



Board of Park Commissioners
Wednesday, March 16th, 2022 at 6:00 p.m.
Youth and Community Services – 51 High Street
Regular Meeting Agenda

- 1. Call to order**
 - a. Attendance
- 2. Acceptance of meeting minutes**
 - a. February 16th, 2022 Regular Meeting Minutes
Documents: Attachment A (Pgs. 3-5)
- 3. Public participation**
- 4. Employee/Volunteer Recognition**
 - a. March Employee Spotlight: Beth Regan, Morning Deer
- 5. Superintendent's Report**
 - a. Monthly Division Updates
Documents: Attachment B (Pgs. 6-8)
 - b. Project Updates
Documents: Attachment C (Pgs. 9-12)
 - c. Department Financials
Documents: Attachment D (Pgs. 13-17)
- 6. Old business**
 - a. By Commissioners
- 7. New business**
 - a. Presentation by Everett Lyons on QR code project for Veterans Memorial Boulevard
Documents: Attachment E (Pgs. 18-19)
 - b. Update presentation from Mary Dombrowski for the Blue Star Memorial Program
Documents: Attachment F (Pgs. 20-22)
 - c. Approval of the relocation of the Bristol Farmer's Marker to Rockwell Park Amphitheater
Documents: Attachment G (Pgs. 23-24)
 - d. By Commissioners
- 8. Committee reports**
 - a. Fund Development Committee
 - b. Policy Committee
 - c. Finance Committee
 - d. City Council Liaison updates
- 9. Adjourn**

Respectfully submitted,

Jazzya Coakley
Recording Secretary
Board of Park Commissioners

Topic: Board of Park Commissioners

Time: Mar 16, 2022 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://bristolct-gov.zoom.us/j/85057065508?pwd=bjZ3YzBNZW1zNnJNamdrVVk1cHJYUT09>

Meeting ID: 850 5706 5508

Passcode: 228229

One tap mobile

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Dial by your location

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Board of Park Commissioners
Wednesday, February 16th, 2022 at 6:00 p.m.
Youth and Community Services – 51 High Street
Regular Meeting Minutes

1. Call to order

- a. Chair Jeffrey Caggiano called the meeting to order at 6:02 p.m.
- b. Attendance

Present: Mayor Jeffrey Caggiano, Chair
Robert Fiorito, Vice Chair
Sandra Bogdanski, Commissioner
Cynthia Donovan, Commissioner
Andrew Howe, City Council Liaison
Leonard Lamothe, Commissioner
Robert Lawson, Commissioner
Paula O'Keefe, Commissioner

Sarah Larson, Deputy Superintendent
Dr. Joshua Medeiros, Superintendent

Absent: Marie O'Brien, Board of Finance Liaison

2. Acceptance of meeting minutes

- a. **MOTION:** Made by Vice Chair Fiorito to accept the February 22nd, 2022 Regular Meeting Minutes.
Seconded by: Commissioner Bogdanski, all in favor; motion carried.

3. Public participation

- a. Residents Elizabeth Phelan and Mike Pletscher inquired about the potential to utilize park parking lots such as Seymour Park for interim pickle ball courts. Discussion followed.
- b. **MOTION:** Made by Vice Chair Fiorito to move up agenda item 7d under New Business.
Seconded by: Commissioner Donovan, all in favor; motion carried.
- c. Steven DeNino, Scott Lodge, and Adam Whitlock from McCabe Waters Little League seeking approval from the board on the proposed MOU/modification to the Little League lease agreements.
MOTION: Made by Vice Chair Fiorito to approve the proposed MOU/modification to the Little League lease agreements.
Seconded by: Commissioner Bogdanski, all in favor; motion carried.
- d. **MOTION:** Made by Commissioner Bogdanski to move up agenda item 7a under New Business.
Seconded by: Vice Chair Fiorito, all in favor; motion carried.
- e. Ryan Chmielewski and Jon Tunsky from Weston & Sampson presented the preliminary design updates for the Page Park Revitalization. Discussion followed.

4. Employee/Volunteer Recognition

- a. February Employee Spotlight: Superintendent Medeiros recognized outgoing Arts & Culture Commission Chair Lindsay Vigue, she served the City as the first ever Chair of the Arts &

Culture Commission since its founding in 2018. Since that time, and before the on-boarding of our Arts & Culture Supervisor, Lindsay managed logistics on dozens of public art projects that brighten the city, stimulate economic development and enhance the quality of life for Bristol residents. This includes the Main Street Mural, traffic box art, Page Pool mural, and more. Lindsay was a valued member of the commission.

b. Superintendent Medeiros acknowledged Scott White, Park Maintainer for passing his probationary period.

5. Superintendent's Report

- a. **MOTION:** Made by Chair Fiorito to accept and place the Superintendent's Report on file.
Seconded by: Commissioner Lamothe, all in favor; motion carried.

6. Old business

- a. By Commissioners:
- i. Superintendent Medeiros updated Commissioner Donovan and the rest of the board that motion sensors have been installed at Page Park.
 - ii. Superintendent Medeiros informed the board that there will be memorial honoring Craig Yarde on May 20th.

7. New business

- a. **MOTION:** Made by Vice Chair Fiorito to approve the Bristol Blues 2022 Schedule.
Seconded by: Commissioner Bogdanski, all in favor; motion carried.
- b. Community Engagement Coordinator Erica Benoit presented on the Annual Fundraising Strategy. Discussion followed.
MOTION: Made by Vice Chair Fiorito to accept Friends of Bristol Parks and Recreation Fund Goals.
Seconded by: Commissioner Donovan, all in favor; motion carried.
- c. **MOTION:** Made by Vice Chair Fiorito to accept the Award of Contract to LAN Associates for design of renovations and improvements at Casey Field & E.G. Stocks Playground.
Seconded by: Commissioner Donovan, all in favor; motion carried.
Formal awarding will be done at the March City Council meeting.
- d. Superintendent Medeiros presented the preliminary design of the DMAC sign. Discussion followed.
MOTION: Made by Vice Chair Fiorito to approve the preliminary design of the DMAC sign.
Seconded by: Commissioner Bogdanski, all in favor; motion carried.
- e. By Commissioners: None.

8. Committee reports

- a. Fund Development Committee: Chair O'Keefe reported that New Business item 7b was discussed and voted on as well as working towards the Strategic Goals.
- b. Policy Committee: Chair Fiorito reported the committee approved to replace the old scoreboard at Muzzy Field with a new donated scoreboard from Thomaston Savings Bank.
- c. Finance Committee: Chair Fiorito reported the committee is actively working on revising the Bristol Blues Contract and Aquatic & Fees Schedules as well as working towards the Strategic Goals.
- d. City Council Liaison updates: Council Liaison Howe reported on the progress of the Veterans Memorial Boulevard Bridge and the planning process of a reveal/dedication day for the bridge. Discussion followed.

9. Adjourn

- a. **MOTION:** Made by Vice Chair Fiorito to adjourn the meeting at 7:48 p.m.
Seconded by: Commissioner Bogdanski, all in favor; motion carried.

Respectfully submitted,

Jazzya Coakley
Recording Secretary
Board of Park Commissioners

DRAFT



Deputy Superintendent Report
Board of Park Commissioners
March 16th, 2022

I. Parks, Grounds and Facilities Division Highlights

- Safety lights were installed at the Green Monster.
- Parks crew received training on use of bobcat machine.
- Tree trimming continues on Veterans Memorial Boulevard.
- Fence and latch repairs are being made at the parks.

Vandalism Updates

Damage	Location/Date	Repair Progress/Update
N/A		

II. Recreation Division Monthly Report

- Recreation Division ran a successful February Vacation Camp. The camp maxed out registrations and participants. It was a great two days at the Perry J. Spinelli Pavilion. Campers were able to attend Spare Time and also see Sing 2 at the AMC Theater in Southington.
- Recreation Supervisor Amry Shelby and Arts & Culture Supervisor Lauren Imholte attended the CRPA Entertainment Showcase to see different talent for future camp and concert opportunities.
- Pine Lake Adventure Park enhancements are underway. Both the prefabricated bathroom and shed have been ordered from the respective vendors. Construction on the pavilion is underway.

Recreation & Event Measures	February 2021	February 2022
# of youth engaged in recreation programs	129	192
# of adults engaged in recreation programs	0	83*
Total # of recreation programs running	8	15

**For adult league programs, this number just reflects the person who registers the teams, it does not include the other individuals on the team. This number is higher than what is listed.*

III. Aquatics Division Highlights

- Swim lessons are filled to capacity.
- Aquatics division is working with CRPA to take advantage of a potential DEEP grant to subsidize offering free swim lessons to snap-eligible families.
- Aquatics division is hosting a, "Luck O' The Lap" event from March 16-20th.
- The CT Appalachian Mountain Club will be continuing to hosting their annual kayak practice sessions on Saturdays throughout March.
- Region 5 Dive Team will be continuing to host dive training sessions through March and April on Sundays.

ATTACHMENT B

- Splash is hosting their annual "Swim-a-thon" charity event to benefit the Manning/Sisson Fund on March 12th from 4:30-7:30 p.m.
- Aquatics Supervisor Jaimie Clout is beginning the Chamber of Commerce's 9 month Leadership Training on March 18th, 2022.

Aquatics Measures	February 2021	February 2022
# of visits to the Dennis Malone Aquatics Center	930	1011
# of pool memberships sold	17	14
# program participants	1645*	549

*Swim reservations were required during this time due to COVID, so numbers were higher than usual.

IV. Outreach, Marketing, and Event Highlights

- The first 2022 Programming Planning Meeting was held to discuss each divisions' planning schedule and seasonal breakdown for the entire year.
- The Summer Programming Workshop was held to discuss summer 2022's special events, new division programs, communities served, and changing needs.
- Community Engagement Coordinator Erica Benoit was approached by NRPA to write an article for their conservation issue in April. The article features the story of the Page Pool Mural and the arts use materials from the local waste stream.
- The department's Diversity, Equity, and Inclusion (DEI) committee held a training with speaker Beth Regan of the Mohegan people.
- Community Engagement Coordinator Erica Benoit averaged (1) tour per week conducted at the park's indoor pavilions.

Outreach, Marketing, and Event Measures	February 2021	February 2022
New contacts subscribed to receive "General" emails via their MyRec account	61	120
Overall email open rate	14%	41%
Email click rate	1%	2%

Upcoming Special Events- Save the Date

Event Name	Date	Time	Location
Luck O' the Lap	March 16 – 20, 2022	Ongoing	DMAC
Spring into Spring	March 27, 2022	1:00 – 4:00 PM	Mrs. Rockwell's Pavilion
Community Clean Up	April 23, 2022	8:00 – 10:00 AM	51 High Street
71st Annual Perry J. Spinelli Fishing Derby	April 30, 2022	7:00 – 10:00 AM	Page Park Lagoon
All Heart Nests	May 7, 2022	1:00 – 4:00 PM	Mrs. Rockwell's Pavilion

ATTACHMENT B

30 th Annual Youth Service Recognition Awards	May 11, 2022	Begins at 6:00 PM	Muzzy Field
Dinner on the Diamond	May 21, 2022	5:00 – 8:00 PM	Muzzy Field

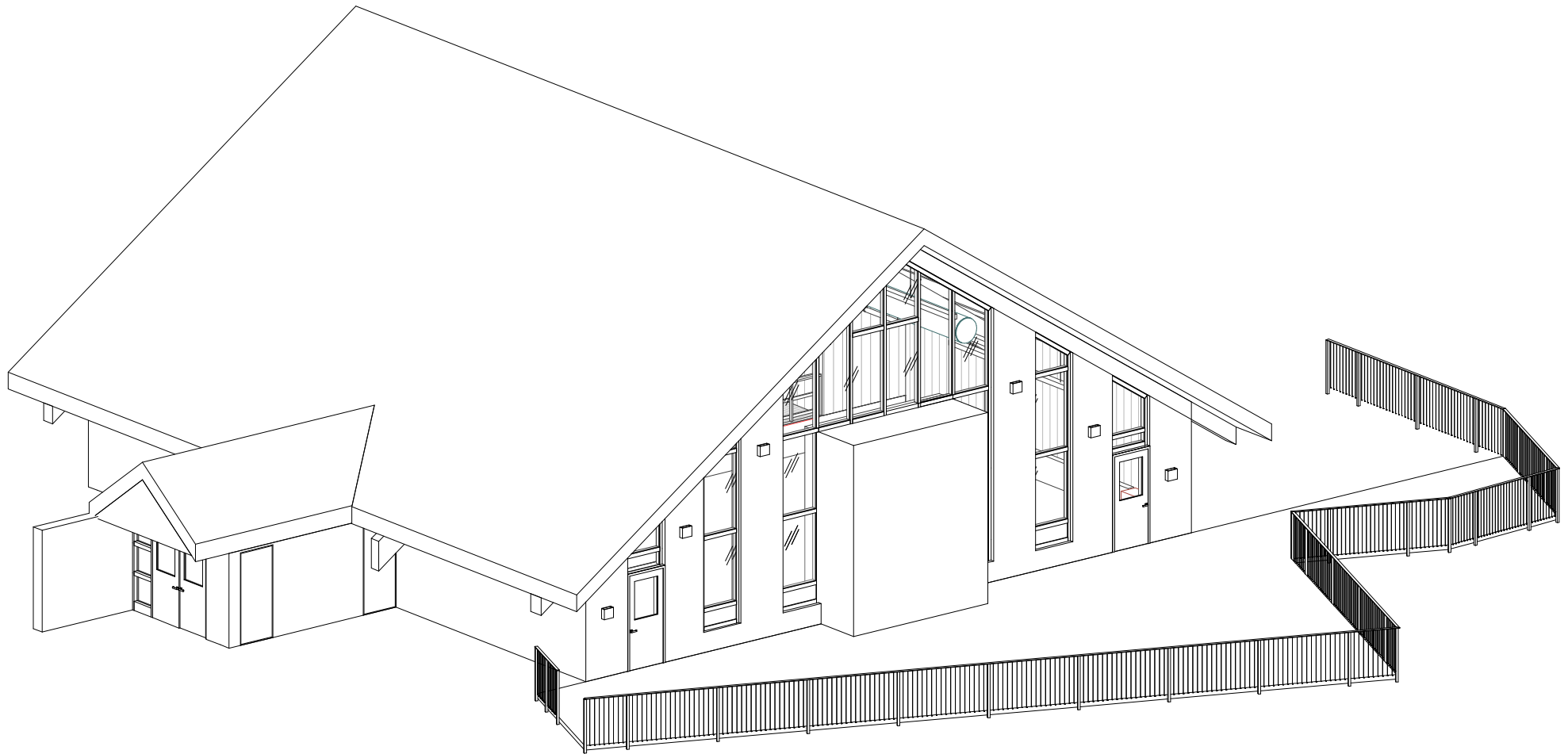
ATTACHMENT C

Active Parks, Recreation, Youth and Community Services Projects
Updated: 3/11/2022

Project Name	Description	Status	Anticipated Cost	Funding Source	Target Completion Goal
Basketball/Tennis Repairs	To repair and resurface tennis and basketball courts	Work awarded to Astro Turf for crack repairs and resurfacing at Rockwell, Brackett and Peck Park. Work anticipated for spring 2022 pending weather.	\$88,330	\$125,000- capital outlay (1017000).	Spring 2022
DMAC Facility Sign	Formal signage of the DMAC; currently no adequate signage for the facility	Work with site vendor and preparing to submit a sign permit through the Building Department.	\$25,000	\$25,000-capital outlay (1017017).	Spring 2022
E.G. Stocks Playground and Casey Field Upgrades	Site enhancements including ADA, court lights, and field upgrades.	City Council awarded contract to LAN Associates for \$109,000. Kick-off meeting is expected in late March/early April.	\$600,000	\$600,000- CIP (3027004).	Summer 2022
Perry J. Spinelli-Phase 2	Phase 2 interior and exterior renovations with a vision of establishing a premier rental facility.	Continue to meet with EDM on site to review preliminary designs and proposed materials for lighting, deck, and ADA work. Preliminary design document (attached).	\$600,000	\$600,000-CIP (3027010)	Summer 2022
Page Park Revitalization and Renovation	Utilize the Page Park master plan to fully renovate the park.	Meeting with Weston & Sampson regularly for project discussion and updates. Team is working through staff and commissioner feedback to develop next set of preliminary design documents.	\$13.6 million (4yr phased approach)	\$2,000,000- CIP (3027010)	Fall 2023 (phase 1 completion)
Pine Lake Improvements	Renovations for the park including prefabricated bathroom and upgraded facilities/amenities.	Construction of pavilion/storage shed are expected to begin in March. Reduced prefabricated bathroom to a single facility and cutting back on select amenities to bring cost down. Requisition entered. Successful course inspection held on 1/27. Applying for additional funding through ARPA portal.	\$108,455 prefabricated bathroom, \$41,063, shed \$8,278	\$60,000- CAP Project Land, Streets, Bldgs (3021032) \$100,000- Rockwell Park Capital Project (3027014-21C06)	Summer 2022

ATTACHMENT C

				\$90,000- Superior Electric Business Interruption	
Rockwell Park Pavilion-Bathroom Expansion	Establishment of a prefabricated bathroom facility with water connection to reduce reliance on port-o-johns.	Requisition has been entered with work anticipated to begin in the spring. Project handled through Gordian/Millennium Builders through state contract.	\$8,892 for design work. \$134,205 for construction	\$200,000- Rockwell Park Capital Project (3027014-21C06)	Spring 2022
Seymour Park-Tennis/Basketball & Pickleball Conversion	To repair and resurface Seymour Park courts and create 2 pickleball courts.	State contract quote came in at \$380,578. Project is \$135,000 over appropriated amount. Requesting additional project funds for FY 22-23.	\$245,000	\$245,000 –LOCIP (1347000)	TBD- pending further appropriation



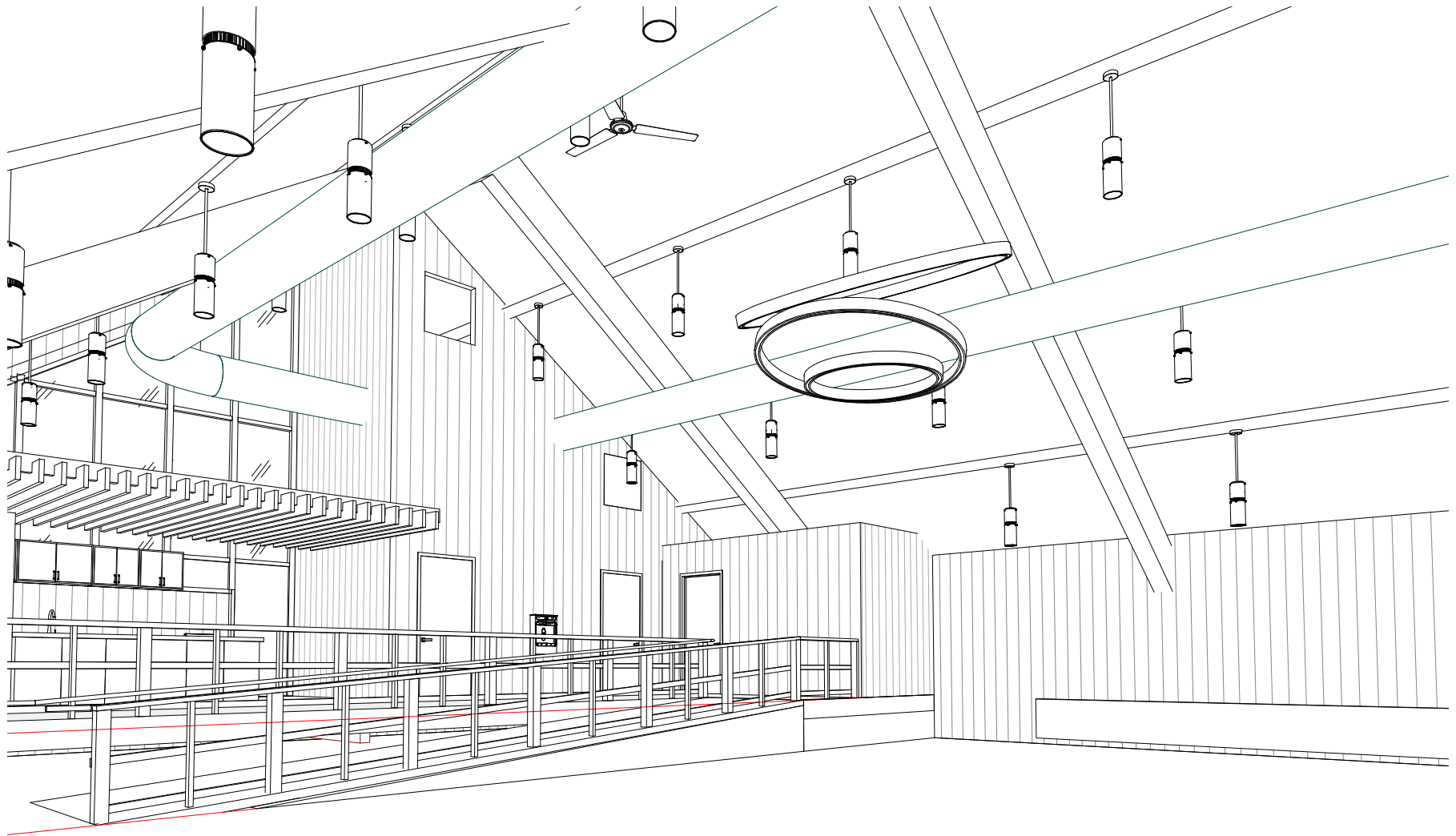
preliminary



city of bristol

651 king street
bristol, ct

page park pavilion
phase II upgrades



preliminary



city of bristol

651 king street
bristol, ct

page park pavilion
phase II upgrades

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YEAR-TO-DATE BUDGET REPORTP
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FOR 2022 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0017021 PARKS ADMINISTRATION							
0017021 480003 PARK TRUST FUNDS	-400,000	0	-400,000	-385,933.70	.00	-14,066.30	96.5%*
0017021 480004 PARK TRUST GOODS	-23,330	0	-23,330	-12,967.50	.00	-10,362.50	55.6%*
0017021 514000 REGULAR WAGES &	421,995	0	421,995	271,643.87	.00	150,351.13	64.4%
0017021 515100 OVERTIME WAGES &	6,100	0	6,100	1,940.28	.00	4,159.72	31.8%
0017021 515200 PARTTIME WAGES &	19,000	0	19,000	7,867.42	.00	11,132.58	41.4%
0017021 552100 LIABILITY INSURA	63,800	0	63,800	65,548.58	.00	-1,748.58	102.7%*
0017021 553000 TELEPHONE	4,300	0	4,300	2,481.56	1,818.44	.00	100.0%
0017021 553100 POSTAGE	750	0	750	291.40	.00	458.60	38.9%
0017021 554000 TRAVEL REIMBURSE	500	0	500	523.72	.00	-23.72	104.7%*
0017021 557700 ADVERTISING	8,000	0	8,000	5,399.94	32.00	2,568.06	67.9%
0017021 561800 PROGRAM SUPPLIES	2,500	0	2,500	2,070.00	10.87	419.13	83.2%
0017021 569000 OFFICE SUPPLIES	2,000	0	2,000	1,996.51	82.93	-79.44	104.0%*
0017021 581120 CONFERENCES & ME	7,500	0	7,500	5,431.79	600.00	1,468.21	80.4%
0017021 583120 ARTS & CULTURE C	0	25,000	25,000	22,258.40	37.22	2,704.38	89.2%
0017021 589100 MISCELLANEOUS	0	117,478	117,478	5,000.00	9,562.19	102,915.81	12.4%
TOTAL PARKS ADMINISTRATION	113,115	142,478	255,593	-6,447.73	12,143.65	249,897.08	2.2%
TOTAL GENERAL FUND	113,115	142,478	255,593	-6,447.73	12,143.65	249,897.08	2.2%
TOTAL REVENUES	-423,330	0	-423,330	-398,901.20	.00	-24,428.80	
TOTAL EXPENSES	536,445	142,478	678,923	392,453.47	12,143.65	274,325.88	
GRAND TOTAL	113,115	142,478	255,593	-6,447.73	12,143.65	249,897.08	2.2%

** END OF REPORT - Generated by Jazzya Coakley **

ATTACHMENT D

03/10/2022 10:06
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YEAR-TO-DATE BUDGET REPORTP 1
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FOR 2022 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0017022 PARKS GROUNDS & FACILITIES							
0017022 450311 MUZZY FIELD RENT	-30,000	0	-30,000	-13,145.00	.00	-16,855.00	43.8%*
0017022 450321 RENTALS	-20,500	0	-20,500	-6,277.50	.00	-14,222.50	30.6%*
0017022 450322 CONCESSION & MIS	-6,500	0	-6,500	-3,551.00	.00	-2,949.00	54.6%*
0017022 450400 MISC CHARGES FOR	-400	0	-400	-50.00	.00	-350.00	12.5%*
0017022 514000 REGULAR WAGES &	1,023,590	0	1,023,590	644,889.64	.00	378,700.36	63.0%
0017022 515100 OVERTIME WAGES &	112,000	0	112,000	81,334.05	.00	30,665.95	72.6%
0017022 515200 PARTTIME WAGES &	50,500	0	50,500	19,231.42	.00	31,268.58	38.1%
0017022 541000 PUBLIC UTILITIES	68,200	0	68,200	56,819.74	7,680.26	3,700.00	94.6%
0017022 541100 WATER & SEWER CH	45,000	0	45,000	43,405.68	1,594.32	.00	100.0%
0017022 542140 REFUSE	16,000	0	16,000	9,843.27	2,579.93	3,576.80	77.6%
0017022 543000 REPAIRS & MAINTEN	54,000	0	54,000	38,556.96	16,951.94	-1,508.90	102.8%*
0017022 543100 MOTOR VEHICLE SE	15,000	0	15,000	4,073.27	2,686.73	8,240.00	45.1%
0017022 561400 MAINT SUPPLIES &	92,000	0	92,000	46,259.64	41,113.26	4,627.10	95.0%
0017022 562100 HEATING OIL	11,000	0	11,000	6,641.30	4,358.70	.00	100.0%
0017022 562600 MOTOR FUELS	20,000	0	20,000	13,716.56	468.50	5,814.94	70.9%
0017022 563000 MOTOR VEHICLE PA	21,000	0	21,000	13,530.33	6,974.09	495.58	97.6%
0017022 563100 TIRES	2,000	0	2,000	2,015.03	.00	-15.03	100.8%*
0017022 570905 SMALL EQUIPMENT	10,200	0	10,200	3,715.39	2,490.01	3,994.60	60.8%
0017022 581120 CONFERENCES & ME	4,000	0	4,000	2,312.55	200.00	1,487.45	62.8%
0017022 581200 VANDALISM	4,000	0	4,000	.00	400.00	3,600.00	10.0%
TOTAL PARKS GROUNDS & FACILITIES	1,491,090	0	1,491,090	963,321.33	87,497.74	440,270.93	70.5%
TOTAL GENERAL FUND	1,491,090	0	1,491,090	963,321.33	87,497.74	440,270.93	70.5%
TOTAL REVENUES	-57,400	0	-57,400	-23,023.50	.00	-34,376.50	
TOTAL EXPENSES	1,548,490	0	1,548,490	986,344.83	87,497.74	474,647.43	
GRAND TOTAL	1,491,090	0	1,491,090	963,321.33	87,497.74	440,270.93	70.5%

** END OF REPORT - Generated by Jazzya Coakley **

ATTACHMENT D

03/10/2022 10:06
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|YEAR-TO-DATE BUDGET REPORT|P 1
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FOR 2022 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0017023 RECREATION							
0017023 450105 SUMMER RECREATIO	-281,865	0	-281,865	-147,664.00	.00	-134,201.00	52.4%*
0017023 450107 FALL/WINTER REC	-35,000	0	-35,000	-23,222.00	.00	-11,778.00	66.3%*
0017023 514000 REGULAR WAGES &	118,760	0	118,760	74,354.19	.00	44,405.81	62.6%
0017023 515100 OVERTIME WAGES &	500	0	500	177.96	.00	322.04	35.6%
0017023 515200 PARTTIME WAGES &	335,000	0	335,000	158,588.49	.00	176,411.51	47.3%
0017023 531000 PROFESSIONAL FEE	125,000	0	125,000	58,137.10	17,579.65	49,283.25	60.6%
0017023 557700 ADVERTISING	1,200	0	1,200	286.84	.00	913.16	23.9%
0017023 561800 PROGRAM SUPPLIES	34,000	0	34,000	17,374.77	3,275.79	13,349.44	60.7%
0017023 581120 CONFERENCES & ME	1,250	0	1,250	1,240.00	10.00	.00	100.0%
TOTAL RECREATION	298,845	0	298,845	139,273.35	20,865.44	138,706.21	53.6%
TOTAL GENERAL FUND	298,845	0	298,845	139,273.35	20,865.44	138,706.21	53.6%
TOTAL REVENUES	-316,865	0	-316,865	-170,886.00	.00	-145,979.00	
TOTAL EXPENSES	615,710	0	615,710	310,159.35	20,865.44	284,685.21	
GRAND TOTAL	298,845	0	298,845	139,273.35	20,865.44	138,706.21	53.6%

** END OF REPORT - Generated by Jazzya Coakley **

ATTACHMENT D

03/10/2022 10:08
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|YEAR-TO-DATE BUDGET REPORT|P 1
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FOR 2022 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0017024 AQUATICS							
0017024 450103 POOL CHARGES	-203,500	0	-203,500	-130,987.75	.00	-72,512.25	64.4%*
0017024 514000 REGULAR WAGES &	209,045	0	209,045	137,566.02	.00	71,478.98	65.8%
0017024 515100 OVERTIME WAGES &	5,500	0	5,500	2,241.27	.00	3,258.73	40.8%
0017024 515200 PARTTIME WAGES &	375,000	0	375,000	317,208.62	.00	57,791.38	84.6%
0017024 531000 PROFESSIONAL FEE	8,500	0	8,500	5,490.65	3,001.95	7.40	99.9%
0017024 541000 PUBLIC UTILITIES	55,000	0	55,000	27,360.42	7,639.58	20,000.00	63.6%
0017024 541100 WATER & SEWER CH	20,500	0	20,500	13,267.16	6,732.84	500.00	97.6%
0017024 543000 REPAIRS & MAINTN	35,000	0	35,000	7,117.07	8,110.93	19,772.00	43.5%
0017024 557700 ADVERTISING	500	0	500	.00	.00	500.00	.0%
0017024 561400 MAINT SUPPLIES &	25,000	0	25,000	6,771.76	11,647.89	6,580.35	73.7%
0017024 561800 PROGRAM SUPPLIES	15,000	-651	14,349	9,605.01	4,308.47	435.52	97.0%
0017024 562100 HEATING OIL	1,700	0	1,700	.00	1,700.00	.00	100.0%
0017024 562200 NATURAL GAS	27,300	0	27,300	20,001.81	4,998.19	2,300.00	91.6%
0017024 581120 CONFERENCES & ME	2,500	651	3,151	3,150.83	.00	.17	100.0%
TOTAL AQUATICS	577,045	0	577,045	418,792.87	48,139.85	110,112.28	80.9%
TOTAL GENERAL FUND	577,045	0	577,045	418,792.87	48,139.85	110,112.28	80.9%
TOTAL REVENUES	-203,500	0	-203,500	-130,987.75	.00	-72,512.25	
TOTAL EXPENSES	780,545	0	780,545	549,780.62	48,139.85	182,624.53	
GRAND TOTAL	577,045	0	577,045	418,792.87	48,139.85	110,112.28	80.9%

** END OF REPORT - Generated by Jazzya Coakley **

ATTACHMENT D

03/10/2022 10:09
JazzyaCoakleyCITY OF BRISTOL
YEAR-TO-DATE BUDGET REPORTP 1
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FOR 2022 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
132 PINE LAKE ADVENTURE PARK FUND							
1321032 PINE LAKE ADVENTURE PARK							
1321032 422004 CHALLENGE COURSE	-115,000	0	-115,000	.00	.00	-115,000.00	.0%*
1321032 460000 INTEREST INCOME	0	0	0	-7.33	.00	7.33	100.0%
1321032 515100 OVERTIME WAGES &	985	0	985	.00	.00	985.00	.0%
1321032 515300 SEASONAL WAGES	90,765	0	90,765	.00	.00	90,765.00	.0%
1321032 531000 PROFESSIONAL FEE	8,000	0	8,000	.00	.00	8,000.00	.0%
1321032 543200 EQUIPMENT MAINTENANCE	6,750	0	6,750	.00	.00	6,750.00	.0%
1321032 553100 POSTAGE	400	0	400	.00	.00	400.00	.0%
1321032 555000 PRINTING & BINDING	3,000	0	3,000	.00	.00	3,000.00	.0%
1321032 561400 MAINT SUPPLIES &	1,350	0	1,350	.00	.00	1,350.00	.0%
1321032 561800 PROGRAM SUPPLIES	1,550	0	1,550	.00	.00	1,550.00	.0%
1321032 569000 OFFICE SUPPLIES	100	0	100	.00	.00	100.00	.0%
1321032 581135 SCHOOLING & EDUCATION	2,100	0	2,100	.00	.00	2,100.00	.0%
TOTAL PINE LAKE ADVENTURE PARK	0	0	0	-7.33	.00	7.33	100.0%
TOTAL PINE LAKE ADVENTURE PARK FUND	0	0	0	-7.33	.00	7.33	100.0%
TOTAL REVENUES	-115,000	0	-115,000	-7.33	.00	-114,992.67	
TOTAL EXPENSES	115,000	0	115,000	.00	.00	115,000.00	
GRAND TOTAL	0	0	0	-7.33	.00	7.33	100.0%

** END OF REPORT - Generated by Jazzya Coakley **



BOULEVARD VETERANS' MEMORIAL/MONUMENT

ACCESS FOR THE VISUALLY IMPAIRED

SUMMARY

The Bristol Lions Club is proposing to equip each monument/memorial on Memorial Boulevard with technology enabling visually impaired visitors to appreciate and understand the specific conflict exemplified by the monument/memorial. The technology would be furnished by the Connecticut Radio Information System (CRIS) which has placed similar technology in such diverse locations as the New England Carousel Museum, Mystic Aquarium, Museum of American Art in New Britain, Sturbridge Village and Jonathan's Playground in West Hartford. Persons with dyslexia would also benefit from this approach.

By using a cell phone, visitors to each monument/memorial could hear a recorded message explaining the significance of the actual site. This approach would be similar to the experiences which have been offered city high school students as part of the United States History coursework. The cell phone would either read a QR code or be GPS guided at each station as both approaches will be available. Hence, cell phone coverage for the Boulevard area is the only requirement needed to activate this process. The codes would be imprinted on vinyl plaques mounted on a tablet atop a post (composition and design to be discussed).

The Bristol Lions Club has committed to funding the cost of the project and will also be applying for grant funding from a regional foundation. Assistance of any type by the City of Bristol would be appreciated. There is an annual maintenance fee of \$700 to cover the storage costs (cloud-based) which would need to be assumed within the city budget.

Working with the Veterans' Council, we would like to have this system installed for Veterans' Day 2022, but can be flexible to meet the needs of both the veterans and the City of Bristol. We would be asking identified veterans to provide the necessary "scripts" for each station with guidance from the editorial staff at CRIS.

A proposed installation budget follows on page two.



BOULEVARD PROJECT BUDGET

ITEM	AMOUNT	TOTAL
QR CARDS	300x11	\$3,300
MOUNTING	11 Sites	\$2,200 Estimated
	6X6 Pressure Treated Posts	
	Top Tablet	
	Installation	
Estimated Project Cost		\$5,500







**Farmers' Market**

Permit #: 3126

Applicant:

Bristol Park, Recreation, Youth and
Community Services
Joshua Medeiros
111 North Main Street
Bristol CT 06010

Created By: Sarah Larson

Created On: 3/9/2022 4:34:10 PM

Applicant Phone: (860) 584-6160

Location	Date	Times
Rockwell Park - Amphitheatre	Sat, June 18, 2022	09:00 AM - 02:30 PM
Rockwell Park - Amphitheatre	Sat, June 25, 2022	09:00 AM - 02:30 PM
Rockwell Park - Amphitheatre	Sat, July 02, 2022	09:00 AM - 02:30 PM
Rockwell Park - Amphitheatre	Sat, July 09, 2022	09:00 AM - 02:30 PM
Rockwell Park - Amphitheatre	Sat, July 16, 2022	09:00 AM - 02:30 PM
Rockwell Park - Amphitheatre	Sat, July 23, 2022	09:00 AM - 02:30 PM
Rockwell Park - Amphitheatre	Sat, July 30, 2022	09:00 AM - 02:30 PM
Rockwell Park - Amphitheatre	Sat, August 06, 2022	09:00 AM - 02:30 PM
Rockwell Park - Amphitheatre	Sat, August 13, 2022	09:00 AM - 02:30 PM
Rockwell Park - Amphitheatre	Sat, August 27, 2022	09:00 AM - 02:30 PM
Rockwell Park - Amphitheatre	Sat, September 03, 2022	09:00 AM - 02:30 PM
Rockwell Park - Amphitheatre	Sat, September 10, 2022	09:00 AM - 02:30 PM
Rockwell Park - Amphitheatre	Sat, September 17, 2022	09:00 AM - 02:30 PM
Rockwell Park - Amphitheatre	Sat, September 24, 2022	09:00 AM - 02:30 PM
Rockwell Park - Amphitheatre	Sat, October 08, 2022	09:00 AM - 02:30 PM
Rockwell Park - Amphitheatre	Sat, October 15, 2022	09:00 AM - 02:30 PM
Rockwell Park - Amphitheatre	Sat, October 22, 2022	09:00 AM - 02:30 PM
Rockwell Park - Amphitheatre	Sat, October 29, 2022	09:00 AM - 02:30 PM
Rockwell Park - Amphitheatre	Sat, November 19, 2022	09:00 AM - 02:30 PM

Special Conditions

No Alcohol in the Park. No charcoal or open fire grills. Only gas grills are permitted. Please bag all trash and place in receptacle. If receptacle is full please remove trash with you when exiting the park.

