



Board of Park Commissioners
Wednesday, March 16th, 2022 at 6:00 p.m.
Youth and Community Services – 51 High Street
Regular Meeting Minutes

1. Call to order

- a. Vice Chair Robert Fiorito called the meeting order at 5:59 p.m.
- b. Attendance

Present: Robert Fiorito, Vice Chair
Sandra Bogdanski, Commissioner
Cynthia Donovan, Commissioner
Leonard Lamothe, Commissioner
Paula O'Keefe, Commissioner

Sarah Larson, Deputy Superintendent

Absent: Mayor Jeffrey Caggiano, Chair
Andrew Howe, City Council Liaison
Robert Lawson, Commissioner
Marie O'Brien, Board of Finance Liaison
Dr. Joshua Medeiros, Superintendent

2. Acceptance of meeting minutes

- a. **MOTION:** Made by: Commissioner Donovan to accept the February 16th, 2022 Regular Meeting Minutes.
Seconded by: Commissioner Lamothe, all in favor; motion carried.

3. Public participation: None

4. Employee/Volunteer Recognition

- a. Deputy Superintendent Larson recognized Beth Regan, Morning Deer, from the Mohegan Tribe for March Employee Spotlight for volunteering her time to lead the department in a training on land stewardship and indigenous people.
- b. Deputy Superintendent Larson also recognized Commissioner Paula O'Keefe as this will be her last Parks Board meeting since she has formally resigned from the board.

5. Superintendent's Report

- a. **MOTION:** Made by Vice Chair Fiorito to accept and place the Superintendent's Report on file.
Seconded by: Commissioner Lamothe, all in favor; motion carried.

6. Old business

- a. By Commissioners:
 - i. Commissioner Donovan inquired about the TEAM Bristol Veterans Memorial Boulevard Bench donation.
 - ii. Commissioner Lamothe inquired about the sliding hill at Rockwell. A special meeting will be scheduled.

- iii. **MOTION:** Made by Vice Chair Fiorito to refer dirt bike and quad use issue at Rockwell Park to Police Commission.
Seconded by: Commissioner Donovan, all in favor; motion carried.
- iv. Vice Chair Fiorito inquired if Board of Finance has approved FY 22-23 budget.
- v. Commissioner Donovan inquired if ARPA funding has been allocated.

7. New business

- a. **MOTION:** Made by Vice Chair Fiorito to conceptually approve QR code project for Veterans Memorial Boulevard.
Seconded by: Commission Bogdanski, all in favor; motion carried.
MOTION: Made by Vice Chair Fiorito to approve annual financial maintenance fee with a maximum of \$700.00.
Seconded by: Commissioner Donovan, all in favor; motion carried.
- b. **MOTION:** Made by Vice Chair Fiorito for final approval of the Blue Star Memorial Program.
Seconded by: Commissioner O'Keefe, all in favor; motion carried.
- c. **MOTION:** Made by Commission Bogdanski to approve the relocation of the Bristol Farmer's Market to Rockwell Park Amphitheater.
MOTION: Rescinded by Commissioner Bogdanski.
MOTION: Made by Commissioner Donovan to table New Business Item C.
Seconded by: Commissioner Bogdanski, all in favor; motion carried.
- d. By Commissioners: None.

8. Committee reports

- a. Fund Development Committee: None.
- b. Policy Committee: None.
- c. Finance Committee: None.
- d. City Council Liaison updates: None.

9. Adjourn

- a. **MOTION:** Made by Commissioner Donovan to adjourn the meeting at 7:15 p.m.
Seconded by Commissioner Lamothe, all in favor; motion carried.

Respectfully submitted,

Jazzya Coakley
Recording Secretary
Board of Park Commissioners