



BOARD OF WATER COMMISSIONERS  
Regular Meeting Agenda - AMENDED  
Tuesday, March 15, 2022 6:15 p.m.

Meeting will be held at the Bristol Water Filtration Plant, 1080 Terryville Avenue, Bristol, CT.

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Approval of the minutes of the February 15, 2022 Regular Board Meeting
5. Approval of the Department Reports for the Month of February 2022
6. Public Participation
7. Customer Correspondence
  - 83 Butternut Ln.
  - 924 Middle St.
  - 215 West St.
8. Committee Reports:
  - Budget Committee
9. Budget Approval for Fiscal Year 2022-2023
10. On-call Engineering RFQ
11. Immanuel Evangelical Lutheran Church Inc. – SonRise Service
12. Investments
13. Activity Report – Weston & Sampson Engineering
14. Superintendent's Report
15. Chairperson's Report
16. Old Business
17. New Business
18. Adjournment

*Next Meeting: Tuesday, April 19, 2022 at 6:15 pm*

# BRISTOL WATER DEPARTMENT

## FEBUARY 2022

### WATER BILLING

|                                                  |                     |
|--------------------------------------------------|---------------------|
| Water Bills rendered February 2022               | <u>\$567,661.66</u> |
| Water Bills remaining unpaid as of February 2022 | <u>\$413,214.12</u> |

### PRECIPITATION

|                                                 |                                     |
|-------------------------------------------------|-------------------------------------|
| For the Month <u>4.4</u> " Normal <u>3.30</u> " | Departure from Normal <u>1.1</u> "  |
| For the Year <u>7.44</u> " Normal <u>6.22</u> " | Departure from Normal <u>1.22</u> " |

### RESERVOIR CAPACITY

|                                          |                      |         |            |
|------------------------------------------|----------------------|---------|------------|
| Total Available Capacity - February 2022 | <u>1,254,360,000</u> | Gallons | <u>98%</u> |
|------------------------------------------|----------------------|---------|------------|

### PRODUCTION

|                                    |                    |         |
|------------------------------------|--------------------|---------|
| Monthly Production - February 2022 | <u>130,417,000</u> | Gallons |
| Monthly Production - February 2021 | <u>140,377,960</u> | Gallons |

## CASH STATEMENT

|                                          |              |
|------------------------------------------|--------------|
| BALANCE:FEB 1, 2022                      | 3,792,464.51 |
| REVENUE:                                 |              |
| ACCOUNTS RECEIVABLE                      | 583,026.77   |
| SERVICE ACCOUNTS                         | 8,714.94     |
| FINES                                    | 2,000.00     |
| SEWER ACCOUNTS                           | 538,433.06   |
| LIENS                                    | 1,584.97     |
| PENALTIES                                | 5,086.83     |
| REMOVE METER                             | 200.00       |
| CLOSING COSTS                            | 5,625.00     |
| REINSTATE FEES                           | 2,200.00     |
| ASSESSMENTS                              | 500.00       |
| ADMIN FEE/LIENS (WPC)                    | 1,725.00     |
| LAND LEASE                               | 2,388.27     |
| CELL TOWER LEASE                         | 16,017.45    |
| SCRAP METAL SALES                        |              |
| TIMBER SALES                             |              |
| TRANSFER FROM GROVE/WOLCOTT              |              |
| REIMBURSEMENT FOR DOT PROJECT            |              |
| TOTAL REVENUE:                           | 1,167,502.29 |
| TOTAL REVENUE SUPER NOW CHECKING ACCOUNT | 1,167,502.29 |
| DISBURSEMENTS (VOUCHERS):                | 894,095.91   |
| TRANSFERS:                               |              |
| SEWER TRANSFER (CASH OUT)                | 525,000.41   |
| TRANSFER TO PROCUREMENT ACCOUNT          | 3,000.00     |
| TRANSFER TO GOALS ENABLING               |              |
| <u>ACCOUNT BALANCES:</u>                 |              |
| SUPER NOW CHECKING ACCOUNT               |              |
| BALANCE: FEB 28 , 2022                   | 3,537,870.48 |
| GOALS ENABLING FUND                      |              |
| BALANCE: FEB 28 , 2022                   | 5,372,832.93 |
| GROVE/OLD WOLCOTT TANKS                  |              |
| BALANCE: FEB 28, 2022                    | 2,509.82     |
| CONSTRUCTION ACCOUNT                     |              |
| BALANCE: FEB 1, 2022                     | 77,153.82    |
| DEPOSIT                                  | 2,350.37     |
| DISBURSEMENTS                            | (1,505.37)   |
| BALANCE: FEB 28, 2022                    | 77,998.82    |
| PAYROLL CASH ACCOUNT                     |              |
| BALANCE: FEB 1, 2022                     | 59,505.35    |
| DEPOSIT                                  | 331,251.27   |
| DISBURSEMENTS                            | (221,570.26) |
| BALANCE: FEB 28, 2022                    | 169,186.36   |



| 2021, 2022 BRISTOL WATER DEPARTMENT BUDGET |                           |                         |                           |                              |                            |                             |                             |                            |                             |                            |                     |  |
|--------------------------------------------|---------------------------|-------------------------|---------------------------|------------------------------|----------------------------|-----------------------------|-----------------------------|----------------------------|-----------------------------|----------------------------|---------------------|--|
| Feb-22                                     |                           |                         |                           |                              |                            |                             |                             |                            |                             |                            |                     |  |
|                                            | APPROVED BUDGET 2021 2022 | EXPENDED JULY 2021 2022 | EXPENDED AUGUST 2021 2022 | EXPENDED SEPTEMBER 2021 2022 | EXPENDED OCTOBER 2021 2022 | EXPENDED NOVEMBER 2021 2022 | EXPENDED DECEMBER 2021 2022 | EXPENDED JANUARY 2021 2022 | EXPENDED FEBRUARY 2021 2022 | EXPENDED TO DATE 2021 2022 | % TO DATE 2021 2022 |  |
| CLASSIFICATION                             |                           |                         |                           |                              |                            |                             |                             |                            |                             |                            |                     |  |
| SALARIES                                   | \$ 2,767,942.00           | \$ 290,296.51           | \$ 193,902.02             | \$ 277,397.76                | \$ 216,953.08              | \$ 204,608.75               | \$ 236,893.35               | \$ 195,445.32              | \$ 228,487.31               | \$ 1,843,984.10            | 66.62%              |  |
| FRINGE BENEFITS                            | \$ 1,487,381.00           | \$ 147,361.53           | \$ 113,683.86             | \$ 117,834.68                | \$ 113,520.46              | \$ 112,941.85               | \$ 114,437.16               | \$ 118,915.25              | \$ 111,363.30               | \$ 950,058.09              | 63.87%              |  |
| OPERATING SERVICES                         | \$ 2,714,572.00           | \$ 666,688.08           | \$ 133,752.11             | \$ 142,208.23                | \$ 100,718.88              | \$ 61,249.38                | \$ 123,856.84               | \$ 377,995.82              | \$ 293,027.80               | \$ 1,899,497.24            | 69.97%              |  |
| MATERIALS & SUPPLIES                       | \$ 993,148.00             | \$ 63,424.16            | \$ 178,843.47             | \$ 103,305.01                | \$ 80,272.59               | \$ 69,802.17                | \$ 86,805.84                | \$ 74,580.69               | \$ 110,328.02               | \$ 767,361.95              | 77.27%              |  |
| CAPITAL OUTLAY                             | \$ 1,219,378.00           | \$ 0.00                 | \$ 31,767.86              | \$ 1,425.00                  | \$ 11,650.00               | \$ 28,247.32                | \$ 4,124.85                 | \$ 40,938.26               | \$ 4,218.52                 | \$ 122,371.81              | 10.04%              |  |
| GRAND TOTAL                                | \$ 9,182,421.00           | \$ 1,167,770.28         | \$ 651,949.32             | \$ 642,170.68                | \$ 523,115.01              | \$ 476,849.47               | \$ 566,118.04               | \$ 807,875.44              | \$ 747,424.95               | \$ 5,583,273.19            | 60.80%              |  |
| OPERATING SERVICES                         |                           |                         |                           |                              |                            |                             |                             |                            |                             |                            |                     |  |
| LIGHT & POWER                              | \$ 406,394.00             | \$ 242.03               | \$ 43,915.19              | \$ 24,050.26                 | \$ 50,902.53               | \$ 460.49                   | \$ 29,746.94                | \$ 42,254.58               | \$ 17,796.35                | \$ 209,368.37              | 51.52%              |  |
| TELEPHONE                                  | \$ 16,900.00              | \$ 1,582.25             | \$ 1,500.16               | \$ 1,432.18                  | \$ 1,396.59                | \$ 1,487.37                 | \$ 1,487.52                 | \$ 1,358.65                | \$ 731.37                   | \$ 10,976.09               | 64.95%              |  |
| POSTAGE                                    | \$ 49,041.00              | \$ 2,500.00             | \$ 7,500.00               | \$ 5,500.00                  | \$ 2,876.88                | \$ 3,000.00                 | \$ 3,000.00                 | \$ 3,169.73                | \$ 821.00                   | \$ 28,367.61               | 57.84%              |  |
| ADVERTISING                                | \$ 2,000.00               |                         |                           | \$ 312.00                    |                            |                             |                             |                            |                             | \$ 312.00                  | 15.60%              |  |
| MAINTENANCE/SERVICE                        | \$ 42,025.00              | \$ 4,937.88             | \$ 474.81                 | \$ 4,096.24                  | \$ 1,160.49                | \$ 13,695.27                | \$ 2,666.14                 | \$ 380.41                  | \$ 999.49                   | \$ 28,410.73               | 67.60%              |  |
| LEASE                                      | \$ 16,027.00              | \$ 1,346.61             |                           |                              | \$ 1,946.61                |                             | \$ 1,271.10                 | \$ 1,346.61                |                             | \$ 5,310.93                | 33.14%              |  |
| CONFERENCE & MEMBERSHIP                    | \$ 30,270.00              | \$ 388.00               | \$ 1,113.00               | \$ 69.00                     | \$ 4,451.86                | \$ 463.00                   | \$ 150.00                   | \$ 3,176.61                | \$ 1,602.00                 | \$ 11,393.47               | 37.64%              |  |
| TAXES                                      | \$ 606,940.00             | \$ 292,246.88           |                           |                              |                            |                             |                             | \$ 292,246.88              |                             | \$ 584,493.76              | 96.30%              |  |
| PROFESSIONAL SERVICES                      | \$ 241,575.00             | \$ 19,374.35            | \$ 22,292.75              | \$ 11,648.42                 | \$ 12,201.45               | \$ 15,144.78                | \$ 8,107.09                 | \$ 16,259.10               | \$ 20,001.36                | \$ 125,029.30              | 51.76%              |  |
| LIENS                                      | \$ 6,300.00               |                         |                           |                              |                            |                             |                             |                            |                             | \$ 0.00                    | 0.00%               |  |
| MISCELLANEOUS                              | \$ 6,570.00               | \$ 337.00               | \$ 445.87                 |                              | \$ 233.57                  | \$ 305.43                   | \$ 1,470.93                 | \$ 445.36                  | \$ 340.44                   | \$ 3,578.60                | 54.47%              |  |
| CONTRACTOR SERVICES                        | \$ 565,160.00             | \$ 290.92               | \$ 13,418.39              | \$ 46,023.33                 | \$ 16,721.82               | \$ 19,950.77                | \$ 69,230.04                | \$ 6,466.91                | \$ 206,857.52               | \$ 378,959.70              | 67.05%              |  |
| DEBT SERVICES                              | \$ 389,570.00             | \$ 303,537.08           | \$ 6,727.08               | \$ 6,727.08                  | \$ 6,727.08                | \$ 6,727.08                 | \$ 6,727.08                 | \$ 6,727.08                | \$ 15,002.08                | \$ 358,901.64              | 92.13%              |  |
| SEWER USE FEE                              | \$ 10,800.00              |                         |                           | \$ 2,700.00                  | \$ 2,700.00                |                             |                             | \$ 2,700.00                |                             | \$ 5,400.00                | 50.00%              |  |
| NEW BRITAIN AGREEMENT                      | \$ 325,000.00             | \$ 39,925.08            | \$ 36,364.86              | \$ 42,349.72                 |                            | \$ 15.19                    |                             | \$ 1,464.00                | \$ 28,876.19                | \$ 148,995.04              | 45.84%              |  |
| TOTAL OPERATING SERVICES                   | \$ 2,714,572.00           | \$ 666,688.08           | \$ 133,752.11             | \$ 142,208.23                | \$ 100,718.88              | \$ 61,249.38                | \$ 123,856.84               | \$ 377,995.92              | \$ 293,027.80               | \$ 1,899,497.24            | 69.97%              |  |
| SUPPLIES AND MATERIALS                     |                           |                         |                           |                              |                            |                             |                             |                            |                             |                            |                     |  |
| MOTOR FUELS                                | \$ 41,065.00              |                         | \$ 3,112.24               |                              | \$ 3,062.89                | \$ 2,648.65                 | \$ 3,033.68                 |                            | \$ 7,734.73                 | \$ 19,592.19               | 47.71%              |  |
| OFFICE SUPPLIES                            | \$ 27,240.00              | \$ 98.85                | \$ 1,830.23               | \$ 796.33                    | \$ 1,273.26                | \$ 1,460.74                 | \$ 1,925.80                 | \$ 655.11                  | \$ 3,511.87                 | \$ 11,552.19               | 42.41%              |  |
| MAINTENANCE SUP & MATERIALS                | \$ 357,000.00             | \$ 11,843.59            | \$ 66,927.39              | \$ 53,959.67                 | \$ 30,559.93               | \$ 27,577.76                | \$ 44,932.84                | \$ 35,575.02               | \$ 72,541.23                | \$ 943,917.43              | 96.34%              |  |
| MV PARTS & SUPPLIES                        | \$ 15,150.00              |                         | \$ 290.15                 | \$ 574.55                    | \$ 459.34                  | \$ 2,870.10                 | \$ 431.20                   | \$ 1,281.66                | \$ 951.56                   | \$ 6,658.56                | 43.95%              |  |
| MV SERVICE & REPAIRS                       | \$ 44,000.00              |                         | \$ 6,270.39               | \$ 6,624.65                  | \$ 2,069.39                | \$ 600.90                   | \$ 5,573.17                 | \$ 9,696.00                | \$ 820.35                   | \$ 31,654.85               | 71.94%              |  |
| FUEL OIL                                   | \$ 31,607.00              |                         |                           |                              | \$ 75.69                   | \$ 634.53                   | \$ 2,653.79                 | \$ 8,353.48                | \$ 5,349.45                 | \$ 17,066.94               | 54.00%              |  |
| CHEMICAL TREATMENT                         | \$ 195,163.00             | \$ 9,595.50             | \$ 35,873.55              | \$ 4,936.25                  | \$ 15,733.85               | \$ 19,282.91                | \$ 13,328.78                | \$ 17,338.56               | \$ 11,755.90                | \$ 117,845.30              | 60.38%              |  |
| INSURANCE                                  | \$ 281,923.00             | \$ 41,886.22            | \$ 64,539.52              | \$ 36,413.56                 | \$ 27,038.24               | \$ 14,926.58                | \$ 14,926.58                | \$ 1,680.86                | \$ 17,662.93                | \$ 219,074.49              | 77.71%              |  |
| TOTAL SUPPLIES & MATERAILS                 | \$ 993,148.00             | \$ 63,424.16            | \$ 178,843.47             | \$ 103,305.01                | \$ 80,272.59               | \$ 69,802.17                | \$ 86,805.84                | \$ 74,580.69               | \$ 110,328.02               | \$ 767,361.95              | 77.27%              |  |
| CAPITAL OUTLAY                             |                           |                         |                           |                              |                            |                             |                             |                            |                             |                            |                     |  |
| CAPITAL EQUIPMENT                          | \$ -                      |                         |                           |                              |                            |                             |                             |                            |                             | \$ 0.00                    | #DIV/0!             |  |
| CAPITAL OUTLAY                             | \$ 851,000.00             |                         |                           |                              |                            |                             |                             | \$ 33,128.14               |                             | \$ 35,600.67               | 4.18%               |  |
| MISC. UTILITY ASSETS                       | \$ 368,378.00             |                         | \$ 31,767.86              | \$ 1,425.00                  | \$ 11,650.00               | \$ 25,774.79                | \$ 4,124.85                 | \$ 7,810.12                | \$ 4,218.52                 | \$ 86,771.14               | 23.55%              |  |
| CAPITAL OUTLAY TOTAL                       | \$ 1,219,378.00           | \$ 0.00                 | \$ 31,767.86              | \$ 1,425.00                  | \$ 11,650.00               | \$ 28,247.32                | \$ 4,124.85                 | \$ 40,938.26               | \$ 4,218.52                 | \$ 122,371.81              | 10.04%              |  |
| GRAND TOTAL                                | \$ 9,182,421.00           | \$ 1,167,770.28         | \$ 651,949.32             | \$ 642,170.68                | \$ 523,115.01              | \$ 476,849.47               | \$ 566,118.04               | \$ 807,875.44              | \$ 747,424.95               | \$ 5,583,273.19            | 60.80%              |  |







|                                                                        |                |          |        |            |             |             |            |             |            |              |        |             |
|------------------------------------------------------------------------|----------------|----------|--------|------------|-------------|-------------|------------|-------------|------------|--------------|--------|-------------|
| CITY OF BRISTOL WATER DEPARTMENT<br>CAPITAL OUTLAY BUDGET YEAR 2021-22 |                |          |        |            |             |             |            |             |            |              |        |             |
| TOTAL UTILITY ASSETS WATER TREATMENT PLANT                             | \$125,000.00   | \$0.00   | \$0.00 | \$0.00     | \$0.00      | \$0.00      | \$0.00     | \$0.00      | \$0.00     | \$0.00       | \$0.00 | \$0.00      |
| WATERSHED SECTION                                                      |                |          |        |            |             |             |            |             |            |              |        |             |
| Gravelly 260z Zero Turn Mower                                          | \$12,000.00    |          |        |            |             |             |            |             |            |              |        | \$0.00      |
|                                                                        |                |          |        |            |             |             |            |             |            |              |        | \$0.00      |
|                                                                        |                |          |        |            |             |             |            |             |            |              |        | \$0.00      |
|                                                                        |                |          |        |            |             |             |            |             |            |              |        | \$0.00      |
|                                                                        |                |          |        |            |             |             |            |             |            |              |        | \$0.00      |
| TOTAL UTILITY ASSETS WATERSHED SECTION                                 | \$12,000.00    | \$0.00   | \$0.00 | \$0.00     | \$0.00      | \$0.00      | \$0.00     | \$0.00      | \$0.00     | \$0.00       | \$0.00 | \$0.00      |
| OFFICE SECTION                                                         |                |          |        |            |             |             |            |             |            |              |        |             |
| REPLACE 2 WINDOWS - ENTRY AREA                                         | \$4,000.00     |          |        |            |             |             |            |             |            |              |        | \$0.00      |
|                                                                        |                |          |        |            |             |             |            |             |            |              |        |             |
|                                                                        |                |          |        |            |             |             |            |             |            |              |        |             |
| TOTAL UTILITY ASSETS OFFICE SECTION                                    | \$4,000.00     | \$0.00   | \$0.00 | \$0.00     | \$0.00      | \$0.00      | \$0.00     | \$0.00      | \$0.00     | \$0.00       | \$0.00 | \$0.00      |
| TOTAL UTILITY ASSETS                                                   | \$368,378.00   | \$0.00   | \$0.00 | \$1,425.00 | \$11,650.00 | \$25,774.79 | \$4,124.85 | \$7,810.12  | \$4,218.52 | \$86,771.14  |        |             |
| CAPITAL IMPROVEMENTS                                                   |                |          |        |            |             |             |            |             |            |              |        |             |
| Water Main Replacements                                                | \$200,000.00   |          |        |            |             |             |            |             |            |              |        | \$0.00      |
| Water Main Replacement - Orchard St                                    | \$75,000.00    |          |        |            |             |             |            |             |            |              |        | \$0.00      |
| Hydrants                                                               | \$90,000.00    |          |        |            |             |             |            |             |            |              |        | \$0.00      |
| Well Redevelopment                                                     | \$35,000.00    |          |        |            |             |             |            | \$33,128.14 |            |              |        | \$33,128.14 |
| Reservoir Improvements                                                 | \$125,000.00   |          |        |            |             |             |            |             |            |              |        | \$0.00      |
| Eyewash Station Replacement & Repiping Well Sites                      | \$100,000.00   |          |        |            |             |             |            |             |            |              |        | \$0.00      |
| Roof Replacement-Well Sites & Pump Stations                            | \$120,000.00   |          |        |            |             |             |            |             |            |              |        | \$0.00      |
| 16" and 12" Valve Replacement                                          | \$25,000.00    |          |        |            |             |             |            |             |            |              |        | \$0.00      |
| Camera Installation at Filter Plant                                    | \$75,000.00    |          |        |            |             |             |            |             |            |              |        | \$0.00      |
| Sacrificial Cathodic Protection System-Back Wash Tank                  | \$6,000.00     |          |        |            |             |             |            |             |            |              |        | \$0.00      |
| SCADA                                                                  |                |          |        |            |             |             |            |             |            |              |        | \$2,472.53  |
| TOTAL CAPITAL IMPROVEMENTS                                             | \$851,000.00   | \$0.00 # | \$0.00 | \$0.00     | \$0.00      | \$2,472.53  | \$0.00     | \$33,128.14 | \$0.00     | \$35,600.67  |        |             |
| TOTAL CAPITAL OUTLAY                                                   | \$1,219,378.00 | \$0.00   | \$0.00 | \$1,425.00 | \$11,650.00 | \$28,247.32 | \$4,124.85 | \$40,938.26 | \$4,218.52 | \$122,371.81 |        |             |
|                                                                        |                |          |        |            |             |             |            |             |            |              |        |             |
|                                                                        |                |          |        |            |             |             |            |             |            |              |        |             |
|                                                                        |                |          |        |            |             |             |            |             |            |              |        |             |
| SCADA IN PROGRESS                                                      |                |          |        |            |             |             | 54674.93   | \$2,472.53  | 15901.88   | 73049.34     |        |             |

# 2022 SHUT-OFFS BREAKDOWN

Still off to date for non-pay: (47)

| MONTH/<br>DISTRICT | TERMINATION<br>LETTERS<br>SENT | DOOR<br>HANGERS<br>DELIVERED | # ACCTS.<br>OUTSTANDING @<br>START OF<br>SHUT-OFF DAY | # ACCTS. ACTUALLY<br>SHUT-OFF<br>THROUGHOUT<br>SHUT-OFF DAY | # ACCTS. STILL OFF<br>@ END OF<br>SHUT-OFF DAY | # ACCTS. THAT<br>REMAINED OFF @<br>END OF MONTH |
|--------------------|--------------------------------|------------------------------|-------------------------------------------------------|-------------------------------------------------------------|------------------------------------------------|-------------------------------------------------|
| JANUARY<br>03      | 386                            | 283                          | 27                                                    | 17                                                          | 9                                              | 4                                               |
| FEBRUARY<br>01     | 319                            | 233                          | 31                                                    | 19                                                          | 5                                              | 3                                               |
| MARCH<br>02        |                                |                              |                                                       |                                                             |                                                |                                                 |
| APRIL<br>03        |                                |                              |                                                       |                                                             |                                                |                                                 |
| MAY<br>01          |                                |                              |                                                       |                                                             |                                                |                                                 |
| JUNE<br>02         |                                |                              |                                                       |                                                             |                                                |                                                 |
| JULY<br>03         |                                |                              |                                                       |                                                             |                                                |                                                 |
| AUGUST<br>01       |                                |                              |                                                       |                                                             |                                                |                                                 |
| SEPTEMBER<br>02    |                                |                              |                                                       |                                                             |                                                |                                                 |
| OCTOBER<br>03      |                                |                              |                                                       |                                                             |                                                |                                                 |
| NOVEMBER<br>01     |                                |                              |                                                       |                                                             |                                                |                                                 |
| DECEMBER<br>02     |                                |                              |                                                       |                                                             |                                                |                                                 |

BEFORE RECEIVING A TERMINATION LETTER, THE CUSTOMER HAS RECEIVED THEIR ORIGINAL BILL PLUS A SECOND AND THIRD NOTICE.  
 Example: Invoiced 8/1, 2<sup>nd</sup> Notice 9/1, 3<sup>rd</sup> Notice 10/1. THE TERMINATION LETTER IS SENT APPROX. 1 WEEK AFTER 3<sup>RD</sup> NOTICE. DOOR HANGERS FOLLOW  
 IN 1-2 WEEKS WITH SHUT-OFF DAY 1 WEEK LATER.





What are you looking for?

## Current Monthly Summary

### Current Month Payment Summary

| Payment Type       | Number Of Transactions | Total Paid   |
|--------------------|------------------------|--------------|
| Credit/Debit Card  | 860                    | \$132,455.88 |
| EFT (Check)        | 345                    | \$72,401.43  |
| Online Bank Direct | 455                    | \$68,667.20  |
| PayPal             | 79                     | \$10,810.80  |
| PayPal Credit      | 3                      | \$584.48     |
| Venmo              | 5                      | \$826.80     |
| Total              | 1747                   | \$285,746.59 |

### Monthly Invoice Summary

Invoice Count  
No records to display.

### Paperless Statistics

| Invoice Type | Paperless |
|--------------|-----------|
| Water        | 5283      |

### Auto-Pay Statistics

| Invoice Type | AutoPay |
|--------------|---------|
| Water        | 2160    |

### Customer Registration Statistics

| Customer Count | Registered Count | Registered % |
|----------------|------------------|--------------|
| 21374          | 9144             | 42.78        |

### Pay By Text Registration Statistics

| Customer Count | Registered Count | Registered % |
|----------------|------------------|--------------|
| 3342           | 2585             | 77.35        |



**Renee LaMarre**

---

**From:** Robert Longo  
**Sent:** Wednesday, February 9, 2022 1:53 PM  
**To:** Howard Schmelder  
**Cc:** Renee LaMarre  
**Subject:** RE: Easter SonRise Service

Hi Howard,

I just wanted to check in with you to see if you will be requesting to use our property again? If so, please submit a request with insurance to Renee by the 1<sup>st</sup> week in March to get it on the March meeting agenda.  
Sincerely,

*Robert J. Longo, Superintendent*



***Bristol Water and Sewer Department***  
119 Riverside Avenue  
Bristol, CT 06010

860-582-7431  
860-585-1287 Fax

*Follow us at:*





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/9/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                                                           |                                                  |                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|------------------------------------|
| <b>PRODUCER</b><br>Tracy-Driscoll Insurance & Financial Services<br>P.O. Box 2060<br>Bristol CT 06010                                     | <b>CONTACT NAME:</b> Pamela Tedesco              |                                    |
|                                                                                                                                           | <b>PHONE (A/C, No, Ext):</b> 860-314-4591        | <b>FAX (A/C, No):</b> 860-589-6406 |
| <b>E-MAIL ADDRESS:</b> ptedesco@tracy-driscoll.com                                                                                        |                                                  |                                    |
| <b>INSURER(S) AFFORDING COVERAGE</b>                                                                                                      |                                                  | <b>NAIC #</b>                      |
| <b>INSURED</b><br>Immanuel Evangelical Lutheran Church Inc.<br>Church Inc c/o Office Manager<br>154-158 Meadow Street<br>Bristol CT 06010 | <b>INSURER A:</b> Republic Franklin Insurance Co |                                    |
|                                                                                                                                           | <b>INSURER B:</b> Utica National Insurance       |                                    |
|                                                                                                                                           | <b>INSURER C:</b> Nutmeg Insurance Company       |                                    |
|                                                                                                                                           | <b>INSURER D:</b>                                |                                    |
|                                                                                                                                           | <b>INSURER E:</b>                                |                                    |
| <b>INSURER F:</b>                                                                                                                         |                                                  |                                    |

## COVERAGES

**CERTIFICATE NUMBER:** 1958632735

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                                      | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                         |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|---------------|-------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: | Y         |          | 4333901       | 7/1/2021                | 7/1/2022                | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000<br>MED EXP (Any one person) \$ 5,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 3,000,000<br>PRODUCTS - COMP/OP AGG \$ 3,000,000<br>\$ |
| B        | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY<br><input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY                                          |           |          | 5159241       | 7/1/2021                | 7/1/2022                | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                                |
| B        | <input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b><br><input type="checkbox"/> EXCESS LIAB<br>DED <input checked="" type="checkbox"/> RETENTION \$ 10,000                                                                                                                                                        |           |          | 4333902       | 7/1/2021                | 7/1/2022                | EACH OCCURRENCE \$ 3,000,000<br>AGGREGATE \$ 3,000,000<br>\$                                                                                                                                                                                   |
| C        | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                                                                          | Y/N<br>N  | N/A      | 02WECAD4GZY   | 7/1/2021                | 7/1/2022                | <input checked="" type="checkbox"/> PER STATUTE<br><input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$ 500,000<br>E.L. DISEASE - EA EMPLOYEE \$ 500,000<br>E.L. DISEASE - POLICY LIMIT \$ 500,000                                         |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 RE: SON RISE Service on March 17, 2022

## CERTIFICATE HOLDER

## CANCELLATION

Bristol Water Department  
 119 Riverside Avenue  
 Bristol CT 06010

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*[Signature]*

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