



*City of Bristol
Board of Finance*

INFORMATION TO ACCESS THIS MEETING

<https://bristolct-gov.zoom.us/j/83403921047?pwd=WkZhN052YlVXTFRhM3RjMnd2VmtTUT09>

Meeting ID: 834 0392 1047

Passcode: 12345

The regular Board of Finance Meeting will be held on Tuesday, August 27, 2024, at 5:30 PM. in City Hall Council Chambers, 111 North Main Street, Bristol, Connecticut.

1. Call to Order
2. Public Participation
3. Consent Agenda
 - a. Approval of Minutes - July 23, 2024
 - b. Library: Additional appropriation of \$43,405 within the Manross Memorial Fund
 - c. Emergency Management: Additional appropriation of \$25,000 within the Special Grants and Donations Fund
 - d. City Clerk: Additional appropriation of \$7,500 within the Special Grants and Donations Fund
 - e. School Readiness: Additional appropriation totaling \$3,664,441 within the General Fund
 - f. ECD:
 - i. Reduce appropriation of \$3,450 within the Community Development Block Grant Fund
 - ii. Transfers totaling \$2,528 within the Community Development Block Grant Fund as of June 30, 2024
 - iii. Transfers totaling \$12,218 within the Community Development Block Grant Fund
 - g. Public Works:

- i. Additional appropriation of \$21,284 within the Special Grants and Donations Fund
 - ii. Transfer of \$30,000 within the Public Works operating budget
 - iii. Transfer of \$9,470 within the Capital Projects Fund
 - iv. Transfer of \$220,000 within the Capital Projects Fund
 - v. Additional appropriation of \$25,000 within the Capital Projects Fund
- h. PRYCS:
 - i. Additional appropriation totaling \$323,479 within the Special Grants and Donations Fund as of June 30, 2024
 - ii. Additional appropriation of \$21,000 within the Special Grants and Donations Fund
 - iii. Additional appropriation of \$125,000 within the Special Grants and Donations Fund
- i. City Council:
 - i. Transfer totaling \$278,000 within the General Fund
 - ii. Additional appropriation totaling \$251,135 within the Special Grants and Donations Fund
- j. Comptroller's Office:
 - i. Additional appropriation of \$99,676 within the Equipment Building Sinking Fund as of June 30, 2024
 - ii. Additional appropriation of \$106,106 within the Capital Projects Fund as of June 30, 2024
 - iii. Additional appropriation of \$77,297 within the Capital Non-Recurring Fund as of June 30, 2024
 - iv. Additional appropriation of \$20,738 within the Road Improvements Fund as of June 30, 2024
- 4. Board of Education:
 - a. Budget Update

- b. Discussion of a request for a bid waiver to Hut Global dba Volume Cases
- 5. Various:
 - a. Transfers totaling \$2,124,672 within the General Fund to closeout fiscal year 2023-2024
 - b. Carryovers totaling \$1,088,325 within the General Fund from fiscal year 2023-2024 to fiscal year 2024-2025
 - c. Carryovers totaling \$24,492 within the Community Development Block Grant Fund from fiscal year 2023-2024 to fiscal year 2024-2025
- 6. Comptroller's Office:
 - a. Transfers totaling \$164,808 within the General Fund with \$135,560 from the General Fund Contingency account
 - b. Resolution modifying the project scope of the \$2,990,000 appropriation for the design and construction of a new Animal Control Facility to the Acquisition of, and Renovations and Improvements to Real Property for Use as An Animal Control Facility
 - c. Resolution modifying the project scope of the authorization for the issuance of bonds or notes in the amount of \$2,990,000 to finance the design and construction of a new Animal Control Facility to the Acquisition of, and Renovations and Improvements to Real Property for Use as An Animal Control Facility
- 7. Committee Reports
 - a. Insurance Committee - July 24, 2024
 - b. Insurance Committee - August 1, 2024
 - c. Banking & Audit Committee - August 13, 2024
- 8. Liaison Reports
- 9. Chairman's Report
- 10. New Business
- 11. Old Business
- 12. Adjournment

a. For Information Only

PER ORDER OF THE CHAIRPERSON
David Maikowski

City of Bristol
Regular Board of Finance Meeting Minutes
July 23, 2024

A regular meeting of the Board of Finance was held on Tuesday, July 23, 2024 at 5:30 p.m. in City Hall Council Chambers and via Zoom. The following were in attendance: Chairperson David Maikowski, Mayor Jeffrey Caggiano, Vice Chairperson Marie O'Brien, Commissioners Bill Campion, Nicolle Duquette, Glenn Heiser, Jon Mace, Mike Massarelli and Mark Peterson. Also present from the Comptroller's Office: Diane Waldron and Robin Manuele.

1. **Call to order**
2. **Public Participation**
3. **Consent Agenda:**
 - a. **Approval of Minutes: Regular Meetings – June 25, 2024**
 - b. **Purchasing: Quarterly Update on the Local Bidding Preference- June 30, 2024**
 - c. **Code Enforcement: Additional appropriation totaling \$11,933 within the Code Enforcement operating budget**
 - d. **Public Works: Additional appropriation of \$27,327 within the Public Works operating budget**
 - e. **PRYCS: Additional appropriation of \$22,803 within the PRYCS operating budget as of June 30, 2024**
 - f. **Aging:**
 1. **Additional appropriation of \$1,553 within the Special Grants and Donations Fund**
 2. **Additional appropriation of \$800 within the Special Grants and Donations Fund as of June 30, 2024**
 3. **Transfer of \$1,500 within the Aging operating budget as of June 30, 2024**
 - g. **Police Department:**
 1. **Additional appropriation totaling \$38,675 within the Special Grants and Donations Fund as of June 30, 2024**
 2. **Additional appropriation totaling \$65,955 within the Drug Asset Forfeiture Fund as of June 30, 2024**
 3. **Additional appropriation of \$44,767 within the Special Grants and Donations Fund**
4. **Board of Education:**
 - a. **Budget Update**
5. **Comptroller's Office:**
 - a. **Resolution appropriating \$1,200,000 for indoor air quality commissioning**
 - b. **Resolution authorizing the issuance of bonds or notes in the amount of \$1,200,000 for indoor air quality commissioning**
 - c. **Resolution appropriating \$950,000 for school security upgrades district wide**
 - d. **Resolution authorizing the issuance of bonds or notes in the amount of \$2,000,000 for school security upgrades district wide**
 - e. **Resolution appropriating \$2,638,910 for renovation of the senior center facility – BBHD Office Space**
 - f. **Resolution authorizing the issuance of bonds or notes in the amount of \$2,638,910 for renovation of the senior center facility – BBHD Office Space**
 - g. **Resolution appropriating \$1,775,000 for the replacement of the Lake Avenue Culvert at Mix Street/Brook Street Project**

- h. Resolution authorizing the issuance of bonds or notes in the amount of \$950,000 for the replacement of the Lake Avenue Culvert at Mix Street/Brook Street Project
6. Opioid Task Force:
 - a. Additional appropriation of \$86,000 within the Special Grants and Donations Fund
7. Committee Reports:
 - a. Banking & Audit Committee - July 10, 2024
8. Liaison Reports
9. Chairman's Report
10. New Business
11. Old Business
12. Adjournment

1. Call to order

Chairman Maikowski called the meeting to order at 5:30 p.m.

Chairman Maikowski welcomed the two new members, Bill Campion and Nicolle Duquette to the Board of Finance.

2. Public Participation

None.

3. Consent Agenda:
 - a. Approval of Minutes: Regular Meetings – June 25, 2024
 - b. Purchasing: Quarterly Update on the Local Bidding Preference- June 30, 2024
 - c. Code Enforcement: Additional appropriation totaling \$11,933 within the Code Enforcement operating budget
 - d. Public Works: Additional appropriation of \$27,327 within the Public Works operating budget
 - e. PRYCS: Additional appropriation of \$22,803 within the PRYCS operating budget as of June 30, 2024
 - f. Aging:
 1. Additional appropriation of \$1,553 within the Special Grants and Donations Fund
 2. Additional appropriation of \$800 within the Special Grants and Donations Fund as of June 30, 2024
 3. Transfer of \$1,500 within the Aging operating budget as of June 30, 2024
 - g. Police Department:
 1. Additional appropriation totaling \$38,675 within the Special Grants and Donations Fund as of June 30, 2024
 2. Additional appropriation totaling \$65,955 within the Drug Asset Forfeiture Fund as of June 30, 2024

3. Additional appropriation of \$44,767 within the Special Grants and Donations Fund

Commissioner O'Brien made a motion seconded by Mayor Caggiano

"To approve the consent agenda and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

4. Board of Education:
a. Budget Update

Lynn Boisvert gave the budget update for the Board of Education. On June 30, 2024, the general fund balance was (\$4,813,509.81) which is 4% over budget. As discussed in the prior month's narratives, PO closures, and expenditure adjustments will continue. Most of the unanticipated expenditures are on special education costs. As of 7/05/2024, there are still 389 open purchase orders which most are for year-end events or are from the Special Education, transportation, and Maintenance Departments awaiting June invoices.

Expenditure adjustments to various grant sources and PO closures are still being processed through July and August with continued movement closer to budgeted numbers in most departments. The BOE will forecast a year-end amount in the coming weeks.

Lynn explained there are some grant expenditures which have not been fully expended which can be applied to the General Fund deficit. The numbers have to be in and certified by September 2nd. Chairman Maikowski asked if there was a plan for the future, which Lynn confirmed they are. She indicated that alternatives to hiring nurses through professional services is being evaluated. Last year there were 8 Special Education students who required full time nurses. Mayor Caggiano questioned the General Control Professional Fees, which Lynn confirmed the majority were Legal Fees expenses which are over budget.

The Cafeteria program has had an exceptionally successful year. As of the end of June, the snapshot balance shows a surplus of \$784,154 that will carry over to FY2025. The 13 cafeterias have served 31,316 breakfasts, 59,982 lunches, and 117 after-school snacks.

The summer serving session, which started on June 24th and will run through August 16th, is in full swing at Bristol Central High School, Bristol Public Library, and Cambridge Park. West Bristols' program runs June 24th through August 8th. Regardless of their school enrollment, all children from birth through age 18 can receive a free breakfast and lunch each day we are open.

There was one transfer from coaching stipends to athletic supplies of \$15,600 to cover the cost of soccer uniforms at BC and BE.

As of July 1, 2024, 1,840 of the 8,049 enrolled Bristol students are identified as requiring Special Education programming. This enrollment reflects 22.86% of the total BPS student population.

As of July 1st, 120 students with disabilities required out-of-district placements at private special education school programs. There are 83 students requiring special education programming services at other public out-of-district schools, including magnet schools.

During the month of June 2024, 3% of newly registered students were identified as students with special education programming needs at the time of registration.

No students who received their programming and services at an out-of-district special education program were enrolled in June. During the month of June, there were 18 211 and 7 911 calls.

At the end of June, the BCHS Student Activity Fund had an opening balance of \$175,790.39, \$275,313.67 in Expenditures, and \$241,260.19 in Revenues, leaving a total balance of \$141,736.91. Bristol Central Athletics's account began this year with a balance of \$48,998.45. A total of \$55,397.49 in expenses and \$37,062.33 in revenues left a balance of \$30,663.29. The BEHS Student Activity Fund's opening balance was \$157,634.44, with \$201,103.64 in expenditures and \$189,468.46 in Revenues, leaving a total balance of \$145,999.26. Bristol Eastern Athletics began this year with a \$7,376.58 balance. A total of \$27,798.06 in expenses and \$22,804.52 in revenues left a balance of \$2,383.04.

5. Comptroller's Office:

- a. Resolution appropriating \$1,200,000 for indoor air quality commissioning**
- b. Resolution authorizing the issuance of bonds or notes in the amount of \$1,200,000 for indoor air quality commissioning**
- c. Resolution appropriating \$950,000 for school security upgrades district wide**
- d. Resolution authorizing the issuance of bonds or notes in the amount of \$2,000,000 for school security upgrades district wide**
- e. Resolution appropriating \$2,638,910 for renovation of the senior center facility – BBHD Office Space**
- f. Resolution authorizing the issuance of bonds or notes in the amount of \$2,638,910 for renovation of the senior center facility – BBHD Office Space**
- g. Resolution appropriating \$1,775,000 for the replacement of the Lake Avenue Culvert at Mix Brook Project**
- h. Resolution authorizing the issuance of bonds or notes in the amount of \$950,000 for the replacement of the Lake Avenue Culvert at Mix Brook Project**

Mayor Caggiano made a motion seconded by Commissioner Mace

"In the absence of objection, I move the adoption in a single motion of the resolutions presented under items 5a, 5b, 5c, 5d, 5e, 5f, 5g, 5h, of the agenda of this meeting, making appropriations and authorizing borrowings for the following capital projects: Indoor Air Quality Commissioning, School Security Upgrades District Wide, Renovation of the Senior Center Facility – BBHD Office, and Replacement of the Lake Avenue Culvert at Mix Brook, the reading

of said resolutions into the minutes to be waived and the full texts of the resolutions as presented at this meeting to be incorporated into and made a part of the minutes of this meeting and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance."

Commissioner Mace	Yes	Commissioner Heiser	Yes
Commissioner Massarelli	Yes	Commissioner Duquette	Yes
Commissioner Campion	Yes	Commissioner Peterson	Yes
Commissioner O'Brien	Yes	Chairman Maikowski	Yes
Mayor Caggiano	Yes		

Following a roll call vote in which there was no opposition, the Chairperson declared the motion carried.

RESOLUTION APPROPRIATING \$1,200,000 FOR INDOOR AIR QUALITY COMMISSIONING

RESOLVED,

(a) That, pursuant to Section 25 of the City Charter, the Board of Finance of the City of Bristol hereby determines that it is necessary to undertake the repairs and improvements to indoor air quality (IAQ) mechanical equipment in schools in order to comply with new State requirements.

(b) That the sum of ONE MILLION TWO HUNDRED THOUSAND DOLLARS (\$1,200,000) is appropriated therefor.

(c) The \$1,200,000 appropriation may be spent for design costs, engineering or other consultant fees, repairs and improvements, acquisition and installation costs, equipment, materials, net interest on borrowings and other financing costs, and other expenses related to the project. The appropriation is subject to the approval by a Joint Meeting of the City Council and Board of Finance.

(d) The \$1,200,000 appropriation shall be funded from borrowing less any grants received to defray the appropriation.

RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS OR NOTES IN THE AMOUNT OF \$1,200,000 FOR INDOOR AIR QUALITY COMMISSIONING

RESOLVED,

(a) That under authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Board of Finance of the City of Bristol hereby determines that it is necessary to issue bonds or notes in the principal sum of ONE MILLION TWO HUNDRED THOUSAND DOLLARS (\$1,200,000) to finance the appropriation for the repairs and improvements to indoor air quality (IAQ) mechanical equipment in schools in order to comply with new State requirements, if approved by a Joint Meeting of the City Council and the Board of Finance. The bonds or notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City.

(b) That the City issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed ONE MILLION TWO HUNDRED THOUSAND DOLLARS (\$1,200,000). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(c) That the Mayor or Acting Mayor of the City shall sign any bonds or notes by their manual or facsimile signatures. The bonds or notes shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board of Finance. The Comptroller's approval of the bonds or notes shall be evidenced by his manual or facsimile signature. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(d) the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the City pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(e) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

RESOLUTION APPROPRIATING \$950,000 FOR SCHOOL SECURITY UPGRADES DISTRICT WIDE

RESOLVED,

(a) That, pursuant to Section 25 of the City Charter, the Board of Finance of the City of Bristol hereby determines that it is necessary to undertake the design and installation of new cameras and access controls in all schools to include interconnectibility in the district.

(b) That the sum of NINE HUNDRED FIFTY THOUSAND DOLLARS (\$950,000) is appropriated therefor, in addition to a prior appropriation of \$1,050,000, for an aggregate appropriation of \$2,000,000.

(c) The aggregate \$2,000,000 appropriation may be spent for design costs, engineering or other consultant fees, acquisition and installation costs, equipment, materials, consultant fees, net interest on borrowings and other financing costs, and other expenses related to the project. The appropriation is subject to the approval by a Joint Meeting of the City Council and Board of Finance.

(d) The aggregate \$2,000,000 appropriation shall be funded from borrowing less any grants received to defray the appropriation.

RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS OR NOTES IN THE AMOUNT OF \$2,000,000 FOR SCHOOL SECURITY UPGRADES DISTRICT WIDE

RESOLVED,

(a) That under authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Board of Finance of the City of Bristol hereby determines that it is necessary to issue bonds or notes in the principal sum of TWO MILLION DOLLARS (\$2,000,000) to finance the appropriation for the design and installation of new cameras and access controls in all schools to include interconnectibility in the district, if approved by a Joint Meeting of the City Council and the Board of Finance. The bonds or notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City.

(b) That the City issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed TWO MILLION DOLLARS (\$2,000,000). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(c) That the Mayor or Acting Mayor of the City shall sign any bonds or notes by their manual or facsimile signatures. The bonds or notes shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board of Finance. The Comptroller's approval of the bonds or notes shall be evidenced by his manual or facsimile signature. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(d) That the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the City pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(e) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

RESOLUTION APPROPRIATING \$2,638,910 FOR RENOVATION OF THE SENIOR CENTER FACILITY - BBHD OFFICE SPACE

RESOLVED,

(a) That, pursuant to Section 25 of the City Charter, the Board of Finance of the City of Bristol hereby determines that it is necessary to undertake the design and renovation of approximately 10,500 square feet of existing Board of Education classroom space located at the Senior Center for Health Department use, consisting in part of interior renovation, constructing an office entrance, converting existing student bathrooms to adult visitors' bathrooms, renovate existing bathrooms for staff, constructing private offices, meeting rooms, break room and installation of air conditioning, generator to support vaccine storage and specialized equipment/venting system.

(b) That the sum of TWO MILLION SIX HUNDRED THIRTY-EIGHT THOUSAND NINE HUNDRED TEN DOLLARS (\$2,638,910) is appropriated therefor.

(c) The \$2,638,910 appropriation may be spent for design costs, architect, engineering or other consultant fees, acquisition and installation costs, equipment, materials, construction costs, site improvements, consultant fees, net interest on borrowings and other financing costs, and other expenses related to the project. The appropriation is subject to the approval by a Joint Meeting of the City Council and Board of Finance.

(d) The \$2,638,910 appropriation shall be funded from borrowing less any grants received to defray the appropriation.

RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS OR NOTES IN THE AMOUNT OF \$2,638,910 TO FINANCE RENOVATION OF THE SENIOR CENTER FACILITY - BBHD OFFICE SPACE

RESOLVED,

(a) That under authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Board of Finance of the City of Bristol hereby determines that it is necessary to issue bonds or notes in the principal sum of TWO MILLION SIX HUNDRED THIRTY-EIGHT THOUSAND NINE HUNDRED TEN DOLLARS (\$2,638,910) to finance the appropriation for the renovation of the Senior Center Facility- BBHD office space, if approved by a Joint Meeting of the City Council and the Board of Finance. The bonds or notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City.

(b) That the City issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed TWO MILLION SIX HUNDRED THIRTY-EIGHT THOUSAND NINE HUNDRED TEN DOLLARS (\$2,638,910). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(c) That the Mayor or Acting Mayor of the City shall sign any bonds or notes by their manual or facsimile signatures. The bonds or notes shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board of Finance. The Comptroller's approval of the bonds or notes shall be evidenced by his manual or facsimile signature. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(d) That the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the City pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(e) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

RESOLUTION APPROPRIATING \$1,775,000 FOR THE REPLACEMENT OF THE LAKE AVENUE CULVERT AT MIX BROOK PROJECT

RESOLVED,

(a) That, pursuant to Section 25 of the City Charter, the Board of Finance of the City of Bristol hereby determines that it is necessary to undertake the design and construction to replace the existing 7 feet wide stone culvert on Lake Avenue at Mix Brook with a new precast concrete structure.

(f) That the sum of ONE MILLION SEVEN HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$1,775,000) is appropriated therefor, in addition to a prior appropriation of \$125,000, for an aggregate appropriation of \$1,900,000.

(c) The aggregate \$1,900,000 appropriation may be spent for design costs, architect, engineering or other consultant fees, acquisition and installation costs, equipment, materials, construction costs, site improvements, consultant fees, net interest on borrowings and other financing costs, and other expenses related to the project. The appropriation is subject to the approval by a Joint Meeting of the City Council and Board of Finance.

(d) The \$1,900,000 appropriation shall be funded from \$950,000 in borrowing and \$950,000 in State of Connecticut Local Bridge Program grant funds.

RESOLUTION AUTHORIZING THE ISSUANCE OF BONDS OR NOTES IN THE AMOUNT OF \$950,000 FOR THE REPLACEMENT OF THE LAKE AVENUE CULVERT AT MIX BROOK PROJECT

RESOLVED,

(a) That under authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Board of Finance of the City of Bristol hereby determines that it is necessary to issue bonds or notes in the principal sum of NINE HUNDRED FIFTY THOUSAND DOLLARS (\$950,000) to finance the appropriation for the design and construction to replace the existing 7 feet wide stone culvert on Lake Avenue at Mix Brook with a new precast concrete structure, if approved by a Joint Meeting of the City Council and the Board of Finance. The bonds or notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City.

(b) That the City issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed NINE HUNDRED FIFTY THOUSAND DOLLARS (\$950,000). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(c) That the Mayor or Acting Mayor of the City shall sign any bonds or notes by their manual or facsimile signatures. The bonds or notes shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board of Finance. The Comptroller's approval of the bonds or notes shall be evidenced by his manual or facsimile signature. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(d) That the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the City pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(e) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

6. Opioid Task Force:

- a. Additional appropriation of \$86,000 within the Special Grants and Donations Fund

Commissioner Mace made a motion seconded by Mayor Caggiano

"To make an additional appropriation of \$86,000 within the Special Grants and Donations Fund funded by the Opioid Settlement Funds and to recommend approval of this action to a Joint Meeting of the City Council and Board of Finance."

Mayor Caggiano stated the triangle building on Prospect Street has been sold and will be developed, there is a paper street that has been home to a homeless encampment for a while at that location. The activity at that location has turned into a dangerous situation at the homeless encampment. The City and the developer are working together to clear up the property. Journey Home's model that other communities have used, provides housing in the Central CT area for up to one year rent. The program works by getting these individuals resources they need to get back on their feet. Funds from the opioid settlement have to be used for those with substance abuse issues which is verified to make sure the people being helped meet the criteria. There is risk involved in the program. Although it is a fairly new model it has been used in New Britain and Hartford in CT. Sarah Pavone discussed the Journey Home program and its success so far this year. State funds will be used first, if they are eligible for vouchers or housing funds.

Commissioner O'Brien commended the City for working with Journey Home stated this could be the start of a great partnership and pilot program.

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

7. Committee Reports:

a. Banking & Audit Committee – July 10, 2024

Commissioner Heiser made a motion seconded by Mayor Caggiano
“To accept the report of the Banking & Audit Committee from July 10, 2024 and place on file.”

Chairman Maikowski gave the report of the Banking & Audit Committee. The Committee discussed issuing an RFP for Financial Advisory Services for bonding. The Committee also met with CLA to discuss the audit, preliminary field work which starts August 12, and continuing in October. Special Audits were discussed. Chairman Maikowski suggested the BOE for a special audit, to review their processes and procedures.

Mayor Caggiano made a motion seconded by Commissioner O’Brien
“To perform an operational review/audit of the BOE.”

Commissioner O’Brien stated the auditors should be familiar with the State Department of Education. Commissioner Mace stated CLA has done many BOE audits and will put together a specialized team for the audit.

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

8. Liaison Reports

Commissioner Heiser gave the update on the NEMS Committee, three contractors were selected recently.

Commissioner O’Brien gave the report of the Library Board and indicated the Author Luncheon was announced.

9. Chairman’s Report

None

10. New Business

None

11. Old Business

None

12. Adjournment

Mayor Caggiano made a motion seconded by Commissioner O'Brien

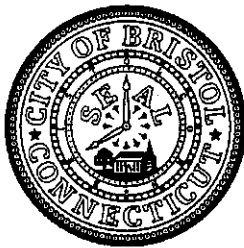
"To adjourn at 6:45 p.m."

Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Attest:

A handwritten signature in cursive script, appearing to read "Diane M. Waldron".

Diane M. Waldron
Board of Finance Clerk



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Library
(Requesting Department)

Date: July 25, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

☒ Additional Appropriation \$ 43,405.00

☐ Transfer from Contingency \$ _____

☐ Transfer(s) \$ _____

☐ Grant \$ _____

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the Board of Library Directors
(governing Board of your department)
at its meeting held on June 3, 2024.
(date)

Deborah Prozzo
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To complete the HVAC system replacement project at Manross Library, replacing 14 original (1975) heating/cooling units throughout the building using Manross Trust Funds.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1256012-454010	Frederick Manross Trust Fund-REVENUE	\$43,405.00
1256012-570200-10C08	Manross Buildings-EXPENSE	\$43,405.00

Transfer(s) complete the following:

From:	To:	Amount:
From:	To:	Amount:
From:	To:	Amount:

Grants:

Total Amount: Grant \$

City Share \$ %

Federal/State Share \$ %

Carry-overs list the following:

Account	Account Name	Amount



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Emergency Management
(Requesting Department)

Date: August 8, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 25,000
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)

Harley Graime, Director
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To appropriate grant for Emergency Operations Center.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1062413 431003 25G07	EMPG Grant	\$25,000
1062413 570600 25G07	EMPG Grant – Furniture & Fixtures	\$25,000

Transfer(s) complete the following:

From:	To:	Amount:
_____	_____	_____
From:	To:	Amount:
_____	_____	_____
From:	To:	Amount:
_____	_____	_____

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
DIVISION OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY



NOTICE OF POOL FUNDING GRANT AWARD

Purpose: This document is the obligating contract between the Grantor and Grantee.

Signatory: DESPP/DEMHS Deputy Commissioner Brenda M. Bergeron or designee.

Authorizing Legislation: Section 662 of the Post-Katrina Emergency Management Reform Act of 2006 (PKEMRA), as amended, (Pub. L. No. 109-295) (6 U.S.C. § 762);

GRANTEE INFORMATION		GRANT INFORMATION		GRANTOR INFORMATION:	
Grantee:	City of Bristol	DEMHS Grant #:	023E017P	Grantor:	DESPP/DEMHS
Address:	111 North Main St. Bristol, CT 06010	Funding Type:	Federal	Unit:	Strategic Planning Comm. Preparedness
FEIN:	066001866	Date of Award:	June 11, 2024	Address:	1111 Country Club Rd. Middletown, CT 06457
UEI:	DKFQQLER8MA6	Subgrant Start Date:	7/1/24	POC:	Region III Office
POC:	Harley Graime	Subgrant End Date:	9/30/25	Phone #:	
				Email:	demhs.region3@ct.gov

FUNDING BREAKDOWN (Summary of Attached Budget)

Total Budget:	\$50,000.00	State Match:	\$25,000.00 (In-kind)
Total State Funding:		Grantee Match:	\$0.00
Total Federal Funding:	\$25,000.00		
Federal Awarding Agency:	US DHS	R&D Award (2CFR 200.331):	<u>Yes</u> <u>X</u> No
Federal Grant No.:	EMB-2023-EP-00003-S01	Assistance Listing No.:	97.042
Federal Budget Period:	10/01/22-9/30/2025	Grantee Fiscal Year:	July 1 to June 30
Federal Award Amount:	\$4,955,472.00	Date of Federal Award:	September 13, 2023

SUMMARY DESCRIPTION OF FUNDING

Through this accord, the city of Bristol will use grant funding in the amount of \$25,000.00 from the Emergency Management Performance Grant Pool Fund for costs related to supporting all-hazards emergency management mission areas.

AUTHORIZATION OF AGREEMENT

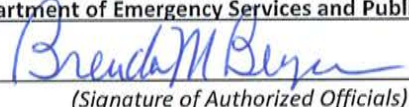
My signature below, for and on behalf of the above-named grantee, indicates acceptance of the above referenced award and further certifies that:

1. I have the authority to execute this agreement on behalf of the grantee; and the grantee acknowledges that they have read, understand and will comply the attached budgets, general and Special Grant Conditions contained within this grant award package on the following pages.

By: 
(Signature of Authorized Officials)
Jeffrey Caggiano, Mayor
(Printed or Typed Name of Authorized Official)

06/25/2024
(Date)

For the Department of Emergency Services and Public Protection

By: 
(Signature of Authorized Officials)
DEPUTY COMMISSIONER, Brenda M. Bergeron
(Typed Name of Authorized Official)

8-2-24
(Date)

CORE CT INFORMATION (FOR DESPP OFFICE USE)

Contract #: _____ PO # _____ Receipt Date: _____

Amount	Fund	Dept.	SID	Program	Account	CH 1	CH 2	Bud Ref	Proj.
\$25,000.00	12060	32981	21881	27570	55050	190103	J-76	2023	20130



**STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
DIVISION OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY**



State of Connecticut General Conditions

SECTION 1: Definitions.

- 1.1 Claims: All actions, suits, claims, demands, investigations and proceedings of any kind, open, pending or threatened, whether mature, unmatured, contingent, known or unknown, at law or in equity, in any forum
- 1.2 Contract: This agreement, as of its effective date, between or among the Parties.
- 1.3 Contractor Parties: A Contractor's members, directors, officers, shareholders, partners, managers, principal officers, representatives, agents, servants, consultants, employees or any one of them or any other person or entity with whom the Contractor is in privity of oral or written contract and the Contractor intends for such other person or entity to Perform under the Contract in any capacity.
- 1.4 Goods: All things which are movable at the time that the Contract is effective and which include, without limiting this definition, supplies, materials and equipment, as specified in the Solicitation.
- 1.5 Goods or Services: Goods, Services or both, as specified in the Solicitation.
- 1.6 Perform: For purposes of this Contract, the verb "to perform" and the Contractor's performance set forth in this Contract are referred to as "Perform," "Performance" and other capitalized variations of the term.
- 1.7 Records: All working papers and such other information and materials as may have been accumulated by the Contractor in Performing the Contract, including but not limited to, documents, data, plans, books, computations, drawings, specifications, notes, reports, records, estimates, summaries, memoranda and correspondence, kept or stored in any form.
- 1.8 Services: The performance of labor or work, as specified in the Solicitation and as set forth in this Contract.
- 1.9 Solicitation: A State request, in whatever form issued, inviting bids, proposals or quotes for Goods or Services, typified by, but not limited to, an invitation to bid, request for proposals, request for information or request for quotes. The Solicitation and this Contract shall be governed by the statutes, regulations and procedures of the State of Connecticut Department of Administrative Services, even if the Agency has statutes, regulations and procedures which overlap DAS's. However, to the extent that the Agency has statutes, regulations or procedures which the Agency determines in its sole discretion to be inconsistent with DAS's, the Agency's shall control over those of DAS's. The Solicitation is incorporated into and made a part of the Contract as if it had been fully set forth in it if, but only if, the Solicitation is in the form of an invitation to bid, request for information or request for quotes. A Solicitation in the form of a request for proposals is not incorporated into the Contract in its entirety, but, rather, it is incorporated into the Contract only to the extent specifically stated.
- 1.10 State: The State of Connecticut, including the Agency and any office, department, board, council, commission, institution or other agency or entity of the State.
- 1.11 Termination: An end to the Contract prior to the end of its term whether effected pursuant to a right which the Contract creates or for a breach.
- 1.12 Title: all ownership, title, licenses, rights and interest, including, but not limited to, perpetual use, of and to the Goods or Services.

SECTION 2: Audit Clause.

- 2.1 Audit Requirements. For purposes of this paragraph, the word "contractor" shall be deemed to mean "nonstate entity," as that term is defined in Section 4-230 of the Connecticut General Statutes. The contractor shall provide for an annual financial audit acceptable to the Department for any expenditure of state-awarded funds made by the contractor. Such audit shall include management letters and audit recommendations. The State Auditors of Public Accounts shall have access to all records and accounts for the fiscal year(s) in which the award was made. The contractor will comply with federal and state single audit standards as applicable.

SECTION 3: Access to Contract and State Data.

- 3.1 The Contractor shall provide to the Agency access to any data, as defined in Conn. Gen Stat. Sec. 4e-1, concerning the Contract and the Agency that are in the possession or control of the

Contractor upon demand and shall provide the data to the Agency in a format prescribed by the Agency and the State Auditors of Public Accounts at no additional cost.

SECTION 4: Forum and Choice of Law.

- 4.1 The parties deem the Contract to have been made in the City of Hartford, State of Connecticut. Both parties agree that it is fair and reasonable for the validity and construction of the Contract to be, and it shall be, governed by the laws and court decisions of the State of Connecticut, without giving effect to its principles of conflicts of laws. To the extent that any immunities provided by Federal law or the laws of the State of Connecticut do not bar an action against the State, and to the extent that these courts are courts of competent jurisdiction, for the purpose of venue, the complaint shall be made returnable to the Judicial District of Hartford only or shall be brought in the United States District Court for the District of Connecticut only, and shall not be transferred to any other court, provided, however, that nothing here constitutes a waiver or compromise of the sovereign immunity of the State of Connecticut. The Contractor waives any objection which it may now have or will have to the laying of venue of any Claims in any forum and further irrevocably submits to such jurisdiction in any suit, action or proceeding.

SECTION 5: Termination.

- 5.1 Notwithstanding any provisions in this Contract, the Agency, through a duly authorized employee, may Terminate the Contract whenever the Agency makes a written determination that such Termination is in the best interests of the State. The Agency shall notify the Contractor in writing of Termination pursuant to this section, which notice shall specify the effective date of Termination and the extent to which the Contractor must complete its Performance under the Contract prior to such date.
- 5.2 Notwithstanding any provisions in this Contract, the Agency, through a duly authorized employee, may, after making a written determination that the Contractor has breached the Contract, Terminate the Contract in accordance with the provisions in the Breach section of this Contract.
- 5.3 The Agency shall send the notice of Termination via certified mail, return receipt requested, to the Contractor at the most current address which the Contractor has furnished to the Agency for purposes of correspondence, or by hand delivery. Upon receiving the notice from the Agency, the Contractor shall immediately discontinue all services affected in accordance with the notice, undertake all commercially reasonable efforts to mitigate any losses or damages, and deliver to the Agency all Records. The Records are deemed to be the property of the Agency and the Contractor shall deliver them to the Agency no later than thirty (30) days after the Termination of the Contract or fifteen (15) days after the Contractor receives a written request from the Agency for the Records. The Contractor shall deliver those Records that exist in electronic, magnetic or other intangible form in a non-proprietary format, such as, but not limited to, ASCII or .TXT.
- 5.4 Upon receipt of a written notice of Termination from the Agency, the Contractor shall cease operations as the Agency directs in the notice, and take all actions that are necessary or appropriate, or that the Agency may reasonably direct, for the protection, and preservation of the Goods and any other property. Except for any work which the Agency directs the Contractor to Perform in the notice prior to the effective date of Termination, and except as otherwise provided in the notice, the Contractor shall terminate or conclude all existing subcontracts and purchase orders and shall not enter into any further subcontracts, purchase orders or commitments.
- 5.5 The Agency shall, within forty-five (45) days of the effective date of Termination, reimburse the Contractor for its Performance rendered and accepted by the Agency in addition to all actual and reasonable costs incurred after Termination in completing those portions of the Performance which the notice required the Contractor to complete. However, the Contractor is not entitled to receive and the Agency is not obligated to tender to the Contractor any payments for anticipated or lost profits. Upon request by the Agency, the Contractor shall

assign to the Agency, or any replacement contractor which the Agency designates, all subcontracts, purchase orders and other commitments, deliver to the Agency all Records and other information pertaining to its Performance, and remove from State premises, whether leased or owned, all of Contractor's property, equipment, waste material and rubbish related to its Performance, all as the Agency may request.

- 5.6 For breach or violation of any of the provisions in the section concerning representations and warranties, the Agency may Terminate the Contract in accordance with its terms and revoke any consents to assignments given as if the assignments had never been requested or consented to, without liability to the Contractor or Contractor Parties or any third party.
- 5.7 Upon Termination of the Contract, all rights and obligations shall be null and void, so that no party shall have any further rights or obligations to any other party, except with respect to the sections which survive Termination. All representations, warranties, agreements and rights of the parties under the Contract shall survive such Termination to the extent not otherwise limited in the Contract and without each one of them having to be specifically mentioned in the Contract.
- 5.8 Termination of the Contract pursuant to this section shall not be deemed to be a breach of contract by the Agency.

SECTION 6: Tangible Personal Property.

- 6.1 The Contractor on its behalf and on behalf of its Affiliates, as defined below, shall comply with the provisions of Conn. Gen. Stat. §12-411b, as follows:
 - 6.1.1 For the term of the Contract, the Contractor and its Affiliates shall collect and remit to the State of Connecticut, Department of Revenue Services, any Connecticut use tax due under the provisions of Chapter 219 of the Connecticut General Statutes for items of tangible personal property sold by the Contractor or by any of its Affiliates in the same manner as if the Contractor and such Affiliates were engaged in the business of selling tangible personal property for use in Connecticut and had sufficient nexus under the provisions of Chapter 219 to be required to collect Connecticut use tax;
 - 6.1.2 A customer's payment of a use tax to the Contractor or its Affiliates relieves the customer of liability for the use tax;
 - 6.1.3 The Contractor and its Affiliates shall remit all use taxes they collect from customers on or before the due date specified in the Contract, which may not be later than the last day of the month next succeeding the end of a calendar quarter or other tax collection period during which the tax was collected;
 - 6.1.4 The Contractor and its Affiliates are not liable for use tax billed by them but not paid to them by a customer; and
 - 6.1.5 Any Contractor or Affiliate who fails to remit use taxes collected on behalf of its customers by the due date specified in the Contract shall be subject to the interest and penalties provided for persons required to collect sales tax under chapter 219 of the general statutes.
- 6.2 For purposes of this section of the Contract, the word "Affiliate" means any person, as defined in section 12-1 of the general statutes, that controls, is controlled by, or is under common control with another person. A person controls another person if the person owns, directly or indirectly, more than ten per cent of the voting securities of the other person. The word "voting security" means a security that confers upon the holder the right to vote for the election of members of the board of directors or similar governing body of the business, or that is convertible into, or entitles the holder to receive, upon its exercise, a security that confers such a right to vote. "Voting security" includes a general partnership interest.
- 6.3 The Contractor represents and warrants that each of its Affiliates has vested in the Contractor plenary authority to so bind the Affiliates in any agreement with the State of Connecticut. The Contractor on its own behalf and on behalf of its Affiliates shall also provide, no later than 30

days after receiving a request by the State's contracting authority, such information as the State may require to ensure, in the State's sole determination, compliance with the provisions of Chapter 219 of the Connecticut General Statutes, including, but not limited to, §12-411b.

SECTION 7: Indemnification.

- 7.1 The Contractor shall indemnify, defend and hold harmless the State and its officers, representatives, agents, servants, employees, successors and assigns from and against any and all (1) Claims arising, directly or indirectly, in connection with the Contract, including the acts of commission or omission (collectively, the "Acts") of the Contractor or Contractor Parties; and (2) liabilities, damages, losses, costs and expenses, including but not limited to, attorneys' and other professionals' fees, arising, directly or indirectly, in connection with Claims, Acts or the Contract. The Contractor shall use counsel reasonably acceptable to the State in carrying out its obligations under this section. The Contractor's obligations under this section to indemnify, defend and hold harmless against Claims includes Claims concerning confidentiality of any part of or all of the Contractor's bid, proposal or any Records, any intellectual property rights, other proprietary rights of any person or entity, copyrighted or uncopyrighted compositions, secret processes, patented or unpatented inventions, articles or appliances furnished or used in the Performance.
- 7.2 The Contractor shall not be responsible for indemnifying or holding the State harmless from any liability arising due to the negligence of the State or any third party acting under the direct control or supervision of the State.
- 7.3 The Contractor shall reimburse the State for any and all damages to the real or personal property of the State caused by the Acts of the Contractor or any Contractor Parties. The State shall give the Contractor reasonable notice of any such Claims.
- 7.4 The Contractor's duties under this section shall remain fully in effect and binding in accordance with the terms and conditions of the Contract, without being lessened or compromised in any way, even where the Contractor is alleged or is found to have merely contributed in part to the Acts giving rise to the Claims and/or where the State is alleged or is found to have contributed to the Acts giving rise to the Claims.
- 7.5 The Contractor shall carry and maintain at all times during the term of the Contract, and during the time that any provisions survive the term of the Contract, sufficient general liability insurance to satisfy its obligations under this Contract. The Contractor shall name the State as an additional insured on the policy and shall provide a copy of the policy to the Agency prior to the effective date of the Contract. The Contractor shall not begin Performance until the delivery of the policy to the Agency. The Agency shall be entitled to recover under the insurance policy even if a body of competent jurisdiction determines that the Agency or the State is contributorily negligent.
- 7.6 This section shall survive the Termination of the Contract and shall not be limited by reason of any insurance coverage.

SECTION 8: Sovereign Immunity.

- 8.1 The parties acknowledge and agree that nothing in the Solicitation or the Contract shall be construed as a modification, compromise or waiver by the State of any rights or defenses of any immunities provided by Federal law or the laws of the State of Connecticut to the State or any of its officers and employees, which they may have had, now have or will have with respect to all matters arising out of the Contract. To the extent that this section conflicts with any other section, this section shall govern.

SECTION 9: Summary of State Ethics Laws.

- 9.1 Pursuant to the requirements of section 1-101qq of the Connecticut General Statutes (a) the State has provided to the Contractor the summary of State ethics laws developed by the State

Ethics Commission pursuant to section 1-81b of the Connecticut General Statutes, which summary is incorporated by reference into and made a part of this Contract as if the summary had been fully set forth in this Contract; (b) the Contractor represents that the chief executive officer or authorized signatory of the Contract and all key employees of such officer or signatory have read and understood the summary and agree to comply with the provisions of state ethics law; (c) prior to entering into a contract with any subcontractors or consultants, the Contractor shall provide the summary to all subcontractors and consultants and each such contract entered into with a subcontractor or consultant on or after July 1, 2021, shall include a representation that each subcontractor or consultant and the key employees of such subcontractor or consultant have read and understood the summary and agree to comply with the provisions of state ethics law; (d) failure to include such representations in such contracts with subcontractors or consultants shall be cause for termination of the Contract; and (e) each contract with such contractor, subcontractor or consultant shall incorporate such summary by reference as a part of the contract terms.

SECTION 10: Audit and Inspection of Plants, Places of Business and Records.

- 10.1 The State and its agents, including, but not limited to, the Connecticut Auditors of Public Accounts, Attorney General and State's Attorney and their respective agents, may, at reasonable hours, inspect and examine all of the parts of the Contractor's and Contractor Parties' plants and places of business which, in any way, are related to, or involved in, the performance of this Contract.
- 10.2 The Contractor shall maintain, and shall require each of the Contractor Parties to maintain, accurate and complete Records. The Contractor shall make all of its and the Contractor Parties' Records available at all reasonable hours for audit and inspection by the State and its agents.
- 10.3 The State shall make all requests for any audit or inspection in writing and shall provide the Contractor with at least twenty-four (24) hours' notice prior to the requested audit and inspection date. If the State suspects fraud or other abuse, or in the event of an emergency, the State is not obligated to provide any prior notice.
- 10.4 The Contractor shall pay for all costs and expenses of any audit or inspection which reveals information that, in the sole determination of the State, is sufficient to constitute a breach by the Contractor under this Agreement. The Contractor shall remit full payment to the State for such audit or inspection no later than 30 days after receiving an invoice from the State. If the State does not receive payment within such time, the State may setoff the amount from any moneys which the State would otherwise be obligated to pay the Contractor in accordance with this Agreement's setoff provision.
- 10.5 The Contractor shall keep and preserve or cause to be kept and preserved all of its and Contractor Parties' Records until three (3) years after the latter of (i) final payment under this Agreement, or (ii) the expiration or earlier termination of this Agreement, as the same may be modified for any reason. The State may request an audit or inspection at any time during this period. If any Claim or audit is started before the expiration of this period, the Contractor shall retain or cause to be retained all Records until all Claims or audit findings have been resolved.
- 10.6 The Contractor shall cooperate fully with the State and its agents in connection with an audit or inspection. Following any audit or inspection, the State may conduct and the Contractor shall cooperate with an exit conference.
- 10.7 The Contractor shall incorporate this entire Section verbatim into any contract or other agreement that it enters into with any Contractor Party.

SECTION 11: Campaign Contribution Restriction.

- 11.1 For all State contracts, defined in Conn. Gen. Stat. §9-612 as having a value in a calendar year of \$50,000 or more, or a combination or series of such agreements or contracts having a value

of \$100,000 or more, the authorized signatory to this Agreement expressly acknowledges receipt of the State Elections Enforcement Commission's notice advising state contractors of state campaign contribution and solicitation prohibitions, and will inform its principals of the contents of the notice.

SECTION 12: Protection of Confidential Information.

- 12.1 Contractor and Contractor Parties, at their own expense, have a duty to and shall protect from a Confidential Information Breach any and all Confidential Information which they come to possess or control, wherever and however stored or maintained, in a commercially reasonable manner in accordance with current industry standards.
- 12.2 Each Contractor or Contractor Party shall develop, implement and maintain a comprehensive data - security program for the protection of Confidential Information. The safeguards contained in such program shall be consistent with and comply with the safeguards for protection of Confidential Information, and information of a similar character, as set forth in all applicable federal and state law and written policy of the Department or State concerning the confidentiality of Confidential Information. Such data-security program shall include, but not be limited to, the following:
 - 12.2.1 A security policy for employees related to the storage, access and transportation of data containing Confidential Information;
 - 12.2.2 Reasonable restrictions on access to records containing Confidential Information, including access to any locked storage where such records are kept;
 - 12.2.3 A process for reviewing policies and security measures at least annually;
 - 12.2.4 Creating secure access controls to Confidential Information, including but not limited to passwords; and
 - 12.2.5 Encrypting of Confidential Information that is stored on laptops, portable devices or being transmitted electronically.
- 12.3 The Contractor and Contractor Parties shall notify the Department and the Connecticut Office of the Attorney General as soon as practical, but no later than twenty-four (24) hours, after they become aware of or suspect that any Confidential Information which Contractor or Contractor Parties have come to possess or control has been subject to a Confidential Information Breach. If a Confidential Information Breach has occurred, the Contractor shall, within three (3) business days after the notification, present a credit monitoring and protection plan to the Commissioner of Administrative Services, the Department and the Connecticut Office of the Attorney General, for review and approval. Such credit monitoring or protection plan shall be made available by the Contractor at its own cost and expense to all individuals affected by the Confidential Information Breach. Such credit monitoring or protection plan shall include, but is not limited to reimbursement for the cost of placing and lifting one (1) security freeze per credit file pursuant to Connecticut General Statutes § 36a-701a. Such credit monitoring or protection plans shall be approved by the State in accordance with this Section and shall cover a length of time commensurate with the circumstances of the Confidential Information Breach. The Contractors' costs and expenses for the credit monitoring and protection plan shall not be recoverable from the Department, any State of Connecticut entity or any affected individuals.
- 12.4 The Contractor shall incorporate the requirements of this Section in all subcontracts requiring each Contractor Party to safeguard Confidential Information in the same manner as provided for in this Section.
- 12.5 Nothing in this Section shall supersede in any manner Contractor's or Contractor Party's obligations pursuant to HIPAA or the provisions of this Contract concerning the obligations of the Contractor as a Business Associate of the Department.

The above section uses the terms "Confidential Information" and "Confidential Information Breach." Please use the following two definitions for those terms and include them, alphabetized, in the definition section of the contract:

Confidential Information shall mean any name, number or other information that may be used, alone or in conjunction with any other information, to identify a specific individual including, but not limited to, such individual's name, date of birth, mother's maiden name, motor vehicle operator's license number, Social Security number, employee identification number, employer or taxpayer identification number, alien registration number, government passport number, health insurance identification number, demand deposit account number, savings account number, credit card number, debit card number or unique biometric data such as fingerprint, voice print, retina or iris image, or other unique physical representation. Without limiting the foregoing, Confidential Information shall also include any information that the Department classifies as "confidential" or "restricted." Confidential Information shall not include information that may be lawfully obtained from publicly available sources or from federal, state, or local government records which are lawfully made available to the general public.

Confidential Information Breach shall mean, generally, an instance where an unauthorized person or entity accesses Confidential Information in any manner, including but not limited to the following occurrences: (1) any Confidential Information that is not encrypted or protected is misplaced, lost, stolen or in any way compromised; (2) one or more third parties have had access to or taken control or possession of any Confidential Information that is not encrypted or protected without prior written authorization from the State; (3) the unauthorized acquisition of encrypted or protected Confidential Information together with the confidential process or key that is capable of compromising the integrity of the Confidential Information; or (4) if there is a substantial risk of identity theft or fraud to the client, the Contractor, the Department or State.

SECTION 13: Executive Orders and Other Enactments.

- 13.1 All references in this Contract to any Federal, State, or local law, statute, public or special act, executive order, ordinance, regulation or code (collectively, "Enactments") shall mean Enactments that apply to the Contract at any time during its term, or that may be made applicable to the Contract during its term. This Contract shall always be read and interpreted in accordance with the latest applicable wording and requirements of the Enactments. Unless otherwise provided by Enactments, the Contractor is not relieved of its obligation to perform under this Contract if it chooses to contest the applicability of the Enactments or the Client Agency's authority to require compliance with the Enactments.
- 13.2 This Contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of this Contract as if they had been fully set forth in it.
- 13.3 This Contract may be subject to (1) Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services; and (2) Executive Order No. 61 of Governor Dannel P. Malloy promulgated December 13, 2017 concerning the Policy for the Management of State Information Technology Projects, as issued by the Office of Policy and Management, Policy ID IT-SDLC-17-04. If any of the Executive Orders referenced in this subsection is applicable, it is deemed to be incorporated into and made a part of this Contract as if fully set forth in it.

SECTION 14: Nondiscrimination.

- 14.1 For purposes of this Section, the following terms are defined as follows:

- 14.1.1 "Commission" means the Commission on Human Rights and Opportunities;
- 14.1.2 "Contract" and "contract" include any extension or modification of the Contract or contract;
- 14.1.3 "Contractor" and "contractor" include any successors or assigns of the Contractor or contractor;

- 14.1.4 "Gender identity or expression" means a person's gender-related identity, appearance or behavior, whether or not that gender-related identity, appearance or behavior is different from that traditionally associated with the person's physiology or assigned sex at birth, which gender-related identity can be shown by providing evidence including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the gender-related identity or any other evidence that the gender-related identity is sincerely held, part of a person's core identity or not being asserted for an improper purpose;
- 14.1.5 "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations;
- 14.1.6 "good faith efforts" shall include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements;
- 14.1.7 "marital status" means being single, married as recognized by the state of Connecticut, widowed, separated or divorced;
- 14.1.8 "mental disability" means one or more mental disorders, as defined in the most recent edition of the American Psychiatric Association's "Diagnostic and Statistical Manual of Mental Disorders", or a record of or regarding a person as having one or more such disorders;
- 14.1.9 "minority business enterprise" means any small contractor or supplier of materials fifty-one percent or more of the capital stock, if any, or assets of which is owned by a person or persons: (1) who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the enterprise, and (3) who are members of a minority, as such term is defined in subsection (a) of Connecticut General Statutes § 32-9n; and
- 14.1.10 "public works contract" means any agreement between any individual, firm or corporation and the State or any political subdivision of the State other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway or other changes or improvements in real property, or which is financed in whole or in part by the State, including, but not limited to, matching expenditures, grants, loans, insurance or guarantees.

For purposes of this Section, the terms "Contract" and "contract" do not include a contract where each contractor is (1) a political subdivision of the state, including, but not limited to, a municipality, unless the contract is a municipal public works contract or quasi-public agency project contract, (2) any other state, including but not limited to any federally recognized Indian tribal governments, as defined in C.G.S. § 1-267, (3) the federal government, (4) a foreign government, or (5) an agency of a subdivision, state or government described in the immediately preceding enumerated items (1), (2), (3), or (4).

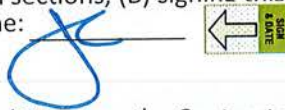
- 14.2 (1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, status as a veteran, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut; and the Contractor further agrees to take affirmative action to ensure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, status as a veteran, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by the Contractor that such disability prevents performance of the work involved; (2) the Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the Commission; (3) the Contractor agrees to provide each labor union or representative of workers with which the Contractor has a collective bargaining Agreement or other contract or understanding and each

vendor with which the Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the Contractor's commitments under this section and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) the Contractor agrees to comply with each provision of this Section and Connecticut General Statutes §§ 46a-68e and 46a-68f and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes §§ 46a-56, 46a-68e and 46a-68f; and (5) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as relate to the provisions of this Section and Connecticut General Statutes § 46a-56. If the contract is a public works contract, the Contractor agrees and warrants that he will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works projects.

- 14.3 Determination of the Contractor's good faith efforts shall include, but shall not be limited to, the following factors: The Contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.
- 14.4 The Contractor shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.
- 14.5 The Contractor shall include the provisions of subsection (b) of this Section in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes §46a-56; provided if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.
- 14.6 The Contractor agrees to comply with the regulations referred to in this Section as they exist on the date of this Contract and as they may be adopted or amended from time to time during the term of this Contract and any amendments thereto.
- 14.7 The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (2) the Contractor agrees to provide each labor union or representative of workers with which such Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which such Contractor has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the Contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (3) the Contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes § 46a-56; and (4) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor which relate to the provisions of this Section and Connecticut General Statutes § 46a-56.
- 14.8 The Contractor shall include the provisions of the foregoing paragraph in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and

such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes § 46a-56; provided, if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.

- 14.9 Pursuant to subsection (c) of section 4a-60 and subsection (b) of section 4a-60a of the Connecticut General Statutes, the Contractor, for itself and its authorized signatory of this Contract, affirms that it understands the obligations of this section and that it will maintain a policy for the duration of the Contract to assure that the Contract will be performed in compliance with the nondiscrimination requirements of such sections. The Contractor and its authorized signatory of this Contract demonstrate their understanding of this obligation by (A) having provided an affirmative response in the required online bid or response to a proposal question which asks if the contractor understands its obligations under such sections, (B) signing this Contract, or (C) initialing this nondiscrimination affirmation on this line:



SECTION 15: Iran Investment Energy Certification.

- 15.1 Pursuant to section 4-252a of the Connecticut General Statutes, the Contractor certifies that it has not made a direct investment of twenty million dollars or more in the energy sector of Iran on or after October 1, 2013, as described in Section 202 of the Comprehensive Iran Sanctions, Accountability and Divestment Act of 2010, and has not increased or renewed such investment on or after said date.
- 15.2 If the Contractor makes a good faith effort to determine whether it has made an investment described in subsection (a) of this section then the Contractor shall not be deemed to be in breach of the Contract or in violation of this section. A "good faith effort" for purposes of this subsection includes a determination that the Contractor is not on the list of persons who engage in certain investment activities in Iran created by the Department of General Services of the State of California pursuant to Division 2, Chapter 2.7 of the California Public Contract Code. Nothing in this subsection shall be construed to impair the ability of the State agency or quasi-public agency to pursue a breach of contract action for any violation of the provisions of the Contract.

SECTION 16: Consulting Agreement Representation.

- 16.1 Pursuant to section 4a-81 of the Connecticut General Statutes, the person signing this Contract on behalf of the Contractor represents, to their best knowledge and belief and subject to the penalty of false statement as provided in section 53a-157b of the Connecticut General Statutes, that the Contractor has not entered into any consulting agreements in connection with this Contract, except for the agreements listed below or in an attachment to this Contract. "Consulting agreement" means any written or oral agreement to retain the services, for a fee, of a consultant for the purposes of (A) providing counsel to a contractor, vendor, consultant or other entity seeking to conduct, or conducting, business with the State, (B) contacting, whether in writing or orally, any executive, judicial, or administrative office of the State, including any department, institution, bureau, board, commission, authority, official or employee for the purpose of solicitation, dispute resolution, introduction, requests for information, or (C) any other similar activity related to such contracts. "Consulting agreement" does not include any agreements entered into with a consultant who is registered under the provisions of chapter 10 of the Connecticut General Statutes as of the date such contract is executed in accordance with the provisions of section 4a-81 of the Connecticut General Statutes.

_____ Consultant's Name and Title		_____ Name of Firm (if applicable)
_____ Start Date	_____ End Date	_____ Cost
The basic terms of the consulting agreement are: _____ _____ _____		
Description of Services Provided: _____ _____ _____		
Is the consultant a former State employee or former public official? ☐ YES ☐ NO		
If YES: _____ Name of Former State Agency		_____ Termination Date of Employment

SECTION 17: Large State Contract Representation for Contractor.

17.1 Pursuant to section 4-252 of the Connecticut General Statutes and Acting Governor Susan Bysiewicz Executive Order No. 21-2, promulgated July 1, 2021, the Contractor, for itself and on behalf of all of its principals or key personnel who submitted a bid or proposal, represents:

- 17.1.1 That no gifts were made by (A) the Contractor, (B) any principals and key personnel of the Contractor, who participate substantially in preparing bids, proposals or negotiating State contracts, or (C) any agent of the Contractor or principals and key personnel, who participates substantially in preparing bids, proposals or negotiating State contracts, to (i) any public official or State employee of the State agency or quasi- public agency soliciting bids or proposals for State contracts, who participates substantially in the preparation of bid solicitations or requests for proposals for State contracts or the negotiation or award of State contracts, or (ii) any public official or State employee of any other State agency, who has supervisory or appointing authority over such State agency or quasi-public agency;
- 17.1.2 That no such principals and key personnel of the Contractor, or agent of the Contractor or of such principals and key personnel, knows of any action by the Contractor to circumvent such prohibition on gifts by providing for any other principals and key personnel, official, employee or agent of the Contractor to provide a gift to any such public official or State employee; and
- 17.1.3 That the Contractor is submitting bids or proposals without fraud or collusion with any person.

SECTION 18: Large State Contract Representation for Official or Employee of State Agency.

18.1 Pursuant to section 4-252 of the Connecticut General Statutes and Acting Governor Susan Bysiewicz Executive Order No. 21-2, promulgated July 1, 2021, the State agency official or employee represents that the selection of the person, firm or corporation was not the result of collusion, the giving of a gift or the promise of a gift, compensation, fraud or inappropriate influence from any person.

SECTION 19: Call Center and Customer Service Work.

- 19.1 Contractor shall perform all required state business-related call center and customer service work entirely within the State of Connecticut. If Contractor performs work outside of the State of Connecticut and adds customer service employees who will perform work pursuant to this Contract, then Contractor shall employ such new employees within the State of Connecticut prior to any such employee performing any work pursuant to this Contract.

SECTION 20: Compliance with Consumer Data Privacy and Online Monitoring.

- 20.1 Pursuant to section 4 of Public Act 23-16 of the Connecticut General Assembly, Contractor shall at all times comply with all applicable provisions of sections 42-515 to 42-525, inclusive, of the Connecticut General Statutes, as the same may be revised or modified.

Please initial here to indicate that you have read and understand these conditions





STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES & PUBLIC PROTECTION
DIVISION OF EMERGENCY MANAGEMENT & HOMELAND SECURITY



DEMHS GRANT CONDITIONS

SECTION 1: Use of Grant Funds.

The grantee agrees to expend the grant funds awarded pursuant to this agreement for allowable purposes only and to comply with all of the terms and conditions of the grant award and any related documents that set forth its obligations as grantee. Grant funds shall not, without advance written approval by DEMHS, be obligated prior to the starting date or subsequent to the termination date of the grant period.

SECTION 2: Fiscal Control.

The grantee shall maintain accounting records and establish policies and provide procedures to assure sound fiscal control, effective management, and efficient use of grant funds. The grantee shall establish fiscal control and accounting procedures to assure proper disbursement of, and accounting for, grant funds. Accounting procedures must provide for the accurate and timely recording of receipt of funds by source, expenditures made from such funds, and unexpended balances. Controls must be adequate to ensure that expenditures charged to grant activities are made for allowable purposes only.

SECTION 3: Retention of Records and Records Accessibility.

- a) Financial records, supporting documents, statistical records, and all other records pertaining to this grant shall be retained for a period of three years starting from the date of the submission of the final expenditure report, with the following qualifications.
- b) If any litigation, claim, or audit is started before the expiration date of the three-year period, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved.
- c) Records for the purchase of equipment (i.e., non-expendable, tangible personal property) acquired with grant funds shall be retained for three years after the final disposition of said property.

SECTION 4: Insurance.

The grantee agrees that while performing any service specified in this grant, the grantee shall maintain sufficient insurance (liability and/or other), according to the nature of the service to be performed, so as to save harmless the State of Connecticut from any insurable cause whatsoever. If requested, certificates of insurance shall be filed with the Division of Emergency Management and Homeland Security prior to the performance of services.

SECTION 5: Conflict of Interest.

No person who is an officer, employee, consultant or review board member of the grantee shall participate in the selection, award or administration of a contract, subcontract, subgrant or agreement or in the selection and supervision of an employee if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when the officer, employee, consultant or review board member or any member of his/her immediate family, or his/her partner, or an organization which employs, or is about to employ any of the above has a financial interest in the entity or firm selected for the contract, subcontract, or subgrant or when the individual employed is related to any of the foregoing persons.

SECTION 6: Reports.

The grantee shall submit such reports as the Division of Emergency Management and Homeland Security shall

reasonably request and shall comply with all provisions regarding the submission of such reports. Reports shall include, but not be limited to, revised project narratives, revised budgets and budget narratives, progress reports, financial reports, cash requests, grantee affirmative action packets, and sub grantee packets and budgets. Cash requests may be withheld by the Division of Emergency Management and Homeland Security until complete and timely reports are received and approved.

SECTION 7: Funding Limitation.

Funding of this project in no way obligates the Division of Emergency Management and Homeland Security to fund the project in excess of this grant, beyond the period of this grant, or in future years.

SECTION 8: Revised Budget.

If the grant amount and/or the distribution of funds between categories of funds, as identified on the Notice of Grant Award, is different from the amount and/or the distribution in the grant application budget, the grantee agrees to submit to the Division of Emergency Management and Homeland Security a revised budget and budget narrative equal to and in the same distribution as the grant award not later than 30 days after signing of the grant. Cash requests will be withheld until the revision is received and approved.

SECTION 9: Audits.

In accordance with the following conditions, the grantee agrees to conduct and submit to the Division of Emergency Management and Homeland Security a completed audit package with management letters and corrective action plans for audits of each of the fiscal years included in the period of this grant and any amendments thereto.

SECTION 10: Unexpended Funds and/or Disallowed Costs.

If project costs are less than the grant, and/or any project costs have been disallowed, the grantee agrees to return the unexpended/disallowed funds to Division of Emergency Management and Homeland Security not later than 60 days following closeout of the grant.

SECTION 11: Independent Contractor.

The grantee shall act as an independent contractor in performing this agreement, maintaining complete control over its employees and all of its subcontractors. Before hiring outside consultants or entering into contractual agreements with persons, partnerships or companies, the grantee will notify the Division of Emergency Management and Homeland Security of the contractor's identity.

SECTION 12: Non-Supplanting.

- a) If the grantee receives any federal funds in this grant as identified on the Notice of Grant Award, the grantee agrees that these grant funds will be used so as to supplement and increase, but not supplant, the level of state, local, private and federal funds that would otherwise be made available for this project and to serve this target population, and will in no event replace such state, local, private and federal funds.
- b) The grantee shall not use state funds conveyed by the grant to supplant any local funds, if a municipality, or other state funds, if a state agency, which were budgeted for purposes analogous to that of the state grant funds. Division of Emergency Management and Homeland Security may waive this provision upon request and for good cause shown, when it is satisfied that the reduction in local funds or other state funds, as the case may be, is due to circumstances not related to the grant.

SECTION 13: Additional Federal and State Conditions.

If the grantee receives any federal funds in this grant as identified on the Notice of Grant Award, the grantee agrees to comply with the attached Additional Federal Conditions and State Conditions which have been issued by the federal grantor agency and the CT Attorney General's Office to the Division of Emergency Management and Homeland Security and which are hereby made a part of this grant award.



STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION DIVISION OF
EMERGENCY MANAGEMENT AND HOMELAND SECURITY



Special Grant Conditions
Emergency Management Performance Grant

1. An Interoperable Communications Request Form must be submitted by the subgrantee for approval of any purchase of interoperable radio/data communications equipment, including upgrades to existing systems. No funds may be expended on communications/data equipment until the approval has been received.
2. The subgrantee, including all other recipients of assistance under the grant, whether by contract, subcontract, or subgrant, upon request, agrees to cooperate with research and evaluation efforts of DEMHS or any party designated by DEMHS for such purpose. The subgrantee further agrees that such cooperation includes but is not limited to: (1) collecting and maintaining project data, including client data, (2) supplying project data to DEMHS or its designee; and (3) permitting access by DEMHS or its designee to any and all project information whether stored by manual or electronic means.
3. All training events, seminars, and conferences must be approved by DEMHS prior to submitting registration for the event. Requests to attend training events must include names of staff, purpose of training, justification/need for training, location, dates, and costs. Staff attending training events may be required to present a summary of the training to DEMHS and/or other subgrantees.
4. The subgrantee agrees to verify the status of potential vendors prior to any obligation of funds. Vendor eligibility to received federal funds can be verified at www.sam.gov . Contracts or agreements (including renewals) for consultant services, and a summary of the selection process, must be submitted to DEMHS for review prior to execution.
5. Subgrantees shall use their own procurement procedures and regulations or the State's, whichever is stricter. If the subgrantee used their own procurement procedures, they must follow applicable Federal law and standards. Subgrantees are encouraged to utilize State Contracts for purchases whenever possible.
6. All sub-subgrantees must complete an Environmental Planning and Historic Preservation (EHP) review prior to starting work on any approved construction project. Sub-recipients shall not undertake any project having the potential to impact EHP resources without the prior approval of FEMA, which is submitted through DEMHS. Please contact your DEMHS Program Manager for required forms. Projects requiring EHP approval include, but are not limited to: communications towers, physical security enhancements, new construction, and modifications to buildings (interior and exterior), structures and objects that are 50 years old or greater.
7. If an item (equipment, service, training) is not specifically listed in the approved budget, the allowability must be verified with the DEMHS Program Manager in advance of purchase.

8. The subgrantee shall comply with the following regarding training and exercises:
 - a. The subgrantee must obtain DEMHS Grant Unit (program manager) and DEMHS Training Manager approval for all grant-funded training conducted or scheduled by the subgrantee. DEMHS training approval and all related documentation must be retained by the subgrantee in the grant file. The subgrantee must seek guidance from the Grants Unit prior to arranging for on meals or refreshments at training/exercises.
9. The subgrantee agrees that all publications created with funding under this grant shall prominently contain the following statement: "This document was prepared under a grant from the Federal Emergency Management Agency's Grant Programs Directorate (FEMA/GPD) within the U.S. Department of Homeland Security". Points of view or opinions expressed in this document are those of the authors and do not necessarily represent the official position or policies of FEMA/GPD or the U.S. Department of Homeland Security." The recipient also agrees that, when practicable, any equipment purchased with grant funding shall be prominently marked as follows: "Purchased with funds provided by the U.S. Department of Homeland Security."
10. The subgrantee agrees comply with the restrictions DEMHS has placed on the use of funds for overtime and backfill reimbursement, to include the maximum payment of \$344.00 per person per day. Overtime should be approved prior by the DEMHS Grant Program Manager.

U.S. Department of Homeland Security
Washington, D.C. 20472

AGREEMENT ARTICLES
Emergency Management Performance Grants

GRANTEE: Connecticut Department of Emergency
Services and Public Protection
PROGRAM: Emergency Management Performance
Grants
AGREEMENT NUMBER: EMB-2023-EP-00003-S01

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Article XIV	Education Amendments of 1972 (Equal Opportunity in Education Act) - Title IX

Article XV	E.O. 14074 - Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety
Article XVI	Energy Policy and Conservation Act
Article XVII	False Claims Act and Program Fraud Civil Remedies
Article XVIII	Federal Debt Status
Article XIX	Federal Leadership on Reducing Text Messaging while Driving
Article XX	Fly America Act of 1974
Article XXI	Hotel and Motel Fire Safety Act of 1990
Article XXII	John S. McCain National Defense Authorization Act of Fiscal Year 2019
Article XXIII	Limited English Proficiency (Civil Rights Act of 1964 - Title VI)
Article XXIV	Lobbying Prohibitions
Article XXV	National Environmental Policy Act
Article XXVI	Nondiscrimination in Matters Pertaining to Faith-Based Organizations
Article XXVII	Non-Supplanting Requirement
Article XXVIII	Notice of Funding Opportunity Requirements
Article XXIX	Patents and Intellectual Property Rights
Article XXX	Procurement of Recovered Materials
Article XXXI	Rehabilitation Act of 1973
Article XXXII	Reporting of Matters Related to Recipient Integrity and Performance
Article XXXIII	Reporting Subawards and Executive Compensation
Article XXXIV	Required Use of American Iron, Steel, Manufactured Products, and Construction Materials
Article XXXV	SAFECOM

Article XXXVI	Terrorist Financing
Article XXXVII	Trafficking Victims Protection Act of 2000 (TVPA)
Article XXXVIII	Universal Identifier and System of Award Management
Article XXXIX	USA PATRIOT Act of 2001
Article XL	Use of DHS Seal, Logo and Flags
Article XLI	Whistleblower Protection Act
Article XLII	Environmental Planning and Historic Preservation (EHP) Review
Article XLIII	Applicability of DHS Standard Terms and Conditions to Tribes
Article XLIV	Acceptance of Post Award Changes
Article XLV	Disposition of Equipment Acquired Under the Federal Award
Article XLVI	Prior Approval for Modification of Approved Budget
Article XLVII	Indirect Cost Rate
Article XLVIII	DHS Standard Terms and Conditions Generally

Article I - Assurances, Administrative Requirements, Cost Principles, Representations and Certifications

I. DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances - Non-Construction Programs, or OMB Standard Form 424D Assurances - Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances as instructed by the awarding agency.

II. DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200 and adopted by DHS at 2 C.F.R. Part 3002.

III. By accepting this agreement, recipients, and their executives, as defined in 2 C.F.R. section 170.315, certify that their policies are in accordance with OMB's guidance located at 2 C.F.R. Part 200, all applicable federal laws, and relevant Executive guidance.

Article II - General Acknowledgements and Assurances

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.

I. Recipients must cooperate with any DHS compliance reviews or compliance investigations conducted by DHS.

II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities or personnel.

III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.

IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law, or detailed in program guidance.

V. Recipients (as defined in 2 C.F.R. Part 200 and including recipients acting as pass-through entities) of federal financial assistance from DHS or one of its awarding component agencies must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receipt of the Notice of Award for the first award under which this term applies. Recipients of multiple awards of DHS financial assistance should only submit one completed tool for their organization, not per award. After the initial submission, recipients are required to complete the tool once every two (2) years if they have an active award, not every time an award is made. Recipients should submit the completed tool, including supporting materials, to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>. DHS Civil Rights Evaluation Tool | Homeland Security

The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension if the recipient identifies steps and a timeline for completing the tool. Recipients should request extensions by emailing the request to CivilRightsEvaluation@hq.dhs.gov prior to expiration of the 30-day deadline.

Article III - Acknowledgement of Federal Funding from DHS

Recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

Article IV - Activities Conducted Abroad

Recipients must ensure that project activities performed outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

Article V - Age Discrimination Act of 1975

Recipients must comply with the requirements of the Age Discrimination Act of 1975, Public Law 94-135 (1975) (codified as amended at Title 42, U.S. Code, section 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

Article VI - Americans with Disabilities Act of 1990

Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. 101-336 (1990) (codified as amended at 42 U.S.C. sections 12101? 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.

Article VII - Best Practices for Collection and Use of Personally Identifiable Information

Recipients who collect personally identifiable information (PII) are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.

Article VIII - Civil Rights Act of 1964 - Title VI

Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. section 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

Article IX - Civil Rights Act of 1968

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. 90-284, as amended through Pub. L. 113-4, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. section 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units-i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)-be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

Article X - Copyright

Recipients must affix the applicable copyright notices of 17 U.S.C. sections 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

Article XI - Debarment and Suspension

Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3002. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article XII - Drug-Free Workplace Regulations

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. sections 8101-8106).

Article XIII - Duplication of Benefits

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons.

Article XIV - Education Amendments of 1972 (Equal Opportunity in Education Act) - Title IX

Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. 92-318 (1972) (codified as amended at 20 U.S.C. section 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.

Article XV - E.O. 14074 - Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety

Recipient State, Tribal, local, or territorial law enforcement agencies must comply with the requirements of section 12(c) of E.O. 14074. Recipient State, Tribal, local, or territorial law enforcement agencies are also encouraged to adopt and enforce policies consistent with E.O. 14074 to support safe and effective policing.

Article XVI - Energy Policy and Conservation Act

Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. 94- 163 (1975) (codified as amended at 42 U.S.C. section 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

Article XVII - False Claims Act and Program Fraud Civil Remedies

Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. sections 3729- 3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. sections 3801-3812, which details the administrative remedies for false claims and statements made.)

Article XVIII - Federal Debt Status

All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)

Article XIX - Federal Leadership on Reducing Text Messaging while Driving

Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the Federal Government.

Article XX - Fly America Act of 1974

Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C.) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. section 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Article XXI - Hotel and Motel Fire Safety Act of 1990

Recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. section 2225a.

Article XXII - John S. McCain National Defense Authorization Act of Fiscal Year 2019

Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. sections 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13, 2020, the statute - as it applies to DHS recipients, subrecipients, and their contractors and subcontractors - prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.

Article XXIII - Limited English Proficiency (Civil Rights Act of 1964 - Title VI)

Recipients must comply with Title VI of the Civil Rights Act of 1964, (42 U.S.C. section 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

Article XXIV - Lobbying Prohibitions

Recipients must comply with 31 U.S.C. section 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.

Article XXV - National Environmental Policy Act

Recipients must comply with the requirements of the National Environmental Policy Act of 1969, (NEPA) Pub. L. 91-190 (1970) (codified as amended at 42 U.S.C. section 4321 et seq.) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which

people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

Article XXVI - Nondiscrimination in Matters Pertaining to Faith-Based Organizations

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

Article XXVII - Non-Supplanting Requirement

Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

Article XXVIII - Notice of Funding Opportunity Requirements

All the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.

Article XXIX - Patents and Intellectual Property Rights

Recipients are subject to the Bayh-Dole Act, 35 U.S.C. section 200 et seq, unless otherwise provided by law. Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. section 401.14.

Article XXX - Procurement of Recovered Materials

States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. 89-272 (1965), (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. section 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

Article XXXI - Rehabilitation Act of 1973

Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. 93-112 (1973) (codified as amended at 29 U.S.C. section 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article XXXII - Reporting of Matters Related to Recipient Integrity and Performance

General Reporting Requirements:

If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, then the recipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

Article XXXIII - Reporting Subawards and Executive Compensation

Reporting of first tier subawards:

Recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.

Article XXXIV - Required Use of American Iron, Steel, Manufactured Products, and Construction Materials

Recipients must comply with the "Build America, Buy America" provisions of the Infrastructure Investment and Jobs Act and E.O. 14005. Recipients of an award of Federal financial assistance from a program for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless:

(1) all iron and steel used in the project are produced in the United States--this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;

(2) all manufactured products used in the project are produced in the United States?this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and

(3) all construction materials are manufactured in the United States-this means that all manufacturing processes for the construction material occurred in the United States.

The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

Waivers

When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. Information on the process for requesting a waiver from these requirements is on the website below.

(a) When the Federal agency has made a determination that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that:

(1) applying the domestic content procurement preference would be inconsistent with the public interest;

(2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or

(3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent.

A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office.

There may be instances where an award qualifies, in whole or in part, for an existing waiver described at "Buy America" Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov.

The awarding Component may provide specific instructions to Recipients of awards from infrastructure programs that are subject to the "Build America, Buy America" provisions. Recipients should refer to the Notice of Funding Opportunity for further information on the Buy America preference and waiver process.

Article XXXV - SAFECOM

Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

Article XXXVI - Terrorist Financing

Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.

Article XXXVII - Trafficking Victims Protection Act of 2000 (TVPA)

Trafficking in Persons:

Recipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106 (g) of the Trafficking Victims Protection Act of 2000 (TVPA), codified as amended at 22 U.S.C. section 7104. The award term is located at 2 C.F.R. section 175.15, the full text of which is incorporated here by reference.

Article XXXVIII - Universal Identifier and System of Award Management

Requirements for System for Award Management and Unique Entity Identifier Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.

Article XXXIX - USA PATRIOT Act of 2001

Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. sections 175? 175c.

Article XL - Use of DHS Seal, Logo and Flags

Recipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

Article XLI - Whistleblower Protection Act

Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C section 2409, 41 U.S.C. section 4712, and 10 U.S.C. section 2324, 41 U.S.C. sections 4304 and 4310.

Article XLII - Environmental Planning and Historic Preservation (EHP) Review

DHS/FEMA funded activities that may require an Environmental Planning and Historic Preservation (EHP) review are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state and local laws.

DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and executive orders. General guidance for FEMA's EHP process is available on the DHS/FEMA Website. Specific applicant guidance on how to submit information for EHP review depends on the individual grant program and applicants should contact their grant Program Officer to be put into contact with EHP staff responsible for assisting their specific grant program. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies.

If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archaeological resources are discovered the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

Article XLIII - Applicability of DHS Standard Terms and Conditions to Tribes

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to sub-recipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

Article XLIV - Acceptance of Post Award Changes

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the

award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to: ASK-GMD@fema.dhs.gov if you have any questions.

Article XLV - Disposition of Equipment Acquired Under the Federal Award

For purposes of original or replacement equipment acquired under this award by a non-state recipient or non-state sub-recipients, when that equipment is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313. State recipients and state sub-recipients must follow the disposition requirements in accordance with state laws and procedures.

Article XLVI - Prior Approval for Modification of Approved Budget

Before making any change to the FEMA approved budget for this award, you must request prior written approval from FEMA where required by 2 C.F.R. section 200.308.

For purposes of non-construction projects, FEMA is utilizing its discretion to impose an additional restriction under 2 C.F.R. section 200.308(f) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget FEMA last approved.

For purposes of awards that support both construction and non-construction work, FEMA is utilizing its discretion under 2 C.F.R. section 200.308(h)(5) to require the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work.

You must report any deviations from your FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

Article XLVII - Indirect Cost Rate

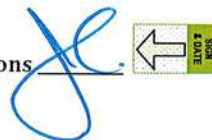
2 C.F.R. section 200.211(b)(15) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for this award is stated in the budget documents or other materials approved by FEMA and included in the award file.

Article XLVIII - DHS Standard Terms and Conditions Generally

The Fiscal Year (FY) 2023 DHS Standard Terms and Conditions apply to all new federal financial assistance awards funded in FY 2023. These terms and conditions flow down to subrecipients unless an award term or condition specifically indicates otherwise. The United States has the right to seek judicial enforcement of these obligations.

All legislation and digital resources are referenced with no digital links. The FY 2023 DHS Standard Terms and Conditions will be housed on dhs.gov at www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions.

Please initial here to indicate that you have read and understand these conditions

A handwritten signature in blue ink is written over a green rectangular stamp. The stamp contains the words 'SIGN' and 'DATE' in white, with a white arrow pointing to the right.



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: City Clerk
(Requesting Department)

Date: 8/14/2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 7,500
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the City Council
(governing Board of your department)
at its meeting held on 4/9/2024.
(date)

Erica Caluya
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

FY2025 grant from the Historic Documents Preservation program for additional shelving in the vault.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1061023 432038 25G09	Historic Preservation Grant	\$7,500
1061023 531000 25G09	Historic Preservation Grant – Professional Fees	\$7,500

Transfer(s) complete the following:

From:	To:	Amount:
From:	To:	Amount:
From:	To:	Amount:
From:	To:	Amount:

Grants:

Total Amount: Grant \$ 7,500

City Share \$ %

Federal/State Share \$ %

Carry-overs list the following:

Account	Account Name	Amount

Erica Cabiya

From: Nicole Besseghir <Nicole.Besseghir@ct.gov>
Sent: Tuesday, July 16, 2024 1:31 PM
To: Erica Cabiya
Subject: Bristol Historic Documents Preservation Program Executed Grant Contract - FY2025 Cycle 1
Attachments: Bristol_HDPP Grant Contract-FY2025 Cycle 1_Executed.pdf

Hello Erica,

Attached please find the municipality's copy of the executed contract for the FY2025 grant from the Historic Documents Preservation Program.

The municipality may now begin the grant project and expenditures.

Please note the following:

- The grant award **payment** will be processed within 45 days.
- Contact the grants staff in advance to discuss any **potential change** to the grant, including the vendor, work plan or expenses. All changes require **prior approval**, except for certain budget reallocations of less than 10% of the grant award. For a significant change, contact the grants staff well before **April 30, 2025** as the municipality will be required to submit an amendment request form by that date.
- Grant projects must be **completed** and funds **expended** by **June 30, 2025**.
- The Project Evaluation/Expenditure Report (final report) must be submitted **by email** by September 1, 2025. Grantees are encouraged to submit this report **immediately following completion** of the grant project and expenditures, that is, June 30 or earlier.

For further information, please refer to the FY2025 Grant Guidelines available online at ctstatelibrary.org/publicrecords/hdpp.

If you have any questions, please email me at nicole.besseghir@ct.gov.

Best,
Nicole



Nicole Besseghir | Public Records Analyst | Office of the Public Records Administrator
nicole.besseghir@ct.gov | Office: (860) 757-6563 | <https://ctstatelibrary.org/> | CT State Library | 231 Capitol Ave. Hartford CT 06106

Historic Documents Preservation Program
Connecticut State Library
Hartford, Connecticut 06106

GRANT CONTRACT

Targeted Grant FY 2025, Cycle 1 — Grant # 017-SF-25

This contract made between the State of Connecticut, Connecticut State Library (hereinafter "State Library") and the **City of Bristol** (hereinafter "Contractor") pursuant to C.G.S. §§ 11-8i through 11-8n, inclusive.

WHEREAS, the State Library's Office of the Public Records Administrator administers the Historic Documents Preservation Grant Program ("Program") for the purpose of preserving and managing historic documents;

WHEREAS, all Connecticut municipalities are eligible to apply for a Targeted Grant ("Grant") from this Program; and

WHEREAS, the Contractor is a municipality;

NOW THEREFORE, in consideration of the aforesaid and the mutual promises hereinafter contained the parties do hereby agree as follows:

1. The State Library hereby authorizes a Grant for an amount not to exceed **\$7,500** (hereinafter "Grant Funds"), for the following (hereinafter referred to as the "Project") as approved in the municipality's Targeted Grant Application on **July 1, 2024**, on file at the State Library:

A. Purchase of records storage equipment that meets current records management/archival standards for the storage of public records.

2. **The approved Project Budget is as follows:**

	Expense Type	Funds Approved
1.	Consultants/Vendors	\$
2.	Equipment	\$ 7,500.00
3.	Supplies	\$
4.	Town Personnel Costs	\$
5.	Other (specify)	\$
6.	TOTAL	\$ 7,500.00

The Contractor is responsible for any Project expenses greater than the Grant Funds.

3. **Contract Period.** The Contractor shall complete the Project and expend the Grant Funds as described in the Project Budget within the contract period. The contract period is from **July 1, 2024, or the date of approval of this contract by the State Librarian or, if applicable, the Connecticut Attorney General, whichever is later, through June 30, 2025.** Any Grant Funds remaining unexpended on **June 30, 2025**, must be returned to the State Library with the *Project Evaluation/Expenditure Report*.
4. **Payment.** The State of Connecticut shall assume no liability for payment of services under the terms of this contract until the Contractor is notified that this contract has been approved. Payment to the Contractor shall be processed within 45 days of approval of this contract, or within 45 days of the first day of this contract period, whichever is later.

5. **Contract Amendment.** To request approval for a change to the Grant's purpose, methodology, budget and/or completion deadline, the Contractor shall submit an *Amendment Request Form*, available on request from the State Library, to the State Library at least two (2) months prior to the then-current end of the contract period. (a) The State Library must approve any changes to the Grant's purpose and/or methodology which are deemed significant by the State Library. (b) The State Library must approve any budget reallocation that exceeds ten percent (10%) of the total Grant Funds. The Contractor may reallocate up to ten percent (10%) of the total Grant Funds among line items contained in the approved Project Budget as detailed in Paragraph 2 of this contract without prior approval. (c) The State Library must approve any extension to the completion deadline. The Contractor must notify the State Library immediately if difficulties arise that could affect the timely completion of all grant work and expenditures. Extensions are at the sole discretion of the State Library and will not be considered except in the most extenuating situations beyond the municipality's control.
6. **Final Report.** The Contractor shall submit a *Project Evaluation/Expenditure Report*, available on the State Library website at ctstatelibrary.org, for receipt at the State Library by **September 1, 2025**. Failure to submit a completed *Project Evaluation/Expenditure Report* for receipt by the due date may result in termination of the Grant and the requirement that the Contractor return the full Grant Funds, as well as loss of eligibility for the next grant cycle. This filing deadline shall not be extended. Financial and other supporting documentation for the grant must be maintained by the municipality as part of the grant file in accordance with the municipal records retention schedules.
7. **Insurance.** The Contractor agrees that while performing services specified in this contract that it shall carry sufficient insurance (liability and/or other) as applicable according to the nature of the service to be performed so as to "save harmless" the State of Connecticut from any insurable claim whatsoever. If requested, certificates of such insurance shall be filed with the State Library prior to the performance of services.
8. **Indemnification.** The Contractor agrees to indemnify and hold the State, its officials, agents, and employees harmless from and against any and all claims, suits, actions, costs, and damages resulting from the negligent performance or non-performance by the Contractor or any of its officials, agents, or employees of the Contractor's obligations under this agreement. It is further understood that such indemnity shall not be limited by any insurance coverage which is required herein Paragraph 7.
9. **Audit Requirements for State Grants.** For purposes of this clause, the word "Contractor" shall be read to mean "nonstate entity," as that term is defined in C.G.S. § 4-230. The Contractor shall provide for an annual financial audit acceptable to the State Library for any expenditure of State-awarded funds made by the Contractor. Such audit shall include management letters and audit recommendations. The State Auditors of Public Accounts shall have access to all records and accounts for the fiscal year(s) in which the award was made. The Contractor will comply with federal and State single audit standards as applicable.
10. **Inspection of Work Performed.** (a) The State Library or its authorized representative shall at all times have the right to enter into the Contractor's or subcontractor's premises, or such other places where duties under this Contract are being performed, to inspect, to monitor or to evaluate the work being performed in accordance with C.G.S. § 4e-29 to ensure compliance with this contract. The Contractor and all subcontractors must provide all reasonable facilities and assistance to State Library representatives. All inspections and evaluations shall be performed in such a manner as will not unduly delay work. Written evaluations pursuant to this paragraph shall be made available to the Contractor. (b) The Contractor must incorporate this section verbatim into any contract it enters into with any subcontractor providing services under this contract.
11. **Refund.** The Contractor shall refund any amounts found to be owing to the State as a result of an error or the discovery of any fraud, collusion, or illegal actions and shall make such refund within thirty (30) days from the notice in writing by the State. In the event that the Contractor fails to make such refund,

the State shall deduct such amount from any current or future sums owing to the Contractor on the part of the State from any source or for any purpose whatsoever.

12. **Governing Law.** This contract and the rights and obligations of the parties hereunder shall be governed by, and construed in accordance with, the laws of the State of Connecticut.
13. **Assignment.** The Contractor shall not assign any of its rights or obligations or sublet under this contract, voluntarily or otherwise, in any manner without the prior written consent of the State Library. The State Library may void any purported assignment in violation of this paragraph and declare the Contractor in breach of contract. Any cancellation by the State Library for a breach is without prejudice to the State Library or the State's rights or possible claims.
14. **Claims Against the State.** The sole and exclusive means for the presentation of any claim against the State arising from this contract shall be in accordance with Chapter 53 of the Connecticut General Statutes (Claims Against the State) and the Contractor further agrees not to initiate legal proceedings in any State or Federal Court in addition to, or in lieu of, said Chapter 53 proceedings.
15. **Executive Orders and Other Enactments.**
 - (a) All references in this Contract to any Federal, State, or local law, statute, public or special act, executive order, ordinance, regulation or code (collectively, "Enactments") shall mean Enactments that apply to the Contract at any time during its term, or that may be made applicable to the Contract during its term. This Contract shall always be read and interpreted in accordance with the latest applicable wording and requirements of the Enactments. Unless otherwise provided by Enactments, the Contractor is not relieved of its obligation to perform under this Contract if it chooses to contest the applicability of the Enactments or the State Library's authority to require compliance with the Enactments.
 - (b) This Contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of this Contract as if they had been fully set forth in it.
 - (c) This Contract may be subject to (1) Executive Order No. 14 of Governor M. Jodi Rell, promulgated April 17, 2006, concerning procurement of cleaning products and services; and (2) Executive Order No. 61 of Governor Dannel P. Malloy promulgated December 13, 2017 concerning the Policy for the Management of State Information Technology Projects, as issued by the Office of Policy and Management, Policy ID IT-SDLC-17-04. If any of the Executive Orders referenced in this subsection is applicable, it is deemed to be incorporated into and made a part of this Contract as if fully set forth in it.
16. **Termination.** The State may terminate this contract upon thirty (30) days written notice to the Contractor if the Contractor fails to comply with this contract or time schedules to the satisfaction of the State. In the event of such a termination, the State shall not be responsible for any future payments to the Contractor, and the State may recover any payments already made to the Contractor by any available means, including the withholding of grants of funds otherwise due the Contractor from the State.
17. **Sovereign Immunity.** The parties acknowledge and agree that nothing in this contract shall be construed as a modification, compromise or waiver by the State of any rights or defenses of any immunities provided by Federal law or the laws of the State of Connecticut to the State or any of its officers and employees, which they may have had, now have or will have with respect to all matters arising out of this contract. To the extent that this section conflicts with any other section, this section shall govern.

18. **Entire Agreement.** This written contract shall constitute the entire agreement between the parties and no other terms and conditions in any document, acceptance or acknowledgment shall be effective or binding unless expressly agreed to in writing by the State Library. This contract may not be changed other than by a formal written contract amendment signed by the parties hereto and approved by the Connecticut Attorney General, if applicable. This contract shall be binding upon and shall inure to the benefit of the Contractor and its successors.

IN WITNESS WHEREOF, the parties have executed this Contract by their duly authorized representatives with full knowledge of and agreement with its terms and conditions.

Municipality:



Signature of Municipal CEO, duly authorized

Jeffrey Caggiano

Name (Print Clearly)

City of Bristol

Municipality (Use "City of __" or "Town of __" Format)

111 North Main Street, Bristol, CT 06010

Municipality Mailing Address (Print Clearly)

7/9/2024

Date

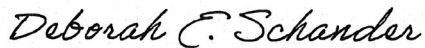
Mayor

Title (Print Clearly)

jeffcaggiano@bristolct.gov

Email

Connecticut State Library:



Deborah E. Schander, State Librarian

7/15/2024

Date

For STATE LIBRARY Use Only:

Fund	Department	SID	Program	Account	Project	Budget Ref.
12060	CSL66094	35150	73001	55070	CSL_NonProject	2025

Rev. 6/2024



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: School Readiness
(Requesting Department)

Date: August 19, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 3,664,441
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the School Readiness Council
(governing Board of your department)
at its meeting held on June 5, 2024
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To appropriate the 7/1/24-6/30/25 School Readiness Grant (\$3,344,410).

To appropriate the 7/1/24-6/30/25 Quality Enhancement Grant (\$18,756).

To appropriate the 7/1/24-6/30/25 Infant Toddler Expansion Grant (\$108,000).

To appropriate the 7/1/24-6/30/25 COLA (\$193,275).

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
0014654 432079-25G11	School Readiness Grant - Rev	\$3,344,410
0014654-514000-25G11	Regular Wages	\$98,041
0014654-531000-25G11	Professional Fees	\$1,959
0014654-531160-25G11	Program Contributions	\$3,244,410
0014654 432079-25G12	Quality Enhancement - Rev	\$18,756
0014654 531170-25G12	Quality Enhancement - Exp	\$18,756
0014654-432079-25G13	School Readiness Infant Toddler - Rev	\$108,000
0014654-531160-25G13	School Readiness Infant Toddler Program Contributions	\$108,000
0014654-432079-25G14	School Readiness Infant Toddler - Rev	\$193,275
0014654-531160-25G14	School Readiness COLA Program Contributions	\$193,275

STATE OF CONNECTICUT
OFFICE OF EARLY CHILDHOOD

GRANT AWARD NOTIFICATION

REVISION

1 Grant Recipient

Bristol School Readiness

DUNS Number:

4 Award Information

Grant Type: STATE

Statute: C.G.S. 10-16o - 10-16r

CFDA #:

SDE Project Code: OEC000000000002

Grant Number: 0000000017-02 11000-16274-2025-83014-170002

2 Grant Title

School Readiness - Priority (16274)

5 Award Period

7/1/2024 - 6/30/2025

3 Education Staff

Program Manager:

Christina Gademsky

Payment & Expenditure Inquiries:

Cheryl Miller (860) 478-7104

6 Authorized Funding

Grant Amount: \$3,344,410.00

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2024 and June 30, 2025 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2025. For grants awarded for two-year periods beginning July 1, 2024, final second-year budget revision requests covering the entire two-year period must be received no later than February 1, 2026. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

7/25/2024

Christina Gademsky - OEC Grant Contact

STATE OF CONNECTICUT

OFFICE OF EARLY CHILDHOOD

GRANT AWARD NOTIFICATION

1 Grant Recipient

Bristol School Readiness

DUNS Number:**4 Award Information****Grant Type:** STATE**Statute:** CGS 10-509 and 17b-749c**CFDA #:****SDE Project Code:** OEC000000000002**Grant Number:** 0000000017-02 11000-16158-2025-82079-170018-1CCDFBD0**2 Grant Title**School Readiness - Priority Quality
Enhancement (16158)**5 Award Period**

7/1/2024 - 6/30/2025

3 Education Staff**Program Manager:**

Christina Gademsky

Payment & Expenditure Inquiries:

Cheryl Miller (860) 478-7104

6 Authorized Funding**Grant Amount:** \$18,756.00**Funding Status:** Final**7 Terms and Conditions of Award**

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2024 and June 30, 2025 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2025. For grants awarded for two-year periods beginning July 1, 2024, final second-year budget revision requests covering the entire two-year period must be received no later than February 1, 2026. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

7/25/2024

Kim Paluska - OEC Management Approver

STATE OF CONNECTICUT

OFFICE OF EARLY CHILDHOOD

GRANT AWARD NOTIFICATION

1 Grant Recipient

Bristol School Readiness

DUNS Number:**4 Award Information****Grant Type:** STATE**Statute:** P.A. 22-80 (S.B. 1)**CFDA #:****SDE Project Code:** OEC000000000002**Grant Number:** 0000000017-02 11000-16274-2025-83014-170002-OEC00014**2 Grant Title**School Readiness - Priority CDC Infant and Toddler
Expansion (16274)**5 Award Period**

7/1/2024 - 6/30/2025

3 Education Staff**Program Manager:**

Christina Gademsky

Payment & Expenditure Inquiries:

Cheryl Miller (860) 478-7104

6 Authorized Funding**Grant Amount:** \$108,000.00**Funding Status:** Final**7 Terms and Conditions of Award**

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2024 and June 30, 2025 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2025. For grants awarded for two-year periods beginning July 1, 2024, final second-year budget revision requests covering the entire two-year period must be received no later than February 1, 2026. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

7/25/2024

Kim Paluska - OEC Management Approver

STATE OF CONNECTICUT

OFFICE OF EARLY CHILDHOOD

GRANT AWARD NOTIFICATION

1 Grant Recipient

Bristol School Readiness

DUNS Number:**4 Award Information****Grant Type:** STATE**Statute:** Public Act 21-2 JSS Sec. 308 2(a)**CFDA #:****SDE Project Code:** OEC-2**Grant Number:** 0000000017-02 11000-16274-2025-83014-170002-OEC00012**2 Grant Title**

School Readiness - Priority COLA (16274)

5 Award Period

7/1/2024 - 6/30/2025

3 Education Staff**Program Manager:**

Christina Gademsky

6 Authorized Funding**Grant Amount:** \$193,275.00**Payment & Expenditure Inquiries:**

Cheryl Miller (860) 478-7104

Funding Status: Final**7 Terms and Conditions of Award**

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2024 and June 30, 2025 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2025. For grants awarded for two-year periods beginning July 1, 2024, final second-year budget revision requests covering the entire two-year period must be received no later than February 1, 2026. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

7/25/2024

Kim Paluska - OEC Management Approver



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut 06010
(860) 584-6200 ext. 0

August 15, 2024

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on August 14, 2024 it was voted to accept funding from the State of Connecticut on the following grants:

the School Readiness –Priority Grant (017-02-11000-16274-2025-83014-170002) for \$3,344,410.00 – Award period 7/1/2024- 6/30/2025; the School Readiness –Priority CDC Infant and Toddler Expansion Grant (017-02-11000-16274-2025-83014-170002-OEC00014) for \$108,000.00 – Award period 7/1/2024- 6/30/2025; the School Readiness-Priority Quality Enhancement Grant (017-02-11000-16158-2025-82079-170018-1CCDFBD0) for \$18,756.00 – Award period 7/1/2024- 6/30/2025; and the School Readiness –Priority COLA (017-02-11000-16274-2025-83014-170002-OEC00012) for \$193,275.00 – Award period 7/1/2024- 6/30/2025.

It was also voted that the Mayor or Acting Mayor be authorized to execute any and all necessary documents related to the application, funding and implementation of the School Readiness grants from the CT Office of Early Childhood for the period of July 1, 2024-June 30, 2025; and to refer this matter to the Board of Finance for appropriation and any other necessary action.

Very truly yours,

A handwritten signature in black ink, reading "Erica Cabiya".

Erica Cabiya, CCTC
Town and City Clerk

EC/mb

cc: Donna Osuch, School Readiness Liaison



City of Bristol, Connecticut

School Readiness and Child Daycare Grant

**Edgewood Pre-K Academy
345 Mix Street
Bristol, CT 06010
Tel: (860) 584-7828**

August 13, 2024

Erica Cabiya
Town and City Clerk
111 North Main Street
Bristol, CT 06010

To Ms. Cabiya:

I am writing regarding the School Readiness Grant for FY 2025 that I submitted August 8, 2024 to be placed on the August 14, 2024 City Council Agenda for the City of Bristol to accept. The School Readiness Priority Grant was revised and has a slightly higher award. The Grant Number did not change. The details are:

- School Readiness- Priority Grant (0000000017-02-11000-16274-2025-83014-170002) for \$3,344,410.00 – Award period 7/1/2024- 6/30/2025

I'm hoping this revised Grant Award can be presented in place of the Grant Award previously submitted to the City Council despite the late request.

Please let me know if you have questions.

Sincerely,

Donna Osuch

Donna Osuch
School Readiness Liaison

cc: Mayor Jeffrey Caggiano

STATE OF CONNECTICUT
OFFICE OF EARLY CHILDHOOD

GRANT AWARD NOTIFICATION

REVISION

1 Grant Recipient

Bristol School Readiness

DUNS Number:

4 Award Information

Grant Type: STATE

Statute: C.G.S. 10-16o - 10-16r

CFDA #:

SDE Project Code: OEC0000000000002

Grant Number: 0000000017-02 11000-16274-2025-83014-170002

2 Grant Title

School Readiness - Priority (16274)

5 Award Period

7/1/2024 - 6/30/2025

3 Education Staff

Program Manager:

Christina Gademsky

Payment & Expenditure Inquiries:

Cheryl Miller (860) 478-7104

6 Authorized Funding

Grant Amount: \$3,344,410.00

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2024 and June 30, 2025 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2025. For grants awarded for two-year periods beginning July 1, 2024, final second-year budget revision requests covering the entire two-year period must be received no later than February 1, 2026. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

7/25/2024

Christina Gademsky - OEC Grant Contact



City of Bristol, Connecticut

School Readiness and Child Daycare Grant

Edgewood Pre-K Academy
345 Mix Street
Bristol, CT 06010
Tel: (860) 584-7828

August 8, 2024

Erica Cabiya
Town and City Clerk
111 North Main Street
Bristol, CT 06010

RECEIVED
2024 AUG - 8 PM 1:19
TOWN AND CITY CLERK
BRISTOL, CT

To Ms. Cabiya:

I am writing regarding the School Readiness Grant, CDC Infant and Toddler Expansion Grant, Quality Enhancement Grant, and School Readiness COLA for FY 2025.

Please place on the City Council Agenda for August 14, 2024, the following request that the City of Bristol accept funding from the State of Connecticut for the following grants:

- Revised 1. School Readiness- Priority Grant (0000000017-02-11000-16274-2025-83014-170002) for \$3,344,108.00 – Award period 7/1/2024- 6/30/2025;
2. School Readiness- Priority CDC Infant and Toddler Expansion Grant (0000000017-02-11000-16274-2025-83014-170002-OEC00014) for \$108,000.00 - Award period 7/1/2024- 6/30/2025;
 3. School Readiness-Priority Quality Enhancement Grant (0000000017-02-11000-16158-2025-82079-170018-1CCDFBD0) for \$18,756.00 – Award period 7/1/2024- 6/30/2025; and,
 4. School Readiness-Priority COLA (0000000017-02-11000-16274-2025-83014-170002-OEC00012) for \$193,275.00 – Award period 7/1/2024- 6/30/2025.

All four grants should be referred to the Board of Finance for appropriation and any other necessary action, including the request that the Mayor, or Acting Mayor, is authorized to execute any and all necessary documents related to the application, funding and implementation of the School Readiness grants from the CT Office of Early Childhood for the period of July 1, 2024 – June 30, 2025.

Please let me know if you have questions.

Sincerely,

Donna Osuch
School Readiness Liaison

cc: Mayor Jeffrey Caggiano

STATE OF CONNECTICUT

OFFICE OF EARLY CHILDHOOD

GRANT AWARD NOTIFICATION

1 Grant Recipient

Bristol School Readiness

DUNS Number:

4 Award Information

Grant Type: STATE

Statute: C.G.S. 10-16o - 10-16r

CFDA #:

SDE Project Code: OEC0000000000002

Grant Number: 0000000017-02 11000-16274-2025-83014-170002

2 Grant Title

School Readiness - Priority (16274)

5 Award Period

7/1/2024 - 6/30/2025

3 Education Staff

Program Manager:

Christina Gademsky

6 Authorized Funding

Grant Amount: \$3,344,108.00

Payment & Expenditure Inquiries:

Cheryl Miller (860) 478-7104

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2024 and June 30, 2025 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2025. For grants awarded for two-year periods beginning July 1, 2024, final second-year budget revision requests covering the entire two-year period must be received no later than February 1, 2026. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

7/25/2024

Kim Paluska - OEC Management Approver

STATE OF CONNECTICUT
OFFICE OF EARLY CHILDHOOD

GRANT AWARD NOTIFICATION

1 Grant Recipient

Bristol School Readiness

DUNS Number:

4 Award Information

Grant Type: STATE

Statute: P.A. 22-80 (S.B. 1)

CFDA #:

SDE Project Code: OEC000000000002

Grant Number: 0000000017-02 11000-16274-2025-83014-170002-OEC00014

2 Grant Title

School Readiness - Priority CDC Infant and Toddler
Expansion (16274)

5 Award Period

7/1/2024 - 6/30/2025

3 Education Staff

Program Manager:

Christina Gademsky

Payment & Expenditure Inquiries:

Cheryl Miller (860) 478-7104

6 Authorized Funding

Grant Amount: \$108,000.00

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2024 and June 30, 2025 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2025. For grants awarded for two-year periods beginning July 1, 2024, final second-year budget revision requests covering the entire two-year period must be received no later than February 1, 2026. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

7/25/2024

Kim Paluska - OEC Management Approver

STATE OF CONNECTICUT
OFFICE OF EARLY CHILDHOOD

GRANT AWARD NOTIFICATION

1 Grant Recipient

Bristol School Readiness

DUNS Number:

4 Award Information

Grant Type: STATE

Statute: CGS 10-509 and 17b-749c

CFDA #:

SDE Project Code: OEC0000000000002

Grant Number: 0000000017-02 11000-16158-2025-82079-170018-
ICCDFBD0

2 Grant Title

School Readiness - Priority Quality
Enhancement (16158)

5 Award Period

7/1/2024 - 6/30/2025

3 Education Staff

Program Manager:

Christina Gademsky

Payment & Expenditure Inquiries:

Cheryl Miller (860) 478-7104

6 Authorized Funding

Grant Amount: \$18,756.00

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2024 and June 30, 2025 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2025. For grants awarded for two-year periods beginning July 1, 2024, final second-year budget revision requests covering the entire two-year period must be received no later than February 1, 2026. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

7/25/2024

Kim Paluska - OEC Management Approver

STATE OF CONNECTICUT
OFFICE OF EARLY CHILDHOOD

GRANT AWARD NOTIFICATION

1 Grant Recipient

Bristol School Readiness

DUNS Number:

4 Award Information

Grant Type: STATE

Statute: Public Act 21-2 JSS Sec. 308 2(a)

CFDA #:

SDE Project Code: OEC-2

Grant Number: 0000000017-02 11000-16274-2025-83014-170002-OEC00012

2 Grant Title

School Readiness - Priority COLA (16274)

5 Award Period

7/1/2024 - 6/30/2025

3 Education Staff

Program Manager:

Christina Gademsky

Payment & Expenditure Inquiries:

Cheryl Miller (860) 478-7104

6 Authorized Funding

Grant Amount: \$193,275.00

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2024 and June 30, 2025 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2025. For grants awarded for two-year periods beginning July 1, 2024, final second-year budget revision requests covering the entire two-year period must be received no later than February 1, 2026. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

7/25/2024

Kim Paluska - OEC Management Approver



CITY OF BRISTOL BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Economic & Community Development
(Requesting Department)

Date: August 2, 2024
(Submission Date)

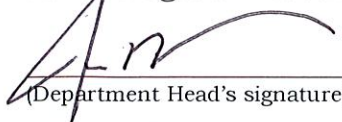
For the: Board of Finance Meeting Agenda
August 27, 2024
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ (3,450)
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other \$ _____

Approval:

This request was approved by the Economic and Community Development Board at its Regular Meeting held on Thursday, August 1, 2024.


(Department Head's signature)

7/31/24
(Date)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Correction to reflect the updated CDBG Grant Awards from expected amounts to actual amounts based on the actual HUD Grant designation to the city.

1044104-585024-G2025 Salvation Army
From: \$14,000.00 To \$11,000.00

1044104-587343-G2025 Grace Community Food Pantry
From \$4,731.00 To \$4,281.00

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1044102-431025-G2025	Revenue Account	(\$3,450)
1044104-585024-G2025	Salvation Army	(\$3,000)
1044104-587343-G2025	Grace Community Food Pantry	(\$450)

Transfer(s) complete the following:

From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Economic and Community Development (ECD)
(Requesting Department)

Date: August 2, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

☐ Additional Appropriation \$ _____

☐ Transfer from Contingency \$ _____

☒ Transfer(s) \$ 14,746.00

\$2,528 - FY2024
\$12,218 - FY2025

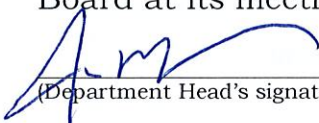
☐ Grant \$ _____

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the Economic and Community Development Board at its meeting held on August 1, 2024.


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Year end transfers to cover overages in various accounts:

and,

Year end transfers of unused CDBG Grant funds to further facilitate CDBG Residential Rehabilitation projects which are in high demand.

Transfer(s) complete the following:

OLD YEAR	From: 1044101-514000-G2024	To: 1044101-515100-G2024	Amount:	
	Regular Wages	Overtime Wages	\$170.00	
	From: 1044101-514000-G2024	To: 1044101-591500-G2024	Amount:	
	Regular Wages	Transfer Out	\$352.00	
	From: 1044102-514000-G2024	To: 1044102-520100-G2024	Amount:	
	Regular Wages	Life Insurance	\$2.00	
	From: 1044102-514000-G2024	To: 1044102-591500-G2024	Amount:	
	Regular Wages	Transfer Out	\$152.00	
	From: 1044103-531000-G2024	To: 1044103-514000-G2024	Amount:	
	Professional Fees	Regular Wages	\$1,097.00	
	From: 1044103-531000-G2024	To: 1044103-520700-G2024	Amount:	
	Professional Fees	F.I.C.A.	\$61.00	
	From: 1044103-531000-G2024	To: 1044103-520750-G2024	Amount:	
	Professional Fees	Medicare Insurance	\$15.00	
	From: 1044103-569000-G2024	To: 1044103-557700-G2024	Amount:	
	Office Supplies	Advertising	\$558.00	
	From: 1044103-531000-G2024	To: 1044103-591500-G2024	Amount:	
	Professional Fees	Transfer Out	\$121.00	\$2,528
NEW YEAR	From: 1044105-585124- G2024	To: 1044102-587100-G2025	Amount:	
	Bristol Historical Society	Residential Rehab	\$218.00	
	From: 1044105-585130- G2024	To: 1044102-587100-G2025	Amount:	
	NE Carousel Museum	Residential Rehab	\$12,000.00	
				\$12,218

FISCAL YEAR END TRANSFERS

[illegible]



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Economic and Community Development (ECD)
(Requesting Department)

Date: August 2, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

☐ Additional Appropriation \$ _____

☐ Transfer from Contingency \$ _____

☒ Transfer(s) \$ 14,746.00

\$2,528 - FY2024
\$12,218 - FY2025

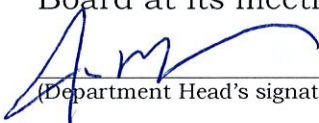
☐ Grant \$ _____

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the Economic and Community Development Board at its meeting held on August 1, 2024.


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Year end transfers to cover overages in various accounts:

and,

Year end transfers of unused CDBG Grant funds to further facilitate CDBG Residential Rehabilitation projects which are in high demand.

Transfer(s) complete the following:

OLD YEAR	From:	1044101-514000-G2024	To:	1044101-515100-G2024	Amount:	
		Regular Wages		Overtime Wages		\$170.00
	From:	1044101-514000-G2024	To:	1044101-591500-G2024	Amount:	
		Regular Wages		Transfer Out		\$352.00
	From:	1044102-514000-G2024	To:	1044102-520100-G2024	Amount:	
		Regular Wages		Life Insurance		\$2.00
	From:	1044102-514000-G2024	To:	1044102-591500-G2024	Amount:	
		Regular Wages		Transfer Out		\$152.00
	From:	1044103-531000-G2024	To:	1044103-514000-G2024	Amount:	
		Professional Fees		Regular Wages		\$1,097.00
	From:	1044103-531000-G2024	To:	1044103-520700-G2024	Amount:	
		Professional Fees		F.I.C.A.		\$61.00
	From:	1044103-531000-G2024	To:	1044103-520750-G2024	Amount:	
		Professional Fees		Medicare Insurance		\$15.00
	From:	1044103-569000-G2024	To:	1044103-557700-G2024	Amount:	
		Office Supplies		Advertising		\$558.00
	From:	1044103-531000-G2024	To:	1044103-591500-G2024	Amount:	
		Professional Fees		Transfer Out		\$121.00
NEW YEAR	From:	1044105-585124- G2024	To:	1044102-587100-G2025	Amount:	
		Bristol Historical Society		Residential Rehab		\$218.00
	From:	1044105-585130- G2024	To:	1044102-587100-G2025	Amount:	
		NE Carousel Museum		Residential Rehab		\$12,000.00
						\$12,218

\$2,528

\$12,218

FISCAL YEAR END TRANSFERS

[illegible]



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: August 8, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 21,284
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Public Works Board
(governing Board of your department)
at its meeting held on September 19, 2024.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To appropriate the Covanta Outreach Grant to promote sustainability for Solid Waste.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1063016 470000 15G09	Covanta Outreach Grant - Contributions	\$21,284
1063016 515100 15G09	Covanta Outreach Grant – Overtime	\$2,500
1063016 557700 15G09	Covanta Outreach Grant - Advertising	\$15,000
1063016 561800 15G09	Covanta Outreach Grant – Program Supplies	\$3,784



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: August 01, 2024
(Submission Date)

For the September 19, 2023 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

☐ Additional Appropriation \$ _____

☐ Transfer from Contingency \$ _____

☒ Transfer(s) \$ 30,000.00

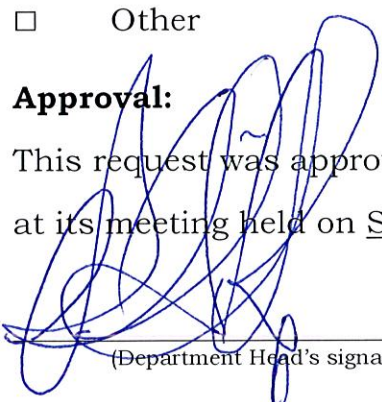
☐ Grant \$ _____

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the Board of Public Works
(governing Board of your department)
at its meeting held on September 19, 2024.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Use of Temporary staff to fill
wages into Part-time wages

City Engineer vacant position. Transfer from regular

Transfer(s) complete the following:

From:	0013011 514000	To:	0013011 515200	Amount:	30,000.00
From:	<u>Regular Wages</u>	To:	<u>Part Time Wages</u>	Amount:	<u> </u>



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: August 16, 2023
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 9,470
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____
(date)



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Transfer to cover Engineering expenses incurred during completion of a LOTCIP grant project to install video detection on City traffic signals. LOTCIP grants do not fund engineering. The project was designed primarily by DPW Engineering staff, however a consultant engineer was used to prepare plans in accordance with DOT specifications.

Please note that the project was completed in 2016. The referenced engineering charge was discovered completing an audit required by DOT to close out the project.

The requested funds transfer is from the City's CIP Project Contingency Fund.

Transfer(s) complete the following:

From:	3028106-589000	To:	3023015-531000-15G06	Amount:	\$9,470.00
	Capital Projects Contingency		Traffic Signal Video Professional Services		



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: August 19, 2023
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 25,000
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 220,000
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Transfer within the existing Jerome Avenue bridge accounts (appropriation), from the Professional services account to the construction account to cover a construction change order cost associated with removing an obstruction encountered during the installation of a bridge support pile. The proposed pile consists of an 18 inch dia.concrete support installed 60 ft. below grade. During installation, an obstruction was encountered 40 ft. below grade. The contractor tried repeatedly to break through by drilling and hammering with a steel H-pile, however ultimately needed to install a coffer dam and excavate to remove the obstruction. The Change Order work cost total is \$268,000. Alternate foundation systems were investigated, however in order to obtain grant funding (50%) of project are funded with DOT's State/Local bridge program the bridge must be constructed to prevent scouring (erosion due to river flow). Failure to construct the bridge in accordance with DOT requirements would jeopardize State grant funding.

DPW request also includes additional funding (\$50,000) from bridge contingency fund to cover anticipated contractor overtime and equipment cost to complete construction/ paving of Jerome Ave by December 2024. Reopening Jerome Ave is critical to eliminate the construction detour current in place associated with the Jerome Ave bridge construction. As indicated above, bridge is funded by a DOT State/Local bridge grant program, therefore the City share is \$25,000.

Transfer(s) complete the following:

From:	3023015-531000 – 20C14 Prof Fees- Jerome Ave Bridge	To:	3023015-570300-20C14 Other Improvements - Jerome Ave	Amount:	\$195,000
From:	3023019-589000-30400 Major Bridge Contingency	To:	3023015-570300-20C14 Other Improvements - Jerome Ave	Amount:	\$25,000

Additional Appropriation:

3023015-432038-20C14	Jerome Avenue Bridge - State Revenue	\$25,000
3023015-570300-20C14	Jerome Avenue Bridge Improvements	\$25,000



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: August 19, 2023
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

☒ Additional Appropriation \$ 25,000

☐ Transfer from Contingency \$ _____

☒ Transfer(s) \$ 220,000

☐ Grant \$ _____

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)

at its meeting held on _____
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Transfer within the existing Jerome Avenue bridge accounts (appropriation), from the Professional services account to the construction account to cover a construction change order cost associated with removing an obstruction encountered during the installation of a bridge support pile. The proposed pile consists of an 18 inch dia.concrete support installed 60 ft. below grade. During installation, an obstruction was encountered 40 ft. below grade. The contractor tried repeatedly to break through by drilling and hammering with a steel H-pile, however ultimately needed to install a coffer dam and excavate to remove the obstruction. The Change Order work cost total is \$268,000. Alternate foundation systems were investigated, however in order to obtain grant funding (50%) of project are funded with DOT's State/Local bridge program the bridge must be constructed to prevent scouring (erosion due to river flow). Failure to construct the bridge in accordance with DOT requirements would jeopardize State grant funding.

DPW request also includes additional funding (\$50,000) from bridge contingency fund to cover anticipated contractor overtime and equipment cost to complete construction/ paving of Jerome Ave by December 2024. Reopening Jerome Ave is critical to eliminate the construction detour current in place associated with the Jerome Ave bridge construction. As indicated above, bridge is funded by a DOT State/Local bridge grant program, therefore the City share is \$25,000.

Transfer(s) complete the following:

From:	3023015-531000 – 20C14 Prof Fees- Jerome Ave Bridge	To:	3023015-570300-20C14 Other Improvements - Jerome Ave	Amount:	\$195,000
From:	3023019-589000-30400 Major Bridge Contingency	To:	3023015-570300-20C14 Other Improvements - Jerome Ave	Amount:	\$25,000

Additional Appropriation:

3023015-432038-20C14	Jerome Avenue Bridge - State Revenue	\$25,000
3023015-570300-20C14	Jerome Avenue Bridge Improvements	\$25,000



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Parks, Recreation, Youth and Community Services
(Requesting Department)

Date: July 31, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 323,479
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

A handwritten signature in black ink, appearing to read "Jodi McGrane", is written over a horizontal line.

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Appropriate \$298,039.00 in FY24 Revolving Account Revenue.

Appropriate \$13,299.00 in FY 24 donations to applicable revenue and expenditure accounts.

Appropriate \$12,141.00 in FY 24 LPC grant funds to applicable expenditure accounts.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account		Account Name		Amount
1067026 - 450618		Rev. Camps Revenue		\$14,051.00
1067026 - 584141		Rev. Camps Expenditure		\$14,051.00
1067027 - 450619		Rev. Special Events Revenue		\$46,783.00
1067027 - 584142		Rev. Special Events Expenditure		\$46,783.00
1067028 - 450620		Rev. Adult Programs Revenue		\$90,329.00
1067028 - 584143		Rev. Adult Programs Expenditure		\$90,329.00
1067029 - 450615		Rev. Aquatics Programs Revenue		\$73,497.00
1067029 - 584135		Rev. Aquatics Programs Expenditure		\$73,497.00
1067030 - 450613		Rev. Youth Program Revenue		\$60,921.00
1067030 - 584133		Rev. Youth Program Expenditure		\$60,921.00
1067031 - 442012		Rev. Credit Card Fees Revenue		\$7,351.00
1067031 - 589105		Rev. Credit Card Fees Expenditure		\$7,351.00
1067033 - 450622		Rev. Arts & Culture Revenue		\$5,107.00
1067033 - 584145		Rev. Arts & Culture Expenditure		\$5,107.00

Account		Account Name		Amount
1061031-470000-PARNT		Parent and Child – Contributions		\$11,600.00
1061031-561800-PARNT		Parent and Child – Program Supplies		\$11,600.00
1061031-470000		Youth Services – Contributions		\$1,699.00
1061031-561800		Youth Services – Program Supplies		\$1,699.00
1061031-470000-LPC		LPC Contributions		\$12,141.00
1061031-531000-LPC		LPC Professional Fees		\$8,491.00
1061031-561800-LPC		LPC Program Supplies		\$3,650.00



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Parks, Recreation, Youth and Community Services
(Requesting Department)

Date: August 14, 2024
(Submission Date)

For the September 24, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- | | | |
|-------------------------------------|---------------------------|---------------------|
| ☒ | Additional Appropriation | \$ <u>21,000</u> |
| ☐ | Transfer from Contingency | \$ _____ |
| ☐ | Transfer(s) | \$ _____ |
| ☒ | Grant | \$ <u>21,000.00</u> |
| ☐ | Carry-over(s) | \$ _____ |
| ☐ | Other | |

A handwritten signature in black ink, appearing to read "Jodi McGrane", is written over a horizontal line.

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Appropriate \$21,000 in state grant funding for the Juvenile Review Board programs (see attached letter).

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account		Account Name		Amount
1067025-431250-25G08		JUV Diversion Grant		\$21,000.00
1067025-531125-25G08		Juvenile Diversion		\$21,000.00



August 1, 2024

Stephen Bynum, Director
Bristol JRB
High Street
Bristol, CT 06010

Dear Stephen Bynum,

The Connecticut Youth Services Association (CYSA) is pleased to inform you that your "JRB Support and Enhancement" grant application has been awarded in the amount of \$21000. This funding is allocated to provide support and enhancement to your existing JRB structure and should not be utilized to pay for staff or the administration of your JRB and its associated programs.

Attached you will find the budget revision document, blank cash requests for each quarter, and the DCF JRB Grant Policy Document which includes a schedule of upcoming due dates.

Please note the following:

- **Upon receipt of this letter please submit your Q1 cash request to assistant@ctyouthservices.org.**
- **If you received less than you requested, please also complete and submit the budget revision form with your Q1 cash request.** Due to an increase in JRB applicants this year, not all requests were fully funded.
- You are required to follow the budget that was presented in your application and make a formal request for any budget revisions of more than 5% in any line item.
- Required data and reports will be due, at a minimum, at the mid-year mark and at the end of the fiscal year for this grant cycle.
- You are responsible to collect and report on data as requested by the DCF and CYSA and abide by the Terms of Agreement/Scope of Services that was signed at the time of application.
- You are **REQUIRED** to conduct a case closing hearing (or case closing meeting if full Board is not able to meet) to officially close the case after the minimum SIX-MONTH period as required in the Scope of Services.
- At least 75% of your JRB Board must complete Restorative Justice training prior to the end of this fiscal year or show that your board members have registered for a future training.

Program oversight will be handled by CYSA Youth Justice Consultant Erica Bromley. Her email is ebromley@ctyouthservices.org.

Thank you and congratulations!

Sincerely,

Scott Cochran

Scott Cochran, President
Connecticut Youth Services Association

P.O. Box 136 | Cromwell, CT 06416



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Bristol Parks, Recreation, Youth and Community Services
(Requesting Department)

Date: August 14, 2024
(Submission Date)

For the September 24, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 125,000
- ☐ Transfer from Contingency \$
- ☐ Transfer(s) \$
- ☒ Grant \$ 125,000.00
- ☐ Carry-over(s) \$
- ☐ Other

Approval

A handwritten signature in black ink, appearing to read "Jodi McGrane", is written over a horizontal line.

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Appropriation accounts for year 9 Drug Free Communities Grant (see attached Notice of Award)

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1067025- 431007- 25G10	Drug Free Communities Grant	\$125,000.00
1067025 -514000- 25G10	Regular Wages	\$67,755.00
1067025-515200- 25G10	Part Time Wages	\$15,552.00
1067025-520700- 25G10	FICA	\$5,165.00
1067025-520750- 25G10	Medicare	\$1,225.00
1067025-531000- 25G10	Professional Fees	\$11,846.00
1067025-554000- 25G10	Travel Reimbursement	\$5,240.00
1067025-561800- 25G10	Program Supplies	\$4,466.00
1067025-591500- 25G10	Transfer I/S	\$13,751.00



DEPARTMENT OF HEALTH AND HUMAN SERVICES
Centers for Disease Control and Prevention

Notice of Award

Award# 5 NH28CE002662-09-00
FAIN# H79SP021436
Federal Award Date: 07/28/2024

Recipient Information	Federal Award Information																								
1. Recipient Name BRISTOL, CITY OF 111 N Main St Ste 17 Bristol, CT 06010-8184	11. Award Number 5 NH28CE002662-09-00 12. Unique Federal Award Identification Number (FAIN) H79SP021436 13. Statutory Authority Drug-Free Communities Act, 21 USC 1531 et seq., P.L. 105-20																								
2. Congressional District of Recipient 01 3. Payment System Identifier (ID) 1066001866A1 4. Employer Identification Number (EIN) 066001866 5. Data Universal Numbering System (DUNS) 060665783 6. Recipient's Unique Entity Identifier (UEI) DKFQQLER8MA6 7. Project Director or Principal Investigator Dr. Joshua Medeiros JOSHMEDEIROS@BRISTOLCT.GOV 860-584-6160	14. Federal Award Project Title BEST Bristol Drug Free Communities Continuation Grant 15. Assistance Listing Number 93.276 16. Assistance Listing Program Title Drug-Free Communities Support Program Grants 17. Award Action Type Non-Competing Continuation 18. Is the Award R&D? No																								
8. Authorized Official Mr. Jeffrey Caggiano jeffcaggiano@bristolct.gov 860-214-5533	<table><thead><tr><th colspan="2">Summary Federal Award Financial Information</th></tr></thead><tbody><tr><td>19. Budget Period Start Date</td><td>09/30/2024 - End Date 09/29/2025</td></tr><tr><td>20. Total Amount of Federal Funds Obligated by this Action</td><td>\$125,000.00</td></tr><tr><td>20a. Direct Cost Amount</td><td>\$125,000.00</td></tr><tr><td>20b. Indirect Cost Amount</td><td>\$0.00</td></tr><tr><td>21. Authorized Carryover</td><td>\$0.00</td></tr><tr><td>22. Offset</td><td>\$0.00</td></tr><tr><td>23. Total Amount of Federal Funds Obligated this budget period</td><td>\$0.00</td></tr><tr><td>24. Total Approved Cost Sharing or Matching, where applicable</td><td>\$230,944.00</td></tr><tr><td>25. Total Federal and Non-Federal Approved this Budget Period</td><td>\$355,944.00</td></tr><tr><td>26. Period of Performance Start Date</td><td>09/30/2021 - End Date 09/29/2026</td></tr><tr><td>27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance</td><td>\$1,312,609.00</td></tr></tbody></table>	Summary Federal Award Financial Information		19. Budget Period Start Date	09/30/2024 - End Date 09/29/2025	20. Total Amount of Federal Funds Obligated by this Action	\$125,000.00	20a. Direct Cost Amount	\$125,000.00	20b. Indirect Cost Amount	\$0.00	21. Authorized Carryover	\$0.00	22. Offset	\$0.00	23. Total Amount of Federal Funds Obligated this budget period	\$0.00	24. Total Approved Cost Sharing or Matching, where applicable	\$230,944.00	25. Total Federal and Non-Federal Approved this Budget Period	\$355,944.00	26. Period of Performance Start Date	09/30/2021 - End Date 09/29/2026	27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance	\$1,312,609.00
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27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance	\$1,312,609.00																								
Federal Agency Information CDC Office of Financial Resources 9. Awarding Agency Contact Information Stephanie Latham GMS fzv6@cdc.gov 770-488-2917 10. Program Official Contact Information Mrs. Julie Guarnizo Team Lead - Public Health Advisor jzt8@cdc.gov (404) 639-0334	28. Authorized Treatment of Program Income ADDITIONAL COSTS 29. Grants Management Officer - Signature Mrs. Rhonda Colbert Grants Management Officer																								
30. Remarks																									



DEPARTMENT OF HEALTH AND HUMAN SERVICES
Centers for Disease Control and Prevention

Notice of Award

Award# 5 NH28CE002662-09-00

FAIN# H79SP021436

Federal Award Date: 07/28/2024

Recipient Information

Recipient Name

BRISTOL, CITY OF
111 N Main St Ste 17
Bristol, CT 06010-8184

Congressional District of Recipient

01

Payment Account Number and Type

1066001866A1

Employer Identification Number (EIN) Data

066001866

Universal Numbering System (DUNS)

060665783

Recipient's Unique Entity Identifier (UEI)

DKFQQLER8MA6

31. Assistance Type

Project Grant

32. Type of Award

Other

33. Approved Budget

(Excludes Direct Assistance)

I. Financial Assistance from the Federal Awarding Agency Only

II. Total project costs including grant funds and all other financial participation

a. Salaries and Wages	\$83,307.00
b. Fringe Benefits	\$20,141.00
c. Total Personnel Costs	\$103,448.00
d. Equipment	\$0.00
e. Supplies	\$2,325.00
f. Travel	\$5,240.00
g. Construction	\$0.00
h. Other	\$2,541.00
i. Contractual	\$11,446.00
j. TOTAL DIRECT COSTS	\$125,000.00
k. INDIRECT COSTS	\$0.00
l. TOTAL APPROVED BUDGET	\$125,000.00
m. Federal Share	\$125,000.00
n. Non-Federal Share	\$230,944.00

34. Accounting Classification Codes

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
4-9390JXR	16SP21436A	CE	41.51	93.276	\$125,000.00	75-24-0943



DEPARTMENT OF HEALTH AND HUMAN SERVICES Notice of Award

Centers for Disease Control and Prevention

Award# 5 NH28CE002662-09-00

FAIN# H79SP021436

Federal Award Date: 07/28/2024

Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00

AWARD ATTACHMENTS

BRISTOL, CITY OF

5 NH28CE002662-09-00

1. Terms and Conditions



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: City Council
(Requesting Department)

Date: August 19, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 278,000
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Settlement of Fire Local 733 Contract.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount

Transfer(s) complete the following:

From:	0018106 522301 Contractual Obligations	To:	0012211 514000 Fire Reg Wages	Amount:	\$203,450
From:	0018106 522301 Contractual Obligations	To:	0012211 515100 Fire Overtime	Amount:	\$55,900
From:	0018106 522301 Contractual Obligations	To:	0012211 517000 Fire Other Wages	Amount:	\$18,650
From:		To:		Amount:	

Grants:

Total Amount: Grant \$_____

City Share \$_____ %

Federal/State Share \$_____ %

Carry-overs list the following:

Account	Account Name	Amount



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: City Council
(Requesting Department)

Date: 8/19/24
(Submission Date)

For the 8/27/24 Board of Finance Meeting
Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

☒ Additional Appropriation \$ 251,135

☐ Transfer from Contingency \$ _____

☐ Transfer(s) \$ _____

☐ Grant \$ _____

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request: To appropriate funds received from the cannabis dispensary to fund Chief Morello's request of two new police officers for community policing.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1061042-450117 Cannabis Proceeds	1061042-514000 Regular Wages	\$184,090
1061042-450117 Cannabis Proceeds	1061042-520700 Medicare	\$2,670
1061042-450117 Cannabis Proceeds	1061042-591500 Transfer Out Internal Service	\$64,375

Transfer(s) complete the following:

From:	To:	Amount:
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut 06010
(860) 584-6200 ext. 0

August 15, 2024

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on August 14, 2024 it was voted to approve the addition of two new positions in the Police Department as proposed, and to refer this matter to the Board of Finance for informational purposes.

Very truly yours,

A handwritten signature in black ink, reading "Erica Cabiya".

Erica Cabiya, CCTC
Town and City Clerk

EC/mb

cc: Mark Morello, Chief of Police



June 25, 2024

City of Bristol Salary Committee
111 North Main Street
Bristol, CT. 06010

The Bristol Police Department respectfully requests to increase its authorized sworn staffing level from the currently allotted 122 to 124, an increase of (2) positions. These two positions would be assigned as Community Outreach and Wellness Officers and be funded through tax revenue from local cannabis sales.

Community Wellness Officer Position:

The Officers will play a crucial role in engaging with outside agencies to identify and support individuals experiencing homelessness and in need of community resources.

Key Responsibilities:

1. **Collaboration and Coordination:** Work closely with external agencies to identify individuals in need of community support services. Attend community meetings to align goals and strategies for addressing the needs of the target population.
2. **Mental Health Support:** Possess a strong understanding of mental health issues prevalent in the community. Utilize effective communication skills to educate individuals about available resources and ensure their comprehensive understanding of support options.
3. **Data and Training:** assists in the collection of officer training regarding mental health, homelessness, and addiction; advocates individuals affected by domestic violence, addiction, mental health, and homelessness; assists in policy and procedure development; assesses individual behaviors and guides in identifying resources
4. **Partnership Building:** Establish and nurture strong working relationships with external and community agencies to facilitate seamless support delivery. Mobilize resources and support from these partners as needed.
5. **Crisis Management:** Demonstrate proficiency in handling individuals experiencing mental health crises with empathy and professionalism. Conduct thorough assessments and make appropriate referrals to support services.
6. **Crisis Intervention Planning:** Develop and implement comprehensive crisis intervention plans to address various community needs, such as homelessness, substance abuse, school-related issues, and threats to the quality of life.
7. **Information Sharing:** Communicate important information promptly with fellow officers to ensure a coordinated response to community needs and emerging situations.
8. **Psychological Assistance:** Responds to routine service calls involving psychological assistance as feasible and appropriate to handle or provide support to patrol officers.
9. **Post-Emergency Response:** Offer emotional support and referrals to individuals affected by emergency incidents, such as ERT callouts, to mitigate adverse effects and promote well-being.

"To protect and serve the community with integrity and professionalism"



Qualifications:

1. Experience working with vulnerable populations, particularly those experiencing homelessness and mental health challenges.
2. Strong communication, interpersonal, and crisis intervention skills.
3. Ability to collaborate effectively with external agencies and community partners.
4. Knowledge of local community resources and support services.
5. Flexibility to respond to emergent situations and varying community needs.
6. Compassion, empathy, and a commitment to promoting community wellness.

Need:

In 2023, the Bristol Police Department responded to 720 Psychiatric or behavioral health-based calls for service. Of those calls, 614 occurred between the hours of 07:00 and 22:00, which is also when we see the highest call volumes overall. Having a dedicated Wellness Officer respond to psychiatric calls allows our patrol officers to respond to the many other calls for service and ensures patients not only get the immediate assistance they need, but also ensures they receive follow-up and referrals for long-term care.

Funding

Using tax revenue figures from April 2024 from Trulieve, which generated \$23,047.00 for the month, we estimated the total annual tax revenue to be \$276,000. With the anticipated opening of a second cannabis dispensary in Bristol, revenue is expected to increase.

***Costs:**

Salaries	\$184,090	2 @ \$92,045
Medicare	2,669	Employer share 1.45%
Health	62,608	2 @ Family plan net of cost share and includes Employer H SA
Dental	1,768	2 @ Family plan net of cost share
Total	\$251,135	

*These figures reflect the rates of top-step police officers. The actual annual cost may be lower depending on the selected officers' actual pay step.

Sincerely,

Mark R. Morello
Interim Chief of Police

"To protect and serve the community with integrity and professionalism"



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Comptroller's Office
(Requesting Department)

Date: August 8, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 99,676
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Board of _____
(governing Board of your department)
at its meeting held on _____.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To appropriate interest to the Contingency Account at fiscal year end.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Rev/ Exp	Account Name	Amount
1011019-460000	Rev	EBSF Interest Income	\$99,676
1018106-589000	Exp	EBSF Contingency Account	\$99,676

Transfer(s) complete the following:

From:	To:	Amount:
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Comptroller's Office
(Requesting Department)

Date: August 8, 2023
(Submission Date)

For the August 22, 2023 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

☒ Additional Appropriation \$ 106,616

☒ Additional Appropriation \$ 77,297

☒ Additional Appropriation \$ 20,738

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the Board of _____
(governing Board of your department)
at its meeting held on _____.
(date)

A handwritten signature in cursive script, appearing to read "Jodi McGrane".

(Department Head's signature)

Board of Finance Agenda Request Form

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Reason for request:

To appropriate interest within the Capital Project Funds at year end.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Capital Projects Fund

Account	Rev/ Exp	Account Name	Amount
3021019-460000	Rev	Capital Interest Income	\$106,616
3028106-589000	Exp	Capital Contingency Account	\$106,616

Capital Non-Recurring Fund

Account	Rev/ Exp	Account Name	Amount
3051019-460000	Rev	Capital Interest Income	\$77,297
3058106-589000	Exp	Capital Contingency Account	\$77,297

Road Improvements Fund

Account	Rev/ Exp	Account Name	Amount
3061019-460000	Rev	Capital Interest Income	\$20,738
3068106-589000	Exp	Capital Contingency Account	\$20,738



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Comptroller's Office
(Requesting Department)

Date: August 8, 2023
(Submission Date)

For the August 22, 2023 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

☒ Additional Appropriation \$ 106,616

☒ Additional Appropriation \$ 77,297

☒ Additional Appropriation \$ 20,738

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the Board of _____
(governing Board of your department)
at its meeting held on _____.
(date)

A handwritten signature in cursive script, appearing to read "Jodi McGrane".

(Department Head's signature)

Board of Finance Agenda Request Form

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To appropriate interest within the Capital Project Funds at year end.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Capital Projects Fund

Account	Rev/ Exp	Account Name	Amount
3021019-460000	Rev	Capital Interest Income	\$106,616
3028106-589000	Exp	Capital Contingency Account	\$106,616

Capital Non-Recurring Fund

Account	Rev/ Exp	Account Name	Amount
3051019-460000	Rev	Capital Interest Income	\$77,297
3058106-589000	Exp	Capital Contingency Account	\$77,297

Road Improvements Fund

Account	Rev/ Exp	Account Name	Amount
3061019-460000	Rev	Capital Interest Income	\$20,738
3068106-589000	Exp	Capital Contingency Account	\$20,738



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Comptroller's Office
(Requesting Department)

Date: August 8, 2023
(Submission Date)

For the August 22, 2023 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

☒ Additional Appropriation \$ 106,616

☒ Additional Appropriation \$ 77,297

☒ Additional Appropriation \$ 20,738

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the Board of _____
(governing Board of your department)
at its meeting held on _____.
(date)

A handwritten signature in cursive script, appearing to read "Jodi McGrane".

(Department Head's signature)

Board of Finance Agenda Request Form

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

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3028106-589000	Exp	Capital Contingency Account	\$106,616

Capital Non-Recurring Fund

Account	Rev/ Exp	Account Name	Amount
3051019-460000	Rev	Capital Interest Income	\$77,297
3058106-589000	Exp	Capital Contingency Account	\$77,297

Road Improvements Fund

Account	Rev/ Exp	Account Name	Amount
3061019-460000	Rev	Capital Interest Income	\$20,738
3068106-589000	Exp	Capital Contingency Account	\$20,738

Finance & Operations Speaking Notes

Meeting of **Aug 14, 2024** 6:00 pm Room 36

4.

Budget Update – FY24: Through July 31, 2024

On **Jul 31, 2024** , our general fund balance was (\$3,734,859) or 3% over budget. As discussed in the prior month's narratives, PO closures, and expenditure adjustments will continue. As you can see from the report, most of the unanticipated expenditures are on special education costs. As of 8/09/2024, 24 open purchase orders totaling \$364,698.83 remain open. The open POs are for Special Education expenses. We are awaiting invoices.

Expenditure adjustments to various grant sources and PO closures will still be processed through August. We anticipate continued movement closer to budgeted numbers in most departments. The forecasted balance will be approximately 3.7 million over budget.

On **Jul 31, 2024** , our FY 2025 balance was \$113,300,943.08. Encumbrances for payroll have not been completed - we are still hiring staff for the start of the school year. We anticipate the encumbrances will be completed by September.

5.

Cafeteria Report - School Lunch

As of the end of July, our snapshot balance shows a surplus of **\$882,013**. Our summer feeding program served 11,624 breakfasts and 15,940 lunches at the four locations.

I am pleased to announce that the BPS has received the Fresh Fruits and Vegetables grant for FY 2025. We should vote to pass it on to the Full BoE for approval.

Program Year: 2024 - 2025				
SFA	School Site	Days Served Per Week	AUG - SEPT Allocation	OCT - JUN Allocation
Bristol School District	Ellen P. Hubbell School	4	\$ 1,792	\$ 23,302
Bristol School District	West Bristol School	4	\$ 4,249	\$ 55,266
Bristol School District	Stafford School	4	\$ 1,853	\$ 24,095
Bristol School District	Greene-Hills School	4	\$ 4,376	\$ 56,913
Bristol School District	Chippens Hill Middle School	4	\$ 3,161	\$ 41,114
Bristol School District	South Side School	4	\$ 2,420	\$ 31,476
Bristol School District	Bristol Arts and Innovation Magnet School	4	\$ 1,271	\$ 16,531
			\$ 19,122	\$ 248,697

Additionally, for your information, the Adult meal prices charged at our schools will increase to \$2.75 for breakfast and \$5.00 for lunch. This is the first increase since 2019.

6.

Appropriations & Transfers (exceeding \$10K)

A total of \$501,404 in salaries were moved from their budgetary placeholder (Cert and Non-Cert salary adjustments) to the correct budget lines for reallocated positions in special services.

\$15,000 was moved from Maint Supplies Security to Equipment Security to replace the Director of Security's vehicle. (the current vehicle is inoperable)

The purchase will be a Municipal lease with a buyout of \$1.00 on completion.

Transfer of \$39,494.83 from Repairs & Maint Technology to district-wide software lines for Naviance software for BC/BE/CHMS/NEMS/GHS/WBS.

7.

Special Services Update - Reported by Amy Martino

Tonight, I will report on the special education enrollment count. As of August 1, 2024, 1,735 of the 7,872 enrolled Bristol students are identified as requiring Special Education programming. This enrollment reflects 22.0% of the total BPS student population.

As of August 1st, 109 students with disabilities required out-of-district placements at private special education school programs. There are 84 students requiring special education programming services at other public out-of-district schools, including magnet schools.

During the month of July 2024, 15% of newly registered students were identified as students with special education programming needs at the time of registration, 1 of which received their programming and services at an out-of-district special education school program.

During the month of July, there were no 211 calls and 1 911 call.

8.

Student Activity Accounts

I'll start with Bristol Central:

At the end of July, the BCHS Student Activity Fund had an opening balance of \$141,747.38, \$0 in Expenditures, and \$957.17 in Revenues, leaving a total balance of \$142,704.55.

Bristol Central Athletics's account began this year with a balance of \$34,589.29. A total of \$348.00 in expenses and \$0.00 in revenues left a balance of \$34,241.29.

The BEHS Student Activity Fund's opening balance was \$147,111.89, with \$5,628.99 in expenditures and \$6,460.14 in Revenues, leaving a total balance of \$147,943.04.

Bristol Eastern Athletics began this year with a \$2,383.04 balance. A total of \$928.78 in expenses and \$0.00 in revenues left a balance of \$1,454.26.

Character Code	2023	Actual	2024 Budget	2024 Revised Budget	YTD Expended	Encumbrances	Available Budget	% of Budget Used
01 - GENERAL CONTROL		2,566,414	2,610,036	2,628,137	2,727,116	0	-98,979	103.8%
02 - INSTRUCTION		48,747,824	51,443,932	51,413,190	51,623,253	0	-210,063	100.4%
03 - TRANSPORTATION		5,658,384	5,636,404	5,638,565	5,162,299	0	476,266	91.6%
04 - OPERATION OF PLANT		7,468,241	8,356,597	8,356,597	7,348,492	0	1,008,105	87.9%
05 - MAINTENANCE OF PLANT		2,741,585	2,935,421	2,935,421	2,864,108	0	71,313	97.6%
06 - BENEFITS & FIXED		19,672,592	19,955,775	19,955,775	20,306,829	0	-351,054	101.8%
07 - ATHLETICS & STUDENT		2,100,728	2,316,460	2,375,797	2,333,939	0	41,858	98.2%
08 - CAPITAL & TECHNOLOGY		2,065,852	2,105,790	2,121,176	2,032,881	0	88,295	95.8%
10 - TUITION		1,159,522	1,010,000	1,010,000	1,191,735	0	-181,735	118.0%
50 - SALARIES/WORK COMP		0	0	0	7,217	0	-7,217	-
58 - OTHER/MISCELLANEOUS/ANTICIPATED REVENUE		-5,540,487	-4,499,544	-4,499,544	-6,368,526	0	1,868,982	141.5%
Total		86,640,654	91,870,871	91,935,114	89,229,342	0	2,705,772	97.1%
Special Education Breakdown								
Special Education		15,019,308	13,779,428	13,880,867	15,954,355	113,489	-2,186,977	115.8%
Preschool		988,530	1,088,996	874,488	866,801	0	7,687	99.1%
Summer School		116,880	120,599	16,189	0	0	16,189	0.0%
Psychological Services		1,531,278	1,648,060	1,587,423	1,588,101	0	-678	100.0%
Speech Pathology		1,370,887	1,551,063	1,764,936	1,737,425	23,118	4,393	99.8%
Transportation		5,739,033	5,864,207	5,864,207	5,909,535	990	-46,318	100.8%
Magnet/Vo-Ag School Tuitions		1,476,299	475,000	475,000	195,526	9,951	269,523	43.3%
Public School Tuitions		2,319,193	1,766,776	1,766,776	4,135,518	0	-2,368,742	234.1%
Private Facility Tuitions		9,629,818	8,824,000	8,824,000	10,742,556	217,152	-2,135,708	124.2%
09 - SPECIAL EDUCATION TOTAL		38,191,225	35,118,129	35,053,886	41,129,818	364,699	-6,440,631	118.4%
TOTAL OPERATING BUDGET		124,831,879	126,989,000	126,989,000	130,359,160	364,699	-3,734,859	103.1%
REVENUE SOURCES:								
Rentals	\$	(43,337)						
Tuitions	\$	(89,718)						
Medicaid	\$	(428,731)						
Excess Cost	\$	(5,806,740)						
Total Revenue Anticipated, YTD: \$								
							CURRENT OPERATING BUDGET AFTER REVENUE:	
								-\$3,734,859

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01 GENERAL CONTROL							
511001 SUPERINTENDENT/DEPUTY SALARI	424,625	0	424,625	478,397.11	.00	-53,772.11	112.7%
511021 SUPERVISOR SALARIES - GENERA	340,337	0	340,337	342,673.07	.00	-2,336.07	100.7%
512001 CENTRAL ADMIN SALARIES - GEN	124,217	0	124,217	124,920.36	.00	-703.36	100.6%
512021 SECRETARY SALARIES - GENERAL	656,292	0	656,292	668,764.16	.00	-12,472.16	101.9%
532301 PROF SERVICES - OTHER - GEN	50,000	0	50,000	57,842.92	.00	-7,842.92	115.7%
533011 OTHER PROF/TECH - GENERAL	133,300	-4,592	128,708	186,215.90	.00	-57,507.71	144.7%
544401 RENTS & LEASES - GENERAL	350,000	0	350,000	389,352.56	.00	-39,352.56	111.2%
553001 TELEPHONE - GENERAL	190,000	0	190,000	135,610.98	.00	54,389.02	71.4%
553101 POSTAGE - GENERAL	80,000	0	80,000	75,340.00	.00	4,660.00	94.2%
553301 SOFTWARE/LICENSES - GENERAL	18,000	36,170	54,170	49,090.00	.00	5,080.00	90.6%
555001 PRINTING & BINDING - GENERAL	19,200	-340	18,860	7,009.88	.00	11,850.12	37.2%
558001 STAFF TRANSPORT - GENERAL	26,250	-1,250	25,000	32,307.06	.00	-7,307.06	129.2%
559001 OTHER PURCHASED SERVICES - G	18,000	-10,102	7,898	5,460.50	.00	2,437.50	69.1%
561201 ADMIN SUPPLIES - GENERAL	22,000	-1,235	20,765	4,792.96	.00	15,971.86	23.1%
569001 OFFICE SUPPLIES - GENERAL	123,000	-550	122,450	127,641.34	.00	-5,191.34	104.2%
581161 MEMBERSHIPS - STAFF - GEN	8,655	0	8,655	8,211.67	.00	443.33	94.9%
581171 MEMBERSHIPS - DIST - GENERAL	26,160	0	26,160	33,486.00	.00	-7,326.00	128.0%
TOTAL GENERAL CONTROL	2,610,036	18,101	2,628,137	2,727,116.47	.00	-98,979.46	103.8%
02 INSTRUCTION							
511012 PRINCIPAL SALARIES	3,341,641	-219,488	3,122,153	3,122,153.01	.00	.00	100.0%
511022 SUPERVISOR SALARIES - INSTRU	1,251,149	125,451	1,376,600	1,348,421.39	.00	28,178.60	98.0%
511092 SUMMER SCHOOL SALARIES	46,500	0	46,500	.00	.00	46,500.00	.0%
511102 TEACHER SALARIES - INSTRUCT	38,021,489	315,276	38,336,765	38,372,928.99	.00	-36,164.08	100.1%
511142 GUIDANCE COUNSELOR SALARIES	2,115,032	-32,528	2,082,504	2,082,504.23	.00	.00	100.0%
511152 LIBRARY MEDIA SALARIES - INS	610,726	-124,445	486,281	486,281.08	.00	.00	100.0%
511162 SUBSTITUTE TEACHER SALARIES	830,000	0	830,000	1,212,555.34	.00	-382,555.34	146.1%
511172 INTERN/TUTOR SALARIES - INST	64,355	5,207	69,562	69,463.96	.00	97.86	99.9%
511182 NON CERT INSTRUCTION SALARIE	66,625	27,810	94,435	113,368.43	.00	-18,933.43	120.0%
511192 CO-CURRICULAR STIPENDS - INS	173,788	-75,880	97,908	112,153.72	.00	-14,246.03	114.6%
512022 SECRETARY SALARIES - INSTRU	2,407,407	-2,022	2,405,385	2,421,505.48	.00	-16,120.48	100.7%
512032 SUBSTITUTE SECRETARY SALARIE	5,000	0	5,000	24,489.48	.00	-19,489.48	489.8%
512072 PARA SALARIES - INSTRUCTION	757,174	-27,810	729,364	858,335.40	.00	-128,971.40	117.7%
512082 INTERVENTION SPECIALISTS	215,910	0	215,910	200,493.07	.00	15,416.93	92.9%
532202 PROF ED SERVICES - INSTRUCTI	78,114	-32,425	45,689	48,188.77	.00	-2,500.00	105.5%
532302 PROF SERVICES - OTHER - INST	22,200	4,154	26,354	23,923.96	.00	2,429.92	90.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
532402 FIELD TRIPS/ADMISSION - INST	25,300	-5,500	19,800	13,776.44	.00	6,023.56	69.6%
533012 OTHER PROF/TECH - INSTRUCTIO	1,960	385	2,345	1,825.42	.00	519.58	77.8%
543002 REPAIRS & MAINT - INSTRUCTIO	50,806	634	51,440	41,391.48	.00	10,048.37	80.5%
544402 RENTS & LEASES - INSTRUCTION	83,070	7,500	90,570	91,168.00	.00	-598.00	100.7%
553102 POSTAGE - INSTRUCTION	1,290	0	1,290	848.00	.00	442.00	65.7%
553302 SOFTWARE/LICENSES - INSTRUCT	226,239	-31,087	195,152	122,611.75	.00	72,540.40	62.8%
555002 PRINTING & BINDING - INSTRUC	57,960	3,618	61,578	51,151.71	.00	10,426.05	83.1%
558002 STAFF TRANSPORT - INSTRUCTIO	15,300	0	15,300	4,407.99	.00	10,892.01	28.8%
559002 OTHER PURCHASED SERVICES - I	1,000	0	1,000	.00	.00	1,000.00	.0%
561102 INSTRUCT SUPPLIES - INSTRUCT	572,552	12,426	584,978	496,422.72	.00	88,554.83	84.9%
561202 ADMIN SUPPLIES - INSTRUCTION	12,500	-2,272	10,228	5,073.76	.00	5,154.16	49.6%
561502 COMP MEDIA SUPPLIES - INSTRU	200	0	200	.00	.00	200.00	.0%
564102 TEXTBOOKS - INSTRUCTION	128,280	-2,812	125,468	111,582.50	.00	13,885.66	88.9%
564112 REPLACEMENT TEXTBOOKS	7,500	0	7,500	6,219.26	.00	1,280.74	82.9%
564202 LIB BOOKS/MAG SUBS - INSTR	95,905	846	96,751	64,954.32	.00	31,796.80	67.1%
565002 STUDENT RECOGNITION - INSTRU	9,297	-360	8,937	4,300.45	.00	4,636.55	48.1%
569002 OFFICE SUPPLIES - INSTRUCTIO	77,206	13,771	90,977	42,742.65	.00	48,233.88	47.0%
573002 EQUIPMENT - INSTRUCTION	15,880	5,156	21,036	16,893.09	.00	4,142.91	80.3%
581162 MEMBERSHIPS - STAFF - INSTRU	17,800	182	17,982	16,602.55	.00	1,379.45	92.3%
581172 MEMBERSHIPS - DIST - INSTRUC	36,777	3,473	40,250	34,514.61	.00	5,735.39	85.8%
TOTAL INSTRUCTION	51,443,932	-30,742	51,413,190	51,623,253.01	.00	-210,062.59	100.4%

03 TRANSPORTATION

512043 TRANSPORTATION SALARIES	78,232	0	78,232	78,022.78	.00	209.22	99.7%
533013 OTHER PROF/TECH - TRANSPORT	230,000	0	230,000	197,251.44	.00	32,748.56	85.8%
551003 REGULAR PUPIL TRANSPORTATION	3,510,348	0	3,510,348	3,090,278.52	.00	420,069.48	88.0%
551203 IN TOWN TRANSPORT - VOTECH	29,113	0	29,113	45,979.80	.00	-16,866.80	157.9%
551303 PRIVATE SCHOOL TRANSPORT	606,735	0	606,735	480,402.30	.00	126,332.70	79.2%
551403 OUT OF TOWN TRANSPORT - VOTE	277,348	0	277,348	283,194.96	.00	-5,846.96	102.1%
551503 OUT OF TOWN TRANSPORT - VOAG	127,854	0	127,854	126,438.44	.00	1,415.56	98.9%
551703 FIELD TRIPS - INSTRUCTION	25,520	2,161	27,681	17,428.91	.00	10,252.17	63.0%
551813 HOMELESS IN-TOWN SPED	10,000	-10,000	0	.00	.00	.00	.0%
551823 HOMELESS IN-TOWN REG	18,000	0	18,000	9,515.50	.00	8,484.50	52.9%
551833 HOMELESS OUT OF TOWN SPED	60,000	-22,680	37,320	14,645.00	.00	22,675.00	39.2%
551843 HOMELESS OUT OF TOWN REG	92,000	32,680	124,680	240,333.23	.00	-115,653.23	192.8%
551903 ATHLETIC TRANSPORTATION	188,045	0	188,045	178,359.95	.00	9,685.05	94.8%
562703 FUEL PUPIL TRANSPORTATION	382,500	0	382,500	400,447.75	.00	-17,947.75	104.7%
569003 OFFICE SUPPLIES - TRANSPORT	359	0	359	.00	.00	359.00	.0%
581173 MEMBERSHIPS - DIST - TRANSP	350	0	350	.00	.00	350.00	.0%
TOTAL TRANSPORTATION	5,636,404	2,161	5,638,565	5,162,298.58	.00	476,266.50	91.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

04	OPERATION OF PLANT	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
04 OPERATION OF PLANT								
512064	CUSTODIAN SALARIES - PLANT	3,431,368	28,393	3,459,761	3,461,515.23	.00	-1,754.52	100.1%
512264	SUBSTITUTE CUSTODIANS	45,000	-38,822	6,178	6,178.18	.00	.00	100.0%
515104	OVERTIME - OPERATION	122,000	10,429	132,429	196,010.94	.00	-63,581.83	148.0%
515114	OVERTIME - BUILDING RENTAL	25,000	0	25,000	38,812.69	.00	-13,812.69	155.3%
541014	ELECTRICITY	1,872,500	0	1,872,500	1,116,295.54	.00	756,204.46	59.6%
541024	NATURAL GAS	580,500	0	580,500	476,385.03	.00	104,114.97	82.1%
541034	HEATING FUEL	527,000	0	527,000	414,662.70	.00	112,337.30	78.7%
541104	WATER & SEWER CHARGES	140,000	0	140,000	114,056.59	.00	25,943.41	81.5%
543004	REPAIRS & MAINT - OPERATION	175,000	0	175,000	217,284.44	.00	-42,284.44	124.2%
552004	PROPERTY INSURANCE	288,044	0	288,044	324,408.53	.00	-36,364.53	112.6%
552104	LIABILITY INSURANCE - PLANT	529,070	0	529,070	576,712.26	.00	-47,642.26	109.0%
561304	CUSTODIAN SUPPLIES	450,000	0	450,000	398,716.90	.00	51,283.10	88.6%
573004	EQUIPMENT - OPERATION	171,115	0	171,115	7,452.77	.00	163,662.23	4.4%
	TOTAL OPERATION OF PLANT	8,356,597	0	8,356,597	7,348,491.80	.00	1,008,105.20	87.9%
05 MAINTENANCE OF PLANT								
512005	CENTRAL ADMIN SALARIES - MAI	268,270	0	268,270	300,702.90	.00	-32,432.90	112.1%
512025	SECRETARY SALARIES - MAINT	138,420	0	138,420	86,500.12	.00	51,919.88	62.5%
512055	MAINTENANCE SALARIES	893,112	0	893,112	862,464.45	.00	30,647.55	96.6%
515105	OVERTIME - MAINTENANCE	15,000	0	15,000	47,813.69	.00	-32,813.69	318.8%
532305	PROF SERVICES - OTHER - MAIN	0	1,852	1,852	1,840.20	.00	11.80	99.4%
533015	OTHER PROF/TECH - MAINTENANC	92,172	0	92,172	50,918.10	.00	41,253.90	55.2%
543005	REPAIRS & MAINT - MAINTENANC	630,000	-1,852	628,148	883,264.10	.00	-255,116.10	140.6%
543505	FIELD MAINT - PLANT	135,750	0	135,750	135,327.67	.00	422.33	99.7%
553305	SOFTWARE/LICENSES - MAINT OF	0	26,402	26,402	24,912.83	.00	1,488.97	94.4%
555005	PRINTING & BINDING - SECURIT	5,000	0	5,000	2,000.00	.00	3,000.00	40.0%
561405	MAINTENANCE SUPPLIES - PLANT	420,000	0	420,000	379,217.00	.00	40,783.00	90.3%
569005	OFFICE SUPPLIES - MAINTENANC	250	0	250	129.26	.00	120.74	51.7%
573005	EQUIPMENT - MAINTENANCE	130,000	0	130,000	7,690.22	.00	122,309.78	5.9%
573405	BUILDING & SITE IMPROVEMENTS	150,000	0	150,000	69,785.35	.00	80,214.65	46.5%
581175	MEMBERSHIPS - DIST - PLANT	32,447	-26,402	6,045	8,465.00	.00	-2,419.80	140.0%
581205	VANDALISM	25,000	0	25,000	3,076.64	.00	21,923.36	12.3%
	TOTAL MAINTENANCE OF PLANT	2,935,421	0	2,935,421	2,864,107.53	.00	71,313.47	97.6%
06 BENEFITS & FIXED								

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

06	BENEFITS & FIXED	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
520006	EMPLOYEE BENEFITS	20,759	416	21,175	21,175.00	.00	.00	100.0%
520106	LIFE INSURANCE	80,000	-7,829	72,171	72,171.00	.00	.00	100.0%
520306	MEDICAL/PRESCRIPTION	14,439,179	-87,978	14,351,201	14,351,201.00	.00	.00	100.0%
520316	DENTAL	554,134	50,984	605,118	605,117.70	.00	.00	100.0%
520326	MEDICAL/PRESCRIPTION - RETIR	1,120,391	97,608	1,217,999	1,279,797.00	.00	-61,798.49	105.1%
520406	WORKERS COMPENSATION	1,152,457	-43,657	1,108,800	1,108,800.00	.00	.00	100.0%
520506	SHORT TERM DISABILITY	39,450	-4,941	34,509	34,508.78	.00	.00	100.0%
520516	LONG TERM DISABILITY	18,008	-1,740	16,268	16,268.05	.00	.00	100.0%
520706	SOCIAL SECURITY	1,018,695	0	1,018,695	1,101,037.04	.00	-82,342.04	108.1%
520756	MEDICARE	1,043,902	0	1,043,902	1,193,766.38	.00	-149,864.38	114.4%
520806	EMPLOYEE ASSISTANCE PROGRAM	21,500	0	21,500	23,790.00	.00	-2,290.00	110.7%
521006	SEVERANCE PAY	350,000	0	350,000	430,052.86	.00	-80,052.86	122.9%
521106	EDUCATION REIMBURSEMENT	15,000	0	15,000	15,156.50	.00	-156.50	101.0%
521206	UNEMPLOYMENT INSURANCE	75,000	0	75,000	49,550.00	.00	25,450.00	66.1%
521306	BOOTS ALLOWANCE EMPLOYEE BEN	7,300	-2,862	4,438	4,437.96	.00	.00	100.0%
	TOTAL BENEFITS & FIXED	19,955,775	0	19,955,775	20,306,829.27	.00	-351,054.27	101.8%

07 ATHLETICS & STUDENT

511027	SUPERVISOR SALARIES - ATHLET	211,524	62,752	274,276	279,443.16	.00	-5,167.66	101.9%
511187	COACHING STIPENDS	924,112	-67,600	856,512	852,462.79	.00	4,049.21	99.5%
511197	CO-CURRICULAR STIPENDS - SA	487,349	9,000	496,349	513,675.72	.00	-17,326.72	103.5%
512027	SECRETARY SALARIES - ATHLETI	22,768	0	22,768	22,681.20	.00	86.80	99.6%
532207	PROF ED SERVICES - ATHLETICS	455	-455	0	.00	.00	.00	.0%
532307	PROF SERVICES - OTHER - ATHL	99,500	0	99,500	92,005.64	.00	7,494.36	92.5%
532407	FIELD TRIPS/ADMISSION - SA	263	0	263	.00	.00	263.00	.0%
532607	ATHLETIC OFFICIALS	141,334	13,800	155,134	153,762.00	.00	1,372.00	99.1%
543007	REPAIRS & MAINT - ATHLET EQU	0	0	0	3,141.25	.00	-3,141.25	100.0%
543507	FIELD MAINT - ATHLETICS	54,500	-15,000	39,500	10,986.60	.00	28,513.40	27.8%
544407	RENTS & LEASES - ATHLETICS	12,111	0	12,111	7,073.53	.00	5,037.47	58.4%
552107	LIABILITY INSURANCE - ATHLET	190,000	-33,275	156,725	156,725.00	.00	.00	100.0%
555017	PRINTING & BINDING - SA	4,700	0	4,700	3,930.36	.00	769.64	83.6%
558007	STAFF TRANSPORT - ATHLETICS	0	0	0	2,405.29	.00	-2,405.29	100.0%
561107	INSTRUCT SUPPLIES - SA	21,425	-636	20,789	17,468.01	.00	3,320.99	84.0%
565007	STUDENT RECOGNITION - SA	37,046	-4,122	32,924	21,151.42	.00	11,772.58	64.2%
569007	OFFICE SUPPLIES - ATHLETICS	500	-208	292	292.32	.00	.00	100.0%
569017	OFFICE SUPPLIES - SA	300	0	300	215.60	.00	84.40	71.9%
569307	ATHLETIC SUPPLIES	99,000	83,341	182,341	174,816.50	.00	7,524.38	95.9%
573007	EQUIPMENT - ATHLETICS	0	11,740	11,740	10,797.44	.00	942.56	92.0%
581177	MEMBERSHIPS - DIST - ATHLETI	7,080	0	7,080	10,519.77	.00	-3,439.77	148.6%
581187	MEMBERSHIPS - DIST - SA	2,493	0	2,493	385.00	.00	2,108.00	15.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL ATHLETICS & STUDENT	2,316,460	59,337	2,375,797	2,333,938.60	.00	41,858.10	98.2%
08 CAPITAL & TECHNOLOGY							
511188 NON CERTIFIED SALARIES - TEC	0	6,297	6,297	5,589.50	.00	707.50	88.8%
512028 SECRETARY SALARIES - TECH	56,920	5,727	62,647	62,646.79	.00	.00	100.0%
512088 SUBSTITUTE TECH SALARIES	0	23,443	23,443	23,443.00	.00	.00	100.0%
513008 TECH SALARIES	679,532	-29,170	650,362	630,225.17	.00	20,136.74	96.9%
515108 OVERTIME - TECHNOLOGY	5,000	3,195	8,195	8,195.14	.00	.00	100.0%
533018 OTHER PROF/TECH - CAPITAL/TE	103,100	-4,718	98,382	88,238.03	.00	10,143.97	89.7%
543008 REPAIRS & MAINT - TECH	98,498	-3,308	95,190	56,275.13	.00	38,914.87	59.1%
544408 RENTS & LEASES - TECH	632,327	-24,123	608,204	605,101.82	.00	3,101.85	99.5%
553308 SOFTWARE/LICENSES - TECH	404,373	38,043	442,416	442,380.88	.00	35.40	100.0%
561108 INSTRUCT SUPPLIES - TECH	0	6,000	6,000	6,000.00	.00	.00	100.0%
561408 MAINTENANCE SUPPLIES - TECH	32,245	-10,118	22,127	10,053.41	.00	12,073.59	45.4%
569008 OFFICE SUPPLIES - TECH	3,698	0	3,698	1,739.09	.00	1,958.91	47.0%
573008 EQUIPMENT - TECHNOLOGY	90,097	4,118	94,215	92,993.00	.00	1,222.00	98.7%
TOTAL CAPITAL & TECHNOLOGY	2,105,790	15,386	2,121,176	2,032,880.96	.00	88,294.83	95.8%
09 SPECIAL EDUCATION							
511029 SUPERVISOR SALARIES - SPED	971,179	-15,332	955,847	947,683.53	.00	8,163.47	99.1%
511109 TEACHER SALARIES - SPED	6,993,086	-274,475	6,718,611	6,718,611.30	.00	.00	100.0%
511129 PSYCHOLOGIST SALARIES	1,637,310	-76,981	1,560,329	1,560,329.38	.00	.00	100.0%
511139 SPEECH CLINICIAN SALARIES	1,372,820	9,270	1,382,090	1,382,090.33	.00	.00	100.0%
511179 INTERN/TUTOR SALARIES - SPED	80,000	9,789	89,789	89,789.43	.00	.00	100.0%
511199 CO-CURRICULAR STIPENDS - SPE	0	1,000	1,000	862.50	.00	137.50	86.3%
512029 SECRETARY SALARIES - SPED	277,631	0	277,631	277,576.90	.00	54.10	100.0%
512079 PARA SALARIES - SPED	3,934,322	88,495	4,022,817	4,004,316.88	.00	18,500.00	99.5%
512089 CLINICAL SUPPORT SPECIALIST-	450	0	450	.00	.00	450.00	.0%
512099 OT/PT SALARIES	559,174	74,443	633,617	633,616.61	.00	.00	100.0%
512279 SUBSTITUTE PARA SALARIES	75,575	0	75,575	272,823.67	.00	-197,248.67	361.0%
532209 PROF ED SERVICES - SPED	18,000	0	18,000	15,119.67	.00	2,880.33	84.0%
532309 PROF SERVICES - OTHER - SPED	1,922,635	119,547	2,042,182	3,985,620.94	136,606.29	-2,080,045.16	201.9%
532409 FIELD TRIPS/ADMISSION - SPED	2,700	0	2,700	.00	.00	2,700.00	.0%
533019 OTHER PROF/TECH - SPED	121,000	-23,134	97,866	71,465.00	.00	26,400.90	73.0%
543009 REPAIRS & MAINT - SPED	400	0	400	869.99	.00	-469.99	217.5%
544409 RENTS & LEASES - SPED	16,600	18,300	34,900	16,569.10	.00	18,330.90	47.5%
551109 IN TOWN TRANSPORT - SPED	2,961,889	0	2,961,889	2,803,782.01	.00	158,106.99	94.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
551609 OUT OF TOWN TRANSPORT - SPED	2,897,318	0	2,897,318	3,098,554.68	990.00	-202,226.68	107.0%
551709 FIELD TRIPS - SPED	5,000	0	5,000	7,198.68	.00	-2,198.68	144.0%
553309 SOFTWARE/LICENSES - SPED	82,089	0	82,089	50,678.14	.00	31,410.86	61.7%
556009 DISTRICT PLACED TUITION - SP	10,610,526	0	10,610,526	14,337,111.02	214,708.12	-3,941,293.14	137.1%
556109 STATE PLACED TUITION - SPED	455,250	0	455,250	736,489.61	12,394.42	-293,634.03	164.5%
561109 INSTRUCT SUPPLIES - SPED	68,075	-621	67,454	54,232.12	.00	13,221.88	80.4%
569009 OFFICE SUPPLIES - SPED	5,500	0	5,500	2,356.23	.00	3,143.77	42.8%
573009 EQUIPMENT - SPED	47,625	4,738	52,363	59,793.49	.00	-7,430.39	114.2%
581169 MEMBERSHIPS - STAFF - SPED	1,560	717	2,277	2,277.00	.00	.00	100.0%
581179 MEMBERSHIPS - DIST - SPED	415	0	415	.00	.00	415.00	.0%
TOTAL SPECIAL EDUCATION	35,118,129	-64,243	35,053,886	41,129,818.21	364,698.83	-6,440,631.04	118.4%
10 TUITION							
556000 DISTRICT PLACED TUITION - RE	960,000	0	960,000	1,148,620.19	.00	-188,620.19	119.6%
556100 STATE PLACED TUITION - REG	50,000	0	50,000	43,114.50	.00	6,885.50	86.2%
TOTAL TUITION	1,010,000	0	1,010,000	1,191,734.69	.00	-181,734.69	118.0%
50 SALARIES							
518000 WORKERS' COMP SALARY	0	0	0	7,217.17	.00	-7,217.17	100.0%
TOTAL SALARIES	0	0	0	7,217.17	.00	-7,217.17	100.0%
52 BENEFITS							
591516 TRANSFER OUT INT SERV (HEALT	0	-16,264,285	-16,264,285	-16,264,285.00	.00	.00	100.0%
591517 TRANSFER OUT INT SERV (W/C)	0	-1,108,800	-1,108,800	-1,108,800.00	.00	.00	100.0%
TOTAL BENEFITS	0	-17,373,085	-17,373,085	-17,373,085.00	.00	.00	100.0%
58 OTHER/MISCELLANEOUS							
580100 ANTICIPATED REVENUE - RENTAL	-40,000	0	-40,000	-43,337.07	.00	3,337.07	108.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
580200 ANTICIPATED REVENUE - TUITIO	-157,979	0	-157,979	-89,717.81	.00	-68,261.19	56.8%
580300 ANTICIPATED REVENUE - MEDICA	-450,000	0	-450,000	-428,731.07	.00	-21,268.93	95.3%
580400 ANTICIPATED REVENUE - EX COS	-3,851,565	0	-3,851,565	-5,806,740.00	.00	1,955,175.00	150.8%
TOTAL OTHER/MISCELLANEOUS	-4,499,544	0	-4,499,544	-6,368,525.95	.00	1,868,981.95	141.5%
GRAND TOTAL	126,989,000	-17,373,085	109,615,915	112,986,075.34	364,698.83	-3,734,859.17	103.4%

** END OF REPORT - Generated by Lynn Boisvert **

Character Code	2024 Actual @7/31/2024	2025 Budget	2025 Revised Budget	YTD Expended	Encumbrances	Available Budget	% of Budget Used
01 - GENERAL CONTROL	2,727,116	2,639,309	2,639,309	116,126	588,732	1,934,451	26.7%
02 - INSTRUCTION	51,623,253	51,972,345	51,972,817	375,768	1,709,120	49,887,930	4.0%
03 - TRANSPORTATION	5,162,299	5,936,081	5,936,631	2,939	20,100	5,913,592	0.4%
04 - OPERATION OF PLANT	7,348,492	8,034,354	8,034,354	943,686	3,241,992	3,848,676	52.1%
05 - MAINTENANCE OF PLANT	2,864,108	2,965,022	2,965,022	109,939	637,691	2,217,393	25.2%
06 - BENEFITS & FIXED	20,306,829	20,856,642	20,856,642	95,759	0	20,760,883	0.5%
07 - ATHLETICS & STUDENT	2,333,939	2,641,619	2,640,597	222,595	147,444	2,270,558	14.0%
08 - CAPITAL & TECHNOLOGY	2,032,881	2,054,379	2,054,379	470,154	399,797	1,184,429	42.3%
10 - TUITION	1,191,735	825,202	825,202	0	0	825,202	0.0%
50 - SALARIES/WORK COMP	7,217	0	0	0	0	0	-
58 - OTHER/MISCELLANEOUS/ANTICIPATED REVENUE	-6,368,526	\$ (6,643,078)	-6,643,078	0	0	-6,643,078	0.0%
Total	89,229,342	91,281,875	91,281,875	2,336,967	6,744,875	82,200,034	9.9%
Special Education Breakdown							
Special Education	16,067,844	14,932,605	14,771,201	70,106	1,517,880	13,183,215	10.8%
Preschool	866,801	935,209	935,209	4,570	0	930,639	0.5%
Summer School	0	320,212	350,220	43,486	74,566	232,168	33.7%
Psychological Services	1,588,101	1,670,698	1,665,898	0	0	1,665,898	0.0%
Speech Pathology	1,760,543	1,560,685	1,696,881	0	0	1,696,881	0.0%
Transportation	5,910,525	6,097,930	6,097,930	0	399,697	5,698,233	6.6%
Magnet/Vo-Ag School Tuitions	205,477	686,299	686,299	0	0	686,299	0.0%
Public School Tuitions	4,135,518	2,323,487	2,323,487	0	99,545	2,223,942	4.3%
Private Facility Tuitions	10,959,708	9,280,000	9,280,000	0	4,496,366	4,783,634	48.5%
09 - SPECIAL EDUCATION TOTAL	41,494,517	37,807,125	37,807,125	118,162	6,588,053	31,100,909	17.7%
TOTAL OPERATING BUDGET	130,723,859	129,089,000	129,089,000	2,455,129	13,332,928	113,300,943	12.2%
REVENUE SOURCES:	Annual Anticipated:		YTD Received:		CURRENT OPERATING BUDGET AFTER REVENUE:		
Rentals	50,000		0				
Tuitions	157,979		0				
Medicaid	451,352		0				
Excess Cost	5,983,747		0				
Total Revenue Anticipated YTD:	6,643,078		0		\$113,300,943.08		

YEAR-TO-DATE BUDGET REPORT

FOR 2025 01

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01 GENERAL CONTROL							
511001 SUPERINTENDENT/DEPUTY SALARI	461,029	0	461,029	27,510.24	.00	433,518.76	6.0%
511021 SUPERVISOR SALARIES - GENERA	351,648	0	351,648	17,066.55	.00	334,581.45	4.9%
512001 CENTRAL ADMIN SALARIES - GEN	127,453	0	127,453	4,783.20	.00	122,669.80	3.8%
512021 SECRETARY SALARIES - GENERAL	618,950	0	618,950	16,861.15	.00	602,088.85	2.7%
532301 PROF SERVICES - OTHER - GEN	40,000	0	40,000	272.00	56,062.63	-16,334.63	140.8%
533011 OTHER PROF/TECH - GENERAL	145,700	0	145,700	-89.53	96,300.00	49,489.53	66.0%
544401 RENTS & LEASES - GENERAL	375,000	0	375,000	27,781.85	2,218.15	345,000.00	8.0%
553001 TELEPHONE - GENERAL	170,000	0	170,000	478.27	171,104.53	-1,582.80	100.9%
553101 POSTAGE - GENERAL	80,000	0	80,000	3,631.52	75,068.48	1,300.00	98.4%
553301 SOFTWARE/LICENSES - GENERAL	33,000	0	33,000	9,900.00	.00	23,100.00	30.0%
555001 PRINTING & BINDING - GENERAL	19,200	0	19,200	.00	6,050.00	13,150.00	31.5%
558001 STAFF TRANSPORT - GENERAL	26,250	0	26,250	.00	.00	26,250.00	.0%
559001 OTHER PURCHASED SERVICES - G	10,368	0	10,368	.00	1,242.00	9,126.00	12.0%
561201 ADMIN SUPPLIES - GENERAL	25,000	0	25,000	1,476.59	3,886.41	19,637.00	21.5%
569001 OFFICE SUPPLIES - GENERAL	120,049	0	120,049	4,075.34	175,224.66	-59,251.00	149.4%
581161 MEMBERSHIPS - STAFF - GEN	8,792	0	8,792	325.00	575.00	7,892.00	10.2%
581171 MEMBERSHIPS - DIST - GENERAL	26,870	0	26,870	2,054.00	1,000.00	23,816.00	11.4%
TOTAL GENERAL CONTROL	2,639,309	0	2,639,309	116,126.18	588,731.86	1,934,450.96	26.7%
02 INSTRUCTION							
511012 PRINCIPAL SALARIES	3,188,217	0	3,188,217	183,935.65	.00	3,004,281.35	5.8%
511022 SUPERVISOR SALARIES - INSTRU	1,397,331	0	1,397,331	67,507.58	.00	1,329,823.42	4.8%
511092 SUMMER SCHOOL SALARIES	78,539	0	78,539	10,629.70	.00	67,909.30	13.5%
511102 TEACHER SALARIES - INSTRUCT	37,792,259	0	37,792,259	2,478.72	.00	37,789,780.28	.0%
511142 GUIDANCE COUNSELOR SALARIES	2,166,810	0	2,166,810	590.03	.00	2,166,219.97	.0%
511152 LIBRARY MEDIA SALARIES - INS	554,743	0	554,743	.00	.00	554,743.00	.0%
511162 SUBSTITUTE TEACHER SALARIES	1,100,000	0	1,100,000	1,837.91	1,098,162.09	.00	100.0%
511172 INTERN/TUTOR SALARIES - INST	58,055	0	58,055	.00	.00	58,055.00	.0%
511182 NON CERT INSTRUCTION SALARIE	127,754	0	127,754	2,606.65	.00	125,147.35	2.0%
511192 CO-CURRICULAR STIPENDS - INS	168,279	5,500	173,779	1,695.16	.00	172,083.84	1.0%
512022 SECRETARY SALARIES - INSTRUC	2,559,570	0	2,559,570	37,028.78	.00	2,522,541.22	1.4%
512032 SUBSTITUTE SECRETARY SALARIE	10,000	0	10,000	.00	10,000.00	.00	100.0%
512072 PARA SALARIES - INSTRUCTION	831,039	0	831,039	388.26	.00	830,650.74	.0%
512082 INTERVENTION SPECIALISTS	221,110	0	221,110	.00	.00	221,110.00	.0%
532202 PROF ED SERVICES - INSTRUCTI	87,764	-300	87,464	4,035.67	2,110.30	81,318.03	7.0%
532302 PROF SERVICES - OTHER - INST	51,525	0	51,525	.00	5,800.00	45,725.00	11.3%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
532402 FIELD TRIPS/ADMISSION - INST	34,380	-150	34,230	.00	.00	34,230.00	.0%
533012 OTHER PROF/TECH - INSTRUCTIO	2,060	0	2,060	.00	.00	2,060.00	.0%
543002 REPAIRS & MAINT - INSTRUCTIO	40,050	-400	39,650	.00	10,500.00	29,150.00	26.5%
544402 RENTS & LEASES - INSTRUCTION	121,063	0	121,063	3,664.08	89,680.49	27,718.43	77.1%
553102 POSTAGE - INSTRUCTION	1,362	0	1,362	.00	.00	1,362.00	.0%
553302 SOFTWARE/LICENSES - INSTRUCT	188,425	-120	188,305	6,453.00	38,192.72	143,659.28	23.7%
555002 PRINTING & BINDING - INSTRUC	35,975	-415	35,560	.00	9,273.65	26,286.35	26.1%
558002 STAFF TRANSPORT - INSTRUCTIO	11,300	0	11,300	.00	.00	11,300.00	.0%
559002 OTHER PURCHASED SERVICES - I	2,000	0	2,000	.00	.00	2,000.00	.0%
561102 INSTRUCT SUPPLIES - INSTRUCT	638,135	-4,515	633,620	23,462.75	330,373.07	279,784.18	55.8%
561202 ADMIN SUPPLIES - INSTRUCTION	11,018	-390	10,628	.00	2,052.90	8,575.10	19.3%
561502 COMP MEDIA SUPPLIES - INSTRU	200	0	200	.00	.00	200.00	.0%
564102 TEXTBOOKS - INSTRUCTION	99,545	-2,160	97,385	.00	7,565.90	89,819.10	7.8%
564112 REPLACEMENT TEXTBOOKS	13,836	0	13,836	.00	1,575.40	12,260.60	11.4%
564202 LIB BOOKS/MAG SUBS - INSTR	90,380	0	90,380	8,500.00	50,665.11	31,214.89	65.5%
565002 STUDENT RECOGNITION - INSTRU	11,250	0	11,250	.00	1,500.00	9,750.00	13.3%
569002 OFFICE SUPPLIES - INSTRUCTION	83,726	815	84,541	5,834.94	30,204.89	48,500.67	42.6%
573002 EQUIPMENT - INSTRUCTION	134,825	1,550	136,375	.00	1,550.00	134,825.00	1.1%
581162 MEMBERSHIPS - STAFF - INSTRU	20,178	300	20,478	7,379.00	3,398.00	9,701.00	52.6%
581172 MEMBERSHIPS - DIST - INSTRUC	39,642	757	40,399	7,740.00	16,515.00	16,144.00	60.0%
TOTAL INSTRUCTION	51,972,345	472	51,972,817	375,767.88	1,709,119.52	49,887,929.10	4.0%

03 TRANSPORTATION

512043 TRANSPORTATION SALARIES	80,187	0	80,187	2,939.47	.00	77,247.53	3.7%
533013 OTHER PROF/TECH - TRANSPORT	230,000	0	230,000	.00	.00	230,000.00	.0%
551003 REGULAR PUPIL TRANSPORTATION	3,640,658	0	3,640,658	.00	900.00	3,639,758.00	.0%
551203 IN TOWN TRANSPORT - VOTECH	29,986	0	29,986	.00	.00	29,986.00	.0%
551303 PRIVATE SCHOOL TRANSPORT	498,000	0	498,000	.00	.00	498,000.00	.0%
551403 OUT OF TOWN TRANSPORT - VOTE	285,668	0	285,668	.00	.00	285,668.00	.0%
551503 OUT OF TOWN TRANSPORT - VOAG	131,688	0	131,688	.00	.00	131,688.00	.0%
551703 FIELD TRIPS - INSTRUCTION	43,000	550	43,550	.00	12,000.00	31,550.00	27.6%
551813 HOMELESS IN-TOWN SPED	19,754	0	19,754	.00	.00	19,754.00	.0%
551823 HOMELESS IN-TOWN REG	249,124	0	249,124	.00	7,200.00	241,924.00	2.9%
551833 HOMELESS OUT OF TOWN SPED	1,097	0	1,097	.00	.00	1,097.00	.0%
551843 HOMELESS OUT OF TOWN REG	66,439	0	66,439	.00	.00	66,439.00	.0%
551903 ATHLETIC TRANSPORTATION	198,949	0	198,949	.00	.00	198,949.00	.0%
562703 FUEL PUPIL TRANSPORTATION	461,431	0	461,431	.00	.00	461,431.00	.0%
569003 OFFICE SUPPLIES - TRANSPORT	100	0	100	.00	.00	100.00	.0%
TOTAL TRANSPORTATION	5,936,081	550	5,936,631	2,939.47	20,100.00	5,913,591.53	.4%

04 OPERATION OF PLANT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 01

04	OPERATION OF PLANT	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
512064	CUSTODIAN SALARIES - PLANT	3,575,074	0	3,575,074	67,437.52	.00	3,507,636.48	1.9%
512264	SUBSTITUTE CUSTODIANS	40,000	0	40,000	.00	.00	40,000.00	.0%
515104	OVERTIME - OPERATION	122,000	0	122,000	1,270.17	.00	120,729.83	1.0%
515114	OVERTIME - BUILDING RENTAL	20,000	0	20,000	329.07	.00	19,670.93	1.6%
541014	ELECTRICITY	820,000	0	820,000	.00	820,000.00	.00	100.0%
541024	NATURAL GAS	622,000	0	622,000	.00	622,000.00	.00	100.0%
541034	HEATING FUEL	447,000	0	447,000	.00	447,000.00	.00	100.0%
541044	ELECTRICITY:SOLAR GENERATION	702,000	0	702,000	.00	665,500.00	36,500.00	94.8%
541104	WATER & SEWER CHARGES	110,000	0	110,000	.00	110,000.00	.00	100.0%
543004	REPAIRS & MAINT - OPERATION	200,258	0	200,258	10,572.00	164,428.00	25,258.00	87.4%
552004	PROPERTY INSURANCE	302,446	0	302,446	175,875.10	172,040.00	-45,469.10	115.0%
552104	LIABILITY INSURANCE - PLANT	555,524	0	555,524	683,279.20	.00	-127,755.20	123.0%
561304	CUSTODIAN SUPPLIES	432,052	0	432,052	3,976.15	241,023.85	187,052.00	56.7%
573004	EQUIPMENT - OPERATION	86,000	0	86,000	947.22	.00	85,052.78	1.1%
	TOTAL OPERATION OF PLANT	8,034,354	0	8,034,354	943,686.43	3,241,991.85	3,848,675.72	52.1%
05 MAINTENANCE OF PLANT								
512005	CENTRAL ADMIN SALARIES - MAI	357,808	0	357,808	10,948.34	.00	346,859.66	3.1%
512025	SECRETARY SALARIES - MAINT	57,831	0	57,831	1,469.62	.00	56,361.38	2.5%
512055	MAINTENANCE SALARIES	907,975	0	907,975	22,808.80	.00	885,166.20	2.5%
515105	OVERTIME - MAINTENANCE	15,000	0	15,000	.00	.00	15,000.00	.0%
532305	PROF SERVICES - OTHER - MAIN	0	1,552	1,552	.00	.00	1,552.00	.0%
533015	OTHER PROF/TECH - MAINTENANC	92,172	0	92,172	.00	35,000.00	57,172.00	38.0%
543005	REPAIRS & MAINT - MAINTENANC	619,736	-1,552	618,184	29,456.50	264,739.72	323,987.78	47.6%
543505	FIELD MAINT - PLANT	166,250	0	166,250	13,540.25	131,459.75	21,250.00	87.2%
553305	SOFTWARE/LICENSES - MAINT OF	30,000	0	30,000	24,619.49	.00	5,380.51	82.1%
555005	PRINTING & BINDING - SECURIT	5,000	0	5,000	.00	.00	5,000.00	.0%
561405	MAINTENANCE SUPPLIES - PLANT	420,000	-15,000	405,000	6,422.94	203,844.06	194,733.00	51.9%
569005	OFFICE SUPPLIES - MAINTENANC	250	0	250	.00	250.00	.00	100.0%
573005	EQUIPMENT - MAINTENANCE	130,000	15,000	145,000	102.66	2,397.34	142,500.00	1.7%
573405	BUILDING & SITE IMPROVEMENTS	125,000	0	125,000	.00	.00	125,000.00	.0%
581175	MEMBERSHIPS - DIST - PLANT	20,000	0	20,000	570.00	.00	19,430.00	2.9%
581205	VANDALISM	18,000	0	18,000	.00	.00	18,000.00	.0%
	TOTAL MAINTENANCE OF PLANT	2,965,022	0	2,965,022	109,938.60	637,690.87	2,217,392.53	25.2%

06 BENEFITS & FIXED

YEAR-TO-DATE BUDGET REPORT

FOR 2025 01

06	BENEFITS & FIXED	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
520006	EMPLOYEE BENEFITS	20,808	0	20,808	.00	.00	20,808.00	.0%
520106	LIFE INSURANCE	85,000	0	85,000	.00	.00	85,000.00	.0%
520306	MEDICAL/PRESCRIPTION	15,327,745	0	15,327,745	.00	.00	15,327,745.00	.0%
520316	DENTAL	544,537	0	544,537	.00	.00	544,537.00	.0%
520326	MEDICAL/PRESCRIPTION - RETIR	1,165,399	0	1,165,399	.00	.00	1,165,399.00	.0%
520406	WORKERS COMPENSATION	953,650	0	953,650	.00	.00	953,650.00	.0%
520506	SHORT TERM DISABILITY	41,423	0	41,423	.00	.00	41,423.00	.0%
520516	LONG TERM DISABILITY	18,908	0	18,908	.00	.00	18,908.00	.0%
520706	SOCIAL SECURITY	1,125,724	0	1,125,724	18,029.63	.00	1,107,694.37	1.6%
520756	MEDICARE	1,096,882	0	1,096,882	11,379.17	.00	1,085,502.83	1.0%
520806	EMPLOYEE ASSISTANCE PROGRAM	24,266	0	24,266	.00	.00	24,266.00	.0%
521006	SEVERANCE PAY	350,000	0	350,000	66,250.69	.00	283,749.31	18.9%
521106	EDUCATION REIMBURSEMENT	20,000	0	20,000	.00	.00	20,000.00	.0%
521206	UNEMPLOYMENT INSURANCE	75,000	0	75,000	.00	.00	75,000.00	.0%
521306	BOOTS ALLOWANCE EMPLOYEE BEN	7,300	0	7,300	100.00	.00	7,200.00	1.4%
	TOTAL BENEFITS & FIXED	20,856,642	0	20,856,642	95,759.49	.00	20,760,882.51	.5%

07 ATHLETICS & STUDENT

511027	SUPERVISOR SALARIES - ATHLET	280,448	0	280,448	8,977.18	.00	271,470.82	3.2%
511187	COACHING STIPENDS	956,366	0	956,366	.00	.00	956,366.00	.0%
511197	CO-CURRICULAR STIPENDS - SA	491,668	0	491,668	3,014.40	.00	488,653.60	.6%
512027	SECRETARY SALARIES - ATHLETI	23,332	0	23,332	434.00	.00	22,898.00	1.9%
532307	PROF SERVICES - OTHER - ATHL	114,902	0	114,902	.00	.00	114,902.00	.0%
532407	FIELD TRIPS/ADMISSION - SA	300	0	300	.00	.00	300.00	.0%
532607	ATHLETIC OFFICIALS	177,656	0	177,656	50,000.00	.00	127,656.00	28.1%
543007	REPAIRS & MAINT - ATHLET EQU	30,000	0	30,000	.00	2,077.00	27,923.00	6.9%
544407	RENTS & LEASES - ATHLETICS	13,400	0	13,400	.00	8,000.00	5,400.00	59.7%
552107	LIABILITY INSURANCE - ATHLET	175,000	0	175,000	156,725.00	.00	18,275.00	89.6%
553307	SOFTWARE/LICENSES ATHLETICS	16,304	0	16,304	-3,400.00	.00	19,704.00	-20.9%
555017	PRINTING & BINDING - SA	9,315	-572	8,744	1,013.08	3,979.15	3,751.27	57.1%
558007	STAFF TRANSPORT - ATHLETICS	25,000	0	25,000	.00	.00	25,000.00	.0%
561107	INSTRUCT SUPPLIES - SA	23,682	0	23,682	1,846.03	11,313.08	10,522.89	55.6%
565007	STUDENT RECOGNITION - SA	58,158	-450	57,708	3,985.36	6,129.74	47,592.90	17.5%
569007	OFFICE SUPPLIES - ATHLETICS	500	0	500	.00	.00	500.00	.0%
569017	OFFICE SUPPLIES - SA	300	0	300	.00	.00	300.00	.0%
569307	ATHLETIC SUPPLIES	87,954	-75	87,879	.00	29,613.95	58,265.05	33.7%
573007	EQUIPMENT - ATHLETICS	42,230	-1,203	41,027	.00	28,882.68	12,144.16	70.4%
573017	UNIFORMS - ATHLETICS	40,670	1,278	41,948	.00	37,448.16	4,500.00	89.3%
581177	MEMBERSHIPS - DIST - ATHLETI	71,934	0	71,934	.00	20,000.00	51,934.00	27.8%
581187	MEMBERSHIPS - DIST - SA	2,500	0	2,500	.00	.00	2,500.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 01

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL ATHLETICS & STUDENT	2,641,619	-1,022	2,640,598	222,595.05	147,443.76	2,270,558.69	14.0%

08 CAPITAL & TECHNOLOGY

511188 NON CERTIFIED SALARIES - TEC	0	0	0	295.00	.00	-295.00	100.0%
512028 SECRETARY SALARIES - TECH	60,103	0	60,103	1,118.27	.00	58,984.73	1.9%
512088 SUBSTITUTE TECH SALARIES	0	0	0	640.00	.00	-640.00	100.0%
513008 TECH SALARIES	576,182	0	576,182	10,757.64	.00	565,424.36	1.9%
515108 OVERTIME - TECHNOLOGY	5,000	0	5,000	.00	.00	5,000.00	.0%
533018 OTHER PROF/TECH - CAPITAL/TE	114,881	0	114,881	.00	21,282.00	93,599.00	18.5%
543008 REPAIRS & MAINT - TECH	158,010	-39,495	118,515	5,226.50	3,903.40	109,385.27	7.7%
544408 RENTS & LEASES - TECH	596,361	0	596,361	262,273.37	212,526.16	121,561.47	79.6%
553308 SOFTWARE/LICENSES - TECH	407,272	39,495	446,767	188,601.77	154,326.29	103,838.77	76.8%
561108 INSTRUCT SUPPLIES - TECH	26,500	0	26,500	.00	.00	26,500.00	.0%
561408 MAINTENANCE SUPPLIES - TECH	29,745	0	29,745	330.92	5,669.08	23,745.00	20.2%
569008 OFFICE SUPPLIES - TECH	3,698	0	3,698	910.21	2,089.79	698.00	81.1%
573008 EQUIPMENT - TECHNOLOGY	76,627	0	76,627	.00	.00	76,627.00	.0%
TOTAL CAPITAL & TECHNOLOGY	2,054,379	0	2,054,379	470,153.68	399,796.72	1,184,428.60	42.3%

09 SPECIAL EDUCATION

511029 SUPERVISOR SALARIES - SPED	986,936	0	986,936	47,917.43	.00	939,018.57	4.9%
511109 TEACHER SALARIES - SPED	7,079,720	16,008	7,095,728	14,540.84	.00	7,081,187.16	.2%
511119 CERT SALARY ADJUSTMENTS	147,404	-147,404	0	.00	.00	.00	.0%
511129 PSYCHOLOGIST SALARIES	1,650,898	0	1,650,898	1,267.50	.00	1,649,630.50	.1%
511139 SPEECH CLINICIAN SALARIES	1,474,285	131,396	1,605,681	.00	.00	1,605,681.00	.0%
511179 INTERN/TUTOR SALARIES - SPED	70,000	0	70,000	3,450.00	.00	66,550.00	4.9%
512029 SECRETARY SALARIES - SPED	288,568	0	288,568	5,931.82	.00	282,636.18	2.1%
512079 PARA SALARIES - SPED	4,000,500	14,000	4,014,500	18,249.05	.00	3,996,250.95	.5%
512089 CLINICAL SUPPORT SPECIALIST-	28,320	0	28,320	.00	.00	28,320.00	.0%
512099 OT/PT SALARIES	673,050	340,000	1,013,050	6,344.38	.00	1,006,705.62	.6%
512109 NON CERT SALARY ADJUSTMENTS	354,000	-354,000	0	.00	.00	.00	.0%
512279 SUBSTITUTE PARA SALARIES	75,575	0	75,575	1,217.99	74,357.01	.00	100.0%
532209 PROF ED SERVICES - SPED	86,000	0	86,000	.00	6,600.00	79,400.00	7.7%
532309 PROF SERVICES - OTHER - SPED	2,196,053	0	2,196,053	2,186.50	1,503,991.36	689,875.14	68.6%
532409 FIELD TRIPS/ADMISSION - SPED	1,000	0	1,000	.00	.00	1,000.00	.0%
533019 OTHER PROF/TECH - SPED	75,000	0	75,000	.00	.00	75,000.00	.0%
543009 REPAIRS & MAINT - SPED	400	0	400	.00	.00	400.00	.0%
544409 RENTS & LEASES - SPED	16,600	0	16,600	16,569.10	.00	30.90	99.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 01

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
551109 IN TOWN TRANSPORT - SPED	3,050,746	0	3,050,746	.00	51,720.00	2,999,026.00	1.7%
551609 OUT OF TOWN TRANSPORT - SPED	3,042,184	0	3,042,184	.00	347,976.60	2,694,207.40	11.4%
551709 FIELD TRIPS - SPED	5,000	0	5,000	.00	.00	5,000.00	.0%
553309 SOFTWARE/LICENSES - SPED	88,000	0	88,000	.00	.00	88,000.00	.0%
556009 DISTRICT PLACED TUITION - SP	11,939,786	0	11,939,786	.00	4,516,054.26	7,423,731.74	37.8%
556109 STATE PLACED TUITION - SPED	350,000	0	350,000	.00	79,857.00	270,143.00	22.8%
561109 INSTRUCT SUPPLIES - SPED	65,300	0	65,300	487.84	3,673.78	61,138.38	6.4%
569009 OFFICE SUPPLIES - SPED	4,000	0	4,000	.00	3,000.00	1,000.00	75.0%
573009 EQUIPMENT - SPED	56,000	0	56,000	.00	823.10	55,176.90	1.5%
581169 MEMBERSHIPS - STAFF - SPED	1,500	0	1,500	.00	.00	1,500.00	.0%
581179 MEMBERSHIPS - DIST - SPED	300	0	300	.00	.00	300.00	.0%
TOTAL SPECIAL EDUCATION	37,807,125	0	37,807,125	118,162.45	6,588,053.11	31,100,909.44	17.7%
10 TUITION							
556000 DISTRICT PLACED TUITION - RE	799,202	0	799,202	.00	.00	799,202.00	.0%
556100 STATE PLACED TUITION - REG	26,000	0	26,000	.00	.00	26,000.00	.0%
TOTAL TUITION	825,202	0	825,202	.00	.00	825,202.00	.0%
58 OTHER/MISCELLANEOUS							
580100 ANTICIPATED REVENUE - RENTAL	-50,000	0	-50,000	.00	.00	-50,000.00	.0%
580200 ANTICIPATED REVENUE - TUITIO	-157,979	0	-157,979	.00	.00	-157,979.00	.0%
580300 ANTICIPATED REVENUE - MEDICA	-451,352	0	-451,352	.00	.00	-451,352.00	.0%
580400 ANTICIPATED REVENUE - EX COS	-5,983,747	0	-5,983,747	.00	.00	-5,983,747.00	.0%
TOTAL OTHER/MISCELLANEOUS	-6,643,078	0	-6,643,078	.00	.00	-6,643,078.00	.0%
GRAND TOTAL	129,089,000	0	129,089,000	2,455,129.23	13,332,927.69	113,300,943.08	12.2%

** END OF REPORT - Generated by Lynn Boisvert **

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	10	BUA	07/01/2024	07/01/2024	WELLNESS	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	A8101108	569002										200.00
												OFFICE SUPPLIES TO INSTRUC
												OFFICE SUPPLIES - INSTRUCTION
2	A8101108	561102									200.00	
												INSTRUCT SUPPLIES - INSTRUCT
												OFFICE SUPPLIES TO INSTRUC
3	A8201108	569002										200.00
												OFFICE SUPPLIES TO INSTRUC
												OFFICE SUPPLIES - INSTRUCTION
4	A8201108	561102									200.00	
												OFFICE SUPPLIES TO INSTRUC
												INSTRUCT SUPPLIES - INSTRUCT
5	A7101108	569002										200.00
												OFFICE SUPPLIES TO INSTRUC
												OFFICE SUPPLIES - INSTRUCTION
6	A7101108	561102									200.00	
												OFFICE SUPPLIES TO INSTRUC
												INSTRUCT SUPPLIES - INSTRUCT
7	A2201108	569002										200.00
												OFFICE SUPPLIES TO INSTRUC
												OFFICE SUPPLIES - INSTRUCTION
8	A2201108	561102									200.00	
												OFFICE SUPPLIES TO INSTRUC
												INSTRUCT SUPPLIES - INSTRUCT
9	A2301108	569002										200.00
												OFFICE SUPPLIES TO INSTRUC
												OFFICE SUPPLIES - INSTRUCTION
10	A2301108	561102									200.00	
												OFFICE SUPPLIES TO INSTRUC
												INSTRUCT SUPPLIES - INSTRUCT
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	11	BUA	07/01/2024	07/01/2024	BAIMS	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	A7103200	555017										62.00
												MEMBERSHIPS
												PRINTING & BINDING - SA
2	A7102400	581172									62.00	
												MEMBERSHIPS
												MEMBERSHIPS - DIST - INSTRUCT
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	12	BUA	07/01/2024	07/01/2024	SALARIES	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	12	BUA	07/01/2024	07/01/2024	SALARIES	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	A4001200	512099						RE-APPROPRIATE SALARIES			340,000.00	
2	A4001200	512109						OT/PT BCBA SALARIES				354,000.00
3	A4002150	511139						NON CERT SALARY ADJUSTMENTS				
								RE-APPROPRIATE SALARIES			131,396.00	
4	A4001200	511199						SPEECH CLINICIAN SALARIES				
								RE-APPROPRIATE SALARIES				147,404.00
5	A4001401	511109						CO-CURRICULAR STIPENDS - SPED				
								RE-APPROPRIATE SALARIES			16,008.00	
6	A4001401	512079						TEACHER SALARIES - SPED				
								RE-APPROPRIATE SALARIES			14,000.00	
								PARA SALARIES - SPED				
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	23	BUA	07/02/2024	07/02/2024	MTV	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	A1902400	532202						FOR NEMS FIELD TRIP TRANSP				300.00
								PROF ED SERVICES - INSTRUCTION				
2	A1903200	551703						FOR NEMS FIELD TRIP TRANSP			300.00	
								FIELD TRIPS - INSTRUCTION				
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	24	BUA	07/02/2024	07/02/2024	athletics	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	A2201116	543002						SHIPPING COSTS				150.00
								REPAIRS & MAINT - INSTRUCTION				
2	A2201116	561102						SHIPPING COSTS			150.00	
								INSTRUCT SUPPLIES - INSTRUCT				
3	A3201116	543002						SHIPPING COSTS				200.00
								REPAIRS & MAINT - INSTRUCTION				

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2025	01	24	BUA	07/02/2024	07/02/2024	athletics	JodiBond	1	N	Hist	2025		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION													
4	A3201116	561102									200.00		
											SHIPPING COSTS		
											INSTRUCT SUPPLIES - INSTRUCT		
** JOURNAL TOTAL											0.00	0.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2025	01	35	BUA	07/03/2024	07/03/2024	BCHS	JodiBond	1	N	Hist	2025		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION													
1	A3102400	561202										280.00	
											MEMBERSHIP DUES INCREASE		
											ADMIN SUPPLIES - INSTRUCTION		
2	A3102400	581172									280.00		
											MEMBERSHIP DUES INCREASE		
											MEMBERSHIPS - DIST - INSTRUCT		
3	A3102400	561202										110.00	
											MEMBERSHIP DUES INCREASE		
											ADMIN SUPPLIES - INSTRUCTION		
4	A3102400	581162									110.00		
											MEMBERSHIP DUES INCREASE		
											MEMBERSHIPS - STAFF - INSTRUCT		
** JOURNAL TOTAL											0.00	0.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2025	01	36	BUA	07/03/2024	07/03/2024	SSS	JodiBond	1	N	Hist	2025		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION													
1	A1951114	561102										1,500.00	
											INCREASED TUTORING HOURS		
											INSTRUCT SUPPLIES - INSTRUCT		
2	A1952400	561102										2,500.00	
											INCREASED TUTORING HOURS		
											INSTRUCT SUPPLIES - INSTRUCT		
3	A1952400	569002										1,500.00	
											INCREASED TUTORING HOURS		
											OFFICE SUPPLIES - INSTRUCTION		
4	A1952400	511192									5,500.00		
											INCREASED TUTORING HOURS		
											CO-CURRICULAR STIPENDS - INSTR		
** JOURNAL TOTAL											0.00	0.00	

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	56	BUA	07/09/2024	07/09/2024	BCHS	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	A3101105	553302										120.00
												LANGUAGE DEPT SUPPLIES
2	A3101105	569002									120.00	
												SOFTWARE/LICENSES - INSTRUCT
												LANGUAGE DEPT SUPPLIES
												OFFICE SUPPLIES - INSTRUCTION
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	64	BUA	07/10/2024	07/10/2024	BAIMS	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	A7102226	569002										400.00
												FOR SUPPLIES
												OFFICE SUPPLIES - INSTRUCTION
2	A7102400	569002									400.00	
												FOR SUPPLIES
												OFFICE SUPPLIES - INSTRUCTION
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	65	BUA	07/10/2024	07/10/2024	BCHS	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	A3101103	532402										150.00
												SUPPLIES FOR BUSINESS DEPT
												FIELD TRIPS/ADMISSION - INSTR
2	A3101103	569002										600.00
												SUPPLIES FOR BUSINESS DEPT
												OFFICE SUPPLIES - INSTRUCTION
3	A3101105	561102									750.00	
												SUPPLIES FOR BUSINESS DEPT
												INSTRUCT SUPPLIES - INSTRUCT
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	66	BUA	07/10/2024	07/10/2024	STAFF	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	66	BUA	07/10/2024	07/10/2024	STAFF	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	A1302400	569002					OFFICE FURNITURE					1,550.00
2	A1302400	573002					OFFICE SUPPLIES - INSTRUCTION					
							OFFICE FURNITURE				1,550.00	
3	A1302222	569002					EQUIPMENT - INSTRUCTION					
							LITERACY SUPPLIES					225.00
4	A1301114	561102					OFFICE SUPPLIES - INSTRUCTION					
							LITERACY SUPPLIES				225.00	
5	A1303200	565007					INSTRUCT SUPPLIES - INSTRUCT					
							FIELD TRIP TO CHMS					250.00
6	A1303200	551703					STUDENT RECOGNITION - SA					
							FIELD TRIP TO CHMS				250.00	
							FIELD TRIPS - INSTRUCTION					
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	67	BUA	07/10/2024	07/10/2024	BCHS	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	A3101105	564102					LANGUAGE DEPT SUPPLIES					100.00
							TEXTBOOKS - INSTRUCTION					
2	A3101105	569002					LANGUAGE DEPT SUPPLIES				100.00	
							OFFICE SUPPLIES - INSTRUCTION					
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	90	BUA	07/14/2024	07/14/2024	BCHS	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	A3101105	561102					BUSINESS SUPPLIES					750.00
							INSTRUCT SUPPLIES - INSTRUCT					
2	A3101103	561102					BUSINESS SUPPLIES				750.00	
							INSTRUCT SUPPLIES - INSTRUCT					
** JOURNAL TOTAL											0.00	0.00

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	91	BUA	07/14/2024	07/14/2024	BAIMS	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	A7103200	555017										509.50
2	A7102400	569002									509.50	
3	A7102400	569002										400.00
4	A7102226	569002									400.00	
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	92	BUA	07/14/2024	07/14/2024	WBS	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	A8201114	561102										190.00
2	A8202400	581162									190.00	
** JOURNAL TOTAL											0.00	0.00

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	93	BUA	07/14/2024	07/14/2024	BCHS	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	A3101106	564102										260.00
2	A3101106	569002									260.00	
** JOURNAL TOTAL											0.00	0.00

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	100	BUA	07/15/2024	07/15/2024	ATHLET/IT	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	A3003210	573007					HS UNIFORMS FOR 24-25				1,278.16	
2	A3003210	573017					EQUIPMENT - ATHLETICS					
							HS UNIFORMS FOR 24-25			1,278.16		
3	A4002228	533018					UNIFORMS - ATHLETICS					
							PS PREP TO BUILD/BUILD TRA				290.00	
4	A2202228	533018					OTHER PROF/TECH - CAPITAL/TECH					
							PS PREP TO BUILD/BUILD TRA			50.00		
5	A2302228	533018					OTHER PROF/TECH - CAPITAL/TECH					
							PS PREP TO BUILD/BUILD TRA			50.00		
6	A3102228	533018					OTHER PROF/TECH - CAPITAL/TECH					
							PS PREP TO BUILD/BUILD TRA			20.00		
7	A3202228	533018					OTHER PROF/TECH - CAPITAL/TECH					
							PS PREP TO BUILD/BUILD TRA			20.00		
8	A7102228	533018					OTHER PROF/TECH - CAPITAL/TECH					
							PS PREP TO BUILD/BUILD TRA			50.00		
9	A8102228	533018					OTHER PROF/TECH - CAPITAL/TECH					
							PS PREP TO BUILD/BUILD TRA			50.00		
10	A8202228	533018					OTHER PROF/TECH - CAPITAL/TECH					
							PS PREP TO BUILD/BUILD TRA			50.00		
							OTHER PROF/TECH - CAPITAL/TECH					
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	107	BUA	07/16/2024	07/16/2024	SECURITY	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	A4002630	543005					FOR GRADUATION SECURITY				1,552.00	
							REPAIRS & MAINT - MAINTENANCE					
2	A4002630	532305					FOR GRADUATION SECURITY			1,552.00		
							PROF SERVICES - OTHER - MAINT					
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	108	BUA	07/16/2024	07/16/2024	ATHLETICS	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	108	BUA	07/16/2024	07/16/2024	ATHLETICS	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	A2003210	569307					SCOREBOARD @ CHMS					75.00
2	A2003210	573007					ATHLETIC SUPPLIES					
							SCOREBOARD @ CHMS				75.00	
							EQUIPMENT - ATHLETICS					
** JOURNAL TOTAL											0.00	0.00
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	120	BUA	07/17/2024	07/17/2024	EPH	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	A1603200	565007					OFFICE SUPPLIES, ETC					200.00
2	A1602400	569002					STUDENT RECOGNITION - SA					
							OFFICE SUPPLIES, ETC				200.00	
							OFFICE SUPPLIES - INSTRUCTION					
** JOURNAL TOTAL											0.00	0.00
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	170	BUA	07/19/2024	07/19/2024	SALARIES	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												
1	A4001200	511119					CORRECT REAPPROPRIATION					147,404.00
2	A4001200	511199					CERT SALARY ADJUSTMENTS					
							CORRECT REAPPROPRIATION				147,404.00	
							CO-CURRICULAR STIPENDS - SPED					
** JOURNAL TOTAL											0.00	0.00
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	173	BUA	07/22/2024	07/22/2024	SECURITY	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT OB
ACCOUNT DESCRIPTION												

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2025	01	173	BUA	07/22/2024	07/22/2024	SECURITY	JodiBond	1	N	Hist	2025		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION													
1	A4002630	561405					SECURITY DIRECTOR VEHICLE					15,000.00	
2	A4002630	573005					MAINTENANCE SUPPLIES - PLANT						
							SECURITY DIRECTOR VEHICLE				15,000.00		
							EQUIPMENT - MAINTENANCE						
** JOURNAL TOTAL											0.00	0.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2025	01	175	BUA	07/22/2024	07/22/2024	SSS	JodiBond	1	N	Hist	2025		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION													
1	A1952400	561102					FOR AMAZON PO					1,500.00	
2	A1951114	561102					INSTRUCT SUPPLIES - INSTRUCT					500.00	
3	A1951111	561102					FOR AMAZON PO					2,000.00	
4	A1951115	561102					INSTRUCT SUPPLIES - INSTRUCT					500.00	
5	A1952400	569002					FOR AMAZON PO				4,500.00		
							OFFICE SUPPLIES - INSTRUCTION						
** JOURNAL TOTAL											0.00	0.00	
YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2025	01	180	BUA	07/23/2024	07/23/2024	BEHS	JodiBond	1	N	Hist	2025		
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION				DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION													
1	A3202400	555002					CAS/NEASC MEMBERSHIPS					415.00	
2	A3202400	581172					PRINTING & BINDING - INSTRUCT						
							CAS/NEASC MEMBERSHIPS				415.00		
							MEMBERSHIPS - DIST - INSTRUCT						
** JOURNAL TOTAL											0.00	0.00	

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	188	BUA	07/24/2024	07/24/2024	ATHLETICS	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	A2301116	543002					HEALTH CLASS BOOK				50.00	
2	A2301108	561102					REPAIRS & MAINT - INSTRUCTION					
							HEALTH CLASS BOOK			50.00		
							INSTRUCT SUPPLIES - INSTRUCT					
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	192	BUA	07/24/2024	07/24/2024	SPED	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	A4002140	561109					SPEECH SUPPLIES				4,800.00	
2	A4002150	561109					INSTRUCT SUPPLIES - SPED					
							SPEECH SUPPLIES			4,800.00		
							INSTRUCT SUPPLIES - SPED					
** JOURNAL TOTAL										0.00	0.00	

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	203	BUA	07/25/2024	07/25/2024	BCHS	JodiBond	1	N	Hist	2025	
LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION			DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION												
1	A3101113	564102					SCIENCE DEPT SUPPLIES				1,500.00	
2	A3101113	561102					TEXTBOOKS - INSTRUCTION					
							SCIENCE DEPT SUPPLIES			1,500.00		
3	A3101105	564102					INSTRUCT SUPPLIES - INSTRUCT					
							ENGLISH DEPT SUPPLIES				300.00	
4	A3101105	561102					TEXTBOOKS - INSTRUCTION					
							ENGLISH DEPT SUPPLIES			300.00		
							INSTRUCT SUPPLIES - INSTRUCT					
** JOURNAL TOTAL										0.00	0.00	

JOURNAL INQUIRY

YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE
2025	01	242	BUA	07/30/2024	07/30/2024	SOFTWARE	JodiBond	1	N	Hist	2025	

LN	ORG	OBJECT	PROJ	REF1	REF2	REF3	LINE DESCRIPTION	DEBIT	CREDIT	OB
ACCOUNT DESCRIPTION										
1	A4002228	543008					FOR NAVIANCE SOFTWARE		39,494.83	
2	A7102228	553308					REPAIRS & MAINT - TECH			
							FOR NAVIANCE SOFTWARE	2,377.50		
3	A3102228	553308					SOFTWARE/LICENSES - TECH			
							FOR NAVIANCE SOFTWARE	10,727.28		
4	A3202228	553308					SOFTWARE/LICENSES - TECH			
							FOR NAVIANCE SOFTWARE	10,803.36		
5	A4002228	553308					SOFTWARE/LICENSES - TECH			
							FOR NAVIANCE SOFTWARE	437.46		
6	A2202228	553308					SOFTWARE/LICENSES - TECH			
							FOR NAVIANCE SOFTWARE	6,362.19		
7	A8102228	553308					SOFTWARE/LICENSES - TECH			
							FOR NAVIANCE SOFTWARE	2,472.40		
8	A2302228	553308					SOFTWARE/LICENSES - TECH			
							FOR NAVIANCE SOFTWARE	3,937.14		
9	A8202228	553308					SOFTWARE/LICENSES - TECH			
							FOR NAVIANCE SOFTWARE	2,377.50		
							SOFTWARE/LICENSES - TECH			
** JOURNAL TOTAL								0.00	0.00	
** GRAND TOTAL								0.00	0.00	

28 Journals printed

** END OF REPORT - Generated by Lynn Boisvert **

Bristol Enrollment Trend Data Special Education August 1, 2024 Reporting

As of August 1, 2024

BOE Finance Committee Meeting 8.14.24

Special Education Enrollment Trends

Special Education – New enrollment trends July 2023 to present:		
	% of new enrollment eligible for services	Outplaced students
July	N/A	N/A
August	5%	1
September	3%	0
October	57%	4
November	21%	1
December	6%	0
January	5%	1
February	3%	1
March	4%	1
April	21%	1
May	4%	1
June	3%	0
July	15%	1
Avg./total	12.25%	1

During the month of July 2024, 15% of students newly enrolled to BPS were receiving special education services; 1 student enrolled during the month of July attended an ODP at the time of enrollment.

The identification rate of Bristol Public School students requiring special education programming as of August 1, 2024 is 1735, 22.0% of the 7872 BPS students.

[illegible]

FOOD SERVICE SUMMARY

DESCRIPTOR	21-22	22-23	23-24	24-25	Snapshot 7/31/24
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YTD
INCOME:					
CASH SALES INCOME	21,891	40,032	24,875	40,032	3,714
FEDERAL REIMBURSEMENT	5,125,546	4,863,131	4,580,627	4,921,530	105,380
STATE REIMBURSEMENT	280,241	161,816	340,731	386,150	
STATE REIMBURSEMENT Fresh Fruits & Vegetables Grant	0	194,070	224,352	0	
COVID REIMBURSEMENT	0	0	0	0	
INTEREST INCOME	145	7,253	10,655	0	
OTHER INCOME	13,547	24,570	43,384	24,920	
TOTAL INCOME	5,441,369	5,290,872	5,224,622	5,372,632	109,094
EXPENDITURES:					
FOOD	2,384,531	2,852,968	2,977,674	2,800,754	0
INVENTORY ADJUSTMENT					
LABOR	1,445,434	1,567,533	1,613,546	1,859,445	9,368
SUBSTITUTES	51,272	62,874	45,789	46,125	439
INSURANCE BENEFITS	286,600	228,500	235,104	222,044	0
F.I.C.A.	105,782	120,150	122,179	147,306	736
PURCHASED SERVICES & SUPPLIES	151,397	269,194	248,362	226,558	
CAPITAL OUTLAY - EQUIPMENT	0	187,443	3,960	20,000	0
CONTRACTUAL SERVICES/LEASE	12,273	15,942	9,805	15,000	0
OTHER EXPENSE	16,195	54,744	95,092	35,400	692
TOTAL EXPENSES	4,453,484	5,359,348	5,351,511	5,372,632	11,234
Carryover Balance			919,409		784,154
NET PROFIT OR LOSS YTD	987,885	(68,476)	(135,255)		97,859
TOTAL BALANCE AVAILABLE	0	0	784,154		882,013

Categories		Balance Forward	Expenses	Revenues	Balance
Athletics	3070	\$30,663.29	\$348.00		30,315.29
Boys Soccer	3078	\$3,926.00			3,926.00
YrEnd Outstanding	15000				0.00
Total		\$34,589.29	\$348.00	\$0.00	\$34,241.29

Categories		Balance Forward	Expenses	Revenues	Balance
Academic Competition	4005	\$0.53			0.53
Activities	4010	\$403.31			403.31
Alumni Association	4020	\$55.00			55.00
Anime Club	4030	\$46.48			46.48
AP College Board	5000	\$8,424.60			8,424.60
Art Club	4031	\$468.03			468.03
Band	4035	\$1,422.08			1,422.08
Barbara Grasso Art Award	6005	\$20.00			20.00
Basketball	2130	\$40.00			40.00
Basketball Girls	2007	\$0.15			0.15
BCHS Athletics	2140	\$170.00			170.00
BCHS Auditorium Restoration	1115	\$3,573.50			3,573.50
BCHS AVID	5004	\$375.57			375.57
BCHS Gifted	4045	\$37.88			37.88
BCHS Mock Accident	1100	\$591.68			591.68
BCHS ORG BLDG FUND 84659	1065	\$0.66			0.66
BCHS ORG BLDG FUND 94659	1070	\$0.81			0.81
BCHS Writing Initiative	4047	\$2,537.72	(\$100.00)		2,637.72
Benevity	1140	\$4,376.34			4,376.34
Best Buddies	4050	\$0.04			0.04
Buckets4Justice	4285	\$416.00			416.00
Building	1005	\$2,020.61			2,020.61
Business	5095	\$0.40			0.40
Button Machine Project	4260	\$270.00			270.00
Cap & Gown	1105	\$9,265.70			9,265.70
CD Interest	1010	\$3,036.51			3,036.51
CD Purchase	1015	(\$20,000.00)			(20,000.00)
Cheerleaders (V/JV)	2015	\$1,106.42			1,106.42
Choral	4055	\$233.88			233.88
Class Gift	3045	\$25,792.95			25,792.95
Class of 2022	3070	\$2,150.06			2,150.06
Class of 2025	3085	\$2,441.05			2,441.05
Class of 2026	3090	\$1,132.33			1,132.33
Class of 2027	3095	\$879.80			879.80
Class of 2028	3100	\$506.24			506.24
Coccia Foundation	1091	\$1,351.54			1,351.54
Color Guard	4060	\$129.65			129.65
Cottle/Magnuson Scholarship	6020	\$879.05			879.05
Culture Night	4240	\$173.77			173.77
Drama	4065	\$2,814.20	(\$460.21)		3,274.41
English Department	5015	\$58.10			58.10
Family & Consumer Science	5025	\$446.99			446.99
FBLA	4070	\$60.93			60.93
Festivus	4077	\$2,065.38			2,065.38
Field Trip English	5016	\$597.62			597.62
Field Trip History	5040	\$404.02			404.02

Categories		Balance Forward	Expenses	Revenues	Balance
Foo Field Memorial Scholarship Fund	6085	\$2,483.00			2,483.00
Football	2055	\$177.19			177.19
French Travel	4235	\$4,199.05	(\$350.00)		4,549.05
Gallo Grant	1090	\$2,701.24			2,701.24
Gary Buchanan Award	6025	\$900.00			900.00
Girls Softball	2135	\$354.99			354.99
Guidance	5030	\$396.70			396.70
Haunted Graveyard	1040	\$267.93			267.93
Interact Club	4090	\$7,608.62			7,608.62
Investments	1016	(\$35,663.96)			(35,663.96)
Italian Exchange	4095	\$6,765.90			6,765.90
Italian Opera	4100	\$12.16			12.16
Jon Matt Fund	6030	\$15.70			15.70
Lab Challenge	6075	\$200.00			200.00
Latin Club	4105	\$1,158.02	(\$22.96)		1,180.98
Latino Club	4110	\$82.08			82.08
Library	5035	\$634.66			634.66
Lim Foundation	1130	\$9,180.41			9,180.41
Loretta Teevan Memorial Award	6090	\$3,970.00			3,970.00
LOST BOOKS	1085	\$195.95			195.95
Madrigals	4115	\$294.29			294.29
Manufacturing Processing	5010	\$133.33			133.33
Maroon & White Award	6035	\$3,984.19			3,984.19
Math Department	5045	\$82.71			82.71
McMaster-Moulthrop Scholarship	6040	\$17,364.16			17,364.16
N. Henderson Scholarship	6045	\$709.56			709.56
National Art Honor Society	4120	\$20.69			20.69
National Business Honor Society	4250	\$474.34			474.34
National Honor Society	4125	\$3,498.43			3,498.43
National Science Honor Society	4130	\$155.25			155.25
Photography	4140	\$1,295.28			1,295.28
Physical Education	5055	\$239.34			239.34
PLTW	5060	\$9,228.98			9,228.98
Preschool	5065	\$41.39			41.39
PSILY	4300	\$820.00			820.00
Quest	7015	\$442.06			442.06
Robert Roy Memorial Scholarship	6050	\$5.25			5.25
School Improvement	1135	\$3,669.25			3,669.25
Science	5020	\$1,386.58			1,386.58
Semper Fi Fund	4245	\$146.30			146.30
Senior Day Fund	4310	\$1,200.00			1,200.00
Signatures	4150	\$108.11			108.11
Ski Club	4155	\$351.60			351.60
Social Committee	4160	\$358.65			358.65
Social Studies	5075	\$270.01			270.01
Special Education	5085	\$345.22			345.22

Categories		Balance Forward	Expenses	Revenues	Balance
STUDENT ACTIVITIES	4225	\$50.66			50.66
Student Assistance	1095	\$1,268.36			1,268.36
Student Council	4165	\$12,446.97			12,446.97
Text Book Replacement	1060	\$992.95	(\$24.00)		1,016.95
Torch	4180	\$6,346.95			6,346.95
Unified Sports	2125	\$1,894.83			1,894.83
Unified Theater	1120	\$644.29			644.29
United Way	4305	\$249.06			249.06
Volleyball	2105	\$101.06			101.06
Water Club	1112	\$392.50			392.50
Wininger Family Scholarship	6080	\$2,520.74			2,520.74
World Language Books	5090	\$464.63			464.63
World Language National Honor Society	4190	\$799.48			799.48
Wrestling	2120	\$532.71			532.71
YrEnd Outstanding	15000				0.00
Total		\$141,747.38	(\$957.17)	\$0.00	\$142,704.55

Categories		Balance Forward	Expenses	Revenues	Balance
Athletics	3070	\$2,261.42	\$928.78		1,332.64
Softball	3087	\$121.62			121.62
YrEnd Outstanding	15000				0.00
Total		\$2,383.04	\$928.78	\$0.00	\$1,454.26

Categories		Balance Forward	Expenses	Revenues	Balance
Accomodations	1010	\$3,426.65	\$47.45		3,379.20
Amnesty Club	4315	\$147.05			147.05
AP Exam	5000	\$10,592.55	\$490.42		10,102.13
Art Club	4290	\$207.05			207.05
Assembly	1015	\$233.52			233.52
Assembly Instructional	5005	\$7.69			7.69
AVID	5010	\$369.85			369.85
B.E. Pride	4011	\$3.36			3.36
Band	4015	\$2,098.58			2,098.58
BARK	4060	\$0.45			0.45
BE Clean formerly TDS	1085	\$887.73			887.73
BE Closet	4020	\$237.58		\$480.00	717.58
BE Goal Program	9000	\$290.25			290.25
Beautification Project	1020	\$206.38			206.38
BEHS Athletics	4324	\$2,875.00			2,875.00
Best Buddies	4025	\$98.81			98.81
Biondino Scholarship	6045	\$366.31			366.31
Blue & Gray Scholarship	6000	(\$278.49)			(278.49)
Book Club	4030	\$641.42			641.42
Books	5020	\$6.00			6.00
Bowling	4250	\$4,647.75			4,647.75
Building	1025	\$1,547.11	\$859.37		687.74
Business Trends NFTE	4035	\$26.78			26.78
Caps & Gowns	1035	(\$395.10)			(395.10)
Cheerleaders 2006	4230	\$51.36			51.36
Chemistry Olympiad Club	4320	\$174.00			174.00
Choral	4050	\$3,359.82			3,359.82
Class of 2018	3055	\$500.00			500.00
Class of 2019	3060	\$500.00			500.00
Class of 2020	3065	\$500.00			500.00
Class of 2021	3070	\$500.00			500.00
Class of 2023	3076	\$751.48			751.48
Class of 2024	3077	\$1,204.33			1,204.33
Class of 2025	3078	\$3,987.41			3,987.41
Class of 2026	3079	\$1,348.17			1,348.17
Class of 2027	3100	\$1,204.72			1,204.72
Club Lancer	4055	\$22.01			22.01
Coffee Cart	4330	\$260.00			260.00
Conversation Club	4065	\$0.75			0.75
D.E.C.A.	4322	\$106.91			106.91
Daniel F Viens Helping Hands	6035	\$690.00			690.00
Diversity Club	4012	\$600.93			600.93
Drama	4070	\$14,388.55	\$1,974.00	\$668.39	13,082.94
ECMC	4260	\$2,730.63		\$3,750.00	6,480.63
English	5030	\$32.18			32.18
English Department Cheer Fund	4075	\$290.00			290.00

Categories		Balance Forward	Expenses	Revenues	Balance
Environmental Science	5035	\$408.17			408.17
Fashion Club	4305	\$46.15			46.15
Field Lights	1100	\$2,766.80			2,766.80
Field Signs	2120	\$7.21			7.21
Field Trip	1081	\$1,382.08			1,382.08
Freelance	4090	\$178.78			178.78
French Club	4095	\$656.68			656.68
French NHS	4100	\$65.69			65.69
Friends of Rachel	4280	\$208.03			208.03
Functional Academics	5090	\$29.79			29.79
Gay-Straight Alliance	4235	\$97.69			97.69
General	2050	\$181.00			181.00
Girls Basketball	2115	\$62.76			62.76
Grants	1105	\$801.15			801.15
Guidance	5045	\$2,438.58			2,438.58
Helping Hands	4105	\$650.59			650.59
Historical Society	4110	\$300.66			300.66
Honor Cord	1050	\$344.69			344.69
Italian Club	4120	\$392.33			392.33
Italian Exchange Club	4125	\$2,253.68			2,253.68
Italian NHS	4130	\$5.49			5.49
Lancer Nation	4270	\$10.71			10.71
Lancer Productions	4275	\$9,842.81	\$76.76	\$900.00	10,666.05
LATE	4140	\$1,482.48			1,482.48
Latin Club	4145	\$734.77		\$150.00	884.77
LEO Club formerly Outreach	4195	\$146.25			146.25
Locks	1060	\$76.81			76.81
Lost Books	5085	\$1,564.00		\$211.75	1,775.75
Mental Health Awareness Club	4323	\$497.00			497.00
Mentor Program	4165	\$322.88			322.88
Misc.	2075	\$97.00			97.00
Model UN	4300	\$466.37			466.37
Music Tour	3080	\$4,290.75			4,290.75
National Art Honor Society	4170	\$560.31			560.31
National Honor Society	4175	\$2,277.50		\$300.00	2,577.50
Photo as Art	4200	\$33.37			33.37
Ping Pong Association	4245	\$136.00			136.00
Precision Dance Team	4210	\$15.40			15.40
Project Writeous Club	4013	\$175.00			175.00
Richard S LeClair Scholarship	6050	\$223.00			223.00
School Store	4086	\$1,868.74	\$308.31		1,560.43
Science National Society	4215	\$1,654.77			1,654.77
Shannon Gilbert Scholarship	6025	\$3,000.00			3,000.00
Social Studies	5060	\$21.80			21.80
Spanish Club	4026	\$89.02			89.02
Spanish National Honor Society	4036	\$812.88			812.88

Categories		Balance Forward	Expenses	Revenues	Balance
Staff Sunshine	1115	\$75.00			75.00
Student Council	4045	\$4,754.39			4,754.39
Student Sunshine Fund	1110	\$1,882.01			1,882.01
Team 9-2	8020	\$1.37			1.37
Tech Ed	5065	\$273.03			273.03
Teens in the Drivers Seat	4056	\$248.71			248.71
Tennis	2095	\$369.00			369.00
Tri-M Music Honor Society	6060	\$785.99			785.99
Trip of a Lifetime	4285	\$11,521.24			11,521.24
Unified Sports	4240	\$1,722.10			1,722.10
Unified Theatre Arts	4295	\$439.50			439.50
United Way Youth Board	4325	\$388.26			388.26
V Everett Lyons Book Award & Scholarship	6040	\$2,186.67			2,186.67
Voices	4076	\$47.71			47.71
Yearbook formerly Lance	4135	\$17,204.84	\$1,872.68		15,332.16
Young Endeavors Society	4081	\$86.92			86.92
YrEnd Outstanding	15000				0.00
Total		\$147,111.89	\$5,628.99	\$6,460.14	\$147,943.04



P.O. Box 450 | 129 Church Street
Bristol, CT 06011-0450
860-584-7000 | Fax 860-584-7611

To: Roger Rousseau/City of Bristol Board of Finance

Re: Bid waiver for Hut Global d/b/a Volume Cases

We have encountered multiple quality issues with our current Chromebook case provider Bump Armor. We have experienced large amounts of failures of parts of the cases themselves as well as Chrome Book breakages within the cases. They did not provide sufficient protection. We reached out to multiple manufacturers including Bump Armor, Volume Cases, Higher Grounds and Vivacity.

We examined material, build quality, ease of use and protection of several cases that these vendors provide. We found that the Bubble II from Volume Cases had the best quality and protection for our student Chromebooks. We went as far as dropping a test device in a case down two flights of stairs without any damage. The cost for 1,500 cases is \$34,780.30 Unit price of \$23.19 each including shipping and handling.

This vendor and the Bubble II case are the sole source for this protective case and we therefore request a bid waiver so we can protect our student devices sufficiently.

Thank you.

Lynn A Boisvert

Lynn A Boisvert
Director of Finance

FISCAL YEAR END TRANSFERS								
DEPT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT
Mayor	FROM:	0011023 514000	City Clerk Reg Wages	\$ 18,167	TO:	0011011 515200	Part Time Wages	\$ 18,167
Mayor	FROM:	0011011 583100	City Promotional	\$ 140	TO:	0011011 531000	Prof Fees	\$ 140
Mayor	FROM:	0010111 583100	City Promotional	\$ 256	TO:	0011011 553100	Postage	\$ 256
Mayor	FROM:	0010111 583100	City Promotional	\$ 245	TO:	0011011 555000	Printing & Binding	\$ 245
Probate	FROM:	0011012 531000	Prof Fees	\$ 638	TO:	0011012 553100	Postage	\$ 638
Probate	FROM:	0011012 555000	Printing & Binding	\$ 366	TO:	0011012 553100	Postage	\$ 366
Probate	FROM:	0011012 569000	Office Supplies	\$ 659	TO:	0011012 553100	Postage	\$ 659
Probate	FROM:	0011013 553100	ROV Postage	\$ 312	TO:	0011012 553100	Postage	\$ 312
Probate	FROM:	0011013 553100	ROV Postage	\$ 15	TO:	0011012 543000	Repairs & Maint	\$ 15
ROV	FROM:	0011013 531000	Professional Fees	\$ 20	TO:	0011013 554000	Travel Reimburse	\$ 20
Tax	FROM:	0011016 514000	Reg Wages	\$ 2,494	TO:	0011016 5531000	Postage	\$ 2,494
Purchasing	FROM:	0011017 557700	Advertising	\$ 10	TO:	0011017 553100	Postage	\$ 10
Purchasing	FROM:	0011017 557700	Advertising	\$ 50	TO:	0011017 581120	Conf & Memberships	\$ 50
Comptrollers	FROM:	0011018 517000	Other Wages	\$ 160	TO:	0011018 581120	Conf & Member	\$ 160
Treas	FROM:	0011019 517000	Other Wages	\$ 490	TO:	0011019 515200	Part Time	\$ 490
Treas	FROM:	0011019 553100	Postage	\$ 540	TO:	0011019 581120	Conf & Memberships	\$ 540
IT	FROM:	0011020 531140	Training	\$ 2,016	TO:	0011020 561800	Program Supplies	\$ 2,016
HR	FROM:	0011021-531000	Professional Fees	\$ 4,404	TO:	0011021 514000	Regular Wages	\$ 4,404
HR	FROM:	0011021-531000	Professional Fees	\$ 315	TO:	0011021 515200	Part Time	\$ 315
HR	FROM:	0011021-531000	Professional Fees	\$ 977	TO:	0011021 531300	PreEmployment	\$ 977
Corp Couns	FROM:	0011022 514000	Reg Wages	\$ 4,650	TO:	0011022 517000	Other Wages	\$ 4,650
Corp Couns	FROM:	0011022 514000	Reg Wages	\$ 420	TO:	0011022 553100	Postage	\$ 420
City Clerk	FROM:	0011023 555000	Advertising	\$ 50	TO:	0011023 515100	Overtime	\$ 50
City Clerk	FROM:	0011023 555000	Advertising	\$ 232	TO:	0011023 569000	Office Supplies	\$ 232
BOF	FROM:	0011017 514000	Reg Wages	\$ 250	TO:	0011024-515100	Overtime	\$ 250
Boards	FROM:	0011016 514000	Reg Wages	\$ 6,085	TO:	0011041-515100	Overtime	\$ 6,085

FISCAL YEAR END TRANSFERS									
DEPT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT	
Police	From:	0012110-517000	Admin Other Wages	\$2,780	To:	0012110-531000	Prof Fees	\$2,780	
Police	From:	0012110-569000	Admin Office Supplies	\$506	To:	0012110-553100	Postage	\$506	
Police	From:	0012110-514000	Admin Reg Wages	\$2,939	To:	0012110-555000	Printing & Binding	\$2,939	
Police	From:	0012312-517000	Other Wages	\$1,781	To:	0012110-561800	Program Supplies	\$1,781	
Police	From:	0012312-522100	ACO Clothing	\$900	To:	0012110-561800	Program Supplies	\$900	
Police	From:	0012312-541100	ACO Water	\$114	To:	0012110-561800	Program Supplies	\$114	
Police	From:	0012312-557700	ACO Advertising	\$140	To:	0012110-561800	Program Supplies	\$140	
Police	From:	0012312-562200	ACO Natural Gas	\$709	To:	0012110-561800	Program Supplies	\$709	
Police	From:	0012312-581135	ACO Schooling & Education	\$29	To:	0012110-561800	Program Supplies	\$29	
Police	From:	0012312-514000	ACO Reg Wages	\$5	To:	0012110-561800	Program Supplies	\$5	
Police	From:	0012110-541000	Admin Public Utilities	\$3,242	To:	0012110-561800	Program Supplies	\$3,242	
Police	From:	0012115-554000	Comm Travel Reimbursement	\$78	To:	0012110-561800	Program Supplies	\$78	
Police	From:	0012110-569000	Admin Office Supplies	\$150	To:	0012110-581120	Conf & Membership	\$150	
Police	From:	0012110-514000	Admin Reg Wages	\$12,160	To:	0012110-581135	Schooling & Education	\$12,160	
Police	From:	0012110-517000	Admin Other Wages	\$725	To:	0012110-581135	Schooling & Education	\$725	
Police	From:	0012115-531140	Comm Training	\$1,300	To:	0012110-581135	Schooling & Education	\$1,300	
Police	From:	0012110-543000	Admin Repairs & Maint	\$12,789	To:	0012111-562600	Motor Fuels	\$12,789	
Police	From:	0012110-522100	Admin Clothing	\$3,671	To:	0012111-562600	Motor Fuels	\$3,671	
Police	From:	0012112-517000	Patrol Other Wages	\$13,510	To:	0012111-562600	Motor Fuels	\$13,510	
Police	From:	0012110-517000	Admin Other Wages	\$106	To:	0012111-515100	Traffic Maintenance Overtime	\$106	
Police	From:	0012110-531050	Admin Testing Fees	\$7,118	To:	0012111-570400	Traffic Division Equipment	\$7,118	
Police	From:	0012111 543100	MV Service & Repairs	\$2,650	To:	0012111-570400	Traffic Division Equipment	\$2,650	
Police	From:	0012110 522100	Admin Clothing	\$3,683	To:	0012111-570400	Traffic Division Equipment	\$3,683	
Police	From:	0012110-515100	Admin Overtime	\$1,641	To:	0012111-570400	Traffic Division Equipment	\$1,641	
Police	From:	0012115-515200	Comm Part time Wages	\$2,413	To:	0012111-570400	Traffic Division Equipment	\$2,413	
Police	From:	0012113-514000	CID Reg Wages	\$34,504	To:	0012113-515100	CID Overtime	\$34,504	
Police	From:	0012113-517000	CID Other Wages	\$20,930	To:	0012113-515100	CID Overtime	\$20,930	
Police	From:	0012115-543000	Communications Repairs & Maint	\$92,345	To:	0012113-515100	CID Overtime	\$92,345	
Police	From:	0012115-562300	Generator Fuel	\$2,467	To:	0012113-515100	CID Overtime	\$2,467	
Police	From:	0012110-553000	Admin Telephone	\$657	To:	0012113-515100	CID Overtime	\$657	
Police	From:	0012110-569000	Office Supplies	\$81	To:	0012113-515100	CID Overtime	\$81	
Police	From:	0012115-541000	Comm Public Utilities	\$2,693	To:	0012113-515100	CID Overtime	\$2,693	
Police	From:	0012115-543000	Communications Repairs & Maint	\$89,601	To:	0012115-515100	Communications Overtime	\$89,601	
Police	From:	0012115-543000	Communications Repairs & Maint	\$2,804	To:	0012115-522100	Communications Clothing	\$2,804	
Police	From:	0012115-543000	Communications Repairs & Maint	\$6,767	To:	0012115-517000	Communications Other Wages	\$6,767	
Police	From:	0012312-517000	ACO Other Wages	\$203	To:	0012312-561800	ACO Program Supplies	\$203	
Police	From:	0012312-514000	ACO Regular Wages	\$1,385	To:	0012312-515100	ACO Overtime	\$1,385	
Police	From:	0012312-514000	ACO Regular Wages	\$353	To:	0012312-531000	ACO Professional Fees	\$353	
Police	From:	0012312-517000	ACO Other Wages	\$356	To:	0012312-541000	ACO Public Utilities	\$356	

FISCAL YEAR END TRANSFERS									
DEPT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT			ACCOUNT NUM.	ACCOUNT NAME	AMOUNT
Police	From:	0012112-514000	Patrol Reg Wages	\$222,450	To:		0012112-515100	Patrol Overtime	\$222,450
Police	From:	0012112-517000	Patrol Other Wages	\$10,302	To:		0012112-515100	Patrol Overtime	\$10,302
Police	From:	0012115-514000	Comm Reg Wages	\$45,809	To:		0012112-515100	Patrol Overtime	\$45,809
Police	From:	0012110-515100	Admin Overtime	\$759	To:		0012112-515100	Patrol Overtime	\$759
Police	From:	0012110-517000	Admin Other Wages	\$139	To:		0012112-515100	Patrol Overtime	\$139
Police	From:	0012110-522300	Union Contract Responsibilities	\$132	To:		0012112-515100	Patrol Overtime	\$132
Police	From:	0012110-542140	Admin Refuse	\$133	To:		0012112-515100	Patrol Overtime	\$133
Police	From:	0012110-544400	Admin Rents & Leases	\$323	To:		0012112-515100	Patrol Overtime	\$323
Police	From:	0012111-514000	Traffic Reg Wages	\$492	To:		0012112-515100	Patrol Overtime	\$492
Police	From:	0012111-543100	Motor Vehicle Service & Repair	\$2,450	To:		0012112-515100	Patrol Overtime	\$2,450
Police	From:	0012111-563100	Traffic Tires	\$7,538	To:		0012112-515100	Patrol Overtime	\$7,538
Police	From:	0012111-561400	Traffic Maint Supplies	\$118	To:		0012112-515100	Patrol Overtime	\$118
Police	From:	0012115-515200	Comm Parttime Wages	\$2,198	To:		0012112-515100	Patrol Overtime	\$2,198
Police	From:	0012115-531000	Comm Prof Fees	\$505	To:		0012112-515100	Patrol Overtime	\$505
Police	From:	0012111-517000	Traffic Other Wages	\$2	To:		0012112-515100	Patrol Overtime	\$2
Police	From:	0012115-541000	Comm Public Utilities	\$1,931	To:		0012112-515100	Patrol Overtime	\$1,931
Police	From:	0012115-553000	Comm Telephone	\$1,480	To:		0012112-515100	Patrol Overtime	\$1,480
Police	From:	0012115-554000	Comm Travel Reimbursement	\$1,076	To:		0012112-515100	Patrol Overtime	\$1,076
Police	From:	0012115-555000	Comm. Printing & Binding	\$29	To:		0012112-515100	Patrol Overtime	\$29
Police	From:	0012115-531140	Comm Training	\$6,833			0012112-515100	Patrol Overtime	\$6,833
Police	From:	0011020 514000	IT Reg Wages	\$124,500	To:		0012112-515100	Patrol Overtime	\$124,500
Police	From:	0011013 515200	ROV Part Time	\$14,000	To:		0012112-515100	Patrol Overtime	\$14,000
Police	From:	0011023 514000	City Clerk Reg Wages	\$28,750	To:		0012112-515100	Patrol Overtime	\$28,750
Police	From:	0011021 531000	HR Professional Fees	\$32,000	To:		0012112-515100	Patrol Overtime	\$32,000
FIRE	FROM:	0012211 514000	Regular Wages	\$ 266,130	TO:		0012211 515100	Overtime	\$ 266,130
FIRE	FROM:	0012211 514000	Regular Wages	\$ 67,154	TO:		0012211 517000	Other Wages	\$ 67,154
FIRE	FROM:	0012211 514000	Regular Wages	\$ 369	TO:		0012211 541100	Water & Sewer	\$ 369
FIRE	FROM:	0012211 531000	Professional Fees	\$ 31	TO:		0012211 542140	Refuse	\$ 31
FIRE	FROM:	0012211 531000	Professional Fees	\$ 241	TO:		0012211 553000	Telephone	\$ 241
FIRE	FROM:	0012211 531000	Professional Fees	\$ 21	TO:		0012211 553100	Postage	\$ 21
FIRE	FROM:	0012211 531000	Professional Fees	\$ 9,307	TO:		0012211 562600	Motor Fuels	\$ 9,307
FIRE	FROM:	0012211 531000	Professional Fees	\$ 47	TO:		0012211 581120	Conf & Memberships	\$ 47
FIRE	FROM:	0012211 531000	Professional Fees	\$ 9,670	TO:		0012211 581135	Schooling & Education	\$ 9,670
Emg Mgmnt	FROM:	0012413 561800	Program Supplies	\$ 2,218	TO:		0012413 515200	Part Time	\$ 2,218
Building	FROM:	0012615 514000	Regular Wages	\$ 3,377	TO:		0012615 515100	Overtime	\$ 3,377
Building	FROM:	0012615 543100	Repairs & Maint	\$ 90	TO:		0012615 563100	Tires	\$ 90

FISCAL YEAR END TRANSFERS								
DEPT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT
Admin	FROM:	0013010 581135	Schooling & Education	\$ 3,204	TO:	0013010 514000	Reg Wages	\$ 3,204
Admin	FROM:	0013010 581135	Schooling & Education	\$ 1,392	TO:	0013010 581120	Conferences & Memberships	\$ 1,392
Admin	FROM:	0013010 581135	Schooling & Education	\$ 643	TO:	0013010 515100	Overtime Wages	\$ 643
Admin	FROM:	0013010 581135	Schooling & Education	\$ 536	TO:	0013010 515200	Parttime Wages	\$ 536
Admin	FROM:	0013010 517000	Other Wages	\$ 27	TO:	0013010 515200	Parttime Wages	\$ 27
Admin	FROM:	0013010 531000	Professional Fees	\$ 67	TO:	0013010 581145	Employee Recognition	\$ 67
Engineering	FROM:	0013011 514000	Regular Wages	\$ 3,418	TO:	0013011 515100	Overtime Wages	\$ 3,418
Engineering	FROM:	0013011 514000	Regular Wages	\$ 7,727	TO:	0013011 515200	Parttime Wages	\$ 7,727
Landuse	FROM:	0013012 514000	Regular Wages	\$ 81	TO:	0013012 517000	Other Wages	\$ 81
Landuse	FROM:	0013012 514000	Regular Wages	\$ 1,355	TO:	0013012 557700	Advertising	\$ 1,355
Building Maint	FROM:	0013013 514000	Regular Wages	\$ 490	TO:	0013013 515100	Overtime Wages	\$ 490
Building Maint	FROM:	0013013 514000	Regular Wages	\$ 32,255	TO:	0013013 543000	Repairs & Maintenance	\$ 32,255
Building Maint	FROM:	0013013 514000	Regular Wages	\$ 5,410	TO:	0013013 561400	Maintenance Supplies	\$ 5,410
Building Maint	FROM:	0013013 514000	Regular Wages	\$ 290	TO:	0013013 553000	Telephone	\$ 290
Streets	FROM:	0013015 515100	Overtime Wages	\$ 2,878	TO:	0013015 517000	Other Wages	\$ 2,878
Streets	FROM:	0013015 514000	Regular Wages	\$ 25,869	TO:	0013015 561800	Program Supplies	\$ 25,869
Streets	FROM:	0013015 544400	Rents & Leases	\$ 7,536	TO:	0013015 561800	Program Supplies	\$ 7,536
Solid Waste	FROM:	0013016 514000	Regular Wages	\$ 10,586	TO:	0013016 515100	Overtime Wages	\$ 10,586
Solid Waste	FROM:	0013016 531000	Professional Fees	\$ 127	TO:	0013016 517000	Other Wages	\$ 127
Solid Waste	FROM:	0013016 531000	Professional Fees	\$ 26	TO:	0013016 543000	Repairs & Maintenance	\$ 26
Fleet	FROM:	0013017 543100	Motor Vehicle	\$ 11,644	TO:	0013017 514000	Regular wages	\$ 11,644
Fleet	FROM:	0013017 543100	Motor Vehicle	\$ 2,236	TO:	0013017 561400	Maintenance Supplies	\$ 2,236
Fleet	FROM:	0013017 543100	Motor Vehicle	\$ 20,313	TO:	0013017 563000	Motor Vehicle Parts	\$ 20,313
Fleet	FROM:	0013017 562600	Motor Fuels	\$ 9,114	TO:	0013017 563100	Tires	\$ 9,114
Snow	FROM:	0013018 544410	Snowplowing Fees	\$ 2,941	TO:	0013018 515100	Snow Overtime	\$ 2,941
Snow	FROM:	0013018 544410	Snowplowing Fees	\$ 5,740	TO:	0013018 563000	Motor Vehicle Parts	\$ 5,740
Rail	FROM:	0013040 541200	Street Lighting	\$ 26,350	TO:	0013020 589100	Misc Rail Upkeep	\$ 26,350
Other Buildings	FROM:	0013018 561800	Program Supplies	\$ 44,050	TO:	0013021 543000	Repairs & Maint	\$ 44,050
Line Painting	FROM:	0013018 544410	Snowplowing Fees	\$ 1,722	TO:	0013027 531000	Professional Fees	\$ 1,722
Public Works	FROM:	0013013 541000	Public Utilities	\$ 4,930	TO:	0013013-543000	Build Maint Repairs & Maint	\$ 4,930
Public Works	FROM:	0013013 541000	Public Utilities	\$ 12,203	TO:	0013017 563000	MV Parts	\$ 12,203
LIB	FROM:	0016010 515100	Overtime	\$ 129	TO:	0016010 515200	Part Time	\$ 129
LIB	FROM:	0016010 515100	Overtime	\$ 9	TO:	0016010 517000	Other Wages	\$ 9
LIB	FROM:	0016010 543000	Repairs & Maint	\$ 116	TO:	0016010 561400	Maint Supplies	\$ 116
LIB	FROM:	0016012 517000	Other Wages	\$ 1,120	TO:	0016012 515200	Part Time	\$ 1,120

FISCAL YEAR END TRANSFERS								
DEPT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT
BPRYCS	FROM:	0017021-514000	Regular Wages	\$ 7,412	TO:	0017021-552100	Liability Insurance	\$ 7,412
BPRYCS	FROM:	0017021-514000	Regular Wages	\$ 27	TO:	0017021-541000	Public Utilities	\$ 27
BPRYCS	FROM:	0017021-514000	Regular Wages	\$ 1,076	TO:	0017021-553000	Telephone	\$ 1,076
BPRYCS	FROM:	0017021-514000	Regular Wages	\$ 313	TO:	0017021-562200	Natural Gas	\$ 313
BPRYCS	FROM:	0017022-515100	Overtime Wages	\$ 21,126	TO:	0017022-514000	Regular Wages	\$ 21,126
BPRYCS	FROM:	0017022-515200	Parttime Wages	\$ 435	TO:	0017022-514000	Regular Wages	\$ 435
BPRYCS	FROM:	0017022-515200	Parttime Wages	\$ 984	TO:	0017022-541000	Public Utilities	\$ 984
BPRYCS	FROM:	0017021 531000	Professional Fees	\$ 3,385	TO:	0017022-562600	Motor Fuels	\$ 3,385
BPRYCS	FROM:	0017022-542140	Refuse	\$ 4,070	TO:	0017022-562600	Motor Fuels	\$ 4,070
BPRYCS	FROM:	0017022-543000	Repairs and Maintenance	\$ 8,936	TO:	0017022-563000	Motor Vehicle Parts	\$ 8,936
BPRYCS	FROM:	0017023-561800	Program Supplies	\$ 1,127	TO:	0017023-531000	Professional Fees	\$ 1,127
BPRYCS	FROM:	0017023-561800	Program Supplies	\$ 5	TO:	0017023-581120	Conference and Memberships	\$ 5
BPRYCS	FROM:	0017024-514000	Regular Wages	\$ 18,706	TO:	0017024-515200	Parttime Wages	\$ 18,706
BPRYCS	FROM:	0017024-562200	Natural Gas	\$ 8,952	TO:	0017024-515200	Parttime Wages	\$ 8,952
BPRYCS	FROM:	0017024-562200	Natural Gas	\$ 1,995	TO:	0017024-515100	Overtime Wages	\$ 1,995
BPRYCS	FROM:	0017024-531000	Professional Fees	\$ 2,433	TO:	0017024-561400	Maintenance Supplies	\$ 2,433
BPRYCS	FROM:	0017024-541000	Public Utilities	\$ 16,883	TO:	0017024-561400	Maintenance Supplies	\$ 16,883
BPRYCS	FROM:	0017024-541100	Water & Sewer	\$ 4,018	TO:	0017024-561400	Maintenance Supplies	\$ 4,018
BPRYCS	FROM:	0017024-543000	Repairs and Maintenance	\$ 4,452	TO:	0017024-561400	Maintenance Supplies	\$ 4,452
BPRYCS	FROM:	0017024-562100	Heating Oil	\$ 902	TO:	0017024-561400	Maintenance Supplies	\$ 902
BPRYCS	FROM:	0017024-561800	Program Supplies	\$ 472	TO:	0017024-581120	Conferences & Memberships	\$ 472
BPRYCS	FROM:	0017025-514000	Regular Wages	\$ 9,436	TO:	0017025-587232	Relocation Costs	\$ 9,436
BPRYCS	FROM:	0017025-531000	Professional Fees	\$ 1,864	TO:	0017025-515200	Parttime Wages	\$ 1,864
BPRYCS	FROM:	0017025-531000	Professional Fees	\$ 5,777	TO:	0017025-581240	Welfare Evictions & Auctions	\$ 5,777
BPRYCS	FROM:	0017025-531000	Professional Fees	\$ 19	TO:	0017025-553000	Telephone	\$ 19
BPRYCS	FROM:	0017025-581120	Conferences & Memberships	\$ 371	TO:	0017025-561800	Program Supplies	\$ 371
Benefits	FROM:	0018102 520100	Life Insurance	\$ 2,465	TO:	0018102 520800	Employee Assistance	\$ 2,465
Benefits	FROM:	0018102 520500	Disability	\$ 1,385	TO:	0018102 522200	Boot Allowance	\$ 1,385
Benefits	FROM:	0013017 562600	Motor Fuels	\$ 1,080	TO:	0018102 522200	Boot Allowance	\$ 1,080
Benefits	FROM:	0018102 520500	Disability	\$ 1,140	TO:	0018102 531000	Deferred Comp	\$ 1,140
Benefits	FROM:	0018102 520100	Life Insurance	\$ 21,000	TO:	0018102 521050	Compensated Absences	\$ 21,000
Benefits	FROM:	0018102 520700	FICA	\$ 201,000	TO:	0018102 521050	Compensated Absences	\$ 201,000
Benefits	FROM:	0018102 520750	Medicare	\$ 28,500	TO:	0018102 521050	Compensated Absences	\$ 28,500
Benefits	FROM:	0011019 514000	Treas Reg Wages	\$ 29,000	TO:	0018102 521050	Compensated Absences	\$ 29,000
Benefits	FROM:	0012615 514000	Building Reg Wages	\$ 35,000	TO:	0018102 521050	Compensated Absences	\$ 35,000
Benefits	FROM:	0013011 514000	Engr Reg Wages	\$ 20,000	TO:	0018102 521050	Compensated Absences	\$ 20,000
Benefits	FROM:	0016010 514000	Lib Reg Wages	\$ 67,000	TO:	0018102 521050	Compensated Absences	\$ 67,000
Benefits	FROM:	0017023 515200	PRYCS Part Time	\$ 19,000	TO:	0018102 521050	Compensated Absences	\$ 19,000
Benefits	FROM:	0018105 552010	Auto Insurance	\$ 21,700	TO:	0018102 521050	Compensated Absences	\$ 21,700
Benefits	FROM:	0018106 522301	Contracual Obligations	\$ 44,500	TO:	0018102 521050	Compensated Absences	\$ 44,500
Benefits	FROM:	0018106 581250	Tax Foreclosure	\$ 14,000	TO:	0018102 521050	Compensated Absences	\$ 14,000

FISCAL YEAR END TRANSFERS									
DEPT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT			ACCOUNT NUM.	ACCOUNT NAME	AMOUNT
Insurance	FROM:	0018106 589100	Unanticipated Expense	\$ 3,140	TO:	0018105 552000	Property Insurance	\$ 3,140	
Insurance	FROM:	0018105 552010	Auto Insurance	\$ 23,480	TO:	0018105 552100	Liability Insurance	\$ 23,480	
Insurance	FROM:	0018105 586115	Mailbox	\$ 935	TO:	0018105 586110	Claims Deductible	\$ 935	
				\$ 2,142,885					\$ 2,142,885



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Mayor's Office
(Requesting Department)

Date: July 11, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ 18,808
- ☒ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Mayor
(governing Board of your department)
at its meeting held on July 12, 2024
(date)

[Signature]
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

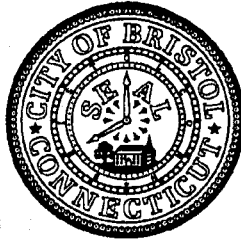
Reason for request:

To cover overages at June 30, 2024 in Part Time Wages, Professional Fees, Postage.

Part Time Wages - Hired temporary part-time staff to manage City Meeting obligations, including Board and Commission appointments, and maintain social media.

Transfer(s) complete the following:

From:	0011023 514000 City Clerk Reg Wages	To:	0011011 515200 Part Time Wages	Amount:	\$18,167
From:	0011011 583100 City Promotional	To:	0011011 531000 Professional Fees	Amount:	\$140
From:	0011011 583100 City Promotional	To:	0011011 553100 Postage	Amount:	\$256
From:	0011011 583100 City Promotional	To:	0011011 555000 Printing & Binding	Amount:	\$245
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Probate
(Requesting Department)

Date: July 24, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 1,990
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the [Signature]
(governing Board of your department)
at its meeting held on 8/1/24
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Transfers to cover overages at June 30, 2024.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	0011012 531000 Professional Fees	To:	0011012 553100 Postage	Amount:	\$638
From:	0011012 555000 Printing & Binding	To:	0011012 553100 Postage	Amount:	\$366
From:	0011012 569000 Office Supplies	To:	0011012 553100 Postage	Amount:	\$659
From:	_____	To:	0011012 553100 Postage	Amount:	\$312
From:	_____		0011012 543000 Repairs & Maint	Amount:	\$15

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Registrars Of Voters
(Requesting Department)

Date: July 25, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 20.00
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)

A handwritten signature in blue ink, appearing to read "Jodi McGrane", is written over a horizontal line.

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Year end transfers to cover overages in various accounts.

Transfer(s) complete the following:

From:	0011013-531000	To:	0011013-554000	Amount:	\$20.00
From:	Professional Fees & Services	To:	Travel Reimbursement		
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Tax Collectors Office
(Requesting Department)

Date: July 30, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 2,494.00
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)

Ann Bednaz, CCMC, Tax Collector

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Year end transfers to cover overages in various accounts.

Transfer(s) complete the following:

From:	0011016-514000	To:	0011016-553100	Amount:	\$2,494.00
From:	Reg Wages	To:	Postage	Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: **Purchasing Department**
(Requesting Department)

Date: **July 16, 2024**
(Submission Date)

For the **July 2024** Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ New Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ 60.00 _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____

Approval:

This request was approved by the Board of _____
(governing Board of your department)
at its meeting held on _____.
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 6:00 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To correct amounts required for unanticipated conference and membership fees.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

Conf & Memberships					
From:	0011017-557700	To:	0011017-581120	Amount:	50.00
From:	0011017-557700	To:	0011017-553100	Amount:	10.00
	Advertising		Postage		

Grants:

Total Amount: Grant \$_____

City Share \$_____ %

Federal/State Share \$_____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Treasurer's Office
(Requesting Department)

Date: July 22, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 1,030
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Transfers to cover overages at June 30, 2024.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount

Transfer(s) complete the following:

From:	0011019 517000 Other Wages	To:	0011019 515200 Part Time Wages	Amount:	\$490
From:	0011019 553100 Postage	To:	0011019 581120 Conf & Memberships	Amount:	\$540
From:		To:		Amount:	
From:		To:		Amount:	

Grants:

Total Amount: Grant \$_____

City Share \$_____ %

Federal/State Share \$_____ %

Carry-overs list the following:

Account	Account Name	Amount



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Information Technology
(Requesting Department)

Date: _____
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 2016 _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Additional funds needed to cover over expenditures in Program Supplies due to the City Hall Move back.

Transfer(s) complete the following:

From:	0011020-531140	To:	0011020-561800
	Training		Program Supplies
		Amount:	\$2016



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Human Resources
(Requesting Department)

Date: August 1, 2022
(Submission Date)

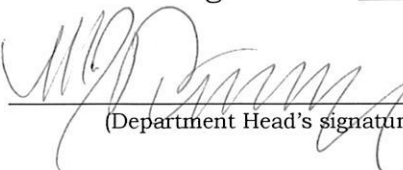
For the August 27, 2022 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 5696.00
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Wage overage of \$4405: Did not have City Council approval of non-bargaining wage increases in time to meet budget submission deadline.

Pre-employment physical overage of \$977: Unable to predict the number of potential permanent and seasonal employees that will need to be sent for physicals and drug screens throughout the budget year.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	0011021-531000	To:	0011021-514000	Amount:	4405.00
	_____		Regular Wages		_____
	Profession Fees		_____		_____
From:	0011021-531000	To:	0011021-531300	Amount:	977.00
	_____		PreEmployment		_____
	0011021-531000		0011021-515200		315.00
	_____		Part Time Wages		_____

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Corporation Counsel
(Requesting Department)

Date: July 17, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

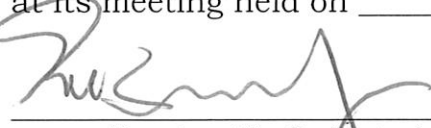
This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 5,070
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)

at its meeting held on _____
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Transfers to cover year end overages at June 30, 2024. Overage in Other Wages due to vacation buy backs.

Transfer(s) complete the following:

From:	0011022 514000 Regular Wages	To:	0011022 517000 Other Wages	Amount:	\$4,650
From:	0011022 514000 Regular Wages		0011022 553100 Postage	Amount:	\$420
From:				Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Town & City Clerk
(Requesting Department)

Date: July 22, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 282.00
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Year end transfers to cover overages in office supply account.

Transfer(s) complete the following:

From:	0011023-555000 Advertising	To:	0011023-569000 Office Supplies	Amount:	\$232.00
From:	0011023-555000 Advertising	To:	0011023-515100 Overtime	Amount:	\$50
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
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From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Bristol Police Department
(Requesting Department)

Date: August 2, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

☐ Additional Appropriation \$ _____

☐ Transfer from Contingency \$ _____

☒ Transfer(s) \$ 833,661

☐ Grant \$ _____

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the Board of Police Commissioners
(governing Board of your department)
at its meeting held on August 20, 2024.
(date)

Chief Mark R. Morello

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request for transfers over \$1,000:

Professional Fees – overage due to pre-employment evaluations and contractual obligations

Printing & Binding – overage due to printing of parking tickets

Program Supplies – overage due to needed supplies (medical supplies, ammo, etc.)

Schooling & Education – overage due to contractual obligations

Motor Fuels – overage due to fuel

Traffic Division Equipment – overage due to traffic box repairs

Patrol Overtime – overage due to open positions, injured officers, and officers on light duty

CID Overtime – overage due to detectives injured on duty and employment backgrounds and patrol coverage overtime

Communications Overtime – overage due to open positions, Lt. patrol coverage overtime

Communications Clothing Allowance – due to uniforms for new hires

Communications Other Wages – overage due to dispatchers covering other shifts (shift differential)

ACO Overtime – overage due to ACO on sick leave

FISCAL YEAR END TRANSFERS

DEPT		ACCOUNT NUM	ACCOUNT NAME	AMOUNT		ACCOUNT NUM		AMOUNT
Police	From:	0012110-522100	Admin Clothing	\$3,683	To:	0012111-570400	Traffic Division Equipment	\$3,683
Police	From:	0012110-514000	Admin Reg Wages	\$2,939	To:	0012110-555000	Printing & Binding	\$2,939
Police	From:	0012110-514000	Admin Reg Wages	\$12,160	To:	0012110-581135	Schooling & Education	\$12,160
Police	From:	0012110-515100	Admin Overtime	\$1,641	To:	0012111-570400	Traffic Division Equipment	\$1,641
Police	From:	0012110-515100	Admin Overtime	\$759	To:	0012112-515100	Patrol Overtime	\$759
Police	From:	0012110-517000	Admin Other Wages	\$2,780	To:	0012110-531000	Prof Fees	\$2,780
Police	From:	0012110-517000	Admin Other Wages	\$725	To:	0012110-581135	Schooling & Education	\$725
Police	From:	0012110-517000	Admin Other Wages	\$106	To:	0012111-515100	Traffic Maintenance Overtime	\$106
Police	From:	0012110-517000	Admin Other Wages	\$139	To:	0012112-515100	Patrol Overtime	\$139
Police	From:	0012110-522100	Admin Clothing	\$3,671	To:	0012111-562600	Motor Fuels	\$3,671
Police	From:	0012110-522300	Union Contract Responsibilities	\$132	To:	0012112-515100	Patrol Overtime	\$132
Police	From:	0012110-531050	Admin Testing Fees	\$7,118	To:	0012111-570400	Traffic Division Equipment	\$7,118
Police	From:	0012110-541000	Admin Public Utilities	\$3,242	To:	0012110-561800	Program Supplies	\$3,242
Police	From:	0012110-542140	Admin Refuse	\$133	To:	0012112-515100	Patrol Overtime	\$133
Police	From:	0012110-543000	Admin Repairs & Maint	\$12,789	To:	0012111-562600	Motor Fuels	\$12,789
Police	From:	0012110-544400	Admin Rents & Leases	\$323	To:	0012112-515100	Patrol Overtime	\$323
Police	From:	0012110-553000	Admin Telephone	\$657	To:	0012113-515100	CID Overtime	\$657
Police	From:	0012110-569000	Admin Office Supplies	\$506	To:	0012110-553100	Postage	\$506
Police	From:	0012110-569000	Admin Office Supplies	\$150	To:	0012110-581120	Conf & Membership	\$150
Police	From:	0012110-569000	Office Supplies	\$81	To:	0012113-515100	CID Overtime	\$81
Police	From:	0012111-543100	MV Service & Repairs	\$2,650	To:	0012111-570400	Traffic Division Equipment	\$2,650
Police	From:	0012111-514000	Traffic Reg Wages	\$492	To:	0012112-515100	Patrol Overtime	\$492
Police	From:	0012111-517000	Traffic Other Wages	\$2	To:	0012112-515100	Patrol Overtime	\$2
Police	From:	0012111-543100	Motor Vehicle Service & Repair	\$2,450	To:	0012112-515100	Patrol Overtime	\$2,450
Police	From:	0012111-561400	Traffic Maint Supplies	\$118	To:	0012112-515100	Patrol Overtime	\$118
Police	From:	0012111-563100	Traffic Tires	\$7,538	To:	0012112-515100	Patrol Overtime	\$7,538
Police	From:	0012112-514000	Patrol Reg Wages	\$222,450	To:	0012112-515100	Patrol Overtime	\$222,450
Police	From:	0012112-517000	Patrol Other Wages	\$13,510	To:	0012111-562600	Motor Fuels	\$13,510
Police	From:	0012112-517000	Patrol Other Wages	\$10,302	To:	0012112-515100	Patrol Overtime	\$10,302
Police	From:	0012113-514000	CID Reg Wages	\$34,504	To:	0012113-515100	CID Overtime	\$34,504
Police	From:	0012113-517000	CID Other Wages	\$20,930	To:	0012113-515100	CID Overtime	\$20,930
Police	From:	0012115-514000	Comm Reg Wages	\$45,809	To:	0012112-515100	Patrol Overtime	\$45,809
Police	From:	0012115-515200	Comm Part time Wages	\$2,413	To:	0012111-570400	Traffic Division Equipment	\$2,413
Police	From:	0012115-515200	Comm Parttime Wages	\$2,198	To:	0012112-515100	Patrol Overtime	\$2,198
Police	From:	0012115-531000	Comm Prof Fees	\$505	To:	0012112-515100	Patrol Overtime	\$505
Police	From:	0012115-531140	Comm Training	\$1,300	To:	0012110-581135	Schooling & Education	\$1,300
Police	From:	0012115-531140	Comm Training	\$6,833	To:	0012112-515100	Patrol Overtime	\$6,833
Police	From:	0012115-541000	Comm Public Utilities	\$2,693	To:	0012113-515100	CID Overtime	\$2,693
Police	From:	0012115-541000	Comm Public Utilities	\$1,931	To:	0012112-515100	Patrol Overtime	\$1,931
Police	From:	0012115-543000	Communications Repairs & Maintenance	\$92,345	To:	0012113-515100	CID Overtime	\$92,345

Police	From:	0012115-543000	Communications Repairs & Maintenance	\$89,601
Police	From:	0012115-543000	Communications Repairs & Maintenance	\$2,804
Police	From:	0012115-543000	Communications Repairs & Maintenance	\$6,767
Police	From:	0012115-553000	Comm Telephone	\$1,480
Police	From:	0012115-554000	Comm Travel Reimbursement	\$78
Police	From:	0012115-554000	Comm Travel Reimbursement	\$1,076
Police	From:	0012115-555000	Comm. Printing & Binding	\$29
Police	From:	0012115-562300	Generator Fuel	\$2,467
Police	From:	0012312-514000	ACO Reg Wages	\$5
Police	From:	0012312-514000	ACO Regular Wages	\$1,385
Police	From:	0012312-514000	ACO Regular Wages	\$353
Police	From:	0012312-517000	Other Wages	\$1,781
Police	From:	0012312-517000	ACO Other Wages	\$203
Police	From:	0012312-517000	ACO Other Wages	\$356
Police	From:	0012312-522100	ACO Clothing	\$900
Police	From:	0012312-541100	ACO Water	\$114
Police	From:	0012312-557700	ACO Advertising	\$140
Police	From:	0012312-562200	ACO Natural Gas	\$709
Police	From:	0012312-581135	ACO Schooling & Education	\$29
Police	From:			\$198,677

\$833,661

To:	0012115-515100	Communications Overtime	\$89,601
To:	0012115-522100	Communications Clothing	\$2,804
To:	0012115-517000	Communications Other Wages	\$6,767
To:	0012112-515100	Patrol Overtime	\$1,480
To:	0012110-561800	Program Supplies	\$78
To:	0012112-515100	Patrol Overtime	\$1,076
To:	0012112-515100	Patrol Overtime	\$29
To:	0012113-515100	CID Overtime	\$2,467
To:	0012110-561800	Program Supplies	\$5
To:	0012312-515100	ACO Overtime	\$1,385
To:	0012312-531000	ACO Professional Fees	\$353
To:	0012110-561800	Program Supplies	\$1,781
To:	0012312-561800	ACO Program Supplies	\$203
To:	0012312-541000	ACO Public Utilities	\$356
To:	0012110-561800	Program Supplies	\$900
To:	0012110-561800	Program Supplies	\$114
To:	0012110-561800	Program Supplies	\$140
To:	0012110-561800	Program Supplies	\$709
To:	0012110-561800	Program Supplies	\$29
To:	0012112-515100	Patrol Overtime	\$198,677

\$833,661



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Fire Department
(Requesting Department)

Date: August 23, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

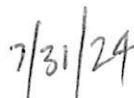
- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 352,970
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Board of Fire Commissioners
(Governing Board of your department)
at its meeting held on August 22, 2024
(date)



(Department Head's signature)



All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Year end transfers to cover overages in various accounts.

Transfer(s) complete the following:

From:	001-2211-51400 Regular Wages	To:	0012211-515100 Overtime Wages	Amount:	\$266,130.00
From:	001-2211-51400 Regular Wages	To:	0012211-51700 Other Wages	Amount:	\$67,154.00
From:		To:	-----	Amount:	
From:	0012211-531000 Professional Fees	To:	0012211-541100 Water & Sewer Charges	Amount:	\$369.00
From:	0012211-531000 Professional Fees	To:	0012211-542140 Refuse	Amount:	\$31.00
From:	0012211-531000 Professional Fees	To:	0012211-553000 Telephone	Amount:	\$241.00
From:	0012211-531000 Professional Fees	To:	0012211-553100 Postage	Amount:	\$21.00
From:	0012211-531000 Professional Fees	To:	0012211-562600 Motor Fuels	Amount:	\$9,307
From:	0012211-531000 Professional Fees	To:	0012211-581120 Conferences/Membership	Amount:	\$47.00
From:	0012211-531000 Professional Fees	To:	0012211-581135 Schooling & Education	Amount:	\$9,670.00



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Building Department
(Requesting Department)

Date: July 29, 2024
(Submission Date)

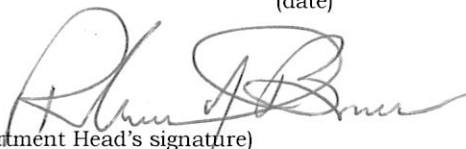
For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$3,462.82 \$3467.00
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Year end transfers to cover overages in various accounts.

Transfer(s) complete the following:

From:	0012615 514000	To:	0012615 515100	Amount:	\$3,376.20	3377.00
From:	0012615 543100	To:	0012615 563100	Amount:	\$89.62	90.00
From:		To:		Amount:		
From:		To:		Amount:		
From:		To:		Amount:		
From:		To:		Amount:		
From:		To:		Amount:		
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**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Library
(Requesting Department)

Date: July 25, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 1,374.00
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Year end transfers to cover overages in various accounts.

Additional funds were needed in the Manross Part Time account due to part time staff working additional hours to provide coverage for scheduling needs.

Transfer(s) complete the following:

From:	0016010-515100 Overtime	To:	0016010-515200 Part Time	Amount:	\$129.00
From:	0016010-515100 Overtime	To:	0016010-517000 Other Wages	Amount:	\$9.00
From:	0016010-543000 Rep & Maint	To:	0016010-561400 Maint Supplies	Amount:	\$116.00
From:	0016012-517000 Other Wages	To:	0016012-515200 Part Time	Amount:	\$1120.00
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
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From:		To:		Amount:	
From:		To:		Amount:	



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Library
(Requesting Department)

Date: July 25, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting
Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 73,091.00
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)

at its meeting held on _____
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To carryover funds in the following accounts from 2024 to 2025:

The first three accounts are Trust Funds that traditionally get carried over for on-going purchase of materials.

The fourth account is the Main Library Program Supplies. The request is to pay for subscriptions, databases, and digital content that were billed in the previous fiscal year but start on July 1.

Carry-overs list the following:

Account	Account Name	Amount
0016012-589100	Manross Miscellaneous Trust Fund	\$38,596.00
0016014-561800	Goodsell Library Trust Fund	\$22,235.00
0016014-589100	Main Library Miscellaneous Trust Fund	\$4,846.00
0016010-561800	Main Library Program Supplies	\$7,414.00



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Corporation Counsel
(Requesting Department)

Date: July 25, 2024
(Submission Date)

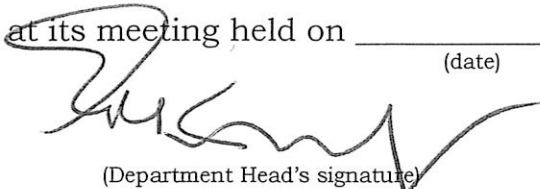
For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 395,000
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To carryover funds in the following accounts from 2024 to 2025:

Professional Fees for Legal Services.

Carry-overs list the following:

Account	Account Name	Amount
0011022 531000	Professional Fees	\$285,000
0011022 531000 14021	Professional Fees – Reval	\$110,000



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: August 01, 2024
(Submission Date)

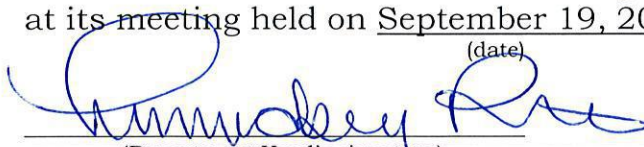
For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 228,027
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Board of Public Works
(governing Board of your department)
at its meeting held on September 19, 2024.


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

See attached List

Transfer(s) complete the following:

From:	To:	Amount:
_____	_____	_____
From:	To:	Amount:
_____	_____	_____

FISCAL YEAR END TRANSFERS								
DEPT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT
Admin	FROM:	0013010 581135	Schooling & Education	\$ 3,204	TO:	0013010 514000	Reg Wages	\$ 3,204
Admin	FROM:	0013010 581135	Schooling & Education	\$ 1,392	TO:	0013010 581120	Conferences & Memberships	\$ 1,392
Admin	FROM:	0013010 581135	Schooling & Education	\$ 643	TO:	0013010 515100	Overtime Wages	\$ 643
Admin	FROM:	0013010 581135	Schooling & Education	\$ 536	TO:	0013010 515200	Parttime Wages	\$ 536
Admin	FROM:	0013010 517000	Other Wages	\$ 27	TO:	0013010 515200	Parttime Wages	\$ 27
Admin	FROM:	0013010 531000	Professional Fees	\$ 67	TO:	0013010 581145	Employee Recognition	\$ 67
Engineering	FROM:	0013011 514000	Regular Wages	\$ 3,418	TO:	0013011 515100	Overtime Wages	\$ 3,418
Engineering	FROM:	0013011 514000	Regular Wages	\$ 7,727	TO:	0013011 515200	Parttime Wages	\$ 7,727
Landuse	FROM:	0013012 514000	Regular Wages	\$ 81	TO:	0013012 517000	Other Wages	\$ 81
Landuse	FROM:	0013012 514000	Regular Wages	\$ 1,355	TO:	0013012 557700	Advertising	\$ 1,355
Building Maint	FROM:	0013013 514000	Regular Wages	\$ 490	TO:	0013013 515100	Overtime Wages	\$ 490
Building Maint	FROM:	0013013 514000	Regular Wages	\$ 32,255	TO:	0013013 543000	Repairs & Maintenance	\$ 32,255
Building Maint	FROM:	0013013 514000	Regular Wages	\$ 5,410	TO:	0013013 561400	Maintenance Supplies	\$ 5,410
Building Maint	FROM:	0013013 514000	Regular Wages	\$ 290	TO:	0013013 553000	Telephone	\$ 290
Streets	FROM:	0013015 515100	Overtime Wages	\$ 2,878	TO:	0013015 517000	Other Wages	\$ 2,878
Streets	FROM:	0013015 514000	Regular Wages	\$ 25,869	TO:	0013015 561800	Program Supplies	\$ 25,869
Streets	FROM:	0013015 544400	Rents & Leases	\$ 7,536	TO:	0013015 561800	Program Supplies	\$ 7,536
Solid Waste	FROM:	0013016 514000	Regular Wages	\$ 10,586	TO:	0013016 515100	Overtime Wages	\$ 10,586
Solid Waste	FROM:	0013016 531000	Professional Fees	\$ 127	TO:	0013016 517000	Other Wages	\$ 127
Solid Waste	FROM:	0013016 531000	Professional Fees	\$ 26	TO:	0013016 543000	Repairs & Maintenance	\$ 26
Fleet	FROM:	0013017 543100	Motor Vehicle	\$ 11,644	TO:	0013017 514000	Regular wages	\$ 11,644
Fleet	FROM:	0013017 543100	Motor Vehicle	\$ 2,236	TO:	0013017 561400	Maintenance Supplies	\$ 2,236
Fleet	FROM:	0013017 543100	Motor Vehicle	\$ 20,313	TO:	0013017 563000	Motor Vehicle Parts	\$ 20,313
Fleet	FROM:	0013017 562600	Motor Fuels	\$ 9,114	TO:	0013017 563100	Tires	\$ 9,114
Snow	FROM:	0013018 544410	Snowplowing Fees	\$ 2,941	TO:	0013018 515100	Snow Overtime	\$ 2,941
Snow	FROM:	0013018 544410	Snowplowing Fees	\$ 5,740	TO:	0013018 563000	Motor Vehicle Parts	\$ 5,740
Rail	FROM:	0013040 541200	Street Lighting	\$ 26,350	TO:	0013020 589100	Misc Rail Upkeep	\$ 26,350
Other Buildings	FROM:	0013018 561800	Program Supplies	\$ 44,050	TO:	0013021 543000	Repairs & Maint	\$ 44,050
Line Painting	FROM:	0013018 544410	Snowplowing Fees	\$ 1,722	TO:	0013027 531000	Professional Fees	\$ 1,722
				\$ 228,027				\$ 228,027



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Library
(Requesting Department)

Date: July 25, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

☐ Additional Appropriation \$ _____

☐ Transfer from Contingency \$ _____

☒ Transfer(s) \$ 1,374.00

☐ Grant \$ _____

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)

at its meeting held on _____
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Year end transfers to cover overages in various accounts.

Additional funds were needed in the Manross Part Time account due to part time staff working additional hours to provide coverage for scheduling needs.

Transfer(s) complete the following:

From:	0016010-515100 Overtime	To:	0016010-515200 Part Time	Amount:	\$129.00
From:	0016010-515100 Overtime	To:	0016010-517000 Other Wages	Amount:	\$9.00
From:	0016010-543000 Rep & Maint	To:	0016010-561400 Maint Supplies	Amount:	\$116.00
From:	0016012-517000 Other Wages	To:	0016012-515200 Part Time	Amount:	\$1120.00
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: BPRYCS
(Requesting Department)

Date: July 31, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ \$125,176
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Board of Park Commissioners
(governing Board of your department)

at its meeting held on TBD September 18, 2024 meeting (no August meeting).
(date)

A handwritten signature in black ink, appearing to read "Jodi McGrane".

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

(Department Head's signature)

Board of Finance Agenda Request Form

Reason for request:

Liability Insurance Admin (0017021-552100)- Rising cost of insurance

Telephone Admin (0017021-553000)- Contract increases for building telephones

Regular Wages Parks & Grounds (0017022-514000)- Few retirements or vacancies resulted in being fully staffed for the majority of the year with no cost savings.

Additional, union MOU for code upgrades established that drove costs up a bit.

Motor Fuels Parks & Grounds (0017022-562600)- Fuel usage remains consistent but reflective of increases to fuel rates not captured in financial forecasting.

Motor Vehicle Parts Parks & Grounds (0017022-563000)- Supply usage remains consistent increases based on inflation and cost increases.

Parttime Wages Aquatics (0017024-515200)- Reflective of staffing costs needed to adequately and safely run 3 pools that operate 7 days a week. Minimum wage increases have driven costs up across all parttime positions and the need for extensive training is paramount.

Overtime Wages Aquatics (0017024-515100)- Unexpected nature of pool operations resulted in more call-ins for the Facilities Maintenance Technician to address issues throughout the year to keep the pools open.

Maintenance Supplies Aquatics (0017024-561400)- Supply usage remains consistent increases based on inflation and cost increases. Price of chlorine skyrocketed.

Relocation Costs Youth & Community Services (0017025-587232)- Associated with Connecticut Uniform Relocation Assistance Act which requires community services to cover relocation costs for families whose properties are condemned either by fires or other causes. These costs were addressed when City Council changed policy to \$4,000 stipend (instead of 2 years of housing obligation).

Parttime Wages Youth & Community Services (0017025-515200)- Part-time program assistants were needed instead of 3rd party contractors to assist on select youth services programs.

Welfare Evictions & Auctions Youth & Community Services (0017025-581240)- Continue to see an increase in evictions due to the end of the post-Covid eviction moratorium lifted from the pandemic.

Transfer(s) complete the following:

From:	See spreadsheet	To:		Amount:	
From:	_____	To:	_____	Amount:	_____
From:	_____	To:	_____	Amount:	_____
From:	_____	To:	_____	Amount:	_____

FISCAL YEAR END TRANSFERS									
DEPT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT	
BPRYCS	FROM:	0017021-514000	Regular Wages	\$ 7,412	TO:	0017021-552100	Liability Insurance	\$ 7,412	
BPRYCS	FROM:	0017021-514000	Regular Wages	\$ 27	TO:	0017021-541000	Public Utilities	\$ 27	
BPRYCS	FROM:	0017021-514000	Regular Wages	\$ 1,076	TO:	0017021-553000	Telephone	\$ 1,076	
BPRYCS	FROM:	0017021-514000	Regular Wages	\$ 313	TO:	0017021-562200	Natural Gas	\$ 313	
BPRYCS	FROM:	0017022-515100	Overtime Wages	\$ 21,126	TO:	0017022-514000	Regular Wages	\$ 21,126	
BPRYCS	FROM:	0017022-515200	Parttime Wages	\$ 435	TO:	0017022-514000	Regular Wages	\$ 435	
BPRYCS	FROM:	0017022-515200	Parttime Wages	\$ 984	TO:	0017022-541000	Public Utilities	\$ 984	
BPRYCS	FROM:	0017022-570905	Small Equipment	\$ 3,385	TO:	0017022-562600	Motor Fuels	\$ 3,385	
BPRYCS	FROM:	0017022-542140	Refuse	\$ 4,070	TO:	0017022-562600	Motor Fuels	\$ 4,070	
BPRYCS	FROM:	0017022-543000	Repairs and Maintenance	\$ 8,936	TO:	0017022-563000	Motor Vehicle Parts	\$ 8,936	
BPRYCS	FROM:	0017023-561800	Program Supplies	\$ 1,127	TO:	0017023-531000	Professional Fees	\$ 1,127	
BPRYCS	FROM:	0017023-561800	Program Supplies	\$ 5	TO:	0017023-581120	Conference and Memberships	\$ 5	
BPRYCS	FROM:	0017024-514000	Regular Wages	\$ 18,706	TO:	0017024-515200	Parttime Wages	\$ 18,706	
BPRYCS	FROM:	0017024-562200	Natural Gas	\$ 8,952	TO:	0017024-515200	Parttime Wages	\$ 8,952	
BPRYCS	FROM:	0017024-562200	Natural Gas	\$ 1,995	TO:	0017024-515100	Overtime Wages	\$ 1,995	
BPRYCS	FROM:	0017024-531000	Professional Fees	\$ 2,433	TO:	0017024-561400	Maintenance Supplies	\$ 2,433	
BPRYCS	FROM:	0017024-541000	Public Utilities	\$ 16,883	TO:	0017024-561400	Maintenance Supplies	\$ 16,883	
BPRYCS	FROM:	0017024-541100	Water & Sewer	\$ 4,018	TO:	0017024-561400	Maintenance Supplies	\$ 4,018	
BPRYCS	FROM:	0017024-543000	Repairs and Maintenance	\$ 4,452	TO:	0017024-561400	Maintenance Supplies	\$ 4,452	
BPRYCS	FROM:	0017024-562100	Heating Oil	\$ 902	TO:	0017024-561400	Maintenance Supplies	\$ 902	
BPRYCS	FROM:	0017024-561800	Program Supplies	\$ 472	TO:	0017024-581120	Conferences & Memberships	\$ 472	
BPRYCS	FROM:	0017025-514000	Regular Wages	\$ 9,436	TO:	0017025-587232	Relocation Costs	\$ 9,436	
BPRYCS	FROM:	0017025-531000	Professional Fees	\$ 1,864	TO:	0017025-515200	Parttime Wages	\$ 1,864	
BPRYCS	FROM:	0017025-531000	Professional Fees	\$ 5,777	TO:	0017025-581240	Welfare Evictions & Auctions	\$ 5,777	
BPRYCS	FROM:	0017025-531000	Professional Fees	\$ 19	TO:	0017025-553000	Telephone	\$ 19	
BPRYCS	FROM:	0017025-581120	Conferences & Memberships	\$ 371	TO:	0017025-561800	Program Supplies	\$ 371	
				\$ 125,176					\$ 125,176

FISCAL YEAR END CARRYOVERS - GENERAL FUND

DEPT	ACCOUNT NUM.	ACCOUNT NAME	AMOUNT	DEPT TOTAL
IT	0011020-543000	Repairs & Maint	\$ 73,275	
All Other	0018106 570400	Machine Equipment	\$ 44,700	\$ 117,975
CORP COUNSEL	0011022 531000	Professional Fees	\$ 285,000	
CORP COUNSEL	0011022 531000 14021	Professional Fees - Reval	\$ 110,000	\$ 395,000
CITY CLERK	0011023 531000	Professional Fees	\$ 14,900	\$ 14,900
AGING	0011027 570600 24022	Coffee Shop Refrigerator	\$ 10,500	\$ 10,500
MAYOR	0011034 581770	Community Promotions	\$ 10,000	\$ 10,000
POLICE	0012115 570920	Communications Equipment	\$ 52,175	\$ 52,175
FIRE	0012211 531000	Professional Fees	\$ 9,000	
FIRE	0012211 561800	Program Supplies	\$ 7,680	\$ 16,680
PUBLIC WORKS	0013018 544410	Snowplowing Fees	\$ 50,000	
PUBLIC WORKS	0013018 570400 22021	Salt Brine Equipment	\$ 93,000	
PUBLIC WORKS	0013018 570400 20038	Magnesium Tanks	\$ 60,480	
PUBLIC WORKS	0013026 570400 24023	Landfill Mower	\$ 50,000	
PUBLIC WORKS	0013026 570500 24024	Engineering SUV	\$ 7,500	\$ 260,980
School Readiness	0014654 531160 24G13	Program Contributions	\$ 80,616	
School Readiness	0014654-531160 24G15	Purchased Services	\$ 9,513	\$ 90,129
LIB	0016010 561800	Main Lib Program Supplies	\$ 7,414	
LIB	0016012 589100 MANRS	Manross Miscellaneous (Trust)	\$ 38,596	
LIB	0016014 561800	Goodsell Program Supplies (Trust)	\$ 22,235	
LIB	0016014 589100	Bristol Library Trust Fund (Trust)	\$ 4,846	\$ 73,091
PRYCS	0017023 515200	Recreation PT Wages	\$ 18,777	
PRYCS	0017021 589100	Various Equipment & Supplies (Trust)	\$ 24,618	\$ 43,395
All Other	0018106 543200	Equipment Maintenance	\$ 3,500	\$ 3,500
		Total General Fund	\$ 1,088,325	\$ 1,088,325



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Information Technology
(Requesting Department)

Date: _____
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 117,975
- ☐ Other

Approval:

This request was approved by the N/A
(governing Board of your department)
at its meeting held on _____.
(date)



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Additional Funds needed for Repairs and Maintenance for Cybersecurity needs and additional equipment due to the impending need to replace out of date and dilapidated equipment.

Carry-overs list the following:

Account	Account Name	Amount
0011020-543000	Repairs and Maint	\$73,275
0018106-570400	Computer Replacement Program	\$44,700



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Corporation Counsel
(Requesting Department)

Date: July 25, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 395,000
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To carryover funds in the following accounts from 2024 to 2025:

Professional Fees for Legal Services.

Carry-overs list the following:

Account	Account Name	Amount
0011022 531000	Professional Fees	\$285,000
0011022 531000 14021	Professional Fees – Reval	\$110,000



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Town & City Clerk
(Requesting Department)

Date: July 22, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 14,900
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)

at its meeting held on _____
(date)

Erika Callego
(Department Head's signature)

Board of Finance Agenda Request Form

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Reason for request:

To carryover funds in the following accounts from 2024 to 2025: Due to a staffing shortage we were not able to complete our microfilming project.

Carry-overs list the following:

Account	Account Name	Amount
001-10-10-1023-0000-000-531000	Professional Fees & Services	\$14,900



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Comptroller's Office
(Requesting Department)

Date: June 13, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

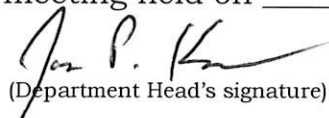
This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 10,500
- ☐ Other

Approval:

This request was approved by the N/A
(governing Board of your department)

at its meeting held on N/A
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To carryover funds in the following accounts from 2024 to 2025:

Funds requested at the June BOF meeting to replace the Senior Center Coffee Shop, due to timing of fiscal year end funds need to be carried over and purchased in July due to timing of approvals.

Carry-overs list the following:

Account	Account Name	Amount
0011027-570600-24022	Aging – Coffee Shop Refrigerator	\$10,500



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Bristol Police Department
(Requesting Department)

Date: August 1, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 52,175
- ☐ Other \$ _____

Approval:

This request was approved by the Board of Police Commissioners
(governing Board of your department)
at its meeting held on August 20, 2024.
(date)

Chief Nick Mulla
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Communications Equipment – State E911 money for Communications equipment to be carried over for FY25 equipment.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	To:	Amount:
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____

Grants:

Total Amount: Grant \$_____

City Share \$_____ %

Federal/State Share \$_____ %

Carry-overs list the following:

Account	Account Name	Amount
0012115-570920	Communications Equipment	\$52,175
_____	_____	_____



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Fire Department
(Requesting Department)

Date: August 23, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting
Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 16,680.00
- ☐ Other

Approval:

This request was approved by the Board of Fire Commissioners
(Governing Board of your department)
at its meeting held on August 22, 2024.

(date)

Department Head's signature)

Richard [Signature] 7/31/24

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To carryover funds in the following accounts from 2024 to 2025:

Carryover \$9,000.00 from Professional Fees for the Flash Update pending the purchase of our Mobile Repeaters (FY25 approved Capital Outlay) and \$2,500.00 to continue with our OSHA Consultant.

Carryover \$7,680.00 from Program Supplies to cover 3, W Tools on order and funds for swift water training.

Carry-overs list the following:

Account	Account Name	Amount
0012211-531000	Professional Fees & Services	\$9,000.00
0012211-561800	Program Supplies	\$7680.00



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: August 01, 2024
(Submission Date)

For the September 19, 2023 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 260,980
- ☐ Other

Approval:

This request was approved by the Board of Public Works
(governing Board of your department)
at its meeting held on September 19, 2024.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To carryover funds in the following accounts from 2024 to 2025:

Transfer(s) complete the following:

From:	To:	Amount:
_____	_____	_____
_____	_____	_____

FISCAL YEAR END CARRYOVERS - GENERAL FUND				
DEPT	ACCOUNT NUM.	ACCOUNT NAME	AMOUNT	COMMENT/STATUS
PUBLIC WORKS	0013018 544410	Snow Plowing Fees	\$ 50,000	Account reduced during budget process with carryover intended
PUBLIC WORKS	0013018 570400 22021	Salt Brine Equipment	\$ 93,000	Currently out to bid
PUBLIC WORKS	0013018 570400 20038	Magnesium Tanks	\$ 60,480	Currently out to bid
PUBLIC WORKS	0013026 570400 24023	Landfill Mower	\$ 50,000	Approved at June BOF meeting scheduled for bidding in August
PUBLIC WORKS	0013026 570500 24024	Engineering SUV	\$ 7,500	Approved at June BOF meeting Processing invoice/ payment
		Total General Fund	\$ 260,980	



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: School Readiness
(Requesting Department)

Date: August 19, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting
Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☒ Grant \$ 90,129 Grant Carryover
- ☒ Carry-over(s) \$ 90,129
- ☐ Other

Approval:

This request was approved by the School Readiness Council
(governing Board of your department)
at its meeting held on June 5, 2024.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

The purpose of the request is to carry over \$80,616 from the School Readiness Enrollment-based Grant and \$9,513 from the Administrative Enhancement Grant (funds need to be expended by 9/30/24).

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	To:	Amount:
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
0014654-432079-24G13	School Readiness Grant - Rev	\$80,616
0014654- 432079-24G15	School Readiness Grant - Rev	\$9,513
0014654-531160-24G13	Program Contributions	\$80,616
0014654-531160-24G15	Purchased Services	\$9,513



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Library
(Requesting Department)

Date: July 25, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting
Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 73,091.00
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To carryover funds in the following accounts from 2024 to 2025:

The first three accounts are Trust Funds that traditionally get carried over for on-going purchase of materials.

The fourth account is the Main Library Program Supplies. The request is to pay for subscriptions, databases, and digital content that were billed in the previous fiscal year but start on July 1.

Carry-overs list the following:

Account	Account Name	Amount
0016012-589100	Manross Miscellaneous Trust Fund	\$38,596.00
0016014-561800	Goodsell Library Trust Fund	\$22,235.00
0016014-589100	Main Library Miscellaneous Trust Fund	\$4,846.00
0016010-561800	Main Library Program Supplies	\$7,414.00



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Bristol Parks, Recreation, Youth and Community Services
(Requesting Department)

Date: August 19, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 43,395.00
- ☐ Other

Approval

A handwritten signature in black ink, appearing to read "Jodi McGrane", is written over a horizontal line.

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Carry-over for miscellaneous trust rollover.

Carry-over \$18,777.00 to cover emergency backflow tank removal at the Dennis Malone Aquatics Center per Water Department/DPH request. Transfer of funds from Recreation Part-time Wages to Aquatics Repairs and Maintenance to be requested in September 2024.

Carry-overs list the following:

Account	Account Name	Amount
0017021-589100	Administration – Misc.	\$24,618.00
0017023-515200	Recreation – Part-time Wages	\$18,777.00



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Comptroller's Office
(Requesting Department)

Date: August 2, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting
Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 13,500 _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To carryover funds in the following accounts from 2024 to 2025:

Community Promotions – For City sponsored events, sponsorships and marketing.

Equipment Maintenance – New city copier lease and price increase for city wide copiers.

Carry-overs list the following:

Account	Account Name	Amount
0011034 581770	Community Promotions	\$10,000
0018106 543200	Equipment Maintenance	\$3,500



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Economic and Community Development (ECD)
(Requesting Department)

Date: August 2, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

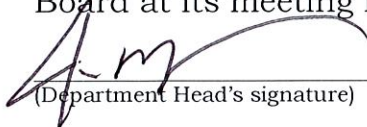
This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 24,492.00
- ☐ Other

Approval:

This request was approved by the Economic and Community Development Board at its meeting held on August 1, 2024.


(Department Head's signature)

7/31/24

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To carryover funds in the following accounts from 2024 to 2025:

NE Carousel Museum: Unused grant funds. Requesting to Carryover first; a request to Transfer will follow.

Bristol Historical Society: Requesting to Carryover first; a request to Transfer will follow.

Advertising: Funds to be used for the production of a video to promote Bristol. The intention was to complete this project in FY24, but was delayed due to several economic development projects including some in downtown needing to be completed so that they can be included in the promotional video. The intention is to complete this video in FY25.

Carry-overs list the following:

Account	Account Name	Amount
1044105-585130-G2023	NE Carousel Museum	\$12,000.00
1044105-585124-G2023	Bristol Historical Society	\$217.00
1044101-557700-G2024	Advertising	\$12,275.00



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Comptroller's
(Requesting Department)

Date: 8/19/24
(Submission Date)

For the 8/27/24 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☒ Transfer from Contingency \$ 135,560
- ☒ Transfer(s) \$ 29,248
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request: To cover the purchase of an additional \$5 million in Excess Liability Insurance as recommended by our insurance agent. Also, to cover overages in various other insurance accounts which exceeded budgeted assumptions. Also included in the property insurance is coverage for the Sessions building which was paid for through the project previously.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	0018105-552010 Auto Insurance	To:	0018105-552000 Property Insurance	Amount:	\$29,248
From:	0018106-589000 Contingency Account	To:	A4002620-552104 BOE Liability Insurance	Amount:	\$72,892
From:	0018106-589000 Contingency Account	To:	0018105-552100 City Liability Insurance	Amount:	\$62,668

RESOLUTION MODIFYING THE PROJECT SCOPE OF THE \$2,990,000 APPROPRIATION FOR THE DESIGN AND CONSTRUCTION OF A NEW ANIMAL CONTROL FACILITY TO THE ACQUISITION OF, AND RENOVATIONS AND IMPROVEMENTS TO REAL PROPERTY FOR USE AS AN ANIMAL CONTROL FACILITY

RESOLVED,

That, pursuant to Section 25 of the City Charter, the Board of Finance of the City of Bristol hereby determines that it is necessary to undertake the acquisition of, and renovations and improvements to existing real property for use as an animal control facility.

That the sum of TWO MILLION NINE HUNDRED NINETY THOUSAND DOLLARS (\$2,990,000) previously appropriated for the project, is appropriated therefor.

(a) The \$2,990,000 appropriation may be spent for acquisition costs, design and planning costs, equipment and materials, construction costs, renovations and improvements, demolition costs, site improvements, engineering or other consultant fees, furniture and fixtures, legal fees, net interest on borrowings and other financing costs, and other expenses related to the project and its financing. The appropriation is subject to the approval by a Joint Meeting of the City Council and Board of Finance.

(b) The \$2,990,000 appropriation shall be funded from borrowing less any grants received to defray the appropriation.

Upon motion made by Commissioner and seconded by Commissioner for adoption of the resolution, a roll call vote was taken which resulted as follows:

Mayor Caggiano:
Commissioner:
Commissioner:
Commissioner:
Commissioner:

Chairman Maikowski:
Commissioner:
Commissioner:
Commissioner:

Chairman Maikowski declared the resolution carried.

RESOLUTION MODIFYING THE PROJECT SCOPE OF THE AUTHORIZATION FOR THE ISSUANCE OF BONDS, NOTES OR OTHER OBLIGATIONS IN THE AMOUNT OF \$2,990,000 TO FINANCE THE DESIGN AND CONSTRUCTION OF A NEW ANIMAL CONTROL FACILITY TO THE ACQUISITION OF, AND RENOVATIONS AND IMPROVEMENTS TO REAL PROPERTY FOR USE AS AN ANIMAL CONTROL FACILITY

RESOLVED,

(a) That under the authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Board of Finance of the City of Bristol hereby determines that it is necessary to issue bonds, notes or obligations in the principal sum of TWO MILLION NINE HUNDRED NINETY THOUSAND DOLLARS (\$2,990,000) to finance the appropriation for the acquisition of, and renovations and improvements to existing real property for use as an animal control facility, if approved by a Joint Meeting of the City Council and the Board of Finance. The bonds, notes or obligations shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds, notes or obligations shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City.

(b) That the City issue and renew temporary notes or obligations from time to time in anticipation of the receipt of the proceeds from the sale of the bonds, notes or obligations for the project. The amount of the notes outstanding at any time shall not exceed TWO MILLION NINE HUNDRED NINETY THOUSAND DOLLARS (\$2,990,000). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

That the Mayor or Acting Mayor of the City shall sign any bonds, notes or obligations by their manual or facsimile signatures. The bonds, notes or obligations shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board of Finance. The Comptroller's approval of the bonds, notes or obligations shall be evidenced by his manual or facsimile signature. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds, notes or obligations. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or obligations; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or obligations; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds, notes or obligations; to sell the bonds, notes or obligations at public or private sale; to deliver the bonds, notes or obligations; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or obligations.

That the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the City pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or obligations authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or obligations to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or obligations.

Upon motion made by Commissioner _____ and seconded by Commissioner _____ for adoption of the resolution, a roll call vote was taken which resulted as follows:

Mayor Caggiano:
Commissioner:
Commissioner:
Commissioner:
Commissioner:

Chairman Maikowski:
Commissioner:
Commissioner:
Commissioner:

Chairman Maikowski declared the resolution carried.

**City of Bristol, Connecticut
Insurance Committee Meeting
July 24, 2024**

A meeting of the Insurance Committee of the Board of Finance was held on July 24, 2024 in the 3rd Floor Meeting Room of City Hall. The following were in attendance: Committee Members: Marie O'Brien, Mike Massarelli, and Glenn Heiser City: Diane Waldron, Robin Manuele and Mark Penney BOE: Kim Culkin and Lynn Boisvert HD Segur: Nancy Cosgrove and Jennifer Richard

1. Call to order.

Chairman O'Brien called the meeting to order at 8:30 a.m.

2. To discuss the City's Insurance with Acrisure and to take any action as necessary.

Jennifer Richard reviewed the Loss Summary and Claims Experience for each insurance category as of 6/28/24 for the policy term, specifically incurred and paid amounts. Any case that is currently in a lawsuit, the incurred amount includes defense costs. Open claims were reviewed in detail by policy year.

Jen explained there are a few graphical reporting options she can put together and can forward those for the Committee to review.

Commissioner Heiser questioned if there were any legislative or regulatory changes that would impact the City. Nancy stated they are pushing all their municipalities in Connecticut to urge for tort reform. As an example, insurance in Massachusetts is about half of Connecticut rates due to the liability limits. Acrisure will provide talking points for the City to use on any legislative issues.

Commissioner Heiser questioned if suits are won against the City/BOE is there any remedial training to prevent it from happening in the future such as changing policies/procedures to help mitigate it from happening again. Elected officials are given training at the beginning of their terms. Acrisure representatives indicated there are risk resources the insurance company can be provide upon City's request. They will also review of policies.

3. Adjournment.

Commissioner Massarelli made a motion seconded by Commissioner Heiser to adjourn at 9:25 a.m.

Respectfully Submitted,

Jodi A. McGrane

Recording Secretary

**City of Bristol, Connecticut
Insurance Committee Meeting
August 1, 2024**

A meeting of the Insurance Committee of the Board of Finance was held on August 1, 2024 in 3rd Floor Meeting Room of City Hall. The following were in attendance: Committee Members: Marie O'Brien and Glenn Heiser City: Diane Waldron, Robin Manuele and Mark Penney BOE: Kim Culkin and Lynn Boisvert Future Comp: Steve Grahn, Rob Bolduc and Fonda Carmody Lockton: Lisa Daley and Brenton Milardo

1. Call to order.

Commissioner O'Brien called the meeting to order at 8:30 a.m.

2. To discuss the City's Self Insured Workers' Compensation Program with FutureComp and to take any action as necessary.

FutureComp reviewed the Comprehensive Loss Analysis with the Committee for June 30, 2024.. The City of Bristol has been impacted by two recent major events (COVID pandemic & events on October 12, 2022). In some areas, these statistics and in others were omitted where it was felt it could give a better picture of historical trends.

Looking at the past five years there has been a total of 1,812 claims reported by the City, averaging approximately 362 claims per fiscal year since July 1, 2019. In a similar timeframe, the City has incurred just over \$11.4 million in loss or workers' compensation costs, averaging \$2.3 million per fiscal year.

Frequency of claims were on a slight uptick from 2019 into 2022, and the 2022-23 fiscal year was seriously impacted by the October 2022 event, in which there were 103 claims associated. In 2021, there were 117 COVID related claims reported by the City division, but it is important to note that in total these claims only incurred approximately \$100k in lost dollars. What is good to see is that in the most recently completed fiscal year, things look to be strong from both a frequency and a severity standpoint, however this is still a very "green" year. Commissioner O'Brien questioned the increase in payroll for 2023-2024, which Robin explained it is unaudited, the number will be firmed up after the audit and be in line with previous numbers.

For the BOE 74% of all accidents have either been student related or slip and falls. It is important to note that student related are those were incidents where students were a direct or root cause of incident, for instance, biting or hitting an employee. Kim explained when reports are made the Director of Special Services is copied not only for the employee but for the student for their programming.

Focusing on historical trends with City employees, the most costly accidents have been related to slip/falls, strains and lifting accounting for 68% of total incurred loss or approximately \$4.1 million in loss. Looking at some of the falls, a lot occur within the Police Department when on duty (not directly tied to suspect) and again individuals responsible for snow and ice removal. From a lifting standpoint, a lot of injuries when removing manhole covers, individuals removing trees/brush and then instances where employees were required to assist/move patients or "patient related", for instance suspects, fire related services. Taking both frequency and severity into consideration and even removing the outliers, the Police and Fire Departments account for 53% of reported claims for the City Division since July 1, 2019 and 67% of incurred lost dollars.

The Committee reviewed the large loss by division for the BOE and the City. The BOE has had five and City has 16 incidents since July 2019 with reserves at or above \$100,000.

FutureComp left the meeting at 9:38 a.m.

3. To discuss the City's Health Insurance with Lockton Companies and to take any action as necessary.

Brenton reviewed the claim experience through June 2024 for the City and BOE. Retirees are at a 4.5% trend, and Actives 17% which averages out to 11%. The number of retirees in total is down from 6,057 to 5,661.

It was noted the drug costs were increasing, any changes here would need to require buy in from the unions as it's a change in benefit. The City looked into this a few years ago in the past. The Committee asked for this to be looked at in future negotiations. Lockton also works with the Hospital and can look into with them.

The high claims were reviewed and it was noted that there was one claim that reached the stop loss limit last fiscal year. The total of high claimants over \$200,000 were 17 in count at \$6.2 million compared to 12 at \$5.7 million in the previous year. Dental finished favorably.

4. Adjournment.

Commissioner Heiser made a motion seconded by Commissioner s to adjourn at 9:55 a.m.

Respectfully Submitted,

Jodi A. McGrane
Recording Secretary



Comptroller’s Office | Phone: 860.584.6130

MEMORANDUM
August 27, 2024 Board of Finance Meeting
Office of the Comptroller
FY 2024-2025

To: Diane M. Waldron, Comptroller

From: Robin L. Manuele, Assistant Comptroller *RLM*

Date: August 19, 2024

RE: General Fund Contingency Account FY ending June 30, 2024

Attached herewith is a detailed analysis of the General Fund Reserve Account as of the previous months end.

This information will be provided to you on a monthly basis to update you regarding the reserve account activity and balance.

The July 1st appropriation was \$1,000,000

Year-to-date transfers from the Reserve Account for expenditure purposes:

Balance available for transfers is \$1,000,000

6a. Insurance (\$135,560)

Balance available for transfers in 2024-2025 if all items are approved: \$ 864,440

GENERAL FUND CONTINGENCY BALANCE

[illegible]



Purchasing Department | Tel (860) 584-6195

MEMORANDUM

To: Diane Waldron, Comptroller, Clerk for the Board of Finance
c: Jodi McGrane, Assistant to the Comptroller
From: Roger D. Rousseau, Purchasing Agent
Date: August 12, 2024
Re: **Procurement Card Processing**

Attached is a report of procurement card activity for the month of July 2024; please include with the agenda for the next meeting of the Board of Finance.

Thanks for your assistance in this matter.

J.P.Morgan

JPMORGAN CHASE BANK NA
P.O. BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

ACCOUNT NUMBER	
PAYMENT DUE DATE	08/25/2024
AMOUNT DUE	\$93,968.38
CURRENT BALANCE	\$93,968.38

Remit To: JPMORGAN CHASE BANK NA
P.O. BOX 4475
CAROL STREAM, IL 60197-4475

AMOUNT
ENCLOSED \$

CITY OF BRISTOL
ROGER ROUSSEAU
111 N MAIN ST
BRISTOL CT 06010-8112

***NM00000028

PLEASE TEAR PAYMENT COUPON AT PERFORATION

STATEMENT MESSAGES

COMMERCIAL ACCOUNT SUMMARY
ORGANIZATION NAME: CITY OF BRISTOL
ACCOUNT NUMBER:

CLOSING DATE CREDIT LIMIT AVAILABLE CREDIT	07-31-24 211,666 117,698	PREVIOUS BALANCE	96,490.60
		PURCHASES AND OTHER CHARGES	93,992.52
		CASH ADVANCES	.00
		CREDITS	24.14
FOR CUSTOMER SERVICE CALL: 1-800-316-6056 FOR TTY/TDD SERVICE CALL: 1-800-955-8060		PAYMENTS	96,490.60-
		LATE PAYMENT CHARGES	.00
		CASH ADVANCE FEE	.00
SEND BILLING INQUIRIES TO: JPMORGAN CHASE BANK NA COMMERCIAL CARD SOLUTIONS P.O. BOX 2015 MAIL SUITE IL1-6225 ELGIN, IL 60121		FINANCE CHARGES	.00
		NEW BALANCE	93,968.38
		TOTAL PAYMENT DUE	93,968.38
		DISPUTED AMOUNT	.00

ACCT. NUMBER:	CITY OF BRISTOL
---------------	-----------------

COMMERCIAL ACCOUNT ACTIVITY				
CITY OF BRISTOL			TOTAL COMMERCIAL ACTIVITY	
ACCOUNTING CODE:			\$96,490.60CR	
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-22	07-22	75405014204082500210113	PAYMENT RECEIVED -- THANK YOU	96,490.60 PY

INDIVIDUAL CARDHOLDER ACTIVITY					
AUBREY MINKLER		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$1,858.78	\$0.00	\$1,858.78
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-08	07-05	05436844188000330265768	DOLLAR TREE BRISTOL CT	26.25	
07-08	07-05	05436844188400080167729	WAL-MART #2719 BRISTOL CT	25.96	
07-17	07-16	05416014198141002824425	WAL-MART #2719 BRISTOL CT	209.47	
07-26	07-25	05436844208400072917236	WAL-MART #2719 BRISTOL CT	3.84	
07-26	07-25	55483824208001236340189	WAL-MART #2719 BRISTOL CT	54.26	
Total Purchasing Activity				\$319.78	
Travel Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-02	07-01	05436844184000358580001	PY *BRISTOL SELF STORA BRISTOL CT P.O.S.: 5b390798-9ff9-4 SALES TAX: 46.00	575.00	
07-12	07-10	55500364193025834286638	SPARE TIME BRISTOL BRISTOL CT	455.00	
07-19	07-17	55500364200032466247202	SPARE TIME BRISTOL BRISTOL CT	509.00	
Total Travel Activity				\$1,539.00	
JAMES PELLETIER		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$1,381.55	\$0.00	\$1,381.55
ACCOUNTING CODE:					
Travel Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-24	07-23	55432864206204714481729	TST* TULUM BAR & GRILL WINSTON SALEM NC P.O.S.: ruQDU5haFxxSqPQT3 SALES TAX: 1.05	16.05	
07-24	07-23	55432864206204732271367	WINSTON SALEM MARRIOTT WINSTON SALEM NC M20698 ARRIVAL: 07-23-24	23.19	
07-25	07-25	02305374207500303344730	TST* SPOTTED COW WINSTON-SALEM NC P.O.S.: aGfqQkW21mt8fwFFd SALES TAX: 2.45	47.45	
07-26	07-24	75328554207034900281521	BROTHERS PIZZERIA WINSTON SALEM NC	6.50	
07-29	07-28	15449854211015500103437	PAPA JOHNS PIZZA CHARLOTTE NC P.O.S.: 000000106288620145 SALES TAX: 1.10	18.45	

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INDIVIDUAL CARDHOLDER ACTIVITY					
Travel Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-29	07-28	55432864211206347116278	DUNKIN CD CLT CHARLOTTE NC P.O.S.: 1824 SALES TAX: 0.44	5.73	
07-30	07-28	55432864211206441952487	WINSTON SALEM MARRIOTT WINSTON SALEM NC 29189 ARRIVAL: 07-23-24	1,219.30	
Total Travel Activity				\$1,336.67	
Fleet Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-29	07-28	55432864211206260619910	CIRCLE K # 03929 CHARLOTTE NC	44.88	
Total Fleet Activity				\$44.88	
JANET LITTLE			CREDITS	PURCHASES	CASH ADV
			\$0.00	\$1,522.24	\$0.00
ACCOUNTING CODE:			TOTAL ACTIVITY		
			\$1,522.24		
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-02	07-01	55432864183207407045278	IN *BUSINESS ORIENTED 678-6841200 GA P.O.S.: 15438 SALES TAX: 0.00	196.00	
07-03	07-02	55432864184207707361101	AMAZON MKTPL*R73N60XE0 AMZN.COM/BILL WA P.O.S.: 114-6925109-59170 SALES TAX: 0.00	38.99	
07-03	07-02	55432864184207709015317	AMAZON MKTPL*R73TT7FH2 AMZN.COM/BILL WA P.O.S.: 114-0248711-36354 SALES TAX: 0.00	32.30	
07-10	07-09	82711164191000008822737	ZOHO CORPORATION PLEASANTON CA	34.00	
07-11	07-10	55432864192200250066441	AMAZON.COM*RY92525W0 AMZN.COM/BILL WA P.O.S.: 114-6745275-59842 SALES TAX: 0.00	4.43	
07-11	07-11	55432864193200385554195	AMAZON MKTPL*RY4M110K1 AMZN.COM/BILL WA P.O.S.: 114-2049989-33338 SALES TAX: 0.00	26.97	
07-18	07-17	55432864199202386208254	AMAZON MKTPL*RS5CX5151 AMZN.COM/BILL WA P.O.S.: 114-0310540-82794 SALES TAX: 0.00	200.00	
07-22	07-19	75418234201204932236720	DNH*GODADDY#3198529420 TEMPE AZ P.O.S.: 3198529420 SALES TAX: 0.00	899.98	
07-23	07-23	55432864205204386501227	AMAZON MKTPL*RJ9W84G41 AMZN.COM/BILL WA P.O.S.: 114-3531710-91018 SALES TAX: 0.00	59.98	
07-31	07-31	55432864213206981974188	AMAZON MKTPL*RV3J94KM0 AMZN.COM/BILL WA P.O.S.: 114-4416632-90898 SALES TAX: 0.00	29.59	
Total Purchasing Activity				\$1,522.24	
DANIEL PERKINS			CREDITS	PURCHASES	CASH ADV
			\$0.00	\$236.12	\$0.00
ACCOUNTING CODE:			TOTAL ACTIVITY		
			\$236.12		

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INDIVIDUAL CARDHOLDER ACTIVITY					
Fleet Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-04	07-02	55546504185018447594149	PRIDE STORES HARTFORD CT	46.69	
07-08	07-05	55546504188021275592687	PRIDE STORES HARTFORD CT	44.92	
07-12	07-11	55546504193025841581630	PRIDE STORES HARTFORD CT	49.67	
07-22	07-19	22303794201003593464180	AMG RETAIL I LLC #504 COLCHESTER CT P.O.S.: P62042 SALES TAX: 0.00	29.99	
07-22	07-18	55546504201033434625061	PRIDE STORES HARTFORD CT	36.47	
07-26	07-24	55546504207039116590097	PRIDE STORES HARTFORD CT	28.38	
Total Fleet Activity				\$236.12	
LINDSEY RIVERS		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$1,963.88	\$0.00	\$1,963.88
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-01	07-01	55432864183207196806393	AMAZON MKTPL*RC8CO29I2 AMZN.COM/BILL WA P.O.S.: Engineering SALES TAX: 0.00	59.97	
07-10	07-10	55310204192015701006572	CT ASSOC OF LAND SURVE WETHERSFIELD CT	125.00	
07-17	07-16	55309594198013192002151	HARTFORD COURANT MEDIA HARTFORD CT	1,525.16	
07-22	07-19	05259584202500241748693	TORRINGTON SUPPLY WA WATERBURY CT P.O.S.: ONN ACCT PYMT SALES TAX: 0.00	184.76	
07-31	07-30	55432864212206766092058	AMZN MKTP US*RV47L0MD1 AMZN.COM/BILL WA P.O.S.: Engineering SALES TAX: 0.00	68.99	
Total Purchasing Activity				\$1,963.88	
RICHARD BROWN		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$386.83	\$0.00	\$386.83
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-17	07-16	55483824199001018307803	WAL-MART #2719 BRISTOL CT	76.83	
07-22	07-20	55432864202203326556146	INT'L CODE COUNCIL INC 888-422-7233 IL P.O.S.: M4564 SALES TAX: 0.00	310.00	
Total Purchasing Activity				\$386.83	
JOSH COREY		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$540.00	\$0.00	\$540.00
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-03	07-01	55420594184630122932817	CONSUMER PROT LICENSE HARTFORD CT P.O.S.: Q-1641845973 SALES TAX: 0.00	40.00	

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INDIVIDUAL CARDHOLDER ACTIVITY					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-03	07-01	55420594184630122933963	CONSUMER PROT LICENSE HARTFORD CT P.O.S.: P-1882668603 SALES TAX: 0.00	500.00	
Total Purchasing Activity				\$540.00	
ROGER ROUSSEAU			CREDITS \$0.00	PURCHASES \$14.52	CASH ADV \$0.00
			TOTAL ACTIVITY \$14.52		
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-15	07-12	02305374195000615306893	USPS PO 0806460110 BRISTOL CT P.O.S.: None SALES TAX: 0.00	6.03	
07-19	07-19	55432864201202988579314	AMAZON MKTPL*RJ02A1OR0 AMZN.COM/BILL WA P.O.S.: 113-6123738-51138 SALES TAX: 0.00	8.49	
Total Purchasing Activity				\$14.52	
JENNIFER BRUNOLI			CREDITS \$0.00	PURCHASES \$378.09	CASH ADV \$0.00
			TOTAL ACTIVITY \$378.09		
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-05	07-04	55432864186208324684634	AMAZON.COM*R71YE1EM1 AMZN.COM/BILL WA P.O.S.: 112-9418968-76466 SALES TAX: 0.00	351.69	
07-29	07-28	55432864210205987924133	AMAZON.COM*RV8PR3MH2 AMZN.COM/BILL WA P.O.S.: 113-2649136-40570 SALES TAX: 0.00	26.40	
Total Purchasing Activity				\$378.09	
SARAH LARSON			CREDITS \$0.00	PURCHASES \$6,884.12	CASH ADV \$0.00
			TOTAL ACTIVITY \$6,884.12		
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-02	07-01	55432864183207441109825	AMZN MKTP US*R771G60G0 AMZN.COM/BILL WA P.O.S.: 111-9552618-44354 SALES TAX: 0.00	387.76	
07-03	07-03	55432864185207812246667	AMZN MKTP US*R76UH8MY0 AMZN.COM/BILL WA P.O.S.: 111-3156936-50362 SALES TAX: 0.00	53.98	
07-04	07-03	55432864185208045775241	AMZN MKTP US*R70EI03H1 AMZN.COM/BILL WA P.O.S.: 111-8055914-11354 SALES TAX: 0.00	484.47	
07-09	07-08	55432864190209642275372	AMZN MKTP US*R73JI2W62 AMZN.COM/BILL WA P.O.S.: 111-7964031-01298 SALES TAX: 0.00	15.09	
07-09	07-08	55432864190209679119857	AMAZON MKTPL*R74PO8YZ2 AMZN.COM/BILL WA P.O.S.: 111-6588593-39490 SALES TAX: 0.00	7.59	
07-31	07-30	55369284213044473656023	NRPA OPERATING ASHBURN VA	625.00	
Total Purchasing Activity				\$1,573.89	

INDIVIDUAL CARDHOLDER ACTIVITY

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-31	07-30	12302024212000903186058	LIGGETTVILLE CONNECTIC NEW HAVEN CT	1,875.00
07-31	07-29	55500364212043843243059	SPARE TIME BRISTOL BRISTOL CT	1,339.00
07-31	07-29	55500364212043843243067	SPARE TIME BRISTOL BRISTOL CT	507.00
07-31	07-29	55500364212043843243562	SPARE TIME BRISTOL BRISTOL CT	465.00
07-31	07-30	57540244212712931137124	AVELO AI HVNATL 3466169500 TX SARAH R LARSON DEPART: 10-06-24 P.O.S.: SALES TAX: \$0.00 HVN XP Y ATL XP Y HVN	131.98
07-31	07-30	57540244212742934930837	AIRBNB HMJCW4DRDD 4158005959 CA	765.26
Total Travel Activity				\$5,083.24
Fleet Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-16	07-15	55309594197012808881215	O'REILLY 5222 BRISTOL CT	226.99
Total Fleet Activity				\$226.99

ARIANNA THERRIAULT	CREDITS \$0.00	PURCHASES \$2,346.68	CASH ADV \$0.00	TOTAL ACTIVITY \$2,346.68
ACCOUNTING CODE:				

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-10	07-09	55548074192008255109968	PRICE CHOPPER #204 BRISTOL CT	6.39
07-23	07-22	55432864204204238070307	AMZN MKTP US*RJ2NR4QC0 AMZN.COM/BILL WA P.O.S.: 112-9001238-93162 SALES TAX: 0.00	102.90
07-23	07-23	55432864205204339978639	AMAZON MKTPL*RJ4A24PH1 AMZN.COM/BILL WA P.O.S.: 112-5974505-45874 SALES TAX: 0.00	37.87
07-24	07-23	55432864205204416960336	AMAZON.COM*RJ7YK48Q2 AMZN.COM/BILL WA P.O.S.: 112-3792400-44234 SALES TAX: 0.00	854.23
07-24	07-23	55548074206012986112626	PRICE CHOPPER #204 BRISTOL CT	6.69
07-25	07-24	15270214206000001880079	FACEBK *EMM739C8L2 MENLO PARK CA P.O.S.: 8045423085572270 SALES TAX: 0.00	29.92
07-25	07-24	15270214206000302194055	FACEBK *QSSLS888L2 MENLO PARK CA P.O.S.: 8015403388574239 SALES TAX: 0.00	535.85
07-26	07-25	05436844208400072925155	WAL-MART #2719 BRISTOL CT	41.14
07-26	07-25	55432864207205201548481	AMAZON MKTPL*RJ6C47781 AMZN.COM/BILL WA P.O.S.: 112-8734240-54906 SALES TAX: 0.00	77.97
07-31	07-30	55432864212206750987388	AMAZON.COM*RV93S9DD0 AMZN.COM/BILL WA P.O.S.: 112-3792400-44234 SALES TAX: 0.00	653.72
Total Purchasing Activity				\$2,346.68

ERICA CABIYA	CREDITS \$0.00	PURCHASES \$758.92	CASH ADV \$0.00	TOTAL ACTIVITY \$758.92
ACCOUNTING CODE:				

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INDIVIDUAL CARDHOLDER ACTIVITY					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-16	07-16	55432864198201979534424	AMAZON MKTPL*RS5JD0ZM2 AMZN.COM/BILL WA P.O.S.: 113-7427346-33770 SALES TAX: 0.00	429.95	
07-22	07-21	55432864203203945337786	AMAZON MKTPL*RJ6Q70NI1 AMZN.COM/BILL WA P.O.S.: 113-6379382-41706 SALES TAX: 0.00	328.97	
Total Purchasing Activity				\$758.92	
DEBORAH PROZZO		CREDITS \$0.00	PURCHASES \$299.31	CASH ADV \$0.00	TOTAL ACTIVITY \$299.31
ACCOUNTING CODE:					
Travel Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-04	07-03	82711164185000009608547	EVENTGROOVE HARLOWTON MT	149.61	
07-16	07-15	82711164197000010280266	EVENTGROOVE HARLOWTON MT	149.70	
Total Travel Activity				\$299.31	
EDWARD C KRAWIECKI JR		CREDITS \$0.00	PURCHASES \$720.03	CASH ADV \$0.00	TOTAL ACTIVITY \$720.03
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-02	07-01	05436844184000358585133	VCN*CTJUDEFILINGCIVIL HARTFORD CT	65.57	
07-10	07-09	05436844192000329682993	VCN*CTJUDEFILINGCIVIL HARTFORD CT	25.50	
07-12	07-11	05436844194000356571885	VCN*CTJUDEFILINGCIVIL HARTFORD CT	41.50	
07-12	07-10	85182444193980013403077	CONNECTICUT BAR ASSOCI NEW BRITAIN CT P.O.S.: 202042109305 SALES TAX: 14.33	240.00	
07-12	07-10	85182444193980013403093	CONNECTICUT BAR ASSOCI NEW BRITAIN CT P.O.S.: 202042057533 SALES TAX: 14.33	240.00	
07-15	07-12	05436844195000369063861	VCN*CTJUDEFILINGCIVIL HARTFORD CT	25.50	
07-22	07-19	05436844202000355726845	VCN*CTJUDEFILINGCIVIL HARTFORD CT	81.96	
Total Purchasing Activity				\$720.03	
MARCO PALMERI		CREDITS \$0.00	PURCHASES \$508.37	CASH ADV \$0.00	TOTAL ACTIVITY \$508.37
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-05	07-04	55432864186208326468283	AMAZON MKTPL*R709T60A2 AMZN.COM/BILL WA P.O.S.: 113-9092125-39042 SALES TAX: 0.00	25.98	
07-16	07-15	55432864197201674216625	AMAZON.COM*RS1JK3J10 AMZN.COM/BILL WA P.O.S.: CDCY3 PROG SUP SALES TAX: 0.00	103.63	
07-16	07-15	55432864197201689448437	AMAZON MKTPL*RS8KN3A00 AMZN.COM/BILL WA P.O.S.: CDCY3 SUPPLIES SALES TAX: 0.00	377.76	

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INDIVIDUAL CARDHOLDER ACTIVITY				
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-23	07-22	55309594205015894121545	THE HARTFORD COURANT HARTFORD CT P.O.S.: 24_63857249177130 SALES TAX: 0.00	1.00
Total Purchasing Activity				\$508.37
HARLEY GRAIME		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$47.98	\$0.00
ACCOUNTING CODE:		TOTAL ACTIVITY		
		\$47.98		
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-02	07-02	55432864184207564242147	AMAZON MKTPL*R785POCG1 AMZN.COM/BILL WA P.O.S.: MM 07012024 SALES TAX: 0.00	47.98
Total Purchasing Activity				\$47.98
JAMES DIVIRGILIO JR		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$462.99	\$0.00
ACCOUNTING CODE:		TOTAL ACTIVITY		
		\$462.99		
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-03	07-02	55263524185018144196213	HARBOR FREIGHT TOOLS31 BRISTOL CT	114.96
07-11	07-09	52707154192010184214574	THE HOME DEPOT #6229 BRISTOL CT P.O.S.: JIM SALES TAX: 0.00	152.82
07-22	07-19	55432864201203246197170	AMZN MKTP US*RS2605UA1 AMZN.COM/BILL WA P.O.S.: 113-6502746-74970 SALES TAX: 0.00	13.43
07-22	07-22	55432864204204016200985	AMAZON MKTPL*RJ4H011W2 AMZN.COM/BILL WA P.O.S.: 113-0063721-15562 SALES TAX: 0.00	19.99
07-25	07-23	52707154206010183419491	THE HOME DEPOT #6229 BRISTOL CT P.O.S.: JIM SALES TAX: 0.00	161.79
Total Purchasing Activity				\$462.99
JUSTIN MALLEY		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$19.36	\$0.00
ACCOUNTING CODE:		TOTAL ACTIVITY		
		\$19.36		
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-12	07-11	02305374194000588773740	USPS PO 0806460110 BRISTOL CT P.O.S.: None SALES TAX: 0.00	19.36
Total Purchasing Activity				\$19.36
SARA BIANCHI		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$3,324.88	\$0.00
ACCOUNTING CODE:		TOTAL ACTIVITY		
		\$3,324.88		

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-01	06-28	55432864180206296193002	AMZN MKTP US*RC2O28P41 AMZN.COM/BILL WA P.O.S.: 113-3874853-95130 SALES TAX: 0.00	78.60
07-01	06-30	55432864182206794737530	AMZN MKTP US*RC5XI28R1 AMZN.COM/BILL WA P.O.S.: 113-4020627-86794 SALES TAX: 0.00	80.89
07-08	07-05	55432864187208609386532	AMAZON MKTPL*R742O12G0 AMZN.COM/BILL WA P.O.S.: 113-3546846-80938 SALES TAX: 0.00	106.05
07-11	07-11	55432864193200430835847	INT'L CODE COUNCIL INC 888-422-7233 IL	502.50
07-12	07-12	55432864194200650982195	AMAZON MKTPL*RY21A1S00 AMZN.COM/BILL WA P.O.S.: 113-1566532-16050 SALES TAX: 0.00	33.98
07-19	07-19	55432864201202958366585	AMZN MKTP US*RJ2YE6O80 AMZN.COM/BILL WA P.O.S.: 113-4213439-69698 SALES TAX: 0.00	211.80
07-19	07-18	55546504200032574000821	KNOX COMPANY INC PHOENIX AZ P.O.S.: CC SALES TAX: 0.00	721.00
07-19	07-18	82711164200000011579133	SP FORCE 6 LEANDER TX	1,157.29
07-19	07-18	82711164200000011600160	SP FORCE 6 LEANDER TX	279.14
07-24	07-23	75369434205024100855155	THE UPS STORE 5290 BRISTOL CT P.O.S.: V5290-2924072320060694263 SALES TAX: 0.00	28.55
07-25	07-23	52707154206010183421224	THE HOME DEPOT #6229 BRISTOL CT P.O.S.: FIRE HEADQUARTERS SALES TAX: 5.68	95.17
07-26	07-24	52707154207010183326265	THE HOME DEPOT #6229 BRISTOL CT P.O.S.: E5 SALES TAX: 0.00	29.91
Total Purchasing Activity				\$3,324.88

MARK MORELLO	CREDITS \$0.00	PURCHASES \$1,156.52	CASH ADV \$0.00	TOTAL ACTIVITY \$1,156.52
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ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-26	07-25	55126854208039553968703	G CAFE BAKERY TWEED LL NEW HAVEN CT	15.03
Total Purchasing Activity				\$15.03

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-26	07-26	82305094208000008614821	LYFT *RIDE THU 11PM SAN FRANCISCO CA P.O.S.: 1974208112004026568 SALES TAX: 1.50	113.98
07-29	07-29	02305374211500300701274	TST* WOODEN ROBOT BREW CHARLOTTE NC P.O.S.: I + Q6pHyMdAOYB1/wv SALES TAX: 2.02	31.54
07-29	07-27	52708064210825028803342	AVIS NON-CANCEL FEE VIRGINIA BEAC VA 02880334 CHARLOTT	50.00
07-29	07-26	55432864209205677392768	TST* COWBOY BRAZILIAN WINSTON SALEM NC	197.94
07-29	07-27	55432864210206049340086	TST* LITTLE RICHARDS B MOUNT AIRY NC P.O.S.: 3EnsqZ + A57kplrbA5 SALES TAX: 4.81	90.37
07-30	07-28	55432864211206441952511	WINSTON SALEM MARRIOTT WINSTON SALEM NC 29406 ARRIVAL: 07-25-24	657.66

ACCT. NUMBER:	CITY OF BRISTOL
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INDIVIDUAL CARDHOLDER ACTIVITY						
Travel Activity						
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
Total Travel Activity					\$1,141.49	
ERICA BENOIT			CREDITS \$0.00	PURCHASES \$5,145.91	CASH ADV \$0.00	TOTAL ACTIVITY \$5,145.91
ACCOUNTING CODE:						
Purchasing Activity						
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
07-03	07-02	75418234184203674857694	EIG*CONSTANTCONTACT.CO WALTHAM MA P.O.S.: 1134752957465 SALES TAX: 0.00		2,152.50	
07-12	07-11	75418234193204372140358	DRI*SIGNS VAN NUYS CA		929.24	
07-15	07-12	05410194194105441534010	STAPLES INC STAPLES.COM MA		95.97	
07-15	07-12	05410194194105441534028	STAPLES INC STAPLES.COM MA		70.16	
07-17	07-17	55432864199202258342926	AMAZON MKTPL*RS3E87EP2 AMZN.COM/BILL WA P.O.S.: 113-1714328-55274 SALES TAX: 0.00		9.79	
Total Purchasing Activity					\$3,257.66	
Travel Activity						
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
07-04	07-03	05314614185300288096943	DEES CLEANERS & LAUNDR BRISTOL CT		198.25	
07-15	07-12	55500364195027820447883	SPARE TIME BRISTOL BRISTOL CT		1,209.00	
07-17	07-15	55500364198030549236683	SPARE TIME BRISTOL BRISTOL CT		481.00	
Total Travel Activity					\$1,888.25	
RICHARD HART			CREDITS \$0.00	PURCHASES \$4,240.65	CASH ADV \$0.00	TOTAL ACTIVITY \$4,240.65
ACCOUNTING CODE:						
Purchasing Activity						
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
07-08	07-06	75337004189300000308689	ALI'S NURSERY LLC PLANTSVILLE CT		595.00	
07-12	07-11	55417344193291936428098	TITAN DISTRIBUTORS INC MEMPHIS TN P.O.S.: 29193642807 SALES TAX: 0.00		1,113.33	
Total Purchasing Activity					\$1,708.33	
Travel Activity						
Post Date	Tran Date	Reference Number	Transaction Description		Amount	
07-05	07-04	82711164186000013562861	SUGARWOD BIRMINGHAM AL		4.97	
07-19	07-18	82305094200000029911154	CF MAYHEM* TRIAL OVER COOKEVILLE TN		1,169.10	
Total Travel Activity					\$1,174.07	

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INDIVIDUAL CARDHOLDER ACTIVITY					
Fleet Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
07-04	07-03	02305374186000639881179	TRACTOR SUPPLY #1493 FARMINGTON CT		1,358.25
Total Fleet Activity					\$1,358.25
DAWN NIELSEN			CREDITS	PURCHASES	CASH ADV
			\$0.00	\$133.90	\$0.00
ACCOUNTING CODE:					TOTAL ACTIVITY \$133.90
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
07-02	07-01	55131584183016512064043	APPLE.COM/BILL CUPERTINO CA		1.00
07-22	07-19	55432864201203141814812	AMZN MKTP US*RS7T89U62 AMZN.COM/BILL WA P.O.S.: 112-1981395-54202 SALES TAX: 0.00		97.90
07-23	07-22	82305094204000021567810	QR.IO GENERATOR NEWARK DE		35.00
Total Purchasing Activity					\$133.90
ERIC EVANS			CREDITS	PURCHASES	CASH ADV
			\$0.00	\$400.00	\$0.00
ACCOUNTING CODE:					TOTAL ACTIVITY \$400.00
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
07-30	07-29	52704874212027484004341	FS COM INC NEW CASTLE DE		400.00
Total Purchasing Activity					\$400.00
STEPHEN BYNUM			CREDITS	PURCHASES	CASH ADV
			\$0.00	\$6,847.94	\$0.00
ACCOUNTING CODE:					TOTAL ACTIVITY \$6,847.94
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
07-03	07-02	05436844185400081114905	WAL-MART #2719 BRISTOL CT		45.22
07-08	07-07	55432864189209189492748	AMAZON MKTPL*R74U51DN1 AMZN.COM/BILL WA P.O.S.: 112-6129555-25538 SALES TAX: 0.00		831.22
07-09	07-08	05416014190141002238699	WAL-MART #2719 BRISTOL CT		20.75
07-09	07-08	55480774191006656084976	JOURNEYWORKS PUBLISHIN SANTA CRUZ CA		1,111.32
07-10	07-09	25140614192043416897720	SHARPS COMPLIANCE, INC HOUSTON TX P.O.S.: 2165769 SALES TAX: 0.00		798.00
07-10	07-09	55436874191261917535026	AMP PRIMO PREVENTION LAPLACE LA P.O.S.: 26191753501 SALES TAX: 0.00		1,963.28
07-11	07-10	55483824193000837351485	WAL-MART #2719 BRISTOL CT		37.28
07-16	07-15	55432864197201837297546	IN *(A)SQUARED STUDIO 860-6850741 CT P.O.S.: 27419 SALES TAX: 0.00		87.50
07-16	07-16	55432864198201941735679	AMAZON.COM*RS9U27PY0 AMZN.COM/BILL WA P.O.S.: 114-5136530-67010 SALES TAX: 0.00		25.41
07-16	07-15	55483824198000988355215	WAL-MART #2719 BRISTOL CT		11.27

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INDIVIDUAL CARDHOLDER ACTIVITY					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-17	07-16	55548074199010622107777	PRICE CHOPPER #204 BRISTOL CT	47.84	
07-18	07-17	05436844200400074159751	WAL-MART #2719 BRISTOL CT	26.82	
07-22	07-22	55432864204204021634707	AMAZON.COM*RJ4H011F2 AMZN.COM/BILL WA P.O.S.: 112-3962782-06946 SALES TAX: 0.00	111.96	
07-23	07-22	05436844205400075282805	WAL-MART #2719 BRISTOL CT	22.84	
07-23	07-23	55432864205204386423919	AMAZON MKTPL*RJ2599862 AMZN.COM/BILL WA P.O.S.: 112-4147994-94666 SALES TAX: 0.00	247.17	
07-25	07-25	55432864207205004141625	AMAZON MKTPL*RJ6GG3SR1 AMZN.COM/BILL WA P.O.S.: 114-6455419-96298 SALES TAX: 0.00	201.79	
07-26	07-25	55432864207205204649419	AMAZON MKTPL*RJ5A297S1 AMZN.COM/BILL WA P.O.S.: 114-3070875-22730 SALES TAX: 0.00	119.80	
07-26	07-25	55432864207205213380899	AMAZON.COM*RV8K684T2 AMZN.COM/BILL WA P.O.S.: 114-1724683-49914 SALES TAX: 0.00	1,096.47	
07-30	07-29	05416014211141011050742	WAL-MART #2719 BRISTOL CT	42.00	
Total Purchasing Activity				\$6,847.94	
CRAIG KASPARIAN 5		CREDITS \$0.00	PURCHASES \$3,704.82	CASH ADV \$0.00	TOTAL ACTIVITY \$3,704.82
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-02	07-01	82711164183000012041530	SP FLAGMAN OF AMERIC AVON CT	105.00	
07-04	07-03	55436874185261859498603	UNITED AG TURF PLATTSB PLATTSBURGH NY P.O.S.: 26185949859 SALES TAX: 0.00	707.94	
07-04	07-03	55457374185007718001319	GRIMCO INC SUNSET HILLS MO	804.00	
07-12	07-11	55436874193281934353797	MES CONSULTING SERVICE BUZZARDS BAY MA P.O.S.: 28193435378 SALES TAX: 0.00	949.28	
07-18	07-17	55432864199202401425057	LOWES #02910* SOUTHLINGTON CT P.O.S.: na SALES TAX: 0.00	710.20	
07-22	07-19	55432864201203114174913	LOWES #02910* SOUTHLINGTON CT P.O.S.: no SALES TAX: 0.00	121.94	
07-29	07-26	75129954208900017497808	PLANTERS CHOICE 203-4264037 CT P.O.S.: 1009056-1 SALES TAX: 10.00	200.00	
07-29	07-26	75369434208041903945378	THE UPS STORE 5290 BRISTOL CT P.O.S.: 5290-POS5290B-17219978774 SALES TAX: 6.36	106.46	
Total Purchasing Activity				\$3,704.82	
THOMAS DENOTO 5405-0170-6479-6638		CREDITS \$0.00	PURCHASES \$140.00	CASH ADV \$0.00	TOTAL ACTIVITY \$140.00
ACCOUNTING CODE:					

ACCT. NUMBER:	CITY OF BRISTOL
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INDIVIDUAL CARDHOLDER ACTIVITY				
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-09	07-08	85247864190900019688302	CATALYST COMMUNICATION 515-5742118 IA	140.00
Total Purchasing Activity				\$140.00
MAYOR JEFF CAGGIANO		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$55.33	\$0.00
ACCOUNTING CODE:				TOTAL ACTIVITY \$55.33
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-18	07-17	55309594200013791047199	THE HARTFORD COURANT HARTFORD CT P.O.S.: 29802024071709283 SALES TAX: 0.00	27.96
Total Purchasing Activity				\$27.96
Travel Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-26	07-25	55432864207205143293337	SQ *THE PARKSIDE CAFE BRISTOL CT P.O.S.: 00023058430202454 SALES TAX: 1.56	27.37
Total Travel Activity				\$27.37
MARK PENNEY		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$110.09	\$0.00
ACCOUNTING CODE:				TOTAL ACTIVITY \$110.09
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-15	07-12	55432864194200965977302	STOP & SHOP 0628 BRISTOL CT P.O.S.: 133 SALES TAX: 0.00	2.59
07-25	07-24	75337004207300000407505	CT SECTION AWWA NEW HAVEN CT P.O.S.: 36504 SALES TAX: 0.00	35.00
Total Purchasing Activity				\$37.59
Travel Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-17	07-15	85197014198700132271893	HOMETOWN PIZZA- BRISTO BRISTOL CT P.O.S.: 122453 SALES TAX: 0.00	72.50
Total Travel Activity				\$72.50
ALYSHA PIROG		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$118.74	\$0.00
ACCOUNTING CODE:				TOTAL ACTIVITY \$118.74
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-23	07-22	55432864204204108697908	CHEWY.COM 800-672-4399 FL	118.74
Total Purchasing Activity				\$118.74

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INDIVIDUAL CARDHOLDER ACTIVITY					
RAELYNNE ANDREWS		CREDITS \$0.00	PURCHASES \$1,175.85	CASH ADV \$0.00	TOTAL ACTIVITY \$1,175.85
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
07-17	07-16	55483824199001018307290	WAL-MART #2719 BRISTOL CT		17.80
07-17	07-16	82305094199000002113235	SPORTSENGINE MINNEAPOLIS MN		1,099.00
07-19	07-18	55432864200202775350433	AMAZON MKTPL*RS64K2RI0 AMZN.COM/BILL WA P.O.S.: 111-0699424-28410 SALES TAX: 0.00		59.05
Total Purchasing Activity					\$1,175.85
MADISON FOSTERVOLD		CREDITS \$0.00	PURCHASES \$9,819.15	CASH ADV \$0.00	TOTAL ACTIVITY \$9,819.15
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
07-12	07-11	55432864193200638721641	AMAZON.COM*RY3IB2V42 AMZN.COM/BILL WA P.O.S.: 112-3560378-67698 SALES TAX: 0.00		38.97
07-25	07-24	12302024206000903739029	CONNECTICUT SCI CTR HARTFORD CT		1,665.00
Total Purchasing Activity					\$1,703.97
Travel Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
07-04	07-03	55436874186261865375810	FUN R US ADVENTURES WA WATERBURY CT		1,000.00
07-11	07-10	55429504192715676469835	AMC CARD PROCESSING SE 8884404262 KS		1,148.58
07-11	07-10	55429504192715677080607	AMC CARD PROCESSING SE 8884404262 KS		1,146.60
07-17	07-16	55436874199171998822098	FUN R US ADVENTURES WA WATERBURY CT		400.00
07-22	07-18	55500364201033426280530	SPARE TIME BRISTOL BRISTOL CT		1,391.00
07-22	07-19	55500364202034451374197	SPARE TIME BRISTOL BRISTOL CT		1,183.00
07-24	07-22	55500364205037163201423	SPARE TIME BRISTOL BRISTOL CT		559.00
07-29	07-25	55500364208040100294904	SPARE TIME BRISTOL BRISTOL CT		1,287.00
Total Travel Activity					\$8,115.18
KIRSTEN GIROUARD		CREDITS \$0.00	PURCHASES \$20.67	CASH ADV \$0.00	TOTAL ACTIVITY \$20.67
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
07-12	07-11	05436844194600041976322	DOLLAR GENERAL #22151 BRISTOL CT		12.23
07-17	07-17	55432864199202268786849	AMAZON.COM*RS1239A11 AMZN.COM/BILL WA P.O.S.: 113-7760001-85778 SALES TAX: 0.50		8.44
Total Purchasing Activity					\$20.67

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INDIVIDUAL CARDHOLDER ACTIVITY					
AMRY SHELBY		CREDITS \$0.00	PURCHASES \$9,818.85	CASH ADV \$0.00	TOTAL ACTIVITY \$9,818.85
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
07-03	07-02	55432864184207765215678	4IMPRINT, INC 4IMPRINT.COM WI P.O.S.: 27587747 SALES TAX: 0.00		385.65
07-08	07-05	55432864187208661209358	AMAZON MKTPL*R722N4XC2 AMZN.COM/BILL WA P.O.S.: 113-9353862-13578 SALES TAX: 0.00		129.99
07-11	07-11	55432864193200424766792	AMAZON MKTPL*RY7R80081 AMZN.COM/BILL WA P.O.S.: 113-3891562-52554 SALES TAX: 0.00		16.79
07-15	07-11	55420124194800115221882	LILYPAD MARKHAM ON		99.00
07-17	07-15	52707154198010183340242	THE HOME DEPOT #6229 BRISTOL CT P.O.S.: 0 SALES TAX: 0.00		39.98
07-18	07-18	55432864200202657304789	AMAZON MKTPL*RS2DZ4UX0 AMZN.COM/BILL WA P.O.S.: 113-5967307-53482 SALES TAX: 0.00		8.96
07-19	07-18	55432864200202813817070	AMAZON MKTPL*RS5M86QN1 AMZN.COM/BILL WA P.O.S.: 113-8238524-52194 SALES TAX: 0.00		101.99
07-22	07-21	55432864203203774493122	AMAZON MKTPL*RJ9EI93D2 AMZN.COM/BILL WA P.O.S.: 113-8238524-52194 SALES TAX: 0.00		19.54
07-30	07-29	05410194211091007400615	TARGET 00024349 SOUTHLINGTON CT		6.49
07-30	07-29	05410194211091007400623	TARGET 00024349 SOUTHLINGTON CT		250.00
07-30	07-30	55432864212206600616609	AMAZON MKTPL*RV7AS4UU2 AMZN.COM/BILL WA P.O.S.: 113-4875970-53418 SALES TAX: 0.00		54.46
Total Purchasing Activity					\$1,112.85
Travel Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
07-01	06-28	55500364181014683369947	SPARE TIME BRISTOL BRISTOL CT		1,339.00
07-01	06-28	85544024182980004619927	LESSARD LANES PLAINVILLE CT		1,020.00
07-02	07-01	55417344184151840081915	HARTFORD YARD GOATS 91 HARTFORD CT P.O.S.: 81839533 SALES TAX: 36.20		570.00
07-03	07-02	55436874185261851422171	FUN R US ADVENTURES WA WATERBURY CT		980.00
07-03	07-01	55500364184017460226328	SPARE TIME BRISTOL BRISTOL CT		650.00
07-05	07-03	55500364186019454310702	SPARE TIME BRISTOL BRISTOL CT		1,300.00
07-08	07-05	55500364188021266330413	SPARE TIME BRISTOL BRISTOL CT		1,053.00
07-10	07-08	55500364191023923211411	SPARE TIME BRISTOL BRISTOL CT		494.00
07-15	07-11	55500364194026815276654	SPARE TIME BRISTOL BRISTOL CT		1,300.00
Total Travel Activity					\$8,706.00
LISA ZIOGAS		CREDITS \$24.14	PURCHASES \$7,743.50	CASH ADV \$0.00	TOTAL ACTIVITY \$7,719.36
ACCOUNTING CODE:					

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-02	07-02	55432864184207521641894	AMAZON MKTPL*RC8YN4YN1 AMZN.COM/BILL WA P.O.S.: 112-7934537-46554 SALES TAX: 0.00	231.40
07-02	07-01	55546504183016819144271	BLUE360 MEDIA LLC PARK CITY UT	274.04
07-03	07-03	55432864185207838826765	AMAZON.COM*R72II7LH1 AMZN.COM/BILL WA P.O.S.: 112-4403814-53402 SALES TAX: 0.00	169.99
07-03	07-03	55432864185207842907940	COMCAST BOSTON 800-266-2278 NH P.O.S.: 8773400131153652 SALES TAX: 0.00	185.40
07-03	07-02	82305094184000021374997	SP ORANSI RALEIGH NC	300.00
07-04	07-03	55432864185207999507576	AMAZON.COM AMZN.COM/BILL WA P.O.S.: 112-6738886-05802 SALES TAX: 0.00	24.14 CR
07-08	07-07	55432864189209372962879	AMAZON MKTPL*R783L3KT1 AMZN.COM/BILL WA P.O.S.: 112-8112149-23322 SALES TAX: 0.00	73.85
07-08	07-08	55432864190209477046716	AMAZON.COM*RY7K58ZT0 AMZN.COM/BILL WA P.O.S.: 112-9478606-52458 SALES TAX: 0.00	22.49
07-09	07-08	55546504190023312121393	BLUE360 MEDIA LLC PARK CITY UT	256.14
07-11	07-10	55429504192717709252220	EB 2024 CT SWAT CHALL 8014137200 CA P.O.S.: 9989108849 SALES TAX: 0.00	695.44
07-11	07-10	82305094192000013369955	SP DEFENDER DYNAMICS FLOWERY BRANC GA	906.34
07-12	07-12	55432864194200701005384	AMAZON MKTPL*RY2TK0290 AMZN.COM/BILL WA P.O.S.: 114-1588838-04986 SALES TAX: 0.00	37.68
07-17	07-17	55432864199202324489693	AMAZON MKTPL*RS7OI0152 AMZN.COM/BILL WA P.O.S.: 114-0796497-04042 SALES TAX: 0.00	57.98
07-18	07-16	85140514199900014900405	BRISTOL WATER DEPARTME BRISTOL CT P.O.S.: 1026555 SALES TAX: 0.00	318.16
07-19	07-18	55432864200202748264612	AMAZON.COM*RS4GJ08J1 AMZN.COM/BILL WA P.O.S.: 114-7851814-70370 SALES TAX: 0.00	8.59
07-22	07-21	55432864203203794982161	AMAZON MKTPL*RJ81F1JW2 AMZN.COM/BILL WA P.O.S.: 112-8394681-44514 SALES TAX: 0.00	29.99
07-23	07-22	82305094204000024562297	CVENT* EMS PRO TYSONS CORNER VA	750.00
07-29	07-26	55432864208205574766875	AMAZON MKTPL*RV6E57J00 AMZN.COM/BILL WA P.O.S.: 114-3074654-51858 SALES TAX: 0.00	67.71
07-29	07-25	85186304208900015440336	APCO INTERNATIONAL INC 386-944-2422 FL P.O.S.: 758410 SALES TAX: 0.00	545.00
07-31	07-29	85186304212900015883646	APCO INTERNATIONAL INC 386-944-2422 FL P.O.S.: 758410 SALES TAX: 0.00	555.00
Total Purchasing Activity				\$5,461.06

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-02	07-01	75418234183203595783988	E-ZPASS MA AUBURN MA	4.15
07-02	07-01	75418234183203596601114	E-ZPASS MA AUBURN MA	4.15
Total Travel Activity				\$8.30

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INDIVIDUAL CARDHOLDER ACTIVITY					
Fleet Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
07-26	07-25	55432864207205234538889	IN *CONSOLE CLEANING S 855-2272329 WA		2,250.00
Total Fleet Activity					\$2,250.00
BRISTOL SENIOR CENTER			CREDITS	PURCHASES	CASH ADV
			\$0.00	\$9,099.79	\$0.00
ACCOUNTING CODE:				TOTAL ACTIVITY	\$9,099.79
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description		Amount
07-02	07-01	02305374184000593483915	BJS WHOLESALE #0203 SOUTHINGTON CT		574.97
07-02	07-01	55432864184207463442111	SHOPRITE FARMINGTN AV BRISTOL CT P.O.S.: 19 SALES TAX: 0.00		26.93
07-02	07-01	55500364183016866049491	GRIZZLY INDUSTRIAL PHO BELLINGHAM WA P.O.S.: 011745633 SALES TAX: 0.21		214.95
07-02	07-02	85454914184900018389505	CUESTIX 303-9262670 CO P.O.S.: 1522203 SALES TAX: 0.00		47.11
07-04	07-04	55432864186208150939433	AMZN MKTP US*R70Z24AE2 AMZN.COM/BILL WA P.O.S.: 112-2138573-91378 SALES TAX: 0.00		111.95
07-04	07-03	82711164185000013446736	SP ZFIT-SHOP PACIFIC PALIS CA		555.54
07-05	07-05	55432864187208550198993	AMAZON MKTPL*R70EJ9PC2 AMZN.COM/BILL WA P.O.S.: 112-6989882-58618 SALES TAX: 0.00		134.90
07-09	07-08	02305374191000577521566	BJS WHOLESALE #0203 SOUTHINGTON CT		459.41
07-09	07-08	55432864191209695732088	SHOPRITE FARMINGTN AV BRISTOL CT P.O.S.: 65 SALES TAX: 0.00		70.84
07-09	07-08	55432864191209695732401	SHOPRITE FARMINGTN AV BRISTOL CT P.O.S.: 49 SALES TAX: 0.00		13.06
07-10	07-09	02305374192000552287539	USPS PO 0834040810 BRISTOL CT P.O.S.: None SALES TAX: 0.00		136.00
07-10	07-09	02305374192000552287612	BJS WHOLESALE #0203 SOUTHINGTON CT		13.98
07-11	07-10	02305374193000587515382	BJS WHOLESALE #0203 SOUTHINGTON CT		134.80
07-11	07-09	55446414192005923489955	RESTAURANT DEPOT WATERBURY CT P.O.S.: 8209433 SALES TAX: 0.00		493.45
07-12	07-11	02305374194000588794530	BJS WHOLESALE #0203 SOUTHINGTON CT		31.97
07-15	07-15	55432864197201642581951	AMAZON MKTPL*RY4WS1YL2 AMZN.COM/BILL WA P.O.S.: 112-4101004-64666 SALES TAX: 0.00		253.43
07-16	07-15	02305374198000572823119	BJS WHOLESALE #0203 SOUTHINGTON CT		456.19
07-16	07-15	55432864198201889090988	SHOPRITE FARMINGTN AV BRISTOL CT P.O.S.: 19 SALES TAX: 0.00		32.76
07-16	07-15	55432864198201889091093	SHOPRITE FARMINGTN AV BRISTOL CT P.O.S.: 45 SALES TAX: 0.00		56.27
07-17	07-16	55432864198202122874998	AMZN MKTP US*RS7AE43U1 AMZN.COM/BILL WA P.O.S.: 112-8274247-77690 SALES TAX: 0.00		15.20
07-17	07-16	55506294198030830516739	SUPREME FOREST PRODUCT SOUTHINGTON CT P.O.S.: PO 698139029092 SALES TAX: 9.44		236.00

ACCT. NUMBER:

CITY OF BRISTOL

INDIVIDUAL CARDHOLDER ACTIVITY**Purchasing Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-17	07-16	65187424199000001130831	DUNNING SAND & GRAVEL 8606778360 CT	573.93
07-18	07-17	02305374200000567346437	BJS WHOLESALE #0203 SOUTHLINGTON CT	59.97
07-18	07-17	55432864199202370495339	AMZN MKTP US*RS9LB6PP2 AMZN.COM/BILL WA P.O.S.: 112-9691058-08658 SALES TAX: 0.00	23.24
07-18	07-17	55432864199202524338138	AMAZON.COM*RS2EV3V62 AMZN.COM/BILL WA P.O.S.: 112-6386475-64946 SALES TAX: 0.00	59.49
07-22	07-19	05436844202000355737248	DOLLAR TREE BRISTOL CT	248.75
07-23	07-22	02305374205000566583217	BJS WHOLESALE #0203 SOUTHLINGTON CT	423.81
07-23	07-22	55432864205204290703448	SHOPRITE FARMINGTN AV BRISTOL CT P.O.S.: 61 SALES TAX: 0.00	67.36
07-25	07-24	05436844207400072835488	SAMS CLUB #6636 NEWINGTON CT	177.66
07-25	07-23	52707154206010183419319	THE HOME DEPOT #6229 BRISTOL CT P.O.S.: SENIOR CENTER SALES TAX: 0.00	36.32
07-26	07-24	55446414207009471506767	RESTAURANT DEPOT WATERBURY CT P.O.S.: 8209433 SALES TAX: 0.00	478.68
07-30	07-29	02305374212000570000282	BJS WHOLESALE #0203 SOUTHLINGTON CT	449.44
07-30	07-29	55432864212206586046425	SHOPRITE FARMINGTN AV BRISTOL CT P.O.S.: 61 SALES TAX: 0.00	87.67
07-31	07-30	55432864213206892295319	SHOPRITE FARMINGTN AV BRISTOL CT P.O.S.: 64 SALES TAX: 0.00	143.76
Total Purchasing Activity				\$6,899.79

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-05	07-03	55420594186630163579715	CT TRANSIT INTERNET HARTFORD CT	1,400.00
07-10	07-08	75184124191900016900019	EASTERN STATES EXPOSIT W SPRINGFIELD MA	800.00
Total Travel Activity				\$2,200.00

DIANE WALDRON

CREDITS
\$0.00**PURCHASES**
\$810.95**CASH ADV**
\$0.00**TOTAL ACTIVITY**
\$810.95

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-02	07-01	02300964183300296825469	GOVERNMENT FINANCE OFF CHICAGO IL	350.00
Total Purchasing Activity				\$350.00

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-30	07-29	55432864211206435143218	SQ *CREMA GOURMET ESPR NEW YORK NY P.O.S.: 00023058430202768 SALES TAX: 1.37	20.23
07-31	07-29	55432864212206701515387	MTA*MNR STATION TIX NEW YORK NY	49.00

ACCT. NUMBER:	CITY OF BRISTOL
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INDIVIDUAL CARDHOLDER ACTIVITY					
Travel Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-31	07-30	55432864212206735083824	SQ *CREMA GOURMET ESPR NEW YORK NY P.O.S.: 00023058430202808 SALES TAX: 1.95	28.72	
07-31	07-30	55500364213044488535824	UNION STATION PARKING NEW HAVEN CT	38.00	
Total Travel Activity				\$135.95	
Miscellaneous Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-23	07-22	52653844204067290825442	EVENT FEE NEW ENGLAND 6505945955 CA P.O.S.: 29082544 SALES TAX: 0.00	325.00	
Total Miscellaneous Activity				\$325.00	
BRISTOL FIRE DEPT		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$6,430.21	\$0.00	\$6,430.21
ACCOUNTING CODE:					
Purchasing Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-09	07-08	55432864190209649534466	IN *GAC INC. 860-7984769 CT P.O.S.: 28 SALES TAX: 0.00	1,859.00	
07-09	07-08	75369434190937304039168	THE UPS STORE 5290 BRISTOL CT P.O.S.: V5290-2924070815060011615 SALES TAX: 0.00	16.48	
07-23	07-22	75369434204018201296047	THE UPS STORE 5290 BRISTOL CT P.O.S.: V5290-2924072215210286934 SALES TAX: 0.00	108.24	
07-24	07-23	55436874206732065648699	GRAINGER LAKE FOREST IL P.O.S.: 6638644018 SALES TAX: 0.00	2,682.04	
07-24	07-23	85456674205059249452328	BULLDOG FIRE APPARATUS 5084354200 MA	844.89	
07-26	07-25	55436874208732087394809	UNITED AG TURF FARMING FARMINGTON CT P.O.S.: 30424 SALES TAX: 0.00	746.92	
07-29	07-26	75369434208041903227983	THE UPS STORE 5290 BRISTOL CT P.O.S.: V5290-2924072613440246729 SALES TAX: 0.00	17.64	
Total Purchasing Activity				\$6,275.21	
Fleet Activity					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-22	07-19	85180894203980170488362	GOFF'S EQUIPMENT SERVI LITCHFIELD CT	77.50	
07-22	07-19	85180894203980170488396	GOFF'S EQUIPMENT SERVI LITCHFIELD CT	77.50	
Total Fleet Activity				\$155.00	
JOSH MEDEIROS 5405-0181-6190-4562		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$3,365.00	\$0.00	\$3,365.00
ACCOUNTING CODE:					

ACCT. NUMBER:	CITY OF BRISTOL
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INDIVIDUAL CARDHOLDER ACTIVITY				
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-02	07-01	55369284184017146207924	NRPA OPERATING ASHBURN VA	900.00
07-24	07-23	12302024205001204221023	CONNECTICUT SCI CTR HARTFORD CT	1,665.00
07-25	07-23	55500364206037987697334	CSP* BRASS CITY RACEWA WATERBURY CT	800.00
Total Purchasing Activity				\$3,365.00

J.P.Morgan

JPMORGAN CHASE BANK NA
P.O. BOX 15918
MAIL SUITE DE1-1404
WILMINGTON DE 19850

ACCOUNT NUMBER	
PAYMENT DUE DATE	08/25/2024
AMOUNT DUE	\$12,806.17
CURRENT BALANCE	\$12,806.17

Remit To: JPMORGAN CHASE BANK NA
P.O. BOX 4475
CAROL STREAM, IL 60197-4475

AMOUNT
ENCLOSED \$

BRISTOL BOE
ROGER ROUSSEAU
111 N MAIN ST
BRISTOL CT 06010-8112

***T00000089

PLEASE TEAR PAYMENT COUPON AT PERFORATION

STATEMENT MESSAGES

COMMERCIAL ACCOUNT SUMMARY
ORGANIZATION NAME: BRISTOL BOE
ACCOUNT NUMBER:

CLOSING DATE 07-31-24 CREDIT LIMIT 40,000 AVAILABLE CREDIT 27,194	PREVIOUS BALANCE	7,478.45
	PURCHASES AND OTHER CHARGES	12,808.84
	CASH ADVANCES	.00
	CREDITS	2.67
FOR CUSTOMER SERVICE CALL: 1-800-316-6056 FOR TTY/TDD SERVICE CALL: 1-800-955-8060	PAYMENTS	7,478.45-
	LATE PAYMENT CHARGES	.00
	CASH ADVANCE FEE	.00
SEND BILLING INQUIRIES TO: JPMORGAN CHASE BANK NA COMMERCIAL CARD SOLUTIONS P.O. BOX 2015 MAIL SUITE IL1-6225 ELGIN, IL 60121	FINANCE CHARGES	.00
	NEW BALANCE	12,806.17
	TOTAL PAYMENT DUE	12,806.17
	DISPUTED AMOUNT	.00

ACCT. NUMBER:	BRISTOL BOE
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COMMERCIAL ACCOUNT ACTIVITY				
BRISTOL BOE			TOTAL COMMERCIAL ACTIVITY	
			\$7,478.45CR	
ACCOUNTING CODE:				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-16	07-16	75405014198000100010376	PAYMENT RECEIVED -- THANK YOU	7,478.45 PY

INDIVIDUAL CARDHOLDER ACTIVITY				
SUSAN KROLIKOWSKI		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$865.00	\$0.00
TOTAL ACTIVITY				
\$865.00				
ACCOUNTING CODE:				
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-09	07-08	827111164190000011340942	ATHLETIC.NET SHERWOOD OR	375.00
07-12	07-11	827111164193000007583411	ATHLETIC.NET SHERWOOD OR	375.00
07-12	07-10	85180894193001000000806	COLORADO TIME SYSTEMS 970-667-1000 CO	115.00
Total Purchasing Activity				\$865.00
DIANE SKELSKY		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$5.80	\$0.00
TOTAL ACTIVITY				
\$5.80				
ACCOUNTING CODE:				
Travel Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-01	06-29	55432864182206828262331	MTA*NYCT PAYGO NEW YORK NY	2.90
07-01	06-29	55432864182206829529936	MTA*NYCT PAYGO NEW YORK NY	2.90
Total Travel Activity				\$5.80
AMY MARTINO		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$92.72	\$0.00
TOTAL ACTIVITY				
\$92.72				
ACCOUNTING CODE:				
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-12	07-10	05140484193710041212561	ALDI 73062 BRISTOL CT	39.77
07-25	07-24	55548074207013349106668	PRICE CHOPPER #204 BRISTOL CT	52.95
Total Purchasing Activity				\$92.72
KARA BANDA		CREDITS	PURCHASES	CASH ADV
5405-0169-9492-8758		\$0.00	\$29.69	\$0.00
TOTAL ACTIVITY				
\$29.69				
ACCOUNTING CODE:				

ACCT. NUMBER:	BRISTOL BOE
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INDIVIDUAL CARDHOLDER ACTIVITY				
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-17	07-15	05140484198710041464811	ALDI 73062 BRISTOL CT	29.69
Total Purchasing Activity				\$29.69
CARLY FORTIN		CREDITS	PURCHASES	CASH ADV
		\$2.67	\$5,385.89	\$0.00
ACCOUNTING CODE:				TOTAL ACTIVITY
				\$5,383.22
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-10	07-09	55429504191743537135487	VISTAPRINT 8662074955 MA P.O.S.: VP_3LB1BLXD SALES TAX: 2.67	45.04
07-11	07-10	55429504192713718083334	VISTAPRINT 8662074955 MA	2.67 CR
07-15	07-13	55432864195201113260855	COGNELLA, INC. 800-200-3908 CA P.O.S.: 000000000000000000 SALES TAX: 342.53	4,762.34
07-23	07-22	05410194204091007407031	TARGET 00024349 SOUTHINGTON CT	73.15
07-24	07-22	05140484205710041544407	ALDI 73062 BRISTOL CT	62.51
07-24	07-23	55432864205204471943706	STOP & SHOP 0695 CHESHIRE CT P.O.S.: 7 SALES TAX: 0.00	36.00
07-30	07-29	55500364211043101427296	WRISTBAND.COM NEW BERLIN WI P.O.S.: 6935381 SALES TAX: 0.00	260.00
07-30	07-29	82300094211000003822684	WWW.STICKERYOU.COM TORONTO ON	146.85
Total Purchasing Activity				\$5,383.22
DAVID FOULDS		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$240.28	\$0.00
ACCOUNTING CODE:				TOTAL ACTIVITY
				\$240.28
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-15	07-12	02305374195000615326693	BJS WHOLESALE #0203 SOUTHINGTON CT	173.57
07-26	07-25	02305374208000592886706	BJS WHOLESALE #0203 SOUTHINGTON CT	40.15
07-31	07-29	52707154212010183207633	THE HOME DEPOT #6208 SOUTHINGTON CT P.O.S.: SS SALES TAX: 1.59	26.56
Total Purchasing Activity				\$240.28
LYNN BOISVERT		CREDITS	PURCHASES	CASH ADV
		\$0.00	\$6,189.46	\$0.00
ACCOUNTING CODE:				TOTAL ACTIVITY
				\$6,189.46
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-12	07-11	02305374194000588805195	BJS WHOLESALE #0203 SOUTHINGTON CT	35.93
07-12	07-11	05436844194000356589218	DOLLAR TREE SOUTHINGTON CT	10.00
07-12	07-11	05436844194400077336099	WAL-MART #2897 SOUTHINGTON CT	68.96

ACCT. NUMBER:	BRISTOL BOE
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INDIVIDUAL CARDHOLDER ACTIVITY				
Purchasing Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-31	07-30	55500804212044119762280	TOTALLY PROMOTIONAL COLDWATER OH P.O.S.: TO-240730-09153 SALES TAX: 2.77	41.05
Total Purchasing Activity				\$155.94
Travel Activity				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
07-22	07-18	85369434201997404771769	INN AT MIDDLETOWN MIDDLETOWN CT 0000177081 ARRIVAL: 07-17-24	3,016.76
07-22	07-18	85369434201997404771777	INN AT MIDDLETOWN MIDDLETOWN CT 0000177080 ARRIVAL: 07-17-24	3,016.76
Total Travel Activity				\$6,033.52

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2349	XXXXXXXX03489733	Marco Palmeri	4210	2025 01	Approved	2025/01	508.37
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15776	BBHLTH CORE SUPCRPTIONS HRT	THE HARTFORD COURANT		07/22/2024	07/23/2024	08/01/2024	1.00
15777	BBHLTH CDCY3 GRANT PROG SUP	AMAZON MKTPLACE PMTS		07/15/2024	07/16/2024	08/01/2024	377.76
15778	BBHLTH CDCY3 PROG SUP FY 24-	AMAZON.COM		07/15/2024	07/16/2024	08/01/2024	103.63
15779	BBHLTH CORE OFFICE SUP FY 24	AMAZON MKTPLACE PMTS		07/04/2024	07/05/2024	08/01/2024	25.98

Org	Object Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
6064210	557700	ADVERTISING		N	N	1.00
6064210	569000	OFFICE SUPPLIES		Y-Apprv	N	25.98
6064218	561800	CDCY3 PROGRAM SUPPLIES		Y-Apprv	N	481.39

2350	XXXXXXXX06094654	Harley Graime	2718	2025 01	Approved	2025/01	47.98
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15780	SOLAR LIGHTS	AMAZON MKTPLACE PMTS		07/02/2024	07/02/2024	08/01/2024	47.98

Org	Object Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0012413	561825	CERT EXPENDITURES		N	N	47.98

2351	XXXXXXXX06346948	James Divirgilio	3010	2025 01	Approved	2025/01	462.99
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15781	Cleaning Supplies	HOME DEPOT		07/23/2024	07/25/2024	08/01/2024	161.79
15782	Screwdriver & Drill Bits	AMAZON MKTPLACE PMTS		07/22/2024	07/22/2024	08/01/2024	19.99
15783	Helicoil Inserts	AMAZON MKTPLACE PMTS		07/19/2024	07/22/2024	08/01/2024	13.43
15784	Cleaning Supplies	HOME DEPOT		07/09/2024	07/11/2024	08/01/2024	152.82
15785	Fleet Tools	HARBOR FREIGHT TOOLS31		07/02/2024	07/03/2024	08/01/2024	114.96

Org	Object Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0013017	561400	MAINT SUPPLIES & MATERIALS		Y-Apprv	N	462.99

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2352	XXXXXXXX07099929	Aubrey Minkler	7000	2025 01	Approved	2025/01	1,858.78
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15786	BASEBALL/BASKETBALL LEAGUE S	WALMART		07/25/2024	07/26/2024	08/01/2024	54.26
15787	ENHANCEMENT SERVICES	WALMART		07/25/2024	07/26/2024	08/01/2024	3.84
15788	YOUTH BOWLING PROGRAM	BOWL NEW ENGLAND INC		07/17/2024	07/19/2024	08/01/2024	509.00
15789	CARING CLOSET SUPPLIES FOR H	WALMART		07/16/2024	07/17/2024	08/01/2024	209.47
15790	YOUTH BOWLING PROGRAM	BOWL NEW ENGLAND INC		07/10/2024	07/12/2024	08/01/2024	455.00
15791	LEARNING THROUGH BOOKS SUPPL	WALMART		07/05/2024	07/08/2024	08/01/2024	25.96
15792	PARENT AND CHILD PROGRAM SUP	DOLLAR TREE STORES INC		07/05/2024	07/08/2024	08/01/2024	26.25
15793	EVICTIION STORAGE	HENRY J TRACZ JR		07/01/2024	07/02/2024	08/01/2024	575.00

Org	Object Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0017025	531135	ENHANCEMENT SERVICES		N	N	1022.10
0017025	581240	WELFARE EVICTIONS & AUCTIONS		N	N	575.00
1061031	561800	PROGRAM SUPPLIES		N	N	52.21
1061031	561800	PARNT PROGRAM SUPPLIES		N	N	209.47

2353	XXXXXXXX09228408	Justin Malley	4101	2025 01	Released	2025/01	19.36
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15794	USPS CERTIFIED MAIL RECEIPT	US POSTAL SERVICE		07/11/2024	07/12/2024	08/01/2024	19.36

Org	Object Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
1044101	553100 G2025	POSTAGE		N	N	19.36

2354	XXXXXXXX14581448	James Pelletier	2110	2025 01	Approved	2025/01	1,381.55
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15795	208 072824-01 Calea Hotel Ro	MARRIOTT		07/28/2024	07/30/2024	08/01/2024	1219.30
15796	208 072824-02 Meal	PAPA JOHNS PIZZA		07/28/2024	07/29/2024	08/01/2024	18.45
15797	218 072824-03 Meal	OHARE BAR & GRILL ORD		07/28/2024	07/29/2024	08/01/2024	5.73
15798	208 072824-04 Rental Car Fue	CIRCLE K # 23035		07/28/2024	07/29/2024	08/01/2024	44.88
15799	208 072424-05 Meal	BROTHERS PIZZERIA		07/24/2024	07/26/2024	08/01/2024	6.50
15800	208 072524-06 Meal	TST* SPOTTED COW		07/25/2024	07/25/2024	08/01/2024	47.45
15801	208 072324-07 Meal	TST* GRACES MANDARIN		07/23/2024	07/24/2024	08/01/2024	16.05
15802	208 072324-08 Meal	MARRIOTT		07/23/2024	07/24/2024	08/01/2024	23.19

Org	Object Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0012110	581135	SCHOOLING & EDUCATION		N	N	6.50
0012111	562600	MOTOR FUELS		N	N	44.88
1232110	531140	TRAINING		Y-Apprv	N	1330.17

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2355	XXXXXXXX14709251	Sara Bianchi	2211	2025 01	Released	2025/01	3,324.88
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15803	kitchen trash bags and light	HOME DEPOT		07/24/2024	07/26/2024	08/01/2024	29.91
15804	hardware screws, bracket	HOME DEPOT		07/23/2024	07/25/2024	08/01/2024	95.17
15805	shipping	SHIPPING EXPRESS LLC		07/23/2024	07/24/2024	08/01/2024	28.55
15806	water rescue helmets	AMAZON MKTPLACE PMTS		07/19/2024	07/19/2024	08/01/2024	211.80
15807	KNOX box subscription	KNOX ASSOCIATES INC		07/18/2024	07/19/2024	08/01/2024	721.00
15808	water rescue life jackets	SP FORCE 6		07/18/2024	07/19/2024	08/01/2024	1157.29
15809	water rescue dart bags	SP FORCE 6		07/18/2024	07/19/2024	08/01/2024	279.14
15810	sound button and business ca	AMAZON MKTPLACE PMTS		07/12/2024	07/12/2024	08/01/2024	33.98
15811	ICC Fire Code Books	INTERNATIONAL CODE COUNCIL INC		07/11/2024	07/11/2024	08/01/2024	502.50
15812	fire exam prep books for tra	AMAZON MKTPLACE PMTS		07/05/2024	07/08/2024	08/01/2024	106.05
15813	fire fighter exam book, trai	AMAZON MKTPLACE PMTS		06/30/2024	07/01/2024	08/01/2024	80.89
15814	fire officer exam prep book,	AMAZON MKTPLACE PMTS		06/28/2024	07/01/2024	08/01/2024	78.60

Org	Object Proj	Account Description	PA Account	GL	OVR?	PA	OVR?	Amount
0012211	531000	PROFESSIONAL FEES & SERVICES		N		N		749.55
0012211	561400	MAINT SUPPLIES & MATERIALS		N		N		29.91
0012211	561800	PROGRAM SUPPLIES		N		N		95.17
0012211	561805	FIRE PREVENTION DIVISION		N		N		502.50
0012211	561806	TRAINING DIVISION		N		N		265.54
0012211	569000	OFFICE SUPPLIES		N		N		33.98
3022211	570400 19C05	APPARATUS 2019 REPLACEMENT		N		N		1648.23

2356	XXXXXXXX14805201	Janet Little	1020	2025 01	Approved	2025/01	1,522.24
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15815	(1) BTU Power Strip Sugre Pr	AMAZON MKTPLACE PMTS		07/31/2024	07/31/2024	08/01/2024	29.59
15816	(2) Megapro Tamperproof Secu	AMAZON MKTPLACE PMTS		07/23/2024	07/23/2024	08/01/2024	59.98
15817	GoDaddy Standard wildcard SS	DNH*GODADDY.COM		07/19/2024	07/22/2024	08/01/2024	899.98
15818	Server Mounts - Setup.exe 3	AMAZON MKTPLACE PMTS		07/17/2024	07/18/2024	08/01/2024	200.00
15819	(1) 25ft USB Printer Cable (	AMAZON MKTPLACE PMTS		07/11/2024	07/11/2024	08/01/2024	26.97
15820	(1) 6 Set Dry Erase Markers	AMAZON.COM		07/10/2024	07/11/2024	08/01/2024	4.43
15821	(1) ManageEngine User Fee 1y	ZOHO CORPORATION		07/09/2024	07/10/2024	08/01/2024	34.00
15822	(1) Comexion Bluetooth Earpi	AMAZON MKTPLACE PMTS		07/02/2024	07/03/2024	08/01/2024	38.99
15823	(4) 6ft 2-in-1 USB VGA KVM C	AMAZON MKTPLACE PMTS		07/02/2024	07/03/2024	08/01/2024	32.30
15824	(1) Bossdesk License	INTUIT		07/01/2024	07/02/2024	08/01/2024	196.00

Org	Object Proj	Account Description	PA Account	GL	OVR?	PA	OVR?	Amount
0011020	543000	REPAIRS & MAINTENANCE		N		N		1129.98
0011020	561800	PROGRAM SUPPLIES		N		N		392.26

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2357	XXXXXXXX20929987	Daniel Perkins	2110	2025 01	Approved	2025/01	236.12
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15825	207 072424-01 Fuel	PRIDE STORES 463020309		07/24/2024	07/26/2024	08/01/2024	28.38
15826	207 071924-02 Fuel	CITGO FOOD BAG #536Q39		07/19/2024	07/22/2024	08/01/2024	29.99
15827	207 071824-03 Fuel	PRIDE STORES 463020309		07/18/2024	07/22/2024	08/01/2024	36.47
15828	207 071124-04 Fuel	PRIDE STORES 463020309		07/11/2024	07/12/2024	08/01/2024	49.67
15829	207 070524-05 Fuel	PRIDE STORES 463020309		07/05/2024	07/08/2024	08/01/2024	44.92
15830	207 070224-06 Fuel	PRIDE STORES 463020309		07/02/2024	07/04/2024	08/01/2024	46.69

Org	Object Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0012111	562600	MOTOR FUELS		N	N	236.12

2358	XXXXXXXX21030725	Mark Morello	2110	2025 01	Approved	2025/01	1,156.52
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15831	215 072824-01 Calea Hotel	MARRIOTT		07/28/2024	07/30/2024	08/01/2024	657.66
15832	215 072824-02 Meal	TST* WOODEN ROBOT BREW		07/29/2024	07/29/2024	08/01/2024	31.54
15833	215 072724-03 Meal	TST* GRACES MANDARIN		07/27/2024	07/29/2024	08/01/2024	90.37
15834	215 072724-04 Cancellation F	AVIS RENT A CAR		07/27/2024	07/29/2024	08/01/2024	50.00
15835	215 072624-05 Meal	TST* GRACES MANDARIN		07/26/2024	07/29/2024	08/01/2024	197.94
15836	215 072624-06 Transportation	LYFT RIDE MON 6AM		07/26/2024	07/26/2024	08/01/2024	113.98
15837	215 072524-07 Meal	G CAFE BAKERY TWEED LL		07/25/2024	07/26/2024	08/01/2024	15.03

Org	Object Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
1232110	531140	TRAINING		Y-Apprv	N	1156.52

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2359	XXXXXXXX29973965	Lisa Ziogas	2110	2025 01	Approved	2025/01	7,719.36
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15838	203 072924-01 Dispatcher Tra	APCO INTERNATIONAL INC		07/29/2024	07/31/2024	08/01/2024	555.00
15839	203 072624-02 Cruiser Suppli	AMAZON MKTPLACE PMTS		07/26/2024	07/29/2024	08/01/2024	67.71
15840	203 072524-03 Dispatcher Tra	APCO INTERNATIONAL INC		07/25/2024	07/29/2024	08/01/2024	545.00
15841	203 072524-04 Dispatch Conso	INTUIT		07/25/2024	07/26/2024	08/01/2024	2250.00
15842	203 072224-05 EMS & FIRE Pro	BROADBAND PROPERTIES		07/22/2024	07/23/2024	08/01/2024	750.00
15843	203 072124-06 Charger	AMAZON MKTPLACE PMTS		07/21/2024	07/22/2024	08/01/2024	29.99
15844	203 071824-07 Pens	AMAZON.COM		07/18/2024	07/19/2024	08/01/2024	8.59
15845	203 071624-08 Pound water Bi	BRISTOL WATER AND SEWER DEPT		07/16/2024	07/18/2024	08/01/2024	318.16
15846	203 071524-09 Receipt books	AMAZON MKTPLACE PMTS		07/17/2024	07/17/2024	08/01/2024	57.98
15847	203 071124-10 Awards Certifi	AMAZON MKTPLACE PMTS		07/12/2024	07/12/2024	08/01/2024	37.68
15848	203 071024-11 Holsters	JOHN FICKER		07/10/2024	07/11/2024	08/01/2024	906.34
15849	203 071024-12 ERT Swat Compe	EB CONNECTICUT EMS EX		07/10/2024	07/11/2024	08/01/2024	695.44
15850	203 070824-13 Training Books	BLUE 360 MEDIA LLC		07/08/2024	07/09/2024	08/01/2024	256.14
15851	203 070824-14 Cadets Engravi	AMAZON.COM		07/08/2024	07/08/2024	08/01/2024	22.49
15852	203 070724-15 Range Supplies	AMAZON MKTPLACE PMTS		07/07/2024	07/08/2024	08/01/2024	73.85
15853	203 070324-16 Refund for Eng	AMAZON.COM		07/03/2024	07/04/2024	08/01/2024	-24.14
15854	203 070324-17 Dispatch Micro	AMAZON.COM		07/03/2024	07/03/2024	08/01/2024	169.99
15855	203 070224-18 Dispatch TV	COMCAST BOSTON		07/03/2024	07/03/2024	08/01/2024	185.40
15856	203 070224-19 Air Purifier F	SP ORANSI		07/02/2024	07/03/2024	08/01/2024	300.00
15857	203 070124-20 Training Books	AMAZON MKTPLACE PMTS		07/02/2024	07/02/2024	08/01/2024	231.40
15858	203 070124-21 EZ Pass Paymen	FITCHBURG STATE COLLEGE		07/01/2024	07/02/2024	08/01/2024	4.15
15859	203 070124-22 EZ Pass Paymen	FITCHBURG STATE COLLEGE		07/01/2024	07/02/2024	08/01/2024	4.15
15860	203 070124-23 Training Books	BLUE 360 MEDIA LLC		07/01/2024	07/02/2024	08/01/2024	274.04

Org	Object	Proj	Account Description	PA Account	GL	OVR?	PA	OVR?	Amount
0012110	522100		CLOTHING ALLOWANCE		N		N		906.34
0012110	531000		PROFESSIONAL FEES & SERVICES		N		N		8.30
0012110	561800		PROGRAM SUPPLIES		N		N		903.10
0012110	569000		OFFICE SUPPLIES		N		N		66.57
0012110	581135		SCHOOLING & EDUCATION		N		N		750.00
0012111	561400		MAINT SUPPLIES & MATERIALS		N		N		67.71
0012115	531000		PROFESSIONAL FEES & SERVICES		N		N		2250.00
0012115	531140		TRAINING		N		N		1100.00
0012115	570920		COMMUNICATIONS EQUIPMENT		N		N		469.99
0012312	541000		PUBLIC UTILITIES		Y-Apprv		N		318.16
1062110	531000	24G03	PROFESSIONAL FEES & SERVICES		Y-Apprv		N		22.49
1062110	531000	24G03	PROFESSIONAL FEES & SERVICES		N		N		-24.14
1062110	531140	MFVNE	TRAINING		N		N		695.44
1062115	561800		PROGRAM SUPPLIES		N		N		185.40

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2360	XXXXXXXX31224474	Erica Benoit	7000	2025 01	Approved	2025/01	5,145.91
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15861	BUSINESS CARD HOLDER	AMAZON MKTPLACE PMTS		07/17/2024	07/17/2024	08/01/2024	9.79
15862	TEEN ADVENTURE CAMP BOWLING	BOWL NEW ENGLAND INC		07/15/2024	07/17/2024	08/01/2024	481.00
15863	SUMMER FUN FIELD TRIP	BOWL NEW ENGLAND INC		07/12/2024	07/15/2024	08/01/2024	1209.00
15864	OUTDOOR AFRAME SIGNS FOR THE	STAPLES INC		07/12/2024	07/15/2024	08/01/2024	95.97
15865	OUTDOOR AFRAME SIGNS FOR THE	STAPLES INC		07/12/2024	07/15/2024	08/01/2024	70.16
15866	POOL SIGNS - SPANISH, 19 SIG	DRI*UPRINTING		07/11/2024	07/12/2024	08/01/2024	929.24
15867	100 TABLECLOTHES/ LINENS WAS	DONOVAN ENTERPRISES INC		07/03/2024	07/04/2024	08/01/2024	198.25
15868	CONSTANT CONTACTS EMAIL SOFT	CONSTANT CONTACT, INC		07/02/2024	07/03/2024	08/01/2024	2152.50

Org	Object Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0017021	557700	ADVERTISING		N	N	3247.87
0017021	561800	PROGRAM SUPPLIES		N	N	198.25
0017021	569000	OFFICE SUPPLIES		Y-Apprv	N	9.79
0017023	531000	PROFESSIONAL FEES & SERVICES		N	N	1690.00

2361	XXXXXXXX32076991	Lindsey Rivers	3010	2025 01	Approved	2025/01	1,963.88
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15869	11x17 Copy Paper	AMAZON MKTPLACE PMTS		07/30/2024	07/31/2024	08/01/2024	68.99
15870	Inv# S7375113.001, S7580969.	TORRINGTON SUPPLY CO INC		07/19/2024	07/22/2024	08/01/2024	184.76
15871	HARTFORD COURANT Ads for Lan	THE HARTFORD COURANT		07/16/2024	07/17/2024	08/01/2024	1525.16
15872	State Plan Coordinate System	CT ASSOC OF LAND SURVEYORS INC		07/10/2024	07/10/2024	08/01/2024	125.00
15873	3 Webcams	AMAZON MKTPLACE PMTS		07/01/2024	07/01/2024	08/01/2024	59.97

Org	Object Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0013011	561800	PROGRAM SUPPLIES		N	N	128.96
0013011	581120	CONFERENCES & MEMBERSHIPS		N	N	125.00
0013012	557700	ADVERTISING		N	N	1525.16
0013013	561400	MAINT SUPPLIES & MATERIALS		N	N	184.76

2362	XXXXXXXX32904564	Richard Brown	2615	2025 01	Approved	2025/01	386.83
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15874	INT'L CODE COUNCIL Membershi	INTERNATIONAL CODE COUNCIL INC		07/20/2024	07/22/2024	08/01/2024	310.00
15875	i-phone charging cords & ada	WALMART		07/16/2024	07/17/2024	08/01/2024	76.83

Org	Object Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0012615	561800	PROGRAM SUPPLIES		N	N	76.83
0012615	581120	CONFERENCES & MEMBERSHIPS		N	N	310.00

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2363	XXXXXXXX34862015	Richard Hart	2211	2025 01	Released	2025/01	4,240.65
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15876	Annual Subscription, fitness	CF MAYHEM* TRIAL OVER		07/18/2024	07/19/2024	08/01/2024	1169.10
15877	TITAN DISTRIBUTORS INC	TITAN DISTRIBUTORS INC		07/11/2024	07/12/2024	08/01/2024	1113.33
15878	landscaping rock	ALI'S NURSERY LLC		07/06/2024	07/08/2024	08/01/2024	595.00
15879	Monthly subscription for fit	SUGARWOD		07/04/2024	07/05/2024	08/01/2024	4.97
15880	gym floor mats	TRACTOR SUPPLY CO		07/03/2024	07/04/2024	08/01/2024	1358.25

Org	Object Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0012211	531000	PROFESSIONAL FEES & SERVICES		N	N	1174.07
0012211	561800	PROGRAM SUPPLIES		N	N	1953.25
0012211	581120	CONFERENCES & MEMBERSHIPS		Y-Apprv	N	1113.33

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2364	XXXXXXXX41929524	Bristol Senior Center	1027	2025 01	Released	2025/01	9,099.79
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15881	Memory Cafe Supplies	SHOPRITE FARMINGTN AV		07/30/2024	07/31/2024	08/01/2024	143.76
15882	Coffee Shop Supplies	BJ WHOLESALERS		07/29/2024	07/30/2024	08/01/2024	449.44
15883	Coffee Shop Supplies	SHOPRITE FARMINGTN AV		07/29/2024	07/30/2024	08/01/2024	87.67
15884	Coffee Shop Supplies	RESTAURANT DEPOT		07/24/2024	07/26/2024	08/01/2024	478.68
15885	Coffee Shop Supplies	WALMART		07/24/2024	07/25/2024	08/01/2024	177.66
15886	Courtyard Renovations	HOME DEPOT		07/23/2024	07/25/2024	08/01/2024	36.32
15887	Coffee Shop Supplies	SHOPRITE FARMINGTN AV		07/22/2024	07/23/2024	08/01/2024	67.36
15888	Coffee Shop Supplies	BJ WHOLESALERS		07/22/2024	07/23/2024	08/01/2024	423.81
15889	Toiletries Grant	DOLLAR TREE STORES INC		07/19/2024	07/22/2024	08/01/2024	248.75
15890	Special Events Supplies	BJ WHOLESALERS		07/17/2024	07/18/2024	08/01/2024	59.97
15891	Special Events Supplies	AMAZON.COM		07/17/2024	07/18/2024	08/01/2024	59.49
15892	Facility Supplies	AMAZON MKTPLACE PMTS		07/17/2024	07/18/2024	08/01/2024	23.24
15893	Courtyard Renovations	NEW ENGLAND BARK MULCH		07/16/2024	07/17/2024	08/01/2024	236.00
15894	Facility Supplies	AMAZON MKTPLACE PMTS		07/16/2024	07/17/2024	08/01/2024	15.20
15895	Courtyard Renovations	DUNNING INDUSTRIES INC		07/16/2024	07/17/2024	08/01/2024	573.93
15896	Coffee Shop Supplies	SHOPRITE FARMINGTN AV		07/15/2024	07/16/2024	08/01/2024	56.27
15897	Coffee Shop Supplies	SHOPRITE FARMINGTN AV		07/15/2024	07/16/2024	08/01/2024	32.76
15898	Coffee Shop Supplies	BJ WHOLESALERS		07/15/2024	07/16/2024	08/01/2024	456.19
15899	Building Renovations	AMAZON MKTPLACE PMTS		07/15/2024	07/15/2024	08/01/2024	253.43
15900	Special Events Supplies	BJ WHOLESALERS		07/11/2024	07/12/2024	08/01/2024	31.97
15901	Coffee Shop Supplies	BJ WHOLESALERS		07/10/2024	07/11/2024	08/01/2024	134.80
15902	Special Events Supplies	RESTAURANT DEPOT		07/09/2024	07/11/2024	08/01/2024	493.45
15903	Postage	US POSTAL SERVICE		07/09/2024	07/10/2024	08/01/2024	136.00
15904	Special Events Supplies	BJ WHOLESALERS		07/09/2024	07/10/2024	08/01/2024	13.98
15905	Trips	EASTERN STATES EXPOSIT		07/08/2024	07/10/2024	08/01/2024	800.00
15906	Coffee Shop Supplies	BJ WHOLESALERS		07/08/2024	07/09/2024	08/01/2024	459.41
15907	Coffee Shop Supplies	SHOPRITE FARMINGTN AV		07/08/2024	07/09/2024	08/01/2024	13.06
15908	Coffee Shop Supplies	SHOPRITE FARMINGTN AV		07/08/2024	07/09/2024	08/01/2024	70.84
15909	Program Supplies	AMAZON MKTPLACE PMTS		07/05/2024	07/05/2024	08/01/2024	134.90
15910	Paratransit Bus Passes	CT STATE TREASURER		07/03/2024	07/05/2024	08/01/2024	1400.00
15911	Courtyard Renovations	AMAZON MKTPLACE PMTS		07/04/2024	07/04/2024	08/01/2024	111.95
15912	Program Supplies	SP ZFIT-SHOP		07/03/2024	07/04/2024	08/01/2024	555.54
15913	Billiards Room Supplies	CUESTIX		07/02/2024	07/02/2024	08/01/2024	47.11
15914	Coffee Shop Supplies	SHOPRITE FARMINGTN AV		07/01/2024	07/02/2024	08/01/2024	26.93
15915	Coffee Shop Supplies	BJ WHOLESALERS		07/01/2024	07/02/2024	08/01/2024	574.97
15916	Woodshop Supplies	GRIZZLY INDUSTRIAL INC		07/01/2024	07/02/2024	08/01/2024	214.95

Org	Object Proj	Account Description	PA Account	GL	OVR?	PA	OVR?	Amount
0011027	553100	POSTAGE		N		N		136.00
0011027	561800	PROGRAM SUPPLIES		N		N		555.54
1011027	570300 23010	COURTYARD RENOVATIONS		N		N		958.20
1061027	531000 25G04	PROFESSIONAL FEES & SERVICES		Y-Apprv		N		143.76
1061027	561800 24G07	PROGRAM SUPPLIES		N		N		248.75
1061027	570200 24G30	BUILDINGS		N		N		253.43
7301027	584701	SENIOR ACTIVITY EXPENSES		Y-Apprv		N		6004.11
7301027	584707	TRIP EXPENDITURES		Y-Apprv		N		800.00

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2365	XXXXXXXX46168735	Josh Corey	3010	2025 01	Approved	2025/01	540.00
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					
Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15917	CONSUMER PROTECTION LICENSE	CT STATE TREASURER		07/01/2024	07/03/2024	08/01/2024	40.00
15918	CONSUMER PROT LICENSE	CT STATE TREASURER		07/01/2024	07/03/2024	08/01/2024	500.00
Org	Object Proj	Account Description	PA Account			GL OVR? PA OVR?	Amount
1363016	531000	PROFESSIONAL FEES & SERVICES				Y-Apprv N	500.00
1363016	561800	PROGRAM SUPPLIES				N N	40.00
2366	XXXXXXXX48846905	Dawn Nielsen	4101	2025 01	Released	2025/01	133.90
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					
Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15919	QR CODE FOR MARKETING MATERI	QR.IO GENERATOR		07/22/2024	07/23/2024	08/01/2024	35.00
15920	AMAZON BRISTOL ALL HEART RIB	AMAZON MKTPLACE PMTS		07/19/2024	07/22/2024	08/01/2024	97.90
15921	APPLE iCloud STORAGE FOR MED	APPLE COMPUTER INC		07/01/2024	07/02/2024	08/01/2024	1.00
Org	Object Proj	Account Description	PA Account			GL OVR? PA OVR?	Amount
1044101	557700 G2025	ADVERTISING				N N	133.90
2367	XXXXXXXX49446341	Eric Evans	1020	2025 01	Approved	2025/01	400.00
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					
Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15922	(1) Cisco SFP-10G-SR-I / 300 FS COM INC			07/29/2024	07/30/2024	08/01/2024	400.00
Org	Object Proj	Account Description	PA Account			GL OVR? PA OVR?	Amount
0011020	543000	REPAIRS & MAINTENANCE				N N	400.00

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2368	XXXXXXXX54169424	Stephen Bynum	7000	2025 01	Approved	2025/01	6,847.94
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15923	ROCKWELL PARK DROP IN PROGRA	WALMART		07/29/2024	07/30/2024	08/01/2024	42.00
15924	MAYORS PENCIL HUNT SUPPLIES	AMAZON MKTPLACE PMTS		07/25/2024	07/26/2024	08/01/2024	119.80
15925	MAYORS PENCIL HUNT SUPPLIES	AMAZON.COM		07/25/2024	07/26/2024	08/01/2024	1096.47
15926	MAYORS PENCIL HUNT SUPPLIES	AMAZON MKTPLACE PMTS		07/25/2024	07/25/2024	08/01/2024	201.79
15927	PREVENTION DAY AT BRACKETT P	AMAZON MKTPLACE PMTS		07/23/2024	07/23/2024	08/01/2024	247.17
15928	ROCKWELL PARK DROP IN PROGRA	WALMART		07/22/2024	07/23/2024	08/01/2024	22.84
15929	LEARNING THROUGH BOOKS SUPPL	AMAZON.COM		07/22/2024	07/22/2024	08/01/2024	111.96
15930	BRACKETT PARK PROGRAM SUPPLI	WALMART		07/17/2024	07/18/2024	08/01/2024	26.82
15931	ROCKWELL PARK DROP IN PROGRA	PRICE CHOPPER		07/16/2024	07/17/2024	08/01/2024	47.84
15932	ROCKWELL PARK DROP IN PROGRA	AMAZON.COM		07/16/2024	07/16/2024	08/01/2024	25.41
15933	WEBSITE MANAGEMENT B.E.S.T.	INTUIT		07/15/2024	07/16/2024	08/01/2024	87.50
15934	BRACKETT PARK PROGRAM SUPPLIE	WALMART		07/15/2024	07/16/2024	08/01/2024	11.27
15935	BRACKETT PARK PROGRAM SUPPLI	WALMART		07/10/2024	07/11/2024	08/01/2024	37.28
15936	BEACON PHARMACY SUPPLIES	SHARPS COMPLIANCE, INC		07/09/2024	07/10/2024	08/01/2024	798.00
15937	UPDATED PREVENTION PAMPHLETS	AMP PRIMO PREVENTION		07/09/2024	07/10/2024	08/01/2024	1963.28
15938	RESOURCE LIBRARIES BOE HIGH	JOURNEYWORKS PUBLISHING		07/08/2024	07/09/2024	08/01/2024	1111.32
15939	ROCKWELL PARK DROP IN PROGRA	WALMART		07/08/2024	07/09/2024	08/01/2024	20.75
15940	LEARNING THROUGH BOOKS SUPPL	AMAZON MKTPLACE PMTS		07/07/2024	07/08/2024	08/01/2024	831.22
15941	FABRIC PAINT - DROP IN PROGR	WALMART		07/02/2024	07/03/2024	08/01/2024	45.22

Org	Object Proj	Account Description	PA Account	GL	OVR?	PA	OVR?	Amount
0017025	531135	ENHANCEMENT SERVICES		N		N		1631.52
0017025	531136	YOUTH SERVICES SUPPLEMENT		N		N		20.75
0017025	561800	PROGRAM SUPPLIES		N		N		45.22
1061031	561800	PROGRAM SUPPLIES		N		N		4815.78
1067025	561800 24G20	PROGRAM SUPPLIES		N		N		247.17
1067025	589100 24G20	MISCELLANEOUS		N		N		87.50

2369	XXXXXXXX54299260	Diane Waldron	1018	2025 01	Approved	2025/01	810.95
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15942	UNION STATION PARKING	UNION STATION PARKING		07/30/2024	07/31/2024	08/01/2024	38.00
15943	NYC Conf Breakfast	SQ *CONNECTICUT ASSOCI		07/30/2024	07/31/2024	08/01/2024	28.72
15944	NYC Conf Train Ticket	MTA*MNR ETIX TICKET		07/29/2024	07/31/2024	08/01/2024	49.00
15945	NYC Conf Breakfast	SQ *CONNECTICUT ASSOCI		07/29/2024	07/30/2024	08/01/2024	20.23
15946	DIANE - NEGFOA CONF REG FEE	PAYPAL		07/22/2024	07/23/2024	08/01/2024	325.00
15947	GFOA BEST PRACTICES - RB	GOVERNMENT FINANCE OFFICERS AS		07/01/2024	07/02/2024	08/01/2024	350.00

Org	Object Proj	Account Description	PA Account	GL	OVR?	PA	OVR?	Amount
0011018	581120	CONFERENCES & MEMBERSHIPS		N		N		460.95
0011019	581120	CONFERENCES & MEMBERSHIPS		N		N		350.00

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2370	XXXXXXXX55737740	Criag Kasparian	3010	2025 01	Released	2025/01	3,704.82
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15948	Signs	SHIPPING EXPRESS LLC		07/26/2024	07/29/2024	08/01/2024	106.46
15949	Juniper for Empire Way	PLANTERS' CHOICE LLC		07/26/2024	07/29/2024	08/01/2024	200.00
15950	Fox Hollow Fence	LOWE'S HOME CENTERS INC		07/19/2024	07/22/2024	08/01/2024	121.94
15951	Storm Water Trust Fox Hollow	LOWE'S HOME CENTERS INC		07/17/2024	07/18/2024	08/01/2024	710.20
15952	Materials for Tree Crew	MES CONSULTING SERVICE		07/11/2024	07/12/2024	08/01/2024	949.28
15953	Hard Hats	UNITED AG & TURF NE LLC		07/03/2024	07/04/2024	08/01/2024	707.94
15954	Clear Electrocute Overlay	GRIMCO INC		07/03/2024	07/04/2024	08/01/2024	804.00
15955	Downtown Flags	FLAGMAN OF AMERICA		07/01/2024	07/02/2024	08/01/2024	105.00

Org	Object Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0013015	561800	PROGRAM SUPPLIES		N	N	1762.22
0013015	589200	SIGNS		N	N	910.46
0013028	543000	REPAIRS & MAINTENANCE		Y-Apprv	N	1032.14

2371	XXXXXXXX58594083	Roger Rousseau	1017	2025 01	Approved	2025/01	14.52
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15956	VEHICLE MARKER PENS	AMAZON MKTPLACE PMTS		07/19/2024	07/19/2024	08/01/2024	8.49
15957	TARGETED ENDURANCE CONTRACT	US POSTAL SERVICE		07/12/2024	07/15/2024	08/01/2024	6.03

Org	Object Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0011017	553100	POSTAGE		N	N	6.03
0011017	569000	OFFICE SUPPLIES		Y-Apprv	N	8.49

2372	XXXXXXXX58774263	Jennifer Brunoli	1013	2025 01	Approved	2025/01	378.09
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15958	Table for early voting locat	AMAZON.COM		07/28/2024	07/29/2024	08/01/2024	26.40
15959	Fans for polling locations w	AMAZON.COM		07/04/2024	07/05/2024	08/01/2024	351.69

Org	Object Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0011013	561400	MAINT SUPPLIES & MATERIALS		N	N	378.09

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2373	XXXXXXXX61904562	Josh Medeiros	7000	2025 01	Approved	2025/01	3,365.00
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15960	TEEN ADVENTURE CAME FIELD TR	BRASS CITY RACEWAY		07/23/2024	07/25/2024	08/01/2024	800.00
15961	SUMMER FUN 1-3 FIELD TRIP	CT SCIENCE CENTER		07/23/2024	07/24/2024	08/01/2024	1665.00
15962	NRPA MEMBERSHIP	NATIONAL RECREATION & PARK ASS		07/01/2024	07/02/2024	08/01/2024	900.00

Org	Object Proj	Account Description	PA Account	GL	OVR?	PA	OVR?	Amount
0017021	581120	CONFERENCES & MEMBERSHIPS		N		N		900.00
0017023	531000	PROFESSIONAL FEES & SERVICES		N		N		2465.00

2374	XXXXXXXX63834524	Sarah Larson	7000	2025 01	Approved	2025/01	6,884.12
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15963	NRPA CONFERENCE REGISTRATION	NATIONAL RECREATION & PARK ASS		07/30/2024	07/31/2024	08/01/2024	625.00
15964	NRPA CONFERENCE AIR BNB S. L	AIRBNB HM8S9CW5RD		07/30/2024	07/31/2024	08/01/2024	765.26
15965	NRPA CONFERENCE FLIGHT S. LA	AVELO AI HVNUSA		07/30/2024	07/31/2024	08/01/2024	131.98
15966	SUMMER FUN 4-7 BOWLING - WEE	LIGGETTVILLE CONNECTIC		07/30/2024	07/31/2024	08/01/2024	1875.00
15967	SUMMER BOWLING PROGRAM	BOWL NEW ENGLAND INC		07/29/2024	07/31/2024	08/01/2024	465.00
15968	TEEN CAMP BOWLING - WEEK 6	BOWL NEW ENGLAND INC		07/29/2024	07/31/2024	08/01/2024	507.00
15969	SUMMER FUN 4-7 BOWLING - WEE	BOWL NEW ENGLAND INC		07/29/2024	07/31/2024	08/01/2024	1339.00
15970	VEHICLE HITCH	O'REILLY AUTOMOTIVE STORES INC		07/15/2024	07/16/2024	08/01/2024	226.99
15971	FUEL TANK BREATHER	AMAZON MKTPLACE PMTS		07/08/2024	07/09/2024	08/01/2024	15.09
15972	PUMP SPRAYER SWITCH	AMAZON MKTPLACE PMTS		07/08/2024	07/09/2024	08/01/2024	7.59
15973	3 STAND UP DESKS	AMAZON MKTPLACE PMTS		07/03/2024	07/04/2024	08/01/2024	484.47
15974	FUEL TANK CAP	AMAZON MKTPLACE PMTS		07/03/2024	07/03/2024	08/01/2024	53.98
15975	WINDOW RACK	AMAZON MKTPLACE PMTS		07/01/2024	07/02/2024	08/01/2024	387.76

Org	Object Proj	Account Description	PA Account	GL	OVR?	PA	OVR?	Amount
0017021	581120	CONFERENCES & MEMBERSHIPS		N		N		1522.24
0017022	563000	MOTOR VEHICLE PARTS		N		N		691.41
0017023	531000	PROFESSIONAL FEES & SERVICES		N		N		3721.00
0017025	531135	ENHANCEMENT SERVICES		N		N		465.00
1168102	520850	WELLNESS PROGRAM		N		N		484.47

2375	XXXXXXXX64796638	Thomas DeNoto	1014	2025 01	Approved	2025/01	140.00
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15976	CONSTRUCTION EQUIPMENT GUIDE	HEARTLAND COMMUNICATIO		07/08/2024	07/09/2024	08/01/2024	140.00

Org	Object Proj	Account Description	PA Account	GL	OVR?	PA	OVR?	Amount
0011014	555000	PRINTING & BINDING		N		N		140.00

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2376	XXXXXXXX65267324	Jeff Caggiano	1011	2025 01	Approved	2025/01	55.33
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15977	LUNCH WITH CONGRESSMAN AID	SQ *CONNECTICUT ASSOCI		07/25/2024	07/26/2024	08/01/2024	27.37
15978	MONTHLY SUBSCRIPTION	THE HARTFORD COURANT		07/17/2024	07/18/2024	08/01/2024	27.96

Org	Object Proj	Account Description	PA Account	GL	OVR?	PA	OVR?	Amount
0011011	581120	CONFERENCES & MEMBERSHIPS		N		N		27.96
0011011	583100	CITY PROMOTIONAL ACTIVITIES		N		N		27.37

2377	XXXXXXXX65376297	Bristol Fire Fleet Operations	2211	2025 01	Released	2025/01	6,430.21
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15979	shipping	SHIPPING EXPRESS LLC		07/26/2024	07/29/2024	08/01/2024	17.64
15980	UNITED AG TURF FARMING	UNITED AG & TURF NE LLC		07/25/2024	07/26/2024	08/01/2024	746.92
15981	cable hoist	W W GRAINGER INC		07/23/2024	07/24/2024	08/01/2024	2682.04
15982	windshield	BULLDOG FIRE APPARATUS		07/23/2024	07/24/2024	08/01/2024	844.89
15983	shipping	SHIPPING EXPRESS LLC		07/22/2024	07/23/2024	08/01/2024	108.24
15984	blade sharpening/ repair	GOFF'S EQUIPMENT SERVICE INC		07/19/2024	07/22/2024	08/01/2024	77.50
15985	Blade sharpening and repair	GOFF'S EQUIPMENT SERVICE INC		07/19/2024	07/22/2024	08/01/2024	77.50
15986	IN *GAC INC.	INTUIT		07/08/2024	07/09/2024	08/01/2024	1859.00
15987	shipping	SHIPPING EXPRESS LLC		07/08/2024	07/09/2024	08/01/2024	16.48

Org	Object Proj	Account Description	PA Account	GL	OVR?	PA	OVR?	Amount
0012211	531000	PROFESSIONAL FEES & SERVICES		N		N		297.36
0012211	561807	MECHANICAL DIVISION		N		N		2703.89
0012211	570902	ANNUAL LOOSE EQUIPMENT REPLACE		N		N		746.92
3022211	570500 24C03	AERIAL APPARATUS		N		N		2682.04

2378	XXXXXXXX68668882	Mark Penney	1021	2025 01	Approved	2025/01	110.09
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15988	WEB AD-TRUCK DRIVER SEWER	CT SECTION AWWA		07/24/2024	07/25/2024	08/01/2024	35.00
15989	ELPOLICE LUNCH	HOMETOWN PIZZA OF BRIS		07/15/2024	07/17/2024	08/01/2024	72.50
15990	PANEL SUPPLIES	STOP & SHOP SUPERMARKET INC		07/12/2024	07/15/2024	08/01/2024	2.59

Org	Object Proj	Account Description	PA Account	GL	OVR?	PA	OVR?	Amount
0011021	557700	ADVERTISING		N		N		35.00
0011021	561800	PROGRAM SUPPLIES		N		N		75.09

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2379	XXXXXXXX68941768	Alysha Pirog	2110	2025 01	Approved	2025/01	118.74
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15991	218 072224-01 - Frankie Food	CHEWY.COM		07/22/2024	07/23/2024	08/01/2024	118.74

Org	Object Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
1062110	561800	FRANK PROGRAM SUPPLIES		N	N	118.74

2380	XXXXXXXX70148451	Raelynne Andrews	7000	2025 01	Approved	2025/01	1,175.85
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15992	TOILET BOWL BURSHES, GLOW ST	AMAZON MKTPLACE PMTS		07/18/2024	07/19/2024	08/01/2024	59.05
15993	VELCRO SQUARES, SCISSORS	WALMART		07/16/2024	07/17/2024	08/01/2024	17.80
15994	SPLASH TEAM SOFTWARE	SPORTSENGINE		07/16/2024	07/17/2024	08/01/2024	1099.00

Org	Object Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0017024	561400	MAINT SUPPLIES & MATERIALS		N	N	11.89
0017024	561800	PROGRAM SUPPLIES		N	N	64.96
1067029	584135	AQUATIC PROGRAMS		Y-Apprv	N	1099.00

2381	XXXXXXXX72493171	Arianna Therriault	7000	2025 01	Approved	2025/01	2,346.68
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
15995	MOTOR VEHICLE PARTS	AMAZON.COM		07/30/2024	07/31/2024	08/01/2024	653.72
15996	STRETCHED CANVAS FOR EXPLORA	AMAZON MKTPLACE PMTS		07/25/2024	07/26/2024	08/01/2024	77.97
15997	EXPLORATION IN PAINTING CAMP	WALMART		07/25/2024	07/26/2024	08/01/2024	41.14
15998	FACEBOOK ADS FOR CHRIS FUNK,	FACEBK QEEEN7GJXL2		07/24/2024	07/25/2024	08/01/2024	535.85
15999	FACEBOOK ADS FOR BID: CHRIS	FACEBK QEEEN7GJXL2		07/24/2024	07/25/2024	08/01/2024	29.92
16000	WATER FOR SUMMER CONCERT SER	PRICE CHOPPER		07/23/2024	07/24/2024	08/01/2024	6.69
16001	MOTOR VEHICLE PARTS	AMAZON.COM		07/23/2024	07/24/2024	08/01/2024	854.23
16002	MOTOR VEHICLE PARTS	AMAZON MKTPLACE PMTS		07/23/2024	07/23/2024	08/01/2024	37.87
16003	MOTOR VEHICLE PARTS	AMAZON MKTPLACE PMTS		07/22/2024	07/23/2024	08/01/2024	102.90
16004	WATER FOR SUMMER CONCERT SER	PRICE CHOPPER		07/09/2024	07/10/2024	08/01/2024	6.39

Org	Object Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0017022	563000	MOTOR VEHICLE PARTS		N	N	1648.72
1067033	584145	ARTS & CULT EXP		Y-Apprv	N	132.19
1757033	557700	ADVERTISING		N	N	565.77

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2382	XXXXXXXX80075507	Erica Cabiya	1023	2025 01	Approved	2025/01	758.92
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
16005	071724 1 Dual Monitor Stand	AMAZON MKTPLACE PMTS		07/21/2024	07/22/2024	08/01/2024	328.97
16006	071524 1 Cisco Phone Headset	AMAZON MKTPLACE PMTS		07/16/2024	07/16/2024	08/01/2024	429.95

Org	Object Proj	Account Description	PA Account	GL	OVR?	PA	OVR?	Amount
0011023	531000	PROFESSIONAL FEES & SERVICES		N		N		429.95
0011023	581120	CONFERENCES & MEMBERSHIPS		N		N		328.97

2383	XXXXXXXX83288120	Madison Fostervold	7000	2025 01	Approved	2025/01	9,819.15
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
16007	SUMMER FUN FIELD TRIP	BOWL NEW ENGLAND INC		07/25/2024	07/29/2024	08/01/2024	1287.00
16008	SUMMER FUN FIELD TRIP	CT SCIENCE CENTER		07/24/2024	07/25/2024	08/01/2024	1665.00
16009	TEEN CAMP FIELD TRIP	BOWL NEW ENGLAND INC		07/22/2024	07/24/2024	08/01/2024	559.00
16010	SUMMER FUN FIELD TRIP	BOWL NEW ENGLAND INC		07/19/2024	07/22/2024	08/01/2024	1183.00
16011	SUMMER FUN FIELD TRIP	BOWL NEW ENGLAND INC		07/18/2024	07/22/2024	08/01/2024	1391.00
16012	TEEN CAMP FIELD TRIP - URBAN	FUN R US ADVENTURES WA		07/16/2024	07/17/2024	08/01/2024	400.00
16013	MEN'S SOFTBALL SUPPLIES	AMAZON.COM		07/11/2024	07/12/2024	08/01/2024	38.97
16014	SUMMER FUN FIELD TRIP	AMC CARD PROCESSING SE		07/10/2024	07/11/2024	08/01/2024	1148.58
16015	SUMMER FUN FIELD TRIP	AMC CARD PROCESSING SE		07/10/2024	07/11/2024	08/01/2024	1146.60
16016	SUMMER FUN 4-7 FIELD TRIP -	FUN R US ADVENTURES WA		07/03/2024	07/04/2024	08/01/2024	1000.00

Org	Object Proj	Account Description	PA Account	GL	OVR?	PA	OVR?	Amount
0017023	531000	PROFESSIONAL FEES & SERVICES		N		N		9780.18
1067028	584143	ADULT PROGRAMS EXP		Y-Apprv		N		38.97

2384	XXXXXXXX85907845	Deborah Prozzo	6010	2025 01	Approved	2025/01	299.31
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
16017	EVENTGROOVE	ELK RIVER SYSTEMS, INC.		07/15/2024	07/16/2024	08/01/2024	149.70
16018	EVENTGROOVE	ELK RIVER SYSTEMS, INC.		07/03/2024	07/04/2024	08/01/2024	149.61

Org	Object Proj	Account Description	PA Account	GL	OVR?	PA	OVR?	Amount
0016010	561800	PROGRAM SUPPLIES		N		N		299.31

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2385	XXXXXXXX88726275	Edward Krawiecki	1022	2025 01	Approved	2025/01	720.03
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
16019	VCN*CTJUDEFILINGCIVIL	CT SUPERIOR COURT		07/19/2024	07/22/2024	08/01/2024	81.96
16020	VCN*CTJUDEFILINGCIVIL	CT SUPERIOR COURT		07/12/2024	07/15/2024	08/01/2024	25.50
16021	VCN*CTJUDEFILINGCIVIL	CT SUPERIOR COURT		07/11/2024	07/12/2024	08/01/2024	41.50
16022	CONNECTICUT BAR ASSOCI	CT BAR ASSOCIATION INC		07/10/2024	07/12/2024	08/01/2024	240.00
16023	CONNECTICUT BAR ASSOCI	CT BAR ASSOCIATION INC		07/10/2024	07/12/2024	08/01/2024	240.00
16024	VCN*CTJUDEFILINGCIVIL	CT SUPERIOR COURT		07/09/2024	07/10/2024	08/01/2024	25.50
16025	VCN*CTJUDEFILINGCIVIL	CT SUPERIOR COURT		07/01/2024	07/02/2024	08/01/2024	65.57

Org	Object Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0011022	531000	PROFESSIONAL FEES & SERVICES		N	N	480.00
1064240	531000 CEC	PROFESSIONAL FEES & SERVICES		N	N	240.03

2386	XXXXXXXX90353289	Kirsten Girouard	1011	2025 01	Approved	2025/01	20.67
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
16026	PAGE PROTECTORS	AMAZON.COM		07/17/2024	07/17/2024	08/01/2024	8.44
16027	TOILET PAPER	DOLLAR GENERAL #22151		07/11/2024	07/12/2024	08/01/2024	12.23

Org	Object Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0011011	569000	OFFICE SUPPLIES		N	N	8.44
0011011	583100	CITY PROMOTIONAL ACTIVITIES		N	N	12.23

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2387	XXXXXXXX93441354	Amry Shelby	7000	2025 01	Approved	2025/01	9,818.85
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
16028	PROGRAM SUPPLIES FOR SUMMER	AMAZON MKTPLACE PMTS		07/30/2024	07/30/2024	08/01/2024	54.46
16029	THANK YOU CARDS FOR SUMMER C	TARGET.COM *		07/29/2024	07/30/2024	08/01/2024	6.49
16030	THANK YOU CARDS FOR DIRECTOR	TARGET.COM *		07/29/2024	07/30/2024	08/01/2024	250.00
16031	SOFT TOSS BALLS FOR PONY LEA	AMAZON MKTPLACE PMTS		07/21/2024	07/22/2024	08/01/2024	19.54
16032	SOFT TOSS NET AND BALLS FOR	AMAZON MKTPLACE PMTS		07/18/2024	07/19/2024	08/01/2024	101.99
16033	PROGRAM CALENDAR	AMAZON MKTPLACE PMTS		07/18/2024	07/18/2024	08/01/2024	8.96
16034	HOSE FOR THE WATER GAMES FOR	HOME DEPOT		07/15/2024	07/17/2024	08/01/2024	39.98
16035	SUMMER FUN 1-3 BOWLING WEEK	BOWL NEW ENGLAND INC		07/11/2024	07/15/2024	08/01/2024	1300.00
16036	PINE LAKE ADVENTURE PARK ONL	LILYPAD		07/11/2024	07/15/2024	08/01/2024	99.00
16037	WRISTBAND FOR SWIM TEST - CA	AMAZON MKTPLACE PMTS		07/11/2024	07/11/2024	08/01/2024	16.79
16038	TEEN ADVENTURE CAMP BOWLING	BOWL NEW ENGLAND INC		07/08/2024	07/10/2024	08/01/2024	494.00
16039	WALKING PAD FOR CAMP	AMAZON MKTPLACE PMTS		07/05/2024	07/08/2024	08/01/2024	129.99
16040	SUMMER FUN CAMP 4-7 FIELD TR	BOWL NEW ENGLAND INC		07/05/2024	07/08/2024	08/01/2024	1053.00
16041	SUMMER FUN CAMP 1-3 FIELD TR	BOWL NEW ENGLAND INC		07/03/2024	07/05/2024	08/01/2024	1300.00
16042	PICKLEBALL LEAGUE CHAMPIONS	4IMPRINT INC		07/02/2024	07/03/2024	08/01/2024	385.65
16043	SUMMER FUN CAMP 1-3 FIELD TR	FUN R US ADVENTURES WA		07/02/2024	07/03/2024	08/01/2024	980.00
16044	TEEN ADVENTURE CAMP BOWLING	BOWL NEW ENGLAND INC		07/01/2024	07/03/2024	08/01/2024	650.00
16045	SUMMER CAMP TEAMBUILDING ACT	TICKETS* PALACE THE		07/01/2024	07/02/2024	08/01/2024	570.00
16046	SUMMER FUN CAMP FIELD TRIP	BOWL NEW ENGLAND INC		06/28/2024	07/01/2024	08/01/2024	1339.00
16047	SUMMER FUN FIELD TRIP	MARCEL LESSARD ENTERPRISES INC		06/28/2024	07/01/2024	08/01/2024	1020.00

Org	Object Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
0017023	531000	PROFESSIONAL FEES & SERVICES		N	N	8706.00
0017023	561800	PROGRAM SUPPLIES		N	N	628.20
1067028	584143	ADULT PROGRAMS EXP		Y-Apprv	N	385.65
1321032	531000	PROFESSIONAL FEES & SERVICES		N	N	99.00

2388	XXXXXXXX13403305	Susan Krolikowski	91116	2025 01B	Converted	2025/01	865.00
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
16048	Sports event registrations	ANENTRYFEEDCOLLECTION	217391	07/11/2024	07/12/2024	08/01/2024	375.00
16049	Corded microphone	COLORADO TIME SYSTEMS	217393	07/10/2024	07/12/2024	08/01/2024	115.00
16050	Sports event registrations	ANENTRYFEEDCOLLECTION	217391	07/08/2024	07/09/2024	08/01/2024	375.00

Org	Object Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
A3003210	553308	SOFTWARE/LICENSES - TECH		Y-Apprv	N	750.00
A3003210	569307	ATHLETIC SUPPLIES		N	N	115.00

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total	
2389	XXXXXXXX28309604	Diane Skelskey	92225	2025 01B	Converted	2025/01	5.80	
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024						
Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount	
16051	NYC subway	MTA*NYCT PAYGO	217392	06/29/2024	07/01/2024	08/01/2024	2.90	
16052	NYC subway	MTA*NYCT PAYGO	217392	06/29/2024	07/01/2024	08/01/2024	2.90	
Org	Object Proj	Account Description	PA Account	GL	OVR?	PA	OVR?	Amount
A4002510	558001	STAFF TRANSPORT - GENERAL		N		N		5.80
2390	XXXXXXXX40726033	Amy Martino	91200	2025 01B	Converted	2025/01	92.72	
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024						
Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount	
16053	M & Ms	PRICE CHOPPER	217387	07/24/2024	07/25/2024	08/01/2024	52.95	
16054	Lunch items	ALDI 73062	217389	07/10/2024	07/12/2024	08/01/2024	39.77	
Org	Object Proj	Account Description	PA Account	GL	OVR?	PA	OVR?	Amount
A4001401	561109	INSTRUCT SUPPLIES - SPED		Y-Apprv		N		92.72
2391	XXXXXXXX46256856	Lynn Boisvert	92510	2025 01B	Converted	2025/01	6,189.46	
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024						
Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount	
16055	TOTALLY PROMOTIONAL - Table	CASAD COMPANY INC	217381	07/30/2024	07/31/2024	08/01/2024	41.05	
16056	BAPS retreat Day 1	INN AT MIDDLETOWN	217395	07/18/2024	07/22/2024	08/01/2024	3016.76	
16057	BAPS retreat Day 2	INN AT MIDDLETOWN	217395	07/18/2024	07/22/2024	08/01/2024	3016.76	
16058	Snacks	WALMART	217384	07/11/2024	07/12/2024	08/01/2024	68.96	
16059	Paper party goods	DOLLAR TREE STORES INC	217383	07/11/2024	07/12/2024	08/01/2024	10.00	
16060	Snacks	BJ WHOLESALE	217386	07/11/2024	07/12/2024	08/01/2024	35.93	
Org	Object Proj	Account Description	PA Account	GL	OVR?	PA	OVR?	Amount
A4001100	532202	PROF ED SERVICES - INSTRUCTION		N		N		6033.52
B400F078	561102 G2223	INSTRUCT SUPPLIES - INSTRUCT		Y-Apprv		N		155.94

PURCHASE CARD STATEMENTS

Statement	Card Number	Name On Card	Dept	Code	Status	Year/Pr	Total
2392	XXXXXXXX83197321	Carly Fortin	92210	2025 01B	Converted	2025/01	5,383.22
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
16061	Wrist bands	WRISTBAND RESOURCES	217385	07/29/2024	07/30/2024	08/01/2024	260.00
16062	Stickers	WWW.STICKERYOU.COM	217396	07/29/2024	07/30/2024	08/01/2024	146.85
16063	Popsicles	STOP & SHOP SUPERMARKET INC	217380	07/23/2024	07/24/2024	08/01/2024	36.00
16064	Drinks and condiments	ALDI 73062	217389	07/22/2024	07/24/2024	08/01/2024	62.51
16065	Party supplies	TARGET.COM *	217390	07/22/2024	07/23/2024	08/01/2024	73.15
16066	SCSU program registrations	COGNELLA, INC.	217394	07/13/2024	07/15/2024	08/01/2024	4762.34
16067	Misc supplies- credit sales	VISTAPR*VISTAPRINT.COM	217388	07/10/2024	07/11/2024	08/01/2024	-2.67
16068	Misc supplies	VISTAPR*VISTAPRINT.COM	217388	07/09/2024	07/10/2024	08/01/2024	45.04

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
B400F001	561102	G2225	INSTRUCT SUPPLIES - INSTRUCT		Y-Apprv	N	171.66
B400F038	561102	G2225	INSTRUCT SUPPLIES - INSTRUCT		N	N	42.37
B400F078	561102	G2223	INSTRUCT SUPPLIES - INSTRUCT		Y-Apprv	N	406.85
B400F105	561102	G2225	INSTRUCT SUPPLIES - INSTRUCT		N	N	4762.34

2393	XXXXXXXX94212127	David Foulds	93100	2025 01B	Converted	2025/01	240.28
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
16069	Surge protector	HOME DEPOT	217382	07/29/2024	07/31/2024	08/01/2024	26.56
16070	Misc supplies	BJ WHOLESALEERS	217386	07/25/2024	07/26/2024	08/01/2024	40.15
16071	Misc produce	BJ WHOLESALEERS	217386	07/12/2024	07/15/2024	08/01/2024	173.57

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
C4003100	561600		FOOD SUPPLIES		N	N	240.28

2394	XXXXXXXX94928758	Kara Banda	91200	2025 01B	Converted	2025/01	29.69
GL Effective Date: 07/31/2024		Invoice Date: 07/31/2024					

Transactn.	Description	Vendor	Document	Charged	Posted	Imported	Amount
16072	Misc snacks	ALDI 73062	217389	07/15/2024	07/17/2024	08/01/2024	29.69

Org	Object	Proj	Account Description	PA Account	GL OVR?	PA OVR?	Amount
A4001200	569009		OFFICE SUPPLIES - SPED		Y-Apprv	N	29.69

** END OF REPORT - Generated by Anastasia Hernandez **



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut 06010
(860) 584-6200 ext. 0

August 16, 2024

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on August 14, 2024 it was voted that the litigation matter, U.S. District Court Case No. 3:22cv-00378 (MPS) Ramon Antonio Lopez v. Paul Groman, et al, be settled in the amount of Fifty Thousand (\$50,000.00) Dollars as a full and final settlement of all pending claims.

It was further voted that the Corporation Counsel or his designee be authorized to execute any and all documents to effectuate resolution of this matter.

Very truly yours,

A handwritten signature in cursive script, reading "Erica Cabiya".

Erica Cabiya, CCTC
Town and City Clerk

EC/mb

cc: Jodi McGrane
Thomas Conlin, Asst. Corporation Counsel
Noelle Bates

EDWARD C. KRAWIECKI, JR.
CORPORATION COUNSEL

THOMAS W. CONLIN
ASSISTANT CORPORATION COUNSEL

JEFFREY R. STEEG
ASSISTANT CORPORATION COUNSEL

SCOTT MATNEY
ASSISTANT CORPORATION COUNSEL

NOELLE T. BATES
LEGAL ADMINISTRATOR

MARIA THEAM
LEGAL ADMINISTRATIVE ASSISTANT



CITY HALL
111 NORTH MAIN STREET
BRISTOL, CONNECTICUT 06010
Tel. (860) 584-6150
Fax (860) 584-6152

City of Bristol
Office of the Corporation Counsel

MEMORANDUM

TO: Erica Cabiya, City Clerk

FROM: Thomas W. Conlin, Assistant Corporation Counsel *TWC*

DATE: July 23, 2024

RE: Request for Executive Session – August 13, 2024 City Council Meeting

RECEIVED
2024 JUL 23 PM 4:16
TOWN AND CITY CLERK
BRISTOL, CT

Erica, would you kindly include the following on the August 13, 2024 City Council meeting agenda as an Executive Session item:

1. To discuss and take any action as necessary in the litigation matter of: US District Court, Civil Case No: 3:22cv-00378 (MPS) Ramon Antonio Lopez vs. Paul Groman, et al.

Thank you.

TWC | met

CC: Mayor Jeffrey Caggiano

City Council Meeting

August 14, 2024

MOTION

I MOVE that the litigation matter, U.S. District Court Case No. 3:22cv-00378 (MPS) Ramon Antonio Lopez v. Paul Groman, et al, be settled in the amount of \$50,000.00 as a full and final settlement of all pending claims and that the Corporation Counsel or his designee be authorized to execute any and all documents to effectuate resolution of this matter.