



City of Bristol

ANIMAL CONTROL BUILDING COMMITTEE

Thursday, May 16th 2024

111 North Main Street

Bristol, CT 06010

PRESENT:

Lindsey Rivers, Public Works Analyst
Cheryl Thibeault, City Council Member
Raymond Zagurski, Animal Control Officer
Frank Stawski, Commissioner
Luis Lorenzo, Maintenance Technician
Patricia Ulin, Commissioner
Jon Mace, Commissioner

ABSENT:

David Oakes, Facilities Manager
Christopher Hayden, Commissioner

STAFF PRESENT:

Roger Rousseau, Purchasing Agent

1. CALL TO ORDER

Chairperson Lindsey Rivers called the meeting to order at 5:00 pm.

2. PUBLIC PARTICIPATION

Cynthia Potocki expressed the concern of there not being enough publicity regarding the Animal Control Facility. Cynthia suggested more community outreach, hosting dinner's or raffles.

Jessica Corsaletti suggested adding a donation option right on our website to make it easily accessible for the public to donate. Also, link our Amazon wish list to the website for the public to purchase items for the Animal Control Facility.

3. APPROVAL OF MINUTES

a. Regular Meeting – April 18th, 2024

Commissioner Cheryl Thibeault made a motion to approve April 18th 2024 meeting minutes, seconded by Animal Control Officer Raymond Zagurski.

Vote: Unanimously Passed

4. FUNDRAISING

Chairperson Lindsey Rivers gave an update on our first fundraiser. The CustomInk website did fit our needs for this fundraiser. However, Chairperson Lindsey Rivers has been in contact with the local business Kris Squires Print & Promotional Products LLC. They will be creating a website to sell t-shirts, hoodies and fleece jackets. We will also have the opportunity to set the price of these items. The website should be up within the next few weeks.

Chairperson Lindsey Rivers has set up a Jean Day for Bristol Municipal workers on May 29th. All proceeds will go into the donation account for the Animal Control Building.

Commissioner Cheryl Thibeault brought up the idea of hosting an indoor mini golf event as a fundraiser. She is working on getting more information from the mini golf company.

5. **UPDATE FROM ARCHITECT**

Chairperson Lindsey Rivers, Animal Control Officer Raymond Zagurski Facilities Manager David Oakes and Maintenance Technician Luis Lorenzo met with Rauhaus Freedenfeld & Associates. During the meeting they discussed the whole plan for the building. Majority of the planning has been completed. The next step is RF&A will be surveying the whole land parcel to determine the placement of the Animal Control Building.

6. **NEW BUISNESS**

NONE

7. **OLD BUISNESS**

NONE

8. **ADJOURNMENT**

Frank Stawski made a motion to adjourn, seconded by Cheryl Thibeault.

Vote: Unanimously Passed

The Animal Control Building Committee meeting on May 16th 2024, was hereby adjourned at 5:30 pm

Jacqueline England
Recording Secretary