



*City of Bristol
Arts & Culture Commission*

INFORMATION TO ACCESS THIS MEETING

<https://bristolct-gov.zoom.us/j/86280576918?pwd=iQ7DubdYbSAm0Dse5qszhgaOeTG2Z1.1>

The regular meeting will be held on Wednesday, September 4, 2024, at 6:30 PM. in City Hall Meeting Room 1-3 111 North Main Street, Bristol, CT 06010.

AGENDA

1. Call to Order
 - a. Attendance
2. Approval of Minutes
 - a. Approval of Minutes: August 7, 2024, Regular Meeting Minutes
3. Public Participation
4. Arts and Culture Supervisor's Report
 - a. Financials
 - b. Project Updates
 - i. Jared Welcome South Street Carving Updates
 - c. Downtown Live Updates
 - i. Downtown Live Brochure
 - ii. Bid Update
5. Chairman's Report
6. Old Business

- a. Budget Adoption
 - b. Kendall Soliwoda Little League Mural
 - c. David Krezel Wood Carving
 - d. By Commissioners
7. New Business
- a. Cultural District Event Timeline
 - b. By Commissioners
8. Reports and Committee Reports
- a. City Council Liaison Report
 - b. By Commissioners
9. Adjournment

Per Order of the Chairperson
Walter Lewandowski



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INFORMATION TO ACCESS MEETING

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Ladies and Gentlemen:

The regular meeting was held on Wednesday, August 7, 2024, at 6:30 PM in Meeting Room 1-3 in City Hall, 111 North Main Street, Bristol, CT 06010.

1. Call to Order

Chair Lewandowski called the meeting to order at 6:31 p.m.

Members Present:

Chair Walter Lewandowski
Commissioner Andrea Adams
Commissioner Julie Carensa Crist
Commissioner April Dews
Commissioner Juliet Norton
Commissioner Maria Salice
Commissioner Nigel Wynter
City Council Liaison, Cheryl Thibeault
City Arts and Culture Supervisor, Arianna Therriault
Superintendent Dr. Josh Medeiros

Absent:

Deputy Superintendent Sarah Larson

2. Approval of Minutes

a. Approval of Minutes: June 5, 2024 Regular Meeting Minutes

MOTION: Made by Commissioner Adams to Approve the June 5, 2024, Regular Meeting Minutes.

Seconded by Commissioner Wynter, all in favor, motion carries.

3. Public Participation

David Krezel, of 5 2nd Street, Bristol, presented an update on his proposal for a Wood Carved Bench. He was interested in placing it in a high traffic area of one of the Bristol Parks. He was

advised to speak with the Public Works Department about the wood supply. He estimated the cost to be around \$3300 - \$3800; discussion followed.

4. Arts and Culture Supervisor's Report

a. Financials

Arts and Culture Supervisor Arianna Therriault presented the Year to Date Financials. Supervisor Therriault also proposed the City Arts and Culture Commission's Sponsorship for the Throwback Thursday Films; discussion followed.

MOTION: Made by Vice Chair Dews on the Approval of the City Arts and Culture Commission's Sponsorship for the Throwback Thursday Films. Seconded by Commissioner Norton, all in favor, motion carried.

b. Project Updates

Arts and Culture Supervisor Arianna Therriault presented the Project Updates; discussion followed.

c. Downtown Live Updates:

Arts and Culture Supervisor Arianna Therriault presented the Downtown Live Updates. The Bid for Concessions at the theater was closed; discussion followed.

5. Chairman's Report

Chair Walter Lewandowski presented the Chairman's Report. He presented the idea of creating more structure within the Commission. He also suggested the City Arts and Culture Commission create a wish list of items they would like to obtain, and the possibility of restoring the Welcome to Bristol Sign that was located on the Bristol/Wolcott town line; discussion followed.

Chair Lewandowski thanked Vice Chair April Dews for her commitment to the City Arts and Culture Commission following her resignation ; discussion followed.

6. Old Business

a. Jared Welcome to Complete Restoration of South Street Carving This Month

Arts and Culture Supervisor Arianna Therriault presented the Update on Jared Welcome's Completion of the South Street Carving. She stated that it was coming to an end. The project should be completed within the next few weeks; discussion followed.

b. By Commissioners

None.

7. New Business

a. Halloween Spooktacular

Arts and Culture Supervisor Arianna Therriault presented the information regarding the Halloween Spooktacular. She gave information on the first Coffin Race and what to expect at this year's Halloween Spooktacular; discussion followed.

b. Canvus: Wind Turbine Recycled Park Benches

Arts and Culture Supervisor Arianna Therriault presented the Canvus Wind Turbine Recycled Park Benches; discussion followed.

c. Little League Mural - Kendall Soliwoda

Kendall Soliwoda of KRS Art Studios presented his proposal for the Little League Mural. He creates murals and crosswalk art throughout Connecticut. The idea was to create a mural on the press box where the Donor Wall is located; discussion followed.

d. BPRYCS 2025 - 2027 Strategic Plan

Superintendent Josh Medeiros presented the Bristol Parks and Recreation, Youth and Community Services 2025 - 2027 Strategic Plan; discussion followed.

e. By Commissioners

None.

8. Reports and Committee Reports

a. City Council Liaison Updates

City Council Liaison Cheryl Thibeault presented updates from City Council. She stated Mark Dicaud won the City Council Special Election and the upcoming updates to the Animal control building plans; discussion followed.

9. Adjournment

MOTION: Made by Commissioner Adams to Adjourn at 8:45 p.m.
Seconded by Vice Chair Dews, all in favor, motion carried.

Respectfull Submitted,

Amaris Estrada.
Recording Secretary
City Arts & Culture Commission

DRAFT

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
001 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES		BUDGET	USED
0017021 PARKS ADMINISTRATION								
0017021 583120 ARTS & CULTURE C	15,000	0	15,000	.00	.00		15,000.00	.0%
TOTAL PARKS ADMINISTRATION	15,000	0	15,000	.00	.00		15,000.00	.0%
TOTAL GENERAL FUND	15,000	0	15,000	.00	.00		15,000.00	.0%
TOTAL EXPENSES	15,000	0	15,000	.00	.00		15,000.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	15,000	0	15,000	.00	.00	15,000.00	.0%

** END OF REPORT - Generated by Amaris Estrada **

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
175 ARTS & CULTURE FUND	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
1757033 ARTS & CULTURE								
1757033 422004 FEES	-299,630	0	-299,630	-4,942.52	.00	-294,687.48	1.6%	
1757033 514000 REGULAR WAGES &	66,255	0	66,255	8,446.24	.00	57,808.76	12.7%	
1757033 515200 PARTTIME WAGES &	3,225	0	3,225	242.84	.00	2,982.16	7.5%	
1757033 520700 F.I.C.A.	4,110	0	4,110	515.24	.00	3,594.76	12.5%	
1757033 520750 MEDICARE INSURAN	965	0	965	124.02	.00	840.98	12.9%	
1757033 531000 PROFESSIONAL FEE	182,850	0	182,850	17,549.43	19,860.57	145,440.00	20.5%	
1757033 557700 ADVERTISING	8,000	0	8,000	565.77	.00	7,434.23	7.1%	
1757033 561800 PROGRAM SUPPLIES	500	0	500	.00	.00	500.00	.0%	
1757033 581120 CONFERENCES & ME	200	0	200	.00	.00	200.00	.0%	
1757033 591500 TRANSFER OUT INT	33,525	0	33,525	.00	.00	33,525.00	.0%	
TOTAL ARTS & CULTURE	0	0	0	22,501.02	19,860.57	-42,361.59	100.0%	
TOTAL ARTS & CULTURE FUND	0	0	0	22,501.02	19,860.57	-42,361.59	100.0%	
TOTAL REVENUES	-299,630	0	-299,630	-4,942.52	.00	-294,687.48		
TOTAL EXPENSES	299,630	0	299,630	27,443.54	19,860.57	252,325.89		

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
GRAND TOTAL	0	0	0	22,501.02	19,860.57	-42,361.59	100.0%	
** END OF REPORT - Generated by Amaris Estrada **								

Active Projects	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Heart Lock Sculpture	Sculpture with grids throughout for locks and caribeaners to attach	in kind	Sculpture	In kind farmington metal	Unknown	Farmington Metal	2025			2024	
Future Project Considerations	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Heart Sculpture	Public Art Sculpture(s) outside of the	\$15,000.00	Sculpture	ACC Fund/Fundraising	in (exact location requires Park	Robert Hudson (TBD)	TBD			FY24	PENDING
Interactive Mural 1	Pride/Rainbow Mural	\$500.00	Mural	ACC Fund/Other	Carousel Museum?	Brandi Pichette	TBD		Partnership w/ CT Mural	TBD	PENDING
PAN Am Mellen ST Bridge	Mural	TBD	Mural	TBD	Mellen St Bridge	TBD	TBD		Resident requested Hannah Hintz. Bridge is not p	TBD	PENDING
Interactive Mural 2	"Mama Bristol" Mural	\$500.00	Mural	ACC Fund/Other	None identified	Brian Triccolo	TBD		Partnership w/ CT Murals	TBD	PENDING
Completed Projects/Events	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Duck Race	Taking over Bristol's annual Duck Race for a one-year trial to act as a fundraiser for ACC		Event		Forestville/Quinlan Park	Staff & Volunteers	2-Oct-22		Purchasing banner for the event to advertize over Mem Blvd	FY23	COMPLETE
MLK Mural	Partnership with CT Murals to bring an MLK mural to our community	\$15,000.00	Mural	Community Funded	106 Riverside Ave	Micaela Levesque	14-Jul-05				COMPLETE
Public Art Plaques	Public Art plaques for each of ACC's projects: Mem Blvd Tree Carving, Main St Mural, Centre Square Mural, Page Pool Mural, PanAm Mural	\$1,975.00	Plaques	ACC Fund	Each Site	Artistic Bronze	30-Jun-22				COMPLETE
Traffic Box Art	Reimbursed artists that completed art on traffic boxes across the city	100/artist	Public Art	ACC Fund			2018				COMPLETE
Traffic Box Vinyl Wrap	Postcard vinyl wrap	\$500.00	Public Art	ACC Fund			2018				COMPLETE
Concert Kick Off Event	Art mural boards for youth		Activity	ACC Fund			2018				COMPLETE
Pencil Hunt	Informational booth and art activities for children		Activity	ACC Fund			2018				COMPLETE
Rockwell Festival Participation	Activities		Activity	ACC Fund			2018				COMPLETE
Farmers Market Music	Coordinated music for farmers markets		Music	ACC Fund			2018				COMPLETE
Co-Sponsored Art Jazz Gala at Mum Fest			Event	ACC Fund			2018				COMPLETE
Craft booth for BPRYCS Truck or Treat	Glow in the Dark Slime	\$400.00	Event	ACC Fund			2018				COMPLETE
Holidays on the Hill event	Program and Banner		Event	ACC Fund			2018				COMPLETE
Farmers Market Music	Coordinated music for farmers markets		Music	ACC Fund			2019				COMPLETE
BOE Art Show Sponsor		\$500.00	Event	ACC Fund			2019				COMPLETE
BPRYCS Concert Kick Off Sponsor		\$1,000.00	Event	ACC Fund			2019				COMPLETE

Mike Reiss at BPL	Sponsorship and Simpsons Cut Out	\$725.00	Event	ACC Fund			2019				COMPLETE
Duck Race Festival Sponsorship	active large art experience and music	\$2,000.00	Event	ACC Fund			2019				COMPLETE
Traffic Box Wraps	six additional	\$3,000.00	Public Art	ACC Fund			2019				COMPLETE
Senior Center Concert Sponsorship		\$2,000.00	Event	ACC Fund			2019				COMPLETE
Public Works/BPRYCS Birdhouse Painting	Sponsor	\$300.00	Event	ACC Fund			2019				COMPLETE
Bristol Hospital Public Opening	Attendance		Event	ACC Fund			2019				COMPLETE
Mural Zoning Guidelines	Instigated modification of Zoning guidelines to allow murals within the city		Initiative				2019				COMPLETE
Co-Sponsored Federal Hill Green Concert	Sponsor		Event	ACC Fund			2019				COMPLETE
Blown Glass Scavenger Hunt	Sponsor		Event	ACC Fund			2019				COMPLETE
Page Park Pavilion Writers Workshop	Sponsor		Event	ACC Fund			2019				COMPLETE
Federal Hill Turtle Painting	Funded BPRYCS painting of Federal Hill turtle		Public Art	ACC Fund			2019				COMPLETE
Main Street Mural*	Corey Payne mural at 150 Main Street	\$14,000.00	Mural	ACC Fund			2020	ACC plans on sealing in FY23			COMPLETE
Carousel Museum Mardi Gras Art Projects	Sponsor	\$1,200.00	Event	ACC Fund			2020				COMPLETE
Carousel Museum Chalk Art Trail	Sponsor		Event	ACC Fund			2020				COMPLETE
Page Pool Mural with Sugarfox*		\$7,500.00	Mural	ACC Fund			2021				COMPLETE
Centre Square Mural*	Collaboration with Economic and Community Development	\$7,400.00	Mural	ACC Fund			2021				COMPLETE
Memorial Boulevard Wood Carving*	JareBear Carvings completed a woodland- inspired carving on a dead tree on Memorial Boulevard	\$4,000.00	Wood Carving	ACC Fund			2021	Jared recommends we bring him out for a one- time repaint and seal for \$750, after that, our Parks crew will reseat 2-3 times/year. If we ever need another touch up from Jared, it's \$400			COMPLETE
Bristol Brass and Wind Ensemble Concert	Sponsored	\$600.00	Event	ACC Fund			2021				COMPLETE
Time Frames of Bristol	Collaboration with the Historical Society to celebrate their 50 years	\$2,500.00	Temporary Art Installment	ACC Fund			2021				COMPLETE
Little Bilingual Library/Rec N Read	First in the city		Fundraiser				2021				COMPLETE
American Clock and Watch Museum Mantels for the Season	Sponsorship	\$1,000.00	Event	ACC Fund			2021				COMPLETE
Hispanic Heritage Month Concert	Sponsorship	\$4,000.00	Event	ACC Fund			2021				COMPLETE
Carousel Museum ACE Awards	Sponsorship	\$2,600.00	Event	ACC Fund			2021				COMPLETE
PanAm Bridge Mural*	Commissioned through CT Murals	\$10,000.00	Mural	ACC Fund			2021				COMPLETE
CT Wildflower Mural	Reseal mural	\$3,500.00	Mural	ACC Fund	Main Street	Corey Payne	6/30/2023	UNABLE TO RESEAL DUE TO PRIVATE OWNERSHIP			COMPLETE

Arts & Culture Commission FY 24-25 Budget

Purpose	Description	Supervisor Budget Proposal	Commission Adopted
Cultural District Celebration	Cultural District Festival, June 7 2025	\$3,000.00	
Arts & Culture Events	Spooktacular, October 26, 2024 , any other events?	\$4,000	
Special Initiatives/Art Installations	Sculptures/Approved installations	\$3,000	
Community Sponsorships/Grants	Juneteenth + pending grant applications	\$3,000	
Downtown Live Sponsorship	\$5 Throwback Thursday Sponsor	\$2,000	
		\$15,000	