



*City of Bristol
City Council*

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The regular City Council Meeting will be held on Tuesday, July 9, 2024, at 7:00 PM. in Council Chambers 111 North Main Street, Bristol, CT 06010 .

1. Call to Order
 - a. Introduction of special guests.
2. Approval of Minutes
 - a. Approval of minutes of the regular City Council meeting held on June 11, 2024.
 - b. Approval of minutes of the special City Council meeting held on June 25, 2024.
3. Public Participation
4. Announcements
5. Consent Agenda
 - a. To place on file the New Hire report for June, 2024.
 - b. To approve the tax refunds dated July 1, 2024.
 - c. To approve the Bristol Senior Center's submission of a grant application to the Alzheimer's Foundation of America for \$6,000, to authorize the Mayor or Acting Mayor to execute any and all documents associated with the application/grant, and to refer the matter to the Board of Finance for any necessary action.
 - d. To approve the submission of a grant application for \$5,000 to the AARP Connecticut Livable Cities Grant, to authorize the Mayor or Acting Mayor to execute any and all documents, and to refer the matter to the Board of Finance for any necessary action.

- e. To approve the change order for Sav-Mor Cooling Heating, LLC totaling \$79,185.04 as recommended by the Greene-Hills HVAC Project Committee.
 - f. To approve an agreement between Flock Safety and the City of Bristol in the amount of \$72,000.00 and to authorize the Mayor or Acting Mayor to execute any and all documents to effect said contract.
 - g. To place on file the negative referral from the Bristol Planning Commission for the C.G.S. 8-24 review of Candlewood Drive, Map 2, Lot 120-9.
 - h. To place on file the negative referral from the Bristol Planning Commission for the C.G.S. 8-24 review of Violet Drive, Map 2, Lot 129-2.
 - i. To amend Contract 2C23-059 Rehabilitation of Bridge 04488 Mellen Street over Pequabuck River with Arborio Corporation in the amount of \$116,430.96 for a revised total contract value of \$2,279,473.98, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said contract.
6. Reports and Committee Reports
- a. **Ordinance Committee** - To set a public hearing and introduce amendments to the Bristol Code of Ordinances Chapter 10 Solid Waste, Article I. In General, Sections 10-6 and 10-7.
 - b. **Real Estate Committee** – To renew a lease agreement with Bristol Hospital, Inc., and/or its assigns for the benefit of the Bristol Woman Infant Child (“WIC”) program located at 11 Bellevue Avenue.
 - c. **Real Estate Committee** - To proceed with the proposed sale of part of municipal property located at 163 Church Avenue, Map 43, Lot 16 to 64 Washington Street, Map 43, Lot 19; to authorize the Mayor or Acting Mayor to sign any documents necessary to effectuate this motion, and to refer this matter to Corporation Counsel.
7. Old Business
8. New Business
9. Resignations
10. Appointments
11. Contract 2P23-051 - Public Act reversed
- a. To amend Contract 2P23-051 Construction Manager at Risk for Northeast Middle School with D'Amato + Downes a Joint Venture to remove the ability to self-perform trade work, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract amendment.

12. Grants

- a. To authorize the Mayor or Acting Mayor to authorize an application for an Assessment grant from the Naugatuck Valley Council of Governments (NVCOG) for up to \$75,000, to perform a Phase II Assessment and Remediation Plan (Phase III) for the city-owned parcel at 43 East Main Street.
- b. To authorize the Mayor or Acting Mayor to authorize an application for a grant from the State and Local Cybersecurity Grant Program (SLCGP) for \$788,183.64, to address the area of Mitigation Commensurate with Risk; to authorize the Mayor to sign any and all contracts related to the provision of this grant and its subsequent implementation; and to refer this matter to the Board of Finance.

13. Public Hearing

- a. To schedule a City Council Public Hearing prior to August 23, 2024 to consider the City and Town Development Act.

14. Resolution - Annual Action Plan for the Community Development Block Grant

- a. To approve the 2024-2025 Annual Action Plan for the City of Bristol as approved by the Economic & Community Development Board on June 6, 2024, and to refer to the Board of Finance for action.

15. Local Bridge Program Agreements

- a. To authorize the Mayor or Acting Mayor to sign any and all documents required to execute the State/Local Bridge Program agreement to replace the Andrew Street culvert (CT Project 9017-0011).
- b. To authorize the Mayor or Acting Mayor to sign any and all documents required to execute the State/Local Bridge Program agreement to replace the Field Street culvert (CT Project 9017-0041).

16. Executive Session

- a. Executive Session to review an agreement between the City and Local #773, International Association of Firefighters, and take necessary action.

17. Any other matter to come before said meeting

18. Adjournment

Erica Cabiya
Town & City Clerk

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The regular meeting of the City Council was held on Tuesday, June 11, 2024 in the City Hall Council Chambers, 111 North Main Street at 7:02 p.m. Present: Mayor Caggiano; Council Members Olsen, Panioto, Rosengren, Thibeault, and Tyler. Absent: Council Member Howe.

1. CALL TO ORDER

a. Mayor Caggiano read a proclamation for Migraine and Headache Awareness month and presented it to Ronetta Stokes.

2. APPROVAL OF MINUTES OF REGULAR CITY COUNCIL MEETING HELD ON MAY 14, 2024

a. On motion of Council Member Panioto and seconded by Council Member Rosengren, it was unanimously voted: To approve the minutes of the regular City Council meeting held on May 14, 2024.

3. PUBLIC PARTICIPATION

Patricia Ulin, 21 Jerome Ave. – Spoke about the need for volunteers at the Bristol animal shelter.

4. ANNOUNCEMENTS

Council members reported on committees, activities, and events.

5. ADOPTION OF CONSENT CALENDAR

On motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To adopt twelve items as part of the Consent Calendar.

a. New Hire Report For May 2024

Communication received from the Human Resources Department.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To place on file the New Hire Report for the month of May, 2024.

b. Tax Refunds In the Amount of \$21,699.77

Request presented from Deputy Tax Collector Cole.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To approve the Tax Refunds as follows –

Motor Vehicle	\$ 3,720.08
Real Estate	+ 17,979.69
Total	\$ 21,699.77

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c. Contract 2P24-102 Third Party Design Review for Northeast Middle School

Communication received from Purchasing Agent Rousseau.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To award Contract 2P24-102 Third Party Design Review for Northeast Middle School to Friar Architecture Inc. in the amount of \$24,800.00, and to refer to the Office of Corporation Counsel for contract review; and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

d. Positive Referral – Business Park Drive

Communication received from Bristol Planning Commission.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To place on file the Planning Commission's positive referral for the proposed sale of property located at Business Park Drive, Map 3, Lot 10 and Lot 11.

e. Positive Referral – Downs Street

Communication received from Bristol Planning Commission.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To place on file the Planning Commission's positive referral for a proposed utility easement for Eversource on Downs Street, Map 34, Lot 93.

f. Positive Referral – Wheeler Clinic

Communication received from Bristol Planning Commission.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To place on file the Planning Commission's positive referral for the proposed short-term leasing of parking spaces for Wheeler Clinic LLC, Map 30, Lot 3.

g. Positive Referral – Church Avenue/Washington Street

Communication received from Bristol Planning Commission.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To place on file the Planning Commission's positive referral for the proposed sale of part of municipal property located at 163 Church Avenue, Map 43, Lot 16 to 64 Washington Street, Map 43, Lot 19.

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h. Planning Commission tabled Candlewood Drive

Communication received from Bristol Planning Commission.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To place on file the Planning Commission's decision to table the C.G.S. 8-24 Review of Candlewood Drive, Map 2, Lot 120-9.

i. Planning Commission tabled Violet Drive

Communication received from Bristol Planning Commission.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To place on file the Planning Commission's decision to table the C.G.S. 8-24 Review of Violet Drive, Map 2, Lot 129-2.

j. Contract 2P24-102 Enhanced Commissioning Agent Services for Northeast Middle School.

Communication received from Board of Education Operations and Facility Manager Landon.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To award Contract 2P24-102 Enhanced Commissioning Agent Services for Northeast Middle School to Van Zelm Heywood & Shadford, Inc. in the amount of \$159,960.00 and to authorize the Mayor or Acting Mayor to execute any documents necessary to effect said contract.

k. Downs Street Bridge – Eversource Easement

Communication received from Public Works Director Rogozinski.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To authorize the Mayor to sign any and all documents associated with an easement to Yankee Gas Service Company, d.b.a. Eversource Energy, for the purpose of installing utilities on Lot 34-93 Downs Street.

l. Wheeler Clinic Leasing of City Property for Temporary Parking

Communication received from Public Works Director Rogozinski.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To authorize the Mayor to sign any and all documents associated with a lease and/or temporary easement with Wheeler Clinic Inc., (1 Hope St., Lot 30-4) to provide Wheeler with approximately 63 parking spaces on the City-owned property identified as Lot 30-3, Hope St. Said parking is for the purpose of Wheeler

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Clinic Inc. complying with City zoning requirements. The lease and or temporary easement shall be for the approximate time period of July 2024 to May 2025.

6. REPORTS AND COMMITTEE REPORTS

a. Ordinance Committee

As recommended by the Ordinance Committee and on motion of Council Member Panioto and seconded by Council Member Rosengren, it was unanimously voted: In accordance with Section 41(f) of the Charter of the City of Bristol, to waive the reading of the proposed amendments to Chapter 21 of the Code of Ordinances being introduced this date.

On motion of Council Member Panioto and seconded by Council Member Thibeault, it was unanimously voted: to adopt amendments to Chapter 21, Streets, Sidewalks and Public Places, Article II, Division 3 Contractor's License Sec. 21-66 through 21-76 of the Code of Ordinances of the City of Bristol, Connecticut, to read as follows. It was also moved that the City Clerk publish said additions to the Code of Ordinances, and that they become effective upon the expiration of 14 days from the date of their publication in a newspaper of general circulation in the City of Bristol. (Additions are underlined and deletions are bracketed.)

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

DIVISION 3. [CONTRACTORS LICENSE

Sec. 21-66. Required; exception.

No person shall lay in any street any new curb or sidewalk or relay any existing curb or sidewalk unless he is licensed as a curb and walk layer; provided, however, that the provisions of this section shall not prevent the making without such license of minor repairs to an existing sidewalk by the owner of the property in front of which such sidewalk is located or by such owner's agent without remuneration.

(Code 1960, § 36-17; Ord. of 5-1-62; Ord. of 7-5-72)

Sec. 21-67. Application.

The applicant for the license required by this division shall state in his application his actual place of business, together with the name under which the business is done, and shall notify the superintendent of public works of any subsequent change in either.

(Code 1960, § 36-17; Ord. of 5-1-62; Ord. of 7-5-72)

Sec. 21-68. Bond and insurance to be filed at time of application.

Every person making application for a license as a curb and walk layer shall file with the superintendent of public works a satisfactory bond, of a surety company authorized to do business in the city, in the sum of ten thousand dollars (\$10,000.00), and conditioned substantially that the applicant, his employees or agents shall faithfully perform such work in all respects and shall replace and restore that portion of any street in which the applicant,

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his servants or agents shall make any excavation, to as good a condition as that in which the same was before such work was performed. Such licensee shall also file with the superintendent of public works a satisfactory public liability insurance certificate in the minimum amount of one hundred thousand dollars (\$100,000.00) for personal injury and ten thousand dollars (\$10,000.00) for property damage, to indemnify and save the city and its agents harmless from all suits and actions brought against the city or any officer thereof for or on account of any injuries or damage received or sustained by any person in consequence of, or resulting from, any negligence in guarding such work, or any act or omission of the licensee.

(Code 1960, § 36-17; Ord. of 5-1-62; Ord. of 7-5-72; Ord. of 12-5-78)

Sec. 21-69. Issuance.

The superintendent of public works shall issue a license as a curb and walk layer to any person believed by the superintendent to be suitable and competent, who complies with the conditions governing such license.

(Code 1960, § 36-17; Ord. of 5-1-62; Ord. of 7-5-72)

Sec. 21-70. Licensee's duties.

The licensee under this division shall comply in all respects with the rules and regulations established by the superintendent of public works relative to the work for which he is licensed, and with the terms of the permits therefor which may be issued to him, and shall also pay all fines imposed upon him for violation of any such rules and regulations. He shall give personal supervision to the work done under his license and shall employ thereon only competent workmen.

(Code 1960, § 36-17; Ord. of 5-1-62; Ord. of 7-5-72)

Sec. 21-71. Suspension or revocation.

Whenever, in the opinion of the director of public works, any licensed curb and walk layer violates any of the provisions of this article, or any of the rules, regulations and specifications adopted by the director, the director may order the suspension or revoking of the license of such curb and walk layer.

(Code 1960, § 36-17; Ord. of 5-1-62; Ord. of 7-5-72)

Secs. 21-72—21-76. Reserved.

DIVISION 4. PERMITS

Sec. 21-77. Permit required for sidewalk and driveway apron construction.

No work on the construction of a sidewalk or driveway apron shall be started without first obtaining a permit from the director of public works which shall be posted and available for inspection.

(Code 1960, § 36-16; Ord. of 5-1-62; Ord. of 7-5-72)

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Sec. 21-78. Contractor's street work permit—Required.

No curb and walk layer shall commence any work upon any street in the city until he has applied for and secured a permit to do so issued by the director of public works.

(Code 1960, § 36-18; Ord. of 5-1-62; Ord. of 7-5-72)

Sec. 21-79. Same—Application.

Applications for the permit required by section 21-78 of this division shall be signed by the curb and walk layer, or his authorized agent. They shall specify the ownership and location of the property where the work is to be done, and shall contain an agreement to be signed by the curb and walk layer that he will do the contemplated work in accordance with the rules and regulations of the department of public works and the city specifications pertaining to such work, and that he will indemnify and save the city harmless from all damages caused by his acts or omissions while acting under the permit applied for.

(Code 1960, § 36-18; Ord. of 5-1-62; Ord. of 7-5-72)

Sec. 21-80. Same—To be kept on job during continuance of work.

The permit required by section 21-78 of this division shall be kept on the job during the continuance of the work and shall be available for inspection by all authorized persons.

(Code 1960, § 36-18; Ord. of 5-1-62; Ord. of 7-5-72)

DIVISION 5. PERMANENT PATCHING OF CITY STREETS***Sec. 21-81. General provisions.***

The permanent patching of all utility trenches and other excavations in streets maintained by the City of Bristol will be by the public works department or under contract to the city.

All utility contractors shall obtain an excavating permit for any trenches in the public street. (Ord. of 8-13-84)

Sec. 21-82. Excavation, backfilling and patching, general requirements.

Pavement and/or sidewalks shall be cut or sawn to straight neat lines, excavation without cutting or sawing will not be allowed. Cut line shall be parallel and six (6) inches minimum, outside either edge of the proposed trench. Tunneling under pavement or sidewalks will not be allowed. Bituminous material, cement concrete, ledge, rock and boulders over six (6) inches in any dimension shall be removed from the job, together with any clay, silt, or organic material. The public works inspector will check the material excavated and will allow re-use as backfill, sandy and/or gravelly material. Material not approved shall be disposed of off the job. Backfill shall be approved sandy gravelly

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material with no stones over six (6) inches in any dimension. Backfill shall be compacted in twelve-inch layers using mechanical compaction equipment.

The trench shall be filled to within eleven (11) inches of finished grade, eight (8) inches of approved processed gravel shall be spread and compacted, then three (3) inches of bituminous concrete shall be spread and compacted with the finished material flush with the adjacent existing surface. Bituminous concrete material shall be "hot mix," except during winter season when plants are closed "cold patch" will be used. During the period between temporary patch and permanent patch, the utility contractor shall be responsible for maintaining the patch and shall promptly correct all defects upon order of the director of public works. The contractor is an agent of the utility whose pipe, conduit, etc., is laid in the trench and has ultimate responsibility for the trench. In sanitary sewer laterals this is the serviced property owner. This procedure also includes new sanitary sewer construction and the ultimate responsibility shall be the city public works department.

(Ord. of 8-13-84)

Sec. 21-83. Fees, deposits, records and measurements for patches.

- (a) Annually the city may advertise and receive bids for permanent patching of utility trenches. Bids will be taken on repair of bituminous pavement, curbing and sidewalk. The lowest acceptable unit prices will be utilized with a twenty (20) per cent escalator for charging contractors, that year, for trench permanent patching. Trenches that are temporarily patched during a calendar year normally will be permanently patched the following year, the intent being that temporary patches shall go through one complete winter season.*
- (b) At the time of issuance of an excavation permit, the contractor shall deposit a fee equal to the estimated cost of the permanent patch. Upon completion, the actual patch will be measured and the contractor shall be billed for any permanent patch cost to the city that exceeds the amount deposited by the contractor. If the permanent patch cost to the city is less than the amount deposited with the city, the contractor will receive credit. Calculation of estimated patch costs will be based on trench length and width, (width shall be diameter of pipe plus thirty-six (36) inches, minimum forty-eight (48) inches, plus twelve (12) inches for every foot to depth of trench). Permits will not be issued to contractors owing the city any permanent patch fees. The city may institute legal action against contractors and those responsible for nonpayment of any permanent patch costs owed the city if any permanent patch fee is not paid within ninety (90) days of the due date.*
- (c) The public works department shall keep a written record of all trenches, with their dates of excavation, temporary patch and permanent patches, deposit fees received, estimated final fees and actual final fees, and the balances owed or the credits due, and the exact locations and types of utilities. The city shall maintain a separate fund for permanent patching of all city streets. All payments by contractors or others excavating in a public way shall be deposited in the fund, and payments for completed permanent patching shall be disbursed from the fund.*

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- (d) *The board of public works may reduce or waive the deposit otherwise required of a contractor under this section for good reason shown. Good reason shall include instances where the calculations required under this section exceed what otherwise is reasonably estimated to be the cost for permanently patching the excavation or other factually-based situations that would work a hardship on the contractor. When granting any reduction or waiver of the deposit requirement, the board of public works shall state its reason(s) on the record.*

(Ord. of 8-13-84; Ord. of 11-13-07)

Sec. 21-84. Detailed patching requirements.

Permanent patching shall be performed as follows:

- (a) *Sidewalks. Temporary bituminous material shall be removed. Existing walk faces shall be straight and true with no cracks or breaks, if not, shall be cut at next sound transverse joint. Subgrade material shall be removed to five (5) inches below finish grade one-half inch preformed full depth and width expansion joints shall be placed against existing concrete. Portland cement concrete shall be as specified in chapter 21 of the City Ordinances. Topsoil and seeding shall be repaired as specified in Chapter 21 of the City Ordinances. Bituminous concrete walks shall be repaired as specified in subsection (c).*
- (b) *Curbing. Curbing shall be replaced to conform to existing adjacent curb. Existing curb shall be cut to neat true lines. Concrete and granite curb replacement shall be not less than three (3) feet. Bituminous curb less than twenty-five (25) feet may be hand formed to proper cross section. Curbing shall conform to chapter 21 of the City Ordinances.*
- (c) *Pavement. Existing bituminous material shall be removed, existing pavement shall be cut to reasonably straight longitudinal lines, transverse jogs within ten (10) feet of each other shall not be accepted, transverse cuts shall be perpendicular to the longitudinal cut. Several small excavations shall be widened into one. If existing pavement has cracked due to trench settlement, the edge of the trench shall be cut beyond such cracks to firm true pavement. The subgrade shall be graded and compacted to three (3) inches below finished grade. The contractor shall add any necessary processed gravel to bring trench to subgrade, care shall be taken to keep processed gravel tight under adjacent pavement. Edge of existing bituminous shall be painted with hot liquid asphalt prior to paving. Transverse joints in new patch shall be cut square and painted with hot liquid asphalt. Bituminous material shall be placed in two (2) equal layers of one and one-half inches compacted. Finished surface shall meet existing surface neat and true. Edges of completed patch shall be sealed with an application of hot liquid asphalt three (3) inches minimum wide. Finish surface shall be lightly dusted with cement or fine quarry screenings. Patch shall be barricaded and traffic kept off for at least four (4) hours. Bituminous mixes, placement compaction, etc., shall be as specified in chapter 21 article III of the City Ordinances.*

Sec. 21-85 – 21-91. – Reserved.]

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Excavation & Work Within City Roadway Right of Way by Private Contractors and Public Utilities

Sec. 21-66. General.

No contractor, person or public utility shall work within any portion of the City roadway right of way without obtaining an excavation permit from the Department of Public Works. Work shall include, but is not limited to: the disturbance, excavation, construction, and demolition of roadway pavement, curbing, sidewalks, underground utilities (sewer, water, storm water, natural gas, electric, or telecommunication conduits), roadside barriers, signs, lights, and structures of any kind. Minor repairs to sidewalks, such as filling cracks with mortar, are not required to be performed by a licensed contractor, along with the installation of mail boxes and landscaping.

All work performed within the City roadway right of way shall be performed in a safe manner in accordance with Department of Public Works standards and specifications.

All contractors and persons performing work within the City roadway right of way shall restore all disturbed roadway pavement, curbing, utilities, and sidewalks, including lawn & seed, and any roadside barriers, signs, lights, and structures of any kind to their original condition as they existed prior to any work being performed by the contractor or persons performing the work.

Sec 21-67. License.

In order to obtain an excavation permit, all contractors and/or persons shall be licensed by the Department of Public Works. To become licensed, contractors shall submit an application (prepared by the Department of Public Works) demonstrating that said contractor has the knowledge, experience, and equipment to perform work in accordance with City of Bristol requirements. In addition, the contractor shall provide to the Department a certificate of insurance and a bond. As part of the review process, contractors or persons may be required to submit for review an applicable valid trade license issued by the State or Federal government or trade organization. However, the license subject to this City Ordinance is an additional license issued by the City as part of the authorization process to work within the roadway right of way. All licensed contractors or persons require the approval of the Director of Public Works.

The Department of Public Works shall prepare and submit the license application form to the Board of Public Works for review and approval.

Each contractor or person submitting an application for an excavation permit shall provide a bond of a surety company authorized to do business in the City in the minimum amount of \$20,000 (or equal to the value of the work as determined by the Department of Public Works), and conditioned substantially that the applicant, its employees, or agents shall faithfully perform such work in all respects, and shall replace and restore that

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portion of any street in which the applicant, its servants, or agents performed any excavation, to the original condition as before such work was performed. In accordance with the provisions of this ordinance, it is the intent of the City to authorize the Department of Public Works to set high bond limits based on the estimated value of the work as determined by the Department of Public Works.

Each contractor or person shall also file with the Department of Public Works a satisfactory public liability insurance certificate in the minimum amount of General liability \$1,000,000 (combined single limit) bodily injury/property damage coverage per occurrence and \$2,000,000 aggregate coverage, to indemnify and save the City and its agents harmless from all suits and actions brought against the City or any officer thereof, on account of any injuries sustained or damage caused by any person in consequence of, or resulting from, any negligence in guarding such work, or any act or omission of the licensee.

The Board of Public Works reserves the right to modify insurance and bonding requirements as required to safeguard the public.

Whenever, in the opinion of the Director of Public Works, any licensed contractor or person violates any of the provisions of this ordinance, or any of the rules, regulations, and specifications adopted by the Director, the Director may order the suspension or revocation of the license of such curb and walk contractor.

Sec 21-68. Permits.

All contractors or persons shall obtain a permit issued by the Department of Public Works prior to performing work within any portion of the City roadway right of way. Work shall include, but is not limited to: the disturbance, excavation, construction, and demolition of roadway pavement, curbing, sidewalks, underground utilities (sewer, water, storm water, natural gas, electric, or telecommunication conduits), roadside barriers, signs, lights, and structures of any kind. Minor repairs to sidewalks, such as filling cracks with mortar, are not required to be performed by a licensed contractor, along with the installation of mail boxes and landscaping.

Contractors or persons performing work to replace or install a driveway apron within the roadway right of way shall obtain a Driveway Permit issued by the Department of Public Works. Contractors or persons performing work to replace and install sidewalks within the roadway right of way shall obtain a Sidewalk Permit issued by the Department of Public Works. Contractors or persons performing all other work such as: excavation, construction, and demolition of roadway pavement, curbing, sidewalks, underground utilities (sewer, water, storm water, natural gas, electric, or telecommunication conduits), roadside barriers, signs, lights, and structures of any kind shall obtain an Excavation Permit.

The Department of Public Works shall prepare and submit the permit application form (Sidewalk, Driveway, and Excavation permits) to the Board of Public Works for review and approval. All contractors and/or persons shall submit the applicable permit application prior to completing work. Permit application forms shall include the following:

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A. Sidewalk and driveway permits:

1. Name of licensed contractor or person performing work along with contact information.
2. Location and type of work to be performed.

B. Excavation Permit

1. Name of licensed contractor or person performing work along with contact information.
2. Location and type of work to be performed.
3. Map indicating proposed work. Note that an A-2 survey survey may not be required by the Department of Public Works. However, the map shall indicate proposed work and existing roadway utilities and facilities. In addition, for house utility laterals, a field walk performed by the applicant and a Department of Public Works representative may be substituted for the submittal of a map.
4. All utilities shall be installed in accordance with City standards with respect to size, depth, location, materials, and bedding.

All contractors or persons shall provide the Department of Public Works information regarding the impact the work will have on traffic. The Department of Public Works may require a traffic control plan. Contractors or persons are advised that every road closure requires authorization and approval from the Director of Public Works or the Chief of Police, no other City entity or person is authorized to approve the closure of a City Street.

No work shall be performed prior to the approval of the permit by the Department of Public Works. Public Utilities performing emergency work shall submit a permit to the Department of Public Works within 48 hours of an emergency.

An application fee shall be charged to each contractor obtaining a Department of Public Works permit, issued in accordance with this ordinance. The application fee shall be set by the Board of Public Works. In accordance with the ordinance a separate application fee shall be established for work performed by public utility companies.

Sec. 21-69. Excavation of newly paved roadways.

Contractors shall be advised that the City enforces a moratorium on the issuance of excavation permits on newly-paved roads. No permit will be issued for a period of five (5) years after a roadway is paved to install main line utilities, and three (3) years to install laterals. If required, restoration shall include the milling and paving of the roadway curb-to-curb, or a full lane width at the contractor's expense, as agreed upon by the utility company and the Department of Public Works. Said work shall be performed by the Department of Public Works. Restoration of pavement for lateral installation, during the

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moratorium period, shall consist of milling a larger patch (2 ft. around perimeter of temporary patch) and repaving in accordance with Department of Public Works specifications. Work shall include the installation of a full pavement depth (4 inch min) in the area of the temporary patch.

Sec 21-70. Excavation within City streets.

Pavement and/or sidewalks shall be cut or sawn to straight neat lines. Excavation without cutting or sawing is not allowed. Cutline shall be parallel, and six (6) inches minimum, outside either edge of the proposed trench.

Tunneling under pavement or sidewalks is not allowed. Bituminous material, cement concrete, ledge, rocks and boulders over six (6) inches in any dimension, shall be removed from the job, together with any clay, silt, or organic material. The Public Works Inspector will check the material excavated and will allow re-use as backfill, sandy and/or gravelly material. Material not approved of shall be disposed of from the job site. Backfill shall be approved sandy gravelly material with no stones over six (6) inches in any dimension. Backfill shall be compacted in fifteen-inch lifts or layers using mechanical compaction equipment approved by the Department of Public Works.

The trench shall be filled to within eleven (11) inches of the finished grade, consisting of nine (9) inches of approved processed gravel which shall be spread and compacted, then two (2) inches of bituminous concrete temporary pavement which shall be spread and compacted, and the finished material flush with the adjacent existing surface.

The limits of permanent patch shall be established/confirmed at the completion of work/installation of temporary asphalt patch. Permanent patches shall extend 6-inches beyond the temporary patch, and require the contractor to re-cut the roadway asphalt. The City of Bristol may require the installation of additional roadway asphalt patch to improve road conditions, and may extend the permanent patch limits to include older patches or road defects. If the City requires the replacement of additional roadway, the cost of the additional work will be paid for by the City, or the utility company will pay the City the application cost of the required patch (not including the additional work) and the City will install the entire/desired permanent patch that is required to repair the utilities work and the road defect. All utility boxes shall be installed flush with pavement.

Bituminous concrete material shall be "hot mix," except during the winter season when plants are closed. "Cold patch" may be used with prior authorization and approval by the Department of Public Works. During the period between temporary patch and permanent patch, the utility contractor shall be responsible for maintaining the patch, and shall promptly correct all defects upon order of the Director of Public Works. Failure by the contractor to maintain the trench in a safe condition will result in the Department of Public Works performing the work and charging the contractor for said repairs.

The storage of materials or equipment within the City's right of way is not allowed, unless authorized by the Public Works Engineering Division, or the Director of Public

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Works. The site shall be cleaned and swept at the end of each day. The blocking of private driveways is prohibited.

Sec 21-71. Permanent patching and restoration of City streets.

All temporary pavement patches shall be removed and replaced after one year with a permanent pavement patch or pavement restoration.

Annually, the Department of Public Works will procure the services of a paving contractor to remove temporary pavement patches installed as part of the Department of Public Works permit defined in this ordinance. The procured paving contractor will install all permanent pavement patches installed within the last year. Permit holders are not authorized or permitted to install permanent roadway patches unless otherwise approved by the Board of Public Works.

At the time of issuance of an Excavation Permit, the contractor shall deposit a fee equal to the estimated cost of the permanent patch. Upon completion, the actual patch will be measured, and the contractor shall be billed for any permanent patch cost to the City that exceeds the amount deposited by the contractor. If the permanent patch cost to the City is less than the amount deposited with the City, the contractor will receive a credit. Calculation of estimated patch costs will be based on trench length and width (width shall be diameter of pipe plus thirty-six (36) inches, minimum forty-eight (48) inches, plus twelve (12) inches for every foot to depth of trench). Permits will not be issued to contractors owing the City any permanent patch fees. The City may institute legal action against contractors and those responsible for nonpayment of any permanent patch costs owed to the City if any permanent patch fee is not paid within ninety (90) days of the due date. The Department of Public Works shall calculate the unit pavement cost based on the pavement contractor's cost with a twenty (20) percent escalator for charging contractors, that year, for trench permanent patching.

The Public Works Department shall keep a written record of all trenches including: the dates of excavation, temporary patches and permanent patches, deposit fees received, estimated final fees and actual final fees, the balances owed or the credits due, and the exact locations and types of utilities. The City shall maintain a separate non-interest bearing fund for permanent patching of all City streets. All payments by contractors or persons excavating in a public right of way shall be deposited in the fund, and payments for completed permanent patching shall be disbursed from the fund.

All contractors shall be required to identify the temporary pavement trenches by spray painting the company's name at several locations, based on the size of the trench, as determined by the Department of Public Works. Work performed by Public Utility companies, or contractors performing the work for the public utility, shall identify the trench using the public utility companies' name.

Public utility contractors authorized by the Department of Public Works are permitted to install their own permanent patch. However, all work must be performed in accordance with Department of Public Works requirements and specifications. Based on roadway pavement, Public Utility Companies may be required by the Department of Public Works to

JUNE 11, 2024

restore roadway pavement by milling and paving roadway sections, either curb to curb or full travel lane widths. Said pavement restoration (milling and paving) shall be paid for at the sole expense of the public utility company or the utility company may fund the City performing the work.

All permanent pavement installation and roadway pavement restoration shall confirm with City standards and specifications. Existing bituminous material shall be removed, existing pavement shall be cut to reasonably straight longitudinal lines, transverse jogs within ten (10) feet of each other shall not be accepted, and transverse cuts shall be perpendicular to the longitudinal cut. Several small excavations shall be widened into one. If existing pavement has cracked due to trench settlement, the edge of the trench shall be cut beyond such cracks to firm true pavement. The subgrade shall be graded and compacted to four (4) inches below finished grade. The contractor shall add any necessary processed gravel to bring trench to subgrade, care shall be taken to keep processed gravel tight under adjacent pavement. The edge of existing bituminous shall be painted with hot liquid asphalt prior to paving. Transverse joints in new patch shall be cut square and painted with hot liquid asphalt. Bituminous material shall be placed in two (2) equal compacted layers of one and one-half inches. Finished surface shall meet existing surface neat and true. The edges of completed patch shall be sealed with an application of hot liquid asphalt three (3) inches minimum wide.

The Department of Public Works may expand the permanent patch limits and increase the area of the permanent patch to correct roadway defects that existed prior to work performed in accordance with the permit. Said work shall be paid for by the City.

Sec. 21-72 – 21-91. – Reserved

7. **OLD BUSINESS** – None.

8. **NEW BUSINESS**

a. On motion of Council Member Panioto and seconded by Council Member Thibeault, it was unanimously voted: To set a Special Election date of July 30, 2024 for the replacement of City Council District 3 and have the City Clerk notify the Secretary of State. This election will include Early Voting on July 24 – 27 per new state requirements.

Council member Thibeault clarified that there was only one vacancy in District 3 and Mayor Caggiano reiterated that Early Voting would take place July 24 – July 27.

JUNE 11, 2024

9. RESIGNATIONS

The following resignations were presented:

Maria Montelli-Tramazzo – Transportation Commission
Jaymie Bianca – Diversity Council
Olivia Chapdelaine – Diversity Council
Anthony Pellerin – Inland Wetlands Commission
Craig Vibert – Retirement Board
Andrew Howe – City Council District 3

On motion of Council Member Thibeault and seconded by Council Member Panioto, it was unanimously voted: To accept the resignations and send a letter of thanks.

10. APPOINTMENTS

The following appointments were presented:

City Arts and Culture Commission

Julie Crist – Appointment – term to 5/27.

Replaced Tiffany Howe.

Confirming motion by Council Member Thibeault.

Motion passed in voice vote.

Board of Finance

Nicolle Duquette – Appointment – effective 7/1/2024; term to 6/28.

Replaced Ron Burns.

Confirming motion by Council Member Thibeault.

Motion passed in voice vote.

William Campion – Appointment – effective 7/1/2024; term to 6/28.

Replaced Mark Whitford.

Confirming motion by Council Member Thibeault.

Motion passed in voice vote.

Commission For Persons With Disabilities

Dan Micari – Reappointment – term to 6/27.

Confirming motion by Council Member Olsen.

Motion passed in voice vote.

Joe Krolikowski – Reappointment – term to 6/27.

Confirming motion by Council Member Olsen.

Motion passed in voice vote.

Barbara Bajurny – Reappointment – term to 6/27.

Confirming motion by Council Member Olsen.

Motion passed in voice vote.

JUNE 11, 2024

Bristol Historic District Commission

Andrew Collins – Appointment as a regular member – term to 1/29.

Confirming motion by Council Member Rosengren.

Motion passed in voice vote.

Inland Wetlands Commission

Laura Valentino – Appointment as alternate member – term to 1/27.

Replaced Anthony Pellerin.

Confirming motion by Council Member Thibeault.

Motion passed in voice vote.

Retirement Board

Matthew Ragaini – Appointment as #1338 Rep. – term to 7/28.

Replaced Craig Vibert.

Confirming motion by Council Member Thibeault.

Motion passed in voice vote

Zoning Commission

David White – Reappointment – term to 6/27

Confirming motion by Council Member Tyler.

Motion passed in voice vote.

11. BOARD OF EDUCATION CONTRACT AMENDMENT REQUEST

- a.** Communication received from Board of Education Operations and Facility Manager Landon.

On motion of Council Member Thibeault and seconded by Council Member Olsen, it was unanimously voted: To approve the ability and allowance of D'Amato+Downes Joint Venture, D'Amato Construction, and/or Downes Construction to submit bids and self-perform on certain packages; and to authorize the Mayor or Acting Mayor to execute any documents necessary to amend their contract.

12. GRANT REQUEST

- a. Bristol Police Department – Department of Justice Bulletproof Vest Partnership Grant**

Communication received from Interim Chief of Police, Mark Morello.

On motion of Council Member Olsen and seconded by Council Member Tyler, it was unanimously voted: To authorize the Bristol Police Department, and accept, if granted, the FY24 U.S. Department of Justice Bulletproof Vest Partnership Grant for a total of \$39,975; the local match is \$19,966 or 50% of the grant total; and to authorize the Mayor or Acting Mayor to execute any documents necessary.

JUNE 11, 2024

b. School Readiness Council – Extension of Child Day Care Grant Contract

Communication received from School Readiness Liaison, Donna Osuch.

On motion of Council Member Thibeault and seconded by Council Member Panioto, it was unanimously voted: To authorize the Mayor or Acting Mayor to continue to execute Purchase of Service Contract #22OECCDC01BRS-A2 with the State of Connecticut Office of Early Childhood for Contract Period 6/27/2022 - 6/30/2025 in the amount of \$2,543,713.17; and to refer to the Board of Finance for necessary action.

13. CONTRACTS

a. Contract 2C24-096 Replacement of Bridge No. 04487 East Street Over Pequabuck River

Communication received from Purchasing Agent Rousseau.

On motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To award Contract 2C24-096 Replacement of Bridge No. 04487 East Street Over Pequabuck River to Schultz Corporation in the amount of \$2,599,499.52 and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

b. Contract 2P24-076 Construction Engineering and Inspection Services for the Reconstruction of East Street Bridge over Pequabuck River

Communication received from Purchasing Agent Rousseau.

On motion of Council Member Rosengren and seconded by Council Member Thibeault, it was unanimously voted: To award Contract 2P24-076 Construction Engineering and Inspection Services for the Reconstruction of East Street Bridge Over Pequabuck River to Wengell, McDonnell & Costello, Inc. (d.b.a. WMC Consulting Engineers) in the amount of \$364,600.00 and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

c. Energy Efficiency Services Letter of Agreement with Eversource

Communication received from Purchasing Agent Rousseau.

On motion of Council Member Panioto and seconded by Council Member Rosengren, it was unanimously voted: To authorize the Mayor or Acting Mayor to execute an Energy Efficiency Services Letter of Agreement with Eversource Energy, and to refer to the Office of Corporation Counsel for review.

JUNE 11, 2024

d. Contract 2P24-073 Comprehensive Lighting Improvements at Municipal Buildings

Communication received from Purchasing Agent Rousseau.

On motion of Council Member Olsen and seconded by Council Member Thibeault, it was unanimously voted: To award Contract 2P24-073 Comprehensive Lighting Improvements at Municipal Buildings to Resource Lighting and Energy, Inc. in the amount of \$204,136.00 and to refer to the Office of Corporation Counsel for contract review, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract.

e. Regional Emergency Medical Services Communications System Agreement (CMED Contract)

Communication received from Assistant Corporation Counsel Conlin.

On motion of Council Member Rosengren and seconded by Council Member Panioto, it was unanimously voted: To approve the 2024-2025 Regional Emergency Medical Services Communications System Agreement with the North Central CT Emergency Medical Services Council, Inc. and to authorize the Mayor or Acting Mayor to execute the agreement.

f. Intertown Agreement with the Town of Plymouth for Use of Bristol Animal Control Facility

Communication received from Assistant Corporation Counsel Conlin.

On amended motion of Council Member Tyler and seconded by Council Member Thibeault, it was unanimously voted: To enter into an Intertown Agreement with the Town of Plymouth for the use of the City of Bristol's Animal Control Facility on the terms proposed in the agreement.

On motion of Council Member Thibeault and seconded by Council Member Olsen, it was unanimously voted: To authorize the Mayor or Acting Mayor to execute the Intertown Agreement on behalf of the City of Bristol.

14. CONNECTICUT LIGHT AND POWER COMPANY RESOLUTION**a. Communication received from Assistant Corporation Counsel Conlin.**

On motion of Council Member Rosengren and seconded by Council Member Thibeault, it was unanimously voted: To approve a Resolution to grant CT Light and Power Company, d.b.a. Eversource Energy, a permanent easement on City Property on Kelley Street in conjunction with the Meadow Street Garage project.

The Resolution reads as follows –

JUNE 11, 2024

BE IT RESOLVED: That the City of Bristol grant and convey to the Connecticut Light & Power Company d/b/a Eversource Energy, a corporation chartered by the General Assembly of the State of Connecticut and having its principal office in Berlin, Connecticut, its successors and assigns, permanent rights for the installation and maintenance and repairs of electric (and gas) lines over, under and across land of the City of Bristol situated within the City of Bristol, as set forth in the easement presented to this meeting and which easement is more fully described on Map Q-666 filed in the Land Records of the City of Bristol, and said easement is hereby ordered filed with the records of this meeting; and

RESOLVED: That the Mayor of the City of Bristol be authorized to execute and deliver in the name of the City an easement presented to this meeting and to do any and all other acts to effectuate the foregoing.

A roll call vote was taken.

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member			
“ ” Olsen			
“ ” Panioto			
“ “ Rosengren			
“ ” Thibeault			
“ ” Tyler			
Mayor Caggiano			

RESOLUTION ADOPTED: YES – 6; NO – 0; ABSTAIN – 0.

15. EXECUTIVE SESSION TO DISCUSS AND TAKE ANY NECESSARY ACTION ON LITIGATION MATTER, CHRYSALIS CENTER REAL ESTATE V. CITY OF BRISTOL, SUPERIOR COURT DOCKET NO. HHB-CV-23-6079198-S

At 7:59 p.m., on motion of Council Member Panioto and seconded by Council Member Thibeault, it was unanimously voted: To convene into Executive Session to discuss Chrysalis Center Real Estate v. City of Bristol, Superior Court Docket No. HHB-CV-23-6079198-S.

Present to discuss the matter of Chrysalis Center Real Estate v. City of Bristol: Mayor Caggiano; Council Members Olsen, Panioto, Rosengren, Thibeault, and Tyler; Corporation Counsel Krawiecki; and Assistant Corporation Counsels Conlin and Steeg; and Tax Assessor Tom DeNoto.

Discussion was held. No votes were taken.

JUNE 11, 2024

At 8:11 p.m., on motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To reconvene into Public Session.

On motion of Council Member Tyler and seconded by Council Member Thibeault, it was unanimously voted: To resolve litigation matter Chrysalis Center Real Estate v. City of Bristol, Superior Court Docket No. HHB-CV-23-6079198-S by a stipulation to judgment whereby the City, acting through its City Assessor, authorize a statutory tax exemption pursuant to Connecticut General Statutes section 12-81(7)(B), and that Corporation Counsel is authorized to execute said stipulation on behalf of the City of Bristol.

16. OTHER BUSINESS – None.

17. ADJOURNMENT

At 8:12 p.m., on motion of Council Member Panioto and seconded by Council Member Rosengren, it was unanimously voted: To adjourn.

ATTEST: _____
Erica Cabiya
Town & City Clerk

JUNE 25, 2024

The special meeting of the City Council was held on Tuesday, June 25, 2024 in the City Hall Council Chambers, 111 North Main Street at 7:00 p.m. Present: Mayor Caggiano; Council Members Olsen, Panioto, Rosengren, Thibeault, and Tyler.

1. CALL TO ORDER

Mayor Caggiano called the special meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. PUBLIC PARTICIPATION – None.

3. APPOINTMENT OF MARK MORELLO AS CHIEF OF POLICE FOR CITY OF BRISTOL

On motion of Council Member Tyler and seconded by Council Member Thibeault, it was unanimously voted: To approve and confirm the appointment of Mark R. Morello as the Chief of Police for the City of Bristol made by the Board of Police Commissioners at their meeting on June 18, 2024, pursuant to Section 35 of the City Charter.

On motion of Council Member Tyler and seconded by Council Member Rosengren, it was unanimously voted: To approve the employment agreement for Chief Mark R. Morello and to refer to the Board of Finance for informational purposes and possible funding.

4. GRANTS

a. Main Street Community Foundation Emergency Fund for Senior Center Memory Cafe

On motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To approve submission of a grant application to the Main Street Community Foundation Emergency Fund for the Senior Center Memory Cafe, to authorize the Mayor or Acting Mayor to execute any and all documents associated with the application/grant; and to refer the matter to the Board of Finance for any necessary action.

b. School Readiness Priority Private Provider Payment

On motion of Council Member Olsen and seconded by Council Member Rosengren, it was unanimously voted: To authorize the Mayor or Acting Mayor to execute any and all necessary documents related to the application, funding, and grant for FY 2024 School Readiness Priority Private Provider Payment from the Office of Early Childhood for the period of July 1, 2023 - June 30, 2024, for \$56,435.00.

c. School Readiness Infant Toddler Expansion Private Provider Payment

JUNE 25, 2024

On motion of Council Member Thibeault and seconded by Council Member Panioto, it was unanimously voted: To authorize the Mayor or Acting Mayor to execute any and all necessary documents related to the application, funding, and grant for FY 2024 School Readiness Infant Toddler Expansion Private Provider Payment from the Office of Early Childhood for the period of July 1, 2023 – June 30, 2024, for \$2,754.00.

5. ADJOURNMENT

At 7:08 p.m., on motion of Council Member Tyler and seconded by Council Member Rosengren, it was unanimously voted: To adjourn.

ATTEST: _____
Erica Cabiya
Town & City Clerk

UNAPPROVED

5a

WATER DEPARTMENT

NEW HIRE REPORT

6/1/2024 TO 6/30/2024

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>	<u>PER HOUR</u>	<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>
NEWTON	CHRISTOPHER	BRISTOL	06/13/2024	\$ 26.47		LOCAL 1338	FT	WATER DEPARTMENT	WATER TREATMENT PLANT OPERATOR

TOTAL: 1

RECEIVED
2024 JUL -3 AM 8:21
TOWN AND CITY CLERK
BRISTOL, CT

NEW HIRE REPORT

6/1/2024 TO 6/30/2024

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>	<u>PER HOUR</u>	<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>
BURKACKI	LUKASZ	NEW BRITAIN	06/17/2024	\$ 79,588		BPSA	FT	PUBLIC WORKS - ENGINE	CIVIL ENGINEER
GIROUARD	RONALD	BRISTOL	06/24/2024	\$ 25.38		LOCAL 1338	FT	PUBLIC WORKS	LABORER SOLID WASTE
ABITABLO	DEVON	BRISTOL	06/01/2024	\$ 16.84		NON-BARG	PT	PARK DEPARTMENT	ATTENDANT
BROWNE	CHRISTINA	BRISTOL	06/01/2024	\$ 16.09		NON-BARG	PT	PARK DEPARTMENT	ATTENDANT
COOMBS	DONALD	PLANTSVILLE	06/15/2024	\$ 22.59		NON-BARG	PT	PARK DEPARTMENT	SOUND & LIGHTING TECHN
FIORITO	MATTHEW	BRISTOL	06/01/2024	\$ 16.84		NON-BARG	PT	PARK DEPARTMENT	ATTENDANT
KENNEDY	MIA	PLANTSVILLE	06/01/2024	\$ 16.34		NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
KRONEN	HOLLY	BRISTOL	06/01/2024	\$ 16.34		NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
LAWSON	QUINCY	BRISTOL	06/20/2024	\$ 16.34		NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
MANGHAM	OLIVER	FARMINGTON	06/01/2024	\$ 16.34		NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
NGUYEN	KYRA THIEN	SOUTHINGTON	06/01/2024	\$ 16.34		NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
SILVA	NICOLETTE	UNIONVILLE	06/01/2024	\$ 16.34		NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
SOREL	ALLIE	BRISTOL	06/01/2024	\$ 16.34		NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD
STOUT	THOMAS	BRISTOL	06/10/2024	\$ 16.34		NON-BARG	PT	PARK DEPARTMENT	LIFEGUARD

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>	<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>	
SULLIVAN	KATE	BRISTOL	06/01/2024	\$ 18.09	PER HOUR	NON-BARG	PT	PARK DEPARTMENT	WATER SAFETY INSTRUCTOR
ALDIERI	HANNAH	BRISTOL	06/01/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
ANDERSON	JASMYN	BRISTOL	06/01/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
BENOIT	JALEN	BRISTOL	06/12/2024	\$ 20.34	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	SUMMER CAMP DIRECTOR ASST
BOUTOTE	JACOB	BRISTOL	06/01/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
BRUCE	NOELLE	BRISTOL	06/01/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
CALLAGHAN	CASSANDRA	SOUTHINGTON	06/01/2024	\$ 20.34	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	SUMMER CAMP DIRECTOR ASST
CAPEZZONE	BRYAN	BRISTOL	06/01/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
CAPEZZONE	ANN MARIE	BRISTOL	06/18/2024	\$ 20.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	PARAPROFESSIONAL RECREATION
CARMELICH	BENJAMIN	PLYMOUTH	06/15/2024	\$ 16.09	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
CHADEAYNE	EVAN	BRISTOL	06/01/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
CHENEY	LISA	WATERBURY	06/01/2024	\$ 40.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	FACILITATOR
CUMMINGS	PEYTON	BRISTOL	06/01/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
DAMATO	BENJAMIN	BRISTOL	06/24/2024	\$ 16.09	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	LABORER PARK SEASONAL
DAMON SMITH	TREVOR	BRISTOL	06/20/2024	\$ 20.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	PARAPROFESSIONAL RECREATION
DELOGE	EMILY	BRISTOL	06/01/2024	\$ 23.09	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	SUMMER CAMP DIRECTOR
DEPASS	DANTE	BRISTOL	06/01/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
DUBE	MADISON	BRISTOL	06/01/2024	\$ 19.34	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	SUMMER CAMP DIRECTOR ASST
FLOYD	VANESSA	BRISTOL	06/24/2024	\$ 40.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	CERTIFIED NURSE
GIANNI	ALESSIA	BERLIN	06/10/2024	\$ 16.34	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	LIFEGUARD
GIBBS	CHARLES	BRISTOL	06/01/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
GLASPEY	JOHN	FARMINGTON	06/01/2024	\$ 16.09	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>	<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>	
GOMES	KAMRYN	WATERBURY	06/15/2024	\$ 16.09	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
GUZMAN	MICHAELA	BRISTOL	06/01/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
HALL	RYLEIGH	BRISTOL	06/20/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
HASEMANN	ERICH	BRISTOL	06/20/2024	\$ 20.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	PARAPROFESSIONAL RECREATION
HINTON	LILY	BRISTOL	06/01/2024	\$ 16.09	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
HINTON	MIA	BRISTOL	06/01/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
HINTON	PAIGE	BRISTOL	06/02/2024	\$ 19.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	PARAPROFESSIONAL RECREATION
JOHNPHERE	GABRIELLE	TERRYVILLE	06/01/2024	\$ 16.09	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
JOHNSON	ALICIA	BRISTOL	06/01/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
KROLL	DAVIS	PLANTSVILLE	06/01/2024	\$ 16.34	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	LIFEGUARD
KROMEGAL	RYAN	BRISTOL	06/01/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
LABRECQUE	KYLEIGH	BRISTOL	06/01/2024	\$ 16.09	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
LAIRD	KALEY	BRISTOL	06/02/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
LAPOINTE	KAYLYNN	BRISTOL	06/01/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
LAPRISE	RYAN	BRISTOL	06/24/2024	\$ 16.09	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	LABORER PARK SEASONAL
LEVINE	ADAM	BRISTOL	06/05/2024	\$ 20.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION PRGM INST ADULT
LEWIS	MOLLIE	BRISTOL	06/01/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
LOVELAND	BRENDAN	FARMINGTON	06/12/2024	\$ 30.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	FACILITATOR
LUIS FUENTES	HEIDY	BRISTOL	06/01/2024	\$ 20.34	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	SUMMER CAMP DIRECTOR ASST
MANCINI	KIM	BRISTOL	06/20/2024	\$ 20.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	PARAPROFESSIONAL RECREATION
MESSIER	SIERRA	BRISTOL	06/01/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
MILLS	ASHLEY	MANCHESTER	06/12/2024	\$ 30.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	FACILITATOR

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>	<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>	
MORTON	OLIVIA	BRISTOL	06/01/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
NEWTON	ADAM	BRISTOL	06/01/2024	\$ 16.09	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
NIEVES	SERENITY	BRISTOL	06/01/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
NIEVES	TRINITY	BRISTOL	06/01/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
NORTON	ASHLEIGH	BRISTOL	06/20/2024	\$ 20.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	PARAPROFESSIONAL RECREATION
OUELLETTE	KIANA	BRISTOL	06/01/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
PIROG	THOMAS	BRISTOL	06/01/2024	\$ 16.09	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
PRELESKI	JONATHAN	MANCHESTER	06/01/2024	\$ 19.34	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	SUMMER CAMP DIRECTOR ASST
RAY	JACKSON	BRISTOL	06/15/2024	\$ 16.09	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
REDDY	RENUKA	UNIONVILLE	06/02/2024	\$ 19.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	PARAPROFESSIONAL RECREATION
RIVARD	MIKAYLA	BRISTOL	06/20/2024	\$ 20.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	PARAPROFESSIONAL RECREATION
RODRIGUEZ	DONOVAN	BRISTOL	06/20/2024	\$ 16.34	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	LIFEGUARD
SANCHEZ BARRETOAM		BRISTOL	06/01/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
SHELBY	ISABELLA	CEDAR RAPIDS	06/20/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
SICOTTE	MEGAN	BRISTOL	06/20/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
SPINA	RYAN	BRISTOL	06/01/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
THERRIEN	EVERETT	TERRYVILLE	06/20/2024	\$ 16.34	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	LIFEGUARD
TOMASI	MARY	BRISTOL	06/20/2024	\$ 50.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	CERTIFIED NURSE
TRESTMAN	DEVORA	BRISTOL	06/01/2024	\$ 16.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	RECREATION LEADER
TREVAIL	MICHAEL	NEWTOWN	06/12/2024	\$ 40.00	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	FACILITATOR
WARZOCHA	FRANK	BRISTOL	06/24/2024	\$ 16.09	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	LABORER PARK SEASONAL
WHALEN	RENEE	BRISTOL	06/20/2024	\$ 20.84	PER HOUR	NON-BARG	SE	PARK DEPARTMENT	PARAPROFESSIONAL RECREATION

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>CITY</u>	<u>HIRE DATE</u>	<u>SALARY</u>	<u>UNION</u>	<u>STATUS</u>	<u>DEPARTMENT</u>	<u>JOB TITLE</u>
BOYKO	TERRI	BRISTOL	06/03/2024	\$ 25.00	NON-BARG	TP	BUILDING DEPT	TEMPORARY WORKER

TOTAL: 81



RECEIVED

2024 JUL -1 PM 2:34

TOWN AND CITY CLERK
BRISTOL, CT



DATE: July 1, 2024

Tax Collector's Office | 860.584.6270

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

I hereby request refunds to the following tax accounts listed below for the reasons stated.

<u>PRIOR LIST YEAR</u>		<u>MOTOR VEHICLE</u>					
<u>NAME</u>	<u>LIST NUMBER</u>	<u>TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>		
ACAR LEASING LTD	2022-04-0400055	\$ 667.64			\$ 667.64	WRONG TOWN	
ACAR LEASING LTD	2022-03-0300336	\$ 344.48			\$ 344.48	REG. OUT OF STATE	
BERUBE, JEREMY	2020-03-0303871	\$ 627.02	\$ 18.81		\$ 645.83	WRONG TOWN	
BERUBE, JEREMY	2021-03-0303834	\$ 707.63	\$ 21.23		\$ 728.86	WRONG TOWN	
BLAUVELT, GUY	2021-03-0304260	\$ 18.69			\$ 18.69	OVERPAYMENT NCC	
BLAUVELT, GUY	2021-03-0304261	\$ 86.96			\$ 86.96	OVERPAYMENT NCC	
DORIO, MARYBETH	2020-03-0313080	\$ 276.50			\$ 276.50	WRONG TOWN	
DORIO, MARYBETH	2021-03-0313163	\$ 265.85			\$ 265.85	WRONG TOWN	
DORIO, MARYBETH	2022-03-0313393	\$ 232.18			\$ 232.18	WRONG TOWN	
DORIO, MARYBETH	2022-03-0313539	\$ 291.46			\$ 291.46	WRONG TOWN	
MANSEY, LISETH	2021-03-0328282	\$ 824.33			\$ 824.33	REG. OUT OF STATE	
MINISTRO, RICHARD	2022-03-0331752	\$ 241.28	\$ 36.19		\$ 277.47	MILITARY EXEMPTION	
NOHMY, NATHAN	2020-03-0333475	\$ 45.00			\$ 45.00	CLERICAL ERROR	
NISSAN INFINITI LT LLC	2022-03-0333882	\$ 661.93			\$ 661.93	REG. OUT OF STATE	
TOYOTA LEASE TRUST	2021-04-0408675	\$ 151.04			\$ 151.04	OWNERSHIP CHANGE	
TOYOTA LEASE TRUST	2022-03-0347457	\$ 698.35			\$ 698.35	VEHICLE SOLD	
TOYOTA LEASE TRUST	2021-03-0346285	\$ 55.12			\$ 55.12	OWNERSHIP CHANGE	
TOYOTA LEASE TRUST	2021-03-0346276	\$ 225.47			\$ 225.47	OWNERSHIP CHANGE	
TOYOTA LEASE TRUST	2021-03-0346383	\$ 74.56			\$ 74.56	OWNERSHIP CHANGE	
TOYOTA LEASE TRUST	2022-03-0347461	\$ 79.52			\$ 79.52	OWNERSHIP CHANGE	
TOYOTA LEASE TRUST	2022-03-0347723	\$ 702.06			\$ 702.06	VEHICLE SOLD	
TOTAL		\$ 7,277.07	\$ 76.23	\$ -	\$ 7,353.30		

<u>PRIOR LIST YEAR</u> <u>NAME</u>	<u>LIST NUMBER</u>	<u>PERSONAL PROPERTY</u>				<u>TOTAL</u>	<u>REASON</u>
		<u>CITY TAX</u>	<u>INT</u>	<u>FEES</u>			
AMAZON SERVICES LLC	2020-02-0200112	\$ 4,119.56			\$	4,119.56	OVERPAYMENT
TOTAL		\$ 4,119.56	\$ -	\$ -	\$	4,119.56	

City of Bristol

111 North Main Street

Bristol, CT 06010

www.bristolct.gov

<u>PRIOR LIST YEAR</u> <u>NAME</u>	<u>LIST NUMBER</u>	<u>REAL ESTATE</u> <u>CITY TAX</u>	<u>INT</u>	<u>FEES</u>	<u>TOTAL</u>	<u>REASON</u>
15 LINCOLN PLACE LLC	2022-01-0114413	\$ 827.04	\$ 62.03		\$ 889.07	BILL DELETED
CARRIER CONSTRUCTION INC	2022-01-0121855	\$ 2,828.26			\$ 2,828.26	ADJUSTMENT
TOTAL		\$ 3,655.30	\$ 62.03	\$ -	\$ 3,717.33	

TOTAL ALL MOTOR VEHICLE	\$ 7,353.30
TOTAL PERSONAL PROPERTY	\$ 4,119.56
TOTAL ALL REAL ESTATE	\$ 3,717.33
GRAND TOTAL ALL COLLECTIONS	\$ 15,190.19

RESPECTFULLY,

Ann V. Bednaz, CCMC

ANN V BEDNAZ, CCMC
TAX COLLECTOR
AVB



RECEIVED

2024 JUN 20 AM 9:40

TOWN AND CITY CLERK
BRISTOL, CT

Date: June 20, 2024

To: Mayor Jeffrey Caggiano
City Council Members

From: Jason Krueger, Director, Bristol Senior Center
Lynn Litwinczyk, Speech--Language Pathologist, Bristol Health

Re: Bristol Memory Café Program

Please place the following item on the City Council agenda for July 9, 2024.

Background

More than one in nine Americans age 65 or older has Alzheimer's disease or another disorder that causes dementia. Social isolation is one of the greatest risks both for individuals living with dementia and their care partners. Memory cafés started in Europe in 1997, and since then have spread across the U.S., where they offer a welcoming environment and new social connections. Dementia Friendly communities are spreading through Connecticut and Bristol has the opportunity to be a leader in improving quality of life for those living with dementia, their friends and family, through memory cafés and other innovative community programs.

Project description

The Bristol Health Memory Café opened its doors in January 2020. This is a relaxed social gathering held monthly. It is free of charge and open to anyone affected by memory loss or related cognitive changes. The Bristol Health Memory Café is designed to make people living with dementia feel comfortable and successful. For care partners, the Café is a much-needed break and a chance to have fun together without focusing on the disease. The funds from this grant will provide the participants with a health lunch, brain stimulating activities and resources.

Funding Request

The Bristol Senior Center will apply to receive a \$6,000.00 grant from the Alzheimer's Foundation of America.

5d.



RECEIVED

2024 JUL -2 AM 8:20

TOWN AND CITY CLERK
BRISTOL, CT

Date: July 1, 2024

TO: Mayor Jeffrey Caggiano
City Council Members

From: Jason Krueger- Director, Bristol Senior Center
Lynn Litwinczyk- Speech-Language Pathologist, Bristol Health

Re: AARP CT Livable Communities Grant

Description of project

The Brain Health Initiative is a project offered in partnership with Bristol Health for Bristol residents aged 50 and over with the purpose of maintaining and improving the brain health of participants. The program will include preventative aging, well brain health educational activities, programming to enhance brain activity and stimulation, and dementia education. This Brain Health Initiative will be provided to healthy individuals aged 50 and over, individuals at risk for cognitive decline, and those experiencing cognitive changes from Alzheimer's and other forms of dementia.

The Brain Health Initiative will include continued programming for the Bristol Memory Café at the Bristol Senior Center. This Cafe is designed as a place for people who have been diagnosed with dementia and their care partners to socialize in meaningful ways, reduce social isolation, and increase cognitive stimulation. The funds will also be used to build and distribute cognitive stimulation kits. These kits will include materials and activities to promote cognitive stimulation for individuals experiencing moderate and late stage dementia. In addition, a Brain Fitness program will be developed for people who do not have a neuro-cognitive diagnosis but are motivated to maintain brain health and build cognitive reserve. In addition, the program will include educational sessions on topics of Dementia and Modifiable Lifestyle habits that can reduce the risk of dementia.

Requested Action

A motion to approve the submission of a grant application for \$5,000 to the AARP Connecticut Livable Cities Grant, to authorize the Mayor or Acting Mayor to execute any and all documents, and to refer the matter to the Board of Finance for any necessary action.

Shelby Pons, **Chair**
Maria Simmons, **Vice Chair**
Jill Fitzsimons-Bula, **Secretary**
Russell Anderson
Eric Carlson
Kristen Giantonio
Lorianne Osenkowski
Dante Tagariello
Jennifer Van Gorder



P.O. Box 450 | 129 Church Street
Bristol, CT 06011-0450
860-584-7000 | Fax 860-584-7611

5e
Iris White
Acting Superintendent of Schools

Michael Dietter, Ed.D.
Deputy Superintendent of Schools

June 18, 2024

Erica Cabiya
Town and City Clerk
City of Bristol
111 North Main Street
Bristol, CT 06010

Dear Ms. Cabiya,

At the Greene-Hills HVAC Project special meeting on June 13, 2024, the committee approved a change order to increase the contract for Sav-Mor Cooling Heating, Inc. This change order will increase the contract amount to \$9,064,868.90. Please consider the inclusion of the following motion for the upcoming City Council meeting to be held on Tuesday, July 9, 2024:

To approve the change order for Sav-Mor Cooling Heating, LLC, totaling \$79,185.04 as recommended by the Greene-Hills HVAC Project Committee.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Tara Landon'.

Tara Landon
Operations Facility Manager
Assistant Manager of School Projects

RECEIVED
2024 JUN 21 AM 11:07
TOWN AND CITY CLERK
BRISTOL, CT

10/11/1911
10/11/1911

It is a very common mistake to suppose that the only way to get the most out of a book is to read it straight through from beginning to end. This is not necessarily the best method. A more effective way is to read the book in a more haphazard manner, jumping from one chapter to another, or even from one section to another. This allows you to get a better sense of the overall structure and content of the book, and it also allows you to focus on the parts that are most interesting to you.

Another common mistake is to read a book too quickly. It is important to take your time and read slowly, so that you can fully understand and appreciate the author's work. This is especially true for books that are written in a more complex or technical style.

10/11/1911
10/11/1911

Sav-Mor Cooling Heating, Inc.

231 Captain Lewis Dr.

Southington, CT 06489

860-621-9959 Fax 860-621-9919

Lic. # 0303074

Change Order Proposal

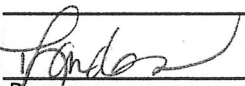
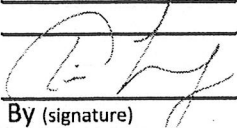
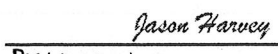
Project Location:	Change Order #	230003-7	Owner	☒
Greene Hills School	Date:	5/23/2024	Engineer	☒
718 Pine St	Contract Date:	2/23/2023	Contractor	☒
Bristol, CT 06010				
Owner:	Contract For:			
City of Bristol	Greene Hills School HVAC Replacement			
111 North Main St				
Bristol, CT 06010				

The Contract is changed as follows:

We shall make the following changes:

We shall increase the electrical feeder sizes to the roof mounted condensers per Bulletin #2. Due to changes in the energy codes from when the project was designed to now the current electrical feeds are too small and need to be upsized. We provided a credit for the wire called out on the original bid documents and a breakout of the upsized wiring needed for the current condensers.

The original Contract sum:	\$7,913,565.00
The net change by previously authorized Change Orders:	\$1,072,118.86
Contract Sum prior to this Change Order:	\$8,985,683.86
The Contract Sum will be increased/decreased by this Change Order:	\$79,185.04
New Contract Sum including this Change Order:	\$9,064,868.90
The Contract Time will be increased by this Change Order:	45 days

<u>Owner</u>	<u>Engineer</u>	<u>Contractor</u>
City Of Bristol	Long Consulting	SAV-MOR Cooling & Heating Inc.
<u>Address</u>	<u>Address</u>	<u>Address</u>
111 North Main St	67 Federal Rd	231 Captain Lewis Dr.
Bristol, CT 06010	Brookfield, CT 06804	Southington, CT 06489
		
By (signature)	By (signature)	By (signature)
Tara Landon	Tim Long PE	Jason Harvey
(Typed name)	(Typed name)	(Typed name)
6-18-2024	6/17/2024	5/7/2024
Date	Date	Date

CHANGE ORDER PROPOSAL WORKSHEET

CM:

City of Bristol

Company Name (Typed or Printed)

Signature

Change Order Proposal No.:

230003-7

Date:

5/23/2024

Project

Greene Hills School HVAC Replacement

Name:

COP
Description:

Per CO Discription

Sav-Mor Project No :

230003

Agency Project No :

Section 1	Quantity	Unit	Description of Material and Equipment	Unit Cost	Lump Sum Cost	Insert "X" If Credit	(Quantity x Unit Cost OR Lump Sum) Total
				\$ -			\$ -
				\$ -			\$ -
				\$ -			\$ -
				\$ -			\$ -
							\$ -
							\$ -
Line #1	Subtotal Costs - Material and Equipment						\$ -

Column A	B	C	D	E	F	G	H	I	J
Section 2	No. of Workers	Total Hours	Base Rate Per Hour	Benefits Per Hour (Cash)	Non-Tax. Benefits Per Hour (Plan)	Gross Pay for Prevailing Rate Job (D+E) x C	Total Cost Per Hour D + E + F	Insert "X" If Credit	Total Labor Hourly Cost C x H
Labor Classification									
Pipefitter Journeyman	2	0	\$ 42.94	\$ 37.00	\$ 6.840	\$ -	\$ 86.78		\$ -
Project Mngmt/Onsite Corrd	1	8	\$ 125.00			\$ 1,000.00	\$ 125.00		\$ 1,000.00
						\$ -	\$ -		\$ -
						\$ -	\$ -		\$ -
						\$ -	\$ -		\$ -
						\$ -	\$ -		\$ -
Additional Items - see page 2 (Linked)						\$ -			\$ -
Line #2	Labor Hourly Costs:					Taxable: \$ 1,000.00	Total:		\$ 1,000.00

Section 3	Taxes on Labor	%	Total	%	Total	Tax/Benefit % Total	% x Total Col G Sec 2: Cost
Social Security Tax:	6.20%	CT Unemployment Tax:	5.50%	Fed. Unemployment Tax:	6.00%	17.70%	\$ 177.00
Workmen's Compensation Insurance						6.9%	\$ 68.80
Line #3	Subtotal Taxes and Compensation Insurance						\$ 245.80
Line #4	Total Labor and Materials (Total Lines #1 + #2 + #3)						\$ 1,245.80

Section 4	Overhead and Profit % Mark-up on Contractor's Own Work	Cost
\$0.00 to \$5,000	15%	\$1,245.80
\$5,001 to \$15,000	15%	\$0.00
		\$25,001 and Greater
Line #5	Total Mark-up on Contractor's Own Work	\$ 186.87
Line #6	Total Contractor Cost (Lines #4 + #5)	\$ 1,432.67

Section 5 -Trade	Name of Subcontractor (from attached proposed change order form(s))	Cost
Electrcial	Masotti Electric	\$ 70,683.97
		\$ -
Line #7	Subtotal Subcontractor Costs	\$ 70,683.97
Line #8	General Contractor's Mark-up on Subcontractor Work	10.00% \$ 7,068.40
Line #9	Total Subcontractor Costs (Lines #7 + #8)	\$ 77,752.37

Line #10	Total Proposed Change Order Amount (Lines #6 + #9)	\$ 79,185.04
-----------------	--	---------------------

Sub-Contractor: Masotti Electric, LLC

Project Name:

Signature

Sav-Mor Project No :
Agency Project No :

Page 39

RECEIVED

2024 JUN 25 PM 3:04

TOWN AND CITY CLERK
BRISTOL, CT

MEMORANDUM

TO: Erica Cabiya, Town & City Clerk

FROM: Thomas W. Conlin, Assistant Corporation Counsel

DATE: June 25, 2024

RE: Council Agenda item for July 9, 2024 meeting

Erica, would you kindly put the following item onto the Consent Agenda portion of the City Council agenda for July 9, 2024? Thank you.

1. To approve an agreement between Flock Safety and the City of Bristol in the amount of \$72,000.00 and to authorize the Mayor or acting mayor to execute any and all documents to effect said contract.

TWC/ntb

5g



City of Bristol

BRISTOL, CONNECTICUT 06010
Planning Commission

RECEIVED

2024 JUL - 1 AM 10:57

TOWN AND CITY CLERK
BRISTOL, CT

DATE: June 26, 2024
TO: City Council (c/o Erica Cabiya, Town and City Clerk)
FROM: Bristol Planning Commission
RE: C.G.S. 8-24 Referral (Open Space Encroachments)
Candlewood Drive – Map 2, Lot 120-9

The Planning Commission, at its Regular Meeting of June 24, 2024, approved the following motion:

"To send a negative referral to the City Council for the C.G.S. 8-24 referral for Candlewood Drive – Map 2, Lot 120-9. The Planning Commission finds that the C.G.S. 8-24 referral, as presented, is not consistent with the goals and policies of the 2015 Plan of Conservation and Development (POCD), amended to April 1, 2018."

For questions or additional information, please contact:
City Planner – Robert M. Flanagan, AICP – City of Bristol Land Use Office at 860-584-6225.

cc: Attorney J. Steeg (via email)

5h



City of Bristol

BRISTOL, CONNECTICUT 06010

Planning Commission

RECEIVED
2024 JUL -1 AM 10:57
TOWN AND CITY CLERK
BRISTOL, CT

DATE: June 26, 2024

TO: City Council (c/o Erica Cabiya, Town and City Clerk)

FROM: Bristol Planning Commission

RE: C.G.S. 8-24 Referral:
Violet Drive – Map 2, Lot 129-2

The Planning Commission, at its Regular Meeting of June 24, 2024, approved the following motion:

"To send a negative referral to the City Council for the C.G.S. 8-24 referral for Violet Drive – Map 2, Lot 129-2. The Planning Commission finds that the C.G.S. 8-24 referral, as presented, is not consistent with the goals and policies of the 2015 Plan of Conservation and Development (POCD), amended to April 1, 2018."

For questions or additional information, please contact:

City Planner – Robert M. Flanagan, AICP – City of Bristol Land Use Office at 860-584-6225.

cc: Attorney J. Steeg (via email)



Purchasing Department | Tel. 860.584.6195

MEMORANDUM

To: Erica Cabiya, City Clerk
Cc: Mayor Jeffrey Caggiano
Raymond Rogozinski, Public Works Director
Office of Corporation Counsel
From: Roger D. Rousseau, Purchasing Agent
Date: July 1, 2024

RECEIVED
2024 JUL - 1 AM 8:06
TOWN AND CITY CLERK
BRISTOL, CT

Re: Contract 2C23-059 Rehabilitation of Bridge 04488 Mellen Street over Pequabuck River

As the work for the rehabilitation of the Mellen Street Bridge nears conclusion, additional work has been identified as required for the project, and has been approved by the State of Connecticut as the project facilitator and as the funding entity (the project is fully funded with 80% federal funding and 20% state funding). The additional work relates to changes in fencing and guard rails, as well as work related to temporary water main.

Please include the following motion on the agenda for the next meeting of the City Council:

To amend **Contract 2C23-059 Rehabilitation of Bridge 04488 Mellen Street over Pequabuck River** with **Arborio Corporation** in the amount of \$116,430.96 for a revised total contract value of **\$2,279,473.98**, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said contract.

Please let me know if I can provide any further information regarding this contract.

Thank you for your assistance.

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov

6a

RECEIVED

2024 JUN 27 AM 11:53

TOWN AND CITY CLERK
BRISTOL, CT

BRISTOL CITY COUNCIL MEETING

JULY 9, 2024

COUNCILMAN SEBASTIAN PANIOTO
CHAIR ORDINANCE COMMITTEE

**PROPOSED AMENDMENTS TO CODE OF ORDINANCES
PERTAINING TO CHAPTER 10, SOLID WASTE, ARTICLE I. IN GENERAL,
SECTIONS 10-6 AND 10-7**

MOTION TO WAIVE READING

In accordance with Section 41(f) of the Charter of the City of Bristol, I hereby MOVE that the reading of the proposed amendments to the Code of Ordinances to be introduced this date pertaining to Chapter 10 BE WAIVED.

MOTION TO INTRODUCE

In accordance with Section 41(f) of the Charter of the City of Bristol, the following amendments to the Code of Ordinances are hereby INTRODUCED.

I hereby MOVE that the time and place of Tuesday, August 6, 2024 at 4:45 p.m., in Meeting Room 1-1, City Hall, 111 North Main Street, Bristol, Connecticut be set for the holding of a public hearing thereon by the Ordinance Committee, and that the City Clerk publish notice of said public hearing and the proposed amendments to the Code of Ordinances as required by City Charter.

Underscored text is proposed to be added. [Bracketed] text is proposed for deletion.

Sec. 10-6. Curbside collected rubbish.

The board of public works shall institute weekly curbside collection of household rubbish materials from residential dwelling units. Only materials meeting the definition of "acceptable curbside collected rubbish" can be disposed of and will be collected by the city.

Residential household rubbish (for single through five (5) residential dwelling units per building) shall be sorted and packaged as follows:

- (a) Containers for household rubbish must be city issued. The department of public works will only collect rubbish contained in a city issued container.
- (b) All household rubbish containers shall be placed curbside no sooner than 3:00 p.m. the day preceding the collection day nor later than 6:00 a.m. on the designated collection day. Containers shall not be placed within five (5) feet of all obstructions (parked vehicles, mail boxes, other solid waste containers, trees

See next page

RECEIVED

2024 JUL -3 AM 11:46

TOWN AND CITY CLERK
BRISTOL, CT

Sec. 10-6. Curbside collected rubbish.

The board of public works shall institute weekly curbside collection of household rubbish materials from residential dwelling units. Only materials meeting the definition of "acceptable curbside collected rubbish" can be disposed of and will be collected by the city.

Residential household rubbish (for single through five (5) residential dwelling units per building) shall be sorted and packaged as follows:

- (a) Containers for household rubbish must be city issued. The department of public works will only collect rubbish contained in a city issued container.
- (b) All household rubbish containers shall be placed curbside no sooner than 3:00 p.m. the day preceding the collection day nor later than 6:00 a.m. on the designated collection day. Containers shall not be placed within five (5) feet of all obstructions (parked vehicles, mail boxes, other solid waste containers, trees bushes, etc.) Empty containers shall be removed from curbside no later than twelve (12) hours after collection.
- (c) Solid waste that does not meet the requirements of "acceptable curbside collected rubbish" will not be collected. Recyclable materials are not allowed in rubbish barrels. All rubbish must be placed in a bag contained within the barrel and the barrel lid must be closed.
- (d) Household syringes shall be disposed of in accordance with all state and federal regulations and/or procedures established by the board of public works.
- (e) No curbside acceptable recyclable materials shall be placed in the rubbish container.
- (f) Barrels containing materials classified as "unacceptable curbside collected rubbish" will not be collected.

All curbside collected rubbish containers are subject to inspection by the collector and/or the city to determine proper separation and segregation of recyclable solid waste and other solid waste as set forth in this article.

City issued barrels damaged through normal wear and tear shall be repaired or replaced at city expense by the department of public works. The city provides each residential property one (1) rubbish barrel per unit. Any additional barrels can be purchased by the resident at a fee approved by the board of public works.

The director or their designee, upon receipt of notice of a violation shall give written notice to the generator of the solid waste that a violation has occurred. If warranted, the director shall issue a second notice of violation which shall advise the generator that subsequent violations shall be cause for penalties in accordance with this article, [and that future recyclable solid waste from said dwelling unit shall not be collected at the sole option of the city] and may include fines and charges by the Department of Public Works to recover the Department's cost associated with taking corrective action to comply with the City Ordinance. Penalties may include termination of solid waste curbside collection services from said dwelling, recovering the cost of segregating the placement of unauthorized materials contained within the City issued curbside barrels, cost of providing properties an additional barrel to contain solid waste, and the cost of picking up solid

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Created: 2023-11-14 15:21:03 [EST]

(Supp. No. 3)

waste displaced by overfilled barrels. Each day any violation of this section is willfully continued after official notice, from either the Director of Public Works or the Director of Health to halt or correct such violation, shall be deemed a separate offense and be penalized as such pursuant to ordinance section 1-11. The Department of Public Works reserves the right to issue and enforce all fines or penalties against the property owner associated with the assigned DPW solid waste barrel. All penalties and fines are subject to the issuance of property liens by the City of Bristol to recover costs.

All properties receiving curbside rubbish collection services as of January 1, 2018 shall be classified as residential unless otherwise defined by the board of public works the department of public works shall be authorized to suspend or cease curbside rubbish collection service to any property that does not meet the definition of residential property. Any property owner that converts a residential property to a commercial, industrial or condominium use shall notify the department of public works within thirty (30) days. Upon receipt of the said notice or an investigation performed by the department of public works determines that the property is classified as a non-residential property, the suspension or elimination of curbside rubbish collection services may result.

The board of public works reserves the right to approve owner supplied barrels such as bear proof barrels, however the barrels must meet city collection requirements and be approved by the director of public works. The purchase and repair of said barrels shall be at the owner's sole expense.

The board of public works reserves the right to establish a weight limit for all materials deposited in the city issued curbside collected rubbish barrel.

The department of public shall schedule weekly collection of all curb side collected rubbish barrels. The director of public works and the board of public may revise or alter said collection day from time to time or as required due to city holidays.

The practice of salvaging or removing materials from curb side barrels is prohibited. In addition, the placement of materials into a City-supplied barrel placed curbside is prohibited. Said material shall include the placement of bags, recycling, debris, or bulk items, but shall not include small litter items that are less than 3 inches in diameter.

The Board of Public Works may authorize the Department of Public Works curbside collection services to non-Bristol properties at a cost approved by the Department of Public Works. The service provided shall be in accordance with all applicable City ordinances and Board policies, and shall be limited to properties that are adjacent to the City line, or are in the area of an existing solid waste collection route.

(Ord. of 3-9-21)

Sec. 10-7. Curbside collected recycling.

The board of public works may institute bi-weekly (once every two (2) weeks) curbside collection of household recyclables materials from residential dwelling units. Only materials meeting the definition of "acceptable curbside collected recycling" can be disposed of and collected by the city.

Residential household recycling (for single through five (5) residential dwelling units per building) shall be sorted and packaged as follows:

- (a) Containers for household recycling must be city issued. The department of public works will only collect recycling contained in a city issued containers.
- (b) All household recycling containers shall be placed curbside no sooner than 3:00 p.m. the day preceding the collection day nor later than 6:00 a.m. on the designated collection day. Containers shall not be placed within five (5) feet of all obstructions (parked vehicles, mail boxes, other solid waste containers, trees, bushes, etc.) Empty containers shall be removed from curbside no later than twelve (12) hours after collection.
- (c) Solid waste that does not meet the requirements of acceptable curb side collected recyclable materials will not be collected; All recyclable materials shall be placed in the container loose, bagging of recyclable materials is not allowed. The barrel lid must be closed.

All household curbside collected recyclable containers are subject to inspection by the collector and/or the city to determine proper separation and segregation of recyclable solid waste and other solid waste as set forth in this article.

City issued barrels damaged through by normal wear and tear shall be repaired or replaced at city expense by the department of public works. The city provides each residential property one (1) rubbish barrel per unit. Any additional barrels can be purchased by the resident at a fee approved by the board of public works.

The director or their designee, shall give written notice to the generator of the solid waste that a violation has occurred. If warranted, the director shall issue a second notice of violation which shall advise the generator that subsequent violations shall be cause for penalties in accordance with this article, [and that future recyclable solid waste from said dwelling unit shall not be collected at the sole option of the city] and may include fines and charges by the Department of Public Works to recover the Department's cost associated with taking corrective action to comply with the City Ordinance. Penalties may include termination of solid waste curbside collection services from said dwelling, recovering the cost of segregating the placement of unauthorized materials contained within the City issued curbside barrels, cost of providing properties an additional barrel to contain solid waste, and the cost of picking up solid waste displaced by overfilled barrels. Each day any violation of this section is willfully continued after official notice, from either the Director of Public Works or the Director of Health to halt or correct such violation, shall be deemed a separate offense and be penalized as such pursuant to ordinance section 1-11. The Department of Public Works reserves the right to issue and all fines or penalties against the property owner associated with the assigned DPW solid waste barrel. All

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Created: 2023-11-14 15:21:03 [EST]

(Supp. No. 3)

penalties and fines are subject to the issuance of property liens by the City of Bristol to recover costs.

All properties receiving curbside recycling collection service as of January 1, 2018 shall be classified as residential unless otherwise defined by the board of public works. The department of public works is authorized to suspend or cease curbside rubbish collection service to any property that does not meet the definition of residential property. Any property owner that converts residential property to commercial, industrial or condominiums shall notify the department of public works within thirty (30) days. Upon receipt of the said notice or an investigation performed the department of public works that determine the property is classifies as a non-residential property, suspension or elimination of curb side rubbish collection services may result.

The board of public works reserves the right to approve owner supplied barrels such as bear proof barrels, however the barrels must meet city collection requirements and be approved by the director. The purchase and repair of said barrels shall be at the owner's sole expense.

The department of public shall schedule bi-weekly (once every two (2) weeks) collection of all curb side collected recycling barrels. The director of public works and the board of public works may revise or alter said collection day from time to time or as required due to city holidays.

The Board of Public Works may authorize the Department of Public Works curbside collection services to non-Bristol properties at a cost approved by the Department of Public Works. The service provided shall be in accordance with all applicable City ordinances and Board policies, and shall be limited to properties that are adjacent to the City line, or are in the area of an existing solid waste collection route.

(Ord. of 3-9-21)

BRISTOL CITY COUNCIL MEETING

JULY 9, 2024

SUSAN TYLER, CHAIRWOMAN
REAL ESTATE COMMITTEE

MOTION

I HEREBY MOVE to authorize the Mayor or Acting Mayor to renew a lease agreement with Bristol Hospital, Inc. and/or its assigns for the benefit of the Bristol Woman Infant Child ("WIC") program for City owned property located at 11 Bellevue Avenue, Bristol, Connecticut for a term of one year commencing on or about July 18, 2024 through on or about July 18, 2025 with a 5% increase in rent.

The total rent paid by the Tenant shall be \$1,703.52 per month for a total of \$20,442.24 per year.

I FURTHER MOVE that this matter be referred to the Corporation Counsel's Office to effectuate the same.

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2024 JUL -2 AM 8:54
TOWN AND CITY CLERK
BRISTOL, CT

BRISTOL CITY COUNCIL
REAL ESTATE COMMITTEE
SUSAN TYLER, CHAIRPERSON

JULY 9, 2024

6c
RECEIVED

2024 JUL -2 AM 9:38

TOWN AND CITY CLERK
BRISTOL, CT

MOTION

I HEREBY MOVE that the City of Bristol proceed with the proposed sale of part of municipal property located at 163 Church Avenue Map 43, Lot 16 to 64 Washington Street, Map 43, Lot 19. This boundary line adjustment or sale of approximately 5,124.7 +/- feet will resolve a current encroachment issue. This transfer shall have no effect on the proposed new firehouse to be built. In exchange, the City of Bristol shall receive the sum of \$3,250.00. The portion of the lot to be conveyed shall merge with the property known as 64 Washington Street.

I FURTHER MOVE that the Mayor or Acting Mayor be authorized to sign any documents necessary to effectuate this motion and that this matter be referred to the Corporation Counsel.



Purchasing Department | Tel. 860.584.6195

MEMORANDUM

To: Office of Town and City Clerk
Cc: Office of Corporation Counsel
Mayor Jeffrey Caggiano
Daniel Sonstrom, NEMS Building Committee Chair
Peter Fusco, BOE Facilities Director
Tara Landon, BOE Operations and Facilities Manager/Assistant Manager of School Projects
From: Roger D. Rousseau, Purchasing Agent
Date: June 28, 2024

Re: **Contract 2P23-051 Construction Manager at Risk for Northeast Middle School; Self-Performed Trade Work**

Contract 2P23-051 with D'Amato + Downes a Joint Venture, as originally written, prohibited the Construction Manager ("CM") from self-performing work, consistent with the requirements of CGS 10-287. Public Act 24-151 removed the restriction on self-performed work, and upon request by the CM and subsequent approval by the Building Committee and City Council, the above mentioned contract was modified to permit the CM to bid on trade work.

The legislature has subsequently reversed the action taken in Public Act 24-151, and it is expected that the legislation will be enacted shortly. In the interest of maintaining compliance with the statute, the addendum allowing self-performed work needs to be rescinded.

I therefore respectfully request that you include the following motion on the agenda for the next meeting of the City Council:

To amend **Contract 2P23-051 Construction Manager at Risk for Northeast Middle School with D'Amato + Downes a Joint Venture** to remove the ability to self-perform trade work, and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect said contract amendment.

Thank you for consideration of this request.

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov

12a



RECEIVED

2024 JUL -1 AM 11:12

TOWN AND CITY CLERK
BRISTOL, CT

DATE: July 2, 2024

TO: Mayor Jeffrey Caggiano
City Council Members

FROM: Dawn Leger, Grants Administrator

A handwritten signature in dark ink, appearing to read 'D. Leger', is written over the printed name 'Dawn Leger'.

RE: 43 East Main Street

Background

The City of Bristol recently conducted a Phase I Environmental Assessment of a City-owned brownfield located at 43 East Main Street. The parcel is located on a busy corridor near Rt. 72, but due to its location within a floodplain, construction of a Municipal Parking Lot to serve many area businesses may be the most viable option for development. The property was previously the location of an industrial building that was demolished in 2015. Early findings have shown the presence of multiple contaminants, warranting the need to continue with additional environmental analysis.

Project Description

Funding from NVCOG is available to complete Phase II and III Assessments of the site. The Phase II Assessment is a critical next step in the process of creating a viable remediation and reuse plan (Phase III). Once the extent of the contamination is determined, the City will develop a remediation plan for the parcel.

City Match

There is no City match requirement.

Requested Action

To authorize the Mayor or Acting Mayor to authorize an application for an Assessment grant from the Naugatuck Valley Council of Governments (NVCOG) for up to \$75,000, to perform a Phase II Assessment and Remediation Plan (Phase III) for the city-owned parcel at 43 East Main Street.



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2024 JUL -1 AM 11:12
TOWN AND CITY CLERK
BRISTOL, CT

DATE: July 2, 2024
TO: Mayor Jeffrey Caggiano
City Council Members
FROM: Dawn Leger, Grants Administrator *D Leger*
RE: Cybersecurity Grant

Background

The City of Bristol has several critical security gaps in its Information Technology system that create potential catastrophic threats to the conduct of safe and efficient government business. Despite system upgrades and constant vigilance, it is necessary to invest in multiple cybersecurity measures in order to protect the City's data and operations.

Project Description

A grant is available from the State of Connecticut to address the Cybersecurity issue. The State and Local Cybersecurity Grant Program (SLCGP) will fund projects focused on end point detection and response, improved logging, and ensuring the ability to reconstitute systems.

City Match

There is a 10% City match requirement. The grant request is for \$788,183.64, including a City contribution of \$87,575.96, for a total project budget of \$875,759.60.

Requested Action

To authorize the Mayor or Acting Mayor to authorize an application for a grant from the State and Local Cybersecurity Grant Program (SLCGP) for \$788,183.64, to address the area of Mitigation Commensurate with Risk; to authorize the Mayor to sign any and all contracts related to the provision of this grant and its subsequent implementation; and to refer this matter to the Board of Finance.



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2024 JUL - 1 AM 10:58
TOWN AND CITY CLERK
BRISTOL, CT

DATE: July 1, 2024
TO: Mayor Jeff Caggiano
City Council Members
FROM: Justin Malley, Economic and Community Development
RE: City and Town Development Act

Program Background

To help combat high unemployment, blight, and other negative economic conditions in Connecticut, the State developed the City and Town Development Act (Act) in 1975. The Act grants certain powers to a municipality upon adoption and ratification. Municipalities may perform several processes to stimulate economic development, including acquiring development property, selling development property, making loans/grants to developers and businesses, offering tax abatements, and more.

In Bristol, benefits under the Act have traditionally been used to incentivize development in the State-established Enterprise Zone, to encourage manufacturing development via a State-sponsored tax abatement program, offering grants/loans to expanding businesses, and more.

Process

Every five years the governing board of an eligible municipality, in this case the Bristol City Council following approval by the Economic and Community Development (ECD) Board, votes whether or not to continue exercising powers under the Act. Prior to a vote by the City Council, a Public Hearing must be held. If the City Council votes to approve the Act following said Public Hearing, Bristol voters are asked to approve the resolution by public referendum. According to the ECD's records, Bristol voters have approved using the Act since 1984. At its meeting held June 6, 2024, the ECD approved a motion requesting that the Bristol City Council schedule a Public Hearing to consider the City and Town Development Act.

Requested Action

To schedule a City Council Public Hearing prior to August 23, 2024 to consider the City and Town Development Act.



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2024 JUL -1 AM 11:12
TOWN AND CITY CLERK
BRISTOL, CT

ECONOMIC & COMMUNITY DEVELOPMENT

DATE: July 2, 2024

TO: Mayor Jeffrey Caggiano
City Council Members

FROM: Dawn Leger, Grants Administrator *D Leger*

RE: Agenda item for July 9, 2024 City Council Meeting
Community Development Block Grant Program

BACKGROUND

The U.S. Department of Housing and Urban Development (HUD) is depending upon states and units of local government to administer funds for the primary objective of developing viable urban communities throughout the country. This objective is achieved by addressing decent housing, suitable living environments, and expanded economic opportunities, principally for low- and moderate-income persons. Each state and unit of local government creates its own plans for accomplishments.

The Annual Action Plan must relate to the goals and objectives identified in the Consolidated Plan for the 5-year period 2020-2024. Bristol is allocated Community Development Block Grant dollars each year by federal formula. Along with Program Income and Re-Programmed funds, the total distribution plan is approved by the Bristol City Council and submitted to HUD for final approval.

For the year 2024-2025, the HUD allocation is \$565,213. The AAP budget includes anticipated Program Income of \$35,000 and Reprogrammed Funds of \$20,000 for a grand total of \$620,213 available for programming and administration. A complete listing of the grants recommended by the CDBG Policy Committee and approved by the Economic & Community Development Commission is attached.

ACTION REQUESTED

To approve the 2024-2025 Annual Action Plan for the City of Bristol as approved by the Economic & Community Development Board on June 6, 2024, and to refer to the Board of Finance for action.

RESOLUTION
City Council of the City of Bristol
July 9, 2024

BE IT HEREBY RESOLVED by the City Council of the City of Bristol, Connecticut, that the 2024-2025 Annual Action Plan for the Community Development Block Grant, as approved by the Economic & Community Development Board on June 6, 2024 is hereby approved, with a U.S. Department of Housing & Urban Development (HUD) allocation in the amount of \$565,213, with Subrecipient awards as delineated in the table below; and that the Mayor or Acting Mayor is hereby authorized to execute any and all documents relating to this grant including final agreements; and to submit all required documents to the U.S. Department of Housing and Urban Development for its approval and allocation of funds;

BE IT FURTHER RESOLVED that the Year 50 CDBG Annual Action Plan be referred to the Board of Finance for action regarding the appropriation of funds, subject to final approval of the Annual Action Plan by HUD.

2024-25 Bristol Proposed CDBG Allocation – Program Year 50

Project/Category	Amount
Housing Rehabilitation	
Residential Rehabilitation*	\$250,812
Support Staff (for Rehab program & projects)	\$125,610
Sub-Total	\$376,422
Public Service (up to 15% of new funding maximum= \$84,781)	
Boys and Girls Club - Cambridge Park Outreach	\$16,000
BristolWorks!	\$4,000
Grace Community Food Pantry	\$4,281
Human Resources Agency - Case Management	\$9,000
Prudence Crandall – Emergency Shelter	\$8,500
Salvation Army Bristol Corps	\$11,000
Shepard Meadows - Scholarships	\$5,000
St. Vincent DePaul Homeless Shelter	\$17,000
United Way of West Central CT – Walsh Summer Work	\$3,000
YWCA – Sexual Assault Crisis Services	\$4,000
Fair Housing	\$3,000
Sub-Total	\$84,781
Public Facilities Projects	\$0
Planning & Administration (up to 20% of new funding maximum= \$113,043)	
	\$104,010
GRAND TOTAL	\$565,213

*\$240,000 for Single Family Residential Rehab Program, \$10,812 for Multi-Family Program.
THEN add \$55,000 from PI and Reprogrammed funds = \$305,812 for Housing Rehab



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: July 3, 2024

TO: Mayor Jeffrey Caggiano
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: DPW – ANDREW STREET CULVERT/BRIDGE
MAYOR AUTHORIZATION TO EXECUTE LOCAL BRIDGE PROGRAM
AGREEMENT

RECEIVED
2024 JUL -3 AM 8:36
TOWN AND CITY CLERK
BRISTOL, CT

The Department of Public Works has been notified that the City has received Local Bridge Program approval to fund the replacement of the Andrew Street culvert. Under the program the State will fund 50% of design and construction cost. The total estimated project cost is \$949,750.00. The City's share for design and construction is \$478,875.00.

The Department requests the following City Council action to execute the City/State Local Bridge Program agreement:

Authorize the Mayor to sign any and all documents required to execute the State / Local Bridge Program agreement to replace the Andrew Street culvert (CT Project 9017-0011).

The Department of Public Works will be hiring an engineering firm to design the culvert replacement. Easements from the adjacent property owners are required along with local, state and federal environmental permits to construct the bridge. Construction of the project is anticipated in the 2026.

Feel free to contact me at 860-584-6113 with any questions/concerns.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: July 3, 2024

TO: Mayor Jeffrey Caggiano
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: DPW – FIELD STREET CULVERT/BRIDGE MAYOR AUTHORIZATION TO
EXECUTE LOCAL BRIDGE PROGRAM AGREEMENT

RECEIVED
2024 JUL -3 AM 8:37
TOWN AND CITY CLERK
BRISTOL, CT

The Department of Public Works has been notified that the City has received Local Bridge Program approval to fund the replacement of the Field St culvert. Under the program the State will fund 50% of design and construction cost. The total estimated project cost is \$1,373,665.00. The City share for design and construction is \$686,832.50.

The Department requests the following City Council action to execute the City/State Local Bridge Program agreement:

Authorize the Mayor to sign any and all documents required to execute the State / Local Bridge Program agreement to replace the Field Street culvert (CT Project 9017-0041).

The Field Street culvert/bridge is currently under design. Easements from the adjacent property owners are required along with local, state and federal environmental permits to construct the bridge. Construction of the project is anticipated in the fall of 2025.

Feel free to contact me at 860-584-6113 with any questions/concerns.



City of Bristol

BRISTOL, CONNECTICUT 06010

RECEIVED
2024 JUL -1 AM 10:57
TOWN AND CITY CLERK
BRISTOL, CT

TO: Erica Cabiya, Town and City Clerk

FROM: Mark J. Penney, Director of Human Resources *MJP*

DATE: July 1, 2024

SUBJECT: Addition to City Council's July 2024 Agenda

Good morning Erica,

Please allow this memorandum to serve as a formal request to add the following to the City Council's July 9, 2024 agenda:

Executive Session to review an agreement between the City and Local #773, International Association of Firefighters, and take necessary action.

Please feel free to contact me regarding this matter, should you have any questions.