | Amount             |
| 05-08                          | 05-07     | 55432864128209866870772    | AMZN MKTP US*8N1CA3CR3 AMZN.COM/BILL WA<br>P.O.S.: 113-1389143-24674 SALES TAX: 0.00 | 35.28              |
| 05-08                          | 05-07     | 55432864128209915473917    | AMZN MKTP US*V52H15TK3 AMZN.COM/BILL WA<br>P.O.S.: 113-2172760-83050 SALES TAX: 0.00 | 24.48              |
| 05-10                          | 05-10     | 55432864131200664462396    | AMAZON.COM*IN72S98G3 AMZN.COM/BILL WA<br>P.O.S.: 113-3352982-64386 SALES TAX: 0.00   | 31.98              |
| 05-13                          | 05-13     | 55432864134201577593027    | AMAZON.COM*1G3TE99N3 AMZN.COM/BILL WA<br>P.O.S.: 113-8000470-03762 SALES TAX: 0.00   | 133.00             |
| Total Purchasing Activity      |           |                            |                                                                                      | \$224.74           |
| DEBORAH PROZZO                 |           | CREDITS<br>\$0.00          | PURCHASES<br>\$327.00                                                                | CASH ADV<br>\$0.00 |
| ACCOUNTING CODE:               |           | TOTAL ACTIVITY<br>\$327.00 |                                                                                      |                    |
| Purchasing Activity            |           |                            |                                                                                      |                    |
| Post Date                      | Tran Date | Reference Number           | Transaction Description                                                              | Amount             |
| 05-24                          | 05-23     | 82711164144000013020564    | ORG SUB FEE SAN FRANCISCO CA                                                         | 278.00             |
| 05-24                          | 05-23     | 82711164144000015362667    | LIBRARYWORKS/MODLIBAWD BETHESDA MD                                                   | 49.00              |
| Total Purchasing Activity      |           |                            |                                                                                      | \$327.00           |
| EDWARD C KRAWIECKI JR          |           | CREDITS<br>\$0.00          | PURCHASES<br>\$519.00                                                                | CASH ADV<br>\$0.00 |
| ACCOUNTING CODE:               |           | TOTAL ACTIVITY<br>\$519.00 |                                                                                      |                    |
|                                |           |                            |                                                                                      |                    |

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| ACCT. NUMBER: | CITY OF BRISTOL |
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| INDIVIDUAL CARDHOLDER ACTIVITY |           |                         |                                                                                    |            |
|--------------------------------|-----------|-------------------------|------------------------------------------------------------------------------------|------------|
| Purchasing Activity            |           |                         |                                                                                    |            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                            | Amount     |
| 05-01                          | 04-30     | 05436844122000353074872 | VCN*CTJUDEFILINGCIVIL HARTFORD CT                                                  | 9.50       |
| 05-01                          | 04-29     | 85182444121980013403082 | CONNECTICUT BAR ASSOCI NEW BRITAIN CT<br>P.O.S.: 201228973574 SALES TAX: 21.44     | 359.00     |
| 05-10                          | 05-09     | 55506294131690492417458 | NELTA COLUMBUS OH<br>P.O.S.: 200549241745 SALES TAX: 3.49                          | 50.00      |
| 05-15                          | 05-14     | 05436844136000326658128 | VCN*CTJUDEFILINGCIVIL HARTFORD CT                                                  | 41.50      |
| 05-20                          | 05-17     | 05436844139000372380863 | VCN*CTJUDEFILINGCIVIL HARTFORD CT                                                  | 25.50      |
| 05-23                          | 05-22     | 05436844144000364166752 | VCN*CTJUDEFILINGCIVIL HARTFORD CT                                                  | 33.50      |
| Total Purchasing Activity      |           |                         |                                                                                    | \$519.00   |
| MARK MCGRANE                   |           | CREDITS                 | PURCHASES                                                                          | CASH ADV   |
|                                |           | \$0.00                  | \$302.14                                                                           | \$0.00     |
| ACCOUNTING CODE:               |           | TOTAL ACTIVITY          |                                                                                    |            |
|                                |           | \$302.14                |                                                                                    |            |
| Travel Activity                |           |                         |                                                                                    |            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                            | Amount     |
| 05-24                          | 05-22     | 85544024144001511273566 | THE RESORT AND CONFERE 508-778-6423 MA<br>P.O.S.: 162598 SALES TAX: 0.00           | 151.07     |
| 05-24                          | 05-22     | 85544024144001511273699 | THE RESORT AND CONFERE 508-778-6423 MA<br>P.O.S.: 162618 SALES TAX: 0.00           | 151.07     |
| Total Travel Activity          |           |                         |                                                                                    | \$302.14   |
| MARCO PALMERI                  |           | CREDITS                 | PURCHASES                                                                          | CASH ADV   |
|                                |           | \$89.00                 | \$3,727.15                                                                         | \$0.00     |
| ACCOUNTING CODE:               |           | TOTAL ACTIVITY          |                                                                                    |            |
|                                |           | \$3,638.15              |                                                                                    |            |
| Purchasing Activity            |           |                         |                                                                                    |            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                            | Amount     |
| 05-03                          | 05-02     | 12302024123000204274072 | CONNECTICUT COALITION HARTFORD CT                                                  | 320.00     |
| 05-07                          | 05-06     | 52708244128962151723804 | STOPTHEBLEED.ORG GREER SC                                                          | 789.11     |
| 05-09                          | 05-08     | 55432864129200117330012 | AMZN MKTP US*TF3Q43343 AMZN.COM/BILL WA<br>P.O.S.: IMM25 PROG SUP SALES TAX: 0.00  | 1,478.00   |
| 05-13                          | 05-13     | 55432864134201577614542 | AMZN MKTP US*R36KP83W3 AMZN.COM/BILL WA<br>P.O.S.: PER CAPITA SALES TAX: 0.00      | 335.34     |
| 05-21                          | 05-20     | 55432864141203903063825 | AMZN MKTP US AMZN.COM/BILL WA<br>P.O.S.: PER CAPITA SALES TAX: 0.00                | 89.00 CR   |
| 05-22                          | 05-22     | 55432864143204389508240 | AMZN MKTP US*N92J247I3 AMZN.COM/BILL WA<br>P.O.S.: PER CAPITA SALES TAX: 0.00      | 107.90     |
| 05-23                          | 05-23     | 55432864144204699673238 | AMZN MKTP US*OF81B1CO3 AMZN.COM/BILL WA<br>P.O.S.: CIC24 prof fees SALES TAX: 0.00 | 157.61     |
| 05-23                          | 05-22     | 85353354143420544836334 | APIC 8144940993 VA                                                                 | 169.00     |
| 05-27                          | 05-26     | 55432864147205815384821 | AMZN MKTP US*T722S9SX3 AMZN.COM/BILL WA<br>P.O.S.: CIC24 prof fees SALES TAX: 0.00 | 340.19     |
| Total Purchasing Activity      |           |                         |                                                                                    | \$3,608.15 |

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| ACCT. NUMBER: | CITY OF BRISTOL |
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| INDIVIDUAL CARDHOLDER ACTIVITY |           |                         |                                                                                                                   |                         |                    |
|--------------------------------|-----------|-------------------------|-------------------------------------------------------------------------------------------------------------------|-------------------------|--------------------|
| Travel Activity                |           |                         |                                                                                                                   |                         |                    |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                                                           | Amount                  |                    |
| 05-07                          | 05-06     | 55417344128871281585491 | DELTA 00642149383783 HARTFORD CT<br>KARWOWSKI/ANGEL DEPART: 05-06-24<br>P.O.S.: SALES TAX: \$0.00<br>BDL DL X BDL | 30.00                   |                    |
| Total Travel Activity          |           |                         |                                                                                                                   | \$30.00                 |                    |
| HARLEY GRAIME                  |           |                         | CREDITS<br>\$0.00                                                                                                 | PURCHASES<br>\$188.62   | CASH ADV<br>\$0.00 |
| ACCOUNTING CODE:               |           |                         | TOTAL ACTIVITY<br>\$188.62                                                                                        |                         |                    |
| Purchasing Activity            |           |                         |                                                                                                                   |                         |                    |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                                                           | Amount                  |                    |
| 05-07                          | 05-06     | 55309594127700733500380 | HARTFORD COURANT MG2 S HARTFORD CT                                                                                | 37.05                   |                    |
| 05-13                          | 05-10     | 55432864131200772213137 | AMZN MKTP US*XR70O41S3 AMZN.COM/BILL WA<br>P.O.S.: MM 05072024 SALES TAX: 0.00                                    | 45.94                   |                    |
| 05-14                          | 05-14     | 55432864135201921882075 | AMZN MKTP US*GB5RA5TD3 AMZN.COM/BILL WA<br>P.O.S.: MM 05132024 SALES TAX: 0.00                                    | 20.67                   |                    |
| 05-20                          | 05-19     | 55432864140203653484172 | AMAZON.COM*NG4DX9BP3 AMZN.COM/BILL WA<br>P.O.S.: MM 05132024 SALES TAX: 0.00                                      | 52.98                   |                    |
| 05-31                          | 05-30     | 55432864151207110200671 | AMZN MKTP US*L49X10593 AMZN.COM/BILL WA<br>P.O.S.: MM 05282024 SALES TAX: 0.00                                    | 31.98                   |                    |
| Total Purchasing Activity      |           |                         |                                                                                                                   | \$188.62                |                    |
| JAMES DIVIRGILIO JR            |           |                         | CREDITS<br>\$0.00                                                                                                 | PURCHASES<br>\$3,236.61 | CASH ADV<br>\$0.00 |
| ACCOUNTING CODE:               |           |                         | TOTAL ACTIVITY<br>\$3,236.61                                                                                      |                         |                    |
| Purchasing Activity            |           |                         |                                                                                                                   |                         |                    |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                                                           | Amount                  |                    |
| 05-10                          | 05-09     | 55263524131091022854711 | HARBOR FREIGHT TOOLS31 BRISTOL CT                                                                                 | 33.98                   |                    |
| 05-13                          | 05-09     | 52707154131010183696486 | THE HOME DEPOT #6229 BRISTOL CT                                                                                   | 237.48                  |                    |
| 05-20                          | 05-18     | 55432864139203344776096 | AMZN MKTP US*J503W87N3 AMZN.COM/BILL WA<br>P.O.S.: 112-8497006-91410 SALES TAX: 0.00                              | 20.98                   |                    |
| 05-23                          | 05-22     | 55432864143204593054221 | AMZN MKTP US*E04PR4KE3 AMZN.COM/BILL WA<br>P.O.S.: 111-7480740-83298 SALES TAX: 0.00                              | 98.46                   |                    |
| 05-24                          | 05-22     | 85179244144700785181431 | MTE ROCHESTER 585-334-0100 NY<br>P.O.S.: 420469 SALES TAX: 148.15                                                 | 2,000.00                |                    |
| Total Purchasing Activity      |           |                         |                                                                                                                   | \$2,390.90              |                    |
| Fleet Activity                 |           |                         |                                                                                                                   |                         |                    |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                                                           | Amount                  |                    |
| 05-14                          | 05-13     | 55506294134200386000050 | BLUE DIAMOND ATTACHMEN KNOXVILLE TN                                                                               | 845.71                  |                    |
| Total Fleet Activity           |           |                         |                                                                                                                   | \$845.71                |                    |

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| INDIVIDUAL CARDHOLDER ACTIVITY |           |                         |                                                                                                                      |                    |                            |
|--------------------------------|-----------|-------------------------|----------------------------------------------------------------------------------------------------------------------|--------------------|----------------------------|
| JUSTIN MALLEY                  |           | CREDITS<br>\$0.00       | PURCHASES<br>\$81.47                                                                                                 | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$81.47  |
| ACCOUNTING CODE:               |           |                         |                                                                                                                      |                    |                            |
| Purchasing Activity            |           |                         |                                                                                                                      |                    |                            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                                                              |                    | Amount                     |
| 05-10                          | 05-09     | 82117554130000004012008 | CCCC* CT BRISTOL CT                                                                                                  |                    | 40.00                      |
| 05-24                          | 05-24     | 55432864145204994653140 | AMZN MKTP US*Q49ZM91I3 AMZN.COM/BILL WA<br>P.O.S.: DoorStops2024 SALES TAX: 0.00                                     |                    | 41.47                      |
| Total Purchasing Activity      |           |                         |                                                                                                                      |                    | \$81.47                    |
| SARA BIANCHI                   |           | CREDITS<br>\$0.00       | PURCHASES<br>\$809.35                                                                                                | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$809.35 |
| ACCOUNTING CODE:               |           |                         |                                                                                                                      |                    |                            |
| Purchasing Activity            |           |                         |                                                                                                                      |                    |                            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                                                              |                    | Amount                     |
| 05-06                          | 05-03     | 55432864124208638169095 | AMAZON.COM*R36T180T3 AMZN.COM/BILL WA<br>P.O.S.: 113-7834666-27794 SALES TAX: 0.00                                   |                    | 32.15                      |
| 05-08                          | 05-06     | 52707154128010184027884 | THE HOME DEPOT #6229 BRISTOL CT<br>P.O.S.: LIGHTBULBS E1 SALES TAX: 0.00                                             |                    | 16.46                      |
| 05-10                          | 05-09     | 55432864130200491312427 | AMZN MKTP US*SZ6M511J3 AMZN.COM/BILL WA<br>P.O.S.: 113-6974661-25794 SALES TAX: 0.00                                 |                    | 18.87                      |
| 05-10                          | 05-09     | 82711164130000007365138 | SP FLAME NATURAL DEC HIGHLANDS RAN CO                                                                                |                    | 574.94                     |
| 05-14                          | 05-13     | 55432864134201752438550 | AMZN MKTP US*UG0N85FV3 AMZN.COM/BILL WA<br>P.O.S.: 113-7496595-50498 SALES TAX: 0.00                                 |                    | 103.85                     |
| 05-27                          | 05-24     | 12302024145001240692032 | PET SUPPLIES PLUS 4113 BRISTOL CT                                                                                    |                    | 63.08                      |
| Total Purchasing Activity      |           |                         |                                                                                                                      |                    | \$809.35                   |
| MARK MORELLO                   |           | CREDITS<br>\$0.00       | PURCHASES<br>\$743.98                                                                                                | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$743.98 |
| ACCOUNTING CODE:               |           |                         |                                                                                                                      |                    |                            |
| Purchasing Activity            |           |                         |                                                                                                                      |                    |                            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                                                              |                    | Amount                     |
| 05-07                          | 05-06     | 82117554127000003702299 | CCCC* CT BRISTOL CT                                                                                                  |                    | 255.00                     |
| 05-14                          | 05-13     | 55369284134207910800019 | CONNECTICUT POLICE WETHERSFIELD CT                                                                                   |                    | 65.00                      |
| 05-15                          | 05-14     | 55369284135207910900016 | CONNECTICUT POLICE WETHERSFIELD CT                                                                                   |                    | 200.00                     |
| Total Purchasing Activity      |           |                         |                                                                                                                      |                    | \$520.00                   |
| Travel Activity                |           |                         |                                                                                                                      |                    |                            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                                                              |                    | Amount                     |
| 05-14                          | 05-13     | 55429504134713170651447 | AVELO AI HVNUSA 3466169500 TX<br>MARK MORELLO DEPART: 07-28-24<br>P.O.S.: SALES TAX: \$0.00<br>USA XP Y HVN XP Y USA |                    | 223.98                     |
| Total Travel Activity          |           |                         |                                                                                                                      |                    | \$223.98                   |

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| INDIVIDUAL CARDHOLDER ACTIVITY |           |                          |                                                                                      |                    |                              |
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| STEVEN SCHRIVER                |           | CREDITS<br>\$0.00        | PURCHASES<br>\$409.65                                                                | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$409.65   |
| ACCOUNTING CODE:               |           |                          |                                                                                      |                    |                              |
| Purchasing Activity            |           |                          |                                                                                      |                    |                              |
| Post Date                      | Tran Date | Reference Number         | Transaction Description                                                              |                    | Amount                       |
| 05-20                          | 05-16     | 52707154138010183882329  | THE HOME DEPOT #6229 BRISTOL CT                                                      |                    | 48.00                        |
| 05-20                          | 05-17     | 55432864138203033718475  | SQ *BRISTOL BLOSSOMS N BRISTOL CT<br>P.O.S.: 00023058430198009 SALES TAX: 22.96      |                    | 361.65                       |
| Total Purchasing Activity      |           |                          |                                                                                      |                    | \$409.65                     |
| ERICA BENOIT                   |           | CREDITS<br>\$161.00      | PURCHASES<br>\$2,705.14                                                              | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$2,544.14 |
| ACCOUNTING CODE:               |           |                          |                                                                                      |                    |                              |
| Purchasing Activity            |           |                          |                                                                                      |                    |                              |
| Post Date                      | Tran Date | Reference Number         | Transaction Description                                                              |                    | Amount                       |
| 05-01                          | 04-30     | 054101941211105441548133 | STAPLES INC STAPLES.COM MA                                                           |                    | 109.94                       |
| 05-01                          | 05-01     | 55432864122207668362200  | AMZN MKTP US*US3U01LF3 AMZN.COM/BILL WA<br>P.O.S.: 113-2042345-69762 SALES TAX: 0.00 |                    | 406.75                       |
| 05-02                          | 05-01     | 55432864122207930326595  | 4IMPRINT, INC 4IMPRINT.COM WI<br>P.O.S.: 27161077 SALES TAX: 0.00                    |                    | 720.37                       |
| 05-03                          | 05-02     | 05410194123105441320895  | STAPLES INC STAPLES.COM MA                                                           |                    | 55.97                        |
| 05-03                          | 05-02     | 55432864123208217116518  | AMZN MKTP US*LW9O15N23 AMZN.COM/BILL WA<br>P.O.S.: 113-3392146-70378 SALES TAX: 0.00 |                    | 122.21                       |
| 05-06                          | 05-03     | 55432864124208558978046  | AMZN MKTP US*CC54K50A3 AMZN.COM/BILL WA<br>P.O.S.: 113-8199965-41986 SALES TAX: 0.00 |                    | 43.72                        |
| 05-06                          | 05-06     | 55432864127209313801959  | AMZN MKTP US*K33IZ7DO3 AMZN.COM/BILL WA<br>P.O.S.: 113-6424534-92162 SALES TAX: 0.00 |                    | 41.98                        |
| 05-06                          | 05-05     | 82305094126000014136149  | CANVA* I04142-23115668 CAMDEN DE                                                     |                    | 119.40                       |
| 05-08                          | 05-07     | 55432864128209904227548  | AMZN MKTP US*BB07G37B3 AMZN.COM/BILL WA<br>P.O.S.: 113-4289808-03634 SALES TAX: 0.00 |                    | 48.75                        |
| 05-10                          | 05-09     | 55432864130200519376693  | AMZN MKTP US*DY7112Q23 AMZN.COM/BILL WA<br>P.O.S.: 113-2389485-05970 SALES TAX: 0.00 |                    | 45.95                        |
| 05-13                          | 05-10     | 52707154132010184139808  | THE HOME DEPOT #6229 BRISTOL CT                                                      |                    | 224.10                       |
| 05-13                          | 05-10     | 85189934131980009086074  | BAKERY ON MAPLE, LLC BRISTOL CT                                                      |                    | 150.00                       |
| 05-16                          | 05-15     | 55432864136202407882489  | AMZN MKTP US AMZN.COM/BILL WA<br>P.O.S.: 113-3392146-70378 SALES TAX: 0.00           |                    | 122.21 CR                    |
| 05-16                          | 05-15     | 55432864136202418340733  | AMZN MKTP US AMZN.COM/BILL WA<br>P.O.S.: 113-3376349-66714 SALES TAX: 0.00           |                    | 38.79 CR                     |
| Total Purchasing Activity      |           |                          |                                                                                      |                    | \$1,928.14                   |
| Travel Activity                |           |                          |                                                                                      |                    |                              |
| Post Date                      | Tran Date | Reference Number         | Transaction Description                                                              |                    | Amount                       |
| 05-13                          | 05-10     | 55432864131200856493563  | IN *SOUTHERN VOICE BAN 203-4430800 FL<br>P.O.S.: 1000000009 SALES TAX: 0.00          |                    | 616.00                       |

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| ACCT. NUMBER: | CITY OF BRISTOL |
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| INDIVIDUAL CARDHOLDER ACTIVITY |           |                         |                                                                                |                       |                    |                            |
|--------------------------------|-----------|-------------------------|--------------------------------------------------------------------------------|-----------------------|--------------------|----------------------------|
| Travel Activity                |           |                         |                                                                                |                       |                    |                            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                        |                       | Amount             |                            |
| Total Travel Activity          |           |                         |                                                                                |                       | \$616.00           |                            |
| RICHARD HART                   |           |                         | CREDITS<br>\$0.00                                                              | PURCHASES<br>\$906.97 | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$906.97 |
| ACCOUNTING CODE:               |           |                         |                                                                                |                       |                    |                            |
| Purchasing Activity            |           |                         |                                                                                |                       |                    |                            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                        |                       | Amount             |                            |
| 05-06                          | 05-03     | 55548074125400008126237 | CITY TRUE VALUE HARDWA BRISTOL CT<br>P.O.S.: 812623 SALES TAX: 0.00            |                       | 449.99             |                            |
| 05-07                          | 05-06     | 05436844128400073854260 | WAL-MART #2719 BRISTOL CT                                                      |                       | 28.08              |                            |
| 05-10                          | 05-09     | 55263524131091010935951 | HARBOR FREIGHT TOOLS31 BRISTOL CT                                              |                       | 141.46             |                            |
| 05-31                          | 05-31     | 55432864152207216858181 | NFPA NATL FIRE PROTECT 800-344-3555 MA                                         |                       | 287.44             |                            |
| Total Purchasing Activity      |           |                         |                                                                                |                       | \$906.97           |                            |
| DAWN NIELSEN                   |           |                         | CREDITS<br>\$0.00                                                              | PURCHASES<br>\$935.09 | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$935.09 |
| ACCOUNTING CODE:               |           |                         |                                                                                |                       |                    |                            |
| Purchasing Activity            |           |                         |                                                                                |                       |                    |                            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                        |                       | Amount             |                            |
| 05-02                          | 05-01     | 55131584122828330685302 | APPLE.COM/BILL CUPERTINO CA                                                    |                       | 1.00               |                            |
| 05-13                          | 05-11     | 75418234132199914646298 | EIG*CONSTANTCONTACT.CO WALTHAM MA                                              |                       | 512.40             |                            |
| 05-16                          | 05-15     | 82305094136000017026576 | COLUMN PUBLIC NOTICE WASHINGTON DC                                             |                       | 386.69             |                            |
| 05-23                          | 05-22     | 82305094143000019464784 | QR.IO GENERATOR NEWARK DE                                                      |                       | 35.00              |                            |
| Total Purchasing Activity      |           |                         |                                                                                |                       | \$935.09           |                            |
| ERIC EVANS                     |           |                         | CREDITS<br>\$0.00                                                              | PURCHASES<br>\$261.20 | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$261.20 |
| ACCOUNTING CODE:               |           |                         |                                                                                |                       |                    |                            |
| Purchasing Activity            |           |                         |                                                                                |                       |                    |                            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                        |                       | Amount             |                            |
| 05-03                          | 05-02     | 55432864123208245207479 | AMAZON WEB SERVICES AWS.AMAZON.CO WA<br>P.O.S.: 80000239221002 SALES TAX: 0.00 |                       | 162.20             |                            |
| Total Purchasing Activity      |           |                         |                                                                                |                       | \$162.20           |                            |
| Miscellaneous Activity         |           |                         |                                                                                |                       |                    |                            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                        |                       | Amount             |                            |
| 05-02                          | 05-02     | 12302024123000593538046 | ASURIONWIRELESS NASHVILLE TN                                                   |                       | 99.00              |                            |
| Total Miscellaneous Activity   |           |                         |                                                                                |                       | \$99.00            |                            |

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| ACCT. NUMBER: | CITY OF BRISTOL |
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| INDIVIDUAL CARDHOLDER ACTIVITY |           |                         |                                                                                      |                    |                              |
|--------------------------------|-----------|-------------------------|--------------------------------------------------------------------------------------|--------------------|------------------------------|
| STEPHEN BYNUM                  |           | CREDITS<br>\$0.00       | PURCHASES<br>\$7,082.48                                                              | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$7,082.48 |
| ACCOUNTING CODE:               |           |                         |                                                                                      |                    |                              |
| Purchasing Activity            |           |                         |                                                                                      |                    |                              |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                              | Amount             |                              |
| 05-01                          | 04-30     | 55548074122305000912505 | PRICE CHOPPER #204 BRISTOL CT                                                        | 61.98              |                              |
| 05-02                          | 05-01     | 05436844123400071068637 | WAL-MART #2719 BRISTOL CT                                                            | 86.90              |                              |
| 05-03                          | 05-02     | 12302024123000805776079 | LAMAR BATON ROUGE LA                                                                 | 2,240.25           |                              |
| 05-07                          | 05-06     | 55548074128305001281128 | PRICE CHOPPER #204 BRISTOL CT                                                        | 88.25              |                              |
| 05-08                          | 05-07     | 05436844129400072800800 | WAL-MART #2719 BRISTOL CT                                                            | 47.72              |                              |
| 05-10                          | 05-09     | 55432864130200463992164 | AMZN MKTP US*L42DA9E63 AMZN.COM/BILL WA<br>P.O.S.: 114-3405849-39282 SALES TAX: 0.00 | 1,599.82           |                              |
| 05-13                          | 05-12     | 55432864133201470469243 | AMZN MKTP US*9A9HM1GX3 AMZN.COM/BILL WA<br>P.O.S.: 114-3405849-39282 SALES TAX: 0.00 | 324.05             |                              |
| 05-14                          | 05-13     | 55432864135201849680205 | SHOPRITE FARMINGTN AV BRISTOL CT<br>P.O.S.: 135 SALES TAX: 0.00                      | 15.98              |                              |
| 05-15                          | 05-14     | 55548074136305000827277 | PRICE CHOPPER #204 BRISTOL CT                                                        | 98.66              |                              |
| 05-15                          | 05-14     | 55548074136305000827285 | PRICE CHOPPER #204 BRISTOL CT                                                        | 81.95              |                              |
| 05-21                          | 05-20     | 55548074142305000733436 | PRICE CHOPPER #204 BRISTOL CT                                                        | 49.14              |                              |
| 05-24                          | 05-23     | 55432864144204948292327 | 4IMPRINT, INC 4IMPRINT.COM WI<br>P.O.S.: 27245510 SALES TAX: 0.00                    | 829.15             |                              |
| 05-29                          | 05-28     | 05416014149141003291368 | WAL-MART #2719 BRISTOL CT                                                            | 35.60              |                              |
| 05-29                          | 05-29     | 55432864150206589804527 | AMZN MKTP US*YJ0GS1YA3 AMZN.COM/BILL WA<br>P.O.S.: 114-5958351-06938 SALES TAX: 0.00 | 84.98              |                              |
| 05-30                          | 05-29     | 55432864150206636210785 | AMZN MKTP US*HC63Y7JQ3 AMZN.COM/BILL WA<br>P.O.S.: 114-9792947-98682 SALES TAX: 0.00 | 169.99             |                              |
| 05-30                          | 05-30     | 55432864151206901492018 | AMZN MKTP US*1D1L29B23 AMZN.COM/BILL WA<br>P.O.S.: 114-8663839-82866 SALES TAX: 0.00 | 29.97              |                              |
| 05-31                          | 05-30     | 55432864151206997932729 | AMZN MKTP US*HF1AJ9CK3 AMZN.COM/BILL WA<br>P.O.S.: 114-0908163-64722 SALES TAX: 0.00 | 237.93             |                              |
| 05-31                          | 05-30     | 55432864151207096235733 | 4IMPRINT, INC 4IMPRINT.COM WI<br>P.O.S.: 27308731 SALES TAX: 0.00                    | 368.56             |                              |
| Total Purchasing Activity      |           |                         |                                                                                      | \$6,450.88         |                              |
| Travel Activity                |           |                         |                                                                                      |                    |                              |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                              | Amount             |                              |
| 05-13                          | 05-10     | 55500364132207088600011 | SPARE TIME BRISTOL BRISTOL CT                                                        | 248.25             |                              |
| 05-22                          | 05-20     | 55500364142207088600142 | SPARE TIME BRISTOL BRISTOL CT                                                        | 51.00              |                              |
| 05-22                          | 05-20     | 55500364142207088600167 | SPARE TIME BRISTOL BRISTOL CT                                                        | 10.00              |                              |
| 05-22                          | 05-20     | 55500364142207088600183 | SPARE TIME BRISTOL BRISTOL CT                                                        | 14.88              |                              |
| 05-31                          | 05-29     | 55500364151207088600173 | SPARE TIME BRISTOL BRISTOL CT                                                        | 137.84             |                              |
| 05-31                          | 05-29     | 55500364151207088600348 | SPARE TIME BRISTOL BRISTOL CT                                                        | 169.63             |                              |



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| ACCT. NUMBER: | CITY OF BRISTOL |
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| INDIVIDUAL CARDHOLDER ACTIVITY |           |                         |                                                                          |                         |                    |                              |
|--------------------------------|-----------|-------------------------|--------------------------------------------------------------------------|-------------------------|--------------------|------------------------------|
| Travel Activity                |           |                         |                                                                          |                         |                    |                              |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                  |                         | Amount             |                              |
| Total Travel Activity          |           |                         |                                                                          |                         | \$631.60           |                              |
| CRAIG KASPARIAN                |           |                         | CREDITS<br>\$0.00                                                        | PURCHASES<br>\$4,528.14 | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$4,528.14 |
| ACCOUNTING CODE:               |           |                         |                                                                          |                         |                    |                              |
| Purchasing Activity            |           |                         |                                                                          |                         |                    |                              |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                  |                         | Amount             |                              |
| 05-09                          | 05-08     | 55432864129200185876193 | LOWES #00650* PLAINVILLE CT<br>P.O.S.: none SALES TAX: 0.00              |                         | 399.60             |                              |
| 05-21                          | 05-20     | 55432864141203936449256 | LOWES #02910* SOUTHLINGTON CT<br>P.O.S.: none SALES TAX: 0.00            |                         | 459.54             |                              |
| 05-21                          | 05-20     | 82711164141000006674958 | SP FLAGMAN OF AMERIC AVON CT                                             |                         | 528.00             |                              |
| 05-22                          | 05-21     | 55480774142026756379233 | NEWMAN SIGNS JAMESTOWN ND                                                |                         | 2,151.00           |                              |
| 05-24                          | 05-23     | 55432864144204934725512 | IN *FLAGMAN OF AMERICA 800-8352462 CT<br>P.O.S.: QB21625 SALES TAX: 0.00 |                         | 990.00             |                              |
| Total Purchasing Activity      |           |                         |                                                                          |                         | \$4,528.14         |                              |
| THOMAS DENOTO                  |           |                         | CREDITS<br>\$0.00                                                        | PURCHASES<br>\$1,110.00 | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$1,110.00 |
| ACCOUNTING CODE:               |           |                         |                                                                          |                         |                    |                              |
| Purchasing Activity            |           |                         |                                                                          |                         |                    |                              |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                  |                         | Amount             |                              |
| 05-03                          | 05-01     | 55420594123630130225190 | UCONN MARKETPLACE STORRS CT<br>P.O.S.: WED MAY 01 09:30: SALES TAX: 0.00 |                         | 450.00             |                              |
| 05-03                          | 05-01     | 55420594123630130226107 | UCONN MARKETPLACE STORRS CT<br>P.O.S.: WED MAY 01 11:46: SALES TAX: 0.00 |                         | 575.00             |                              |
| 05-22                          | 05-21     | 55480774142026948115529 | REALTOR ASSOCIATION/ML 3123298245 IL                                     |                         | 75.00              |                              |
| 05-22                          | 05-21     | 55480774142026948696577 | REALTOR ASSOCIATION/ML 3123298245 IL                                     |                         | 10.00              |                              |
| Total Purchasing Activity      |           |                         |                                                                          |                         | \$1,110.00         |                              |
| MAYOR JEFF CAGGIANO            |           |                         | CREDITS<br>\$0.00                                                        | PURCHASES<br>\$27.96    | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$27.96    |
| ACCOUNTING CODE:               |           |                         |                                                                          |                         |                    |                              |
| Purchasing Activity            |           |                         |                                                                          |                         |                    |                              |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                  |                         | Amount             |                              |
| 05-23                          | 05-22     | 55309594143700961718563 | HARTFORD COURANT MG2 S HARTFORD CT                                       |                         | 27.96              |                              |
| Total Purchasing Activity      |           |                         |                                                                          |                         | \$27.96            |                              |
| MARK PENNEY                    |           |                         | CREDITS<br>\$0.00                                                        | PURCHASES<br>\$610.00   | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$610.00   |
| ACCOUNTING CODE:               |           |                         |                                                                          |                         |                    |                              |
|                                |           |                         |                                                                          |                         |                    |                              |

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

| Post Date                 | Tran Date | Reference Number        | Transaction Description                                                          | Amount                |                    |                            |
|---------------------------|-----------|-------------------------|----------------------------------------------------------------------------------|-----------------------|--------------------|----------------------------|
| 05-16                     | 05-15     | 52704874137400518000027 | LA VOZ HISPANA DE CT NEW HAVEN CT                                                | 325.00                |                    |                            |
| 05-16                     | 05-15     | 55432864136202425185071 | IN *PENFIELD COMMUNICA 203-4351387 CT<br>P.O.S.: MU0211602643    SALES TAX: 0.00 | 180.00                |                    |                            |
| 05-17                     | 05-16     | 75337004138300000484896 | CT SECTION AWWA NEW HAVEN CT<br>P.O.S.: 34133    SALES TAX: 0.00                 | 35.00                 |                    |                            |
| 05-17                     | 05-16     | 75337004138300000484904 | CT SECTION AWWA NEW HAVEN CT<br>P.O.S.: 34225    SALES TAX: 0.00                 | 35.00                 |                    |                            |
| 05-17                     | 05-16     | 75337004138300000484912 | CT SECTION AWWA NEW HAVEN CT<br>P.O.S.: 34227    SALES TAX: 0.00                 | 35.00                 |                    |                            |
| Total Purchasing Activity |           |                         |                                                                                  | \$610.00              |                    |                            |
| ALYSHA PIROG              |           |                         | CREDITS<br>\$0.00                                                                | PURCHASES<br>\$118.74 | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$118.74 |

ACCOUNTING CODE:

Purchasing Activity

| Post Date                 | Tran Date | Reference Number        | Transaction Description   |            |          | Amount         |
|---------------------------|-----------|-------------------------|---------------------------|------------|----------|----------------|
| 05-02                     | 05-01     | 55432864122207908452514 | CHEWY.COM 800-672-4399 FL |            |          | 118.74         |
| Total Purchasing Activity |           |                         |                           |            |          | \$118.74       |
| RAELYNNE ANDREWS          |           |                         | CREDITS                   | PURCHASES  | CASH ADV | TOTAL ACTIVITY |
|                           |           |                         | \$19.07                   | \$3,585.06 | \$0.00   | \$3,565.99     |

ACCOUNTING CODE:

Purchasing Activity

| Post Date                 | Tran Date | Reference Number        | Transaction Description                                                              | Amount                |                    |                            |
|---------------------------|-----------|-------------------------|--------------------------------------------------------------------------------------|-----------------------|--------------------|----------------------------|
| 05-06                     | 05-03     | 55432864124208608827409 | IN *ELIFEGUARD, INC. 321-4333630 FL<br>P.O.S.: MS0221173866 SALES TAX: 0.00          | 610.54                |                    |                            |
| 05-20                     | 05-19     | 55432864140203540989094 | AMZN MKTP US*IU5UW2YA3 AMZN.COM/BILL WA<br>P.O.S.: 111-9911207-94802 SALES TAX: 0.00 | 162.23                |                    |                            |
| 05-22                     | 05-21     | 55432864142204229123722 | AMZN MKTP US AMZN.COM/BILL WA<br>P.O.S.: 111-9911207-94802 SALES TAX: 0.00           | 12.90 CR              |                    |                            |
| 05-22                     | 05-21     | 55432864142204245659428 | AMZN MKTP US AMZN.COM/BILL WA<br>P.O.S.: 111-9911207-94802 SALES TAX: 0.00           | 6.17 CR               |                    |                            |
| 05-22                     | 05-22     | 55432864143204416146964 | AMAZON.COM*8A1RB6TG3 AMZN.COM/BILL WA<br>P.O.S.: 111-1604605-85818 SALES TAX: 0.00   | 12.22                 |                    |                            |
| 05-27                     | 05-24     | 55547504145034561487018 | GATEWAY BUSINESS COMMU MIDDLETOWN CT                                                 | 2,724.50              |                    |                            |
| 05-29                     | 05-28     | 55432864149206375873755 | AMZN MKTP US*RI2C31MI3 AMZN.COM/BILL WA<br>P.O.S.: 111-3851096-53298 SALES TAX: 0.00 | 27.58                 |                    |                            |
| 05-31                     | 05-31     | 55432864152207124742550 | AMZN MKTP US*9Z2LT39Q3 AMZN.COM/BILL WA<br>P.O.S.: 111-4811145-43546 SALES TAX: 0.00 | 47.99                 |                    |                            |
| Total Purchasing Activity |           |                         |                                                                                      | \$3,565.99            |                    |                            |
| MADISON FOSTERVOLD        |           |                         | CREDITS<br>\$79.74                                                                   | PURCHASES<br>\$682.17 | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$602.43 |

ACCOUNTING CODE:

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

| Post Date                 | Tran Date | Reference Number        | Transaction Description                                                              | Amount   |
|---------------------------|-----------|-------------------------|--------------------------------------------------------------------------------------|----------|
| 05-02                     | 05-01     | 05436844123400071073827 | WAL-MART #2719 BRISTOL CT                                                            | 13.44    |
| 05-16                     | 05-15     | 55483824137400007424535 | WAL-MART #2719 BRISTOL CT                                                            | 31.22    |
| 05-24                     | 05-23     | 55432864144204934721131 | IN *ELIFEGUARD, INC. 321-4333630 FL<br>P.O.S.: MU0212354787 SALES TAX: 0.00          | 483.00   |
| 05-27                     | 05-25     | 55432864146205436793484 | AMZN MKTP US*V69DB0UF3 AMZN.COM/BILL WA<br>P.O.S.: 112-5094159-52282 SALES TAX: 0.00 | 79.74    |
| 05-29                     | 05-28     | 55432864149206387053412 | AMZN MKTP US AMZN.COM/BILL WA<br>P.O.S.: 112-5094159-52282 SALES TAX: 0.00           | 79.74 CR |
| 05-30                     | 05-29     | 05410194150091007912604 | TARGET 00024349 SOUTHLINGTON CT                                                      | 15.96    |
| 05-30                     | 05-29     | 55432864150206780240125 | AMZN MKTP US*1E8XP7W03 AMZN.COM/BILL WA<br>P.O.S.: 112-0830374-81650 SALES TAX: 0.00 | 58.81    |
| Total Purchasing Activity |           |                         |                                                                                      | \$602.43 |

|                  |                   |                       |                    |                            |
|------------------|-------------------|-----------------------|--------------------|----------------------------|
| KIRSTEN GIROUARD | CREDITS<br>\$0.00 | PURCHASES<br>\$120.63 | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$120.63 |
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ACCOUNTING CODE:

Purchasing Activity

| Post Date                 | Tran Date | Reference Number        | Transaction Description                                    | Amount   |
|---------------------------|-----------|-------------------------|------------------------------------------------------------|----------|
| 05-07                     | 05-06     | 82117554127000004594992 | CCCC* CT BRISTOL CT                                        | 40.00    |
| 05-08                     | 05-07     | 05436844129600043515284 | DOLLAR GENERAL #22151 BRISTOL CT                           | 30.17    |
| 05-24                     | 05-23     | 05436844145000369942834 | DOLLAR GENERAL #22151 BRISTOL CT                           | 28.18    |
| 05-31                     | 05-30     | 05436844152000361737893 | FAMILY DOLLAR BRISTOL CT<br>P.O.S.: 909201 SALES TAX: 1.33 | 22.28    |
| Total Purchasing Activity |           |                         |                                                            | \$120.63 |

|             |                   |                         |                    |                              |
|-------------|-------------------|-------------------------|--------------------|------------------------------|
| AMRY SHELBY | CREDITS<br>\$0.00 | PURCHASES<br>\$4,522.37 | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$4,522.37 |
|-------------|-------------------|-------------------------|--------------------|------------------------------|

ACCOUNTING CODE:

Purchasing Activity

| Post Date | Tran Date | Reference Number        | Transaction Description                                                              | Amount |
|-----------|-----------|-------------------------|--------------------------------------------------------------------------------------|--------|
| 05-01     | 04-30     | 05410194121091239691998 | TARGET 00024349 SOUTHLINGTON CT                                                      | 105.11 |
| 05-01     | 04-30     | 52653844121718967215776 | PICKLEBALL CENTRAL 2538540163 WA                                                     | 599.96 |
| 05-03     | 05-02     | 55432864123208264408610 | IN *CRPA 860-7210384 CT<br>P.O.S.: 40692 SALES TAX: 0.00                             | 600.00 |
| 05-15     | 05-14     | 55432864135202059057605 | AMZN MKTP US*8E50K6K43 AMZN.COM/BILL WA<br>P.O.S.: 114-3691179-72738 SALES TAX: 0.00 | 53.44  |
| 05-15     | 05-14     | 55432864135202108339103 | IN *CRPA 860-7210384 CT<br>P.O.S.: 40636 SALES TAX: 0.00                             | 120.00 |
| 05-16     | 05-15     | 55432864136202329003610 | AMZN MKTP US*8E52R3OV3 AMZN.COM/BILL WA<br>P.O.S.: 114-7210195-04946 SALES TAX: 0.00 | 70.68  |
| 05-21     | 05-20     | 55432864141203911645605 | AMZN MKTP US*DL0TA4QB3 AMZN.COM/BILL WA<br>P.O.S.: 114-6775933-76114 SALES TAX: 0.00 | 55.42  |

ACCT. NUMBER:

CITY OF BRISTOL

**INDIVIDUAL CARDHOLDER ACTIVITY****Purchasing Activity**

| Post Date                        | Tran Date | Reference Number        | Transaction Description                                                               | Amount            |
|----------------------------------|-----------|-------------------------|---------------------------------------------------------------------------------------|-------------------|
| 05-21                            | 05-20     | 55432864141203919582099 | AMZN MKTP US*X43T39W83 AMZN.COM/BILL WA<br>P.O.S.: 114-1611926-53818 SALES TAX: 0.00  | 49.95             |
| 05-21                            | 05-20     | 55432864141203992222126 | AMZN MKTP US*HH9FZ6CM3 AMZN.COM/BILL WA<br>P.O.S.: 114-9670131-91122 SALES TAX: 0.00  | 54.00             |
| 05-21                            | 05-21     | 55432864142204140968056 | AMAZON.COM*R98E715X1 AMZN.COM/BILL WA<br>P.O.S.: 114-4692205-60090 SALES TAX: 0.00    | 100.00            |
| 05-22                            | 05-21     | 55432864142204253458564 | AMZN MKTP US*Z45WQ2VI3 AMZN.COM/BILL WA<br>P.O.S.: 114-8509295-70786 SALES TAX: 0.00  | 92.36             |
| 05-22                            | 05-21     | 55432864142204254914268 | AMZN MKTP US*OT06711I13 AMZN.COM/BILL WA<br>P.O.S.: 114-2728078-12698 SALES TAX: 0.00 | 28.27             |
| 05-22                            | 05-21     | 55432864142204278465404 | AMZN MKTP US*RC0R25GI3 AMZN.COM/BILL WA<br>P.O.S.: 114-4677278-63746 SALES TAX: 0.00  | 57.60             |
| 05-22                            | 05-21     | 55432864142204296263070 | AMZN MKTP US*8K4XI4LK3 AMZN.COM/BILL WA<br>P.O.S.: 114-9315035-67314 SALES TAX: 0.00  | 148.18            |
| 05-22                            | 05-22     | 55432864143204360937004 | AMZN MKTP US*1V15L3L43 AMZN.COM/BILL WA<br>P.O.S.: 114-7779171-51330 SALES TAX: 0.00  | 137.97            |
| 05-28                            | 05-27     | 55432864148206127036041 | AMZN MKTP US*J57F88VO3 AMZN.COM/BILL WA<br>P.O.S.: 114-9639567-85410 SALES TAX: 0.00  | 585.21            |
| 05-29                            | 05-28     | 55432864149206451323899 | IN *CRPA 860-7210384 CT<br>P.O.S.: 40460 SALES TAX: 0.00                              | 18.00             |
| 05-29                            | 05-28     | 55432864149206467406761 | AMZN MKTP US*2T9Z03K13 AMZN.COM/BILL WA<br>P.O.S.: 114-8509295-70786 SALES TAX: 0.00  | 328.06            |
| 05-30                            | 05-29     | 55420124150800114153427 | LILYPAD MARKHAM ON                                                                    | 599.00            |
| 05-30                            | 05-29     | 55432864150206786878654 | 4IMPRINT, INC 4IMPRINT.COM WI                                                         | 719.16            |
| <b>Total Purchasing Activity</b> |           |                         |                                                                                       | <b>\$4,522.37</b> |

LISA ZIOGAS

CREDITS  
\$0.00PURCHASES  
\$2,017.28CASH ADV  
\$0.00TOTAL ACTIVITY  
\$2,017.28

ACCOUNTING CODE:

**Purchasing Activity**

| Post Date | Tran Date | Reference Number        | Transaction Description                                                              | Amount |
|-----------|-----------|-------------------------|--------------------------------------------------------------------------------------|--------|
| 05-02     | 05-01     | 55432864122207916450435 | IN *CROWD OPERATIONS D 508-5078574 MA<br>P.O.S.: 1372 SALES TAX: 0.00                | 200.00 |
| 05-03     | 05-01     | 55420594123630130226560 | UCONN MARKETPLACE STORRS CT                                                          | 100.00 |
| 05-03     | 05-02     | 55432864123208215575970 | AMZN MKTP US*Q78OG6N53 AMZN.COM/BILL WA<br>P.O.S.: 114-7419446-98290 SALES TAX: 0.00 | 55.53  |
| 05-06     | 05-06     | 55432864127209397633450 | AMZN MKTP US*8Y7427K83 AMZN.COM/BILL WA<br>P.O.S.: 112-4335580-32498 SALES TAX: 0.00 | 48.73  |
| 05-06     | 05-03     | 55436874124181241133482 | A SECOND CHANCE CPR FI DURHAM CT<br>P.O.S.: 18124113347 SALES TAX: 0.00              | 240.00 |
| 05-15     | 05-13     | 85353354135419286127746 | PAYPAL *CTPOLYGRAPH 4029357733 CT                                                    | 70.00  |
| 05-20     | 05-16     | 55421354138627163873731 | COMBAT CORNER MILWAUKEE WI                                                           | 984.00 |
| 05-24     | 05-22     | 55420594144630148324550 | UCONN MARKETPLACE STORRS CT                                                          | 100.00 |

|               |                 |
|---------------|-----------------|
| ACCT. NUMBER: | CITY OF BRISTOL |
|---------------|-----------------|

| INDIVIDUAL CARDHOLDER ACTIVITY |           |                         |                                                                                      |            |
|--------------------------------|-----------|-------------------------|--------------------------------------------------------------------------------------|------------|
| Purchasing Activity            |           |                         |                                                                                      |            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                              | Amount     |
| 05-29                          | 05-28     | 55432864149206457680110 | AMAZON.COM*ZK34V9WB3 AMZN.COM/BILL WA<br>P.O.S.: 112-7148290-97122 SALES TAX: 0.00   | 31.82      |
| 05-30                          | 05-30     | 55432864151206858476600 | COMCAST BOSTON 800-266-2278 NH<br>P.O.S.: 8773400131153652 SALES TAX: 0.00           | 185.40     |
| Total Purchasing Activity      |           |                         |                                                                                      | \$2,015.48 |
| Travel Activity                |           |                         |                                                                                      |            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                              | Amount     |
| 05-20                          | 05-17     | 75418234138200352404366 | E-ZPASS MA AUBURN MA                                                                 | 1.80       |
| Total Travel Activity          |           |                         |                                                                                      | \$1.80     |
| RAYMOND ROGOZINSKI             |           | CREDITS                 | PURCHASES                                                                            | CASH ADV   |
|                                |           | \$0.00                  | \$2,735.00                                                                           | \$0.00     |
|                                |           | TOTAL ACTIVITY          |                                                                                      |            |
|                                |           | \$2,735.00              |                                                                                      |            |
| ACCOUNTING CODE:               |           |                         |                                                                                      |            |
| Purchasing Activity            |           |                         |                                                                                      |            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                              | Amount     |
| 05-17                          | 05-15     | 85140514137900016200247 | CARAHSOFT TECHNOLOGY C JILLIAN.SZCZE VA<br>P.O.S.: PP057628 SALES TAX: 0.00          | 2,735.00   |
| Total Purchasing Activity      |           |                         |                                                                                      | \$2,735.00 |
| BRISTOL SENIOR CENTER          |           | CREDITS                 | PURCHASES                                                                            | CASH ADV   |
|                                |           | \$140.12                | \$7,799.69                                                                           | \$0.00     |
|                                |           | TOTAL ACTIVITY          |                                                                                      |            |
|                                |           | \$7,659.57              |                                                                                      |            |
| ACCOUNTING CODE:               |           |                         |                                                                                      |            |
| Purchasing Activity            |           |                         |                                                                                      |            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                              | Amount     |
| 05-01                          | 04-30     | 55432864122207626005925 | SHOPRITE FARMINGTN AV BRISTOL CT<br>P.O.S.: 5 SALES TAX: 0.00                        | 39.26      |
| 05-01                          | 04-30     | 55432864122207626007079 | SHOPRITE FARMINGTN AV BRISTOL CT<br>P.O.S.: 55 SALES TAX: 0.00                       | 143.76     |
| 05-01                          | 04-30     | 55488724122400552002763 | DESPP HARTFORD CT<br>P.O.S.: 32702214 SALES TAX: 0.00                                | 90.90      |
| 05-02                          | 05-01     | 02305374123000579625574 | BJS WHOLESALE #0203 SOUTHINGTON CT                                                   | 97.45      |
| 05-03                          | 05-01     | 55446414123703001196617 | RESTAURANT DEPOT WATERBURY CT<br>P.O.S.: 8209433 SALES TAX: 0.00                     | 382.17     |
| 05-03                          | 05-01     | 55483824123370980552899 | SAMSClub.COM 888-746-7726 AR                                                         | 25.15      |
| 05-07                          | 05-06     | 02305374128000585052156 | BJS WHOLESALE #0203 SOUTHINGTON CT                                                   | 361.51     |
| 05-07                          | 05-06     | 55432864128209618359611 | SHOPRITE FARMINGTN AV BRISTOL CT<br>P.O.S.: 18 SALES TAX: 0.00                       | 127.59     |
| 05-08                          | 05-07     | 55432864128209920363236 | AMZN MKTP US*MU6BN7U13 AMZN.COM/BILL WA<br>P.O.S.: 113-6014007-61138 SALES TAX: 0.00 | 85.05      |
| 05-08                          | 05-07     | 85180894128980177824710 | E.R. HINMAN & SONS BURLINGTON CT                                                     | 68.90      |
| 05-10                          | 05-09     | 02305374131000612906494 | BJS WHOLESALE #0203 SOUTHINGTON CT                                                   | 81.96      |
| 05-10                          | 05-09     | 05272444131910008078968 | EVERYTHING BRANDED LEICESTER GBR                                                     | 498.50     |

ACCT. NUMBER:

CITY OF BRISTOL

**INDIVIDUAL CARDHOLDER ACTIVITY****Purchasing Activity**

| Post Date | Tran Date | Reference Number        | Transaction Description                                                              | Amount   |
|-----------|-----------|-------------------------|--------------------------------------------------------------------------------------|----------|
| 05-10     | 05-09     | 05436844131400076169786 | WAL-MART #2719 BRISTOL CT                                                            | 210.69   |
| 05-10     | 05-09     | 55420594130630143794878 | DMV EPAYMENT WETHERSFIELD CT                                                         | 54.00    |
| 05-13     | 05-10     | 05436844132000377232280 | DOLLAR TREE BRISTOL CT                                                               | 67.50    |
| 05-14     | 05-13     | 02305374135000536375269 | BJS WHOLESALE #0203 SOUTHINGTON CT                                                   | 78.48    |
| 05-14     | 05-13     | 02305374135000536375343 | BJS WHOLESALE #0203 SOUTHINGTON CT                                                   | 617.21   |
| 05-14     | 05-13     | 55432864135201845704421 | SHOPRITE FARMINGTN AV BRISTOL CT<br>P.O.S.: 40 SALES TAX: 0.00                       | 58.84    |
| 05-15     | 05-13     | 02305374135001611609242 | BJS WHOLESALE #0203 SOUTHINGTON CT                                                   | 43.08 CR |
| 05-15     | 05-14     | 02305374136000541184762 | BJS WHOLESALE #0203 SOUTHINGTON CT                                                   | 357.82   |
| 05-16     | 05-15     | 55432864136202438019309 | 4IMPRINT, INC 4IMPRINT.COM WI<br>P.O.S.: 27246982 SALES TAX: 0.00                    | 1,559.59 |
| 05-17     | 05-16     | 55432864137202696285963 | AMAZON.COM*Y268S9IL3 AMZN.COM/BILL WA<br>P.O.S.: 113-9851982-64242 SALES TAX: 0.00   | 55.92    |
| 05-20     | 05-17     | 55432864138203045176373 | AMZN MKTP US*1N0XK2R03 AMZN.COM/BILL WA<br>P.O.S.: 113-1554514-14714 SALES TAX: 0.00 | 19.98    |
| 05-20     | 05-17     | 55432864138203061352619 | AMZN MKTP US*5G8B69TU3 AMZN.COM/BILL WA<br>P.O.S.: 113-6041650-97674 SALES TAX: 0.00 | 35.43    |
| 05-20     | 05-17     | 55432864139203118274757 | SHOPRITE FARMINGTN AV BRISTOL CT<br>P.O.S.: 6 SALES TAX: 0.00                        | 31.20    |
| 05-20     | 05-19     | 55432864140203579550734 | AMZN MKTP US*1X18S3EP3 AMZN.COM/BILL WA<br>P.O.S.: 113-8201245-04642 SALES TAX: 0.00 | 19.98    |
| 05-21     | 05-20     | 02305374142000585014380 | BJS WHOLESALE #0203 SOUTHINGTON CT                                                   | 420.47   |
| 05-21     | 05-20     | 02305374142000585014463 | BJS WHOLESALE #0203 SOUTHINGTON CT                                                   | 171.56   |
| 05-21     | 05-20     | 05436844142400079413501 | SAMS CLUB #6636 NEWINGTON CT                                                         | 94.86    |
| 05-21     | 05-20     | 55432864142204042685410 | SHOPRITE FARMINGTN AV BRISTOL CT<br>P.O.S.: 47 SALES TAX: 0.00                       | 78.18    |
| 05-22     | 05-21     | 52653844142742498216801 | PICKLEBALL CENTRAL 2538540163 WA                                                     | 44.98    |
| 05-22     | 05-20     | 55446414142703000171113 | RESTAURANT DEPOT WATERBURY CT                                                        | 282.05   |
| 05-23     | 05-22     | 02305374144000598947582 | USPS PO 0806460110 BRISTOL CT                                                        | 34.00    |
| 05-23     | 05-22     | 55432864144204675164111 | SHOPRITE FARMINGTN AV BRISTOL CT<br>P.O.S.: 52 SALES TAX: 0.00                       | 30.60    |
| 05-24     | 05-22     | 52707154144010184673612 | THE HOME DEPOT #6229 BRISTOL CT                                                      | 144.74   |
| 05-29     | 05-28     | 02305374150000584338979 | BJS WHOLESALE #0203 SOUTHINGTON CT                                                   | 355.18   |
| 05-29     | 05-28     | 55432864150206499058099 | SHOPRITE FARMINGTN AV BRISTOL CT<br>P.O.S.: 21 SALES TAX: 0.00                       | 78.43    |
| 05-29     | 05-28     | 55432864150206499058735 | SHOPRITE FARMINGTN AV BRISTOL CT<br>P.O.S.: 28 SALES TAX: 0.00                       | 11.96    |
| 05-30     | 05-29     | 05436844151400076049330 | SAMS CLUB #6636 NEWINGTON CT                                                         | 219.74   |
| 05-30     | 05-29     | 55483824151400002453241 | SAMSClub #6636 NEWINGTON CT                                                          | 174.72   |

|               |                 |
|---------------|-----------------|
| ACCT. NUMBER: | CITY OF BRISTOL |
|---------------|-----------------|

| INDIVIDUAL CARDHOLDER ACTIVITY |           |                         |                                                                                    |                              |
|--------------------------------|-----------|-------------------------|------------------------------------------------------------------------------------|------------------------------|
| Purchasing Activity            |           |                         |                                                                                    |                              |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                            | Amount                       |
| 05-30                          | 05-29     | 55483824151400002526137 | SAMSClub #6636 NEWINGTON CT                                                        | 97.04 CR                     |
| 05-31                          | 05-30     | 05416014151141003320279 | WAL-MART #2719 BRISTOL CT                                                          | 110.44                       |
| Total Purchasing Activity      |           |                         |                                                                                    | \$7,280.63                   |
| Travel Activity                |           |                         |                                                                                    |                              |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                            | Amount                       |
| 05-29                          | 05-28     | 55500364150400625000061 | GREERS CHICKEN BRISTOL CT                                                          | 158.94                       |
| 05-31                          | 05-29     | 85199174151980002303100 | DUNPHYS ICE CREAM BRISTOL CT                                                       | 220.00                       |
| Total Travel Activity          |           |                         |                                                                                    | \$378.94                     |
| DIANE WALDRON                  |           | CREDITS<br>\$600.00     | PURCHASES<br>\$5,332.25                                                            | CASH ADV<br>\$0.00           |
|                                |           |                         |                                                                                    | TOTAL ACTIVITY<br>\$4,732.25 |
| ACCOUNTING CODE:               |           |                         |                                                                                    |                              |
| Purchasing Activity            |           |                         |                                                                                    |                              |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                            | Amount                       |
| 05-01                          | 04-30     | 05436844121300195897840 | FSP*GFOA-CT GUILFORD CT                                                            | 70.00                        |
| 05-01                          | 04-30     | 05436844121300195897923 | FSP*GFOA-CT GUILFORD CT                                                            | 70.00                        |
| 05-01                          | 04-30     | 05436844121300195898004 | FSP*GFOA-CT GUILFORD CT                                                            | 70.00                        |
| 05-07                          | 05-06     | 05436844127300187084013 | FSP*GFOA-CT GUILFORD CT                                                            | 70.00                        |
| 05-10                          | 05-09     | 55429504130743482279813 | EB GOVFIN 2024 MUNICI 8014137200 CA<br>P.O.S.: 9575804379 SALES TAX: 0.00          | 96.75                        |
| 05-23                          | 05-21     | 02300964142300818023130 | GOVERNMENT FINANCE OFF CHICAGO IL                                                  | 600.00 CR                    |
| 05-29                          | 05-28     | 05436844149300186815585 | FSP*GFOA-CT GUILFORD CT                                                            | 29.50                        |
| Total Purchasing Activity      |           |                         |                                                                                    | \$193.75 CR                  |
| Travel Activity                |           |                         |                                                                                    |                              |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                            | Amount                       |
| 05-06                          | 05-03     | 55432864124208576230818 | TST* 10 MAIN CAFE BRISTOL CT                                                       | 4,350.00                     |
| 05-21                          | 05-20     | 55432864141203950742586 | TST* 10 MAIN CAFE BRISTOL CT                                                       | 576.00                       |
| Total Travel Activity          |           |                         |                                                                                    | \$4,926.00                   |
| BRISTOL FIRE DEPT              |           | CREDITS<br>\$0.00       | PURCHASES<br>\$275.08                                                              | CASH ADV<br>\$0.00           |
|                                |           |                         |                                                                                    | TOTAL ACTIVITY<br>\$275.08   |
| ACCOUNTING CODE:               |           |                         |                                                                                    |                              |
| Purchasing Activity            |           |                         |                                                                                    |                              |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                            | Amount                       |
| 05-02                          | 05-01     | 75369434122548203811491 | THE UPS STORE 5290 BRISTOL CT<br>P.O.S.: V5290-2924050115170001615 SALES TAX: 0.00 | 121.16                       |
| 05-07                          | 05-06     | 75369434127576503352697 | THE UPS STORE 5290 BRISTOL CT<br>P.O.S.: V5290-2924050617433217541 SALES TAX: 0.00 | 16.48                        |



INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

| Post Date                 | Tran Date | Reference Number        | Transaction Description                                                            | Amount   |
|---------------------------|-----------|-------------------------|------------------------------------------------------------------------------------|----------|
| 05-09                     | 05-08     | 75369434129588403730391 | THE UPS STORE 5290 BRISTOL CT<br>P.O.S.: V5290-2924050813362759751 SALES TAX: 0.00 | 14.24    |
| 05-13                     | 05-12     | 55432864133201456180137 | AMAZON.COM*NE4VC4WQ3 AMZN.COM/BILL WA<br>P.O.S.: 111-7263825-30578 SALES TAX: 0.00 | 25.78    |
| 05-13                     | 05-10     | 75369434131600304536862 | THE UPS STORE 5290 BRISTOL CT<br>P.O.S.: V5290-2924051013094793659 SALES TAX: 0.00 | 17.24    |
| 05-17                     | 05-16     | 75369434137634501711188 | THE UPS STORE 5290 BRISTOL CT<br>P.O.S.: V5290-2924051617114246940 SALES TAX: 0.00 | 31.20    |
| 05-20                     | 05-17     | 75369434138640404468163 | THE UPS STORE 5290 BRISTOL CT<br>P.O.S.: V5290-2924051713465555144 SALES TAX: 0.80 | 36.31    |
| 05-24                     | 05-23     | 75369434144674703661691 | THE UPS STORE 5290 BRISTOL CT<br>P.O.S.: V5290-2924052312524598910 SALES TAX: 0.00 | 12.67    |
| Total Purchasing Activity |           |                         |                                                                                    | \$275.08 |

|               |                   |                       |                    |                            |
|---------------|-------------------|-----------------------|--------------------|----------------------------|
| JOSH MEDEIROS | CREDITS<br>\$0.00 | PURCHASES<br>\$720.50 | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$720.50 |
|---------------|-------------------|-----------------------|--------------------|----------------------------|

ACCOUNTING CODE:

Purchasing Activity

| Post Date                 | Tran Date | Reference Number        | Transaction Description                                              | Amount   |
|---------------------------|-----------|-------------------------|----------------------------------------------------------------------|----------|
| 05-10                     | 05-09     | 52704874130200132900017 | CT PARKS ASSOC INC SIMSBURY CT<br>P.O.S.: 6554567 SALES TAX: 0.00    | 190.00   |
| 05-10                     | 05-09     | 55432864130200528749542 | IN *CRPA 800-262-3246 CA<br>P.O.S.: ASOPGIBD80952482 SALES TAX: 0.00 | 190.00   |
| 05-15                     | 05-14     | 52704874135200132100019 | CT PARKS ASSOC INC SIMSBURY CT<br>P.O.S.: 6569222 SALES TAX: 0.00    | 30.00    |
| Total Purchasing Activity |           |                         |                                                                      | \$410.00 |

Travel Activity

| Post Date             | Tran Date | Reference Number        | Transaction Description                               | Amount   |
|-----------------------|-----------|-------------------------|-------------------------------------------------------|----------|
| 05-14                 | 05-13     | 55436874135731352804573 | LOEWS HOTELS ORLANDO FL<br>42625581 ARRIVAL: 05-13-24 | 310.50   |
| Total Travel Activity |           |                         |                                                       | \$310.50 |

J.P.Morgan

JPMORGAN CHASE BANK NA  
P.O. BOX 15918  
MAIL SUITE DE1-1404  
WILMINGTON DE 19850

|                  |            |
|------------------|------------|
| ACCOUNT NUMBER   |            |
| PAYMENT DUE DATE | 06/25/2024 |
| AMOUNT DUE       | \$4,433.94 |
| CURRENT BALANCE  | \$4,433.94 |

Remit To: JPMORGAN CHASE BANK NA  
P.O. BOX 4475  
CAROL STREAM, IL 60197-4475

AMOUNT  
ENCLOSED \$

BRISTOL BOE  
ROGER ROUSSEAU  
111 N MAIN ST  
BRISTOL CT 06010-8112

\*\*T0000104

540501790010453400443394004433945

PLEASE TEAR PAYMENT COUPON AT PERFORATION

| STATEMENT MESSAGES |
|--------------------|
|                    |

| COMMERCIAL ACCOUNT SUMMARY     |
|--------------------------------|
| ORGANIZATION NAME: BRISTOL BOE |
| ACCOUNT NUMBER:                |

|                                                                                                                                                  |                              |                             |           |
|--------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------------|-----------|
| CLOSING DATE<br>CREDIT LIMIT<br>AVAILABLE CREDIT                                                                                                 | 05-31-24<br>40,000<br>35,566 | PREVIOUS BALANCE            | 9,996.97  |
|                                                                                                                                                  |                              | PURCHASES AND OTHER CHARGES | 5,241.94  |
|                                                                                                                                                  |                              | CASH ADVANCES               | .00       |
|                                                                                                                                                  |                              | CREDITS                     | 808.00    |
| FOR CUSTOMER SERVICE CALL:<br>1-800-316-6056<br><br>FOR TTY/TDD SERVICE CALL:<br>1-800-955-8060                                                  |                              | PAYMENTS                    | 9,996.97- |
|                                                                                                                                                  |                              | LATE PAYMENT CHARGES        | .00       |
|                                                                                                                                                  |                              | CASH ADVANCE FEE            | .00       |
| SEND BILLING INQUIRIES TO:<br><br>JPMORGAN CHASE BANK NA<br>COMMERCIAL CARD SOLUTIONS<br>P.O. BOX 2015<br>MAIL SUITE IL1-6225<br>ELGIN, IL 60121 |                              | FINANCE CHARGES             | .00       |
|                                                                                                                                                  |                              | NEW BALANCE                 | 4,433.94  |
|                                                                                                                                                  |                              | TOTAL PAYMENT DUE           | 4,433.94  |
|                                                                                                                                                  |                              | DISPUTED AMOUNT             | .00       |

|               |             |
|---------------|-------------|
| ACCT. NUMBER: | BRISTOL BOE |
|---------------|-------------|

| COMMERCIAL ACCOUNT ACTIVITY |           |                         |                               |             |
|-----------------------------|-----------|-------------------------|-------------------------------|-------------|
| BRISTOL BOE                 |           |                         | TOTAL COMMERCIAL ACTIVITY     |             |
|                             |           |                         | \$9,996.97CR                  |             |
| ACCOUNTING CODE:            |           |                         |                               |             |
| Post Date                   | Tran Date | Reference Number        | Transaction Description       | Amount      |
| 05-14                       | 05-14     | 75405014135000100010117 | PAYMENT RECEIVED -- THANK YOU | 9,996.97 PY |

| INDIVIDUAL CARDHOLDER ACTIVITY |           |                         |                                                                                                                           |             |
|--------------------------------|-----------|-------------------------|---------------------------------------------------------------------------------------------------------------------------|-------------|
| SUSAN KROLIKOWSKI              |           | CREDITS                 | PURCHASES                                                                                                                 | CASH ADV    |
|                                |           | \$0.00                  | \$1,009.00                                                                                                                | \$0.00      |
| TOTAL ACTIVITY                 |           |                         |                                                                                                                           |             |
| \$1,009.00                     |           |                         |                                                                                                                           |             |
| ACCOUNTING CODE:               |           |                         |                                                                                                                           |             |
| Purchasing Activity            |           |                         |                                                                                                                           |             |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                                                                   | Amount      |
| 05-20                          | 05-17     | 75345334138900011900201 | GREAT RATE RENTALS SOUTH WINDSOR CT                                                                                       | 1,009.00    |
| Total Purchasing Activity      |           |                         |                                                                                                                           | \$1,009.00  |
| DIANE SKELSKEY                 |           | CREDITS                 | PURCHASES                                                                                                                 | CASH ADV    |
|                                |           | \$808.00                | \$2,076.82                                                                                                                | \$0.00      |
| TOTAL ACTIVITY                 |           |                         |                                                                                                                           |             |
| \$1,268.82                     |           |                         |                                                                                                                           |             |
| ACCOUNTING CODE:               |           |                         |                                                                                                                           |             |
| Purchasing Activity            |           |                         |                                                                                                                           |             |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                                                                   | Amount      |
| 05-01                          | 05-01     | 55432864122207652779351 | ULINE *SHIP SUPPLIES 800-295-5510 WI                                                                                      | 808.00 CR   |
| 05-30                          | 05-29     | 82305094150000020476215 | PARENTSQUARE INC. GOLETA CA                                                                                               | 498.00      |
| Total Purchasing Activity      |           |                         |                                                                                                                           | \$310.00 CR |
| Travel Activity                |           |                         |                                                                                                                           |             |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                                                                   | Amount      |
| 05-13                          | 05-09     | 55432864131200774244874 | HARTFORD MARRIOTT DOWN HARTFORD CT<br>49615 ARRIVAL: 05-07-24                                                             | 936.56      |
| 05-30                          | 05-29     | 55432864150206769785652 | EXPEDIA 72842167819296 EXPEDIA.COM WA                                                                                     | 184.31      |
| 05-31                          | 05-29     | 55417344151871515373227 | DELTA 00671070430553 SEATTLE WA<br>HEROLD/ALISON R DEPART: 06-17-24<br>P.O.S.: SALES TAX: \$0.00<br>JFK DL L DFW DL L JFK | 457.95      |
| Total Travel Activity          |           |                         |                                                                                                                           | \$1,578.82  |
| AMY MARTINO                    |           | CREDITS                 | PURCHASES                                                                                                                 | CASH ADV    |
|                                |           | \$0.00                  | \$326.50                                                                                                                  | \$0.00      |
| TOTAL ACTIVITY                 |           |                         |                                                                                                                           |             |
| \$326.50                       |           |                         |                                                                                                                           |             |
| ACCOUNTING CODE:               |           |                         |                                                                                                                           |             |

|               |             |
|---------------|-------------|
| ACCT. NUMBER: | BRISTOL BOE |
|---------------|-------------|

| INDIVIDUAL CARDHOLDER ACTIVITY |           |                         |                                                                              |                    |                            |
|--------------------------------|-----------|-------------------------|------------------------------------------------------------------------------|--------------------|----------------------------|
| Purchasing Activity            |           |                         |                                                                              |                    |                            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                      | Amount             |                            |
| 05-01                          | 04-29     | 52707154121010184247521 | THE HOME DEPOT #6229 BRISTOL CT<br>P.O.S.: BRISTOL EDUADTION SALES TAX: 0.00 | 135.59             |                            |
| 05-10                          | 05-09     | 05436844131000376144198 | DOLLAR TREE BRISTOL CT                                                       | 8.00               |                            |
| 05-24                          | 05-22     | 55436874144261443223558 | DIETRICH GARDENS LLC CHESHIRE CT                                             | 182.91             |                            |
| Total Purchasing Activity      |           |                         |                                                                              | \$326.50           |                            |
| KARA BANDA                     |           | CREDITS<br>\$0.00       | PURCHASES<br>\$259.08                                                        | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$259.08 |
| ACCOUNTING CODE:               |           |                         |                                                                              |                    |                            |
| Purchasing Activity            |           |                         |                                                                              |                    |                            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                      | Amount             |                            |
| 05-01                          | 04-29     | 05140484121710041267521 | ALDI 73053 SOUTHINGTON CT                                                    | 19.37              |                            |
| 05-14                          | 05-13     | 02305374135000536352490 | BJS WHOLESALE #0203 SOUTHINGTON CT                                           | 171.54             |                            |
| 05-17                          | 05-16     | 05436844138400074932956 | WAL-MART #2719 BRISTOL CT                                                    | 68.17              |                            |
| Total Purchasing Activity      |           |                         |                                                                              | \$259.08           |                            |
| MICHELLE CROWLEY               |           | CREDITS<br>\$0.00       | PURCHASES<br>\$705.20                                                        | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$705.20 |
| ACCOUNTING CODE:               |           |                         |                                                                              |                    |                            |
| Purchasing Activity            |           |                         |                                                                              |                    |                            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                      | Amount             |                            |
| 05-08                          | 05-07     | 52653844128742221330448 | THE MASTER TEACHER 7855390555 KS                                             | 705.20             |                            |
| Total Purchasing Activity      |           |                         |                                                                              | \$705.20           |                            |
| CARLY FORTIN                   |           | CREDITS<br>\$0.00       | PURCHASES<br>\$40.37                                                         | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$40.37  |
| ACCOUNTING CODE:               |           |                         |                                                                              |                    |                            |
| Purchasing Activity            |           |                         |                                                                              |                    |                            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                      | Amount             |                            |
| 05-20                          | 05-17     | 55548074139305004751397 | PRICE CHOPPER #204 BRISTOL CT                                                | 16.99              |                            |
| 05-27                          | 05-24     | 55548074146305004752255 | PRICE CHOPPER #204 BRISTOL CT                                                | 23.38              |                            |
| Total Purchasing Activity      |           |                         |                                                                              | \$40.37            |                            |
| DAVID FOULDS                   |           | CREDITS<br>\$0.00       | PURCHASES<br>\$84.49                                                         | CASH ADV<br>\$0.00 | TOTAL ACTIVITY<br>\$84.49  |
| ACCOUNTING CODE:               |           |                         |                                                                              |                    |                            |
| Purchasing Activity            |           |                         |                                                                              |                    |                            |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                                      | Amount             |                            |
| 05-01                          | 04-30     | 55548074122305003585852 | PRICE CHOPPER #204 BRISTOL CT                                                | 55.85              |                            |
| 05-07                          | 05-06     | 02305374128000585043825 | BJS WHOLESALE #0203 SOUTHINGTON CT                                           | 28.64              |                            |

|               |             |
|---------------|-------------|
| ACCT. NUMBER: | BRISTOL BOE |
|---------------|-------------|

| INDIVIDUAL CARDHOLDER ACTIVITY |           |                         |                                                                     |                                               |
|--------------------------------|-----------|-------------------------|---------------------------------------------------------------------|-----------------------------------------------|
| Purchasing Activity            |           |                         |                                                                     |                                               |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                             | Amount                                        |
| Total Purchasing Activity      |           |                         |                                                                     | \$84.49                                       |
| LYNN BOISVERT                  |           |                         | <div>CREDITS</div> <div>\$0.00</div>                                | <div>PURCHASES</div> <div>\$740.48</div>      |
| ACCOUNTING CODE:               |           |                         | <div>CASH ADV</div> <div>\$0.00</div>                               | <div>TOTAL ACTIVITY</div> <div>\$740.48</div> |
| Purchasing Activity            |           |                         |                                                                     |                                               |
| Post Date                      | Tran Date | Reference Number        | Transaction Description                                             | Amount                                        |
| 05-03                          | 05-02     | 55432864123208199114499 | STOP & SHOP 0628 BRISTOL CT<br>P.O.S.: 54 SALES TAX: 0.00           | 8.48                                          |
| 05-14                          | 05-13     | 52653844134067583257977 | PAYPAL *FOODOLOGY 4029357733 CT<br>P.O.S.: 58325797 SALES TAX: 0.00 | 732.00                                        |
| Total Purchasing Activity      |           |                         |                                                                     | \$740.48                                      |

## PURCHASE CARD STATEMENTS

| Statement                     | Card Number      | Name On Card             | Dept | Code    | Status    | Year/Pr | Total    |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|----------|
| 2252                          | XXXXXXXX03489733 | Marco Palmeri            | 4210 | 2024 11 | Converted | 2024/11 | 3,638.15 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |          |

| Transactn. | Description                  | Vendor                         | Document | Charged    | Posted     | Imported   | Amount  |
|------------|------------------------------|--------------------------------|----------|------------|------------|------------|---------|
| 15171      | BBHLTH CIC24 GRANT - BOOKS   | AMAZON MKTPLACE PMTS           | 216702   | 05/26/2024 | 05/27/2024 | 06/01/2024 | 340.19  |
| 15172      | BBHLTH CIC24 GRANT - APIC FE | PAYPAL                         | 216706   | 05/22/2024 | 05/23/2024 | 06/01/2024 | 169.00  |
| 15173      | BBHLTH CIC24 GRANT - BOOKS   | AMAZON MKTPLACE PMTS           | 216702   | 05/23/2024 | 05/23/2024 | 06/01/2024 | 157.61  |
| 15174      | BBHLTH - VACCINE CARRIER - P | AMAZON MKTPLACE PMTS           | 216702   | 05/22/2024 | 05/22/2024 | 06/01/2024 | 107.90  |
| 15175      | BBHLTH - VACCINE CARRIER REF | AMAZON MKTPLACE PMTS           | 216702   | 05/20/2024 | 05/21/2024 | 06/01/2024 | -89.00  |
| 15176      | BBHLTH - FIDGET TOYS, DUFFEL | AMAZON MKTPLACE PMTS           | 216702   | 05/13/2024 | 05/13/2024 | 06/01/2024 | 335.34  |
| 15177      | BBHLTH IMM25 GRANT - REFRIG  | AMAZON MKTPLACE PMTS           | 216702   | 05/08/2024 | 05/09/2024 | 06/01/2024 | 1478.00 |
| 15178      | BBHLTH CDCY3 GRANT - BAGGAGE | DELTA                          | 216716   | 05/06/2024 | 05/07/2024 | 06/01/2024 | 30.00   |
| 15179      | BBHLTH PER CAPITA PROG SUP F | NORTH AMERICAN RESCUE HOLDINGS | 216736   | 05/06/2024 | 05/07/2024 | 06/01/2024 | 789.11  |
| 15180      | BBHLTH HOUS & WFD24 HOMELESS | CONNECTICUT COALITION TO END H | 216733   | 05/02/2024 | 05/03/2024 | 06/01/2024 | 320.00  |

| Org     | Object Proj  | Account Description          | PA Account | GL OVR? | PA OVR? | Amount  |
|---------|--------------|------------------------------|------------|---------|---------|---------|
| 6064210 | 561800       | PROGRAM SUPPLIES             |            | N       | N       | 1143.35 |
| 6064211 | 581120       | CONFERENCES & MEMBERSHIPS    |            | N       | N       | 124.00  |
| 6064218 | 581120 CDCY3 | CONFERENCES & MEMBERSHIPS    |            | Y-Apprv | N       | 30.00   |
| 6064220 | 561800 IMM25 | PROGRAM SUPPLIES             |            | Y-Apprv | N       | 1478.00 |
| 6064221 | 581120 WFD24 | CONFERENCES & MEMBERSHIPS    |            | Y-Apprv | N       | 196.00  |
| 6064223 | 531000 CIC24 | PROFESSIONAL FEES & SERVICES |            | Y-Apprv | N       | 666.80  |

|                               |                  |                          |      |         |           |         |        |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|--------|
| 2253                          | XXXXXXXX06094654 | Harley Graime            | 2718 | 2024 11 | Converted | 2024/11 | 188.62 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |        |

| Transactn. | Description      | Vendor               | Document | Charged    | Posted     | Imported   | Amount |
|------------|------------------|----------------------|----------|------------|------------|------------|--------|
| 15181      | SUPPLIES         | AMAZON MKTPLACE PMTS | 216702   | 05/30/2024 | 05/31/2024 | 06/01/2024 | 31.98  |
| 15182      | CERT SUPPLIES    | AMAZON.COM           | 216712   | 05/19/2024 | 05/20/2024 | 06/01/2024 | 52.98  |
| 15183      | CERT SIGNS       | AMAZON MKTPLACE PMTS | 216702   | 05/14/2024 | 05/14/2024 | 06/01/2024 | 20.67  |
| 15184      | FIRST AID KITS   | AMAZON MKTPLACE PMTS | 216702   | 05/10/2024 | 05/13/2024 | 06/01/2024 | 45.94  |
| 15185      | HARTFORD COURANT | THE HARTFORD COURANT | 216714   | 05/06/2024 | 05/07/2024 | 06/01/2024 | 37.05  |

| Org     | Object Proj | Account Description | PA Account | GL OVR? | PA OVR? | Amount |
|---------|-------------|---------------------|------------|---------|---------|--------|
| 0012413 | 561800      | PROGRAM SUPPLIES    |            | N       | N       | 31.98  |
| 0012413 | 561825      | CERT EXPENDITURES   |            | N       | N       | 156.64 |

## PURCHASE CARD STATEMENTS

| Statement                     | Card Number      | Name On Card             | Dept | Code    | Status    | Year/Pr | Total    |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|----------|
| 2254                          | XXXXXXXX06346948 | James DiVirgilio         | 3010 | 2024 11 | Converted | 2024/11 | 3,236.61 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |          |

| Transactn. | Description                | Vendor                         | Document | Charged    | Posted     | Imported   | Amount  |
|------------|----------------------------|--------------------------------|----------|------------|------------|------------|---------|
| 15186      | RENTAL                     | MTE TURF EQUIPMENT SOLUTIONS I | 216717   | 05/22/2024 | 05/24/2024 | 06/01/2024 | 2000.00 |
| 15187      | CONCRETE MIX - FOR STREETS | AMAZON MKTPLACE PMTS           | 216702   | 05/22/2024 | 05/23/2024 | 06/01/2024 | 98.46   |
| 15188      | DESKTOP SPEAKER            | AMAZON MKTPLACE PMTS           | 216702   | 05/18/2024 | 05/20/2024 | 06/01/2024 | 20.98   |
| 15189      | BLUE DIAMOND STUMP GRINDER | BLUE DIAMOND ATTACHMEN         | 216750   | 05/13/2024 | 05/14/2024 | 06/01/2024 | 845.71  |
| 15190      | REPLACEMENT SAFETY SENSORS | HOME DEPOT                     | 216684   | 05/09/2024 | 05/13/2024 | 06/01/2024 | 237.48  |
| 15191      | HARBOR FREIGHT TOOLS31     | HARBOR FREIGHT TOOLS31         | 216722   | 05/09/2024 | 05/10/2024 | 06/01/2024 | 33.98   |

| Org     | Object Proj | Account Description | PA Account | GL OVR? | PA OVR? | Amount  |
|---------|-------------|---------------------|------------|---------|---------|---------|
| 0013015 | 561800      | PROGRAM SUPPLIES    |            | Y-Apprv | N       | 98.46   |
| 0013017 | 544400      | RENTS & LEASES      |            | N       | N       | 2000.00 |
| 0013017 | 561800      | PROGRAM SUPPLIES    |            | Y-Apprv | N       | 292.44  |
| 0013017 | 563000      | MOTOR VEHICLE PARTS |            | Y-Apprv | N       | 845.71  |

|                               |                  |                          |      |         |           |         |          |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|----------|
| 2255                          | XXXXXXXX07099929 | Aubrey Minkler           | 7000 | 2024 11 | Converted | 2024/11 | 2,475.96 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |          |

| Transactn. | Description                 | Vendor                      | Document | Charged    | Posted     | Imported   | Amount |
|------------|-----------------------------|-----------------------------|----------|------------|------------|------------|--------|
| 15192      | MENTAL HEALTH FAIR SUPPLIES | WALMART                     | 216688   | 05/22/2024 | 05/23/2024 | 06/01/2024 | 57.62  |
| 15193      | YOUTH AWARDS                | PRICE CHOPPER               | 216700   | 05/22/2024 | 05/23/2024 | 06/01/2024 | 927.85 |
| 15194      | YOUTH AWARDS                | PRICE CHOPPER               | 216700   | 05/22/2024 | 05/23/2024 | 06/01/2024 | 119.64 |
| 15195      | YOUTH AWARDS                | WALMART                     | 216688   | 05/22/2024 | 05/23/2024 | 06/01/2024 | 62.90  |
| 15196      | COMMUNITY SERVICE GAS CARDS | STOP & SHOP SUPERMARKET INC | 216680   | 05/16/2024 | 05/17/2024 | 06/01/2024 | 500.00 |
| 15197      | CLIENT ASSISTANCE           | PRICE CHOPPER               | 216700   | 05/07/2024 | 05/08/2024 | 06/01/2024 | 207.95 |
| 15198      | EVICTON STORAGE FOR CLIENT  | HENRY J TRACZ JR            | 216718   | 05/01/2024 | 05/02/2024 | 06/01/2024 | 600.00 |

| Org     | Object Proj  | Account Description          | PA Account | GL OVR? | PA OVR? | Amount  |
|---------|--------------|------------------------------|------------|---------|---------|---------|
| 0017025 | 531135       | ENHANCEMENT SERVICES         |            | N       | N       | 1110.39 |
| 0017025 | 581240       | WELFARE EVICTIONS & AUCTIONS |            | Y-Apprv | N       | 600.00  |
| 0017025 | 581745       | NONREIMBURSEABLE INCIDENTALS |            | N       | N       | 707.95  |
| 1067025 | 561800 24G20 | PROGRAM SUPPLIES             |            | N       | N       | 57.62   |

|                               |                  |                          |      |         |           |         |       |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|-------|
| 2256                          | XXXXXXXX09228408 | Justin Malley            | 4101 | 2024 11 | Converted | 2024/11 | 81.47 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |       |

| Transactn. | Description                  | Vendor                      | Document | Charged    | Posted     | Imported   | Amount |
|------------|------------------------------|-----------------------------|----------|------------|------------|------------|--------|
| 15199      | AMAZON DOORSTOPS FOR DEPT DO | AMAZON MKTPLACE PMTS        | 216702   | 05/24/2024 | 05/24/2024 | 06/01/2024 | 41.47  |
| 15200      | CHAMBER OF COMMERCE - LEGISL | BRISTOL CHAMBER OF COMMERCE | 216670   | 05/09/2024 | 05/10/2024 | 06/01/2024 | 40.00  |

| Org     | Object Proj  | Account Description       | PA Account | GL OVR? | PA OVR? | Amount |
|---------|--------------|---------------------------|------------|---------|---------|--------|
| 1044101 | 569000 G2024 | OFFICE SUPPLIES           |            | N       | N       | 41.47  |
| 1044101 | 581120 G2024 | CONFERENCES & MEMBERSHIPS |            | N       | N       | 40.00  |



## PURCHASE CARD STATEMENTS

| Statement                     | Card Number      | Name On Card             | Dept | Code    | Status    | Year/Pr | Total    |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|----------|
| 2257                          | XXXXXXXX14581448 | James Pelletier          | 2110 | 2024 11 | Converted | 2024/11 | 2,123.85 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |          |

| Transactn. | Description                  | Vendor                | Document | Charged    | Posted     | Imported   | Amount  |
|------------|------------------------------|-----------------------|----------|------------|------------|------------|---------|
| 15201      | 208 051324-01 AIRFARE        | AMERICAN AIRLINES     | 216709   | 05/13/2024 | 05/15/2024 | 06/01/2024 | 554.45  |
| 15202      | 208 051324-02 - CALEA TRAINI | CALEA                 | 216685   | 05/13/2024 | 05/14/2024 | 06/01/2024 | 1080.00 |
| 15203      | 208 051324-03 CAR RENTAL     | EXPEDIA 7278045500591 | 216710   | 05/13/2024 | 05/14/2024 | 06/01/2024 | 489.40  |

| Org     | Object Proj | Account Description | PA Account | GL OVR? | PA OVR? | Amount  |
|---------|-------------|---------------------|------------|---------|---------|---------|
| 1232110 | 531140      | TRAINING            |            | N       | N       | 2123.85 |

|                               |                  |                          |      |         |           |         |        |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|--------|
| 2258                          | XXXXXXXX14709251 | Sara Bianchi             | 2211 | 2024 11 | Converted | 2024/11 | 809.35 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |        |

| Transactn. | Description                  | Vendor                 | Document | Charged    | Posted     | Imported   | Amount |
|------------|------------------------------|------------------------|----------|------------|------------|------------|--------|
| 15204      | dog food                     | PET SUPPLIES PLUS 4113 | 216739   | 05/24/2024 | 05/27/2024 | 06/01/2024 | 63.08  |
| 15205      | white board, camera batterie | AMAZON MKTPLACE PMTS   | 216702   | 05/13/2024 | 05/14/2024 | 06/01/2024 | 103.85 |
| 15206      | camera sd cards              | AMAZON MKTPLACE PMTS   | 216702   | 05/09/2024 | 05/10/2024 | 06/01/2024 | 18.87  |
| 15207      | decon soap                   | BOOKING.COM            | 216742   | 05/09/2024 | 05/10/2024 | 06/01/2024 | 574.94 |
| 15208      | light bulbs                  | HOME DEPOT             | 216684   | 05/06/2024 | 05/08/2024 | 06/01/2024 | 16.46  |
| 15209      | hand sanitizer               | AMAZON.COM             | 216712   | 05/03/2024 | 05/06/2024 | 06/01/2024 | 32.15  |

| Org     | Object Proj  | Account Description        | PA Account | GL OVR? | PA OVR? | Amount |
|---------|--------------|----------------------------|------------|---------|---------|--------|
| 0012211 | 561400       | MAINT SUPPLIES & MATERIALS |            | N       | N       | 591.40 |
| 0012211 | 561800       | PROGRAM SUPPLIES           |            | N       | N       | 32.15  |
| 0012211 | 569000       | OFFICE SUPPLIES            |            | N       | N       | 122.72 |
| 1062211 | 561800 DOGFD | PROGRAM SUPPLIES           |            | N       | N       | 63.08  |

|                               |                  |                          |      |         |           |         |          |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|----------|
| 2259                          | XXXXXXXX14805201 | Janet Little             | 1020 | 2024 11 | Converted | 2024/11 | 1,309.38 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |          |

| Transactn. | Description            | Vendor               | Document | Charged    | Posted     | Imported   | Amount |
|------------|------------------------|----------------------|----------|------------|------------|------------|--------|
| 15210      | Cables                 | AMAZON MKTPLACE PMTS | 216702   | 05/19/2024 | 05/20/2024 | 06/01/2024 | 357.39 |
| 15211      | ASUS Dual GeForce      | AMAZON.COM           | 216712   | 05/13/2024 | 05/14/2024 | 06/01/2024 | 597.63 |
| 15212      | Flash Drives and tools | AMAZON MKTPLACE PMTS | 216702   | 05/05/2024 | 05/06/2024 | 06/01/2024 | 69.93  |
| 15213      | Ethernet Cables        | AMAZON MKTPLACE PMTS | 216702   | 05/05/2024 | 05/06/2024 | 06/01/2024 | 214.31 |
| 15214      | Flash Drives           | AMAZON MKTPLACE PMTS | 216702   | 05/01/2024 | 05/02/2024 | 06/01/2024 | 70.12  |

| Org     | Object Proj | Account Description | PA Account | GL OVR? | PA OVR? | Amount  |
|---------|-------------|---------------------|------------|---------|---------|---------|
| 0011020 | 561800      | PROGRAM SUPPLIES    |            | Y-Apprv | N       | 1309.38 |

## PURCHASE CARD STATEMENTS

|                               |                              |                             |            |            |            |            |        |
|-------------------------------|------------------------------|-----------------------------|------------|------------|------------|------------|--------|
| Statement                     | Card Number                  | Name On Card                | Dept       | Code       | Status     | Year/Pr    | Total  |
| 2260                          | XXXXXXXX20929987             | Daniel Perkins              | 2110       | 2024 11    | Converted  | 2024/11    | 120.53 |
| GL Effective Date: 05/31/2024 |                              | Invoice Date: 05/31/2024    |            |            |            |            |        |
| Transactn.                    | Description                  | Vendor                      | Document   | Charged    | Posted     | Imported   | Amount |
| 15215                         | 207 052324-01 FUEL           | PRIDE STORES 463020309      | 216730     | 05/23/2024 | 05/27/2024 | 06/01/2024 | 32.98  |
| 15216                         | 207 051424-03 FUEL           | PRIDE STORES 463020309      | 216730     | 05/14/2024 | 05/16/2024 | 06/01/2024 | 44.88  |
| 15217                         | 207 050624-02 FUEL           | PRIDE STORES 463020309      | 216730     | 05/06/2024 | 05/08/2024 | 06/01/2024 | 42.67  |
| Org                           | Object Proj                  | Account Description         | PA Account | GL OVR?    | PA OVR?    | Amount     |        |
| 0012111                       | 562600                       | MOTOR FUELS                 |            | Y-Apprv    | N          | 120.53     |        |
| 2261                          | XXXXXXXX21030725             | Mark Morello                | 2110       | 2024 11    | Converted  | 2024/11    | 743.98 |
| GL Effective Date: 05/31/2024 |                              | Invoice Date: 05/31/2024    |            |            |            |            |        |
| Transactn.                    | Description                  | Vendor                      | Document   | Charged    | Posted     | Imported   | Amount |
| 15218                         | 215 051424-01 TRAINING       | CT. POLICE CHIEFS ASSOC.    | 216675     | 05/14/2024 | 05/15/2024 | 06/01/2024 | 200.00 |
| 15219                         | 215 051324-02 AIRFARE        | AVELO AI HVNUSA             | 216755     | 05/13/2024 | 05/14/2024 | 06/01/2024 | 223.98 |
| 15220                         | 215 051324-03 TRAINING       | CT. POLICE CHIEFS ASSOC.    | 216675     | 05/13/2024 | 05/14/2024 | 06/01/2024 | 65.00  |
| 15221                         | 215 050624-04 ANNUAL CHAMBE  | BRISTOL CHAMBER OF COMMERCE | 216670     | 05/06/2024 | 05/07/2024 | 06/01/2024 | 255.00 |
| Org                           | Object Proj                  | Account Description         | PA Account | GL OVR?    | PA OVR?    | Amount     |        |
| 1062110                       | 531140                       | MVFNE TRAINING              |            | N          | N          | 520.00     |        |
| 1232110                       | 531140                       | TRAINING                    |            | N          | N          | 223.98     |        |
| 2262                          | XXXXXXXX24969457             | Steven Schriver             | 7000       | 2024 11    | Converted  | 2024/11    | 409.65 |
| GL Effective Date: 05/31/2024 |                              | Invoice Date: 05/31/2024    |            |            |            |            |        |
| Transactn.                    | Description                  | Vendor                      | Document   | Charged    | Posted     | Imported   | Amount |
| 15222                         | MEMORIAL BOULEVARD ANNUALS   | SQ *CONNECTICUT ASSOCI      | 216704     | 05/17/2024 | 05/20/2024 | 06/01/2024 | 361.65 |
| 15223                         | POTTING SOIL: BOULEVARD PLAN | HOME DEPOT                  | 216684     | 05/16/2024 | 05/20/2024 | 06/01/2024 | 48.00  |
| Org                           | Object Proj                  | Account Description         | PA Account | GL OVR?    | PA OVR?    | Amount     |        |
| 0017022                       | 561400                       | MAINT SUPPLIES & MATERIALS  |            | Y-Apprv    | N          | 409.65     |        |

## PURCHASE CARD STATEMENTS

| Statement                     | Card Number      | Name On Card             | Dept | Code    | Status    | Year/Pr | Total    |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|----------|
| 2263                          | XXXXXXXX29973965 | Lisa Ziogas              | 2110 | 2024 11 | Converted | 2024/11 | 2,017.28 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |          |

| Transactn. | Description                  | Vendor                  | Document | Charged    | Posted     | Imported   | Amount |
|------------|------------------------------|-------------------------|----------|------------|------------|------------|--------|
| 15224      | 053024-01 Dispatch TV        | COMCAST BOSTON          | 216728   | 05/30/2024 | 05/30/2024 | 06/01/2024 | 185.40 |
| 15225      | 052824-02 File Folders       | AMAZON.COM              | 216712   | 05/28/2024 | 05/29/2024 | 06/01/2024 | 31.82  |
| 15226      | 203 050124-03 Dale wadowski  | CT STATE TREASURER      | 216669   | 05/22/2024 | 05/24/2024 | 06/01/2024 | 100.00 |
| 15227      | 203 051624-04 Supplies for o | COMBAT CORNER           | 216747   | 05/16/2024 | 05/20/2024 | 06/01/2024 | 984.00 |
| 15228      | 203 051724-05 E-ZPASS MA     | FITCHBURG STATE COLLEGE | 216693   | 05/17/2024 | 05/20/2024 | 06/01/2024 | 1.80   |
| 15229      | 203 051324-06 CT POLYGRAPH M | PAYPAL                  | 216706   | 05/13/2024 | 05/15/2024 | 06/01/2024 | 70.00  |
| 15230      | 203 050324-11 State Practica | A SECOND CHANCE CPR FI  | 216745   | 05/03/2024 | 05/06/2024 | 06/01/2024 | 240.00 |
| 15231      | 203 050124-07 Awards Certifi | AMAZON MKTPLACE PMTS    | 216702   | 05/06/2024 | 05/06/2024 | 06/01/2024 | 48.73  |
| 15232      | 203 050224-08 Wire           | AMAZON MKTPLACE PMTS    | 216702   | 05/02/2024 | 05/03/2024 | 06/01/2024 | 55.53  |
| 15233      | 203 052224-09 Dale wadowski  | CT STATE TREASURER      | 216669   | 05/01/2024 | 05/03/2024 | 06/01/2024 | 100.00 |
| 15234      | 203 050124-10 Protestor Devi | INTUIT                  | 216689   | 05/01/2024 | 05/02/2024 | 06/01/2024 | 200.00 |

| Org     | Object Proj  | Account Description          | PA Account | GL OVR? | PA OVR? | Amount  |
|---------|--------------|------------------------------|------------|---------|---------|---------|
| 0012110 | 531000       | PROFESSIONAL FEES & SERVICES |            | N       | N       | 1.80    |
| 0012110 | 561800       | PROGRAM SUPPLIES             |            | Y-Apprv | N       | 1015.82 |
| 0012110 | 581135       | SCHOOLING & EDUCATION        |            | Y-Apprv | N       | 710.00  |
| 0012111 | 561400       | MAINT SUPPLIES & MATERIALS   |            | N       | N       | 55.53   |
| 0012115 | 553000       | TELEPHONE                    |            | N       | N       | 185.40  |
| 1062110 | 531000 24G03 | PROFESSIONAL FEES & SERVICES |            | Y-Apprv | N       | 48.73   |

|                               |                  |                          |      |         |           |         |          |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|----------|
| 2264                          | XXXXXXXX31224474 | Erica Benoit             | 7000 | 2024 11 | Converted | 2024/11 | 2,544.14 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |          |

| Transactn. | Description                  | Vendor                 | Document | Charged    | Posted     | Imported   | Amount  |
|------------|------------------------------|------------------------|----------|------------|------------|------------|---------|
| 15235      | REFUND- DINNER ON THE DIAMON | AMAZON MKTPLACE PMTS   | 216702   | 05/15/2024 | 05/16/2024 | 06/01/2024 | -122.21 |
| 15236      | REFUND: DINNER ON THE DIAMON | AMAZON MKTPLACE PMTS   | 216702   | 05/15/2024 | 05/16/2024 | 06/01/2024 | -38.79  |
| 15237      | DINNER ON THE DIAMOND DECORA | HOME DEPOT             | 216684   | 05/10/2024 | 05/13/2024 | 06/01/2024 | 224.10  |
| 15238      | DINNER ON THE DIAMOND- SOUTH | INTUIT                 | 216689   | 05/10/2024 | 05/13/2024 | 06/01/2024 | 616.00  |
| 15239      | 165 COOKIES FOR GIFT BAG: DI | ERIKA STIRK            | 216720   | 05/10/2024 | 05/13/2024 | 06/01/2024 | 150.00  |
| 15240      | DINNER ON THE DIAMOND PLASTI | AMAZON MKTPLACE PMTS   | 216702   | 05/09/2024 | 05/10/2024 | 06/01/2024 | 45.95   |
| 15241      | DINNER ON THE DIAMOND- ACRYL | AMAZON MKTPLACE PMTS   | 216702   | 05/07/2024 | 05/08/2024 | 06/01/2024 | 48.75   |
| 15242      | DINNER ON THE DIAMOND- ACRYL | AMAZON MKTPLACE PMTS   | 216702   | 05/03/2024 | 05/06/2024 | 06/01/2024 | 43.72   |
| 15243      | CANVA ANNUAL SUBSCRIPTION -  | CANVA* I03242-30825543 | 216726   | 05/05/2024 | 05/06/2024 | 06/01/2024 | 119.40  |
| 15244      | DINNER ON THE DIAMOND- ACRYL | AMAZON MKTPLACE PMTS   | 216702   | 05/06/2024 | 05/06/2024 | 06/01/2024 | 41.98   |
| 15245      | DINNER ON THE DIAMOND - EXTR | AMAZON MKTPLACE PMTS   | 216702   | 05/02/2024 | 05/03/2024 | 06/01/2024 | 122.21  |
| 15246      | DINNER ON THE DIAMOND - SPON | STAPLES INC            | 216683   | 05/02/2024 | 05/03/2024 | 06/01/2024 | 55.97   |
| 15247      | DINNER ON THE DIAMOND - GIFT | 4IMPRINT INC           | 216677   | 05/01/2024 | 05/02/2024 | 06/01/2024 | 720.37  |
| 15248      | DINNER ON THE DIAMOND- SPONS | STAPLES INC            | 216683   | 04/30/2024 | 05/01/2024 | 06/01/2024 | 109.94  |
| 15249      | DINNER ON THE DIAMOND- LINEN | AMAZON MKTPLACE PMTS   | 216702   | 05/01/2024 | 05/01/2024 | 06/01/2024 | 406.75  |

| Org     | Object Proj | Account Description | PA Account | GL OVR? | PA OVR? | Amount  |
|---------|-------------|---------------------|------------|---------|---------|---------|
| 0017021 | 557700      | ADVERTISING         |            | N       | N       | 119.40  |
| 1067027 | 584142      | SPECIAL EVENTS EXP  |            | Y-Apprv | N       | 2585.74 |
| 1067027 | 584142      | SPECIAL EVENTS EXP  |            | N       | N       | -161.00 |

## PURCHASE CARD STATEMENTS

| Statement                     | Card Number      | Name On Card             | Dept | Code    | Status    | Year/Pr | Total    |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|----------|
| 2265                          | XXXXXXXX32076991 | Lindsey Rivers           | 3010 | 2024 11 | Converted | 2024/11 | 4,727.13 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |          |

| Transactn. | Description                 | Vendor                   | Document | Charged    | Posted     | Imported   | Amount  |
|------------|-----------------------------|--------------------------|----------|------------|------------|------------|---------|
| 15250      | RESTRICTED AREA SIGNS       | AMAZON MKTPLACE PMTS     | 216702   | 05/30/2024 | 05/30/2024 | 06/01/2024 | 24.69   |
| 15251      | HIGHLIGHTERS                | AMAZON.COM               | 216712   | 05/22/2024 | 05/23/2024 | 06/01/2024 | 26.75   |
| 15252      | DEEP-ONLINE REGISTRATI      | CT STATE TREASURER       | 216669   | 05/20/2024 | 05/22/2024 | 06/01/2024 | 1345.00 |
| 15253      | CAD PAPER FOR ENGINEERING   | AMAZON MKTPLACE PMTS     | 216702   | 05/20/2024 | 05/21/2024 | 06/01/2024 | 225.26  |
| 15254      | OFFICE SUPPLIES             | AMAZON MKTPLACE PMTS     | 216702   | 05/13/2024 | 05/14/2024 | 06/01/2024 | 60.97   |
| 15255      | MOLESKINE CLASSIC NOTEBOOK  | AMAZON MKTPLACE PMTS     | 216702   | 05/13/2024 | 05/13/2024 | 06/01/2024 | 29.78   |
| 15256      | REFUND WIRELESS HEADSET     | AMAZON MKTPLACE PMTS     | 216702   | 05/10/2024 | 05/13/2024 | 06/01/2024 | -132.99 |
| 15257      | LAZER LABELS                | AMAZON MKTPLACE PMTS     | 216702   | 05/08/2024 | 05/09/2024 | 06/01/2024 | 21.18   |
| 15258      | CATHERINES UNIFORMS LL      | CATHERINE'S UNIFORMS LLC | 216698   | 05/08/2024 | 05/09/2024 | 06/01/2024 | 665.00  |
| 15259      | LITTER CAMPAIGN             | AMAZON MKTPLACE PMTS     | 216702   | 05/07/2024 | 05/07/2024 | 06/01/2024 | 1871.78 |
| 15260      | NIT GLOVES                  | AMAZON MKTPLACE PMTS     | 216702   | 05/03/2024 | 05/06/2024 | 06/01/2024 | 41.95   |
| 15261      | GO2KITS                     | AMAZON MKTPLACE PMTS     | 216702   | 05/03/2024 | 05/03/2024 | 06/01/2024 | 465.00  |
| 15262      | REMOTE KEY                  | AMAZON MKTPLACE PMTS     | 216702   | 05/02/2024 | 05/02/2024 | 06/01/2024 | 27.46   |
| 15263      | ENGINEERING OFFICE SUPPLIES | AMAZON MKTPLACE PMTS     | 216702   | 04/30/2024 | 05/01/2024 | 06/01/2024 | 55.30   |

| Org     | Object Proj  | Account Description      | PA Account | GL OVR? | PA OVR? | Amount  |
|---------|--------------|--------------------------|------------|---------|---------|---------|
| 0013010 | 569000       | OFFICE SUPPLIES          |            | Y-Apprv | N       | 82.15   |
| 0013010 | 569000       | OFFICE SUPPLIES          |            | N       | N       | -132.99 |
| 0013011 | 561800       | PROGRAM SUPPLIES         |            | N       | N       | 337.09  |
| 0013016 | 534200       | ENVIRONMENTAL MONITORING |            | Y-Apprv | N       | 1345.00 |
| 0013016 | 561800       | PROGRAM SUPPLIES         |            | N       | N       | 665.00  |
| 0013017 | 561800       | PROGRAM SUPPLIES         |            | Y-Apprv | N       | 27.46   |
| 1063016 | 561800 15G09 | PROGRAM SUPPLIES         |            | N       | N       | 24.69   |
| 1213016 | 561800       | PROGRAM SUPPLIES         |            | N       | N       | 2378.73 |

|                               |                  |                          |      |         |           |         |        |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|--------|
| 2266                          | XXXXXXXX34862015 | Richard Hart             | 2211 | 2024 11 | Converted | 2024/11 | 906.97 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |        |

| Transactn. | Description         | Vendor                         | Document | Charged    | Posted     | Imported   | Amount |
|------------|---------------------|--------------------------------|----------|------------|------------|------------|--------|
| 15264      | NFPA standards book | NATIONAL FIRE PROTECTION ASSOC | 216674   | 05/31/2024 | 05/31/2024 | 06/01/2024 | 287.44 |
| 15265      | parts washer        | HARBOR FREIGHT TOOLS31         | 216722   | 05/09/2024 | 05/10/2024 | 06/01/2024 | 141.46 |
| 15266      | water               | WALMART                        | 216688   | 05/06/2024 | 05/07/2024 | 06/01/2024 | 28.08  |
| 15267      | lawn mower          | CITY HARDWARE INC              | 216707   | 05/03/2024 | 05/06/2024 | 06/01/2024 | 449.99 |

| Org     | Object Proj  | Account Description          | PA Account | GL OVR? | PA OVR? | Amount |
|---------|--------------|------------------------------|------------|---------|---------|--------|
| 0012211 | 531000       | PROFESSIONAL FEES & SERVICES |            | N       | N       | 287.44 |
| 0012211 | 561800       | PROGRAM SUPPLIES             |            | N       | N       | 478.07 |
| 3022211 | 570400 19C05 | APPARATUS 2019 REPLACEMENT   |            | N       | N       | 141.46 |

## PURCHASE CARD STATEMENTS

| Statement                     | Card Number          | Name On Card              | Dept       | Code       | Status     | Year/Pr    | Total    |         |
|-------------------------------|----------------------|---------------------------|------------|------------|------------|------------|----------|---------|
| 2267                          | XXXXXXXX40925390     | Raymond Rogozinski        | 3010       | 2024 11    | Converted  | 2024/11    | 2,735.00 |         |
| GL Effective Date: 05/31/2024 |                      | Invoice Date: 05/31/2024  |            |            |            |            |          |         |
| Transactn.                    | Description          | Vendor                    | Document   | Charged    | Posted     | Imported   | Amount   |         |
| 15268                         | ENGINEERING SOFTWARE | CARAHSOFT TECHNOLOGY CORP | 216690     | 05/15/2024 | 05/17/2024 | 06/01/2024 | 2735.00  |         |
| Org                           | Object Proj          | Account Description       | PA Account | GL         | OVR?       | PA         | OVR?     | Amount  |
| 0013011                       | 561800               | PROGRAM SUPPLIES          |            | N          |            | N          |          | 2735.00 |

## PURCHASE CARD STATEMENTS

| Statement                     | Card Number      | Name On Card             | Dept | Code    | Status    | Year/Pr | Total    |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|----------|
| 2268                          | XXXXXXXX41929524 | Bristol Senior Center    | 1027 | 2024 11 | Converted | 2024/11 | 7,659.57 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |          |

| Transactn. | Description             | Vendor                 | Document | Charged    | Posted     | Imported   | Amount  |
|------------|-------------------------|------------------------|----------|------------|------------|------------|---------|
| 15269      | Special Events supplies | DUNPHYS AND COMPANY    | 216695   | 05/29/2024 | 05/31/2024 | 06/01/2024 | 220.00  |
| 15270      | Special Event Supplies  | WALMART                | 216688   | 05/30/2024 | 05/31/2024 | 06/01/2024 | 110.44  |
| 15271      | Toiletries Grant        | WALMART                | 216688   | 05/29/2024 | 05/30/2024 | 06/01/2024 | -97.04  |
| 15272      | Toiletries Grant        | WALMART                | 216688   | 05/29/2024 | 05/30/2024 | 06/01/2024 | 174.72  |
| 15273      | Coffee Shop Supplies    | WALMART                | 216688   | 05/29/2024 | 05/30/2024 | 06/01/2024 | 219.74  |
| 15274      | Coffee Shop Supplies    | SHOPRITE FARMINGTN AV  | 216732   | 05/28/2024 | 05/29/2024 | 06/01/2024 | 11.96   |
| 15275      | Special Events Supplies | GREERS CHICKEN         | 216725   | 05/28/2024 | 05/29/2024 | 06/01/2024 | 158.94  |
| 15276      | Coffee Shop Supplies    | BJ WHOLESALERS         | 216699   | 05/28/2024 | 05/29/2024 | 06/01/2024 | 355.18  |
| 15277      | Coffee Shop Supplies    | SHOPRITE FARMINGTN AV  | 216732   | 05/28/2024 | 05/29/2024 | 06/01/2024 | 78.43   |
| 15278      | Program Supplies        | HOME DEPOT             | 216684   | 05/22/2024 | 05/24/2024 | 06/01/2024 | 144.74  |
| 15279      | Postage                 | US POSTAL SERVICE      | 216676   | 05/22/2024 | 05/23/2024 | 06/01/2024 | 34.00   |
| 15280      | Coffee Shop Supplies    | SHOPRITE FARMINGTN AV  | 216732   | 05/22/2024 | 05/23/2024 | 06/01/2024 | 30.60   |
| 15281      | Program Supplies        | PICKLEBALL CENTRAL     | 216731   | 05/21/2024 | 05/22/2024 | 06/01/2024 | 44.98   |
| 15282      | Special Events Supplies | RESTAURANT DEPOT       | 216705   | 05/20/2024 | 05/22/2024 | 06/01/2024 | 282.05  |
| 15283      | Coffee Shop Supplies    | BJ WHOLESALERS         | 216699   | 05/20/2024 | 05/21/2024 | 06/01/2024 | 420.47  |
| 15284      | Special Events Supplies | WALMART                | 216688   | 05/20/2024 | 05/21/2024 | 06/01/2024 | 94.86   |
| 15285      | Coffee Shop Supplies    | SHOPRITE FARMINGTN AV  | 216732   | 05/20/2024 | 05/21/2024 | 06/01/2024 | 78.18   |
| 15286      | Special Events Supplies | BJ WHOLESALERS         | 216699   | 05/20/2024 | 05/21/2024 | 06/01/2024 | 171.56  |
| 15287      | Coffee Shop Supplies    | SHOPRITE FARMINGTN AV  | 216732   | 05/17/2024 | 05/20/2024 | 06/01/2024 | 31.20   |
| 15288      | Program Supplies        | AMAZON MKTPLACE PMTS   | 216702   | 05/19/2024 | 05/20/2024 | 06/01/2024 | 19.98   |
| 15289      | Program Supplies        | AMAZON MKTPLACE PMTS   | 216702   | 05/17/2024 | 05/20/2024 | 06/01/2024 | 19.98   |
| 15290      | Coffee Shop Supplies    | AMAZON MKTPLACE PMTS   | 216702   | 05/17/2024 | 05/20/2024 | 06/01/2024 | 35.43   |
| 15291      | Program Supplies        | AMAZON.COM             | 216712   | 05/16/2024 | 05/17/2024 | 06/01/2024 | 55.92   |
| 15292      | Special Event Supplies  | 4IMPRINT INC           | 216677   | 05/15/2024 | 05/16/2024 | 06/01/2024 | 1559.59 |
| 15293      | Special Events Supplies | BJ WHOLESALERS         | 216699   | 05/14/2024 | 05/15/2024 | 06/01/2024 | 357.82  |
| 15294      | Special Events Supplies | BJ WHOLESALERS         | 216699   | 05/13/2024 | 05/15/2024 | 06/01/2024 | -43.08  |
| 15295      | Coffee Shop Supplies    | SHOPRITE FARMINGTN AV  | 216732   | 05/13/2024 | 05/14/2024 | 06/01/2024 | 58.84   |
| 15296      | Special Events Supplies | BJ WHOLESALERS         | 216699   | 05/13/2024 | 05/14/2024 | 06/01/2024 | 78.48   |
| 15297      | Coffee Shop Supplies    | BJ WHOLESALERS         | 216699   | 05/13/2024 | 05/14/2024 | 06/01/2024 | 617.21  |
| 15298      | Toiletries Grant        | DOLLAR TREE STORES INC | 216687   | 05/10/2024 | 05/13/2024 | 06/01/2024 | 67.50   |
| 15299      | Special Events Supplies | BJ WHOLESALERS         | 216699   | 05/09/2024 | 05/10/2024 | 06/01/2024 | 81.96   |
| 15300      | Certifications          | CT STATE TREASURER     | 216669   | 05/09/2024 | 05/10/2024 | 06/01/2024 | 54.00   |
| 15301      | Special Events Supplies | EVERYTHING BRANDED     | 216756   | 05/09/2024 | 05/10/2024 | 06/01/2024 | 498.50  |
| 15302      | Facility Supplies       | WALMART                | 216688   | 05/09/2024 | 05/10/2024 | 06/01/2024 | 210.69  |
| 15303      | woodshop Supplies       | NEW ENGLAND BARK MULCH | 216691   | 05/07/2024 | 05/08/2024 | 06/01/2024 | 68.90   |
| 15304      | Toiletries Grant        | AMAZON MKTPLACE PMTS   | 216702   | 05/07/2024 | 05/08/2024 | 06/01/2024 | 85.05   |
| 15305      | Coffee Shop Supplies    | BJ WHOLESALERS         | 216699   | 05/06/2024 | 05/07/2024 | 06/01/2024 | 361.51  |
| 15306      | Coffee Shop Supplies    | SHOPRITE FARMINGTN AV  | 216732   | 05/06/2024 | 05/07/2024 | 06/01/2024 | 127.59  |
| 15307      | Special Events Supplies | RESTAURANT DEPOT       | 216705   | 05/01/2024 | 05/03/2024 | 06/01/2024 | 382.17  |
| 15308      | Special Events Supplies | WALMART                | 216688   | 05/01/2024 | 05/03/2024 | 06/01/2024 | 25.15   |
| 15309      | Special Events Supplies | BJ WHOLESALERS         | 216699   | 05/01/2024 | 05/02/2024 | 06/01/2024 | 97.45   |
| 15310      | Certifications          | DESPP                  | 216749   | 04/30/2024 | 05/01/2024 | 06/01/2024 | 90.90   |
| 15311      | Special Events Supplies | SHOPRITE FARMINGTN AV  | 216732   | 04/30/2024 | 05/01/2024 | 06/01/2024 | 39.26   |
| 15312      | Memory Cafe Supplies    | SHOPRITE FARMINGTN AV  | 216732   | 04/30/2024 | 05/01/2024 | 06/01/2024 | 143.76  |

| Org     | Object Proj | Account Description       | PA Account | GL OVR? | PA OVR? | Amount |
|---------|-------------|---------------------------|------------|---------|---------|--------|
| 0011027 | 553100      | POSTAGE                   |            | N       | N       | 34.00  |
| 0011027 | 561800      | PROGRAM SUPPLIES          |            | Y-Apprv | N       | 189.72 |
| 0011027 | 581120      | CONFERENCES & MEMBERSHIPS |            | N       | N       | 54.00  |

## PURCHASE CARD STATEMENTS

| Statement | Card Number  | Name On Card             | Dept | Code | Status  | Year/Pr | Total   |
|-----------|--------------|--------------------------|------|------|---------|---------|---------|
| 1061027   | 561800 24G07 | PROGRAM SUPPLIES         |      |      | N       | N       | 230.23  |
| 7301027   | 584701       | SENIOR ACTIVITY EXPENSES |      |      | Y-Apprv | N       | 7194.70 |
| 7301027   | 584701       | SENIOR ACTIVITY EXPENSES |      |      | N       | N       | -43.08  |

2269      XXXXXXXX46168735      Josh Corey      3010    2024    11      Converted    2024/11      1,299.00  
 GL Effective Date: 05/31/2024      Invoice Date: 05/31/2024

| Transactn. | Description              | Vendor                  | Document | Charged    | Posted     | Imported   | Amount |
|------------|--------------------------|-------------------------|----------|------------|------------|------------|--------|
| 15313      | DEEP-ONLINE REGISTRATI   | CT STATE TREASURER      | 216669   | 05/20/2024 | 05/22/2024 | 06/01/2024 | 800.00 |
| 15314      | TORO 16CC 22-IN RECYCLER | LOWE'S HOME CENTERS INC | 216686   | 05/16/2024 | 05/17/2024 | 06/01/2024 | 499.00 |

| Org     | Object Proj | Account Description          | PA Account | GL OVR? | PA OVR? | Amount |
|---------|-------------|------------------------------|------------|---------|---------|--------|
| 0013016 | 561800      | PROGRAM SUPPLIES             |            | N       | N       | 499.00 |
| 1363016 | 531000      | PROFESSIONAL FEES & SERVICES |            | N       | N       | 800.00 |

2270      XXXXXXXX48846905      Dawn Nielsen      4101    2024    11      Converted    2024/11      935.09  
 GL Effective Date: 05/31/2024      Invoice Date: 05/31/2024

| Transactn. | Description                  | Vendor                | Document | Charged    | Posted     | Imported   | Amount |
|------------|------------------------------|-----------------------|----------|------------|------------|------------|--------|
| 15315      | QR CODE FOR MARKETING        | QR.IO GENERATOR       | 216734   | 05/22/2024 | 05/23/2024 | 06/01/2024 | 35.00  |
| 15316      | BRISTOL PRESS - CDBG LEGAL N | COLUMN PUBLIC NOTICE  | 216741   | 05/15/2024 | 05/16/2024 | 06/01/2024 | 386.69 |
| 15317      | CONSTANT CONTACT - MARKETING | CONSTANT CONTACT, INC | 216694   | 05/11/2024 | 05/13/2024 | 06/01/2024 | 512.40 |
| 15318      | APPLE iCloud MEDIA STORAGE   | APPLE COMPUTER INC    | 216681   | 05/01/2024 | 05/02/2024 | 06/01/2024 | 1.00   |

| Org     | Object Proj  | Account Description | PA Account | GL OVR? | PA OVR? | Amount |
|---------|--------------|---------------------|------------|---------|---------|--------|
| 1044101 | 557700 G2024 | ADVERTISING         |            | N       | N       | 548.40 |
| 1044103 | 557700 G2024 | ADVERTISING         |            | Y-Apprv | N       | 386.69 |

2271      XXXXXXXX49446341      Eric Evans      1020    2024    11      Converted    2024/11      261.20  
 GL Effective Date: 05/31/2024      Invoice Date: 05/31/2024

| Transactn. | Description                  | Vendor          | Document | Charged    | Posted     | Imported   | Amount |
|------------|------------------------------|-----------------|----------|------------|------------|------------|--------|
| 15319      | AMAZON WEB SERVICES - ELASTI | AMAZON.COM      | 216712   | 05/02/2024 | 05/03/2024 | 06/01/2024 | 162.20 |
| 15320      | ASURIONWIRELESS-City Phone C | ASURIONWIRELESS | 216753   | 05/02/2024 | 05/02/2024 | 06/01/2024 | 99.00  |

| Org     | Object Proj | Account Description   | PA Account | GL OVR? | PA OVR? | Amount |
|---------|-------------|-----------------------|------------|---------|---------|--------|
| 0011020 | 543000      | REPAIRS & MAINTENANCE |            | N       | N       | 162.20 |
| 0011020 | 553000      | TELEPHONE             |            | N       | N       | 99.00  |

## PURCHASE CARD STATEMENTS

| Statement                     | Card Number      | Name On Card             | Dept | Code    | Status    | Year/Pr | Total    |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|----------|
| 2272                          | XXXXXXXX53187594 | David Oakes              | 3010 | 2024 11 | Converted | 2024/11 | 2,600.40 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |          |

| Transactn. | Description            | Vendor                     | Document | Charged    | Posted     | Imported   | Amount  |
|------------|------------------------|----------------------------|----------|------------|------------|------------|---------|
| 15321      | INVENSYS SNE           | SNE BUILDING SYSTEMS, INC. | 216678   | 05/17/2024 | 05/20/2024 | 06/01/2024 | 150.00  |
| 15322      | INVENSYS SNE           | SNE BUILDING SYSTEMS, INC. | 216678   | 05/17/2024 | 05/20/2024 | 06/01/2024 | 1575.00 |
| 15323      | CLEAR TRANSFER TAPE    | AMAZON MKTPLACE PMTS       | 216702   | 05/15/2024 | 05/16/2024 | 06/01/2024 | 31.94   |
| 15324      | TAPE & DOOR STOPPERS   | AMAZON MKTPLACE PMTS       | 216702   | 05/14/2024 | 05/15/2024 | 06/01/2024 | 51.56   |
| 15325      | REFRESH MOIST          | AMAZON MKTPLACE PMTS       | 216702   | 05/14/2024 | 05/15/2024 | 06/01/2024 | 650.00  |
| 15326      | DRYER VENT CLEANER KIT | AMAZON MKTPLACE PMTS       | 216702   | 05/12/2024 | 05/13/2024 | 06/01/2024 | 41.90   |
| 15327      | NEEC - MEMBERSHIP      | NEEC                       | 216708   | 05/02/2024 | 05/03/2024 | 06/01/2024 | 100.00  |

| Org     | Object Proj | Account Description       | PA Account | GL OVR? | PA OVR? | Amount  |
|---------|-------------|---------------------------|------------|---------|---------|---------|
| 0013013 | 543000      | REPAIRS & MAINTENANCE     |            | Y-Apprv | N       | 2500.40 |
| 0013013 | 581120      | CONFERENCES & MEMBERSHIPS |            | N       | N       | 100.00  |



## PURCHASE CARD STATEMENTS

| Statement                     | Card Number      | Name On Card             | Dept | Code    | Status    | Year/Pr | Total    |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|----------|
| 2273                          | XXXXXXXX54169424 | Stephen Bynum            | 7000 | 2024 11 | Converted | 2024/11 | 7,082.48 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |          |

| Transactn. | Description                  | Vendor                | Document | Charged    | Posted     | Imported   | Amount  |
|------------|------------------------------|-----------------------|----------|------------|------------|------------|---------|
| 15328      | BACK TO SCHOOL PROGRAM SUPP  | AMAZON MKTPLACE PMTS  | 216702   | 05/30/2024 | 05/31/2024 | 06/01/2024 | 237.93  |
| 15329      | MAN UP PROGRAM EVENT         | BOWL NEW ENGLAND INC  | 216696   | 05/29/2024 | 05/31/2024 | 06/01/2024 | 169.63  |
| 15330      | MAN UP PROGRAM EVENT         | BOWL NEW ENGLAND INC  | 216696   | 05/29/2024 | 05/31/2024 | 06/01/2024 | 137.84  |
| 15331      | MIDDLE SCHOOL AWARDS         | 4IMPRINT INC          | 216677   | 05/30/2024 | 05/31/2024 | 06/01/2024 | 368.56  |
| 15332      | BACK TO SCHOOL PROGRAM SUPPL | AMAZON MKTPLACE PMTS  | 216702   | 05/29/2024 | 05/30/2024 | 06/01/2024 | 169.99  |
| 15333      | BACK TO SCHOOL PROGRAM SUPPL | AMAZON MKTPLACE PMTS  | 216702   | 05/30/2024 | 05/30/2024 | 06/01/2024 | 29.97   |
| 15334      | BACK TO SCHOOL PROGRAM SUPPL | AMAZON MKTPLACE PMTS  | 216702   | 05/29/2024 | 05/29/2024 | 06/01/2024 | 84.98   |
| 15335      | BAGS AND SUPPLIES FOR MIDDLE | WALMART               | 216688   | 05/28/2024 | 05/29/2024 | 06/01/2024 | 35.60   |
| 15336      | YOUTH AWARDS - PLAQUES       | 4IMPRINT INC          | 216677   | 05/23/2024 | 05/24/2024 | 06/01/2024 | 829.15  |
| 15337      | INTERN FINAL MEETING WITH CL | BOWL NEW ENGLAND INC  | 216696   | 05/20/2024 | 05/22/2024 | 06/01/2024 | 51.00   |
| 15338      | INTERN FINAL MEETING WITH CL | BOWL NEW ENGLAND INC  | 216696   | 05/20/2024 | 05/22/2024 | 06/01/2024 | 10.00   |
| 15339      | INTERN FINAL MEETING WITH CL | BOWL NEW ENGLAND INC  | 216696   | 05/20/2024 | 05/22/2024 | 06/01/2024 | 14.88   |
| 15340      | PROJECT AWARE PROGRAM SUPPLI | PRICE CHOPPER         | 216700   | 05/20/2024 | 05/21/2024 | 06/01/2024 | 49.14   |
| 15341      | EMERGENCY ASSISTANCE GIFT CA | PRICE CHOPPER         | 216700   | 05/14/2024 | 05/15/2024 | 06/01/2024 | 81.95   |
| 15342      | PROJECT AWARE PROGRAM SUPPLI | PRICE CHOPPER         | 216700   | 05/14/2024 | 05/15/2024 | 06/01/2024 | 98.66   |
| 15343      | PROJECT AWARE PROGRAM SUPPLI | SHOPRITE FARMINGTN AV | 216732   | 05/13/2024 | 05/14/2024 | 06/01/2024 | 15.98   |
| 15344      | YOUNG MEN'S ISSUES GROUP -   | BOWL NEW ENGLAND INC  | 216696   | 05/10/2024 | 05/13/2024 | 06/01/2024 | 248.25  |
| 15345      | BRACKET PARK LEAGUE BASKETBA | AMAZON MKTPLACE PMTS  | 216702   | 05/12/2024 | 05/13/2024 | 06/01/2024 | 324.05  |
| 15346      | BRACKET PARK LEAGUE BASKETBA | AMAZON MKTPLACE PMTS  | 216702   | 05/09/2024 | 05/10/2024 | 06/01/2024 | 1599.82 |
| 15347      | PROJECT AWARE PROGRAM SUPPLI | WALMART               | 216688   | 05/07/2024 | 05/08/2024 | 06/01/2024 | 47.72   |
| 15348      | PROJECT AWARE PROGRAM SUPPLI | PRICE CHOPPER         | 216700   | 05/06/2024 | 05/07/2024 | 06/01/2024 | 88.25   |
| 15349      | B.E.S.T BILLBOARD            | LAMAR MEDIA CORP      | 216738   | 05/02/2024 | 05/03/2024 | 06/01/2024 | 2240.25 |
| 15350      | PROJECT AWARE PROGRAM SUPPLI | WALMART               | 216688   | 05/01/2024 | 05/02/2024 | 06/01/2024 | 86.90   |
| 15351      | PROJECT AWARE PROGRAM SUPPLI | PRICE CHOPPER         | 216700   | 04/30/2024 | 05/01/2024 | 06/01/2024 | 61.98   |

| Org     | Object Proj  | Account Description          | PA Account | GL      | OVR? | PA | OVR? | Amount  |
|---------|--------------|------------------------------|------------|---------|------|----|------|---------|
| 0017025 | 531120       | PROJECT AWARE                |            | N       |      | N  |      | 3332.38 |
| 0017025 | 531135       | ENHANCEMENT SERVICES         |            | Y-Apprv |      | N  |      | 829.15  |
| 0017025 | 531136       | YOUTH SERVICES SUPPLEMENT    |            | N       |      | N  |      | 598.75  |
| 0017025 | 581745       | NONREIMBURSEABLE INCIDENTALS |            | N       |      | N  |      | 81.95   |
| 1067025 | 589100 24G20 | MISCELLANEOUS                |            | N       |      | N  |      | 2240.25 |

## PURCHASE CARD STATEMENTS

| Statement                     | Card Number      | Name On Card             | Dept | Code    | Status    | Year/Pr | Total    |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|----------|
| 2274                          | XXXXXXXX54299260 | Diane waldron            | 1018 | 2024 11 | Converted | 2024/11 | 4,732.25 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |          |

| Transactn. | Description              | Vendor                         | Document | Charged    | Posted     | Imported   | Amount  |
|------------|--------------------------|--------------------------------|----------|------------|------------|------------|---------|
| 15352      | GFOACT EVENT DW          | GFOA OF CT                     | 216672   | 05/28/2024 | 05/29/2024 | 06/01/2024 | 29.50   |
| 15353      | REFUND DUPLICATE PAYMENT | GOVERNMENT FINANCE OFFICERS AS | 216673   | 05/21/2024 | 05/23/2024 | 06/01/2024 | -600.00 |
| 15354      | WELLNESS LUNCH           | TST* GRACES MANDARIN           | 216729   | 05/20/2024 | 05/21/2024 | 06/01/2024 | 576.00  |
| 15355      | FINANCE SEMINAR DW       | EB CONNECTICUT EMS EX          | 216701   | 05/09/2024 | 05/10/2024 | 06/01/2024 | 96.75   |
| 15356      | GFOA-CT ANNUAL MEETING   | GFOA OF CT                     | 216672   | 05/06/2024 | 05/07/2024 | 06/01/2024 | 70.00   |
| 15357      | WELLNESS LUNCH           | TST* GRACES MANDARIN           | 216729   | 05/03/2024 | 05/06/2024 | 06/01/2024 | 4350.00 |
| 15358      | GFOA-CT ANNUAL RM        | GFOA OF CT                     | 216672   | 04/30/2024 | 05/01/2024 | 06/01/2024 | 70.00   |
| 15359      | GFOA CT ANNUAL JP        | GFOA OF CT                     | 216672   | 04/30/2024 | 05/01/2024 | 06/01/2024 | 70.00   |
| 15360      | GFOA CT ANNUAL DW        | GFOA OF CT                     | 216672   | 04/30/2024 | 05/01/2024 | 06/01/2024 | 70.00   |

| Org     | Object Proj | Account Description       | PA Account | GL OVR? | PA OVR? | Amount  |
|---------|-------------|---------------------------|------------|---------|---------|---------|
| 0011018 | 581120      | CONFERENCES & MEMBERSHIPS |            | Y-Apprv | N       | 406.25  |
| 0011018 | 581120      | CONFERENCES & MEMBERSHIPS |            | N       | N       | -600.00 |
| 1168102 | 520850      | WELLNESS PROGRAM          |            | N       | N       | 4926.00 |

|                               |                  |                          |      |         |           |         |          |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|----------|
| 2275                          | XXXXXXXX55737740 | Criag Kasparian          | 3010 | 2024 11 | Converted | 2024/11 | 4,528.14 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |          |

| Transactn. | Description           | Vendor                  | Document | Charged    | Posted     | Imported   | Amount  |
|------------|-----------------------|-------------------------|----------|------------|------------|------------|---------|
| 15361      | American Flags Qty 30 | FLAGMAN OF AMERICA      | 216682   | 05/23/2024 | 05/24/2024 | 06/01/2024 | 990.00  |
| 15362      | Street Signs          | NEWMAN SIGNS INC        | 216740   | 05/21/2024 | 05/22/2024 | 06/01/2024 | 2151.00 |
| 15363      | American Flags Qty 16 | FLAGMAN OF AMERICA      | 216682   | 05/20/2024 | 05/21/2024 | 06/01/2024 | 528.00  |
| 15364      | Flag poles            | LOWE'S HOME CENTERS INC | 216686   | 05/20/2024 | 05/21/2024 | 06/01/2024 | 459.54  |
| 15365      | Flag poles            | LOWE'S HOME CENTERS INC | 216686   | 05/08/2024 | 05/09/2024 | 06/01/2024 | 399.60  |

| Org     | Object Proj | Account Description     | PA Account | GL OVR? | PA OVR? | Amount  |
|---------|-------------|-------------------------|------------|---------|---------|---------|
| 0013015 | 543050      | STREETSCAPE MAINTENANCE |            | Y-Apprv | N       | 2377.14 |
| 0013015 | 589200      | SIGNS                   |            | N       | N       | 2151.00 |

|                               |                  |                          |      |         |           |         |       |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|-------|
| 2276                          | XXXXXXXX58774263 | Jennifer Brunoli         | 1013 | 2024 11 | Converted | 2024/11 | 20.12 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |       |

| Transactn. | Description                                       | Vendor | Document | Charged    | Posted     | Imported   | Amount |
|------------|---------------------------------------------------|--------|----------|------------|------------|------------|--------|
| 15366      | Door window covering JB's of AMAZON MKTPLACE PMTS |        | 216702   | 05/19/2024 | 05/20/2024 | 06/01/2024 | 20.12  |

| Org     | Object Proj | Account Description | PA Account | GL OVR? | PA OVR? | Amount |
|---------|-------------|---------------------|------------|---------|---------|--------|
| 0011013 | 569000      | OFFICE SUPPLIES     |            | N       | N       | 20.12  |

## PURCHASE CARD STATEMENTS

| Statement                     | Card Number      | Name On Card             | Dept | Code    | Status    | Year/Pr | Total  |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|--------|
| 2277                          | XXXXXXXX61904562 | Josh Medeiros            | 7000 | 2024 11 | Converted | 2024/11 | 720.50 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |        |

| Transactn. | Description                  | Vendor             | Document | Charged    | Posted     | Imported   | Amount |
|------------|------------------------------|--------------------|----------|------------|------------|------------|--------|
| 15367      | CT PARKS ASSOC. SPRING WORKS | CT PARKS ASSOC INC | 216711   | 05/14/2024 | 05/15/2024 | 06/01/2024 | 30.00  |
| 15368      | DEPOSIT FOR HOTEL: GFOA CONF | LOEWS HOTELS       | 216752   | 05/13/2024 | 05/14/2024 | 06/01/2024 | 310.50 |
| 15369      | CRPA SUMER QUARTERLY WORKSHO | INTUIT             | 216689   | 05/09/2024 | 05/10/2024 | 06/01/2024 | 190.00 |
| 15370      | CT PARKS ASSOC. SPRING WORKS | CT PARKS ASSOC INC | 216711   | 05/09/2024 | 05/10/2024 | 06/01/2024 | 190.00 |

| Org     | Object Proj | Account Description       | PA Account | GL OVR? | PA OVR? | Amount |
|---------|-------------|---------------------------|------------|---------|---------|--------|
| 0011018 | 581120      | CONFERENCES & MEMBERSHIPS |            | Y-Apprv | N       | 310.50 |
| 0017021 | 581120      | CONFERENCES & MEMBERSHIPS |            | N       | N       | 190.00 |
| 0017022 | 581120      | CONFERENCES & MEMBERSHIPS |            | N       | N       | 220.00 |

|                               |                  |                          |      |         |           |         |          |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|----------|
| 2278                          | XXXXXXXX63834524 | Sarah Larson             | 7000 | 2024 11 | Converted | 2024/11 | 2,531.03 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |          |

| Transactn. | Description                  | Vendor                       | Document | Charged    | Posted     | Imported   | Amount  |
|------------|------------------------------|------------------------------|----------|------------|------------|------------|---------|
| 15371      | FEDEX LATE FEE               | FEDEX 82352659               | 216724   | 05/24/2024 | 05/27/2024 | 06/01/2024 | 3.59    |
| 15372      | SHIPMENT OF PAYMENT TO THE D | FEDEX 82352659               | 216724   | 05/24/2024 | 05/27/2024 | 06/01/2024 | 44.85   |
| 15373      | TIRES DUMPED AT STOCKS FIELD | DON STEVENS TIRE COMPANY INC | 216679   | 05/23/2024 | 05/24/2024 | 06/01/2024 | 150.00  |
| 15374      | SHIPPING FOR IN-STOCK SUPPLI | RESTAURANT SUPPLY            | 216744   | 05/22/2024 | 05/23/2024 | 06/01/2024 | 57.63   |
| 15375      | NAPA- APRIL STATEMENT- MOTOR | GENUINE PARTS COMPANY        | 216727   | 05/21/2024 | 05/22/2024 | 06/01/2024 | 1050.36 |
| 15376      | MUZZY SINK ACCESSORIES       | RESTAURANT SUPPLY            | 216744   | 05/02/2024 | 05/03/2024 | 06/01/2024 | 628.59  |
| 15377      | MARCH STATEMENT- PAST DUE BA | GENUINE PARTS COMPANY        | 216727   | 05/01/2024 | 05/02/2024 | 06/01/2024 | 596.01  |

| Org     | Object Proj | Account Description          | PA Account | GL OVR? | PA OVR? | Amount  |
|---------|-------------|------------------------------|------------|---------|---------|---------|
| 0017022 | 542140      | REFUSE                       |            | N       | N       | 150.00  |
| 0017022 | 561400      | MAINT SUPPLIES & MATERIALS   |            | Y-Apprv | N       | 686.22  |
| 0017022 | 563000      | MOTOR VEHICLE PARTS          |            | Y-Apprv | N       | 1646.37 |
| 1757033 | 531000      | PROFESSIONAL FEES & SERVICES |            | Y-Apprv | N       | 48.44   |

|                               |                  |                          |      |         |           |         |          |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|----------|
| 2279                          | XXXXXXXX64796638 | Thomas DeNoto            | 1014 | 2024 11 | Converted | 2024/11 | 1,110.00 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |          |

| Transactn. | Description            | Vendor                 | Document | Charged    | Posted     | Imported   | Amount |
|------------|------------------------|------------------------|----------|------------|------------|------------|--------|
| 15378      | REALTOR ASSOCIATION/ML | REALTOR ASSOCIATION/ML | 216748   | 05/21/2024 | 05/22/2024 | 06/01/2024 | 75.00  |
| 15379      | REALTOR ASSOCIATION/ML | REALTOR ASSOCIATION/ML | 216748   | 05/21/2024 | 05/22/2024 | 06/01/2024 | 10.00  |
| 15380      | UConn MARKETPLACE      | CT STATE TREASURER     | 216669   | 05/01/2024 | 05/03/2024 | 06/01/2024 | 450.00 |
| 15381      | UConn MARKETPLACE      | CT STATE TREASURER     | 216669   | 05/01/2024 | 05/03/2024 | 06/01/2024 | 575.00 |

| Org     | Object Proj | Account Description   | PA Account | GL OVR? | PA OVR? | Amount  |
|---------|-------------|-----------------------|------------|---------|---------|---------|
| 0011014 | 561800      | PROGRAM SUPPLIES      |            | N       | N       | 85.00   |
| 0011014 | 581135      | SCHOOLING & EDUCATION |            | N       | N       | 1025.00 |

## PURCHASE CARD STATEMENTS

| Statement                     | Card Number      | Name On Card             | Dept | Code    | Status    | Year/Pr | Total |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|-------|
| 2280                          | XXXXXXXX65267324 | Jeff Caggiano            | 1011 | 2024 11 | Converted | 2024/11 | 27.96 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |       |

| Transactn. | Description            | Vendor               | Document | Charged    | Posted     | Imported   | Amount |
|------------|------------------------|----------------------|----------|------------|------------|------------|--------|
| 15382      | HARTFORD COURANT MG2 S | THE HARTFORD COURANT | 216714   | 05/22/2024 | 05/23/2024 | 06/01/2024 | 27.96  |

| Org     | Object Proj | Account Description       | PA Account | GL OVR? | PA OVR? | Amount |
|---------|-------------|---------------------------|------------|---------|---------|--------|
| 0011011 | 581120      | CONFERENCES & MEMBERSHIPS |            | Y-Apprv | N       | 27.96  |

|                               |                  |                               |      |         |           |         |        |
|-------------------------------|------------------|-------------------------------|------|---------|-----------|---------|--------|
| 2281                          | XXXXXXXX65376297 | Bristol Fire Fleet Operations | 2211 | 2024 11 | Converted | 2024/11 | 275.08 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024      |      |         |           |         |        |

| Transactn. | Description  | Vendor               | Document | Charged    | Posted     | Imported   | Amount |
|------------|--------------|----------------------|----------|------------|------------|------------|--------|
| 15383      | shipping     | SHIPPING EXPRESS LLC | 216719   | 05/23/2024 | 05/24/2024 | 06/01/2024 | 12.67  |
| 15384      | shipping     | SHIPPING EXPRESS LLC | 216719   | 05/17/2024 | 05/20/2024 | 06/01/2024 | 36.31  |
| 15385      | shipping     | SHIPPING EXPRESS LLC | 216719   | 05/16/2024 | 05/17/2024 | 06/01/2024 | 31.20  |
| 15386      | shipping     | SHIPPING EXPRESS LLC | 216719   | 05/10/2024 | 05/13/2024 | 06/01/2024 | 17.24  |
| 15387      | packing tape | AMAZON.COM           | 216712   | 05/12/2024 | 05/13/2024 | 06/01/2024 | 25.78  |
| 15388      | shipping     | SHIPPING EXPRESS LLC | 216719   | 05/08/2024 | 05/09/2024 | 06/01/2024 | 14.24  |
| 15389      | shipping     | SHIPPING EXPRESS LLC | 216719   | 05/06/2024 | 05/07/2024 | 06/01/2024 | 16.48  |
| 15390      | shipping     | SHIPPING EXPRESS LLC | 216719   | 05/01/2024 | 05/02/2024 | 06/01/2024 | 121.16 |

| Org     | Object Proj | Account Description          | PA Account | GL OVR? | PA OVR? | Amount |
|---------|-------------|------------------------------|------------|---------|---------|--------|
| 0012211 | 531000      | PROFESSIONAL FEES & SERVICES |            | N       | N       | 201.34 |
| 0012211 | 561807      | MECHANICAL DIVISION          |            | N       | N       | 73.74  |

|                               |                  |                          |      |         |           |         |        |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|--------|
| 2282                          | XXXXXXXX68668882 | Mark Penney              | 1021 | 2024 11 | Converted | 2024/11 | 610.00 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |        |

| Transactn. | Description                  | Vendor                        | Document | Charged    | Posted     | Imported   | Amount |
|------------|------------------------------|-------------------------------|----------|------------|------------|------------|--------|
| 15391      | AD SEMISKILLED CRAFTSMAN/SEW | CT SECTION AWWA               | 216721   | 05/16/2024 | 05/17/2024 | 06/01/2024 | 35.00  |
| 15392      | AD SKILLED CRAFTSMAN/SEWER   | CT SECTION AWWA               | 216721   | 05/16/2024 | 05/17/2024 | 06/01/2024 | 35.00  |
| 15393      | AD OPERATOR/SEWER            | CT SECTION AWWA               | 216721   | 05/16/2024 | 05/17/2024 | 06/01/2024 | 35.00  |
| 15394      | AD EL POLICE MAY 2024        | LA VOZ HISPANA DE CONNECTICUT | 216692   | 05/15/2024 | 05/16/2024 | 06/01/2024 | 325.00 |
| 15395      | PENFIEL/INNER CITY NEWS AD E | INTUIT                        | 216689   | 05/15/2024 | 05/16/2024 | 06/01/2024 | 180.00 |

| Org     | Object Proj | Account Description | PA Account | GL OVR? | PA OVR? | Amount |
|---------|-------------|---------------------|------------|---------|---------|--------|
| 0011021 | 557700      | ADVERTISING         |            | N       | N       | 610.00 |

## PURCHASE CARD STATEMENTS

| Statement                     | Card Number      | Name On Card             | Dept | Code    | Status    | Year/Pr | Total  |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|--------|
| 2283                          | XXXXXXXX68941768 | Alysha Pirog             | 2110 | 2024 11 | Converted | 2024/11 | 118.74 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |        |

| Transactn. | Description            | Vendor    | Document | Charged    | Posted     | Imported   | Amount |
|------------|------------------------|-----------|----------|------------|------------|------------|--------|
| 15396      | 218 042924-01 DOG FOOD | CHEWY.COM | 216735   | 05/01/2024 | 05/02/2024 | 06/01/2024 | 118.74 |

| Org     | Object Proj | Account Description    | PA Account | GL OVR? | PA OVR? | Amount |
|---------|-------------|------------------------|------------|---------|---------|--------|
| 1062110 | 561800      | FRANK PROGRAM SUPPLIES |            | N       | N       | 118.74 |

|                               |                  |                          |      |         |           |         |          |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|----------|
| 2284                          | XXXXXXXX70148451 | Raelynne Andrews         | 7000 | 2024 11 | Converted | 2024/11 | 3,565.99 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |          |

| Transactn. | Description                  | Vendor                         | Document | Charged    | Posted     | Imported   | Amount  |
|------------|------------------------------|--------------------------------|----------|------------|------------|------------|---------|
| 15397      | AIR HORNS FOR LIFEGUARDS (PA | AMAZON MKTPLACE PMTS           | 216702   | 05/31/2024 | 05/31/2024 | 06/01/2024 | 47.99   |
| 15398      | LANDLINE PHONES FOR PAGE AND | AMAZON MKTPLACE PMTS           | 216702   | 05/28/2024 | 05/29/2024 | 06/01/2024 | 27.58   |
| 15399      | AQUATIC STAFF T-SHIRT ORDER  | GATEWAY BUSINESS COMMUNICATION | 216743   | 05/24/2024 | 05/27/2024 | 06/01/2024 | 2724.50 |
| 15400      | BOX OF GALLON ZIPLOCK BAGS   | AMAZON.COM                     | 216712   | 05/22/2024 | 05/22/2024 | 06/01/2024 | 12.22   |
| 15401      | REFUNDED ITEMS               | AMAZON MKTPLACE PMTS           | 216702   | 05/21/2024 | 05/22/2024 | 06/01/2024 | -12.90  |
| 15402      | REFUND ITEMS                 | AMAZON MKTPLACE PMTS           | 216702   | 05/21/2024 | 05/22/2024 | 06/01/2024 | -6.17   |
| 15403      | BATTERIES AND FIRST AID BAGS | AMAZON MKTPLACE PMTS           | 216702   | 05/19/2024 | 05/20/2024 | 06/01/2024 | 162.23  |
| 15404      | WHISTLES, LANYARDS, AND FANN | INTUIT                         | 216689   | 05/03/2024 | 05/06/2024 | 06/01/2024 | 610.54  |

| Org     | Object Proj | Account Description | PA Account | GL OVR? | PA OVR? | Amount  |
|---------|-------------|---------------------|------------|---------|---------|---------|
| 0017024 | 561800      | PROGRAM SUPPLIES    |            | Y-Apprv | N       | 3585.06 |
| 0017024 | 561800      | PROGRAM SUPPLIES    |            | N       | N       | -19.07  |

|                               |                  |                          |      |         |           |         |          |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|----------|
| 2285                          | XXXXXXXX72493171 | Arianna Therriault       | 7000 | 2024 11 | Converted | 2024/11 | 4,246.82 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |          |

| Transactn. | Description                  | Vendor                | Document | Charged    | Posted     | Imported   | Amount  |
|------------|------------------------------|-----------------------|----------|------------|------------|------------|---------|
| 15405      | FB/INSTA AD FOR MAY 4, ADA T | FACEBK QUEEN7GJXL2    | 216713   | 05/24/2024 | 05/27/2024 | 06/01/2024 | 28.30   |
| 15406      | FB/INSTA AD FOR MAY 4, ADA T | FACEBK QUEEN7GJXL2    | 216713   | 05/24/2024 | 05/24/2024 | 06/01/2024 | 40.52   |
| 15407      | FB/INSTA AD FOR MAY 4, ADA T | FACEBK QUEEN7GJXL2    | 216713   | 05/21/2024 | 05/22/2024 | 06/01/2024 | 600.00  |
| 15408      | MONSTER MURAL FOR ARTS AND C | SUGARHOUSE INDUSTRIES | 216754   | 05/07/2024 | 05/09/2024 | 06/01/2024 | 2324.00 |
| 15409      | DTL: MAY THE 4TH HOTEL ROOMS | BRISTOL HOTEL LLC     | 216697   | 05/07/2024 | 05/08/2024 | 06/01/2024 | 1254.00 |

| Org     | Object Proj | Account Description          | PA Account | GL OVR? | PA OVR? | Amount  |
|---------|-------------|------------------------------|------------|---------|---------|---------|
| 0017021 | 583120      | ARTS & CULTURE COMMISSION    |            | N       | N       | 2324.00 |
| 1757033 | 531000      | PROFESSIONAL FEES & SERVICES |            | Y-Apprv | N       | 1254.00 |
| 1757033 | 557700      | ADVERTISING                  |            | Y-Apprv | N       | 668.82  |

## PURCHASE CARD STATEMENTS

| Statement                     | Card Number      | Name On Card             | Dept | Code    | Status    | Year/Pr | Total  |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|--------|
| 2286                          | XXXXXXXX80075507 | Erica Cabiya             | 1023 | 2024 11 | Converted | 2024/11 | 224.74 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |        |

| Transactn. | Description                  | Vendor               | Document | Charged    | Posted     | Imported   | Amount |
|------------|------------------------------|----------------------|----------|------------|------------|------------|--------|
| 15410      | 050724 2 Pink Paper & Self S | AMAZON.COM           | 216712   | 05/13/2024 | 05/13/2024 | 06/01/2024 | 133.00 |
| 15411      | 050724 3 Mailing Labels      | AMAZON.COM           | 216712   | 05/10/2024 | 05/10/2024 | 06/01/2024 | 31.98  |
| 15412      | 050724 4 Clasp Envelopes     | AMAZON MKTPLACE PMTS | 216702   | 05/07/2024 | 05/08/2024 | 06/01/2024 | 35.28  |
| 15413      | 050724 1 Interoffice Envelop | AMAZON MKTPLACE PMTS | 216702   | 05/07/2024 | 05/08/2024 | 06/01/2024 | 24.48  |

| Org     | Object Proj | Account Description | PA Account | GL OVR? | PA OVR? | Amount |
|---------|-------------|---------------------|------------|---------|---------|--------|
| 0011023 | 569000      | OFFICE SUPPLIES     |            | N       | N       | 224.74 |

|                               |                  |                          |      |         |           |         |        |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|--------|
| 2287                          | XXXXXXXX83288120 | Madison Fostervold       | 7000 | 2024 11 | Converted | 2024/11 | 602.43 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |        |

| Transactn. | Description                  | Vendor               | Document | Charged    | Posted     | Imported   | Amount |
|------------|------------------------------|----------------------|----------|------------|------------|------------|--------|
| 15414      | CAMP SUPPLIES                | TARGET.COM *         | 216715   | 05/29/2024 | 05/30/2024 | 06/01/2024 | 15.96  |
| 15415      | TICK KEYS FOR CAMP FIRST AID | AMAZON MKTPLACE PMTS | 216702   | 05/29/2024 | 05/30/2024 | 06/01/2024 | 58.81  |
| 15416      | REFUND: AMAZON CANCELLED ORD | AMAZON MKTPLACE PMTS | 216702   | 05/28/2024 | 05/29/2024 | 06/01/2024 | -79.74 |
| 15417      | TICK KEYS FOR CAMP FRIST AID | AMAZON MKTPLACE PMTS | 216702   | 05/25/2024 | 05/27/2024 | 06/01/2024 | 79.74  |
| 15418      | WHISTLES AND LANYARDS FOR CA | INTUIT               | 216689   | 05/23/2024 | 05/24/2024 | 06/01/2024 | 483.00 |
| 15419      | KIDS NIGHT OUT SUPPLIES      | WALMART              | 216688   | 05/15/2024 | 05/16/2024 | 06/01/2024 | 31.22  |
| 15420      | PINE LAKE CLIPBOARDS         | WALMART              | 216688   | 05/01/2024 | 05/02/2024 | 06/01/2024 | 13.44  |

| Org     | Object Proj | Account Description | PA Account | GL OVR? | PA OVR? | Amount |
|---------|-------------|---------------------|------------|---------|---------|--------|
| 0017023 | 561800      | PROGRAM SUPPLIES    |            | Y-Apprv | N       | 637.51 |
| 0017023 | 561800      | PROGRAM SUPPLIES    |            | N       | N       | -79.74 |
| 1067030 | 584133      | YOUTH PROGRAMS EXP  |            | N       | N       | 31.22  |
| 1321032 | 561800      | PROGRAM SUPPLIES    |            | N       | N       | 13.44  |

|                               |                  |                          |      |         |           |         |        |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|--------|
| 2288                          | XXXXXXXX85907845 | Deborah Prozzo           | 6010 | 2024 11 | Converted | 2024/11 | 327.00 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |        |

| Transactn. | Description             | Vendor      | Document | Charged    | Posted     | Imported   | Amount |
|------------|-------------------------|-------------|----------|------------|------------|------------|--------|
| 15421      | EVENTBRITE SUBSCRIPTION | ORG SUB FEE | 216751   | 05/23/2024 | 05/24/2024 | 06/01/2024 | 278.00 |
| 15422      | LIBRARYWORKS/MODLIBAWD  | BOOKING.COM | 216742   | 05/23/2024 | 05/24/2024 | 06/01/2024 | 49.00  |

| Org     | Object Proj | Account Description   | PA Account | GL OVR? | PA OVR? | Amount |
|---------|-------------|-----------------------|------------|---------|---------|--------|
| 0016010 | 561800      | PROGRAM SUPPLIES      |            | N       | N       | 278.00 |
| 0016010 | 581135      | SCHOOLING & EDUCATION |            | N       | N       | 49.00  |

## PURCHASE CARD STATEMENTS

| Statement                     | Card Number      | Name On Card             | Dept | Code    | Status    | Year/Pr | Total  |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|--------|
| 2289                          | XXXXXXXX88726275 | Edward Krawiecki         | 1022 | 2024 11 | Converted | 2024/11 | 519.00 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |        |

| Transactn. | Description            | Vendor                 | Document | Charged    | Posted     | Imported   | Amount |
|------------|------------------------|------------------------|----------|------------|------------|------------|--------|
| 15423      | VCN*CTJUDEFILINGCIVIL  | CT SUPERIOR COURT      | 216703   | 05/22/2024 | 05/23/2024 | 06/01/2024 | 33.50  |
| 15424      | VCN*CTJUDEFILINGCIVIL  | CT SUPERIOR COURT      | 216703   | 05/17/2024 | 05/20/2024 | 06/01/2024 | 25.50  |
| 15425      | VCN*CTJUDEFILINGCIVIL  | CT SUPERIOR COURT      | 216703   | 05/14/2024 | 05/15/2024 | 06/01/2024 | 41.50  |
| 15426      | NELTA                  | NELTA                  | 216746   | 05/09/2024 | 05/10/2024 | 06/01/2024 | 50.00  |
| 15427      | CONNECTICUT BAR ASSOCI | CT BAR ASSOCIATION INC | 216671   | 04/29/2024 | 05/01/2024 | 06/01/2024 | 359.00 |
| 15428      | VCN*CTJUDEFILINGCIVIL  | CT SUPERIOR COURT      | 216703   | 04/30/2024 | 05/01/2024 | 06/01/2024 | 9.50   |

| Org     | Object Proj | Account Description          | PA Account | GL OVR? | PA OVR? | Amount |
|---------|-------------|------------------------------|------------|---------|---------|--------|
| 0011022 | 531000      | PROFESSIONAL FEES & SERVICES |            | N       | N       | 519.00 |

|                               |                  |                          |      |         |           |         |        |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|--------|
| 2290                          | XXXXXXXX90048650 | Mark McGrane             | 2110 | 2024 11 | Converted | 2024/11 | 302.14 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |        |

| Transactn. | Description         | Vendor                 | Document | Charged    | Posted     | Imported   | Amount |
|------------|---------------------|------------------------|----------|------------|------------|------------|--------|
| 15429      | 209 052224-01 HOTEL | THE RESORT AND CONFERE | 216737   | 05/22/2024 | 05/24/2024 | 06/01/2024 | 151.07 |
| 15430      | 209 052324-02 HOTEL | THE RESORT AND CONFERE | 216737   | 05/22/2024 | 05/24/2024 | 06/01/2024 | 151.07 |

| Org     | Object Proj  | Account Description | PA Account | GL OVR? | PA OVR? | Amount |
|---------|--------------|---------------------|------------|---------|---------|--------|
| 1062110 | 570900 05055 | POLICE DOG DONATION |            | Y-Apprv | N       | 302.14 |

|                               |                  |                          |      |         |           |         |        |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|--------|
| 2291                          | XXXXXXXX90353289 | Kirsten Girouard         | 1011 | 2024 11 | Converted | 2024/11 | 120.63 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |        |

| Transactn. | Description                  | Vendor                      | Document | Charged    | Posted     | Imported   | Amount |
|------------|------------------------------|-----------------------------|----------|------------|------------|------------|--------|
| 15431      | PAPER PRODUCTS               | DOLLAR TREE STORES INC      | 216687   | 05/30/2024 | 05/31/2024 | 06/01/2024 | 22.28  |
| 15432      | BATTERIES                    | DOLLAR GENERAL #22151       | 216723   | 05/23/2024 | 05/24/2024 | 06/01/2024 | 28.18  |
| 15433      | PAPER PRODUCTS               | DOLLAR GENERAL #22151       | 216723   | 05/07/2024 | 05/08/2024 | 06/01/2024 | 30.17  |
| 15434      | REGISTRATION- LEGISLATIVE BR | BRISTOL CHAMBER OF COMMERCE | 216670   | 05/06/2024 | 05/07/2024 | 06/01/2024 | 40.00  |

| Org     | Object Proj | Account Description         | PA Account | GL OVR? | PA OVR? | Amount |
|---------|-------------|-----------------------------|------------|---------|---------|--------|
| 0011011 | 583100      | CITY PROMOTIONAL ACTIVITIES |            | N       | N       | 120.63 |



## PURCHASE CARD STATEMENTS

| Statement                     | Card Number      | Name On Card             | Dept | Code    | Status    | Year/Pr | Total    |
|-------------------------------|------------------|--------------------------|------|---------|-----------|---------|----------|
| 2292                          | XXXXXXXX93441354 | Amry Shelby              | 7000 | 2024 11 | Converted | 2024/11 | 4,522.37 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |      |         |           |         |          |

| Transactn. | Description                  | Vendor               | Document | Charged    | Posted     | Imported   | Amount |
|------------|------------------------------|----------------------|----------|------------|------------|------------|--------|
| 15435      | VOLLEYBALL LEAGUE CHAMPIONSH | 4IMPRINT INC         | 216677   | 05/29/2024 | 05/30/2024 | 06/01/2024 | 719.16 |
| 15436      | WAIVER SOFTWARE FOR PINE LAK | LILYPAD              | 216757   | 05/29/2024 | 05/30/2024 | 06/01/2024 | 599.00 |
| 15437      | LITTLE EXPLORERS CAMP SUPPLI | AMAZON MKTPLACE PMTS | 216702   | 05/28/2024 | 05/29/2024 | 06/01/2024 | 328.06 |
| 15438      | ADDL COST FOR NEW DIRECTOR T | INTUIT               | 216689   | 05/28/2024 | 05/29/2024 | 06/01/2024 | 18.00  |
| 15439      | SUMMER CAMP STAFF MEMBER OF  | AMAZON MKTPLACE PMTS | 216702   | 05/27/2024 | 05/28/2024 | 06/01/2024 | 585.21 |
| 15440      | PICKLEBALL LEAGUE EQUIPMENT  | AMAZON MKTPLACE PMTS | 216702   | 05/22/2024 | 05/22/2024 | 06/01/2024 | 137.97 |
| 15441      | SUMMER FUN 4-7 CAMP SUPPLIES | AMAZON MKTPLACE PMTS | 216702   | 05/21/2024 | 05/22/2024 | 06/01/2024 | 148.18 |
| 15442      | LITTLE EXPLORERS CAMP SUPPLI | AMAZON MKTPLACE PMTS | 216702   | 05/21/2024 | 05/22/2024 | 06/01/2024 | 92.36  |
| 15443      | SUMMER CAMP STAFF MEMBER OF  | AMAZON MKTPLACE PMTS | 216702   | 05/21/2024 | 05/22/2024 | 06/01/2024 | 57.60  |
| 15444      | SUMMER FUN CAMP 4-7 CAMP SUP | AMAZON MKTPLACE PMTS | 216702   | 05/21/2024 | 05/22/2024 | 06/01/2024 | 28.27  |
| 15445      | SUMMER CAMP STAFF MEMEBER OF | AMAZON MKTPLACE PMTS | 216702   | 05/20/2024 | 05/21/2024 | 06/01/2024 | 54.00  |
| 15446      | SUMMER CAMP STAFF MEMEBER OF | AMAZON.COM           | 216712   | 05/21/2024 | 05/21/2024 | 06/01/2024 | 100.00 |
| 15447      | SUMMER CAMP STAFF MEMEBER OF | AMAZON MKTPLACE PMTS | 216702   | 05/20/2024 | 05/21/2024 | 06/01/2024 | 49.95  |
| 15448      | SUMMER CAMP STAFF MEMEBER OF | AMAZON MKTPLACE PMTS | 216702   | 05/20/2024 | 05/21/2024 | 06/01/2024 | 55.42  |
| 15449      | LITTLE EXPLORERS CAMP SUPPLI | AMAZON MKTPLACE PMTS | 216702   | 05/15/2024 | 05/16/2024 | 06/01/2024 | 70.68  |
| 15450      | LITTLE EXPORERS CAMP SUPPLIE | AMAZON MKTPLACE PMTS | 216702   | 05/14/2024 | 05/15/2024 | 06/01/2024 | 53.44  |
| 15451      | CRPA SUMMER QUARTERLY ATTEND | INTUIT               | 216689   | 05/14/2024 | 05/15/2024 | 06/01/2024 | 120.00 |
| 15452      | CRPA: CAMP COLLEGE REGISTRAT | INTUIT               | 216689   | 05/02/2024 | 05/03/2024 | 06/01/2024 | 600.00 |
| 15453      | PLAP TRAINNG SUPPLIES        | TARGET.COM *         | 216715   | 04/30/2024 | 05/01/2024 | 06/01/2024 | 105.11 |
| 15454      | NEW NETS FOR PICKLEBALL CLAS | PICKLEBALL CENTRAL   | 216731   | 04/30/2024 | 05/01/2024 | 06/01/2024 | 599.96 |

| Org     | Object Proj  | Account Description          | PA Account | GL OVR? | PA OVR? | Amount  |
|---------|--------------|------------------------------|------------|---------|---------|---------|
| 0017023 | 531000       | PROFESSIONAL FEES & SERVICES |            | N       | N       | 618.00  |
| 0017023 | 561800       | PROGRAM SUPPLIES             |            | Y-Apprv | N       | 1623.17 |
| 0017023 | 581120       | CONFERENCES & MEMBERSHIPS    |            | Y-Apprv | N       | 120.00  |
| 1067028 | 584143       | ADULT PROGRAMS EXP           |            | Y-Apprv | N       | 1457.09 |
| 1321032 | 561800       | PROGRAM SUPPLIES             |            | N       | N       | 105.11  |
| 3021032 | 570300 20031 | IMPROV OTHER THAN BUILDINGS  |            | N       | N       | 599.00  |

|                               |                  |                          |       |          |           |         |          |
|-------------------------------|------------------|--------------------------|-------|----------|-----------|---------|----------|
| 2293                          | XXXXXXXX13403305 | Susan Krolkowski         | 91116 | 2024 11B | Converted | 2024/11 | 1,009.00 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |       |          |           |         |          |

| Transactn. | Description         | Vendor             | Document | Charged    | Posted     | Imported   | Amount  |
|------------|---------------------|--------------------|----------|------------|------------|------------|---------|
| 15455      | Scissor lift rental | GREAT RATE RENTALS | 216497   | 05/17/2024 | 05/20/2024 | 06/02/2024 | 1009.00 |

| Org      | Object Proj | Account Description          | PA Account | GL OVR? | PA OVR? | Amount  |
|----------|-------------|------------------------------|------------|---------|---------|---------|
| A3101118 | 561102      | INSTRUCT SUPPLIES - INSTRUCT |            | N       | N       | 1009.00 |



## PURCHASE CARD STATEMENTS

| Statement                     | Card Number      | Name On Card             | Dept  | Code     | Status    | Year/Pr | Total    |
|-------------------------------|------------------|--------------------------|-------|----------|-----------|---------|----------|
| 2294                          | XXXXXXXX28309604 | Diane Skelskey           | 92225 | 2024 11B | Converted | 2024/11 | 1,268.82 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |       |          |           |         |          |

| Transactn. | Description                  | Vendor                | Document | Charged    | Posted     | Imported   | Amount  |
|------------|------------------------------|-----------------------|----------|------------|------------|------------|---------|
| 15456      | Airfare to Dallas TX Alison  | DELTA                 | 216493   | 05/29/2024 | 05/31/2024 | 06/02/2024 | 457.95  |
| 15457      | PSQ Summit registration Alis | PARENTSQUARE, INC     | 216494   | 05/29/2024 | 05/30/2024 | 06/02/2024 | 498.00  |
| 15458      | Car rental                   | EXPEDIA 7278045500591 | 216491   | 05/29/2024 | 05/30/2024 | 06/02/2024 | 184.31  |
| 15459      | Hotel stay in Hartford CT    | MARRIOTT              | 216496   | 05/09/2024 | 05/13/2024 | 06/02/2024 | 936.56  |
| 15460      | Credit - Pallet rack return  | ULINE INC             | 216485   | 05/01/2024 | 05/01/2024 | 06/02/2024 | -808.00 |

| Org      | Object Proj | Account Description            | PA Account | GL OVR? | PA OVR? | Amount  |
|----------|-------------|--------------------------------|------------|---------|---------|---------|
| A4002228 | 533018      | OTHER PROF/TECH - CAPITAL/TECH |            | N       | N       | 936.56  |
| A4002228 | 561408      | MAINTENANCE SUPPLIES - TECH    |            | N       | N       | -808.00 |
| A4002510 | 558001      | STAFF TRANSPORT - GENERAL      |            | Y-Apprv | N       | 498.00  |
| A4002510 | 558001      | STAFF TRANSPORT - GENERAL      |            | N       | N       | 642.26  |

|                               |                  |                          |       |          |           |         |        |
|-------------------------------|------------------|--------------------------|-------|----------|-----------|---------|--------|
| 2295                          | XXXXXXXX40726033 | Amy Martino              | 91200 | 2024 11B | Converted | 2024/11 | 326.50 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |       |          |           |         |        |

| Transactn. | Description  | Vendor                 | Document | Charged    | Posted     | Imported   | Amount |
|------------|--------------|------------------------|----------|------------|------------|------------|--------|
| 15461      | Shrubs       | DIETRICH GARDENS LLC   | 216495   | 05/22/2024 | 05/24/2024 | 06/02/2024 | 182.91 |
| 15462      | Misc items   | DOLLAR TREE STORES INC | 216486   | 05/09/2024 | 05/10/2024 | 06/02/2024 | 8.00   |
| 15463      | Cedar boards | HOME DEPOT             | 216484   | 04/29/2024 | 05/01/2024 | 06/02/2024 | 135.59 |

| Org      | Object Proj  | Account Description      | PA Account | GL OVR? | PA OVR? | Amount |
|----------|--------------|--------------------------|------------|---------|---------|--------|
| A4001200 | 561109       | INSTRUCT SUPPLIES - SPED |            | N       | N       | 143.59 |
| B400S070 | 573002 G2224 | EQUIPMENT - INSTRUCTION  |            | Y-Apprv | N       | 182.91 |

|                               |                  |                          |       |          |           |         |        |
|-------------------------------|------------------|--------------------------|-------|----------|-----------|---------|--------|
| 2296                          | XXXXXXXX46256856 | Lynn Boisvert            | 92510 | 2024 11B | Converted | 2024/11 | 740.48 |
| GL Effective Date: 05/31/2024 |                  | Invoice Date: 05/31/2024 |       |          |           |         |        |

| Transactn. | Description                  | Vendor                      | Document | Charged    | Posted     | Imported   | Amount |
|------------|------------------------------|-----------------------------|----------|------------|------------|------------|--------|
| 15464      | FOODOLOGY - pizza cooking cl | PAYPAL                      | 216490   | 05/13/2024 | 05/14/2024 | 06/02/2024 | 732.00 |
| 15465      | Lunch items                  | STOP & SHOP SUPERMARKET INC | 216482   | 05/02/2024 | 05/03/2024 | 06/02/2024 | 8.48   |

| Org      | Object Proj  | Account Description           | PA Account | GL OVR? | PA OVR? | Amount |
|----------|--------------|-------------------------------|------------|---------|---------|--------|
| A4001200 | 561109       | INSTRUCT SUPPLIES - SPED      |            | N       | N       | 8.48   |
| B400F001 | 532402 G2225 | FIELD TRIPS/ADMISSION - INSTR |            | N       | N       | 732.00 |

## PURCHASE CARD STATEMENTS

| Statement                     | Card Number            | Name On Card                  | Dept       | Code       | Status     | Year/Pr    | Total  |
|-------------------------------|------------------------|-------------------------------|------------|------------|------------|------------|--------|
| 2297                          | XXXXXXXX83197321       | Carly Fortin                  | 92210      | 2024 11B   | Converted  | 2024/11    | 40.37  |
| GL Effective Date: 05/31/2024 |                        | Invoice Date: 05/31/2024      |            |            |            |            |        |
| Transactn.                    | Description            | Vendor                        | Document   | Charged    | Posted     | Imported   | Amount |
| 15466                         | Floral arrangement     | PRICE CHOPPER                 | 216489     | 05/24/2024 | 05/27/2024 | 06/02/2024 | 23.38  |
| 15467                         | Floral arrangement     | PRICE CHOPPER                 | 216489     | 05/17/2024 | 05/20/2024 | 06/02/2024 | 16.99  |
| Org                           | Object Proj            | Account Description           | PA Account | GL OVR?    | PA OVR?    | Amount     |        |
| A4002210                      | 533012                 | OTHER PROF/TECH - INSTRUCTION |            | N          | N          | 40.37      |        |
| 2298                          | XXXXXXXX94212127       | David Foulds                  | 93100      | 2024 11B   | Converted  | 2024/11    | 84.49  |
| GL Effective Date: 05/31/2024 |                        | Invoice Date: 05/31/2024      |            |            |            |            |        |
| Transactn.                    | Description            | Vendor                        | Document   | Charged    | Posted     | Imported   | Amount |
| 15468                         | Misc produce           | BJ WHOLESALEERS               | 216488     | 05/06/2024 | 05/07/2024 | 06/02/2024 | 28.64  |
| 15469                         | Ice cream              | PRICE CHOPPER                 | 216489     | 04/30/2024 | 05/01/2024 | 06/02/2024 | 55.85  |
| Org                           | Object Proj            | Account Description           | PA Account | GL OVR?    | PA OVR?    | Amount     |        |
| C4003100                      | 561600                 | FOOD SUPPLIES                 |            | Y-Apprv    | N          | 84.49      |        |
| 2299                          | XXXXXXXX94928758       | Kara Banda                    | 91200      | 2024 11B   | Converted  | 2024/11    | 259.08 |
| GL Effective Date: 05/31/2024 |                        | Invoice Date: 05/31/2024      |            |            |            |            |        |
| Transactn.                    | Description            | Vendor                        | Document   | Charged    | Posted     | Imported   | Amount |
| 15470                         | Food items             | WALMART                       | 216487     | 05/16/2024 | 05/17/2024 | 06/02/2024 | 68.17  |
| 15471                         | Food and laundry items | BJ WHOLESALEERS               | 216488     | 05/13/2024 | 05/14/2024 | 06/02/2024 | 171.54 |
| 15472                         | Food items             | ALDI 73053                    | 216492     | 04/29/2024 | 05/01/2024 | 06/02/2024 | 19.37  |
| Org                           | Object Proj            | Account Description           | PA Account | GL OVR?    | PA OVR?    | Amount     |        |
| A4001200                      | 569009                 | OFFICE SUPPLIES - SPED        |            | N          | N          | 259.08     |        |
| 2300                          | XXXXXXXX95721830       | Michelle Crowley              | 92320      | 2024 11B   | Converted  | 2024/11    | 705.20 |
| GL Effective Date: 05/31/2024 |                        | Invoice Date: 05/31/2024      |            |            |            |            |        |
| Transactn.                    | Description            | Vendor                        | Document   | Charged    | Posted     | Imported   | Amount |
| 15473                         | Staff awards           | THE MASTER TEACHER            | 216483     | 05/07/2024 | 05/08/2024 | 06/02/2024 | 705.20 |
| Org                           | Object Proj            | Account Description           | PA Account | GL OVR?    | PA OVR?    | Amount     |        |
| A4002510                      | 569001                 | OFFICE SUPPLIES - GENERAL     |            | Y-Apprv    | N          | 705.20     |        |

\*\* END OF REPORT - Generated by Anastasia Hernandez \*\*