

**City of Bristol
Board of Finance Meeting
March 22, 2022**

A regular meeting of the Board of Finance was held on Tuesday, March 22, 2022 at 5:30 p.m. in the City Hall Council Chambers and via Zoom. The following were in attendance: Chairperson John Smith, Mayor Jeffrey Caggiano, Commissioners Ron Burns, Orlando Calfe, Glenn Heiser, Jon Mace, David Maikowski and Mark Whitford. Commissioners Marie O'Brien and Jon Mace were absent. Also present from the Comptroller's Office: Diane Waldron and Robin Manuele.

Ladies and Gentlemen:

The regular Board of Finance Meeting will be held on Tuesday, March 22, 2022 at 5:30 p.m. in City Hall Council Chambers, 111 North Main Street, Bristol, Connecticut.

Agenda

- 1. Call to order**
Pledge of Allegiance
- 2. Public Participation**
- 3. Consent Agenda**
 - a. Approval of Minutes:**
 - 1. Special Meeting - February 8, 2022**
 - 2. Regular Meeting - February 22, 2022**
 - 3. Budget Hearings - February 22, 2022, February 28, 2022, and March 3, 2022**
 - b. ECD: Transfer of \$5,000 within the Community Development Block Grant Fund**
 - c. Energy Commission: Additional appropriation of \$8,030 within the Energy Efficiency Fund**
 - d. Police Department: Additional appropriation totaling \$30,600 within the Asset Forfeiture Fund**
 - e. Public Works: Transfers totaling \$8,000 within the Public Works operating budget**
- 4. Board of Education: Budget Update**
- 5. Public Works: Approval of a bid waiver Tilcon Connecticut Inc.**
- 6. ARP Task Force: Additional Appropriation totaling \$17,105,980 within the Coronavirus Relief Fund**
- 7. Liaison Reports**
- 8. Chairman's Report**
- 9. New Business:**
- 10. Old Business:**
- 11. Any other matter to come before said meeting**
- 12. Adjournment**

**PER ORDER OF THE CHAIRPERSON
John E. Smith**

1. Call to order

Chairperson Smith called the meeting to order at 5:30 p.m.

2. Public Participation

None

3. Consent Agenda

a. Approval of Minutes:

- 1. Special Meeting - February 8, 2022**
- 2. Regular Meeting - February 22, 2022**
- 3. Budget Hearings - February 22, 2022, February 28, 2022, and March 3, 2022**

b. ECD: Transfer of \$5,000 within the Community Development Block Grant Fund

c. Energy Commission: Additional appropriation of \$8,030 within the Energy Efficiency Fund

d. Police Department: Additional appropriation totaling \$30,600 within the Asset Forfeiture Fund

e. Public Works: Transfers totaling \$8,000 within the Public Works operating budget

Commissioner Heiser made a motion seconded by Commissioner Calfe

“To approve the consent agenda and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance.”

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

4. Board of Education: Budget Update

Financial information was provided, no formal presentation this month.

5. Public Works: Approval of a bid waiver Tilcon Connecticut Inc.

Commissioner Burns made a motion seconded by Mayor Caggiano

“To approve a bid waiver to Tilcon Connecticut Inc., a CRH company for reclamation work on City streets for calendar year 2022.”

Ray stated a similar request was brought forward last year. The City usually uses the state bid however the State does not reclamation included in its bid. There are advantages for the continuity of the work as Tilcon is the low bid for the reconstruction and it is beneficial and efficient for one contractor to coordinate a project from beginning to end. The City would be put on a difficult path for construction trying to schedule using different contractors for the reclamation and paving process.

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

6. ARP Task Force: Additional Appropriation totaling \$17,105,980 within the Coronavirus Relief Fund

Commissioner Maikowski made a motion seconded by Commissioner Calfe

“To make an additional appropriation totaling \$17,605,980 within the Coronavirus Relief Fund for various projects and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance.”

Mayor Caggiano stated the ARP Task Force has subcommittees which made recommendations to the full task force for approval. There are still projects which are being revised, however there is one project for MOVIA robotics, which was confirmed with UHY advisors and recommended by

the subcommittee that was not included in the Task Force's motion for recommendation to the Board of Finance. This project is for 500,000 and has been added in the motion tonight for Board of Finance approval. Mayor Caggiano stated that the Task Force will be updated on this action at its next meeting and their meetings will reflect this change.

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried. Commissioner Burns abstained.

7. Liaison Reports

None

8. Chairman's Report

None

9. New Business:

None

10. Old Business:

None

11. Any other matter to come before said meeting

None

12. Adjournment

Commissioner Burns made a motion seconded by Commissioner Heiser

"To adjourn at 5:42 p.m."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Attest:



Diane M. Waldron
Board of Finance Clerk