



City of Bristol
American Rescue Plan Task Force

INFORMATION TO ACCESS THIS MEETING

<https://bristolct-gov.zoom.us/j/84749613854?pwd=QlJwTjRWYWRSYXJQcFJWcUFibk1hUT09>

Meeting ID: 847 4961 3854
Passcode: 12345

The regular American Rescue Plan Task Force meeting will be held on Monday, August 12, 2024, at 4:00 PM. in City Hall Council Chambers, 111 North Main Street, Bristol, Connecticut.

1. Call to Order
2. Public Participation
3. Approval of Minutes
 - a. Regular Meeting - May 13, 2024
4. Presentation by BristolWorks!
5. Project Revisions and Updates - Discussion with UHY Advisors
 - a. Project Summary
 - b. City Projects
 - c. Subrecipients
6. Building Bristol Grant Program
 - a. BBGP Update
7. Committee Reports
8. Any other business
9. Adjournment

PER ORDER OF THE CHAIRPERSON
Jeff Caggiano, Mayor

Regular Meeting of the American Rescue Plan Task Force
May 13 11, 2024 – 4:00 p.m.
City Hall Council Chambers, 111 North Main Street, Bristol CT 06010

Members Present: Mayor Jeff Caggiano, David Maikowski, David Preleski John Leone, Susan Sadecki, Thomas O'Brien, John Smith and Mickey Goldwasser
Mark Peterson, Glenn Heiser, Katie D'Agostino, Howard Schmelder, Michael Dumas, and Morgan Urgo attended via Zoom.

Also present: Diane Waldron, Robin Manuele, and Justin Malley
Martha McCabe, UHY

1. Call to Order

Mayor Caggiano called the meeting to order at 4:00 p.m.

2. Public Participation

None

3. Approval of minutes of Regular Meeting – March 11, 2024

Commissioner Leone made a motion seconded by Commissioner Maikowski "To approve the regular minutes from March 11, 2024." Motion approved.

4. Discussion with UHY Advisors

Martha reviewed the Progress Report Summary as of April 25 and trackers. There is a small unobligated balance of \$32,743, which represents 99.9% of ARPA funds obligated and of that 49.8% has been expensed. The City is in a really good position compared to many other Cities across the country. The assumption is to reserve the remaining balance for any cost over runs on other projects. By December all projects will need an invoice, contract or Purchase Order in place.

5. Building Bristol Grant Program Update

Martha reviewed the Building Bristol tracker; these projects will be completed by the end of the year. 4 subrecipients are closed, three are still taking draws.

6. Committee Reports

The Non Profit Subcommittee met on March 28 and April 29, 2024. Commissioner Sadecki gave the Task Force an update on the meetings.

The subcommittee met to review the status of the nonprofit projects and identify those with funds unspent. 22 projects were originally approved and of that total 5 were designated beneficiary status. Of the remaining 17, 8 projects are completed and closed out with 9 projects in process. 8 projects have taken at least one draw and 1 project has used 100% of funding and is working with UHY on close out procedures. The projects were divided up amongst subcommittee members to follow up and report back to the subcommittee.

7. Project Revisions and Updates

- a. To closeout the Assistance to Households project and rescind the remaining \$300 appropriation balance.

Commissioner Maikowski made a motion seconded by Commissioner Goldwasser "To close out the Assistance to Households project and rescind the remaining \$300 appropriation balance." Motion approved.

- b. To approve contract amendments for Bristol Boys and Girls Club and BristolWorks! to December 31, 2025

Commissioner Goldwasser made a motion seconded by Commissioner Sadecki "To approve contract amendments for Bristol Boys and Girls Club and BristolWorks! to December 31, 2025." Motion approved.

Commissioner O'Brien requested an update on BristolWorks.

Commissioner Goldwasser amended the motion to exclude BristolWorks and approve amendment to BBGC to December 31, 2025. Commissioner Goldwasser made a motion seconded by Commissioner Sadecki "To approve motion as amended" Motion approved.

- c. To approve contract amendments for Prudence Crandall and St Vincent DePaul to extend the award period to September 30, 2026

Commissioner Smith made a motion seconded by Commissioner Goldwasser "To approve contract amendments for Prudence Crandall, BristolWorks and St Vincent DePaul to extend the award period to September 30, 2026." Commissioner O'Brien voted no. Motion approved.

Commissioner O'Brien requested copies of the BristolWorks progress reports, which have not been reported to the Task Force. Martha will send the most recent one. At the next ARPA meeting, the Mayor will request Kim Holley, Director for BristolWorks, provide a verbal report for updates. All funding has been allocated to BristolWorks. Howard questioned how many people were placed in new or upgraded job, specifically Bristol residents. Commissioner D'Agostino explained BristolWorks is working with Capital Workforce partners, to secure additional future funding. Discussion on BristolWorks continued.

8. To discuss setting deadline of 7/1/24 for all subrecipients and beneficiaries to have proof of contract for full award amount

Martha discussed delaying this to the July Task Force meeting based on the Treasury updates recently received. By December 2024 every subrecipient and City project will need to have proof of contract, a purchase order, or invoice.

9. Any other business

None

10. Adjournment

Commissioner Smith made a motion seconded by Commissioner Leone "to adjourn" at 4:45 p.m. Motion approved.

Jodi A. McGrane
Recording Secretary

Summary - all Bristol ARPA Awards	July 25, 2024		
ARPA Project Category	Approved Funding	Total Expended **	Approved Funding allocated to Revenue Loss (up to \$10 million)
City Projects	\$ 16,816,207.00	\$ 9,957,952.42	\$ 8,890,000.00
BBBGP Subrecipients - Non-Profits (1)	\$ 60,000.00	\$ 25,552.80	\$ 60,000.00
BBBGP Subrecipients - Small Businesses (6)	\$ 273,599.60	\$ 186,099.60	\$ 273,599.60
BBBGP Beneficiaries - Non-Profits (1)	\$ 20,367.50	\$ 20,367.50	\$ 20,367.50
BBBGP Beneficiaries -Small Businesses (4)	\$ 44,325.00	\$ 37,532.93	\$ 44,325.00
Subrecipients - 1st Round - Non-Profits (17)	\$ 7,075,000.00	\$ 3,086,316.89	\$ -
Subrecipients - 1st Round - Small Businesses (7)	\$ 3,466,313.60	\$ 3,434,878.03	\$ -
Beneficiaries - 1st Round -Non-Profits (5)	\$ 43,069.28	\$ 37,855.10	\$ -
Totals	\$ 27,798,881.98	\$ 16,786,555.27	\$ 9,288,292.10
ARPA Award to City of Bristol	\$ 27,831,926.00		
Unobligated Balance/Contingency	\$ 33,044.02		
<i>Unobligated balance represents terminated awards, balance of unspent funds returned from subrecipients, beneficiaries & city projects</i>			
<i>** reflects ARPA payments issued or pending to be issued</i>			
99.9% of ARPA Award OBLIGATED			
60.3% of ARPA Award EXPENSED			

Progress Reports - 1st Round Subrecipients

Updated July 25, 2024

Organization Name	Project Name	Contact Name	Project Type	Approved Funding	July 1, 2023 - Dec. 31, 2023 Report Received	Progress of Award (%)	Progress Report #3 Received	Progress of Award (%)
Bristol Adult Resource Center (BARC)	BARC Program Expansion and Administration Relocation	Mary Etter	Non-Profit	\$ 1,500,000.00	No Report submitted	Less than 25%	7/22/2024	Less than 25% - will complete 12/31/2024
Bristol Bazaar LLC	The Bristol Bazaar Opening	Carolyn Verikas	Business	\$ 235,000.00	CLOSE OUT form received	100%	Closed 5/13/2024	NA
Bristol Boys & Girls Club	Bristol Boys & Girls Outdoor Expansion Project	Tamara Carlson Lisa Beaudet Keleigh Courtney	Non-Profit	\$ 600,000.00	12/5/2024	Less than 25%	7/23/2024	Less than 25% - will complete 12/31/2025
Bristol WORKS!	Bristol In Demand: A Collaborative Workforce Development Training Program	Kim Holley	Business ***	\$ 2,400,000.00	1/4/2024	50-75%	7/23/2024	50-75% = will complete 12/31/2025
Bristol Child Care Development Center	BCDC Expansion of Services and Improvements	Maegan Adams	Non-Profit	\$ 275,000.00	NA - CLOSED OUT	100%	Closed 7/10/2023	NA
Bristol Choral Society, Inc.	Bristol Chorale Moving Forward	Diane Read	Non-Profit	\$ 20,000.00	1/8/2024	50-75%	UHY sent CLOSE OUT form 6/4/2024	NA
Bristol Hospital Inc.	Bristol Hospital Operating Room - Air Flow, Temperature and Humidity System Replacement/Redundancy Upgrade	Kurt Barwis Darius Erami direct (860-585-3132)	Non-Profit	\$ 1,100,000.00	1/4/2023	Less than 25%	7/10/2024	Less than 25% - will complete 12/31/2025
Bristol Sports Armory LLC	Bristol Armory Community Recreation/ Health and Wellness Program	Bunty Ray	Business	\$ 100,000.00	1/8/2024	50-75%	7/24/2024	50-75% - will complete 9/30/2024
Bristol Tool Works LLC	Machinery Acquisition	Richard Lacey	Business	\$ 82,000.00	1/8/2024	50-75%	7/24/2024	50-75% - will complete 9/30/2024
Environmental Learning Centers of Connecticut, Inc	Accessible Trail at the Harry C. Barnes Memorial Nature Trail	Scott Heth	Non-Profit	\$ 1,250,000.00	1/8/2024	50-75%		
Environmental Learning Centers of Connecticut, Inc.	HVAC and Air Handling System at the Harry C. Barnes Memorial Nature Center	Scott Heth	Non-Profit	\$ 175,000.00	1/8/2024	Less than 25%		
Grace Baptist Church	Replace/Upgrade gym heating unit	Donna & Pastor Tom Baran	Non-Profit	\$ 104,000.00	NA - CLOSED OUT	100%	Closed 12/1/2023	NA
Immanuel Evangelical Lutheran Church	Immanuel Lutheran School facility improvements to reduce COVID-19 transmission	Bob Wollenberg	Non-Profit	\$ 145,000.00	1/4/2024	50-75%	7/11/2024	50-75% - will complete 12/13/2024
Prudence Crandall Center, Inc.	Bristol Community Outreach & Services Office	Barbara Damon	Non-Profit	\$ 350,000.00	1/8/2024	50-75%	7/10/2024	50-75% - will complete 9/30/2026
Rowley Spring and Stamping	Invest in new capital and equipment to broaden operational capabilities	John Dellalana	Business	\$ 360,000.00	NA - CLOSED OUT	100%	Closed 3/31/2023	NA
Shepard Meadows Equestrian Center, Inc.	Equine-Assisted Services - Horsemanship, Learning and Therapy	Jelly Whitlock-Pope, Ed.	Non-Profit	\$ 250,000.00	NA - CLOSED OUT	100%	Closed 3/31/2023	NA
St. Joseph School	Touchless Bath Fixtures for St. Joseph School	Eric Frenette Father Ramirez (signatory)	Non-Profit	\$ 55,000.00	NA - CLOSED OUT	100%	Closed 6/8/2023	NA
St. Vincent De Paul Mission of Bristol, Inc.	St. Vincent De Paul Mission of Bristol Triage Center	Christine Theborge	Non-Profit	\$ 750,000.00	No Report submitted	Less than 25%		
The Family Center(DBA) Imagine Nation, A Museum Early Learning Center	Healthy Classroom Connections	Doreen Stickney	Non-Profit	\$ 31,000.00	1/5/2024	50-75%	Closed 5/16/2023	NA
The New England Carousel Museum	The Carousel Museum, We Make Bristol's Merry-Go-Round!	Morgan Urgo	Non-Profit	\$ 20,000.00	NA-CLOSED OUT	100%	Closed 3/31/2023	NA
Wheeler Clinic, Inc.	Bristol Family Health and Wellness Center (FHWK)	Sabrina Trocchi	Non-Profit	\$ 400,000.00	NA - CLOSED OUT	100%	Closed 3/31/2023	NA
Wheeler Clinic, Inc.	Wheeler Clinic School-Based Behavioral Health Services	Sabrina Trocchi	Non-Profit	\$ 50,000.00	NA - CLOSED OUT	100%	Closed 3/31/2023	NA
			TOTALS	\$ 10,252,000.00				

22 1st Round Subrecipients

Orange - Projects completed - CLOSED

Movie Robotics & Firefly Brewing awards terminated

BBBGP Subrecipients - Progress Reports

Updated July 19, 2024

Organization	Contact Name	Name of project	Approved Funding	July 1, 2023 - Dec. 31, 2023 Report Received	Progress of Award (%)	Progress Report #3 Received	Progress of Award (%)
300 Broad Street Property LLC	Armen Boyajian	Repairs, upgrades to interior or parking lot upgrades	\$ 60,000.00	1/2/2024	Less than 25%	7/11/2024	50% - will complete Dec. 2024
AMERICAN LEGION SEICHEPREY POST 2	Walt Fisher (860)307-5244	Outdoor Kitchen Expansion/Emergency Shelter	\$ 60,000.00	1/8/2024	25-50%	7/8/2024	50% = will complete Oct. 2024
Bristol Shell (Kwok's Enterprises)	TONG GUO	PUMPS/TANKS UPGRADE - SECURITY/PUBLIC SAFETY STDS	\$ 60,000.00	No Report submitted	Less than 25%	7/18/2024	25% - will complete Sept. 2024
Connecticut Tool and Cutter	Nancy Gienty	Repair of damaged building & equipment	\$ 37,500.00	12/19/2023	50-75%	CLOSED 2/21/2024	NA
Montage Hair design	Michael Niman	New doors, New basement door, windows, new flooring in waiting room, decking into the building, New shutters for the building, updating the venting of the air conditioning and heating system	\$ 23,599.60	12/15/2023 - CLOSE OUT form sent 1/3/2024	100%	Closed 3/12/2024	NA
Stafford Commons LLC	Alfred F Morrocco Jr	Stafford Commons Revitalization Project	\$ 32,500.00	CLOSE OUT form sent 1/3/2024	100%	Closed 1/24/2024	NA
Thomas C. Zipp LLC	Thomas C. Zipp	Historic Main Street to Center Street Parking and Pathway Revitalization Project (parcel ref: Map Block: 26-P-1-1, PID: 21367)	\$ 60,000.00	Draw #1 (all funds) submitted for City payment 1/3/2024	100%	Closed 2/21/2024	NA
7 BBBGP Matching Subrecipients							
Non-profit organizations			\$ 333,599.60				
Orange - Projects completed - CLOSED							

City Projects - ARPA

Project	Name of applicant	Organization Name	Project Name	Project Type	Email address	Contact Number	Approved Funding	Total Spent as of 7/23/24	Revenue Loss Funding
	Diane Waldron	City of Bristol - Contract with UHY	UHY Project Manager Services	City	dianewaldron@bristolct.gov	860-584-6127	\$ 550,000.00	\$ 492,754.18	
22C17		City of Bristol IT	Network Switch Replacement	City		860-584-6279	\$ 280,047.00	\$ 280,046.94	
RLOSS 24C04		City of Bristol	CIP Project - IT Cisco Phone Gateways	City		860-584-6279	\$ 340,000.00	\$ 215,295.32	\$ 340,000
23C16	Jason Krueger	Bristol Senior Center	Renovations to Center	City	jasonkrueger@bristolct.gov		\$ 22,500.00	\$ 7,936.50	
22C23	Joshua Medeiros	City of Bristol Parks, Recreation, Youth and Community Services	Pine Lake Outdoor Adventure Park Improvements	City	joshmedeiros@bristolct.gov	860-584-6160	\$ 275,000.00	\$ 268,865.60	
RLOSS	Department of Public Works	City of Bristol	Bristol City Hall Renovation - HVAC Upgrades/Improvements	City	raymondrogozinski@bristolct.gov	860-584-6113	\$ 3,700,000.00	\$ 3,497,916.25	\$ 3,700,000
22C26 RLOSS	Economic and Community Development	City of Bristol	Centre Square Public Parking Structure	City	justinmalley@bristolct.gov	860-584-6185	\$ 7,621,000.00	\$ 2,787,120.91	\$ 2,900,000
	City of Bristol Economic & Community Development Department	City of Bristol Economic & Community Development Department	ARPA Funding Marketing	City	ecd@bristolct.gov	860-584-6185	\$ 5,000.00	\$ 1,369.99	
22C22	Economic and Community Development	City of Bristol	Downtown/Centre Square Infrastructure	City	justinmalley@bristolct.gov	860-584-6185	\$ 950,000.00	\$ 404,479.77	
	Justin Malley	Economic & Community Development	Route 6 Development/Infrastructure	City	justinmalley@bristolct.gov	860-584-6185	\$ 22,500.00	\$ 22,500.00	
RLOSS	Dept.of Public Works	City of Bristol	Parking Garage	City	raymondrogozinski@bristolct.gov	860-584-6113	\$ 1,200,000.00	\$ 1,200,000.00	\$ 1,200,000
RLOSS	Economic & Community Development	City of Bristol	Brownfield Revolving Loan/Grant Program	City	justinmalley@bristolct.gov	860-584-6185	\$ 250,000.00	\$ 132,366.69	\$ 250,000
RLOSS	City of Bristol	City of Bristol	Building Bristol Grant Program	City	justinmalley@bristolct.gov	860-584-6185	\$ 398,293.00	\$ 260,636.97	\$ 398,293
	Marco Palmeri	Bristol Burlington Health District	Bristol Burlington Health District	City	dianewaldron@bristolct.gov	860-584-6127	\$ 50,000.00	\$ 50,000.00	
22C19	Joshua Medeiros	City of Bristol Parks, Recreation, Youth and Community Services	Kern Park Site Planning & Improvements	City	joshmedeiros@bristolct.gov	860-584-6160	\$ 300,000.00	\$ 239,048.82	
22C20	Joshua Medeiros	City of Bristol Parks, Recreation, Youth and Community Services	Veterans Memorial Boulevard Site Improvements	City	joshmedeiros@bristolct.gov	860-584-6160	\$ 300,000.00	\$ 36.00	
22C21	Joshua Medeiros	City of Bristol Parks, Recreation, Youth and Community Services	Rockwell Park Site Improvements	City	joshmedeiros@bristolct.gov	860-584-6160	\$ 400,000.00	\$ 318,095.45	
	Aubrey Minkler	City of Bristol- Community Services	Assistance to Households	City	aubreyminkler@bristolct.gov	860-314-4690	\$ 9,700.00	\$ 9,700.00	
22G18	Robert J. Herold, President	West Cemetery Association's Carlyle F. Barnes Chapel	Repair of Elevator/Lift's ADA Access to Lower level	City	westcembristol@yahoo.com	860-583-6133	\$ 10,000.00	\$ -	
23G05	Robert J. Herold, President	West Cemetery Association's Carlyle F. Barnes Chapel	Ceiling Repairs	City	westcembristol@yahoo.com	860-583-6133	\$ 30,460.00	\$ 30,420.00	
RLOSS	Justin Malley	City of Bristol	Route 6 Traffic Signal Infrastructure	City	justinmalley@bristolct.gov	860-584-6187	\$ 500,000.00	\$ -	\$ 500,000

Total	\$ 17,214,500.00	\$ 10,218,589.39	\$ 9,288,293.00
See BBBGP Tracker	\$ (398,293.00)	\$ (260,636.97)	
City Projects	\$ 16,816,207.00	\$ 9,957,952.42	

Project Complete

Revenue Loss designated 6.1

Organization Name	Project Name	Contact Name	Contact Phone	Contact Email	Project Type	Approved Funding	Date - Agreement Fully Executed	UHY Reviewer	Date of City 1st Draw Payment	Draw #1	Draw #2	Date of City Payment	Draw #3	Date of City Payment	Draw #4	Date of City Payment	Draw #5	Date of City Payment	Draw #6	Total Disbursed to date	Balance to Spend	Notes	
Bristol Historical Society	Re-Opening Plan for the Bristol Historical Society (BHS)	Ellen Zappo	860-583-6303	ellenzappo@comcast.net	Non-Profit	\$ 5,000.00	3/31/2023	Sarah Goss	5/1/2023	\$ 5,000.00	\$ -	NA	\$ -	NA	\$ -	NA	\$ -	NA	\$ -	NA	\$ 5,000.00	Closed 5/1/2024	UHY Zipped files sent to City 5/7/2024
Bethlehem A.M.E. Zion Church	"A Healthy Church" environment to worship	Deanna Washington	860-930-0274	pdewashington@gmail.com	Non-Profit	\$ 6,000.00	08/10/2023	Sarah Goss	10/2/2023	\$ 5,400.00	\$ 5,013.89	11/15/2023	\$ 1,130.70	5/1/2024 check#1113							\$ 6,544.38	\$ 5,063.76	Drawing Funds
Exchange Club of Bristol Connecticut Incorporated	Bristol Museum Festival	Terrell Beardsley	860-585-6750	terrellm1@gmail.com	Non-Profit	\$ 5,903.09	12/5/2023	Sarah Goss	2/24/2024	\$ 5,903.09	\$ -	NA	\$ -	NA	\$ -	NA	\$ -	NA	\$ -	NA	\$ 5,903.09	Closed 5/1/2024	UHY Zipped files sent to City 5/7/2024
Veterans Strong Community Center, Inc.	Technology Reboot	Deanna Shapiro	860-584-6236	dshapiro@veteransstrong.org	Non-Profit	6,000.00	3/31/2023	Sarah Goss	5/17/2023	\$ 6,000.00	\$ -	NA	\$ -	NA	\$ -	NA	\$ -	NA	\$ -	NA	\$ 6,000.00	Closed 5/1/2024	UHY Zipped files sent to City 5/7/2024
Bristol Brass and Wind Ensemble, Inc.	Bristol Brass and Wind Ensemble Sustained Cultural Endowment of the Greater Bristol Community	Wanda Hubbard	860-202-0141	wandahubbs@bingham.net	Non-Profit	\$ 20,300.00	8/24/2023	Sarah Goss	11/21/2023	\$ 4,226.30	\$ 5,461.34	5/10/2024	\$ 2,063.96	10/10/2023	\$ 1,248.93	10/10/2023	\$ 3,600.00	5/10/2024 Check#10500	\$ 3,750.00	7/17/2024 Check #925642	\$ 18,347.18	\$ 2,513.40	Drawing Funds
TOTAL						43,069.28				\$ 19,587.78	\$ 6,476.68		\$ 2,063.96		\$ 1,248.93		\$ 3,600.00		\$ 3,750.00	\$ 37,855.10	\$ 5,214.18	Balance to Disburse	
5 Beneficiaries										Draw #1	Draw #2	Draw #3	Draw #4	Draw #5	Draw #6								

Orange - CLOSE OUT Beneficiaries
Background Check of UHY 5/27/2024 - received 5/30/24 by City - original amount \$1,000.00, received by City 5/30/24

Bristol, CT - BBBGP Subrecipients Draw Downs	Updated July 25, 2024																				
MATCHING GRANT (\$1 in sub match for every \$1 City)																					
Organization Name	Project Name	Contact Name	Contact Email	Subrecipient Type	TOTAL PROJECT COST	APPROVED CITY SHARE	Date - Subrecipient Agreement Fully Executed	UHY Reviewer	Draw #1	Date of City Payment	Draw #2	Date of City Payment	Draw #3	Date of City Payment	Draw #4	Date of City Payment	Draw #5	Date of City Payment	Balance of Awards Remaining	Comments	
300 Broad Street Property LLC	Parking lot repairs/lighting for public safety	Armen Boyajian	armen@ellfranchisedevelopment.com, 2126805050	Small Business	\$ 120,000.00	\$ 60,000.00	5/6/2023	Martha McCabe	\$ 7,500.00	Check #514913 1/26/2024	\$ 10,000.00	6/26/2024 Check # 512930							\$ 37,500.00	Drawing Funds	
AMERICAN LEGION RECREARY POST 2	Outdoor Kitchen Expansion/Emergency Shelter	Wah Fuher (860)827-5284	wafuher@kinglobal.net, wafuher@tpteam.com	Non-Profit	\$ 120,000.00	\$ 60,000.00	9/7/2023	Martha McCabe	\$ 4,400.75	12/29/2023 Check # 514918	\$ 21,146.00	5/15/2024 - Check # 518218							\$ 34,497.25	Drawing Funds	
Bristol Shell (Weak's Enterprises)	PUMPS/TANKS UPGRADE - SECURITY/PUBLIC SAFETY TDS	TONG GUO	GT2008NB@GMAIL.COM, 860-612-8465	Small Business	\$ 120,000.00	\$ 60,000.00	4/21/2023	Martha McCabe	\$ 10,000.00	2/14/2024 - Check #515482									\$ 50,000.00	Drawing Funds	
Connecticut Tool and Cutter	Repair of damaged building & equipment	Dr Caroline Studarik	nancy@cttool.com, 860-314-1740	Small Business	75,000.00	\$ 37,500.00	7/17/2023	Martha McCabe	\$ 10,558.00	7/9/2023 Check #2146744	\$ 2,564.50	9/26/2023 - Check # 511470	\$ 6,000.40	Check # 511876 12/29/2023	\$ 12,353.44	Check # 514797 1/24/2024	\$ -		\$ -	CLOSED 2/21/2024	
Montage Hair Design	New doors, New basement door, windows, new flooring in waiting room, dining into the building, New heaters for the building, updating the venting of the air conditioning and heating system	Michael Niman	thaiman@icloud.com, 8607775838	Small Business	\$ 47,589.20	\$ 23,795.60	9/24/2023	Martha McCabe	\$ 9,181.50	8/24/2023 Check # 510546	\$ 7,676.00	9/30/2023 Check #511462	\$ 4,892.10	Check # 512861 11/17/2023	\$ 1,820.00	Check # 513250 12/13/2023	\$ -		\$ -	CLOSED 5/12/2024	
Stafford Commons LLC	Stafford Commons Revitalization Project	Alfred F Morosano Jr	af.morok@kinglobal.net, 8605823503	Small Business	\$ 60,000.00	\$ 30,000.00	8/16/2023	Martha McCabe	\$ 4,697.68	8/21/2023 Check # 505738	\$ 1,924.00	10/10/2023 - check # 507382	\$ 4,891.89	8/13/2023 - Check # 511308	\$ 2,350.00	Check # 511489 11/17/2023	\$ 18,833.53	Check # 514010 12/22/2023	\$ -	CLOSED 1/24/2024	
Thomas C. Figg LLC	Historic Main Street to Center Street Parking and Parkway Revitalization Project (general inf. Map Book- 26-P-1-1, PG. 2307)	Thomas C. Figg	tcfigg@gmail.com, 860-729-4645	Small Business	\$ 120,000.00	\$ 60,000.00	4/18/2023	Martha McCabe	\$ 60,000.00	1/12/2024 - check # 514804	\$ -		\$ -		\$ -		\$ -	\$ -	\$ -	CLOSED 1/21/2024	
7 BBBGP Subrecipients				TOTALS	\$ 667,389.20	\$ 333,695.60			\$ 112,344.48		\$ 48,331.50		\$ 10,798.40		\$ 16,353.44		\$ 18,833.53		\$ 121,947.25		
									Draw #1		Draw #2		Draw #3		Draw #4		Draw #5		Balance to Subrecipients		

BBBGP Beneficiaries - Draw Down
MATCHING GRANT (\$1 in sub match for every \$1 City)

Updated July 25, 2024

Organization Name	Contact Name	Email	Type of Beneficiary	Project Title	Description	Total Project Cost	Approved City Share	Email notifying of change of status	Draw #1	Date of City Payment	Draw #2	Date of City Payment	Balance of Awards Remaining	Notes
American Clock & Watch Museum	Patricia Phillippon	director@clockmuseum.org , 8608787172	Non-Profit	Museum parking lot safety improvements due to lifting of COVID restrictions	To repave the approximately 6,500 square foot parking lot on the north side of their 100 Maple Street property.	\$ 40,735.00	\$ 20,367.50	Feb. 21, 2023 - email 3/3/23 - to SWITCH to Beneficiary	\$ 20,367.50	Check # 515020 1/31/2024	\$ -	NA	\$ -	CLOSED 1/24/2024
Emily's Catering Group	RICHARD J KERZNER	rick@emilyscater.com , 8605858626	Small Business	Repair and/or replacement existing driveway/parking	To repair and/or replace existing parking area and driveway.	\$ 35,000.00	\$ 17,500.00	Feb. 27, 2023 - replied wished to be a beneficiary	\$ 17,500.00	Check #510454 8/31/23	\$ -	NA	\$ -	CLOSED 1/24/2024
Hearthstone Holdings, LLC	Hilary Stoudt	hmsoudt@gmail.com , 860-614-6827	Small Business	West End Storm Drainage	Installing underground stormwater drainage prevents stormwater from touching the surface of parking lots and walkways, where it collects salt and other debris, before being properly routed to treatment.	\$ 30,000.00	\$ 15,000.00	Feb. 21, 2023 - phoned 2/22/23 to SWITCH to Beneficiary	\$ 13,304.25	Check # 517419 - 4/19/2024	\$ -		\$ 1,695.75	
Hearthstone Holdings, LLC	Hilary Stoudt	hilary@hearthstoneholdings.com , 860-614-6827	Small Business	Neighborhood Seating for Business Owners	Provide outdoor seating in a currently un-utilized and central area to several restaurants and quick service entities allowing the use of outdoor seating for those who don't have the option/space. The ability to offer outdoor seating during this time is paramount to patrons comfortability and ultimately a restaurants success.	\$ 15,000.00	\$ 7,500.00	Feb. 21, 2023 - phoned 2/22/23 to SWITCH to Beneficiary	\$ 2,403.68	Check # 517419 - 4/19/2024	\$ -		\$ 5,096.32	
Shear Design	Patricia or Philip Lodovico	polodovico@charter.net , 860-989-3524	Small Business	Septic Repairs	To improve capacity of waste water and storm water systems.	\$ 8,650.00	\$ 4,325.00	Replied 4/13/2023 to SWITCH to beneficiary	\$ 4,325.00	Check # 510238 8/31/23	\$ -	NA	\$ -	CLOSED 1/24/2024
5 BBBGP Beneficiaries						Total	\$ 64,692.50		\$ 57,900.43				\$ 6,792.07	
Orange - CLOSED									Draw #1				Balance to Disburse	