



*City of Bristol
Joint Meeting of City Council and Board of
Finance*

Join Zoom Meeting:

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Meeting ID: 875 9169 9696

Passcode: 123456

The regular Joint Meeting of City Council and Board of Finance will be held on Tuesday, September 10, 2024, at 6:45 PM. in City Hall Council Chamber, 111 North Main Street, Bristol, Connecticut.

1. Call to Order
2. Approval of Minutes
 - a. Approval of minutes of the regular Joint Meeting held on August 14, 2024.
3. Consent Agenda
 - a. To make an additional appropriation of \$43,405 within the Manross Memorial Fund for HVAC replacement.
 - b. To make an additional appropriation of \$25,000 within the Special Grants and Donations Fund for the Emergency Operations Center grant.
 - c. To make an additional appropriation of \$7,500 within the Special Grants and Donations Fund funded by the Historic Documents Preservation grant.
 - d. To make an additional appropriation totaling \$3,664,441 within the General Fund funded by School Readiness grants.
 - e. To reduce the appropriation by \$3,450 within the Community Development Block Grant Fund for CDBG Grant Awards.
 - f. To make transfers totaling \$12,218 within the Community Development Block Grant.

- g. To make an additional appropriation of \$21,284 within the Special Grants and Donations Fund for Covanta Outreach grant.
 - h. To transfer \$30,000 within the Public Works operating budget for Engineering Part-Time wages.
 - i. To transfer \$9,470 within the Capital Projects Fund for the Traffic Signal Video project.
 - j. To transfer \$220,000 within the Capital Projects Fund for the Jerome Avenue Bridge project.
 - k. To make an additional appropriation of \$25,000 within the Capital Projects Fund for the Jerome Avenue Bridge project.
 - l. To make an additional appropriation totaling \$323,479 within the Special Grants and Donations Fund for PRYCS funded by grants and donations.
 - m. To make an additional appropriation of \$21,000 within the Special Grants and Donations Fund for the Juvenile Diversion grant.
 - n. To make an additional appropriation totaling \$125,000 within the Special Grants and Donations Fund for the Drug Free Communities Grant.
 - o. To transfer \$278,000 within the General Fund for the settlement of the Fire Local 733 contract.
 - p. To make an additional appropriation totaling \$251,135 within the Special Grants and Donations Fund for two Community Outreach and Wellness Officers.
 - q. To make an additional appropriation of \$77,297 within the Capital Non-Recurring Fund funded by interest income as of June 30, 2024.
 - r. To make an additional appropriation of \$106,106 within the Capital Projects Fund funded by interest income as of June 30, 2024.
 - s. To make an additional appropriation of \$20,738 within the Road Improvements Fund funded by interest income as of June 30, 2024.
 - t. To make an additional appropriation of \$99,676 within the Equipment Building Sinking Fund funded by interest income as of June 30, 2024.
4. General Fund Contingency Account
- a. To approve transfers totaling \$164,808 within the General Fund with \$135,560 from the General Fund Contingency account for Insurance.

5. Animal Control Facility

- a. To approve a Resolution modifying the project scope of the \$2,990,000 appropriation for the design and construction of a new Animal Control Facility to the Acquisition of, and Renovations and Improvements to Real Property for Use as An Animal Control Facility.
- b. To approve a Resolution modifying the project scope of the authorization for the issuance of bonds or notes in the amount of \$2,990,000 to finance the design and construction of a new Animal Control Facility to the Acquisition of, and Renovations and Improvements to Real Property for Use as An Animal Control Facility.

6. Storm Water Trust

- a. To make an additional appropriation of \$5,900 within the General Fund funded by Storm Water Trust revenue as of June 30, 2024.

7. Closeout Fiscal Year 2023-2024

- a. To approve transfers totaling \$2,142,885 within the General Fund to closeout fiscal year 2023-2024.

8. Carryovers from Fiscal Year 23-24 to Fiscal Year 24-25

- a. To approve carryovers from fiscal year 2023-2024 to fiscal year 2024-2025 totaling \$1,088,325 within the General Fund.
- b. To approve carryovers from fiscal year 2023-2024 to fiscal year 2024-2025 totaling \$24,492 within the Community Development Block Grant Fund.

9. Monthly Reports

- a. Monthly revenue and expense report presentation by Comptroller.

10. Any other matter to come before said meeting

11. Adjournment

Erica Cabiya
Town & City Clerk

The Joint Meeting of the City Council and Board of Finance was held on August 14, 2024 in the City Hall Council Chambers, 111 North Main Street at 6:45 p.m. Present: Mayor Caggiano; Council Members Dickau, Olsen, Panioto, Rosengren, Thibeault and Tyler; Commissioners Campion, Duquette, Mace, and O'Brien. Present by videoconference: Commissioners Heiser and Massarelli. Absent: Commissioners Maikowski and Peterson.

1. CALL TO ORDER.

2. APPROVAL OF MINUTES OF REGULAR JOINT MEETING ON JULY 9, 2024.

On motion of Council Member Thibeault and seconded, it was unanimously voted: To approve the minutes of the regular Joint Meeting on July 9, 2024.

3. ADOPTION OF CONSENT CALENDAR.

On motion of Council Member Olsen and seconded it was voted: To remove from the Consent Calendar the item regarding additional appropriation totaling \$11,933 within the Code Enforcement operating budget funded by code enforcement revenue as of June 30, 2024 and the item regarding additional appropriation of \$22,803 within the PRYCS operating budget funded by Trust revenue as of June 30, 2024.

On motion of Council Member Thibeault and seconded, it was voted: To adopt the following six items as part of the Consent Calendar.

3a. \$27,327 ADDITIONAL APPROPRIATION WITHIN PUBLIC WORKS OPERATING BUDGET FUNDED BY STORM WATER TRUST REVENUE AS OF JUNE 30, 2024, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of \$27,327 within the Public Works operating budget funded by Storm Water Trust revenue as of June 30, 2024.

3b. \$1,553 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY GRANT REVENUE, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of \$1,553 within the Special Grants and Donations Fund funded by grant revenue.

3c. \$800 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY GRANT REVENUE AS OF JUNE 30, 2024, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of \$800 within the Special Grants and Donations Fund funded by grant revenue as of June 30, 2024.

3d. \$38,675 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY CONTRIBUTIONS AS OF JUNE 30, 2024, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation totaling \$38,675 within the Special Grants and Donations Fund funded by contributions as of June 30, 2024.

3e. \$65,955 ADDITIONAL APPROPRIATION WITHIN DRUG ASSET FORFEITURE FUND FUNDED BY CONTRIBUTIONS AS OF JUNE 30, 2024, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation totaling \$65,955 within the Drug Asset Forfeiture Fund funded by contributions as of June 30, 2024.

3f. \$44,767 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FOR SPEED AND AGGRESSIVE DRIVING ENFORCEMENT GRANT, APPROVED.

Board of Finance approval presented.

As part of the Consent Calendar adoption and on motion of Council Member Thibeault and seconded, it was unanimously voted: To make an additional appropriation of \$44,767 within the Special Grants and Donations Fund for the Speed and Aggressive Driving Enforcement grant.

3g. \$11,933 TOTAL ADDITIONAL APPROPRIATION WITHIN CODE ENFORCEMENT OPERATING BUDGET FUNDED BY CODE ENFORCEMENT REVENUE AS OF JUNE 30, 2024, APPROVED.

Board of Finance approval presented.

Council Member Olsen requested more information regarding the Professional Fees and what they encompass.

Comptroller Waldron responded that the fees most certainly are for contractual services such as demolition for Code Enforcement being charged to that fund; but she would get back to Council with a more definite answer. Although she did advise that this matter was timely being that it is a June 30, 2024 close out item.

Council Member Tyler added that she thinks the \$5,000 is for a RFP for a clean and lien on South Street.

Commissioner O'Brien advised that there used to be a quick summary of the fees like an Encyclopedia to quickly reference and back them up by how the professional fees are chosen, compensated, and reported to City Council and the Board of Finance.

Mayor Caggiano recommended calling the vote forward and confirmed that Council Member Olsen was comfortable with that decision.

On motion of Council Member Olsen, and seconded it was unanimously voted: To make an additional appropriation totaling \$11,933 within the Code Enforcement operating budget funded by code enforcement revenue as of June 30, 2024.

3h. \$22,803 ADDITIONAL APPROPRIATION WITHIN PRYCS OPERATING BUDGET FUNDED BY TRUST REVENUE AS OF JUNE 30, 2024, APPROVED.

Board of Finance approval presented.

Council Member Olsen requested more information regarding the Miscellaneous Expenses and what they are.

Comptroller Waldron responded that it is trust revenue for the park trust and at the end of the year any excess funds are carried over to the following year and used for park improvements – Capital Projects. Once decided on the exact purpose of the funds then the monies are placed into the appropriate account.

On motion of Council Member Olsen, and seconded it was unanimously voted: To make an additional appropriation of \$22,803 within the PRYCS operating budget funded by Trust revenue as of June 30, 2024.

4. **IN THE ABSENCE OF OBJECTION, MOVE THE ADOPTION IN A SINGLE MOTION OF THE RESOLUTIONS PRESENTED UNDER ITEMS 4A, 4B, 4C, 4D, 4E, 4F, 4G, AND 4H OF THE AGENDA OF THIS MEETING, MAKING APPROPRIATIONS AND AUTHORIZING BORROWINGS FOR THE FOLLOWING CAPITAL PROJECTS: INDOOR AIR QUALITY COMMISSIONING, SCHOOL SECURITY UPGRADES DISTRICT WIDE, RENOVATION OF THE SENIOR CENTER FACILITY – BBHD OFFICE, AND REPLACEMENT OF THE LAKE AVENUE CULVERT AT MIX BROOK, THE READING OF SAID RESOLUTIONS INTO THE MINUTES TO BE WAIVED AND THE FULL TEXTS OF THE RESOLUTIONS AS PRESENTED AT THIS MEETING TO BE INCORPORATED INTO AND MADE A PART OF THE MINUTES OF THIS MEETING, ADOPTED.**

On motion of Council Member Thibeault and seconded, it was unanimously voted:
To adopt the following eight resolutions:

A roll call vote was taken.

<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Council Member Dickau		
“ ” Olsen		
“ ” Panioto		
“ ” Rosengren		
“ ” Thibeault		
“ ” Tyler		
Commissioner Campion		
“ ” Duquette		
“ ” Heiser (videoconference)		
“ ” Mace		
“ ” Massarelli (videoconference)		
“ ” O’Brien		
Mayor Caggiano		

MOTION ADOPTED: *YES – 13; NO – 0; ABSTAIN – 0.*

4a. RESOLUTION APPROPRIATING \$1,200,000 FOR INDOOR AIR QUALITY COMMISSIONING, ADOPTED.

Board of Finance approval presented.

On motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To adopt the Resolution appropriating \$1,200,000 for Indoor Air Quality Commissioning and to waive the reading of the Resolution, but include it as part of the minutes.

The Resolution reads as follows –

RESOLVED,

(a) That, pursuant to Section 25 of the City Charter, the Board of Finance of the City of Bristol hereby determines that it is necessary to undertake the repairs and improvements to indoor air quality (IAQ) mechanical equipment in schools in order to comply with new State requirements.

(b) That the sum of ONE MILLION TWO HUNDRED THOUSAND DOLLARS (\$1,200,000) is appropriated therefor.

(c) The \$1,200,000 appropriation may be spent for design costs, engineering or other consultant fees, repairs and improvements, acquisition and installation costs, equipment, materials, net interest on borrowings and other financing costs, and other expenses related to the project. The appropriation is subject to the approval by a Joint Meeting of the City Council and Board of Finance.

(d) The \$1,200,000 appropriation shall be funded from borrowing less any grants received to defray the appropriation.

4b. RESOLUTION AUTHORIZING ISSUANCE OF BONDS OR NOTES IN THE AMOUNT OF \$1,200,000 FOR AIR QUALITY COMMISSIONING, ADOPTED.

Board of Finance approval presented.

On motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To adopt the Resolution authorizing the issuance of bonds, notes or other obligations in the amount of \$1,200,000 for Indoor Air Quality Commissioning and to waive the reading of the Resolution, but include it as part of the minutes.

The Resolution reads as follows –

RESOLVED,

(a) That under authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Board of Finance of the City of Bristol hereby determines that it is necessary to issue bonds or notes in the principal sum of ONE MILLION TWO HUNDRED THOUSAND DOLLARS (\$1,200,000) to finance the appropriation for the repairs and improvements to indoor air quality (IAQ) mechanical equipment in schools in order to comply with new State requirements, if approved by a Joint Meeting of the City Council and the Board of Finance. The bonds or notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City.

(b) That the City issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed ONE MILLION TWO HUNDRED THOUSAND DOLLARS (\$1,200,000). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(c) That the Mayor or Acting Mayor of the City shall sign any bonds or notes by their manual or facsimile signatures. The bonds or notes shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board of Finance. The Comptroller's approval of the bonds or notes shall be evidenced by his manual or facsimile signature. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(d) That the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the City pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(e) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

4c. RESOLUTION APPROPRIATING AN ADDITIONAL \$950,000 FOR SCHOOL SECURITY UPGRADES DISTRICT WIDE FOR AN AGREGATE APPROPRIATION OF \$2,000,000, ADOPTED.

Board of Finance approval presented.

On motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To adopt the Resolution appropriating an additional \$950,000 for School Security Upgrades district wide for an aggregate appropriation of \$2,000,000 and to waive the reading of the Resolution, but include it as part of the minutes.

The Resolution reads as follows –

RESOLVED,

- (a) That, pursuant to Section 25 of the City Charter, the Board of Finance of the City of Bristol hereby determines that it is necessary to undertake the design and installation of new cameras and access controls in all schools to include interconnectibility in the district.
- (b) That the sum of NINE HUNDRED FIFTY THOUSAND DOLLARS (\$950,000) is appropriated therefor, in addition to a prior appropriation of \$1,050,000, for an aggregate appropriation of \$2,000,000.
- (c) The aggregate \$2,000,000 appropriation may be spent for design costs, engineering or other consultant fees, acquisition and installation costs, equipment, materials, consultant fees, net interest on borrowings and other financing costs, and other expenses related to the project. The appropriation is subject to the approval by a Joint Meeting of the City Council and Board of Finance.
- (d) The aggregate \$2,000,000 appropriation shall be funded from borrowing less any grants received to defray the appropriation.

4d. RESOLUTION AUTHORIZING ISSUANCE OF BONDS OR NOTES IN AMOUNT OF \$2,000,000 FOR SCHOOL SECURITY UPGRADES DISTRICT WIDE, ADOPTED.

Board of Finance approval presented.

On motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To adopt the Resolution authorizing the issuance of bonds, notes or other obligations in the amount of \$2,000,000 for School Security Upgrades district wide and to waive the reading of the Resolution, but include it as part of the minutes.

The Resolution reads as follows –

RESOLVED,

(a) That under authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Board of Finance of the City of Bristol hereby determines that it is necessary to issue bonds or notes in the principal sum of TWO MILLION DOLLARS (\$2,000,000) to finance the appropriation for the design and installation of new cameras and access controls in all schools to include interconnectibility in the district, if approved by a Joint Meeting of the City Council and the Board of Finance. The bonds or notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City.

(b) That the City issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed TWO MILLION DOLLARS (\$2,000,000). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(c) That the Mayor or Acting Mayor of the City shall sign any bonds or notes by their manual or facsimile signatures. The bonds or notes shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board of Finance. The Comptroller's approval of the bonds or notes shall be evidenced by his manual or facsimile signature. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(d) That the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the City pursuant to such representations and covenants as they deem necessary or advisable

in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(e) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

4e. RESOLUTION APPROPRIATING \$2,638,910 FOR RENOVATION OF SENIOR CENTER FACILITY-BBHD OFFICE SPACE, ADOPTED.

Board of Finance approval presented.

On motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To adopt the Resolution appropriating \$2,638,910 for Renovation of the Senior Center Facility-BBHD Office Space and to waive the reading of the Resolution, but include it as part of the minutes.

The Resolution reads as follows –

RESOLVED,

(a) That, pursuant to Section 25 of the City Charter, the Board of Finance of the City of Bristol hereby determines that it is necessary to undertake the design and renovation of approximately 10,500 square feet of existing Board of Education classroom space located at the Senior Center for Health Department use, consisting in part of interior renovation, constructing an office entrance, converting existing student bathrooms to adult visitors' bathrooms, renovate existing bathrooms for staff, constructing private offices, meeting rooms, break room and installation of air conditioning, generator to support vaccine storage and specialized equipment/venting system.

(b) That the sum of TWO MILLION SIX HUNDRED THIRTY-EIGHT THOUSAND NINE HUNDRED TEN DOLLARS (\$2,638,910) is appropriated therefor.

(c) The \$2,638,910 appropriation may be spent for design costs, architect, engineering or other consultant fees, acquisition and installation costs, equipment, materials, construction costs, site improvements, consultant fees, net interest on borrowings and other financing costs, and other expenses related to the project. The appropriation is subject to the approval by a Joint Meeting of the City Council and Board of Finance.

(d) The \$2,638,910 appropriation shall be funded from borrowing less any grants received to defray the appropriation.

4f. RESOLUTION AUTHORIZING ISSUANCE OF BONDS OR NOTES IN AMOUNT OF \$2,638,910 TO FINANCE RENOVATION OF SENIOR CENTER FACILITY-BBHD OFFICE SPACE, ADOPTED.

Board of Finance approval presented.

On motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To adopt the Resolution authorizing the issuance of bonds, notes or other obligations in the amount of \$2,638,910 to finance renovation of the Senior Center Facility-BBHD Office Space and to waive the reading of the Resolution, but include it as part of the minutes.

The Resolution reads as follows –

RESOLVED,

(a) That under authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Board of Finance of the City of Bristol hereby determines that it is necessary to issue bonds or notes in the principal sum of TWO MILLION SIX HUNDRED THIRTY-EIGHT THOUSAND NINE HUNDRED TEN DOLLARS (\$2,638,910) to finance the appropriation for the renovation of the Senior Center Facility- BBHD office space, if approved by a Joint Meeting of the City Council and the Board of Finance. The bonds or notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City.

(b) That the City issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed TWO MILLION SIX HUNDRED THIRTY-EIGHT THOUSAND NINE HUNDRED TEN DOLLARS (\$2,638,910). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(c) That the Mayor or Acting Mayor of the City shall sign any bonds or notes by their manual or facsimile signatures. The bonds or notes shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board of Finance. The Comptroller's approval of the bonds or notes shall be evidenced by his manual or facsimile signature. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or

more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(d) That the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the City pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(e) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

4g. RESOLUTION APPROPRIATING AN ADDITIONAL \$1,775,000 FOR REPLACEMENT OF LAKE AVENUE CULVERT AT MIX BROOK PROJECT FOR AN AGGREGATE APPROPRIATION OF \$1,900,000, ADOPTED.

Board of Finance approval presented.

On motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To adopt the Resolution appropriating an additional \$1,775,000 for the Replacement of the Lake Avenue Culvert at Mix Brook Project for an aggregate appropriation of \$1,900,000 and to waive the reading of the Resolution, but include it as part of the minutes.

The Resolution reads as follows –

RESOLVED,

(a) That, pursuant to Section 25 of the City Charter, the Board of Finance of the City of Bristol hereby determines that it is necessary to undertake the design and construction to

replace the existing 7 feet wide stone culvert on Lake Avenue at Mix Brook with a new precast concrete structure.

(b) That the sum of ONE MILLION SEVEN HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$1,775,000) is appropriated therefor, in addition to a prior appropriation of \$125,000, for an aggregate appropriation of \$1,900,000.

(c) The aggregate \$1,900,000 appropriation may be spent for design costs, architect, engineering or other consultant fees, acquisition and installation costs, equipment, materials, construction costs, site improvements, consultant fees, net interest on borrowings and other financing costs, and other expenses related to the project. The appropriation is subject to the approval by a Joint Meeting of the City Council and Board of Finance.

(d) The \$1,900,000 appropriation shall be funded from \$950,000 in borrowing and \$950,000 in State of Connecticut Local Bridge Program grant funds.

4h. RESOLUTION AUTHORIZING ISSUANCE OF BONDS OR NOTES IN AMOUNT OF \$950,000 FOR REPLACEMENT OF LAKE AVENUE CULVERT AT MIX BROOK PROJECT, ADOPTED.

Board of Finance approval presented.

On motion of Council Member Thibeault and seconded by Council Member Rosengren, it was unanimously voted: To adopt the Resolution authorizing the issuance of bonds, notes or other obligations in the amount of \$950,000 for the Replacement of the Lake Avenue Culvert at Mix Brook Project and to waive the reading of the Resolution, but include it as part of the minutes.

The Resolution reads as follows –

RESOLVED,

(a) That under authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Board of Finance of the City of Bristol hereby determines that it is necessary to issue bonds or notes in the principal sum of NINE HUNDRED FIFTY THOUSAND DOLLARS (\$950,000) to finance the appropriation for the design and construction to replace the existing 7 feet wide stone culvert on Lake Avenue at Mix Brook with a new precast concrete structure, if approved by a Joint Meeting of the City Council and the Board of Finance. The bonds or notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City.

(b) That the City issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the notes outstanding at any time shall not exceed NINE HUNDRED FIFTY

THOUSAND DOLLARS (\$950,000). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(c) That the Mayor or Acting Mayor of the City shall sign any bonds or notes by their manual or facsimile signatures. The bonds or notes shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board of Finance. The Comptroller's approval of the bonds or notes shall be evidenced by his manual or facsimile signature. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(d) That the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the City pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(e) That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

5. \$86,000 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY OPIOID SETTLEMENT FUNDS.

Board of Finance approval presented.

On motion of Council Member Olsen and seconded, it was unanimously voted: To make an additional appropriation of \$86,000 within the Special Grants and Donations Fund funded by the Opioid Settlement Funds.

6. MONTHLY REVENUE AND EXPENSE REPORT PRESENTATION BY COMPTROLLER.

Comptroller Waldron highlighted a monthly revenue and expense report for the Joint Meeting members.

7. ADJOURNMENT.

At 7:02 p.m., on motion of Council Member Dickau and seconded, it was unanimously voted: To adjourn.

ATTEST: _____
Erica Cabiya
Town & City Clerk



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

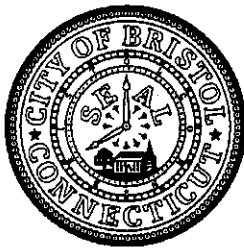
At the Regular Board of Finance Meeting held on **August 27, 2024** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to make an additional appropriation of \$43,405 within the Manross Memorial Fund for HVAC replacement."

Sincerely,

A handwritten signature in black ink, appearing to read 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Library
(Requesting Department)

Date: July 25, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 43,405.00
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Board of Library Directors
(governing Board of your department)
at its meeting held on June 3, 2024.
(date)

Deborah Prozzo
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To complete the HVAC system replacement project at Manross Library, replacing 14 original (1975) heating/cooling units throughout the building using Manross Trust Funds.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1256012-454010	Frederick Manross Trust Fund-REVENUE	\$43,405.00
1256012-570200-10C08	Manross Buildings-EXPENSE	\$43,405.00

Transfer(s) complete the following:

From:	To:	Amount:
From:	To:	Amount:
From:	To:	Amount:

Grants:

Total Amount: Grant \$

City Share \$ %

Federal/State Share \$ %

Carry-overs list the following:

Account	Account Name	Amount



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the Regular Board of Finance Meeting held on **August 27, 2024** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to make an additional appropriation of \$25,000 within the Special Grants and Donations Fund for the Emergency Operations Center grant."

Sincerely,

A handwritten signature in black ink, appearing to read 'Diane M. Waldron'. The signature is fluid and cursive.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Emergency Management
(Requesting Department)

Date: August 8, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 25,000
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)

Harley Graime, Director
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To appropriate grant for Emergency Operations Center.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1062413 431003 25G07	EMPG Grant	\$25,000
1062413 570600 25G07	EMPG Grant – Furniture & Fixtures	\$25,000

Transfer(s) complete the following:

From:	To:	Amount:
_____	_____	_____
From:	To:	Amount:
_____	_____	_____
From:	To:	Amount:
_____	_____	_____

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
DIVISION OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY



NOTICE OF POOL FUNDING GRANT AWARD

Purpose: This document is the obligating contract between the Grantor and Grantee.

Signatory: DESPP/DEMHS Deputy Commissioner Brenda M. Bergeron or designee.

Authorizing Legislation: Section 662 of the Post-Katrina Emergency Management Reform Act of 2006 (PKEMRA), as amended, (Pub. L. No. 109-295) (6 U.S.C. § 762);

GRANTEE INFORMATION		GRANT INFORMATION		GRANTOR INFORMATION:	
Grantee:	City of Bristol	DEMHS Grant #:	023E017P	Grantor:	DESPP/DEMHS
Address:	111 North Main St. Bristol, CT 06010	Funding Type:	Federal	Unit:	Strategic Planning Comm. Preparedness
FEIN:	066001866	Date of Award:	June 11, 2024	Address:	1111 Country Club Rd. Middletown, CT 06457
UEI:	DKFQQLER8MA6	Subgrant Start Date:	7/1/24	POC:	Region III Office
POC:	Harley Graime	Subgrant End Date:	9/30/25	Phone #:	
				Email:	demhs.region3@ct.gov

FUNDING BREAKDOWN (Summary of Attached Budget)

Total Budget:	\$50,000.00	State Match:	\$25,000.00 (In-kind)
Total State Funding:		Grantee Match:	\$0.00
Total Federal Funding:	\$25,000.00		
Federal Awarding Agency:	US DHS	R&D Award (2CFR 200.331):	<u>Yes</u> <u>X</u> No
Federal Grant No.:	EMB-2023-EP-00003-S01	Assistance Listing No.:	97.042
Federal Budget Period:	10/01/22-9/30/2025	Grantee Fiscal Year:	July 1 to June 30
Federal Award Amount:	\$4,955,472.00	Date of Federal Award:	September 13, 2023

SUMMARY DESCRIPTION OF FUNDING

Through this accord, the city of Bristol will use grant funding in the amount of \$25,000.00 from the Emergency Management Performance Grant Pool Fund for costs related to supporting all-hazards emergency management mission areas.

AUTHORIZATION OF AGREEMENT

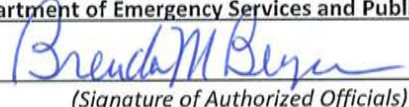
My signature below, for and on behalf of the above-named grantee, indicates acceptance of the above referenced award and further certifies that:

1. I have the authority to execute this agreement on behalf of the grantee; and the grantee acknowledges that they have read, understand and will comply the attached budgets, general and Special Grant Conditions contained within this grant award package on the following pages.

By: 
(Signature of Authorized Officials)
Jeffrey Caggiano, Mayor
(Printed or Typed Name of Authorized Official)

06/25/2024
(Date)

For the Department of Emergency Services and Public Protection

By: 
(Signature of Authorized Officials)
DEPUTY COMMISSIONER, Brenda M. Bergeron
(Typed Name of Authorized Official)

8-2-24
(Date)

CORE CT INFORMATION (FOR DESPP OFFICE USE)

Contract #: _____ PO # _____ Receipt Date: _____

Amount	Fund	Dept.	SID	Program	Account	CH 1	CH 2	Bud Ref	Proj.
\$25,000.00	12060	32981	21881	27570	55050	190103	J-76	2023	20130



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the Regular Board of Finance Meeting held on **August 27, 2024** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to make an additional appropriation of \$7,500 within the Special Grants and Donations Fund funded by the Historic Documents Preservation grant."

Sincerely,

A handwritten signature in black ink, appearing to read 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: City Clerk
(Requesting Department)

Date: 8/14/2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 7,500
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the City Council
(governing Board of your department)
at its meeting held on 4/9/2024.
(date)

Erica Caluya
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

FY2025 grant from the Historic Documents Preservation program for additional shelving in the vault.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1061023 432038 25G09	Historic Preservation Grant	\$7,500
1061023 531000 25G09	Historic Preservation Grant – Professional Fees	\$7,500

Transfer(s) complete the following:

From:	To:	Amount:
From:	To:	Amount:
From:	To:	Amount:
From:	To:	Amount:

Grants:

Total Amount: Grant \$ 7,500

City Share \$ %

Federal/State Share \$ %

Carry-overs list the following:

Account	Account Name	Amount

Erica Cabiya

From: Nicole Besseghir <Nicole.Besseghir@ct.gov>
Sent: Tuesday, July 16, 2024 1:31 PM
To: Erica Cabiya
Subject: Bristol Historic Documents Preservation Program Executed Grant Contract - FY2025 Cycle 1
Attachments: Bristol_HDPP Grant Contract-FY2025 Cycle 1_Executed.pdf

Hello Erica,

Attached please find the municipality's copy of the executed contract for the FY2025 grant from the Historic Documents Preservation Program.

The municipality may now begin the grant project and expenditures.

Please note the following:

- The grant award **payment** will be processed within 45 days.
- Contact the grants staff in advance to discuss any **potential change** to the grant, including the vendor, work plan or expenses. All changes require **prior approval**, except for certain budget reallocations of less than 10% of the grant award. For a significant change, contact the grants staff well before **April 30, 2025** as the municipality will be required to submit an amendment request form by that date.
- Grant projects must be **completed** and funds **expended** by **June 30, 2025**.
- The Project Evaluation/Expenditure Report (final report) must be submitted **by email** by September 1, 2025. Grantees are encouraged to submit this report **immediately following completion** of the grant project and expenditures, that is, June 30 or earlier.

For further information, please refer to the FY2025 Grant Guidelines available online at ctstatelibrary.org/publicrecords/hdpp.

If you have any questions, please email me at nicole.besseghir@ct.gov.

Best,
Nicole



Nicole Besseghir | Public Records Analyst | Office of the Public Records Administrator
nicole.besseghir@ct.gov | Office: (860) 757-6563 | <https://ctstatelibrary.org/> | CT State Library | 231 Capitol Ave. Hartford CT 06106

Historic Documents Preservation Program
Connecticut State Library
Hartford, Connecticut 06106

GRANT CONTRACT

Targeted Grant FY 2025, Cycle 1 — Grant # 017-SF-25

This contract made between the State of Connecticut, Connecticut State Library (hereinafter "State Library") and the **City of Bristol** (hereinafter "Contractor") pursuant to C.G.S. §§ 11-8i through 11-8n, inclusive.

WHEREAS, the State Library's Office of the Public Records Administrator administers the Historic Documents Preservation Grant Program ("Program") for the purpose of preserving and managing historic documents;

WHEREAS, all Connecticut municipalities are eligible to apply for a Targeted Grant ("Grant") from this Program; and

WHEREAS, the Contractor is a municipality;

NOW THEREFORE, in consideration of the aforesaid and the mutual promises hereinafter contained the parties do hereby agree as follows:

1. The State Library hereby authorizes a Grant for an amount not to exceed **\$7,500** (hereinafter "Grant Funds"), for the following (hereinafter referred to as the "Project") as approved in the municipality's Targeted Grant Application on **July 1, 2024**, on file at the State Library:

A. Purchase of records storage equipment that meets current records management/archival standards for the storage of public records.

2. **The approved Project Budget is as follows:**

	Expense Type	Funds Approved
1.	Consultants/Vendors	\$
2.	Equipment	\$ 7,500.00
3.	Supplies	\$
4.	Town Personnel Costs	\$
5.	Other (specify)	\$
6.	TOTAL	\$ 7,500.00

The Contractor is responsible for any Project expenses greater than the Grant Funds.

3. **Contract Period.** The Contractor shall complete the Project and expend the Grant Funds as described in the Project Budget within the contract period. The contract period is from **July 1, 2024, or the date of approval of this contract by the State Librarian or, if applicable, the Connecticut Attorney General, whichever is later, through June 30, 2025**. Any Grant Funds remaining unexpended on **June 30, 2025**, must be returned to the State Library with the *Project Evaluation/Expenditure Report*.
4. **Payment.** The State of Connecticut shall assume no liability for payment of services under the terms of this contract until the Contractor is notified that this contract has been approved. Payment to the Contractor shall be processed within 45 days of approval of this contract, or within 45 days of the first day of this contract period, whichever is later.



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the Regular Board of Finance Meeting held on **August 27, 2024** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to make an additional appropriation totaling \$3,664,441 within the General Fund funded by School Readiness grants."

Sincerely,

A handwritten signature in black ink that reads 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: School Readiness
(Requesting Department)

Date: August 19, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 3,664,441
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the School Readiness Council
(governing Board of your department)
at its meeting held on June 5, 2024
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To appropriate the 7/1/24-6/30/25 School Readiness Grant (\$3,344,410).

To appropriate the 7/1/24-6/30/25 Quality Enhancement Grant (\$18,756).

To appropriate the 7/1/24-6/30/25 Infant Toddler Expansion Grant (\$108,000).

To appropriate the 7/1/24-6/30/25 COLA (\$193,275).

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
0014654 432079-25G11	School Readiness Grant - Rev	\$3,344,410
0014654-514000-25G11	Regular Wages	\$98,041
0014654-531000-25G11	Professional Fees	\$1,959
0014654-531160-25G11	Program Contributions	\$3,244,410
0014654 432079-25G12	Quality Enhancement - Rev	\$18,756
0014654 531170-25G12	Quality Enhancement - Exp	\$18,756
0014654-432079-25G13	School Readiness Infant Toddler - Rev	\$108,000
0014654-531160-25G13	School Readiness Infant Toddler Program Contributions	\$108,000
0014654-432079-25G14	School Readiness Infant Toddler - Rev	\$193,275
0014654-531160-25G14	School Readiness COLA Program Contributions	\$193,275

STATE OF CONNECTICUT

OFFICE OF EARLY CHILDHOOD

GRANT AWARD NOTIFICATION

REVISION

1 Grant Recipient

Bristol School Readiness

DUNS Number:

4 Award Information

Grant Type: STATE

Statute: C.G.S. 10-16o - 10-16r

CFDA #:

SDE Project Code: OEC000000000002

Grant Number: 0000000017-02 11000-16274-2025-83014-170002

2 Grant Title

School Readiness - Priority (16274)

5 Award Period

7/1/2024 - 6/30/2025

3 Education Staff

Program Manager:

Christina Gademsky

Payment & Expenditure Inquiries:

Cheryl Miller (860) 478-7104

6 Authorized Funding

Grant Amount: \$3,344,410.00

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2024 and June 30, 2025 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2025. For grants awarded for two-year periods beginning July 1, 2024, final second-year budget revision requests covering the entire two-year period must be received no later than February 1, 2026. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

7/25/2024

Christina Gademsky - OEC Grant Contact

STATE OF CONNECTICUT

OFFICE OF EARLY CHILDHOOD

GRANT AWARD NOTIFICATION

1 Grant Recipient

Bristol School Readiness

DUNS Number:**4 Award Information****Grant Type:** STATE**Statute:** CGS 10-509 and 17b-749c**CFDA #:****SDE Project Code:** OEC000000000002**Grant Number:** 0000000017-02 11000-16158-2025-82079-170018-1CCDFBD0**2 Grant Title**School Readiness - Priority Quality
Enhancement (16158)**5 Award Period**

7/1/2024 - 6/30/2025

3 Education Staff**Program Manager:**

Christina Gademsky

Payment & Expenditure Inquiries:

Cheryl Miller (860) 478-7104

6 Authorized Funding**Grant Amount:** \$18,756.00**Funding Status:** Final**7 Terms and Conditions of Award**

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2024 and June 30, 2025 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2025. For grants awarded for two-year periods beginning July 1, 2024, final second-year budget revision requests covering the entire two-year period must be received no later than February 1, 2026. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

7/25/2024

Kim Paluska - OEC Management Approver

STATE OF CONNECTICUT

OFFICE OF EARLY CHILDHOOD

GRANT AWARD NOTIFICATION

1 Grant Recipient

Bristol School Readiness

DUNS Number:**4 Award Information****Grant Type:** STATE**Statute:** P.A. 22-80 (S.B. 1)**CFDA #:****SDE Project Code:** OEC0000000000002**Grant Number:** 0000000017-02 11000-16274-2025-83014-170002-OEC00014**2 Grant Title**School Readiness - Priority CDC Infant and Toddler
Expansion (16274)**5 Award Period**

7/1/2024 - 6/30/2025

3 Education Staff**Program Manager:**

Christina Gademsky

Payment & Expenditure Inquiries:

Cheryl Miller (860) 478-7104

6 Authorized Funding**Grant Amount:** \$108,000.00**Funding Status:** Final**7 Terms and Conditions of Award**

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2024 and June 30, 2025 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2025. For grants awarded for two-year periods beginning July 1, 2024, final second-year budget revision requests covering the entire two-year period must be received no later than February 1, 2026. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

7/25/2024

Kim Paluska - OEC Management Approver

STATE OF CONNECTICUT

OFFICE OF EARLY CHILDHOOD

GRANT AWARD NOTIFICATION

1 Grant Recipient

Bristol School Readiness

DUNS Number:

4 Award Information

Grant Type: STATE

Statute: Public Act 21-2 JSS Sec. 308 2(a)

CFDA #:

SDE Project Code: OEC-2

Grant Number: 0000000017-02 11000-16274-2025-83014-170002-OEC00012

2 Grant Title

School Readiness - Priority COLA (16274)

5 Award Period

7/1/2024 - 6/30/2025

3 Education Staff

Program Manager:

Christina Gademsky

6 Authorized Funding

Grant Amount: \$193,275.00

Payment & Expenditure Inquiries:

Cheryl Miller (860) 478-7104

Funding Status: Final

7 Terms and Conditions of Award

This grant is contingent upon the continuing availability of funds from the grant's funding source and the continuing eligibility of the State of Connecticut and your town/agency to receive such funds.

Fiscal and other reports relating to this grant must be submitted as required by the granting agency. Written requests for budget revisions for expenditures made between July 1, 2024 and June 30, 2025 must be received at least 60 days prior to the expiration of the grant period but no later than May 1, 2025. For grants awarded for two-year periods beginning July 1, 2024, final second-year budget revision requests covering the entire two-year period must be received no later than February 1, 2026. The grantee shall provide for an audit acceptable to the granting agency in accordance with the provisions of Sections 7-394a and 7-396a of the Connecticut General Statutes.

The grant may be terminated upon 30 days written notice by either party. In the event of such action, all remaining funds shall be returned in a timely fashion to the granting agency.

This grant has been approved.

7/25/2024

Kim Paluska - OEC Management Approver



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut 06010
(860) 584-6200 ext. 0

August 15, 2024

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on August 14, 2024 it was voted to accept funding from the State of Connecticut on the following grants:

the School Readiness –Priority Grant (017-02-11000-16274-2025-83014-170002) for \$3,344,410.00 – Award period 7/1/2024- 6/30/2025; the School Readiness –Priority CDC Infant and Toddler Expansion Grant (017-02-11000-16274-2025-83014-170002-OEC00014) for \$108,000.00 – Award period 7/1/2024- 6/30/2025; the School Readiness-Priority Quality Enhancement Grant (017-02-11000-16158-2025-82079-170018-1CCDFBD0) for \$18,756.00 – Award period 7/1/2024- 6/30/2025; and the School Readiness –Priority COLA (017-02-11000-16274-2025-83014-170002-OEC00012) for \$193,275.00 – Award period 7/1/2024- 6/30/2025.

It was also voted that the Mayor or Acting Mayor be authorized to execute any and all necessary documents related to the application, funding and implementation of the School Readiness grants from the CT Office of Early Childhood for the period of July 1, 2024-June 30, 2025; and to refer this matter to the Board of Finance for appropriation and any other necessary action.

Very truly yours,

A handwritten signature in cursive script, reading "Erica Cabiya".

Erica Cabiya, CCTC
Town and City Clerk

EC/mb

cc: Donna Osuch, School Readiness Liaison



City of Bristol, Connecticut

School Readiness and Child Daycare Grant

Edgewood Pre-K Academy
345 Mix Street
Bristol, CT 06010
Tel: (860) 584-7828

August 13, 2024

Erica Cabiya
Town and City Clerk
111 North Main Street
Bristol, CT 06010

To Ms. Cabiya:

I am writing regarding the School Readiness Grant for FY 2025 that I submitted August 8, 2024 to be placed on the August 14, 2024 City Council Agenda for the City of Bristol to accept. The School Readiness Priority Grant was revised and has a slightly higher award. The Grant Number did not change. The details are:

- School Readiness- Priority Grant (0000000017-02-11000-16274-2025-83014-170002) for \$3,344,410.00 – Award period 7/1/2024- 6/30/2025

I'm hoping this revised Grant Award can be presented in place of the Grant Award previously submitted to the City Council despite the late request.

Please let me know if you have questions.

Sincerely,

Donna Osuch

Donna Osuch
School Readiness Liaison

cc: Mayor Jeffrey Caggiano



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the Regular Board of Finance Meeting held on **August 27, 2024** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to reduce the appropriation by \$3,450 within the Community Development Block Grant Fund for CDBG Grant Awards."

Sincerely,

A handwritten signature in black ink, appearing to read 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Economic & Community Development
(Requesting Department)

Date: August 2, 2024
(Submission Date)

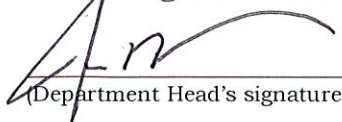
For the: Board of Finance Meeting Agenda
August 27, 2024
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ (3,450)
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other \$ _____

Approval:

This request was approved by the Economic and Community Development Board at its Regular Meeting held on Thursday, August 1, 2024.


(Department Head's signature)

7/31/24
(Date)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Correction to reflect the updated CDBG Grant Awards from expected amounts to actual amounts based on the actual HUD Grant designation to the city.

1044104-585024-G2025 Salvation Army
From: \$14,000.00 To \$11,000.00

1044104-587343-G2025 Grace Community Food Pantry
From \$4,731.00 To \$4,281.00

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1044102-431025-G2025	Revenue Account	(\$3,450)
1044104-585024-G2025	Salvation Army	(\$3,000)
1044104-587343-G2025	Grace Community Food Pantry	(\$450)

Transfer(s) complete the following:

From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the Regular Board of Finance Meeting held on **August 27, 2024** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to make transfer totaling \$12,218 within the Community Development Block Grant."

Sincerely,

A handwritten signature in black ink, appearing to read 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Economic and Community Development (ECD)
(Requesting Department)

Date: August 2, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

☐ Additional Appropriation \$ _____

☐ Transfer from Contingency \$ _____

☒ Transfer(s) \$ 14,746.00

\$2,528 - FY2024
\$12,218 - FY2025

☐ Grant \$ _____

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the Economic and Community Development Board at its meeting held on August 1, 2024.


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Year end transfers to cover overages in various accounts:

and,

Year end transfers of unused CDBG Grant funds to further facilitate CDBG Residential Rehabilitation projects which are in high demand.

Transfer(s) complete the following:

OLD YEAR	From: 1044101-514000-G2024	To: 1044101-515100-G2024	Amount:	
	Regular Wages	Overtime Wages	\$170.00	
	From: 1044101-514000-G2024	To: 1044101-591500-G2024	Amount:	
	Regular Wages	Transfer Out	\$352.00	
	From: 1044102-514000-G2024	To: 1044102-520100-G2024	Amount:	
	Regular Wages	Life Insurance	\$2.00	
	From: 1044102-514000-G2024	To: 1044102-591500-G2024	Amount:	
	Regular Wages	Transfer Out	\$152.00	
	From: 1044103-531000-G2024	To: 1044103-514000-G2024	Amount:	
	Professional Fees	Regular Wages	\$1,097.00	
NEW YEAR	From: 1044103-531000-G2024	To: 1044103-520700-G2024	Amount:	
	Professional Fees	F.I.C.A.	\$61.00	
	From: 1044103-531000-G2024	To: 1044103-520750-G2024	Amount:	
	Professional Fees	Medicare Insurance	\$15.00	
	From: 1044103-569000-G2024	To: 1044103-557700-G2024	Amount:	
	Office Supplies	Advertising	\$558.00	
	From: 1044103-531000-G2024	To: 1044103-591500-G2024	Amount:	
	Professional Fees	Transfer Out	\$121.00	\$2,528
	From: 1044105-585124- G2024	To: 1044102-587100-G2025	Amount:	
	Bristol Historical Society	Residential Rehab	\$218.00	
	From: 1044105-585130- G2024	To: 1044102-587100-G2025	Amount:	
	NE Carousel Museum	Residential Rehab	\$12,000.00	
				\$12,218



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the Regular Board of Finance Meeting held on **August 27, 2024** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to make an additional appropriation of \$21,284 within the Special Grants and Donations Fund for Covanta Outreach grant."

Sincerely,

A handwritten signature in black ink, appearing to read 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: August 8, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 21,284
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Public Works Board
(governing Board of your department)
at its meeting held on September 19, 2024.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To appropriate the Covanta Outreach Grant to promote sustainability for Solid Waste.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1063016 470000 15G09	Covanta Outreach Grant - Contributions	\$21,284
1063016 515100 15G09	Covanta Outreach Grant – Overtime	\$2,500
1063016 557700 15G09	Covanta Outreach Grant - Advertising	\$15,000
1063016 561800 15G09	Covanta Outreach Grant – Program Supplies	\$3,784



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the Regular Board of Finance Meeting held on **August 27, 2024** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to transfer \$30,000 within the Public Works operating budget for Engineering Part-Time wages."

Sincerely,

A handwritten signature in black ink that reads 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: August 01, 2024
(Submission Date)

For the September 19, 2023 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

☐ Additional Appropriation \$ _____

☐ Transfer from Contingency \$ _____

☒ Transfer(s) \$ 30,000.00

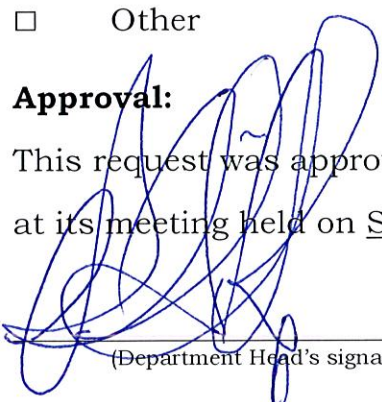
☐ Grant \$ _____

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the Board of Public Works
(governing Board of your department)
at its meeting held on September 19, 2024.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Use of Temporary staff to fill
wages into Part-time wages

City Engineer vacant position. Transfer from regular

Transfer(s) complete the following:

From:	0013011 514000	To:	0013011 515200	Amount:	30,000.00
From:	<u>Regular Wages</u>	To:	<u>Part Time Wages</u>	Amount:	<u> </u>



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the Regular Board of Finance Meeting held on **August 27, 2024** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to transfer \$9,470 within the Capital Projects Fund for the Traffic Signal Video project."

Sincerely,

A handwritten signature in black ink, appearing to read 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: August 16, 2023
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 9,470
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____
(date)



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Transfer to cover Engineering expenses incurred during completion of a LOTCIP grant project to install video detection on City traffic signals. LOTCIP grants do not fund engineering. The project was designed primarily by DPW Engineering staff, however a consultant engineer was used to prepare plans in accordance with DOT specifications.

Please note that the project was completed in 2016. The referenced engineering charge was discovered completing an audit required by DOT to close out the project.

The requested funds transfer is from the City's CIP Project Contingency Fund.

Transfer(s) complete the following:

From:	3028106-589000	To:	3023015-531000-15G06	Amount:	\$9,470.00
	Capital Projects Contingency		Traffic Signal Video Professional Services		



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the Regular Board of Finance Meeting held on **August 27, 2024** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to transfer \$220,000 within the Capital Projects Fund for the Jerome Avenue Bridge project."

Sincerely,

A handwritten signature in black ink, appearing to read 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: August 19, 2023
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

☒ Additional Appropriation \$ 25,000

☐ Transfer from Contingency \$ _____

☒ Transfer(s) \$ 220,000

☐ Grant \$ _____

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)

at its meeting held on _____
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Transfer within the existing Jerome Avenue bridge accounts (appropriation), from the Professional services account to the construction account to cover a construction change order cost associated with removing an obstruction encountered during the installation of a bridge support pile. The proposed pile consists of an 18 inch dia.concrete support installed 60 ft. below grade. During installation, an obstruction was encountered 40 ft. below grade. The contractor tried repeatedly to break through by drilling and hammering with a steel H-pile, however ultimately needed to install a coffer dam and excavate to remove the obstruction. The Change Order work cost total is \$268,000. Alternate foundation systems were investigated, however in order to obtain grant funding (50%) of project are funded with DOT's State/Local bridge program the bridge must be constructed to prevent scouring (erosion due to river flow). Failure to construct the bridge in accordance with DOT requirements would jeopardize State grant funding.

DPW request also includes additional funding (\$50,000) from bridge contingency fund to cover anticipated contractor overtime and equipment cost to complete construction/ paving of Jerome Ave by December 2024. Reopening Jerome Ave is critical to eliminate the construction detour current in place associated with the Jerome Ave bridge construction. As indicated above, bridge is funded by a DOT State/Local bridge grant program, therefore the City share is \$25,000.

Transfer(s) complete the following:

From:	3023015-531000 – 20C14 Prof Fees- Jerome Ave Bridge	To:	3023015-570300-20C14 Other Improvements - Jerome Ave	Amount:	\$195,000
From:	3023019-589000-30400 Major Bridge Contingency	To:	3023015-570300-20C14 Other Improvements - Jerome Ave	Amount:	\$25,000

Additional Appropriation:

3023015-432038-20C14	Jerome Avenue Bridge - State Revenue	\$25,000
3023015-570300-20C14	Jerome Avenue Bridge Improvements	\$25,000



3k

111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the Regular Board of Finance Meeting held on **August 27, 2024** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to make an additional appropriation of \$25,000 within the Capital Projects Fund for the Jerome Avenue Bridge project."

Sincerely,

A handwritten signature in black ink that reads 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: August 19, 2023
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

☒ Additional Appropriation \$ 25,000

☐ Transfer from Contingency \$ _____

☒ Transfer(s) \$ 220,000

☐ Grant \$ _____

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)

at its meeting held on _____
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Transfer within the existing Jerome Avenue bridge accounts (appropriation), from the Professional services account to the construction account to cover a construction change order cost associated with removing an obstruction encountered during the installation of a bridge support pile. The proposed pile consists of an 18 inch dia.concrete support installed 60 ft. below grade. During installation, an obstruction was encountered 40 ft. below grade. The contractor tried repeatedly to break through by drilling and hammering with a steel H-pile, however ultimately needed to install a coffer dam and excavate to remove the obstruction. The Change Order work cost total is \$268,000. Alternate foundation systems were investigated, however in order to obtain grant funding (50%) of project are funded with DOT's State/Local bridge program the bridge must be constructed to prevent scouring (erosion due to river flow). Failure to construct the bridge in accordance with DOT requirements would jeopardize State grant funding.

DPW request also includes additional funding (\$50,000) from bridge contingency fund to cover anticipated contractor overtime and equipment cost to complete construction/ paving of Jerome Ave by December 2024. Reopening Jerome Ave is critical to eliminate the construction detour current in place associated with the Jerome Ave bridge construction. As indicated above, bridge is funded by a DOT State/Local bridge grant program, therefore the City share is \$25,000.

Transfer(s) complete the following:

From:	3023015-531000 – 20C14 Prof Fees- Jerome Ave Bridge	To:	3023015-570300-20C14 Other Improvements - Jerome Ave	Amount:	\$195,000
From:	3023019-589000-30400 Major Bridge Contingency	To:	3023015-570300-20C14 Other Improvements - Jerome Ave	Amount:	\$25,000

Additional Appropriation:

3023015-432038-20C14	Jerome Avenue Bridge - State Revenue	\$25,000
3023015-570300-20C14	Jerome Avenue Bridge Improvements	\$25,000



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the Regular Board of Finance Meeting held on **August 27, 2024** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to make an additional appropriation totaling \$323,479 within the Special Grants and Donations Fund for PRYCS funded by grants and donations."

Sincerely,

A handwritten signature in black ink, appearing to read 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Parks, Recreation, Youth and Community Services
(Requesting Department)

Date: July 31, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 323,479
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Appropriate \$298,039.00 in FY24 Revolving Account Revenue.

Appropriate \$13,299.00 in FY 24 donations to applicable revenue and expenditure accounts.

Appropriate \$12,141.00 in FY 24 LPC grant funds to applicable expenditure accounts.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account		Account Name		Amount
1067026 - 450618		Rev. Camps Revenue		\$14,051.00
1067026 - 584141		Rev. Camps Expenditure		\$14,051.00
1067027 - 450619		Rev. Special Events Revenue		\$46,783.00
1067027 - 584142		Rev. Special Events Expenditure		\$46,783.00
1067028 - 450620		Rev. Adult Programs Revenue		\$90,329.00
1067028 - 584143		Rev. Adult Programs Expenditure		\$90,329.00
1067029 - 450615		Rev. Aquatics Programs Revenue		\$73,497.00
1067029 - 584135		Rev. Aquatics Programs Expenditure		\$73,497.00
1067030 - 450613		Rev. Youth Program Revenue		\$60,921.00
1067030 - 584133		Rev. Youth Program Expenditure		\$60,921.00
1067031 - 442012		Rev. Credit Card Fees Revenue		\$7,351.00
1067031 - 589105		Rev. Credit Card Fees Expenditure		\$7,351.00
1067033 - 450622		Rev. Arts & Culture Revenue		\$5,107.00
1067033 - 584145		Rev. Arts & Culture Expenditure		\$5,107.00

Account		Account Name		Amount
1061031-470000-PARNT		Parent and Child – Contributions		\$11,600.00
1061031-561800-PARNT		Parent and Child – Program Supplies		\$11,600.00
1061031-470000		Youth Services – Contributions		\$1,699.00
1061031-561800		Youth Services – Program Supplies		\$1,699.00
1061031-470000-LPC		LPC Contributions		\$12,141.00
1061031-531000-LPC		LPC Professional Fees		\$8,491.00
1061031-561800-LPC		LPC Program Supplies		\$3,650.00



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the Regular Board of Finance Meeting held on **August 27, 2024** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to make an additional appropriation of \$21,000 within the Special Grants and Donations Fund for the Juvenile Diversion grant."

Sincerely,

A handwritten signature in black ink, appearing to read 'Diane M. Waldron'. The signature is fluid and cursive.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Parks, Recreation, Youth and Community Services
(Requesting Department)

Date: August 14, 2024
(Submission Date)

For the September 24, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- | | | |
|-------------------------------------|---------------------------|---------------------|
| ☒ | Additional Appropriation | \$ <u>21,000</u> |
| ☐ | Transfer from Contingency | \$ _____ |
| ☐ | Transfer(s) | \$ _____ |
| ☒ | Grant | \$ <u>21,000.00</u> |
| ☐ | Carry-over(s) | \$ _____ |
| ☐ | Other | |

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Appropriate \$21,000 in state grant funding for the Juvenile Review Board programs (see attached letter).

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account		Account Name		Amount
1067025-431250-25G08		JUV Diversion Grant		\$21,000.00
1067025-531125-25G08		Juvenile Diversion		\$21,000.00



August 1, 2024

Stephen Bynum, Director
Bristol JRB
High Street
Bristol, CT 06010

Dear Stephen Bynum,

The Connecticut Youth Services Association (CYSA) is pleased to inform you that your "JRB Support and Enhancement" grant application has been awarded in the amount of \$21000. This funding is allocated to provide support and enhancement to your existing JRB structure and should not be utilized to pay for staff or the administration of your JRB and its associated programs.

Attached you will find the budget revision document, blank cash requests for each quarter, and the DCF JRB Grant Policy Document which includes a schedule of upcoming due dates.

Please note the following:

- **Upon receipt of this letter please submit your Q1 cash request to assistant@ctyouthservices.org.**
- **If you received less than you requested, please also complete and submit the budget revision form with your Q1 cash request.** Due to an increase in JRB applicants this year, not all requests were fully funded.
- You are required to follow the budget that was presented in your application and make a formal request for any budget revisions of more than 5% in any line item.
- Required data and reports will be due, at a minimum, at the mid-year mark and at the end of the fiscal year for this grant cycle.
- You are responsible to collect and report on data as requested by the DCF and CYSA and abide by the Terms of Agreement/Scope of Services that was signed at the time of application.
- You are REQUIRED to conduct a case closing hearing (or case closing meeting if full Board is not able to meet) to officially close the case after the minimum SIX-MONTH period as required in the Scope of Services.
- At least 75% of your JRB Board must complete Restorative Justice training prior to the end of this fiscal year or show that your board members have registered for a future training.

Program oversight will be handled by CYSA Youth Justice Consultant Erica Bromley. Her email is ebromley@ctyouthservices.org.

Thank you and congratulations!

Sincerely,

Scott Cochran

Scott Cochran, President
Connecticut Youth Services Association

P.O. Box 136 | Cromwell, CT 06416



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the Regular Board of Finance Meeting held on **August 27, 2024** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to make an additional appropriation totaling \$125,000 within the Special Grants and Donations Fund for the Drug Free Communities Grant."

Sincerely,

A handwritten signature in black ink, appearing to read 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Bristol Parks, Recreation, Youth and Community Services
(Requesting Department)

Date: August 14, 2024
(Submission Date)

For the September 24, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 125,000
- ☐ Transfer from Contingency \$
- ☐ Transfer(s) \$
- ☒ Grant \$ 125,000.00
- ☐ Carry-over(s) \$
- ☐ Other

Approval

A handwritten signature in black ink, appearing to read "Jodi McGrane", is written over a horizontal line.

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Appropriation accounts for year 9 Drug Free Communities Grant (see attached Notice of Award)

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1067025- 431007- 25G10	Drug Free Communities Grant	\$125,000.00
1067025 -514000- 25G10	Regular Wages	\$67,755.00
1067025-515200- 25G10	Part Time Wages	\$15,552.00
1067025-520700- 25G10	FICA	\$5,165.00
1067025-520750- 25G10	Medicare	\$1,225.00
1067025-531000- 25G10	Professional Fees	\$11,846.00
1067025-554000- 25G10	Travel Reimbursement	\$5,240.00
1067025-561800- 25G10	Program Supplies	\$4,466.00
1067025-591500- 25G10	Transfer I/S	\$13,751.00



DEPARTMENT OF HEALTH AND HUMAN SERVICES
Centers for Disease Control and Prevention

Notice of Award

Award# 5 NH28CE002662-09-00
FAIN# H79SP021436
Federal Award Date: 07/28/2024

Recipient Information	Federal Award Information																								
1. Recipient Name BRISTOL, CITY OF 111 N Main St Ste 17 Bristol, CT 06010-8184	11. Award Number 5 NH28CE002662-09-00 12. Unique Federal Award Identification Number (FAIN) H79SP021436 13. Statutory Authority Drug-Free Communities Act, 21 USC 1531 et seq., P.L. 105-20																								
2. Congressional District of Recipient 01 3. Payment System Identifier (ID) 1066001866A1 4. Employer Identification Number (EIN) 066001866 5. Data Universal Numbering System (DUNS) 060665783 6. Recipient's Unique Entity Identifier (UEI) DKFQQLER8MA6 7. Project Director or Principal Investigator Dr. Joshua Medeiros JOSHMEDEIROS@BRISTOLCT.GOV 860-584-6160 8. Authorized Official Mr. Jeffrey Caggiano jeffcaggiano@bristolct.gov 860-214-5533	14. Federal Award Project Title BEST Bristol Drug Free Communities Continuation Grant 15. Assistance Listing Number 93.276 16. Assistance Listing Program Title Drug-Free Communities Support Program Grants 17. Award Action Type Non-Competing Continuation 18. Is the Award R&D? No																								
Federal Agency Information CDC Office of Financial Resources 9. Awarding Agency Contact Information Stephanie Latham GMS fzv6@cdc.gov 770-488-2917 10. Program Official Contact Information Mrs. Julie Guarnizo Team Lead - Public Health Advisor jzt8@cdc.gov (404) 639-0334	<table border="1"><thead><tr><th colspan="2">Summary Federal Award Financial Information</th></tr></thead><tbody><tr><td>19. Budget Period Start Date</td><td>09/30/2024 - End Date 09/29/2025</td></tr><tr><td>20. Total Amount of Federal Funds Obligated by this Action</td><td>\$125,000.00</td></tr><tr><td>20a. Direct Cost Amount</td><td>\$125,000.00</td></tr><tr><td>20b. Indirect Cost Amount</td><td>\$0.00</td></tr><tr><td>21. Authorized Carryover</td><td>\$0.00</td></tr><tr><td>22. Offset</td><td>\$0.00</td></tr><tr><td>23. Total Amount of Federal Funds Obligated this budget period</td><td>\$0.00</td></tr><tr><td>24. Total Approved Cost Sharing or Matching, where applicable</td><td>\$230,944.00</td></tr><tr><td>25. Total Federal and Non-Federal Approved this Budget Period</td><td>\$355,944.00</td></tr><tr><td>26. Period of Performance Start Date</td><td>09/30/2021 - End Date 09/29/2026</td></tr><tr><td>27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance</td><td>\$1,312,609.00</td></tr></tbody></table> 28. Authorized Treatment of Program Income ADDITIONAL COSTS 29. Grants Management Officer - Signature Mrs. Rhonda Colbert Grants Management Officer	Summary Federal Award Financial Information		19. Budget Period Start Date	09/30/2024 - End Date 09/29/2025	20. Total Amount of Federal Funds Obligated by this Action	\$125,000.00	20a. Direct Cost Amount	\$125,000.00	20b. Indirect Cost Amount	\$0.00	21. Authorized Carryover	\$0.00	22. Offset	\$0.00	23. Total Amount of Federal Funds Obligated this budget period	\$0.00	24. Total Approved Cost Sharing or Matching, where applicable	\$230,944.00	25. Total Federal and Non-Federal Approved this Budget Period	\$355,944.00	26. Period of Performance Start Date	09/30/2021 - End Date 09/29/2026	27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance	\$1,312,609.00
Summary Federal Award Financial Information																									
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23. Total Amount of Federal Funds Obligated this budget period	\$0.00																								
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27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance	\$1,312,609.00																								
30. Remarks																									



DEPARTMENT OF HEALTH AND HUMAN SERVICES
Centers for Disease Control and Prevention

Notice of Award

Award# 5 NH28CE002662-09-00

FAIN# H79SP021436

Federal Award Date: 07/28/2024

Recipient Information

Recipient Name

BRISTOL, CITY OF
111 N Main St Ste 17
Bristol, CT 06010-8184

Congressional District of Recipient

01

Payment Account Number and Type

1066001866A1

Employer Identification Number (EIN) Data

066001866

Universal Numbering System (DUNS)

060665783

Recipient's Unique Entity Identifier (UEI)

DKFQQLER8MA6

31. Assistance Type

Project Grant

32. Type of Award

Other

33. Approved Budget

(Excludes Direct Assistance)

I. Financial Assistance from the Federal Awarding Agency Only

II. Total project costs including grant funds and all other financial participation

a. Salaries and Wages	\$83,307.00
b. Fringe Benefits	\$20,141.00
c. Total Personnel Costs	\$103,448.00
d. Equipment	\$0.00
e. Supplies	\$2,325.00
f. Travel	\$5,240.00
g. Construction	\$0.00
h. Other	\$2,541.00
i. Contractual	\$11,446.00
j. TOTAL DIRECT COSTS	\$125,000.00
k. INDIRECT COSTS	\$0.00
l. TOTAL APPROVED BUDGET	\$125,000.00
m. Federal Share	\$125,000.00
n. Non-Federal Share	\$230,944.00

34. Accounting Classification Codes

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	CFDA NO.	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
4-9390JXR	16SP21436A	CE	41.51	93.276	\$125,000.00	75-24-0943



DEPARTMENT OF HEALTH AND HUMAN SERVICES Notice of Award

Centers for Disease Control and Prevention

Award# 5 NH28CE002662-09-00

FAIN# H79SP021436

Federal Award Date: 07/28/2024

Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00

AWARD ATTACHMENTS

BRISTOL, CITY OF

5 NH28CE002662-09-00

1. Terms and Conditions



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the Regular Board of Finance Meeting held on **August 27, 2024** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to transfer \$278,000 within the General Fund for the settlement of the Fire Local 733 contract."

Sincerely,

A handwritten signature in black ink, appearing to read 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: City Council
(Requesting Department)

Date: August 19, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 278,000
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Settlement of Fire Local 733 Contract.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	0018106 522301 Contractual Obligations	To:	0012211 514000 Fire Reg Wages	Amount:	\$203,450
From:	0018106 522301 Contractual Obligations	To:	0012211 515100 Fire Overtime	Amount:	\$55,900
From:	0018106 522301 Contractual Obligations	To:	0012211 517000 Fire Other Wages	Amount:	\$18,650
From:	_____	To:	_____	Amount:	_____

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the Regular Board of Finance Meeting held on **August 27, 2024** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to make an additional appropriation totaling \$251,135 within the Special Grants and Donations Fund for two Community Outreach and Wellness Officers."

Sincerely,

A handwritten signature in black ink, appearing to read 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: City Council
(Requesting Department)

Date: 8/19/24
(Submission Date)

For the 8/27/24 Board of Finance Meeting
Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

☒ Additional Appropriation \$ 251,135

☐ Transfer from Contingency \$ _____

☐ Transfer(s) \$ _____

☐ Grant \$ _____

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request: To appropriate funds received from the cannabis dispensary to fund Chief Morello's request of two new police officers for community policing.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1061042-450117 Cannabis Proceeds	1061042-514000 Regular Wages	\$184,090
1061042-450117 Cannabis Proceeds	1061042-520700 Medicare	\$2,670
1061042-450117 Cannabis Proceeds	1061042-591500 Transfer Out Internal Service	\$64,375

Transfer(s) complete the following:

From:	To:	Amount:
From:	To:	Amount:
From:	To:	Amount:
From:	To:	Amount:

Grants:

Total Amount: Grant \$_____

City Share \$_____ %

Federal/State Share \$_____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut 06010
(860) 584-6200 ext. 0

August 15, 2024

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on August 14, 2024 it was voted to approve the addition of two new positions in the Police Department as proposed, and to refer this matter to the Board of Finance for informational purposes.

Very truly yours,

A handwritten signature in black ink, reading "Erica Cabiya".

Erica Cabiya, CCTC
Town and City Clerk

EC/mb

cc: Mark Morello, Chief of Police



June 25, 2024

City of Bristol Salary Committee
111 North Main Street
Bristol, CT. 06010

The Bristol Police Department respectfully requests to increase its authorized sworn staffing level from the currently allotted 122 to 124, an increase of (2) positions. These two positions would be assigned as Community Outreach and Wellness Officers and be funded through tax revenue from local cannabis sales.

Community Wellness Officer Position:

The Officers will play a crucial role in engaging with outside agencies to identify and support individuals experiencing homelessness and in need of community resources.

Key Responsibilities:

1. **Collaboration and Coordination:** Work closely with external agencies to identify individuals in need of community support services. Attend community meetings to align goals and strategies for addressing the needs of the target population.
2. **Mental Health Support:** Possess a strong understanding of mental health issues prevalent in the community. Utilize effective communication skills to educate individuals about available resources and ensure their comprehensive understanding of support options.
3. **Data and Training:** assists in the collection of officer training regarding mental health, homelessness, and addiction; advocates individuals affected by domestic violence, addiction, mental health, and homelessness; assists in policy and procedure development; assesses individual behaviors and guides in identifying resources
4. **Partnership Building:** Establish and nurture strong working relationships with external and community agencies to facilitate seamless support delivery. Mobilize resources and support from these partners as needed.
5. **Crisis Management:** Demonstrate proficiency in handling individuals experiencing mental health crises with empathy and professionalism. Conduct thorough assessments and make appropriate referrals to support services.
6. **Crisis Intervention Planning:** Develop and implement comprehensive crisis intervention plans to address various community needs, such as homelessness, substance abuse, school-related issues, and threats to the quality of life.
7. **Information Sharing:** Communicate important information promptly with fellow officers to ensure a coordinated response to community needs and emerging situations.
8. **Psychological Assistance:** Responds to routine service calls involving psychological assistance as feasible and appropriate to handle or provide support to patrol officers.
9. **Post-Emergency Response:** Offer emotional support and referrals to individuals affected by emergency incidents, such as ERT callouts, to mitigate adverse effects and promote well-being.

"To protect and serve the community with integrity and professionalism"



Qualifications:

1. Experience working with vulnerable populations, particularly those experiencing homelessness and mental health challenges.
2. Strong communication, interpersonal, and crisis intervention skills.
3. Ability to collaborate effectively with external agencies and community partners.
4. Knowledge of local community resources and support services.
5. Flexibility to respond to emergent situations and varying community needs.
6. Compassion, empathy, and a commitment to promoting community wellness.

Need:

In 2023, the Bristol Police Department responded to 720 Psychiatric or behavioral health-based calls for service. Of those calls, 614 occurred between the hours of 07:00 and 22:00, which is also when we see the highest call volumes overall. Having a dedicated Wellness Officer respond to psychiatric calls allows our patrol officers to respond to the many other calls for service and ensures patients not only get the immediate assistance they need, but also ensures they receive follow-up and referrals for long-term care.

Funding

Using tax revenue figures from April 2024 from Trulieve, which generated \$23,047.00 for the month, we estimated the total annual tax revenue to be \$276,000. With the anticipated opening of a second cannabis dispensary in Bristol, revenue is expected to increase.

***Costs:**

Salaries	\$184,090	2 @ \$92,045
Medicare	2,669	Employer share 1.45%
Health	62,608	2 @ Family plan net of cost share and includes Employer H SA
Dental	1,768	2 @ Family plan net of cost share
Total	\$251,135	

*These figures reflect the rates of top-step police officers. The actual annual cost may be lower depending on the selected officers' actual pay step.

Sincerely,

Mark R. Morello
Interim Chief of Police

"To protect and serve the community with integrity and professionalism"



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the Regular Board of Finance Meeting held on **August 27, 2024** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to make an additional appropriation of \$77,297 within the Capital Non-Recurring Fund funded by interest income as of June 30, 2024."

Sincerely,

A handwritten signature in black ink that reads 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Comptroller's Office
(Requesting Department)

Date: August 8, 2023
(Submission Date)

For the August 22, 2023 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

☒ Additional Appropriation \$ 106,616

☒ Additional Appropriation \$ 77,297

☒ Additional Appropriation \$ 20,738

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the Board of _____
(governing Board of your department)
at its meeting held on _____.
(date)

A handwritten signature in cursive script, appearing to read "Jodi McGrane".

(Department Head's signature)

Board of Finance Agenda Request Form

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Reason for request:

To appropriate interest within the Capital Project Funds at year end.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Capital Projects Fund

Account	Rev/ Exp	Account Name	Amount
3021019-460000	Rev	Capital Interest Income	\$106,616
3028106-589000	Exp	Capital Contingency Account	\$106,616

Capital Non-Recurring Fund

Account	Rev/ Exp	Account Name	Amount
3051019-460000	Rev	Capital Interest Income	\$77,297
3058106-589000	Exp	Capital Contingency Account	\$77,297

Road Improvements Fund

Account	Rev/ Exp	Account Name	Amount
3061019-460000	Rev	Capital Interest Income	\$20,738
3068106-589000	Exp	Capital Contingency Account	\$20,738



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the Regular Board of Finance Meeting held on **August 27, 2024** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to make an additional appropriation of \$106,106 within the Capital Projects Fund funded by interest income as of June 30, 2024."

Sincerely,

A handwritten signature in black ink that reads 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Comptroller's Office
(Requesting Department)

Date: August 8, 2023
(Submission Date)

For the August 22, 2023 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

☒ Additional Appropriation \$ 106,616

☒ Additional Appropriation \$ 77,297

☒ Additional Appropriation \$ 20,738

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the Board of _____
(governing Board of your department)
at its meeting held on _____.
(date)

(Department Head's signature)

Board of Finance Agenda Request Form

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Reason for request:

To appropriate interest within the Capital Project Funds at year end.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Capital Projects Fund

Account	Rev/ Exp	Account Name	Amount
3021019-460000	Rev	Capital Interest Income	\$106,616
3028106-589000	Exp	Capital Contingency Account	\$106,616

Capital Non-Recurring Fund

Account	Rev/ Exp	Account Name	Amount
3051019-460000	Rev	Capital Interest Income	\$77,297
3058106-589000	Exp	Capital Contingency Account	\$77,297

Road Improvements Fund

Account	Rev/ Exp	Account Name	Amount
3061019-460000	Rev	Capital Interest Income	\$20,738
3068106-589000	Exp	Capital Contingency Account	\$20,738



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the Regular Board of Finance Meeting held on **August 27, 2024** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to make an additional appropriation of \$20,738 within the Road Improvements Fund funded by interest income as of June 30, 2024."

Sincerely,

A handwritten signature in black ink, appearing to read 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Comptroller's Office
(Requesting Department)

Date: August 8, 2023
(Submission Date)

For the August 22, 2023 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

☒ Additional Appropriation \$ 106,616

☒ Additional Appropriation \$ 77,297

☒ Additional Appropriation \$ 20,738

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the Board of _____
(governing Board of your department)
at its meeting held on _____.
(date)

A handwritten signature in cursive script, appearing to read "Jodi McGrane".

(Department Head's signature)

Board of Finance Agenda Request Form

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Reason for request:

To appropriate interest within the Capital Project Funds at year end.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Capital Projects Fund

Account	Rev/ Exp	Account Name	Amount
3021019-460000	Rev	Capital Interest Income	\$106,616
3028106-589000	Exp	Capital Contingency Account	\$106,616

Capital Non-Recurring Fund

Account	Rev/ Exp	Account Name	Amount
3051019-460000	Rev	Capital Interest Income	\$77,297
3058106-589000	Exp	Capital Contingency Account	\$77,297

Road Improvements Fund

Account	Rev/ Exp	Account Name	Amount
3061019-460000	Rev	Capital Interest Income	\$20,738
3068106-589000	Exp	Capital Contingency Account	\$20,738



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the Regular Board of Finance Meeting held on **August 27, 2024** it was voted as part of the consent agenda and referred to a Joint Meeting of the City Council and Board of Finance, "to make an additional appropriation of \$99,676 within the Equipment Building Sinking Fund funded by interest income as of June 30, 2024."

Sincerely,

A handwritten signature in black ink, appearing to read 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Comptroller's Office
(Requesting Department)

Date: August 8, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☒ Additional Appropriation \$ 99,676
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Board of _____
(governing Board of your department)
at its meeting held on _____.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To appropriate interest to the Contingency Account at fiscal year end.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Rev/ Exp	Account Name	Amount
1011019-460000	Rev	EBSF Interest Income	\$99,676
1018106-589000	Exp	EBSF Contingency Account	\$99,676

Transfer(s) complete the following:

From:	To:	Amount:
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the regular Board of Finance Meeting held on **August 27, 2024** the following motion was passed and referred to a Joint Meeting of the City Council and Board of Finance for action:

“To approve transfers totaling \$164,808 within the General Fund with \$135,560 from the General Fund Contingency account for Insurance.”

Sincerely,

A handwritten signature in black ink, appearing to read 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Comptroller's
(Requesting Department)

Date: 8/19/24
(Submission Date)

For the 8/27/24 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

☐ Additional Appropriation \$ _____

☒ Transfer from Contingency \$ 135,560

☒ Transfer(s) \$ 29,248

☐ Grant \$ _____

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request: To cover the purchase of an additional \$5 million in Excess Liability Insurance as recommended by our insurance agent. Also, to cover overages in various other insurance accounts which exceeded budgeted assumptions. Also included in the property insurance is coverage for the Sessions building which was paid for through the project previously.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	0018105-552010 Auto Insurance	To:	0018105-552000 Property Insurance	Amount:	\$29,248
From:	0018106-589000 Contingency Account	To:	A4002620-552104 BOE Liability Insurance	Amount:	\$72,892
From:	0018106-589000 Contingency Account	To:	0018105-552100 City Liability Insurance	Amount:	\$62,668



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the regular Board of Finance Meeting held on **August 27, 2024** the following motion was passed and referred to a Joint Meeting of the City Council and Board of Finance for action:

"To approve a Resolution modifying the project scope of the \$2,990,000 appropriation for the design and construction of a new Animal Control Facility to the Acquisition of, and Renovations and Improvements to Real Property for Use as An Animal Control Facility."

Sincerely,

A handwritten signature in black ink, appearing to read 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk

RESOLUTION MODIFYING THE PROJECT SCOPE OF THE \$2,990,000 APPROPRIATION FOR THE DESIGN AND CONSTRUCTION OF A NEW ANIMAL CONTROL FACILITY TO THE ACQUISITION OF, AND RENOVATIONS AND IMPROVEMENTS TO REAL PROPERTY FOR USE AS AN ANIMAL CONTROL FACILITY

RESOLVED,

That, pursuant to Section 25 of the City Charter, the Board of Finance of the City of Bristol hereby determines that it is necessary to undertake the acquisition of, and renovations and improvements to existing real property for use as an animal control facility.

That the sum of TWO MILLION NINE HUNDRED NINETY THOUSAND DOLLARS (\$2,990,000) previously appropriated for the project, is appropriated therefor.

(a) The \$2,990,000 appropriation may be spent for acquisition costs, design and planning costs, equipment and materials, construction costs, renovations and improvements, demolition costs, site improvements, engineering or other consultant fees, furniture and fixtures, legal fees, net interest on borrowings and other financing costs, and other expenses related to the project and its financing. The appropriation is subject to the approval by a Joint Meeting of the City Council and Board of Finance.

(b) The \$2,990,000 appropriation shall be funded from borrowing less any grants received to defray the appropriation.

Upon motion made by Commissioner and seconded by Commissioner for adoption of the resolution, a roll call vote was taken which resulted as follows:

Mayor Caggiano:
Commissioner:
Commissioner:
Commissioner:
Commissioner:

Chairman Maikowski:
Commissioner:
Commissioner:
Commissioner:

Chairman Maikowski declared the resolution carried.

RESOLUTION MODIFYING THE PROJECT SCOPE OF THE AUTHORIZATION FOR THE ISSUANCE OF BONDS, NOTES OR OTHER OBLIGATIONS IN THE AMOUNT OF \$2,990,000 TO FINANCE THE DESIGN AND CONSTRUCTION OF A NEW ANIMAL CONTROL FACILITY TO THE ACQUISITION OF, AND RENOVATIONS AND IMPROVEMENTS TO REAL PROPERTY FOR USE AS AN ANIMAL CONTROL FACILITY

RESOLVED,

(a) That under the authority of and in compliance with the City Charter and any other acts of the General Assembly of the State of Connecticut thereto enabling, the Board of Finance of the City of Bristol hereby determines that it is necessary to issue bonds, notes or obligations in the principal sum of TWO MILLION NINE HUNDRED NINETY THOUSAND DOLLARS (\$2,990,000) to finance the appropriation for the acquisition of, and renovations and improvements to existing real property for use as an animal control facility, if approved by a Joint Meeting of the City Council and the Board of Finance. The bonds, notes or obligations shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds, notes or obligations shall be general obligations of the City secured by the irrevocable pledge of the full faith and credit of the City.

(b) That the City issue and renew temporary notes or obligations from time to time in anticipation of the receipt of the proceeds from the sale of the bonds, notes or obligations for the project. The amount of the notes outstanding at any time shall not exceed TWO MILLION NINE HUNDRED NINETY THOUSAND DOLLARS (\$2,990,000). The notes shall be issued pursuant to Section 25 of the Charter of the City of Bristol and Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the City and shall be secured by the irrevocable pledge of the full faith and credit of the City. The City shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

That the Mayor or Acting Mayor of the City shall sign any bonds, notes or obligations by their manual or facsimile signatures. The bonds, notes or obligations shall be countersigned by the manual or facsimile signature of the Agent or Vice Agent of the Board of Finance. The Comptroller's approval of the bonds, notes or obligations shall be evidenced by his manual or facsimile signature. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds, notes or obligations. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or obligations; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or obligations; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the City in connection with the sale of the bonds, notes or obligations; to sell the bonds, notes or obligations at public or private sale; to deliver the bonds, notes or obligations; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or obligations.



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the regular Board of Finance Meeting held on **August 27, 2024** the following motion was passed and referred to a Joint Meeting of the City Council and Board of Finance for action:

"To approve a Resolution modifying the project scope of the authorization for the issuance of bonds or notes in the amount of \$2,990,000 to finance the design and construction of a new Animal Control Facility to the Acquisition of, and Renovations and Improvements to Real Property for Use as An Animal Control Facility."

Sincerely,

A handwritten signature in black ink, appearing to read 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk

That the City hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 and, if applicable, pursuant to Section 54A(d) of the Internal Revenue Code of 1986, as amended, that project costs may be paid from temporary advances of available funds and that the City reasonably expects to reimburse any such advances from the proceeds of borrowings, including qualified tax credit bonds, in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the City pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or obligations authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

That the Mayor or Acting Mayor and the Agent or Vice Agent of the Board of Finance and the Comptroller, or any two of them, are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or obligations to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or obligations.

Upon motion made by Commissioner _____ and seconded by Commissioner _____ for adoption of the resolution, a roll call vote was taken which resulted as follows:

Mayor Caggiano:
Commissioner:
Commissioner:
Commissioner:
Commissioner:

Chairman Maikowski:
Commissioner:
Commissioner:
Commissioner:

Chairman Maikowski declared the resolution carried.



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111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the regular Board of Finance Meeting held on **August 27, 2024** the following motion was passed and referred to a Joint Meeting of the City Council and Board of Finance for action:

"To make an additional appropriation of \$5,900 within the General Fund funded by Storm Water Trust revenue as of June 30, 2024."

Sincerely,

A handwritten signature in black ink, appearing to read 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: August 21, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

☒ Additional Appropriation \$ 5,900

☐ Transfer from Contingency \$ _____

☐ Transfer(s) \$ _____

☐ Grant \$ _____

☐ Carry-over(s) \$ _____

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.

A handwritten signature in black ink, appearing to read "Diane M. Nelson", is written over a horizontal line.

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Additional appropriation from the Storm Water Trust for payment of maintenance of the Storm Water Detention Ponds performed by Public Works through June 30, 2024.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
0013028 490700	Storm Water Trust Revenues	\$5,900
0013028 543000	Repairs & Maintenance	\$5,900

Transfer(s) complete the following:

From:	To:	Amount:
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____
From:	To:	Amount:

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the regular Board of Finance Meeting held on **August 27, 2024** the following motion was passed and referred to a Joint Meeting of the City Council and Board of Finance for action:

“To approve transfers totaling \$2,142,885 within the General Fund to closeout fiscal year 2023-2024.”

Sincerely,

A handwritten signature in black ink, appearing to read 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk

FISCAL YEAR END TRANSFERS								
DEPT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT
Mayor	FROM:	0011023 514000	City Clerk Reg Wages	\$ 18,167	TO:	0011011 515200	Part Time Wages	\$ 18,167
Mayor	FROM:	0011011 583100	City Promotional	\$ 140	TO:	0011011 531000	Prof Fees	\$ 140
Mayor	FROM:	0010111 583100	City Promotional	\$ 256	TO:	0011011 553100	Postage	\$ 256
Mayor	FROM:	0010111 583100	City Promotional	\$ 245	TO:	0011011 555000	Printing & Binding	\$ 245
Probate	FROM:	0011012 531000	Prof Fees	\$ 638	TO:	0011012 553100	Postage	\$ 638
Probate	FROM:	0011012 555000	Printing & Binding	\$ 366	TO:	0011012 553100	Postage	\$ 366
Probate	FROM:	0011012 569000	Office Supplies	\$ 659	TO:	0011012 553100	Postage	\$ 659
Probate	FROM:	0011013 553100	ROV Postage	\$ 312	TO:	0011012 553100	Postage	\$ 312
Probate	FROM:	0011013 553100	ROV Postage	\$ 15	TO:	0011012 543000	Repairs & Maint	\$ 15
ROV	FROM:	0011013 531000	Professional Fees	\$ 20	TO:	0011013 554000	Travel Reimburse	\$ 20
Tax	FROM:	0011016 514000	Reg Wages	\$ 2,494	TO:	0011016 5531000	Postage	\$ 2,494
Purchasing	FROM:	0011017 557700	Advertising	\$ 10	TO:	0011017 553100	Postage	\$ 10
Purchasing	FROM:	0011017 557700	Advertising	\$ 50	TO:	0011017 581120	Conf & Memberships	\$ 50
Comptrollers	FROM:	0011018 517000	Other Wages	\$ 160	TO:	0011018 581120	Conf & Member	\$ 160
Treas	FROM:	0011019 517000	Other Wages	\$ 490	TO:	0011019 515200	Part Time	\$ 490
Treas	FROM:	0011019 553100	Postage	\$ 540	TO:	0011019 581120	Conf & Memberships	\$ 540
IT	FROM:	0011020 531140	Training	\$ 2,016	TO:	0011020 561800	Program Supplies	\$ 2,016
HR	FROM:	0011021-531000	Professional Fees	\$ 4,404	TO:	0011021 514000	Regular Wages	\$ 4,404
HR	FROM:	0011021-531000	Professional Fees	\$ 315	TO:	0011021 515200	Part Time	\$ 315
HR	FROM:	0011021-531000	Professional Fees	\$ 977	TO:	0011021 531300	PreEmployment	\$ 977
Corp Couns	FROM:	0011022 514000	Reg Wages	\$ 4,650	TO:	0011022 517000	Other Wages	\$ 4,650
Corp Couns	FROM:	0011022 514000	Reg Wages	\$ 420	TO:	0011022 553100	Postage	\$ 420
City Clerk	FROM:	0011023 555000	Advertising	\$ 50	TO:	0011023 515100	Overtime	\$ 50
City Clerk	FROM:	0011023 555000	Advertising	\$ 232	TO:	0011023 569000	Office Supplies	\$ 232
BOF	FROM:	0011017 514000	Reg Wages	\$ 250	TO:	0011024-515100	Overtime	\$ 250
Boards	FROM:	0011016 514000	Reg Wages	\$ 6,085	TO:	0011041-515100	Overtime	\$ 6,085

FISCAL YEAR END TRANSFERS									
DEPT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT	
Police	From:	0012110-517000	Admin Other Wages	\$2,780	To:	0012110-531000	Prof Fees	\$2,780	
Police	From:	0012110-569000	Admin Office Supplies	\$506	To:	0012110-553100	Postage	\$506	
Police	From:	0012110-514000	Admin Reg Wages	\$2,939	To:	0012110-555000	Printing & Binding	\$2,939	
Police	From:	0012312-517000	Other Wages	\$1,781	To:	0012110-561800	Program Supplies	\$1,781	
Police	From:	0012312-522100	ACO Clothing	\$900	To:	0012110-561800	Program Supplies	\$900	
Police	From:	0012312-541100	ACO Water	\$114	To:	0012110-561800	Program Supplies	\$114	
Police	From:	0012312-557700	ACO Advertising	\$140	To:	0012110-561800	Program Supplies	\$140	
Police	From:	0012312-562200	ACO Natural Gas	\$709	To:	0012110-561800	Program Supplies	\$709	
Police	From:	0012312-581135	ACO Schooling & Education	\$29	To:	0012110-561800	Program Supplies	\$29	
Police	From:	0012312-514000	ACO Reg Wages	\$5	To:	0012110-561800	Program Supplies	\$5	
Police	From:	0012110-541000	Admin Public Utilities	\$3,242	To:	0012110-561800	Program Supplies	\$3,242	
Police	From:	0012115-554000	Comm Travel Reimbursement	\$78	To:	0012110-561800	Program Supplies	\$78	
Police	From:	0012110-569000	Admin Office Supplies	\$150	To:	0012110-581120	Conf & Membership	\$150	
Police	From:	0012110-514000	Admin Reg Wages	\$12,160	To:	0012110-581135	Schooling & Education	\$12,160	
Police	From:	0012110-517000	Admin Other Wages	\$725	To:	0012110-581135	Schooling & Education	\$725	
Police	From:	0012115-531140	Comm Training	\$1,300	To:	0012110-581135	Schooling & Education	\$1,300	
Police	From:	0012110-543000	Admin Repairs & Maint	\$12,789	To:	0012111-562600	Motor Fuels	\$12,789	
Police	From:	0012110-522100	Admin Clothing	\$3,671	To:	0012111-562600	Motor Fuels	\$3,671	
Police	From:	0012112-517000	Patrol Other Wages	\$13,510	To:	0012111-562600	Motor Fuels	\$13,510	
Police	From:	0012110-517000	Admin Other Wages	\$106	To:	0012111-515100	Traffic Maintenance Overtime	\$106	
Police	From:	0012110-531050	Admin Testing Fees	\$7,118	To:	0012111-570400	Traffic Division Equipment	\$7,118	
Police	From:	0012111 543100	MV Service & Repairs	\$2,650	To:	0012111-570400	Traffic Division Equipment	\$2,650	
Police	From:	0012110 522100	Admin Clothing	\$3,683	To:	0012111-570400	Traffic Division Equipment	\$3,683	
Police	From:	0012110-515100	Admin Overtime	\$1,641	To:	0012111-570400	Traffic Division Equipment	\$1,641	
Police	From:	0012115-515200	Comm Part time Wages	\$2,413	To:	0012111-570400	Traffic Division Equipment	\$2,413	
Police	From:	0012113-514000	CID Reg Wages	\$34,504	To:	0012113-515100	CID Overtime	\$34,504	
Police	From:	0012113-517000	CID Other Wages	\$20,930	To:	0012113-515100	CID Overtime	\$20,930	
Police	From:	0012115-543000	Communications Repairs & Maint	\$92,345	To:	0012113-515100	CID Overtime	\$92,345	
Police	From:	0012115-562300	Generator Fuel	\$2,467	To:	0012113-515100	CID Overtime	\$2,467	
Police	From:	0012110-553000	Admin Telephone	\$657	To:	0012113-515100	CID Overtime	\$657	
Police	From:	0012110-569000	Office Supplies	\$81	To:	0012113-515100	CID Overtime	\$81	
Police	From:	0012115-541000	Comm Public Utilities	\$2,693	To:	0012113-515100	CID Overtime	\$2,693	
Police	From:	0012115-543000	Communications Repairs & Maint	\$89,601	To:	0012115-515100	Communications Overtime	\$89,601	
Police	From:	0012115-543000	Communications Repairs & Maint	\$2,804	To:	0012115-522100	Communications Clothing	\$2,804	
Police	From:	0012115-543000	Communications Repairs & Maint	\$6,767	To:	0012115-517000	Communications Other Wages	\$6,767	
Police	From:	0012312-517000	ACO Other Wages	\$203	To:	0012312-561800	ACO Program Supplies	\$203	
Police	From:	0012312-514000	ACO Regular Wages	\$1,385	To:	0012312-515100	ACO Overtime	\$1,385	
Police	From:	0012312-514000	ACO Regular Wages	\$353	To:	0012312-531000	ACO Professional Fees	\$353	
Police	From:	0012312-517000	ACO Other Wages	\$356	To:	0012312-541000	ACO Public Utilities	\$356	

FISCAL YEAR END TRANSFERS									
DEPT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT			ACCOUNT NUM.	ACCOUNT NAME	AMOUNT
Police	From:	0012112-514000	Patrol Reg Wages	\$222,450	To:		0012112-515100	Patrol Overtime	\$222,450
Police	From:	0012112-517000	Patrol Other Wages	\$10,302	To:		0012112-515100	Patrol Overtime	\$10,302
Police	From:	0012115-514000	Comm Reg Wages	\$45,809	To:		0012112-515100	Patrol Overtime	\$45,809
Police	From:	0012110-515100	Admin Overtime	\$759	To:		0012112-515100	Patrol Overtime	\$759
Police	From:	0012110-517000	Admin Other Wages	\$139	To:		0012112-515100	Patrol Overtime	\$139
Police	From:	0012110-522300	Union Contract Responsibilities	\$132	To:		0012112-515100	Patrol Overtime	\$132
Police	From:	0012110-542140	Admin Refuse	\$133	To:		0012112-515100	Patrol Overtime	\$133
Police	From:	0012110-544400	Admin Rents & Leases	\$323	To:		0012112-515100	Patrol Overtime	\$323
Police	From:	0012111-514000	Traffic Reg Wages	\$492	To:		0012112-515100	Patrol Overtime	\$492
Police	From:	0012111-543100	Motor Vehicle Service & Repair	\$2,450	To:		0012112-515100	Patrol Overtime	\$2,450
Police	From:	0012111-563100	Traffic Tires	\$7,538	To:		0012112-515100	Patrol Overtime	\$7,538
Police	From:	0012111-561400	Traffic Maint Supplies	\$118	To:		0012112-515100	Patrol Overtime	\$118
Police	From:	0012115-515200	Comm Parttime Wages	\$2,198	To:		0012112-515100	Patrol Overtime	\$2,198
Police	From:	0012115-531000	Comm Prof Fees	\$505	To:		0012112-515100	Patrol Overtime	\$505
Police	From:	0012111-517000	Traffic Other Wages	\$2	To:		0012112-515100	Patrol Overtime	\$2
Police	From:	0012115-541000	Comm Public Utilities	\$1,931	To:		0012112-515100	Patrol Overtime	\$1,931
Police	From:	0012115-553000	Comm Telephone	\$1,480	To:		0012112-515100	Patrol Overtime	\$1,480
Police	From:	0012115-554000	Comm Travel Reimbursement	\$1,076	To:		0012112-515100	Patrol Overtime	\$1,076
Police	From:	0012115-555000	Comm. Printing & Binding	\$29	To:		0012112-515100	Patrol Overtime	\$29
Police	From:	0012115-531140	Comm Training	\$6,833			0012112-515100	Patrol Overtime	\$6,833
Police	From:	0011020 514000	IT Reg Wages	\$124,500	To:		0012112-515100	Patrol Overtime	\$124,500
Police	From:	0011013 515200	ROV Part Time	\$14,000	To:		0012112-515100	Patrol Overtime	\$14,000
Police	From:	0011023 514000	City Clerk Reg Wages	\$28,750	To:		0012112-515100	Patrol Overtime	\$28,750
Police	From:	0011021 531000	HR Professional Fees	\$32,000	To:		0012112-515100	Patrol Overtime	\$32,000
FIRE	FROM:	0012211 514000	Regular Wages	\$ 266,130	TO:		0012211 515100	Overtime	\$ 266,130
FIRE	FROM:	0012211 514000	Regular Wages	\$ 67,154	TO:		0012211 517000	Other Wages	\$ 67,154
FIRE	FROM:	0012211 514000	Regular Wages	\$ 369	TO:		0012211 541100	Water & Sewer	\$ 369
FIRE	FROM:	0012211 531000	Professional Fees	\$ 31	TO:		0012211 542140	Refuse	\$ 31
FIRE	FROM:	0012211 531000	Professional Fees	\$ 241	TO:		0012211 553000	Telephone	\$ 241
FIRE	FROM:	0012211 531000	Professional Fees	\$ 21	TO:		0012211 553100	Postage	\$ 21
FIRE	FROM:	0012211 531000	Professional Fees	\$ 9,307	TO:		0012211 562600	Motor Fuels	\$ 9,307
FIRE	FROM:	0012211 531000	Professional Fees	\$ 47	TO:		0012211 581120	Conf & Memberships	\$ 47
FIRE	FROM:	0012211 531000	Professional Fees	\$ 9,670	TO:		0012211 581135	Schooling & Education	\$ 9,670
Emg Mgmnt	FROM:	0012413 561800	Program Supplies	\$ 2,218	TO:		0012413 515200	Part Time	\$ 2,218
Building	FROM:	0012615 514000	Regular Wages	\$ 3,377	TO:		0012615 515100	Overtime	\$ 3,377
Building	FROM:	0012615 543100	Repairs & Maint	\$ 90	TO:		0012615 563100	Tires	\$ 90

FISCAL YEAR END TRANSFERS								
DEPT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT
Admin	FROM:	0013010 581135	Schooling & Education	\$ 3,204	TO:	0013010 514000	Reg Wages	\$ 3,204
Admin	FROM:	0013010 581135	Schooling & Education	\$ 1,392	TO:	0013010 581120	Conferences & Memberships	\$ 1,392
Admin	FROM:	0013010 581135	Schooling & Education	\$ 643	TO:	0013010 515100	Overtime Wages	\$ 643
Admin	FROM:	0013010 581135	Schooling & Education	\$ 536	TO:	0013010 515200	Parttime Wages	\$ 536
Admin	FROM:	0013010 517000	Other Wages	\$ 27	TO:	0013010 515200	Parttime Wages	\$ 27
Admin	FROM:	0013010 531000	Professional Fees	\$ 67	TO:	0013010 581145	Employee Recognition	\$ 67
Engineering	FROM:	0013011 514000	Regular Wages	\$ 3,418	TO:	0013011 515100	Overtime Wages	\$ 3,418
Engineering	FROM:	0013011 514000	Regular Wages	\$ 7,727	TO:	0013011 515200	Parttime Wages	\$ 7,727
Landuse	FROM:	0013012 514000	Regular Wages	\$ 81	TO:	0013012 517000	Other Wages	\$ 81
Landuse	FROM:	0013012 514000	Regular Wages	\$ 1,355	TO:	0013012 557700	Advertising	\$ 1,355
Building Maint	FROM:	0013013 514000	Regular Wages	\$ 490	TO:	0013013 515100	Overtime Wages	\$ 490
Building Maint	FROM:	0013013 514000	Regular Wages	\$ 32,255	TO:	0013013 543000	Repairs & Maintenance	\$ 32,255
Building Maint	FROM:	0013013 514000	Regular Wages	\$ 5,410	TO:	0013013 561400	Maintenance Supplies	\$ 5,410
Building Maint	FROM:	0013013 514000	Regular Wages	\$ 290	TO:	0013013 553000	Telephone	\$ 290
Streets	FROM:	0013015 515100	Overtime Wages	\$ 2,878	TO:	0013015 517000	Other Wages	\$ 2,878
Streets	FROM:	0013015 514000	Regular Wages	\$ 25,869	TO:	0013015 561800	Program Supplies	\$ 25,869
Streets	FROM:	0013015 544400	Rents & Leases	\$ 7,536	TO:	0013015 561800	Program Supplies	\$ 7,536
Solid Waste	FROM:	0013016 514000	Regular Wages	\$ 10,586	TO:	0013016 515100	Overtime Wages	\$ 10,586
Solid Waste	FROM:	0013016 531000	Professional Fees	\$ 127	TO:	0013016 517000	Other Wages	\$ 127
Solid Waste	FROM:	0013016 531000	Professional Fees	\$ 26	TO:	0013016 543000	Repairs & Maintenance	\$ 26
Fleet	FROM:	0013017 543100	Motor Vehicle	\$ 11,644	TO:	0013017 514000	Regular wages	\$ 11,644
Fleet	FROM:	0013017 543100	Motor Vehicle	\$ 2,236	TO:	0013017 561400	Maintenance Supplies	\$ 2,236
Fleet	FROM:	0013017 543100	Motor Vehicle	\$ 20,313	TO:	0013017 563000	Motor Vehicle Parts	\$ 20,313
Fleet	FROM:	0013017 562600	Motor Fuels	\$ 9,114	TO:	0013017 563100	Tires	\$ 9,114
Snow	FROM:	0013018 544410	Snowplowing Fees	\$ 2,941	TO:	0013018 515100	Snow Overtime	\$ 2,941
Snow	FROM:	0013018 544410	Snowplowing Fees	\$ 5,740	TO:	0013018 563000	Motor Vehicle Parts	\$ 5,740
Rail	FROM:	0013040 541200	Street Lighting	\$ 26,350	TO:	0013020 589100	Misc Rail Upkeep	\$ 26,350
Other Buildings	FROM:	0013018 561800	Program Supplies	\$ 44,050	TO:	0013021 543000	Repairs & Maint	\$ 44,050
Line Painting	FROM:	0013018 544410	Snowplowing Fees	\$ 1,722	TO:	0013027 531000	Professional Fees	\$ 1,722
Public Works	FROM:	0013013 541000	Public Utilities	\$ 4,930	TO:	0013013-543000	Build Maint Repairs & Maint	\$ 4,930
Public Works	FROM:	0013013 541000	Public Utilities	\$ 12,203	TO:	0013017 563000	MV Parts	\$ 12,203
LIB	FROM:	0016010 515100	Overtime	\$ 129	TO:	0016010 515200	Part Time	\$ 129
LIB	FROM:	0016010 515100	Overtime	\$ 9	TO:	0016010 517000	Other Wages	\$ 9
LIB	FROM:	0016010 543000	Repairs & Maint	\$ 116	TO:	0016010 561400	Maint Supplies	\$ 116
LIB	FROM:	0016012 517000	Other Wages	\$ 1,120	TO:	0016012 515200	Part Time	\$ 1,120

FISCAL YEAR END TRANSFERS								
DEPT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT
BPRYCS	FROM:	0017021-514000	Regular Wages	\$ 7,412	TO:	0017021-552100	Liability Insurance	\$ 7,412
BPRYCS	FROM:	0017021-514000	Regular Wages	\$ 27	TO:	0017021-541000	Public Utilities	\$ 27
BPRYCS	FROM:	0017021-514000	Regular Wages	\$ 1,076	TO:	0017021-553000	Telephone	\$ 1,076
BPRYCS	FROM:	0017021-514000	Regular Wages	\$ 313	TO:	0017021-562200	Natural Gas	\$ 313
BPRYCS	FROM:	0017022-515100	Overtime Wages	\$ 21,126	TO:	0017022-514000	Regular Wages	\$ 21,126
BPRYCS	FROM:	0017022-515200	Parttime Wages	\$ 435	TO:	0017022-514000	Regular Wages	\$ 435
BPRYCS	FROM:	0017022-515200	Parttime Wages	\$ 984	TO:	0017022-541000	Public Utilities	\$ 984
BPRYCS	FROM:	0017021 531000	Professional Fees	\$ 3,385	TO:	0017022-562600	Motor Fuels	\$ 3,385
BPRYCS	FROM:	0017022-542140	Refuse	\$ 4,070	TO:	0017022-562600	Motor Fuels	\$ 4,070
BPRYCS	FROM:	0017022-543000	Repairs and Maintenance	\$ 8,936	TO:	0017022-563000	Motor Vehicle Parts	\$ 8,936
BPRYCS	FROM:	0017023-561800	Program Supplies	\$ 1,127	TO:	0017023-531000	Professional Fees	\$ 1,127
BPRYCS	FROM:	0017023-561800	Program Supplies	\$ 5	TO:	0017023-581120	Conference and Memberships	\$ 5
BPRYCS	FROM:	0017024-514000	Regular Wages	\$ 18,706	TO:	0017024-515200	Parttime Wages	\$ 18,706
BPRYCS	FROM:	0017024-562200	Natural Gas	\$ 8,952	TO:	0017024-515200	Parttime Wages	\$ 8,952
BPRYCS	FROM:	0017024-562200	Natural Gas	\$ 1,995	TO:	0017024-515100	Overtime Wages	\$ 1,995
BPRYCS	FROM:	0017024-531000	Professional Fees	\$ 2,433	TO:	0017024-561400	Maintenance Supplies	\$ 2,433
BPRYCS	FROM:	0017024-541000	Public Utilities	\$ 16,883	TO:	0017024-561400	Maintenance Supplies	\$ 16,883
BPRYCS	FROM:	0017024-541100	Water & Sewer	\$ 4,018	TO:	0017024-561400	Maintenance Supplies	\$ 4,018
BPRYCS	FROM:	0017024-543000	Repairs and Maintenance	\$ 4,452	TO:	0017024-561400	Maintenance Supplies	\$ 4,452
BPRYCS	FROM:	0017024-562100	Heating Oil	\$ 902	TO:	0017024-561400	Maintenance Supplies	\$ 902
BPRYCS	FROM:	0017024-561800	Program Supplies	\$ 472	TO:	0017024-581120	Conferences & Memberships	\$ 472
BPRYCS	FROM:	0017025-514000	Regular Wages	\$ 9,436	TO:	0017025-587232	Relocation Costs	\$ 9,436
BPRYCS	FROM:	0017025-531000	Professional Fees	\$ 1,864	TO:	0017025-515200	Parttime Wages	\$ 1,864
BPRYCS	FROM:	0017025-531000	Professional Fees	\$ 5,777	TO:	0017025-581240	Welfare Evictions & Auctions	\$ 5,777
BPRYCS	FROM:	0017025-531000	Professional Fees	\$ 19	TO:	0017025-553000	Telephone	\$ 19
BPRYCS	FROM:	0017025-581120	Conferences & Memberships	\$ 371	TO:	0017025-561800	Program Supplies	\$ 371
Benefits	FROM:	0018102 520100	Life Insurance	\$ 2,465	TO:	0018102 520800	Employee Assistance	\$ 2,465
Benefits	FROM:	0018102 520500	Disability	\$ 1,385	TO:	0018102 522200	Boot Allowance	\$ 1,385
Benefits	FROM:	0013017 562600	Motor Fuels	\$ 1,080	TO:	0018102 522200	Boot Allowance	\$ 1,080
Benefits	FROM:	0018102 520500	Disability	\$ 1,140	TO:	0018102 531000	Deferred Comp	\$ 1,140
Benefits	FROM:	0018102 520100	Life Insurance	\$ 21,000	TO:	0018102 521050	Compensated Absences	\$ 21,000
Benefits	FROM:	0018102 520700	FICA	\$ 201,000	TO:	0018102 521050	Compensated Absences	\$ 201,000
Benefits	FROM:	0018102 520750	Medicare	\$ 28,500	TO:	0018102 521050	Compensated Absences	\$ 28,500
Benefits	FROM:	0011019 514000	Treas Reg Wages	\$ 29,000	TO:	0018102 521050	Compensated Absences	\$ 29,000
Benefits	FROM:	0012615 514000	Building Reg Wages	\$ 35,000	TO:	0018102 521050	Compensated Absences	\$ 35,000
Benefits	FROM:	0013011 514000	Engr Reg Wages	\$ 20,000	TO:	0018102 521050	Compensated Absences	\$ 20,000
Benefits	FROM:	0016010 514000	Lib Reg Wages	\$ 67,000	TO:	0018102 521050	Compensated Absences	\$ 67,000
Benefits	FROM:	0017023 515200	PRYCS Part Time	\$ 19,000	TO:	0018102 521050	Compensated Absences	\$ 19,000
Benefits	FROM:	0018105 552010	Auto Insurance	\$ 21,700	TO:	0018102 521050	Compensated Absences	\$ 21,700
Benefits	FROM:	0018106 522301	Contracual Obligations	\$ 44,500	TO:	0018102 521050	Compensated Absences	\$ 44,500
Benefits	FROM:	0018106 581250	Tax Foreclosure	\$ 14,000	TO:	0018102 521050	Compensated Absences	\$ 14,000

FISCAL YEAR END TRANSFERS									
DEPT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT			ACCOUNT NUM.	ACCOUNT NAME	AMOUNT
Insurance	FROM:	0018106 589100	Unanticipated Expense	\$ 3,140	TO:	0018105 552000	Property Insurance	\$ 3,140	
Insurance	FROM:	0018105 552010	Auto Insurance	\$ 23,480	TO:	0018105 552100	Liability Insurance	\$ 23,480	
Insurance	FROM:	0018105 586115	Mailbox	\$ 935	TO:	0018105 586110	Claims Deductible	\$ 935	
				\$ 2,142,885					\$ 2,142,885



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Mayor's Office
(Requesting Department)

Date: July 11, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ 18,808
- ☒ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Mayor
(governing Board of your department)
at its meeting held on July 12, 2024
(date)

[Signature]
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

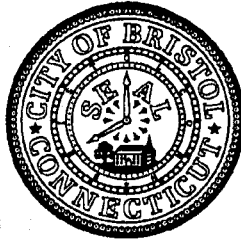
Reason for request:

To cover overages at June 30, 2024 in Part Time Wages, Professional Fees, Postage.

Part Time Wages - Hired temporary part-time staff to manage City Meeting obligations, including Board and Commission appointments, and maintain social media.

Transfer(s) complete the following:

From:	0011023 514000 City Clerk Reg Wages	To:	0011011 515200 Part Time Wages	Amount:	\$18,167
From:	0011011 583100 City Promotional	To:	0011011 531000 Professional Fees	Amount:	\$140
From:	0011011 583100 City Promotional	To:	0011011 553100 Postage	Amount:	\$256
From:	0011011 583100 City Promotional	To:	0011011 555000 Printing & Binding	Amount:	\$245
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Probate
(Requesting Department)

Date: July 24, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 1,990
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the [Signature]
(governing Board of your department)
at its meeting held on 8/1/24
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Transfers to cover overages at June 30, 2024.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount

Transfer(s) complete the following:

From:	0011012 531000 Professional Fees	To:	0011012 553100 Postage	Amount:	\$638
From:	0011012 555000 Printing & Binding	To:	0011012 553100 Postage	Amount:	\$366
From:	0011012 569000 Office Supplies	To:	0011012 553100 Postage	Amount:	\$659
From:		To:	0011012 553100 Postage	Amount:	\$312
From:			0011012 543000 Repairs & Maint	Amount:	\$15

Grants:

Total Amount: Grant \$

City Share \$ %

Federal/State Share \$ %

Carry-overs list the following:

Account	Account Name	Amount



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Registrars Of Voters
(Requesting Department)

Date: July 25, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 20.00
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Year end transfers to cover overages in various accounts.

Transfer(s) complete the following:

From:	0011013-531000	To:	0011013-554000	Amount:	\$20.00
From:	Professional Fees & Services	To:	Travel Reimbursement		
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Tax Collectors Office
(Requesting Department)

Date: July 30, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 2,494.00
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____
(date)

Ann Bednaz, CCMC, Tax Collector

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Year end transfers to cover overages in various accounts.

Transfer(s) complete the following:

From:	0011016-514000	To:	0011016-553100	Amount:	\$2,494.00
From:	Reg Wages	To:	Postage	Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: **Purchasing Department**
(Requesting Department)

Date: **July 16, 2024**
(Submission Date)

For the **July 2024** Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ New Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ 60.00
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____

Approval:

This request was approved by the Board of _____
(governing Board of your department)
at its meeting held on _____.
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 6:00 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To correct amounts required for unanticipated conference and membership fees.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

Conf & Memberships					
From:	0011017-557700	To:	0011017-581120	Amount:	50.00
From:	0011017-557700	To:	0011017-553100	Amount:	10.00
	Advertising		Postage		

Grants:

Total Amount: Grant \$_____

City Share \$_____ %

Federal/State Share \$_____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Treasurer's Office
(Requesting Department)

Date: July 22, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 1,030
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Transfers to cover overages at June 30, 2024.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount

Transfer(s) complete the following:

From:	0011019 517000 Other Wages	To:	0011019 515200 Part Time Wages	Amount:	\$490
From:	0011019 553100 Postage	To:	0011019 581120 Conf & Memberships	Amount:	\$540
From:		To:		Amount:	
From:		To:		Amount:	

Grants:

Total Amount: Grant \$_____

City Share \$_____ %

Federal/State Share \$_____ %

Carry-overs list the following:

Account	Account Name	Amount



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Information Technology
(Requesting Department)

Date: _____
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 2016 _____
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Additional funds needed to cover over expenditures in Program Supplies due to the City Hall Move back.

Transfer(s) complete the following:

From:	0011020-531140	To:	0011020-561800
	Training		Program Supplies
		Amount:	\$2016



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Human Resources
(Requesting Department)

Date: August 1, 2022
(Submission Date)

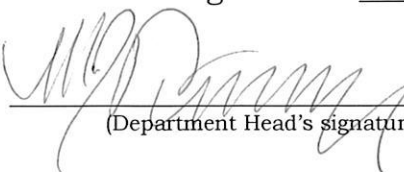
For the August 27, 2022 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 5696.00
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Wage overage of \$4405: Did not have City Council approval of non-bargaining wage increases in time to meet budget submission deadline.

Pre-employment physical overage of \$977: Unable to predict the number of potential permanent and seasonal employees that will need to be sent for physicals and drug screens throughout the budget year.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	0011021-531000	To:	0011021-514000	Amount:	4405.00
	_____		Regular Wages		_____
	Profession Fees		_____		_____
From:	0011021-531000	To:	0011021-531300	Amount:	977.00
	_____		PreEmployment		_____
	0011021-531000		0011021-515200		315.00
	_____		Part Time Wages		_____

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Corporation Counsel
(Requesting Department)

Date: July 17, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

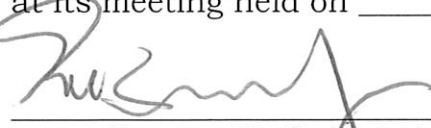
This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 5,070
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)

at its meeting held on _____
(date)



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Transfers to cover year end overages at June 30, 2024. Overage in Other Wages due to vacation buy backs.

Transfer(s) complete the following:

From:	0011022 514000 Regular Wages	To:	0011022 517000 Other Wages	Amount:	\$4,650
From:	0011022 514000 Regular Wages		0011022 553100 Postage	Amount:	\$420
From:				Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Town & City Clerk
(Requesting Department)

Date: July 22, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 282.00
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)

Erica Calhoun
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Year end transfers to cover overages in office supply account.

Transfer(s) complete the following:

From:	0011023-555000 Advertising	To:	0011023-569000 Office Supplies	Amount:	\$232.00
From:	0011023-555000 Advertising	To:	0011023-515100 Overtime	Amount:	\$50
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
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From:		To:		Amount:	
From:		To:		Amount:	



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Bristol Police Department
(Requesting Department)

Date: August 2, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

☐ Additional Appropriation \$ _____

☐ Transfer from Contingency \$ _____

☒ Transfer(s) \$ 833,661

☐ Grant \$ _____

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the Board of Police Commissioners
(governing Board of your department)
at its meeting held on August 20, 2024.
(date)

Chief Mark R. Marchio

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request for transfers over \$1,000:

Professional Fees – overage due to pre-employment evaluations and contractual obligations

Printing & Binding – overage due to printing of parking tickets

Program Supplies – overage due to needed supplies (medical supplies, ammo, etc.)

Schooling & Education – overage due to contractual obligations

Motor Fuels – overage due to fuel

Traffic Division Equipment – overage due to traffic box repairs

Patrol Overtime – overage due to open positions, injured officers, and officers on light duty

CID Overtime – overage due to detectives injured on duty and employment backgrounds and patrol coverage overtime

Communications Overtime – overage due to open positions, Lt. patrol coverage overtime

Communications Clothing Allowance – due to uniforms for new hires

Communications Other Wages – overage due to dispatchers covering other shifts (shift differential)

ACO Overtime – overage due to ACO on sick leave

FISCAL YEAR END TRANSFERS

DEPT		ACCOUNT NUM	ACCOUNT NAME	AMOUNT		ACCOUNT NUM		AMOUNT
Police	From:	0012110-522100	Admin Clothing	\$3,683	To:	0012111-570400	Traffic Division Equipment	\$3,683
Police	From:	0012110-514000	Admin Reg Wages	\$2,939	To:	0012110-555000	Printing & Binding	\$2,939
Police	From:	0012110-514000	Admin Reg Wages	\$12,160	To:	0012110-581135	Schooling & Education	\$12,160
Police	From:	0012110-515100	Admin Overtime	\$1,641	To:	0012111-570400	Traffic Division Equipment	\$1,641
Police	From:	0012110-515100	Admin Overtime	\$759	To:	0012112-515100	Patrol Overtime	\$759
Police	From:	0012110-517000	Admin Other Wages	\$2,780	To:	0012110-531000	Prof Fees	\$2,780
Police	From:	0012110-517000	Admin Other Wages	\$725	To:	0012110-581135	Schooling & Education	\$725
Police	From:	0012110-517000	Admin Other Wages	\$106	To:	0012111-515100	Traffic Maintenance Overtime	\$106
Police	From:	0012110-517000	Admin Other Wages	\$139	To:	0012112-515100	Patrol Overtime	\$139
Police	From:	0012110-522100	Admin Clothing	\$3,671	To:	0012111-562600	Motor Fuels	\$3,671
Police	From:	0012110-522300	Union Contract Responsibilities	\$132	To:	0012112-515100	Patrol Overtime	\$132
Police	From:	0012110-531050	Admin Testing Fees	\$7,118	To:	0012111-570400	Traffic Division Equipment	\$7,118
Police	From:	0012110-541000	Admin Public Utilities	\$3,242	To:	0012110-561800	Program Supplies	\$3,242
Police	From:	0012110-542140	Admin Refuse	\$133	To:	0012112-515100	Patrol Overtime	\$133
Police	From:	0012110-543000	Admin Repairs & Maint	\$12,789	To:	0012111-562600	Motor Fuels	\$12,789
Police	From:	0012110-544400	Admin Rents & Leases	\$323	To:	0012112-515100	Patrol Overtime	\$323
Police	From:	0012110-553000	Admin Telephone	\$657	To:	0012113-515100	CID Overtime	\$657
Police	From:	0012110-569000	Admin Office Supplies	\$506	To:	0012110-553100	Postage	\$506
Police	From:	0012110-569000	Admin Office Supplies	\$150	To:	0012110-581120	Conf & Membership	\$150
Police	From:	0012110-569000	Office Supplies	\$81	To:	0012113-515100	CID Overtime	\$81
Police	From:	0012111-543100	MV Service & Repairs	\$2,650	To:	0012111-570400	Traffic Division Equipment	\$2,650
Police	From:	0012111-514000	Traffic Reg Wages	\$492	To:	0012112-515100	Patrol Overtime	\$492
Police	From:	0012111-517000	Traffic Other Wages	\$2	To:	0012112-515100	Patrol Overtime	\$2
Police	From:	0012111-543100	Motor Vehicle Service & Repair	\$2,450	To:	0012112-515100	Patrol Overtime	\$2,450
Police	From:	0012111-561400	Traffic Maint Supplies	\$118	To:	0012112-515100	Patrol Overtime	\$118
Police	From:	0012111-563100	Traffic Tires	\$7,538	To:	0012112-515100	Patrol Overtime	\$7,538
Police	From:	0012112-514000	Patrol Reg Wages	\$222,450	To:	0012112-515100	Patrol Overtime	\$222,450
Police	From:	0012112-517000	Patrol Other Wages	\$13,510	To:	0012111-562600	Motor Fuels	\$13,510
Police	From:	0012112-517000	Patrol Other Wages	\$10,302	To:	0012112-515100	Patrol Overtime	\$10,302
Police	From:	0012113-514000	CID Reg Wages	\$34,504	To:	0012113-515100	CID Overtime	\$34,504
Police	From:	0012113-517000	CID Other Wages	\$20,930	To:	0012113-515100	CID Overtime	\$20,930
Police	From:	0012115-514000	Comm Reg Wages	\$45,809	To:	0012112-515100	Patrol Overtime	\$45,809
Police	From:	0012115-515200	Comm Part time Wages	\$2,413	To:	0012111-570400	Traffic Division Equipment	\$2,413
Police	From:	0012115-515200	Comm Parttime Wages	\$2,198	To:	0012112-515100	Patrol Overtime	\$2,198
Police	From:	0012115-531000	Comm Prof Fees	\$505	To:	0012112-515100	Patrol Overtime	\$505
Police	From:	0012115-531140	Comm Training	\$1,300	To:	0012110-581135	Schooling & Education	\$1,300
Police	From:	0012115-531140	Comm Training	\$6,833	To:	0012112-515100	Patrol Overtime	\$6,833
Police	From:	0012115-541000	Comm Public Utilities	\$2,693	To:	0012113-515100	CID Overtime	\$2,693
Police	From:	0012115-541000	Comm Public Utilities	\$1,931	To:	0012112-515100	Patrol Overtime	\$1,931
Police	From:	0012115-543000	Communications Repairs & Maintenance	\$92,345	To:	0012113-515100	CID Overtime	\$92,345

Police	From:	0012115-543000	Communications Repairs & Maintenance	\$89,601
Police	From:	0012115-543000	Communications Repairs & Maintenance	\$2,804
Police	From:	0012115-543000	Communications Repairs & Maintenance	\$6,767
Police	From:	0012115-553000	Comm Telephone	\$1,480
Police	From:	0012115-554000	Comm Travel Reimbursement	\$78
Police	From:	0012115-554000	Comm Travel Reimbursement	\$1,076
Police	From:	0012115-555000	Comm. Printing & Binding	\$29
Police	From:	0012115-562300	Generator Fuel	\$2,467
Police	From:	0012312-514000	ACO Reg Wages	\$5
Police	From:	0012312-514000	ACO Regular Wages	\$1,385
Police	From:	0012312-514000	ACO Regular Wages	\$353
Police	From:	0012312-517000	Other Wages	\$1,781
Police	From:	0012312-517000	ACO Other Wages	\$203
Police	From:	0012312-517000	ACO Other Wages	\$356
Police	From:	0012312-522100	ACO Clothing	\$900
Police	From:	0012312-541100	ACO Water	\$114
Police	From:	0012312-557700	ACO Advertising	\$140
Police	From:	0012312-562200	ACO Natural Gas	\$709
Police	From:	0012312-581135	ACO Schooling & Education	\$29
Police	From:			\$198,677

\$833,661

To:	0012115-515100	Communications Overtime	\$89,601
To:	0012115-522100	Communications Clothing	\$2,804
To:	0012115-517000	Communications Other Wages	\$6,767
To:	0012112-515100	Patrol Overtime	\$1,480
To:	0012110-561800	Program Supplies	\$78
To:	0012112-515100	Patrol Overtime	\$1,076
To:	0012112-515100	Patrol Overtime	\$29
To:	0012113-515100	CID Overtime	\$2,467
To:	0012110-561800	Program Supplies	\$5
To:	0012312-515100	ACO Overtime	\$1,385
To:	0012312-531000	ACO Professional Fees	\$353
To:	0012110-561800	Program Supplies	\$1,781
To:	0012312-561800	ACO Program Supplies	\$203
To:	0012312-541000	ACO Public Utilities	\$356
To:	0012110-561800	Program Supplies	\$900
To:	0012110-561800	Program Supplies	\$114
To:	0012110-561800	Program Supplies	\$140
To:	0012110-561800	Program Supplies	\$709
To:	0012110-561800	Program Supplies	\$29
To:	0012112-515100	Patrol Overtime	\$198,677

\$833,661



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Fire Department
(Requesting Department)

Date: August 23, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

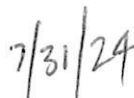
- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 352,970
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Board of Fire Commissioners
(Governing Board of your department)
at its meeting held on August 22, 2024.
(date)



(Department Head's signature)



All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Year end transfers to cover overages in various accounts.

Transfer(s) complete the following:

From:	001-2211-51400 Regular Wages	To:	0012211-515100 Overtime Wages	Amount:	\$266,130.00
From:	001-2211-51400 Regular Wages	To:	0012211-51700 Other Wages	Amount:	\$67,154.00
From:		To:	-----	Amount:	
From:	0012211-531000 Professional Fees	To:	0012211-541100 Water & Sewer Charges	Amount:	\$369.00
From:	0012211-531000 Professional Fees	To:	0012211-542140 Refuse	Amount:	\$31.00
From:	0012211-531000 Professional Fees	To:	0012211-553000 Telephone	Amount:	\$241.00
From:	0012211-531000 Professional Fees	To:	0012211-553100 Postage	Amount:	\$21.00
From:	0012211-531000 Professional Fees	To:	0012211-562600 Motor Fuels	Amount:	\$9,307
From:	0012211-531000 Professional Fees	To:	0012211-581120 Conferences/Membership	Amount:	\$47.00
From:	0012211-531000 Professional Fees	To:	0012211-581135 Schooling & Education	Amount:	\$9,670.00



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Building Department
(Requesting Department)

Date: July 29, 2024
(Submission Date)

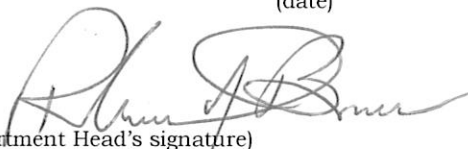
For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$3,462.82 \$3467.00
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Year end transfers to cover overages in various accounts.

Transfer(s) complete the following:

From:	0012615 514000	To:	0012615 515100	Amount:	\$3,376.20	3377.00
From:	0012615 543100	To:	0012615 563100	Amount:	\$89.62	90.00
From:		To:		Amount:		
From:		To:		Amount:		
From:		To:		Amount:		
From:		To:		Amount:		
From:		To:		Amount:		
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**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Library
(Requesting Department)

Date: July 25, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 1,374.00
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Year end transfers to cover overages in various accounts.

Additional funds were needed in the Manross Part Time account due to part time staff working additional hours to provide coverage for scheduling needs.

Transfer(s) complete the following:

From:	0016010-515100 Overtime	To:	0016010-515200 Part Time	Amount:	\$129.00
From:	0016010-515100 Overtime	To:	0016010-517000 Other Wages	Amount:	\$9.00
From:	0016010-543000 Rep & Maint	To:	0016010-561400 Maint Supplies	Amount:	\$116.00
From:	0016012-517000 Other Wages	To:	0016012-515200 Part Time	Amount:	\$1120.00
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
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From:		To:		Amount:	



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Library
(Requesting Department)

Date: July 25, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting
Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 73,091.00
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)

at its meeting held on _____
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To carryover funds in the following accounts from 2024 to 2025:

The first three accounts are Trust Funds that traditionally get carried over for on-going purchase of materials.

The fourth account is the Main Library Program Supplies. The request is to pay for subscriptions, databases, and digital content that were billed in the previous fiscal year but start on July 1.

Carry-overs list the following:

Account	Account Name	Amount
0016012-589100	Manross Miscellaneous Trust Fund	\$38,596.00
0016014-561800	Goodsell Library Trust Fund	\$22,235.00
0016014-589100	Main Library Miscellaneous Trust Fund	\$4,846.00
0016010-561800	Main Library Program Supplies	\$7,414.00



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Corporation Counsel
(Requesting Department)

Date: July 25, 2024
(Submission Date)

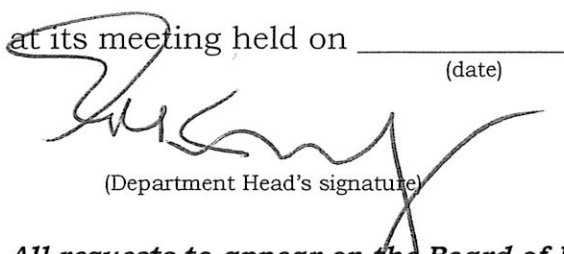
For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 395,000
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To carryover funds in the following accounts from 2024 to 2025:

Professional Fees for Legal Services.

Carry-overs list the following:

Account	Account Name	Amount
0011022 531000	Professional Fees	\$285,000
0011022 531000 14021	Professional Fees – Reval	\$110,000



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: August 01, 2024
(Submission Date)

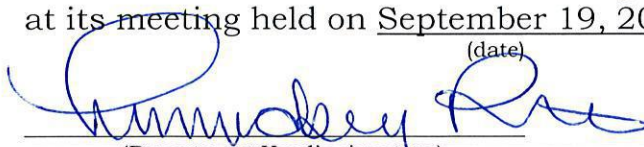
For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 228,027
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Board of Public Works
(governing Board of your department)
at its meeting held on September 19, 2024.


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

See attached List

Transfer(s) complete the following:

From:	To:	Amount:
_____	_____	_____
From:	To:	Amount:
_____	_____	_____

FISCAL YEAR END TRANSFERS								
DEPT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT
Admin	FROM:	0013010 581135	Schooling & Education	\$ 3,204	TO:	0013010 514000	Reg Wages	\$ 3,204
Admin	FROM:	0013010 581135	Schooling & Education	\$ 1,392	TO:	0013010 581120	Conferences & Memberships	\$ 1,392
Admin	FROM:	0013010 581135	Schooling & Education	\$ 643	TO:	0013010 515100	Overtime Wages	\$ 643
Admin	FROM:	0013010 581135	Schooling & Education	\$ 536	TO:	0013010 515200	Parttime Wages	\$ 536
Admin	FROM:	0013010 517000	Other Wages	\$ 27	TO:	0013010 515200	Parttime Wages	\$ 27
Admin	FROM:	0013010 531000	Professional Fees	\$ 67	TO:	0013010 581145	Employee Recognition	\$ 67
Engineering	FROM:	0013011 514000	Regular Wages	\$ 3,418	TO:	0013011 515100	Overtime Wages	\$ 3,418
Engineering	FROM:	0013011 514000	Regular Wages	\$ 7,727	TO:	0013011 515200	Parttime Wages	\$ 7,727
Landuse	FROM:	0013012 514000	Regular Wages	\$ 81	TO:	0013012 517000	Other Wages	\$ 81
Landuse	FROM:	0013012 514000	Regular Wages	\$ 1,355	TO:	0013012 557700	Advertising	\$ 1,355
Building Maint	FROM:	0013013 514000	Regular Wages	\$ 490	TO:	0013013 515100	Overtime Wages	\$ 490
Building Maint	FROM:	0013013 514000	Regular Wages	\$ 32,255	TO:	0013013 543000	Repairs & Maintenance	\$ 32,255
Building Maint	FROM:	0013013 514000	Regular Wages	\$ 5,410	TO:	0013013 561400	Maintenance Supplies	\$ 5,410
Building Maint	FROM:	0013013 514000	Regular Wages	\$ 290	TO:	0013013 553000	Telephone	\$ 290
Streets	FROM:	0013015 515100	Overtime Wages	\$ 2,878	TO:	0013015 517000	Other Wages	\$ 2,878
Streets	FROM:	0013015 514000	Regular Wages	\$ 25,869	TO:	0013015 561800	Program Supplies	\$ 25,869
Streets	FROM:	0013015 544400	Rents & Leases	\$ 7,536	TO:	0013015 561800	Program Supplies	\$ 7,536
Solid Waste	FROM:	0013016 514000	Regular Wages	\$ 10,586	TO:	0013016 515100	Overtime Wages	\$ 10,586
Solid Waste	FROM:	0013016 531000	Professional Fees	\$ 127	TO:	0013016 517000	Other Wages	\$ 127
Solid Waste	FROM:	0013016 531000	Professional Fees	\$ 26	TO:	0013016 543000	Repairs & Maintenance	\$ 26
Fleet	FROM:	0013017 543100	Motor Vehicle	\$ 11,644	TO:	0013017 514000	Regular wages	\$ 11,644
Fleet	FROM:	0013017 543100	Motor Vehicle	\$ 2,236	TO:	0013017 561400	Maintenance Supplies	\$ 2,236
Fleet	FROM:	0013017 543100	Motor Vehicle	\$ 20,313	TO:	0013017 563000	Motor Vehicle Parts	\$ 20,313
Fleet	FROM:	0013017 562600	Motor Fuels	\$ 9,114	TO:	0013017 563100	Tires	\$ 9,114
Snow	FROM:	0013018 544410	Snowplowing Fees	\$ 2,941	TO:	0013018 515100	Snow Overtime	\$ 2,941
Snow	FROM:	0013018 544410	Snowplowing Fees	\$ 5,740	TO:	0013018 563000	Motor Vehicle Parts	\$ 5,740
Rail	FROM:	0013040 541200	Street Lighting	\$ 26,350	TO:	0013020 589100	Misc Rail Upkeep	\$ 26,350
Other Buildings	FROM:	0013018 561800	Program Supplies	\$ 44,050	TO:	0013021 543000	Repairs & Maint	\$ 44,050
Line Painting	FROM:	0013018 544410	Snowplowing Fees	\$ 1,722	TO:	0013027 531000	Professional Fees	\$ 1,722
				\$ 228,027				\$ 228,027



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Library
(Requesting Department)

Date: July 25, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

☐ Additional Appropriation \$ _____

☐ Transfer from Contingency \$ _____

☒ Transfer(s) \$ 1,374.00

☐ Grant \$ _____

☐ Carry-over(s) \$ _____

☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)

at its meeting held on _____
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Year end transfers to cover overages in various accounts.

Additional funds were needed in the Manross Part Time account due to part time staff working additional hours to provide coverage for scheduling needs.

Transfer(s) complete the following:

From:	0016010-515100 Overtime	To:	0016010-515200 Part Time	Amount:	\$129.00
From:	0016010-515100 Overtime	To:	0016010-517000 Other Wages	Amount:	\$9.00
From:	0016010-543000 Rep & Maint	To:	0016010-561400 Maint Supplies	Amount:	\$116.00
From:	0016012-517000 Other Wages	To:	0016012-515200 Part Time	Amount:	\$1120.00
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	
From:		To:		Amount:	



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: BPRYCS
(Requesting Department)

Date: July 31, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ \$125,176
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Board of Park Commissioners
(governing Board of your department)

at its meeting held on TBD September 18, 2024 meeting (no August meeting).
(date)

A handwritten signature in black ink, appearing to read "Jodi McGrane".

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

(Department Head's signature)

Board of Finance Agenda Request Form

Reason for request:

Liability Insurance Admin (0017021-552100)- Rising cost of insurance

Telephone Admin (0017021-553000)- Contract increases for building telephones

Regular Wages Parks & Grounds (0017022-514000)- Few retirements or vacancies resulted in being fully staffed for the majority of the year with no cost savings.

Additional, union MOU for code upgrades established that drove costs up a bit.

Motor Fuels Parks & Grounds (0017022-562600)- Fuel usage remains consistent but reflective of increases to fuel rates not captured in financial forecasting.

Motor Vehicle Parts Parks & Grounds (0017022-563000)- Supply usage remains consistent increases based on inflation and cost increases.

Parttime Wages Aquatics (0017024-515200)- Reflective of staffing costs needed to adequately and safety run 3 pools that operate 7 days a week. Minimum wage increases have driven costs up across all parttime positions and the need for extensive training is paramount.

Overtime Wages Aquatics (0017024-515100)- Unexpected nature of pool operations resulted in more call-ins for the Facilities Maintenance Technician to address issues throughout the year to keep the pools open.

Maintenance Supplies Aquatics (0017024-561400)- Supply usage remains consistent increases based on inflation and cost increases. Price of chlorine skyrocketed.

Relocation Costs Youth & Community Services (0017025-587232)- Associated with Connecticut Uniform Relocation Assistance Act which requires community services to cover relocation costs for families whose properties are condemned either by fires or other causes. These costs were addressed when City Council changed policy to \$4,000 stipend (instead of 2 years of housing obligation).

Parttime Wages Youth & Community Services (0017025-515200)- Part-time program assistants were needed instead of 3rd party contractors to assist on select youth services programs.

Welfare Evictions & Auctions Youth & Community Services (0017025-581240)- Continue to see an increase in evictions due to the end of the post-Covid eviction moratorium lifted from the pandemic.

Transfer(s) complete the following:

From:	See spreadsheet	To:		Amount:	
From:	_____	To:	_____	Amount:	_____
From:	_____	To:	_____	Amount:	_____
From:	_____	To:	_____	Amount:	_____

FISCAL YEAR END TRANSFERS									
DEPT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT	
BPRYCS	FROM:	0017021-514000	Regular Wages	\$ 7,412	TO:	0017021-552100	Liability Insurance	\$ 7,412	
BPRYCS	FROM:	0017021-514000	Regular Wages	\$ 27	TO:	0017021-541000	Public Utilities	\$ 27	
BPRYCS	FROM:	0017021-514000	Regular Wages	\$ 1,076	TO:	0017021-553000	Telephone	\$ 1,076	
BPRYCS	FROM:	0017021-514000	Regular Wages	\$ 313	TO:	0017021-562200	Natural Gas	\$ 313	
BPRYCS	FROM:	0017022-515100	Overtime Wages	\$ 21,126	TO:	0017022-514000	Regular Wages	\$ 21,126	
BPRYCS	FROM:	0017022-515200	Parttime Wages	\$ 435	TO:	0017022-514000	Regular Wages	\$ 435	
BPRYCS	FROM:	0017022-515200	Parttime Wages	\$ 984	TO:	0017022-541000	Public Utilities	\$ 984	
BPRYCS	FROM:	0017022-570905	Small Equipment	\$ 3,385	TO:	0017022-562600	Motor Fuels	\$ 3,385	
BPRYCS	FROM:	0017022-542140	Refuse	\$ 4,070	TO:	0017022-562600	Motor Fuels	\$ 4,070	
BPRYCS	FROM:	0017022-543000	Repairs and Maintenance	\$ 8,936	TO:	0017022-563000	Motor Vehicle Parts	\$ 8,936	
BPRYCS	FROM:	0017023-561800	Program Supplies	\$ 1,127	TO:	0017023-531000	Professional Fees	\$ 1,127	
BPRYCS	FROM:	0017023-561800	Program Supplies	\$ 5	TO:	0017023-581120	Conference and Memberships	\$ 5	
BPRYCS	FROM:	0017024-514000	Regular Wages	\$ 18,706	TO:	0017024-515200	Parttime Wages	\$ 18,706	
BPRYCS	FROM:	0017024-562200	Natural Gas	\$ 8,952	TO:	0017024-515200	Parttime Wages	\$ 8,952	
BPRYCS	FROM:	0017024-562200	Natural Gas	\$ 1,995	TO:	0017024-515100	Overtime Wages	\$ 1,995	
BPRYCS	FROM:	0017024-531000	Professional Fees	\$ 2,433	TO:	0017024-561400	Maintenance Supplies	\$ 2,433	
BPRYCS	FROM:	0017024-541000	Public Utilities	\$ 16,883	TO:	0017024-561400	Maintenance Supplies	\$ 16,883	
BPRYCS	FROM:	0017024-541100	Water & Sewer	\$ 4,018	TO:	0017024-561400	Maintenance Supplies	\$ 4,018	
BPRYCS	FROM:	0017024-543000	Repairs and Maintenance	\$ 4,452	TO:	0017024-561400	Maintenance Supplies	\$ 4,452	
BPRYCS	FROM:	0017024-562100	Heating Oil	\$ 902	TO:	0017024-561400	Maintenance Supplies	\$ 902	
BPRYCS	FROM:	0017024-561800	Program Supplies	\$ 472	TO:	0017024-581120	Conferences & Memberships	\$ 472	
BPRYCS	FROM:	0017025-514000	Regular Wages	\$ 9,436	TO:	0017025-587232	Relocation Costs	\$ 9,436	
BPRYCS	FROM:	0017025-531000	Professional Fees	\$ 1,864	TO:	0017025-515200	Parttime Wages	\$ 1,864	
BPRYCS	FROM:	0017025-531000	Professional Fees	\$ 5,777	TO:	0017025-581240	Welfare Evictions & Auctions	\$ 5,777	
BPRYCS	FROM:	0017025-531000	Professional Fees	\$ 19	TO:	0017025-553000	Telephone	\$ 19	
BPRYCS	FROM:	0017025-581120	Conferences & Memberships	\$ 371	TO:	0017025-561800	Program Supplies	\$ 371	
				\$ 125,176					\$ 125,176



111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the regular Board of Finance Meeting held on **August 27, 2024** the following motion was passed and referred to a Joint Meeting of the City Council and Board of Finance for action:

“To approve carryovers from fiscal year 2023-2024 to fiscal year 2024-2025 totaling \$1,088,325 within the General Fund.”

Sincerely,

A handwritten signature in black ink, appearing to read 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk

FISCAL YEAR END CARRYOVERS - GENERAL FUND

DEPT	ACCOUNT NUM.	ACCOUNT NAME	AMOUNT	DEPT TOTAL
IT	0011020-543000	Repairs & Maint	\$ 73,275	
All Other	0018106 570400	Machine Equipment	\$ 44,700	\$ 117,975
CORP COUNSEL	0011022 531000	Professional Fees	\$ 285,000	
CORP COUNSEL	0011022 531000 14021	Professional Fees - Reval	\$ 110,000	\$ 395,000
CITY CLERK	0011023 531000	Professional Fees	\$ 14,900	\$ 14,900
AGING	0011027 570600 24022	Coffee Shop Refrigerator	\$ 10,500	\$ 10,500
MAYOR	0011034 581770	Community Promotions	\$ 10,000	\$ 10,000
POLICE	0012115 570920	Communications Equipment	\$ 52,175	\$ 52,175
FIRE	0012211 531000	Professional Fees	\$ 9,000	
FIRE	0012211 561800	Program Supplies	\$ 7,680	\$ 16,680
PUBLIC WORKS	0013018 544410	Snowplowing Fees	\$ 50,000	
PUBLIC WORKS	0013018 570400 22021	Salt Brine Equipment	\$ 93,000	
PUBLIC WORKS	0013018 570400 20038	Magnesium Tanks	\$ 60,480	
PUBLIC WORKS	0013026 570400 24023	Landfill Mower	\$ 50,000	
PUBLIC WORKS	0013026 570500 24024	Engineering SUV	\$ 7,500	\$ 260,980
School Readiness	0014654 531160 24G13	Program Contributions	\$ 80,616	
School Readiness	0014654-531160 24G15	Purchased Services	\$ 9,513	\$ 90,129
LIB	0016010 561800	Main Lib Program Supplies	\$ 7,414	
LIB	0016012 589100 MANRS	Manross Miscellaneous (Trust)	\$ 38,596	
LIB	0016014 561800	Goodsell Program Supplies (Trust)	\$ 22,235	
LIB	0016014 589100	Bristol Library Trust Fund (Trust)	\$ 4,846	\$ 73,091
PRYCS	0017023 515200	Recreation PT Wages	\$ 18,777	
PRYCS	0017021 589100	Various Equipment & Supplies (Trust)	\$ 24,618	\$ 43,395
All Other	0018106 543200	Equipment Maintenance	\$ 3,500	\$ 3,500
		Total General Fund	\$ 1,088,325	\$ 1,088,325



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Information Technology
(Requesting Department)

Date: _____
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 117,975
- ☐ Other

Approval:

This request was approved by the N/A
(governing Board of your department)
at its meeting held on _____.
(date)



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Additional Funds needed for Repairs and Maintenance for Cybersecurity needs and additional equipment due to the impending need to replace out of date and dilapidated equipment.

Carry-overs list the following:

Account	Account Name	Amount
0011020-543000	Repairs and Maint	\$73,275
0018106-570400	Computer Replacement Program	\$44,700



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Corporation Counsel
(Requesting Department)

Date: July 25, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

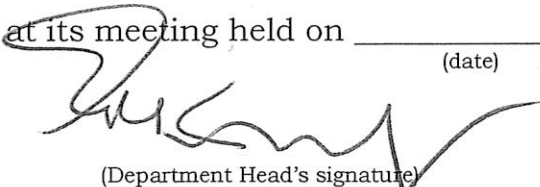
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 395,000
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)

at its meeting held on _____
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To carryover funds in the following accounts from 2024 to 2025:

Professional Fees for Legal Services.

Carry-overs list the following:

Account	Account Name	Amount
0011022 531000	Professional Fees	\$285,000
0011022 531000 14021	Professional Fees – Reval	\$110,000



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Town & City Clerk
(Requesting Department)

Date: July 22, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 14,900
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)

at its meeting held on _____
(date)

Erika Callego
(Department Head's signature)

Board of Finance Agenda Request Form

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Reason for request:

To carryover funds in the following accounts from 2024 to 2025: Due to a staffing shortage we were not able to complete our microfilming project.

Carry-overs list the following:

Account	Account Name	Amount
001-10-10-1023-0000-000-531000	Professional Fees & Services	\$14,900



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Comptroller's Office
(Requesting Department)

Date: June 13, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

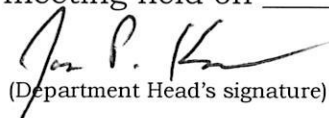
This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 10,500
- ☐ Other

Approval:

This request was approved by the N/A
(governing Board of your department)

at its meeting held on N/A
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To carryover funds in the following accounts from 2024 to 2025:

Funds requested at the June BOF meeting to replace the Senior Center Coffee Shop, due to timing of fiscal year end funds need to be carried over and purchased in July due to timing of approvals.

Carry-overs list the following:

Account	Account Name	Amount
0011027-570600-24022	Aging – Coffee Shop Refrigerator	\$10,500



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Bristol Police Department
(Requesting Department)

Date: August 1, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 52,175
- ☐ Other \$ _____

Approval:

This request was approved by the Board of Police Commissioners
(governing Board of your department)
at its meeting held on August 20, 2024.
(date)

Chief Nick Mulla
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Communications Equipment – State E911 money for Communications equipment to be carried over for FY25 equipment.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	To:	Amount:
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____

Grants:

Total Amount: Grant \$_____

City Share \$_____ %

Federal/State Share \$_____ %

Carry-overs list the following:

Account	Account Name	Amount
0012115-570920	Communications Equipment	\$52,175
_____	_____	_____



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Fire Department
(Requesting Department)

Date: August 23, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting
Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 16,680.00
- ☐ Other

Approval:

This request was approved by the Board of Fire Commissioners
(Governing Board of your department)
at its meeting held on August 22, 2024.

(date)

Department Head's signature)

Richard [Signature] 7/31/24

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To carryover funds in the following accounts from 2024 to 2025:

Carryover \$9,000.00 from Professional Fees for the Flash Update pending the purchase of our Mobile Repeaters (FY25 approved Capital Outlay) and \$2,500.00 to continue with our OSHA Consultant.

Carryover \$7,680.00 from Program Supplies to cover 3, W Tools on order and funds for swift water training.

Carry-overs list the following:

Account	Account Name	Amount
0012211-531000	Professional Fees & Services	\$9,000.00
0012211-561800	Program Supplies	\$7680.00



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: August 01, 2024
(Submission Date)

For the September 19, 2023 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 260,980
- ☐ Other

Approval.

This request was approved by the Board of Public Works
(governing Board of your department)
at its meeting held on September 19, 2024.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To carryover funds in the following accounts from 2024 to 2025:

Transfer(s) complete the following:

From:	To:	Amount:
_____	_____	_____
_____	_____	_____

FISCAL YEAR END CARRYOVERS - GENERAL FUND				
DEPT	ACCOUNT NUM.	ACCOUNT NAME	AMOUNT	COMMENT/STATUS
PUBLIC WORKS	0013018 544410	Snow Plowing Fees	\$ 50,000	Account reduced during budget process with carryover intended
PUBLIC WORKS	0013018 570400 22021	Salt Brine Equipment	\$ 93,000	Currently out to bid
PUBLIC WORKS	0013018 570400 20038	Magnesium Tanks	\$ 60,480	Currently out to bid
PUBLIC WORKS	0013026 570400 24023	Landfill Mower	\$ 50,000	Approved at June BOF meeting scheduled for bidding in August
PUBLIC WORKS	0013026 570500 24024	Engineering SUV	\$ 7,500	Approved at June BOF meeting Processing invoice/ payment
		Total General Fund	\$ 260,980	



CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: School Readiness
(Requesting Department)

Date: August 19, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting
Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☒ Grant \$ 90,129 Grant Carryover
- ☒ Carry-over(s) \$ 90,129
- ☐ Other

Approval:

This request was approved by the School Readiness Council
(governing Board of your department)
at its meeting held on June 5, 2024.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

The purpose of the request is to carry over \$80,616 from the School Readiness Enrollment-based Grant and \$9,513 from the Administrative Enhancement Grant (funds need to be expended by 9/30/24).

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	To:	Amount:
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____
From: _____	To: _____	Amount: _____

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
0014654-432079-24G13	School Readiness Grant - Rev	\$80,616
0014654- 432079-24G15	School Readiness Grant - Rev	\$9,513
0014654-531160-24G13	Program Contributions	\$80,616
0014654-531160-24G15	Purchased Services	\$9,513



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Library
(Requesting Department)

Date: July 25, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting
Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 73,091.00
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To carryover funds in the following accounts from 2024 to 2025:

The first three accounts are Trust Funds that traditionally get carried over for on-going purchase of materials.

The fourth account is the Main Library Program Supplies. The request is to pay for subscriptions, databases, and digital content that were billed in the previous fiscal year but start on July 1.

Carry-overs list the following:

Account	Account Name	Amount
0016012-589100	Manross Miscellaneous Trust Fund	\$38,596.00
0016014-561800	Goodsell Library Trust Fund	\$22,235.00
0016014-589100	Main Library Miscellaneous Trust Fund	\$4,846.00
0016010-561800	Main Library Program Supplies	\$7,414.00



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Bristol Parks, Recreation, Youth and Community Services
(Requesting Department)

Date: August 19, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 43,395.00
- ☐ Other

Approval

A handwritten signature in black ink, appearing to read "Jodi McGrane", is written over a horizontal line.

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Carry-over for miscellaneous trust rollover.

Carry-over \$18,777.00 to cover emergency backflow tank removal at the Dennis Malone Aquatics Center per Water Department/DPH request. Transfer of funds from Recreation Part-time Wages to Aquatics Repairs and Maintenance to be requested in September 2024.

Carry-overs list the following:

Account	Account Name	Amount
0017021-589100	Administration – Misc.	\$24,618.00
0017023-515200	Recreation – Part-time Wages	\$18,777.00



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Comptroller's Office
(Requesting Department)

Date: August 2, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting
Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 13,500 _____
- ☐ Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on _____.
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To carryover funds in the following accounts from 2024 to 2025:

Community Promotions – For City sponsored events, sponsorships and marketing.

Equipment Maintenance – New city copier lease and price increase for city wide copiers.

Carry-overs list the following:

Account	Account Name	Amount
0011034 581770	Community Promotions	\$10,000
0018106 543200	Equipment Maintenance	\$3,500



8b

111 North Main Street | Bristol, Connecticut 06010 | Phone: 860.584.6130

August 28, 2024

Mayor Jeffrey Caggiano
Chairman
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Mayor Caggiano:

At the regular Board of Finance Meeting held on **August 27, 2024** the following motion was passed and referred to a Joint Meeting of the City Council and Board of Finance for action:

“To approve carryovers from fiscal year 2023-2024 to fiscal year 2024-2025 totaling \$24,492 within the Community Development Block Grant Fund.”

Sincerely,

A handwritten signature in black ink that reads 'Diane M. Waldron'.

Diane M. Waldron
Board of Finance Clerk

cc: City Clerk



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Economic and Community Development (ECD)
(Requesting Department)

Date: August 2, 2024
(Submission Date)

For the August 27, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

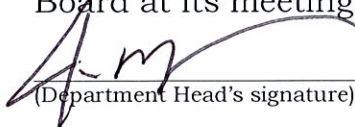
This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☐ Grant \$ _____
- ☒ Carry-over(s) \$ 24,492.00
- ☐ Other

Approval:

This request was approved by the Economic and Community Development Board at its meeting held on August 1, 2024.


(Department Head's signature)

7/31/24

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To carryover funds in the following accounts from 2024 to 2025:

NE Carousel Museum: Unused grant funds. Requesting to Carryover first; a request to Transfer will follow.

Bristol Historical Society: Requesting to Carryover first; a request to Transfer will follow.

Advertising: Funds to be used for the production of a video to promote Bristol. The intention was to complete this project in FY24, but was delayed due to several economic development projects including some in downtown needing to be completed so that they can be included in the promotional video. The intention is to complete this video in FY25.

Carry-overs list the following:

Account	Account Name	Amount
1044105-585130-G2023	NE Carousel Museum	\$12,000.00
1044105-585124-G2023	Bristol Historical Society	\$217.00
1044101-557700-G2024	Advertising	\$12,275.00



Comptroller's Office | Phone: 860.584.6130

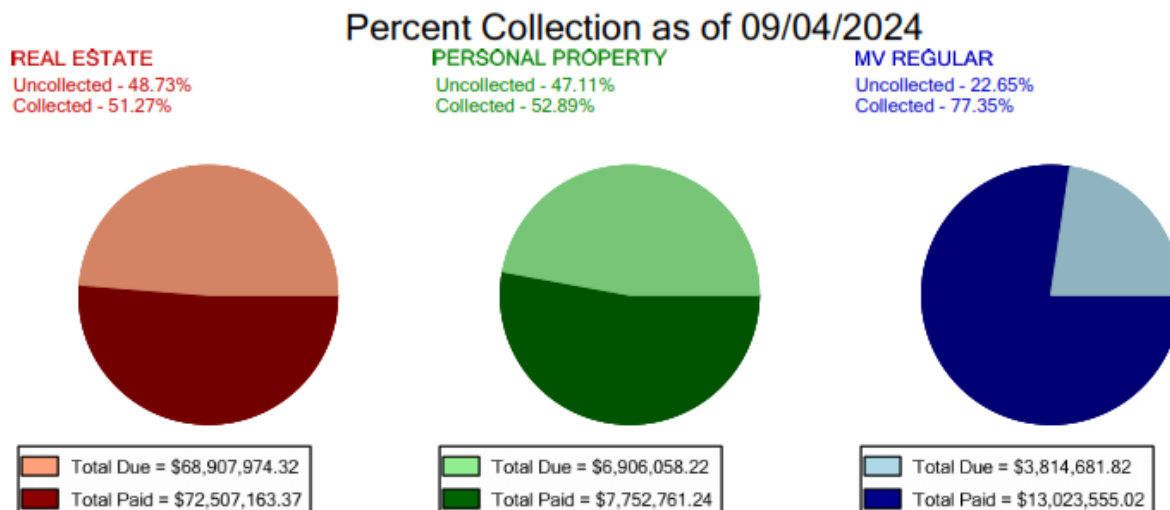
To: Members of the City Council and Board of Finance
 From: Diane M. Waldron, Comptroller *DMW*
 Re: Joint Meeting - Monthly Update
 Date: September 5, 2024

Attached are financial updates for the Joint Meeting for the General Fund for FY2024-2025.

Revenues

Tax Revenue - Current Tax Revenue collections totaled \$92.4 million or 54.4% of the budget which is consistent with FY24 for the same time period. Prior Year Tax revenue totaled \$0.45 million or 24.7% of the budget compared to \$0.47 million or 36.1% in FY24, however it is important to note that the budget estimate for FY25 was increased due to anticipated additional collections resulting from the Assessor audits of personal property which are currently in process. Overall, with the first installment of Real Estate and Personal Property due 7/1/24 collections are consistent with prior year trends.

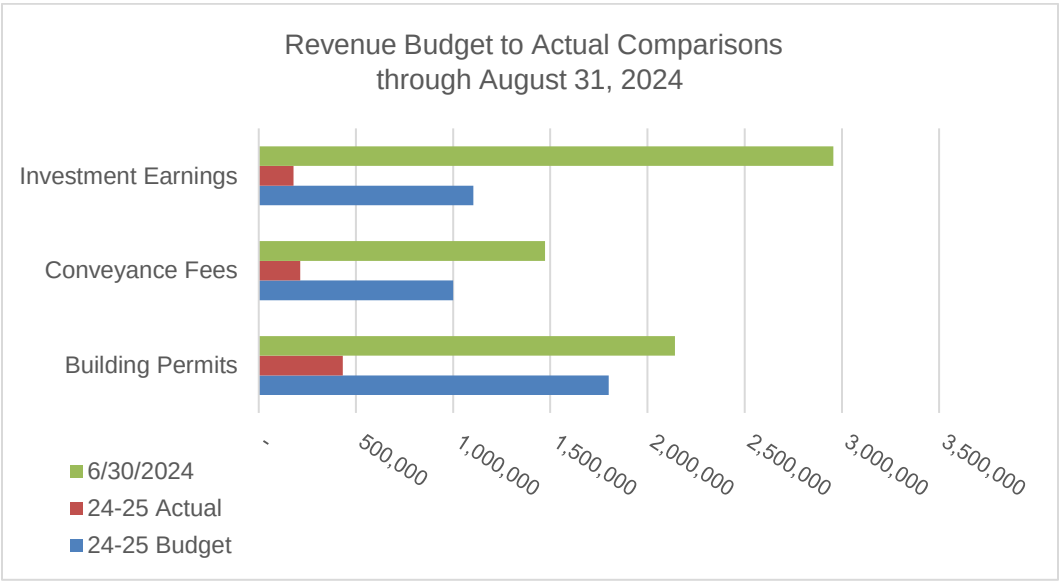
Below are collection graphs by type from the Tax Collector through September 4, 2024.



With only two months into the new fiscal year Building Permit revenue is at 24.1% of budget or \$432,924 compared to 22% and \$286,220 in the prior year. It should also be noted that Building Permit revenue was budgeted at a \$500,000 increase over FY24. Conveyance Taxes are at 21.3% of budget or \$212,888 compared to 30% and \$262,133 in the prior year. Also, to note, estimated Conveyance Tax revenue was also increased \$140,000 for FY25.

Investment Earnings have not yet been posted to MUNIS due to year end closing and transition to new fiscal year however through July Investment Income was \$178,600 or 16% of the budget.

Following are comparative graphs to current year budget and prior year actual.



Expenditures

With only two months of the fiscal year complete there is nothing of significance to note. Any expenditures which are 100% expended are typically accounts that have been encumbered with an open and/or blanket purchase order for the year.

Audit

Preliminary audit work is complete and final audit work is schedule for three weeks starting October 28th. Scope of Services for the BOE Special Audit are currently being reviewed and it is anticipated that work will begin within the next couple of months.

Debt

Currently anticipating to issue a \$27-\$29 million one-year bond anticipation note to finance cash flow for various capital projects for the next year. Currently reviewing timing and when to issue but will most likely occur before the end of the calendar year. This was anticipated during the review of the Capital Improvement and Strategic Planning projections during the FY25 budget process.

Feel free to contact the Comptroller’s Office with any questions you may have.

YEAR TO DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
001 GENERAL FUND						
40 TAXES & PRIOR LEVIES						
0011016 401000 TAX REVENUE-CURR	-169,658,395		0-169,658,395	-92,352,937.47	-77,305,457.53	54.4%
0011016 401001 TAX REVENUE - PR	-1,820,000		0 -1,820,000	-448,816.85	-1,371,183.15	24.7%
0011016 401005 MV SUPPLEMENTAL	-1,500,000		0 -1,500,000	.00	-1,500,000.00	.0%
0011016 401006 TIF DISTRICT	-1,377,395		0 -1,377,395	.00	-1,377,395.00	.0%
TOTAL TAXES & PRIOR LEVIES	-174,355,790		0-174,355,790	-92,801,754.32	-81,554,035.68	53.2%
41 INT ON DELNQNT TAXES						
0011016 410000 INTEREST & LIEN	-800,000	0	-800,000	-131,911.45	-668,088.55	16.5%
TOTAL INT ON DELNQNT TAXES	-800,000	0	-800,000	-131,911.45	-668,088.55	16.5%
44 LICENSE, PERMITS, FEES						
0011014 422003 LATE FILING FEE-	-1,000	0	-1,000	.00	-1,000.00	.0%
0011016 442441 DELINQUENT FEES	-1,000	0	-1,000	-40.00	-960.00	4.0%
0011018 421000 CIRCUIT COURT FI	-500	0	-500	-50.00	-450.00	10.0%
0011023 422020 DOG PENALTIES	-600	0	-600	-481.00	-119.00	80.2%
0011023 441002 DOG LICENSES	-7,000	0	-7,000	-3,457.00	-3,543.00	49.4%
0011023 441005 MARRIAGE LICENSE	-3,100	0	-3,100	-405.00	-2,695.00	13.1%
0011023 442001 CITY CLERK	-14,000	0	-14,000	-2,971.50	-11,028.50	21.2%
0011023 442002 LIQUOR PERMITS	-1,000	0	-1,000	-100.00	-900.00	10.0%
0011023 442003 NOTARY SERVICE	-1,100	0	-1,100	-175.00	-925.00	15.9%
0011023 442004 NOTARY APPOINTME	-3,000	0	-3,000	-320.00	-2,680.00	10.7%
0011023 442005 BURIAL PERMITS	-4,500	0	-4,500	-505.00	-3,995.00	11.2%
0011023 442007 TRADE NAMES	-1,100	0	-1,100	-100.00	-1,000.00	9.1%
0011023 442011 VITAL STATISTICS	-122,000	0	-122,000	-16,110.00	-105,890.00	13.2%
0012110 421002 PARKING VIOLATIO	-75,000	0	-75,000	-1,040.00	-73,960.00	1.4%
0012110 421005 ALARM FINES	-17,000	0	-17,000	-1,170.00	-15,830.00	6.9%
0012110 441000 POLICE REPORT FE	-14,000	0	-14,000	-1,902.50	-12,097.50	13.6%
0012110 441008 BINGO/RAFFLE FEE	-12,000	0	-12,000	-1,561.44	-10,438.56	13.0%
0012312 450100 ANIMAL POPUL CON	0	0	0	-315.00	315.00	100.0%

YEAR TO DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
0012615 422031 DROP BOX FEE	-2,500	0	-2,500	.00	-2,500.00	.0%
0012615 442006 BUILDING PERMITS	-1,800,000	0	-1,800,000	-432,924.00	-1,367,076.00	24.1%
0013010 442008 PW EXCAVATION PE	-6,000	0	-6,000	-690.00	-5,310.00	11.5%
0013012 422011 SURCHARGE	0	0	0	-360.00	360.00	100.0%
0013012 442009 FEES & PERMITS	-23,000	0	-23,000	-1,695.00	-21,305.00	7.4%
0016010 421001 LIBRARY FINES	-3,700	0	-3,700	-1,412.69	-2,287.31	38.2%
TOTAL LICENSE, PERMITS, FEES	-2,113,100	0	-2,113,100	-467,785.13	-1,645,314.87	22.1%

45 CHARGES FOR SERVICES

0011014 450102 COPIER CHARGES	-100	0	-100	.00	-100.00	.0%
0011016 450104 TAX COLLECTOR CO	-350	0	-350	.00	-350.00	.0%
0011018 450201 WATER REIMBURSEM	-1,250	0	-1,250	.00	-1,250.00	.0%
0011018 450330 11 BELLEVUE AVE	-18,720	0	-18,720	-1,703.52	-17,016.48	9.1%
0011018 450400 MISC CHARGES FOR	-4,000	0	-4,000	-606.00	-3,394.00	15.2%
0011023 422000 RECORDING FEES E	-280,000	0	-280,000	-35,625.00	-244,375.00	12.7%
0011023 450102 COPIER CHARGES	-46,000	0	-46,000	-5,151.00	-40,849.00	11.2%
0011023 450115 CONVEYANCE TAX	-1,000,000	0	-1,000,000	-212,887.91	-787,112.09	21.3%
0011027 450004 SR CITIZEN NON R	-4,000	0	-4,000	-185.00	-3,815.00	4.6%
0011027 450315 SR COMMUNITY CEN	-66,000	0	-66,000	-4,965.23	-61,034.77	7.5%
0012110 450101 POLICE ID PROCES	-22,000	0	-22,000	-2,660.00	-19,340.00	12.1%
0012211 450200 REIMBURSEMENT FI	-1,475	0	-1,475	.00	-1,475.00	.0%
0012312 450116 DOG WARDEN CHARG	-3,000	0	-3,000	-115.00	-2,885.00	3.8%
0013010 450003 SERVICES FEES	-420,000	0	-420,000	-9,815.00	-410,185.00	2.3%
0013010 450208 OTHER LOC GOVTS	-14,000	0	-14,000	.00	-14,000.00	.0%
0013010 450300 ENG RECEIPTS & M	-500	0	-500	.00	-500.00	.0%
0013010 450303 BULK PICKUP FEES	-15,000	0	-15,000	-1,775.00	-13,225.00	11.8%
0013010 450400 MISC CHARGES FOR	-300	0	-300	.00	-300.00	.0%
0013016 450324 SALE OF BARRELS	-15,000	0	-15,000	-1,235.00	-13,765.00	8.2%
0015000 450312 SCHOOL BUILDING	0	0	0	-1,954.19	1,954.19	100.0%
0016010 450102 COPIER CHARGES	-12,000	0	-12,000	-2,377.95	-9,622.05	19.8%
0016010 450313 LIBRARY RENTALS	-2,000	0	-2,000	-765.00	-1,235.00	38.3%
0017022 450311 MUZZY FIELD RENT	-30,000	0	-30,000	-18,447.50	-11,552.50	61.5%
0017022 450321 RENTALS	-21,000	0	-21,000	-2,661.82	-18,338.18	12.7%
0017022 450322 CONCESSION & MIS	-7,000	0	-7,000	-4,187.15	-2,812.85	59.8%
0017023 450105 PROGRAM FEES	-293,000	0	-293,000	-26,961.00	-266,039.00	9.2%
0017024 450103 POOL CHARGES	-225,000	0	-225,000	-34,746.08	-190,253.92	15.4%
TOTAL CHARGES FOR SERVICES	-2,501,695	0	-2,501,695	-368,824.35	-2,132,870.65	14.7%

46 INVESTMENT EARNINGS

0011019 460001 INTEREST - GENER	-1,100,000	0	-1,100,000	.00	-1,100,000.00	.0%
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YEAR TO DATE BUDGET REPORT

FOR 2025 13						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
0011019 460006 INTEREST-MISCELL	-4,000	0	-4,000	-28.39	-3,971.61	.7%
TOTAL INVESTMENT EARNINGS	-1,104,000	0	-1,104,000	-28.39	-1,103,971.61	.0%
47 SALE OF PROPERTY/EQ						
0011018 450309 SALE OF PROPERTY	-75,000	0	-75,000	-50.00	-74,950.00	.1%
TOTAL SALE OF PROPERTY/EQ	-75,000	0	-75,000	-50.00	-74,950.00	.1%
48 OTHER/MISC REVENUE						
0016014 480001 MAIN LIBRARY TRU	-4,630	0	-4,630	-7,765.00	3,135.00	167.7%
0016014 480002 LIBRARY TRUST GO	-31,060	0	-31,060	-1,157.50	-29,902.50	3.7%
0017021 480003 PARK TRUST FUNDS	-400,000	0	-400,000	.00	-400,000.00	.0%
0017021 480004 PARK TRUST GOODS	-23,330	0	-23,330	-6,752.50	-16,577.50	28.9%
0017025 450301 WELFARE EVICTION	-7,500	0	-7,500	-50.00	-7,450.00	.7%
TOTAL OTHER/MISC REVENUE	-466,520	0	-466,520	-15,725.00	-450,795.00	3.4%
49 CONTRIBUTIONS						
0011012 470038 PLYMOUTH CONTRIB	-5,985	0	-5,985	-5,985.00	.00	100.0%
0011018 470030 HMO CONTRIBUTION	-3,000	0	-3,000	-441.57	-2,558.43	14.7%
TOTAL CONTRIBUTIONS	-8,985	0	-8,985	-6,426.57	-2,558.43	71.5%
4F FEDERAL GRANTS:						
0011018 431080 HOUSING AUTH-FED	-110,000	0	-110,000	.00	-110,000.00	.0%
0012413 431003 EMPG GRANT	-33,365	0	-33,365	.00	-33,365.00	.0%
TOTAL FEDERAL GRANTS:	-143,365	0	-143,365	.00	-143,365.00	.0%
4S STATE GRANTS:						
0011014 432012 STATE OWNED PROP	-45,000	0	-45,000	.00	-45,000.00	.0%

YEAR TO DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
0011014 432023 PAYM IN LIEU OF	-840,855	0	-840,855	.00	-840,855.00	.0%
0011014 432027 TAX RELIEF:TOTAL	-13,000	0	-13,000	.00	-13,000.00	.0%
0011014 432064 ADD'L TAX RELIEF	-15,000	0	-15,000	.00	-15,000.00	.0%
0011014 432077 ENTERPRISE ZONE	-55,000	0	-55,000	.00	-55,000.00	.0%
0011018 432021 MASHANTUCKET PEQ	-400,280	0	-400,280	.00	-400,280.00	.0%
0011018 432076 UTILITIES TAX	-90,000	0	-90,000	.00	-90,000.00	.0%
0011018 432817 MUNICIPAL STABIL	-234,650	0	-234,650	.00	-234,650.00	.0%
0012115 432050 E911 SUBSIDY GRA	-134,500	0	-134,500	.00	-134,500.00	.0%
0012115 432400 DISPA DISPATCH TR	-6,000	0	-6,000	.00	-6,000.00	.0%
0015000 432002 EDUC COST SHARIN	-41,661,725	0	-41,661,725	.00	-41,661,725.00	.0%
0015000 432016 HEALTH SERVICES	-200,000	0	-200,000	.00	-200,000.00	.0%
0017025 432026 YOUTH SERVICES B	-41,845	0	-41,845	.00	-41,845.00	.0%
0017025 432147 ENHANCEMENT SERV	-12,995	0	-12,995	.00	-12,995.00	.0%
0017025 432157 YOUTH SERVICES S	-18,385	0	-18,385	.00	-18,385.00	.0%
TOTAL STATE GRANTS:	-43,769,235	0	-43,769,235	.00	-43,769,235.00	.0%
TI OP TRANSFERS IN						
0011018 490180 TRANSFER IN MRSF	-2,000,000	0	-2,000,000	.00	-2,000,000.00	.0%
0011018 490185 TRANSFER IN POLI	-400,000	0	-400,000	.00	-400,000.00	.0%
0011018 490300 TRANSFER IN CAPI	-1,377,395	0	-1,377,395	.00	-1,377,395.00	.0%
0013028 490700 TRANSFER IN TRUS	0	0	0	-27,326.73	27,326.73	100.0%
TOTAL OP TRANSFERS IN	-3,777,395	0	-3,777,395	-27,326.73	-3,750,068.27	.7%
TOTAL GENERAL FUND	-229,115,085	0	-229,115,085	-93,819,831.94	-135,295,253.06	40.9%
TOTAL REVENUES	-229,115,085	0	-229,115,085	-93,819,831.94	-135,295,253.06	
GRAND TOTAL	-229,115,085	0	-229,115,085	-93,819,831.94	-135,295,253.06	40.9%

** END OF REPORT - Generated by Jodi McGrane **

YEAR TO DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
0011010 CITY COUNCIL							
0011010 515200 PARTTIME-CITY CO	61,070	0	61,070	7,213.89	.00	53,856.11	11.8%
TOTAL CITY COUNCIL	61,070	0	61,070	7,213.89	.00	53,856.11	11.8%
0011011 MAYOR'S OFFICE							
0011011 514000 REGULAR WAGES	185,970	0	185,970	24,651.06	.00	161,318.94	13.3%
0011011 515200 PARTTIME WAGES &	26,430	0	26,430	3,543.72	.00	22,886.28	13.4%
0011011 517000 OTHER WAGES	7,800	0	7,800	1,137.50	.00	6,662.50	14.6%
0011011 553100 POSTAGE	400	0	400	.00	.00	400.00	.0%
0011011 555000 PRINTING & BINDI	500	0	500	235.00	.00	265.00	47.0%
0011011 569000 OFFICE SUPPLIES	500	0	500	8.44	.00	491.56	1.7%
0011011 581120 CONFERENCES & ME	2,000	0	2,000	27.96	.00	1,972.04	1.4%
0011011 583100 CITY PROMOTIONAL	5,000	0	5,000	39.60	.00	4,960.40	.8%
TOTAL MAYOR'S OFFICE	228,600	0	228,600	29,643.28	.00	198,956.72	13.0%
0011012 PROBATE COURT							
0011012 531000 PROFESSIONAL FEE	7,150	0	7,150	1,087.37	6,062.63	.00	100.0%
0011012 543000 REPAIRS & MAINT	3,900	0	3,900	482.64	3,417.36	.00	100.0%
0011012 553100 POSTAGE	17,000	0	17,000	2,143.34	14,856.66	.00	100.0%
0011012 555000 PRINTING & BINDI	8,800	0	8,800	25.77	6,582.69	2,191.54	75.1%
0011012 569000 OFFICE SUPPLIES	5,500	0	5,500	68.59	5,431.41	.00	100.0%
TOTAL PROBATE COURT	42,350	0	42,350	3,807.71	36,350.75	2,191.54	94.8%
0011013 REGISTRARS OF VOTERS							
0011013 514000 REGULAR WAGES	159,785	0	159,785	21,413.06	.00	138,371.94	13.4%
0011013 515100 OVERTIME WAGES &	10,000	0	10,000	3,839.52	.00	6,160.48	38.4%

YEAR TO DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
0011013 515200 PARTTIME WAGES &	85,500	0	85,500	24,635.00	.00	60,865.00	28.8%
0011013 531000 PROFESSIONAL FEE	5,000	0	5,000	4,239.00	.00	761.00	84.8%
0011013 531140 TRAINING	1,000	0	1,000	.00	60.00	940.00	6.0%
0011013 553100 POSTAGE	10,000	0	10,000	13.55	.00	9,986.45	.1%
0011013 554000 TRAVEL REIMBURSE	500	0	500	49.11	.00	450.89	9.8%
0011013 555000 PRINTING & BINDI	30,000	0	30,000	4,264.50	.00	25,735.50	14.2%
0011013 561400 MAINT SUPPLIES &	15,000	0	15,000	3,878.09	.00	11,121.91	25.9%
0011013 561800 PROGRAM SUPPLIES	1,000	0	1,000	.00	.00	1,000.00	.0%
0011013 569000 OFFICE SUPPLIES	2,000	0	2,000	426.26	.00	1,573.74	21.3%
0011013 581120 CONFERENCES & ME	1,500	0	1,500	760.00	.00	740.00	50.7%
TOTAL REGISTRARS OF VOTERS	321,285	0	321,285	63,518.09	60.00	257,706.91	19.8%
0011014 ASSESSORS							
0011014 514000 REGULAR WAGES	481,710	0	481,710	64,122.10	.00	417,587.90	13.3%
0011014 515100 OVERTIME WAGES &	2,500	0	2,500	.00	.00	2,500.00	.0%
0011014 517000 OTHER WAGES	5,800	0	5,800	.00	.00	5,800.00	.0%
0011014 531000 PROFESSIONAL FEE	15,000	0	15,000	1,000.00	.00	14,000.00	6.7%
0011014 553100 POSTAGE	4,500	0	4,500	.00	.00	4,500.00	.0%
0011014 554000 TRAVEL REIMBURSE	4,000	0	4,000	589.60	.00	3,410.40	14.7%
0011014 555000 PRINTING & BINDI	3,500	0	3,500	390.39	.00	3,109.61	11.2%
0011014 557700 ADVERTISING	1,000	0	1,000	.00	.00	1,000.00	.0%
0011014 561800 PROGRAM SUPPLIES	7,000	0	7,000	450.00	5,435.00	1,115.00	84.1%
0011014 569000 OFFICE SUPPLIES	1,100	0	1,100	.00	1,000.00	100.00	90.9%
0011014 581100 DUES & FEES	1,600	0	1,600	.00	.00	1,600.00	.0%
0011014 581120 CONFERENCES & ME	2,000	0	2,000	50.00	50.00	1,900.00	5.0%
0011014 581135 SCHOOLING & EDUC	3,250	0	3,250	350.00	.00	2,900.00	10.8%
TOTAL ASSESSORS	532,960	0	532,960	66,952.09	6,485.00	459,522.91	13.8%
0011015 BOARD OF ASSESSMENT APPEALS							
0011015 515100 OVERTIME WAGES &	2,000	0	2,000	.00	.00	2,000.00	.0%
0011015 515200 PARTTIME- TAX AP	3,960	0	3,960	.00	.00	3,960.00	.0%
0011015 553100 POSTAGE	250	0	250	.00	.00	250.00	.0%
0011015 557700 ADVERTISING	900	0	900	.00	270.64	629.36	30.1%
0011015 569000 OFFICE SUPPLIES	250	0	250	.00	.00	250.00	.0%
TOTAL BOARD OF ASSESSMENT APPEALS	7,360	0	7,360	.00	270.64	7,089.36	3.7%
0011016 TAX COLLECTOR							

YEAR TO DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
0011016 514000 REGULAR WAGES	373,170	0	373,170	49,907.46	.00	323,262.54	13.4%
0011016 531000 PROFESSIONAL FEE	1,200	0	1,200	450.00	.00	750.00	37.5%
0011016 543000 REPAIRS & MAINT	300	0	300	.00	.00	300.00	.0%
0011016 544400 RENTS & LEASES	420	0	420	.00	.00	420.00	.0%
0011016 553100 POSTAGE	42,000	0	42,000	.00	.00	42,000.00	.0%
0011016 554000 TRAVEL REIMBURSE	400	0	400	.00	.00	400.00	.0%
0011016 555000 PRINTING & BINDI	40,000	0	40,000	.00	.00	40,000.00	.0%
0011016 557700 ADVERTISING	600	0	600	.00	.00	600.00	.0%
0011016 561800 PROGRAM SUPPLIES	515	0	515	.00	.00	515.00	.0%
0011016 569000 OFFICE SUPPLIES	340	0	340	.00	.00	340.00	.0%
0011016 581120 CONFERENCES & ME	650	0	650	40.00	.00	610.00	6.2%
0011016 581135 SCHOOLING & EDUC	2,700	0	2,700	350.00	.00	2,350.00	13.0%
0011016 581150 ANNUAL BOND	2,060	0	2,060	.00	1,296.00	764.00	62.9%
TOTAL TAX COLLECTOR	464,355	0	464,355	50,747.46	1,296.00	412,311.54	11.2%
0011017 PURCHASING							
0011017 514000 REGULAR WAGES	236,995	0	236,995	31,724.58	.00	205,270.42	13.4%
0011017 531140 TRAINING	400	0	400	.00	.00	400.00	.0%
0011017 543000 REPAIRS & MAINT	150	0	150	.00	.00	150.00	.0%
0011017 553100 POSTAGE	400	0	400	6.03	.00	393.97	1.5%
0011017 554000 TRAVEL REIMBURSE	75	0	75	.00	.00	75.00	.0%
0011017 555000 PRINTING & BINDI	100	0	100	.00	.00	100.00	.0%
0011017 557700 ADVERTISING	5,500	0	5,500	430.16	5,069.84	.00	100.0%
0011017 569000 OFFICE SUPPLIES	350	0	350	8.49	350.00	-8.49	102.4%
0011017 581120 CONFERENCES & ME	1,045	0	1,045	500.00	.00	545.00	47.8%
0011017 581150 ANNUAL BOND	75	0	75	.00	.00	75.00	.0%
TOTAL PURCHASING	245,090	0	245,090	32,669.26	5,419.84	207,000.90	15.5%
0011018 COMPTROLLER'S OFFICE							
0011018 514000 REGULAR WAGES	855,380	0	855,380	118,865.45	.00	736,514.55	13.9%
0011018 515100 OVERTIME WAGES &	4,500	0	4,500	206.15	.00	4,293.85	4.6%
0011018 517000 OTHER WAGES	4,000	0	4,000	2,385.62	.00	1,614.38	59.6%
0011018 531000 PROFESSIONAL FEE	31,125	0	31,125	31,125.00	.00	.00	100.0%
0011018 543000 REPAIRS & MAINT	200	0	200	.00	.00	200.00	.0%
0011018 553100 POSTAGE	1,750	0	1,750	.00	.00	1,750.00	.0%

YEAR TO DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
0011018 554000 TRAVEL REIMBURSE	400	0	400	.00	.00	400.00	.0%
0011018 555000 PRINTING & BINDI	1,000	0	1,000	.00	.00	1,000.00	.0%
0011018 557700 ADVERTISING	1,800	0	1,800	.00	.00	1,800.00	.0%
0011018 569000 OFFICE SUPPLIES	1,400	0	1,400	88.64	911.36	400.00	71.4%
0011018 581120 CONFERENCES & ME	6,430	0	6,430	679.82	.00	5,750.18	10.6%
0011018 581150 ANNUAL BOND	220	0	220	.00	.00	220.00	.0%
TOTAL COMPTROLLER'S OFFICE	908,205	0	908,205	153,350.68	911.36	753,942.96	17.0%
0011019 CITY TREASURER							
0011019 514000 REGULAR WAGES	113,100	0	113,100	19,040.80	.00	94,059.20	16.8%
0011019 515100 OVERTIME WAGES &	850	0	850	190.50	.00	659.50	22.4%
0011019 515200 PARTTIME WAGES &	25,680	0	25,680	4,942.58	.00	20,737.42	19.2%
0011019 531000 PROFESSIONAL FEE	5,200	0	5,200	369.98	4,202.98	627.04	87.9%
0011019 553100 POSTAGE	4,300	0	4,300	.00	.00	4,300.00	.0%
0011019 554000 TRAVEL REIMBURSE	120	0	120	.00	.00	120.00	.0%
0011019 569000 OFFICE SUPPLIES	550	0	550	.00	550.00	.00	100.0%
0011019 581120 CONFERENCES & ME	1,300	0	1,300	350.00	.00	950.00	26.9%
0011019 581150 ANNUAL BOND	300	0	300	.00	.00	300.00	.0%
0011019 581400 BANK CHARGES	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL CITY TREASURER	152,400	0	152,400	24,893.86	4,752.98	122,753.16	19.5%
0011020 INFORMATION TECHNOLOGY							
0011020 514000 REGULAR WAGES	838,770	0	838,770	110,804.23	.00	727,965.77	13.2%
0011020 515100 OVERTIME WAGES &	1,000	0	1,000	108.06	.00	891.94	10.8%
0011020 531140 TRAINING	10,000	0	10,000	3,294.00	.00	6,706.00	32.9%
0011020 543000 REPAIRS & MAINT	832,660	0	832,660	215,042.29	384,056.43	233,561.28	71.9%
0011020 543010 FIBER LINE MAINT	20,000	0	20,000	.00	.00	20,000.00	.0%
0011020 543110 MAJOR COMPUTER E	2,000	0	2,000	.00	.00	2,000.00	.0%
0011020 553000 TELEPHONE	49,000	0	49,000	4,839.61	41,268.39	2,892.00	94.1%
0011020 554000 TRAVEL REIMBURSE	1,000	0	1,000	46.90	.00	953.10	4.7%
0011020 561800 PROGRAM SUPPLIES	8,000	0	8,000	964.12	.00	7,035.88	12.1%
0011020 581120 CONFERENCES & ME	6,000	0	6,000	.00	.00	6,000.00	.0%
TOTAL INFORMATION TECHNOLOGY	1,768,430	0	1,768,430	335,099.21	425,324.82	1,008,005.97	43.0%
0011021 HUMAN RESOURCES							
0011021 514000 REGULAR WAGES	422,615	0	422,615	56,571.31	.00	366,043.69	13.4%

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FOR 2025 13

			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
0011021	515100	OVERTIME WAGES &	3,500	0	3,500	51.73	.00	3,448.27	1.5%
0011021	517000	OTHER WAGES	1,750	0	1,750	.00	.00	1,750.00	.0%
0011021	531000	PROFESSIONAL FEE	75,000	0	75,000	528.00	5,409.30	69,062.70	7.9%
0011021	531145	APPLITRAK	5,300	0	5,300	5,290.68	.00	9.32	99.8%
0011021	531300	PRE-EMPLOYMENT E	9,000	0	9,000	1,664.00	7,322.00	14.00	99.8%
0011021	553100	POSTAGE	1,000	0	1,000	.00	.00	1,000.00	.0%
0011021	555000	PRINTING & BINDI	600	0	600	.00	.00	600.00	.0%
0011021	557700	ADVERTISING	8,000	0	8,000	99.57	.00	7,900.43	1.2%
0011021	561800	PROGRAM SUPPLIES	3,855	0	3,855	75.09	.00	3,779.91	1.9%
0011021	569000	OFFICE SUPPLIES	1,000	0	1,000	.00	900.00	100.00	90.0%
0011021	581120	CONFERENCES & ME	500	0	500	.00	.00	500.00	.0%
0011021	581135	SCHOOLING & EDUC	16,000	0	16,000	990.00	.00	15,010.00	6.2%
TOTAL HUMAN RESOURCES			548,120	0	548,120	65,270.38	13,631.30	469,218.32	14.4%
0011022 CORPORATION COUNSEL									
0011022	514000	REGULAR WAGES	451,995	0	451,995	59,316.86	.00	392,678.14	13.1%
0011022	515200	PARTTIME WAGES &	97,260	0	97,260	13,041.30	.00	84,218.70	13.4%
0011022	517000	OTHER WAGES	0	0	0	2,323.52	.00	-2,323.52	100.0%
0011022	531000	PROFESSIONAL FEE	75,000	0	75,000	1,216.20	28,263.80	45,520.00	39.3%
0011022	531000	14021 REVAL LEGAL	10,000	0	10,000	.00	.00	10,000.00	.0%
0011022	553100	POSTAGE	500	0	500	.00	.00	500.00	.0%
0011022	554000	TRAVEL REIMBURSE	1,000	0	1,000	.00	.00	1,000.00	.0%
0011022	561800	PROGRAM SUPPLIES	13,820	0	13,820	1,264.94	11,985.45	569.61	95.9%
0011022	569000	OFFICE SUPPLIES	800	0	800	.00	800.00	.00	100.0%
0011022	581120	CONFERENCES & ME	825	0	825	.00	.00	825.00	.0%
0011022	581135	SCHOOLING & EDUC	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL CORPORATION COUNSEL			652,200	0	652,200	77,162.82	41,049.25	533,987.93	18.1%
0011023 CITY CLERK									
0011023	514000	REGULAR WAGES	454,575	0	454,575	59,068.53	.00	395,506.47	13.0%
0011023	515100	OVERTIME WAGES &	3,000	0	3,000	.00	.00	3,000.00	.0%
0011023	515200	PARTTIME WAGES &	4,800	0	4,800	252.00	.00	4,548.00	5.3%
0011023	531000	PROFESSIONAL FEE	53,300	0	53,300	4,652.60	24,082.35	24,565.05	53.9%
0011023	543000	REPAIRS & MAINT	400	0	400	.00	131.00	269.00	32.8%
0011023	553100	POSTAGE	6,000	0	6,000	.00	.00	6,000.00	.0%
0011023	554000	TRAVEL REIMBURSE	250	0	250	.00	.00	250.00	.0%

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FOR 2025 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
0011023 555000 PRINTING & BINDI	4,850	0	4,850	2,675.90	902.50	1,271.60	73.8%
0011023 557700 ADVERTISING	4,000	0	4,000	297.94	3,702.06	.00	100.0%
0011023 561800 PROGRAM SUPPLIES	250	0	250	291.10	8.90	-50.00	120.0%
0011023 569000 OFFICE SUPPLIES	1,700	0	1,700	.00	1,000.00	700.00	58.8%
0011023 581120 CONFERENCES & ME	1,200	0	1,200	328.97	.00	871.03	27.4%
0011023 581135 SCHOOLING & EDUC	625	0	625	.00	.00	625.00	.0%
TOTAL CITY CLERK	534,950	0	534,950	67,567.04	29,826.81	437,556.15	18.2%
0011024 BOARD OF FINANCE							
0011024 515100 OVERTIME WAGES &	1,800	0	1,800	125.43	.00	1,674.57	7.0%
0011024 531000 PROFESSIONAL FEE	115,400	0	115,400	62,448.75	36,951.25	16,000.00	86.1%
TOTAL BOARD OF FINANCE	117,200	0	117,200	62,574.18	36,951.25	17,674.57	84.9%
0011027 DEPARTMENT OF AGING SERVICES							
0011027 514000 REGULAR WAGES	483,115	0	483,115	63,818.40	.00	419,296.60	13.2%
0011027 515100 OVERTIME WAGES &	23,580	0	23,580	1,173.91	.00	22,406.09	5.0%
0011027 517000 OTHER WAGES	18,755	0	18,755	1,869.93	.00	16,885.07	10.0%
0011027 541000 PUBLIC UTILITIES	110,000	0	110,000	.00	110,000.00	.00	100.0%
0011027 541100 WATER & SEWER CH	4,400	0	4,400	1,156.28	3,243.72	.00	100.0%
0011027 543000 REPAIRS & MAINT	9,000	0	9,000	276.18	4,188.82	4,535.00	49.6%
0011027 553000 TELEPHONE	2,050	0	2,050	411.56	1,638.44	.00	100.0%
0011027 553100 POSTAGE	1,650	0	1,650	136.00	.00	1,514.00	8.2%
0011027 554000 TRAVEL REIMBURSE	1,300	0	1,300	194.30	.00	1,105.70	14.9%
0011027 561400 MAINT SUPPLIES &	13,500	0	13,500	1,470.91	11,649.09	380.00	97.2%
0011027 561800 PROGRAM SUPPLIES	7,000	0	7,000	796.46	959.08	5,244.46	25.1%
0011027 562200 NATURAL GAS	48,000	0	48,000	1,265.78	46,734.22	.00	100.0%
0011027 569000 OFFICE SUPPLIES	850	0	850	248.72	601.28	.00	100.0%
0011027 570600 24022 COFFEE SHOP	0	0	0	10,487.50	.00	-10,487.50	100.0%
0011027 581120 CONFERENCES & ME	500	0	500	250.00	.00	250.00	50.0%
0011027 585028 HRA ADMIN DIAL-A	100,000	0	100,000	8,230.50	91,769.50	.00	100.0%
TOTAL DEPARTMENT OF AGING SERVICES	823,700	0	823,700	91,786.43	270,784.15	461,129.42	44.0%
0011030 CITY MEMBERSHIPS							
0011030 531001 CT CONFERENCE OF	41,895	0	41,895	41,894.00	.00	1.00	100.0%

YEAR TO DATE BUDGET REPORT

FOR 2025 13								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED	
0011030 531002 NAUG VALLEY COG	34,600	0	34,600	34,583.00	.00	17.00	100.0%	
0011030 531003 FARMINGTON RIV W	5,400	0	5,400	5,400.00	.00	.00	100.0%	
TOTAL CITY MEMBERSHIPS	81,895	0	81,895	81,877.00	.00	18.00	100.0%	
0011034 COMMUNITY PROMOTIONS								
0011034 581730 CHRYSANTHEMUM FE	50,000	0	50,000	50,000.00	.00	.00	100.0%	
0011034 581770 MAYOR'S COMMUNIT	10,000	0	10,000	.00	.00	10,000.00	.0%	
TOTAL COMMUNITY PROMOTIONS	60,000	0	60,000	50,000.00	.00	10,000.00	83.3%	
0011041 BOARDS AND COMMISSIONS								
0011041 515100 OVERTIME WAGES &	12,500	0	12,500	1,277.34	.00	11,222.66	10.2%	
0011041 531000 PROFESSIONAL FEE	2,000	0	2,000	.00	2,000.00	.00	100.0%	
0011041 553100 POSTAGE	50	0	50	.00	.00	50.00	.0%	
TOTAL BOARDS AND COMMISSIONS	14,550	0	14,550	1,277.34	2,000.00	11,272.66	22.5%	
0012110 POLICE DEPT ADMINISTRATION								
0012110 514000 REGULAR WAGES	784,410	0	784,410	85,844.87	.00	698,565.13	10.9%	
0012110 515100 OVERTIME WAGES &	12,500	0	12,500	776.34	.00	11,723.66	6.2%	
0012110 517000 OTHER WAGES	3,750	0	3,750	.00	.00	3,750.00	.0%	
0012110 522100 CLOTHING ALLOWAN	171,660	0	171,660	1,066.34	71,516.00	99,077.66	42.3%	
0012110 522300 UNION CONTRACT R	200	0	200	.00	.00	200.00	.0%	
0012110 531000 PROFESSIONAL FEE	21,585	0	21,585	360.87	5,471.53	15,752.60	27.0%	
0012110 531050 TESTING FEES	20,835	0	20,835	7,950.00	.00	12,885.00	38.2%	
0012110 541000 PUBLIC UTILITIES	28,000	0	28,000	2,821.77	22,378.23	2,800.00	90.0%	
0012110 542140 REFUSE	200	0	200	.00	.00	200.00	.0%	
0012110 543000 REPAIRS & MAINTEN	532,770	0	532,770	494,704.87	6,477.32	31,587.81	94.1%	
0012110 544400 RENTS & LEASES	7,540	0	7,540	4,619.13	.00	2,920.87	61.3%	
0012110 553000 TELEPHONE	34,000	0	34,000	2,567.87	29,532.13	1,900.00	94.4%	
0012110 553100 POSTAGE	2,000	0	2,000	.00	.00	2,000.00	.0%	
0012110 554000 TRAVEL REIMBURSE	100	0	100	.00	.00	100.00	.0%	
0012110 555000 PRINTING & BINDI	3,700	0	3,700	131.75	1,158.75	2,409.50	34.9%	
0012110 561800 PROGRAM SUPPLIES	145,000	0	145,000	88,953.33	24,683.71	31,362.96	78.4%	

YEAR TO DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
0012110 569000 OFFICE SUPPLIES	5,000	0	5,000	245.21	2,321.36	2,433.43	51.3%
0012110 581120 CONFERENCES & ME	4,570	0	4,570	1,400.00	2,500.00	670.00	85.3%
0012110 581135 SCHOOLING & EDUC	70,845	0	70,845	7,439.63	16,850.00	46,555.37	34.3%
TOTAL POLICE DEPT ADMINISTRATION	1,848,665	0	1,848,665	698,881.98	182,889.03	966,893.99	47.7%
0012111 POLICE MAINTENANCE							
0012111 514000 REGULAR WAGES	73,450	0	73,450	9,831.75	.00	63,618.25	13.4%
0012111 515100 OVERTIME WAGES &	8,000	0	8,000	375.20	.00	7,624.80	4.7%
0012111 517000 OTHER WAGES	1,410	0	1,410	.00	.00	1,410.00	.0%
0012111 543100 MOTOR VEHICLE SE	65,000	0	65,000	-1,714.20	32,799.67	33,914.53	47.8%
0012111 561400 MAINT SUPPLIES &	2,750	0	2,750	335.14	1,917.57	497.29	81.9%
0012111 562600 MOTOR FUELS	160,000	0	160,000	281.00	111.76	159,607.24	.2%
0012111 563100 TIRES	22,500	0	22,500	118.00	3,882.00	18,500.00	17.8%
0012111 570400 TRAFFIC DIVISION	48,000	0	48,000	12,800.00	3,982.66	31,217.34	35.0%
TOTAL POLICE MAINTENANCE	381,110	0	381,110	22,026.89	42,693.66	316,389.45	17.0%
0012112 POLICE PATROL & TRAFFIC							
0012112 514000 REGULAR WAGES	8,830,870	0	8,830,870	1,151,450.55	.00	7,679,419.45	13.0%
0012112 515100 OVERTIME WAGES &	2,107,320	0	2,107,320	391,512.58	.00	1,715,807.42	18.6%
0012112 517000 OTHER WAGES	925,000	0	925,000	87,777.14	.00	837,222.86	9.5%
0012112 518000 WORKERS' COMP SA	0	0	0	12,766.73	.00	-12,766.73	100.0%
TOTAL POLICE PATROL & TRAFFIC	11,863,190	0	11,863,190	1,643,507.00	.00	10,219,683.00	13.9%
0012113 POLICE CRIMINAL INVESTIGATION							
0012113 514000 REGULAR WAGES	2,299,440	0	2,299,440	300,710.21	.00	1,998,729.79	13.1%
0012113 515100 OVERTIME WAGES &	550,000	0	550,000	77,103.57	.00	472,896.43	14.0%
0012113 517000 OTHER WAGES	265,000	0	265,000	19,976.72	.00	245,023.28	7.5%
0012113 518000 WORKERS' COMP SA	0	0	0	5,235.08	.00	-5,235.08	100.0%
TOTAL POLICE CRIMINAL INVESTIGATION	3,114,440	0	3,114,440	403,025.58	.00	2,711,414.42	12.9%
0012115 POLICE COMMUNICATIONS DIVISION							
0012115 514000 REGULAR WAGES	1,286,460	0	1,286,460	155,596.07	.00	1,130,863.93	12.1%

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FOR 2025 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
0012115 515100 OVERTIME WAGES &	246,600	0	246,600	50,127.15	.00	196,472.85	20.3%
0012115 515100 DISPA OVERTIME WA	6,000	0	6,000	.00	.00	6,000.00	.0%
0012115 515200 PARTTIME WAGES &	20,000	0	20,000	1,528.50	.00	18,471.50	7.6%
0012115 517000 OTHER WAGES	129,125	0	129,125	10,907.55	.00	118,217.45	8.4%
0012115 522100 CLOTHING ALLOWANC	13,625	0	13,625	220.00	.00	13,405.00	1.6%
0012115 531000 PROFESSIONAL FEE	4,500	0	4,500	2,250.00	.00	2,250.00	50.0%
0012115 531140 TRAINING	13,600	0	13,600	1,100.00	2,125.00	10,375.00	23.7%
0012115 541000 PUBLIC UTILITIES	16,675	0	16,675	2,065.61	14,609.39	.00	100.0%
0012115 543000 REPAIRS & MAINTEN	691,595	0	691,595	38,119.41	23,238.76	630,236.83	8.9%
0012115 553000 TELEPHONE	5,500	0	5,500	266.47	3,028.53	2,205.00	59.9%
0012115 554000 TRAVEL REIMBURSE	1,500	0	1,500	.00	.00	1,500.00	.0%
0012115 555000 PRINTING & BINDI	120	0	120	8.22	51.78	60.00	50.0%
0012115 562300 GENERATOR FUEL	3,025	0	3,025	.00	.00	3,025.00	.0%
0012115 569000 OFFICE SUPPLIES	900	0	900	188.04	.00	711.96	20.9%
0012115 570920 COMMUNICATIONS E	30,620	0	30,620	15,278.99	.00	15,341.01	49.9%
0012115 581120 CONFERENCES & ME	2,615	0	2,615	.00	.00	2,615.00	.0%
TOTAL POLICE COMMUNICATIONS DIVISION	2,472,460	0	2,472,460	277,656.01	43,053.46	2,151,750.53	13.0%

0012211 FIRE DEPARTMENT

0012211 514000 REGULAR WAGES	7,168,940	0	7,168,940	940,866.83	.00	6,228,073.17	13.1%
0012211 515100 OVERTIME WAGES &	1,725,465	0	1,725,465	325,631.66	.00	1,399,833.34	18.9%
0012211 515200 PARTTIME WAGES &	25,155	0	25,155	3,166.09	.00	21,988.91	12.6%
0012211 517000 OTHER WAGES	532,905	0	532,905	27,449.26	.00	505,455.74	5.2%
0012211 518000 WORKERS' COMP SA	0	0	0	12,534.43	.00	-12,534.43	100.0%
0012211 522100 UNIFORM ALLOWANC	65,000	0	65,000	8,558.65	53,126.35	3,315.00	94.9%
0012211 522300 UNION CONTRACT R	500	0	500	.00	.00	500.00	.0%
0012211 531000 PROFESSIONAL FEE	78,000	0	78,000	26,020.40	31,671.71	20,307.89	74.0%
0012211 541000 PUBLIC UTILITIES	64,365	0	64,365	6,443.44	57,921.56	.00	100.0%
0012211 541100 WATER & SEWER CH	10,375	0	10,375	574.12	9,800.88	.00	100.0%
0012211 542140 REFUSE	250	0	250	.00	.00	250.00	.0%
0012211 542500 LAUNDRY & LINEN	1,500	0	1,500	127.89	1,372.11	.00	100.0%
0012211 553000 TELEPHONE	15,760	0	15,760	438.43	15,321.57	.00	100.0%
0012211 553100 POSTAGE	500	0	500	.00	.00	500.00	.0%
0012211 561400 MAINT SUPPLIES &	9,625	0	9,625	29.91	3,505.00	6,090.09	36.7%
0012211 561800 PROGRAM SUPPLIES	35,000	0	35,000	2,291.15	12,642.27	20,066.58	42.7%
0012211 561805 FIRE PREVENTION	8,935	0	8,935	502.50	6,760.00	1,672.50	81.3%
0012211 561806 TRAINING DIVISIO	19,335	0	19,335	16,360.54	-8,335.00	11,309.46	41.5%
0012211 561807 MECHANICAL DIVIS	150,000	0	150,000	3,329.04	55,924.85	90,746.11	39.5%
0012211 562200 NATURAL GAS	48,900	0	48,900	.00	48,000.00	900.00	98.2%
0012211 562300 GENERATOR FUEL	1,000	0	1,000	.00	.00	1,000.00	.0%

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FOR 2025 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
0012211 562600 MOTOR FUELS	52,800	0	52,800	.00	.00	52,800.00	.0%
0012211 569000 OFFICE SUPPLIES	2,000	0	2,000	53.14	1,280.84	666.02	66.7%
0012211 570902 ANNUAL LOOSE EQU	14,500	0	14,500	746.92	720.00	13,033.08	10.1%
0012211 570915 BUNKER GEAR	49,605	0	49,605	1,483.10	42,360.00	5,761.90	88.4%
0012211 581120 CONFERENCES & ME	2,000	0	2,000	1,113.33	.00	886.67	55.7%
0012211 581135 SCHOOLING & EDUC	15,000	0	15,000	3,226.00	.00	11,774.00	21.5%
TOTAL FIRE DEPARTMENT	10,097,415	0	10,097,415	1,380,946.83	332,072.14	8,384,396.03	17.0%

0012312 ANIMAL CONTROL

0012312 514000 REGULAR WAGES	153,775	0	153,775	20,472.69	.00	133,302.31	13.3%
0012312 515100 OVERTIME WAGES &	20,265	0	20,265	2,158.52	.00	18,106.48	10.7%
0012312 517000 OTHER WAGES	15,000	0	15,000	1,226.76	.00	13,773.24	8.2%
0012312 522100 CLOTHING ALLOWAN	2,150	0	2,150	.00	.00	2,150.00	.0%
0012312 531000 PROFESSIONAL FEE	5,000	0	5,000	402.76	3,788.97	808.27	83.8%
0012312 541000 PUBLIC UTILITIES	3,000	0	3,000	1,168.81	2,149.35	-318.16	110.6%
0012312 541100 WATER & SEWER CH	825	0	825	.00	800.00	25.00	97.0%
0012312 557700 ADVERTISING	500	0	500	80.00	420.00	.00	100.0%
0012312 561800 PROGRAM SUPPLIES	800	0	800	.00	.00	800.00	.0%
0012312 562200 NATURAL GAS	5,500	0	5,500	132.18	5,367.82	.00	100.0%
0012312 581135 SCHOOLING & EDUC	400	0	400	.00	.00	400.00	.0%
TOTAL ANIMAL CONTROL	207,215	0	207,215	25,641.72	12,526.14	169,047.14	18.4%

0012413 EMERGENCY MANAGEMENT

0012413 515200 PARTTIME-EMERG M	32,500	0	32,500	4,094.14	.00	28,405.86	12.6%
0012413 543000 REPAIRS & MAINT	2,000	0	2,000	.00	500.00	1,500.00	25.0%
0012413 553000 TELEPHONE	1,500	0	1,500	80.93	937.87	481.20	67.9%
0012413 553100 POSTAGE	100	0	100	.00	.00	100.00	.0%
0012413 554000 TRAVEL REIMBURSE	1,000	0	1,000	.00	.00	1,000.00	.0%
0012413 555000 PRINTING & BINDI	1,000	0	1,000	34.46	865.54	100.00	90.0%
0012413 561800 PROGRAM SUPPLIES	21,130	0	21,130	20.00	150.00	20,960.00	.8%
0012413 561825 CERT EXPENDITURE	4,000	0	4,000	47.98	.00	3,952.02	1.2%
0012413 562600 MOTOR FUELS	2,000	0	2,000	.00	.00	2,000.00	.0%
0012413 569000 OFFICE SUPPLIES	500	0	500	.00	250.00	250.00	50.0%
0012413 581120 CONFERENCES & ME	1,000	0	1,000	.00	50.00	950.00	5.0%
TOTAL EMERGENCY MANAGEMENT	66,730	0	66,730	4,277.51	2,753.41	59,699.08	10.5%

0012615 BUILDING INSPECTION

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			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
0012615	514000	REGULAR WAGES	660,335	0	660,335	71,095.63	.00	589,239.37	10.8%
0012615	515100	OVERTIME WAGES &	15,000	0	15,000	5,313.88	.00	9,686.12	35.4%
0012615	515200	PARTTIME WAGES &	0	0	0	2,475.00	.00	-2,475.00	100.0%
0012615	543000	REPAIRS & MAINT	500	0	500	.00	.00	500.00	.0%
0012615	543012	CLOTHING/UNIFORM	750	0	750	80.64	.00	669.36	10.8%
0012615	543100	MOTOR VEHICLE SE	1,500	0	1,500	31.52	368.48	1,100.00	26.7%
0012615	553000	TELEPHONE	5,000	0	5,000	493.56	4,506.44	.00	100.0%
0012615	553100	POSTAGE	500	0	500	.00	.00	500.00	.0%
0012615	555000	PRINTING & BINDI	400	0	400	73.00	.00	327.00	18.3%
0012615	561800	PROGRAM SUPPLIES	3,000	0	3,000	76.83	.00	2,923.17	2.6%
0012615	562600	MOTOR FUELS	6,000	0	6,000	.00	.00	6,000.00	.0%
0012615	563100	TIRES	750	0	750	.00	.00	750.00	.0%
0012615	569000	OFFICE SUPPLIES	800	0	800	59.08	740.92	.00	100.0%
0012615	581120	CONFERENCES & ME	2,500	0	2,500	310.00	.00	2,190.00	12.4%
TOTAL BUILDING INSPECTION			697,035	0	697,035	80,009.14	5,615.84	611,410.02	12.3%
0013010 PUBLIC WORKS ADMINISTRATION									
0013010	514000	REGULAR WAGES	438,660	0	438,660	59,873.30	.00	378,786.70	13.6%
0013010	515100	OVERTIME WAGES &	4,500	0	4,500	444.00	.00	4,056.00	9.9%
0013010	515200	PARTTIME WAGES &	25,155	0	25,155	3,367.34	.00	21,787.66	13.4%
0013010	517000	OTHER WAGES	3,500	0	3,500	.00	.00	3,500.00	.0%
0013010	531000	PROFESSIONAL FEE	50,500	0	50,500	49,755.80	483.00	261.20	99.5%
0013010	553100	POSTAGE	5,000	0	5,000	.00	.00	5,000.00	.0%
0013010	569000	OFFICE SUPPLIES	2,200	0	2,200	.00	.00	2,200.00	.0%
0013010	581120	CONFERENCES & ME	4,500	0	4,500	.00	.00	4,500.00	.0%
0013010	581135	SCHOOLING & EDUC	7,500	0	7,500	.00	.00	7,500.00	.0%
0013010	581145	EMPLOYEE RECOGNI	900	0	900	.00	.00	900.00	.0%
0013010	581150	ANNUAL BOND	800	0	800	.00	.00	800.00	.0%
TOTAL PUBLIC WORKS ADMINISTRATION			543,215	0	543,215	113,440.44	483.00	429,291.56	21.0%
0013011 ENGINEERING									
0013011	514000	REGULAR WAGES	913,775	0	913,775	104,190.51	.00	809,584.49	11.4%
0013011	515100	OVERTIME WAGES &	12,000	0	12,000	143.59	.00	11,856.41	1.2%
0013011	515200	PARTTIME WAGES &	0	0	0	16,327.50	.00	-16,327.50	100.0%
0013011	531000	PROFESSIONAL FEE	60,000	0	60,000	16,397.95	7,677.86	35,924.19	40.1%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
0013011 543000 REPAIRS & MAINT	1,000	0	1,000	.00	.00	1,000.00	.0%
0013011 555000 PRINTING & BINDI	280	0	280	.00	.00	280.00	.0%
0013011 561800 PROGRAM SUPPLIES	5,500	0	5,500	124.51	1,769.66	3,605.83	34.4%
0013011 581120 CONFERENCES & ME	3,030	0	3,030	125.00	.00	2,905.00	4.1%
TOTAL ENGINEERING	995,585	0	995,585	137,309.06	9,447.52	848,828.42	14.7%
0013012 LAND USE							
0013012 514000 REGULAR WAGES	270,770	0	270,770	35,967.34	.00	234,802.66	13.3%
0013012 515100 OVERTIME WAGES &	13,000	0	13,000	721.83	.00	12,278.17	5.6%
0013012 517000 OTHER WAGES	945	0	945	.00	.00	945.00	.0%
0013012 553100 POSTAGE	1,200	0	1,200	.00	.00	1,200.00	.0%
0013012 555000 PRINTING & BINDI	1,000	0	1,000	.00	.00	1,000.00	.0%
0013012 557700 ADVERTISING	18,000	0	18,000	3,165.43	199.52	14,635.05	18.7%
0013012 569000 OFFICE SUPPLIES	500	0	500	78.58	.00	421.42	15.7%
0013012 581120 CONFERENCES & ME	1,500	0	1,500	.00	.00	1,500.00	.0%
0013012 589155 STATE OF CT FEES	0	0	0	1,102.00	.00	-1,102.00	100.0%
TOTAL LAND USE	306,915	0	306,915	41,035.18	199.52	265,680.30	13.4%
0013013 BUILDING MAINTENANCE DIVISION							
0013013 514000 REGULAR WAGES	562,135	0	562,135	73,792.59	.00	488,342.41	13.1%
0013013 515100 OVERTIME WAGES &	53,000	0	53,000	6,356.14	.00	46,643.86	12.0%
0013013 517000 OTHER WAGES	5,000	0	5,000	1,929.42	.00	3,070.58	38.6%
0013013 531000 PROFESSIONAL FEE	2,000	0	2,000	293.75	300.00	1,406.25	29.7%
0013013 541000 PUBLIC UTILITIES	318,750	0	318,750	.00	255,000.00	63,750.00	80.0%
0013013 541100 WATER & SEWER CH	12,500	0	12,500	137.21	11,362.79	1,000.00	92.0%
0013013 543000 REPAIRS & MAINT	70,000	0	70,000	14,324.77	56,025.08	-349.85	100.5%
0013013 553000 TELEPHONE	1,000	0	1,000	236.12	3,263.88	-2,500.00	350.0%
0013013 561400 MAINT SUPPLIES &	40,000	0	40,000	5,481.01	27,453.75	7,065.24	82.3%
0013013 562200 NATURAL GAS	116,000	0	116,000	3,340.90	79,159.10	33,500.00	71.1%
0013013 581120 CONFERENCES & ME	500	0	500	.00	.00	500.00	.0%
TOTAL BUILDING MAINTENANCE DIVISION	1,180,885	0	1,180,885	105,891.91	432,564.60	642,428.49	45.6%
0013015 STREETS DIVISION							
0013015 514000 REGULAR WAGES	2,168,320	0	2,168,320	289,900.76	.00	1,878,419.24	13.4%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
0013015 515100 OVERTIME WAGES &	46,350	0	46,350	12,420.13	.00	33,929.87	26.8%
0013015 517000 OTHER WAGES	4,000	0	4,000	3,087.75	.00	912.25	77.2%
0013015 531000 PROFESSIONAL FEE	1,000	0	1,000	.00	960.24	39.76	96.0%
0013015 543000 REPAIRS & MAINT	12,000	0	12,000	.00	.00	12,000.00	.0%
0013015 543050 STREETScape MAIN	8,000	0	8,000	.00	2,750.00	5,250.00	34.4%
0013015 544400 RENTS & LEASES	15,000	0	15,000	.00	.00	15,000.00	.0%
0013015 561800 PROGRAM SUPPLIES	125,000	0	125,000	36,614.88	72,887.34	15,497.78	87.6%
0013015 581120 CONFERENCES & ME	400	0	400	.00	.00	400.00	.0%
0013015 589200 SIGNS	20,000	0	20,000	6,289.40	4,621.06	9,089.54	54.6%
TOTAL STREETS DIVISION	2,400,070	0	2,400,070	348,312.92	81,218.64	1,970,538.44	17.9%
0013016 SOLID WASTE DIVISION							
0013016 514000 REGULAR WAGES	1,128,655	0	1,128,655	144,010.92	.00	984,644.08	12.8%
0013016 515100 OVERTIME WAGES &	72,000	0	72,000	6,601.92	.00	65,398.08	9.2%
0013016 517000 OTHER WAGES	2,000	0	2,000	.00	.00	2,000.00	.0%
0013016 531000 PROF FEES & SERV	1,000	0	1,000	.00	.00	1,000.00	.0%
0013016 534200 ENVIRONMENTAL MO	30,000	0	30,000	.00	.00	30,000.00	.0%
0013016 542110 HAZARDOUS WASTE	20,000	0	20,000	.00	.00	20,000.00	.0%
0013016 542120 TIPPING FEES	1,351,080	0	1,351,080	1,351,080.00	.00	.00	100.0%
0013016 561800 PROGRAM SUPPLIES	62,000	0	62,000	519.27	7,295.26	54,185.47	12.6%
0013016 581120 CONFERENCES & ME	800	0	800	.00	.00	800.00	.0%
0013016 590000 TRANSFER TO FUND	-1,351,080	0	-1,351,080	-1,351,080.00	.00	.00	100.0%
TOTAL SOLID WASTE DIVISION	1,316,455	0	1,316,455	151,132.11	7,295.26	1,158,027.63	12.0%
0013017 FLEET MAINTENANCE							
0013017 514000 REGULAR WAGES	726,775	0	726,775	97,366.83	.00	629,408.17	13.4%
0013017 515100 OVERTIME WAGES &	40,000	0	40,000	2,618.68	.00	37,381.32	6.5%
0013017 517000 OTHER WAGES	1,000	0	1,000	.00	.00	1,000.00	.0%
0013017 541000 PUBLIC UTILITIES	30,000	0	30,000	3,672.76	20,327.24	6,000.00	80.0%
0013017 541100 WATER & SEWER CH	2,200	0	2,200	.00	1,500.00	700.00	68.2%
0013017 543000 REPAIRS & MAINT	35,000	0	35,000	3,515.05	14,093.15	17,391.80	50.3%
0013017 543100 MOTOR VEHICLE SE	150,000	0	150,000	5,494.64	125,755.36	18,750.00	87.5%
0013017 544400 RENTS & LEASES	10,000	0	10,000	.00	4,278.54	5,721.46	42.8%
0013017 561400 MAINT SUPPLIES &	8,500	0	8,500	1,527.29	7,166.20	-193.49	102.3%
0013017 561800 PROGRAM SUPPLIES	25,000	0	25,000	4,003.05	18,121.95	2,875.00	88.5%
0013017 562100 HEATING OIL	1,000	0	1,000	.00	500.00	500.00	50.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
0013017 562200 NATURAL GAS	32,000	0	32,000	567.74	17,432.26	14,000.00	56.3%
0013017 562600 MOTOR FUELS	478,050	0	478,050	109,716.56	368,283.44	50.00	100.0%
0013017 563000 MOTOR VEHICLE PA	400,000	0	400,000	40,491.23	367,508.77	-8,000.00	102.0%
0013017 563100 TIRES	80,000	0	80,000	6,146.71	73,853.29	.00	100.0%
TOTAL FLEET MAINTENANCE	2,019,525	0	2,019,525	275,120.54	1,018,820.20	725,584.26	64.1%
0013018 SNOW REMOVAL							
0013018 515100 SNOW OVERTIME	270,000	0	270,000	.00	.00	270,000.00	.0%
0013018 531000 PROFESSIONAL FEE	4,500	0	4,500	3,600.00	.00	900.00	80.0%
0013018 543000 REPAIRS & MAINT	4,000	0	4,000	.00	.00	4,000.00	.0%
0013018 544410 SNOWPLOWING FEES	275,000	0	275,000	.00	.00	275,000.00	.0%
0013018 561800 PROGRAM SUPPLIES	550,000	0	550,000	.00	381,645.00	168,355.00	69.4%
0013018 563000 MOTOR VEHICLE PA	7,000	0	7,000	.00	13,200.00	-6,200.00	188.6%
0013018 563100 CHAINS	3,000	0	3,000	.00	3,000.00	.00	100.0%
TOTAL SNOW REMOVAL	1,113,500	0	1,113,500	3,600.00	397,845.00	712,055.00	36.1%
0013019 PW MAJOR ROAD IMPROVEMENTS							
0013019 515100 OVERTIME WAGES &	35,000	0	35,000	119.06	.00	34,880.94	.3%
0013019 543000 REPAIRS & MAINT	270,000	0	270,000	270,000.00	.00	.00	100.0%
0013019 591518 TRANSFER OUT CP	-270,000	0	-270,000	-270,000.00	.00	.00	100.0%
TOTAL PW MAJOR ROAD IMPROVEMENTS	35,000	0	35,000	119.06	.00	34,880.94	.3%
0013020 RAILROAD MAINTENANCE							
0013020 541000 PUBLIC UTILITIES	300	0	300	18.23	281.77	.00	100.0%
0013020 543000 REPAIRS & MAINT	8,000	0	8,000	533.15	7,275.00	191.85	97.6%
0013020 544400 RENTS & LEASES	5,000	0	5,000	.00	.00	5,000.00	.0%
0013020 589100 MISC. RR UPKEEP	30,000	0	30,000	19,389.85	-19,387.68	29,997.83	.0%
TOTAL RAILROAD MAINTENANCE	43,300	0	43,300	19,941.23	-11,830.91	35,189.68	18.7%
0013021 OTHER CITY BUILDINGS							
0013021 541000 PUBLIC UTILITIES	1,250	0	1,250	.00	1,250.00	.00	100.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED	
0013021 541100 WATER & SEWER CH	500	0	500	.00	.00	500.00	.0%	
0013021 543000 REPAIRS & MAINT	114,000	0	114,000	12,674.68	109,609.43	-8,284.11	107.3%	
0013021 561400 MAINT SUPPLIES &	4,000	0	4,000	.00	3,000.00	1,000.00	75.0%	
TOTAL OTHER CITY BUILDINGS	119,750	0	119,750	12,674.68	113,859.43	-6,784.11	105.7%	
0013026 PUBLIC WORKS FLEET								
0013026 570500 24004 2 - 2500 CR	0	0	0	99,733.44	-99,733.44	.00	.0%	
0013026 570500 24020 RUBBISH TRU	30,000	0	30,000	.00	.00	30,000.00	.0%	
0013026 570500 25001 10 WHEEL DU	230,000	0	230,000	.00	.00	230,000.00	.0%	
0013026 570500 25002 CREW CAB BU	240,000	0	240,000	.00	.00	240,000.00	.0%	
TOTAL PUBLIC WORKS FLEET	500,000	0	500,000	99,733.44	-99,733.44	500,000.00	.0%	
0013027 LINE PAINTING								
0013027 531000 PROFESSIONAL FEE	75,000	0	75,000	.00	.00	75,000.00	.0%	
0013027 561800 PROGRAM SUPPLIES	1,000	0	1,000	.00	.00	1,000.00	.0%	
TOTAL LINE PAINTING	76,000	0	76,000	.00	.00	76,000.00	.0%	
0013028 STORM WATER MAINTENANCE								
0013028 515100 OVERTIME WAGES &	0	0	0	6,415.72	.00	-6,415.72	100.0%	
0013028 543000 REPAIRS & MAINT	0	0	0	1,032.14	.00	-1,032.14	100.0%	
TOTAL STORM WATER MAINTENANCE	0	0	0	7,447.86	.00	-7,447.86	100.0%	
0013040 STREET LIGHTING								
0013040 541200 STREET LIGHTING	225,000	0	225,000	26,774.83	173,225.17	25,000.00	88.9%	
0013040 543000 REPAIRS & MAINT	55,000	0	55,000	1,417.25	13,582.75	40,000.00	27.3%	
TOTAL STREET LIGHTING	280,000	0	280,000	28,192.08	186,807.92	65,000.00	76.8%	
0014210 BRISTOL/BURLINGTON HEALTH DIST								
0014210 531000 PROFESSIONAL FEE	4,285,860	0	4,285,860	.00	.00	4,285,860.00	.0%	

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
TOTAL BRISTOL/BURLINGTON HEALTH DIST	4,285,860	0	4,285,860	.00	.00	4,285,860.00	.0%
0014500 HEALTH/SS OUTSIDE AGENCIES							
0014500 585001 AMPLIFY	4,260	0	4,260	.00	4,260.00	.00	100.0%
0014500 585004 ST VINCENT DEPAU	30,000	0	30,000	30,000.00	.00	.00	100.0%
0014500 585005 C-MED	61,330	0	61,330	60,330.00	.00	1,000.00	98.4%
0014500 585204 VETERANS STRON	14,045	0	14,045	14,045.00	.00	.00	100.0%
TOTAL HEALTH/SS OUTSIDE AGENCIES	109,635	0	109,635	104,375.00	4,260.00	1,000.00	99.1%
0014550 CEMETERY UPKEEP							
0014550 531400 SOLDIER'S GROUND	1,300	0	1,300	.00	1,300.00	.00	100.0%
0014550 531405 LEWIS STREET CEM	25,020	0	25,020	4,170.00	20,850.00	.00	100.0%
0014550 531410 DOWNS STREET CEM	12,325	0	12,325	2,054.00	10,270.00	1.00	100.0%
0014550 531415 LAKE AVENUE CEME	40,375	0	40,375	6,742.00	33,632.00	1.00	100.0%
TOTAL CEMETERY UPKEEP	79,020	0	79,020	12,966.00	66,052.00	2.00	100.0%
0014654 SCHOOL READINESS PROGRAM							
0014654 514000 24G19 REGULAR WAG	0	0	0	13,519.88	.00	-13,519.88	100.0%
0014654 531000 PROFESSIONAL FEE	34,000	0	34,000	.00	.00	34,000.00	.0%
0014654 531140 TRAINING	3,530	0	3,530	.00	.00	3,530.00	.0%
0014654 531160 24G13 PURCHASED S	0	0	0	.00	102,072.00	-102,072.00	100.0%
0014654 531160 24G19 PURCHASED S	0	0	0	170.00	.00	-170.00	100.0%
0014654 531160 24G31 PURCHASED S	0	0	0	.00	59,189.00	-59,189.00	100.0%
0014654 553100 POSTAGE	200	0	200	.00	.00	200.00	.0%
0014654 554000 TRAVEL REIMBURSE	750	0	750	109.88	.00	640.12	14.7%
0014654 557700 ADVERTISING	100	0	100	.00	.00	100.00	.0%
0014654 569000 OFFICE SUPPLIES	200	0	200	.00	.00	200.00	.0%
0014654 581120 CONFERENCES & ME	220	0	220	.00	.00	220.00	.0%
TOTAL SCHOOL READINESS PROGRAM	39,000	0	39,000	13,799.76	161,261.00	-136,060.76	448.9%
0016010 MAIN LIBRARY							
0016010 514000 REGULAR WAGES	1,554,385	0	1,554,385	196,566.67	.00	1,357,818.33	12.6%

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			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
0016010	515100	OVERTIME WAGES &	60,915	0	60,915	3,654.16	.00	57,260.84	6.0%
0016010	515200	PARTTIME WAGES &	59,880	0	59,880	7,295.92	.00	52,584.08	12.2%
0016010	517000	OTHER WAGES	5,500	0	5,500	711.21	.00	4,788.79	12.9%
0016010	531000	PROFESSIONAL FEE	87,000	0	87,000	57,173.74	24,990.20	4,836.06	94.4%
0016010	541000	PUBLIC UTILITIES	85,000	0	85,000	4,233.36	80,766.64	.00	100.0%
0016010	541100	WATER & SEWER CH	3,500	0	3,500	.00	3,500.00	.00	100.0%
0016010	542140	REFUSE	200	0	200	.00	.00	200.00	.0%
0016010	543000	REPAIRS & MAINT	40,000	0	40,000	14,446.37	13,076.49	12,477.14	68.8%
0016010	543100	MOTOR VEHICLE SE	150	0	150	.00	.00	150.00	.0%
0016010	544400	RENTS & LEASES	440	0	440	.00	.00	440.00	.0%
0016010	553000	TELEPHONE	7,500	0	7,500	1,443.46	6,056.54	.00	100.0%
0016010	553100	POSTAGE	3,000	0	3,000	421.08	2,578.92	.00	100.0%
0016010	554000	TRAVEL REIMBURSE	400	0	400	29.74	.00	370.26	7.4%
0016010	555000	PRINTING & BINDI	6,000	0	6,000	548.96	5,451.04	.00	100.0%
0016010	561400	MAINT SUPPLIES &	7,000	0	7,000	1,258.26	5,805.54	-63.80	100.9%
0016010	561800	PROGRAM SUPPLIES	130,000	0	130,000	7,702.42	74,935.95	47,361.63	63.6%
0016010	562200	NATURAL GAS	31,250	0	31,250	428.56	30,821.44	.00	100.0%
0016010	562600	MOTOR FUELS	1,200	0	1,200	.00	.00	1,200.00	.0%
0016010	563000	MOTOR VEHICLE PA	500	0	500	.00	.00	500.00	.0%
0016010	569000	OFFICE SUPPLIES	2,000	0	2,000	626.80	1,038.20	335.00	83.3%
0016010	581120	CONFERENCES & ME	195	0	195	.00	.00	195.00	.0%
0016010	581135	SCHOOLING & EDUC	280	0	280	.00	.00	280.00	.0%
TOTAL MAIN LIBRARY			2,086,295	0	2,086,295	296,540.71	249,020.96	1,540,733.33	26.1%
0016011 CHILDREN'S LIBRARY									
0016011	531000	PROFESSIONAL FEE	9,000	0	9,000	5,890.00	460.00	2,650.00	70.6%
0016011	561800	PROGRAM SUPPLIES	50,000	0	50,000	2,747.19	34,098.21	13,154.60	73.7%
TOTAL CHILDREN'S LIBRARY			59,000	0	59,000	8,637.19	34,558.21	15,804.60	73.2%
0016012 MANROSS LIBRARY									
0016012	514000	REGULAR WAGES	236,735	0	236,735	31,342.59	.00	205,392.41	13.2%
0016012	515100	OVERTIME WAGES &	6,715	0	6,715	282.70	.00	6,432.30	4.2%
0016012	515200	PARTTIME WAGES &	71,195	0	71,195	9,341.02	.00	61,853.98	13.1%
0016012	517000	OTHER WAGES	1,500	0	1,500	.00	.00	1,500.00	.0%
0016012	531000	PROFESSIONAL FEE	24,000	0	24,000	2,359.80	21,640.20	.00	100.0%
0016012	541000	PUBLIC UTILITIES	24,000	0	24,000	6,894.81	17,105.19	.00	100.0%

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0016012 541100 WATER & SEWER CH	600	0	600	.00	600.00	.00	100.0%
0016012 543000 REPAIRS & MAINT	7,000	0	7,000	2,164.30	3,739.70	1,096.00	84.3%
0016012 561400 MAINT SUPPLIES &	1,500	0	1,500	267.99	1,132.01	100.00	93.3%
0016012 561800 PROGRAM SUPPLIES	50,000	0	50,000	1,209.94	37,551.31	11,238.75	77.5%
0016012 562200 NATURAL GAS	11,500	0	11,500	174.14	11,325.86	.00	100.0%
0016012 589100 MANRS MISCELLANEO	0	0	0	8,794.63	-1,310.00	-7,484.63	100.0%
TOTAL MANROSS LIBRARY	434,745	0	434,745	62,831.92	91,784.27	280,128.81	35.6%
0016014 LIBRARY TRUSTS							
0016014 561800 PROGRAM SUPPLIES	31,060	0	31,060	2,500.93	15,865.38	12,693.69	59.1%
0016014 589100 MAIN LIB MISCEL	4,630	0	4,630	.00	.00	4,630.00	.0%
TOTAL LIBRARY TRUSTS	35,690	0	35,690	2,500.93	15,865.38	17,323.69	51.5%
0017021 PARKS ADMINISTRATION							
0017021 514000 REGULAR WAGES &	417,250	0	417,250	55,919.56	.00	361,330.44	13.4%
0017021 515100 OVERTIME WAGES &	6,000	0	6,000	465.08	.00	5,534.92	7.8%
0017021 515200 PARTTIME WAGES &	0	0	0	323.80	.00	-323.80	100.0%
0017021 531000 PROFESSIONAL FEE	28,080	0	28,080	9,711.00	6,669.00	11,700.00	58.3%
0017021 541000 PUBLIC UTILITIES	11,000	0	11,000	3,034.21	7,965.79	.00	100.0%
0017021 541100 WATER & SEWER CH	800	0	800	151.54	648.46	.00	100.0%
0017021 543000 REPAIRS & MAINT	1,750	0	1,750	97.05	1,452.95	200.00	88.6%
0017021 552100 LIABILITY INSURA	94,000	0	94,000	94,187.68	8,255.50	-8,443.18	109.0%
0017021 553000 TELEPHONE	4,250	0	4,250	974.73	3,275.27	.00	100.0%
0017021 553100 POSTAGE	600	0	600	.00	.00	600.00	.0%
0017021 557700 ADVERTISING	8,000	0	8,000	3,282.87	965.00	3,752.13	53.1%
0017021 561800 PROGRAM SUPPLIES	2,500	0	2,500	306.10	78.43	2,115.47	15.4%
0017021 562200 NATURAL GAS	2,500	0	2,500	206.68	2,293.32	.00	100.0%
0017021 569000 OFFICE SUPPLIES	2,000	0	2,000	194.32	815.47	990.21	50.5%
0017021 581120 CONFERENCES & ME	7,500	0	7,500	2,422.24	600.00	4,477.76	40.3%
0017021 583120 ARTS & CULTURE C	15,000	0	15,000	.00	.00	15,000.00	.0%
TOTAL PARKS ADMINISTRATION	601,230	0	601,230	171,276.86	33,019.19	396,933.95	34.0%
0017022 PARKS GROUNDS & FACILITIES							
0017022 514000 REGULAR WAGES &	1,246,415	0	1,246,415	156,608.76	.00	1,089,806.24	12.6%

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0017022 515100 OVERTIME WAGES &	120,000	0	120,000	34,004.88	.00	85,995.12	28.3%
0017022 515200 PARTTIME WAGES &	52,000	0	52,000	27,643.42	.00	24,356.58	53.2%
0017022 517000 OTHER WAGES	0	0	0	50.88	.00	-50.88	100.0%
0017022 541000 PUBLIC UTILITIES	100,000	0	100,000	23,448.98	76,551.02	.00	100.0%
0017022 541100 WATER & SEWER CH	45,000	0	45,000	3,620.55	41,379.45	.00	100.0%
0017022 542140 REFUSE	17,000	0	17,000	2,117.78	5,882.22	9,000.00	47.1%
0017022 543000 REPAIRS & MAINT	55,000	0	55,000	10,283.58	46,484.78	-1,768.36	103.2%
0017022 543100 MOTOR VEHICLE SE	11,000	0	11,000	227.79	4,572.21	6,200.00	43.6%
0017022 561400 MAINT SUPPLIES &	100,000	0	100,000	10,003.11	72,896.89	17,100.00	82.9%
0017022 562100 HEATING OIL	16,500	0	16,500	168.96	16,331.04	.00	100.0%
0017022 562200 NATURAL GAS	1,000	0	1,000	275.84	724.16	.00	100.0%
0017022 562600 MOTOR FUELS	37,000	0	37,000	.00	250.00	36,750.00	.7%
0017022 563000 MOTOR VEHICLE PA	25,000	0	25,000	2,989.94	7,650.19	14,359.87	42.6%
0017022 563100 TIRES	5,000	0	5,000	257.00	4,743.00	.00	100.0%
0017022 570905 SMALL EQUIPMENT	10,000	0	10,000	.00	1,980.00	8,020.00	19.8%
0017022 581120 CONFERENCES & ME	6,500	0	6,500	.00	1,000.00	5,500.00	15.4%
0017022 581200 VANDALISM	4,000	0	4,000	25.89	224.11	3,750.00	6.3%
TOTAL PARKS GROUNDS & FACILITIES	1,851,415	0	1,851,415	271,727.36	280,669.07	1,299,018.57	29.8%
0017023 RECREATION							
0017023 514000 REGULAR WAGES &	141,325	0	141,325	18,917.76	.00	122,407.24	13.4%
0017023 515100 OVERTIME WAGES &	500	0	500	.00	.00	500.00	.0%
0017023 515200 PARTTIME WAGES &	355,000	0	355,000	237,696.55	.00	117,303.45	67.0%
0017023 531000 PROFESSIONAL FEE	130,000	0	130,000	89,798.85	19,964.00	20,237.15	84.4%
0017023 561800 PROGRAM SUPPLIES	32,000	0	32,000	1,361.64	6,866.56	23,771.80	25.7%
0017023 581120 CONFERENCES & ME	3,000	0	3,000	.00	.00	3,000.00	.0%
TOTAL RECREATION	661,825	0	661,825	347,774.80	26,830.56	287,219.64	56.6%
0017024 AQUATICS							
0017024 514000 REGULAR WAGES &	219,460	0	219,460	22,183.02	.00	197,276.98	10.1%
0017024 515100 OVERTIME WAGES &	5,000	0	5,000	1,502.36	.00	3,497.64	30.0%
0017024 515200 PARTTIME WAGES &	515,000	0	515,000	192,887.64	.00	322,112.36	37.5%
0017024 517000 OTHER WAGES	0	0	0	48.51	.00	-48.51	100.0%
0017024 531000 PROFESSIONAL FEE	8,500	0	8,500	414.00	5,336.00	2,750.00	67.6%
0017024 541000 PUBLIC UTILITIES	53,000	0	53,000	.00	53,000.00	.00	100.0%
0017024 541100 WATER & SEWER CH	18,000	0	18,000	6,207.94	11,792.06	.00	100.0%

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			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
0017024	543000	REPAIRS & MAINT	25,000	0	25,000	19,957.38	19,179.62	-14,137.00	156.5%
0017024	561400	MAINT SUPPLIES &	30,000	0	30,000	7,683.29	23,561.58	-1,244.87	104.1%
0017024	561800	PROGRAM SUPPLIES	15,000	0	15,000	219.46	9,045.50	5,735.04	61.8%
0017024	562100	HEATING OIL	6,000	0	6,000	.00	6,000.00	.00	100.0%
0017024	562200	NATURAL GAS	35,000	0	35,000	2,859.85	32,140.15	.00	100.0%
0017024	581120	CONFERENCES & ME	3,000	0	3,000	.00	.00	3,000.00	.0%
TOTAL AQUATICS			932,960	0	932,960	253,963.45	160,054.91	518,941.64	44.4%
0017025 YOUTH & COMMUNITY SERVICES									
0017025	514000	REGULAR WAGES &	294,025	0	294,025	39,018.88	.00	255,006.12	13.3%
0017025	515100	OVERTIME WAGES &	6,000	0	6,000	475.10	.00	5,524.90	7.9%
0017025	515200	PARTTIME WAGES &	0	0	0	1,604.30	.00	-1,604.30	100.0%
0017025	517000	OTHER WAGES	1,700	0	1,700	1,677.88	.00	22.12	98.7%
0017025	531000	PROFESSIONAL FEE	25,000	0	25,000	.00	8,500.00	16,500.00	34.0%
0017025	531115	JRB COORDINATION	8,225	0	8,225	650.00	2,200.00	5,375.00	34.7%
0017025	531120	PROJECT AWARE	41,845	0	41,845	.00	14,150.00	27,695.00	33.8%
0017025	531135	ENHANCEMENT SERV	12,995	0	12,995	4,538.62	580.00	7,876.38	39.4%
0017025	531136	YOUTH SERVICES S	18,385	0	18,385	20.75	.00	18,364.25	.1%
0017025	553000	TELEPHONE	680	0	680	55.70	624.30	.00	100.0%
0017025	561800	PROGRAM SUPPLIES	750	0	750	45.22	.00	704.78	6.0%
0017025	581120	CONFERENCES & ME	2,400	0	2,400	574.75	225.25	1,600.00	33.3%
0017025	581240	WELFARE EVICTION	9,000	0	9,000	575.00	300.00	8,125.00	9.7%
0017025	581745	NONREIMBURSEABLE	2,300	0	2,300	.00	300.00	2,000.00	13.0%
0017025	587232	RELOCATION COSTS	60,000	0	60,000	.00	1,700.00	58,300.00	2.8%
TOTAL YOUTH & COMMUNITY SERVICES			483,305	0	483,305	49,236.20	28,579.55	405,489.25	16.1%
0018102 EMPLOYEE BENEFITS									
0018102	520100	LIFE INSURANCE	75,000	0	75,000	13,466.29	61,533.71	.00	100.0%
0018102	520250	HMO - DENTAL	24,000	0	24,000	3,001.40	20,998.60	.00	100.0%
0018102	520300	HEALTH INSURANCE	13,012,810	0	13,012,810	12,762,810.00	.00	250,000.00	98.1%
0018102	520500	DISABILITY INSUR	15,000	0	15,000	2,980.00	7,520.00	4,500.00	70.0%
0018102	520700	F.I.C.A.	1,363,000	0	1,363,000	154,399.69	.00	1,208,600.31	11.3%
0018102	520750	MEDICARE INSURAN	684,000	0	684,000	89,914.36	.00	594,085.64	13.1%
0018102	520800	EMPLOYEES ASSIST	10,000	0	10,000	2,997.31	.00	7,002.69	30.0%
0018102	521050	COMPENSATED ABSE	0	0	0	69,925.26	.00	-69,925.26	100.0%
0018102	521200	UNEMPLOYMENT INS	25,000	0	25,000	.00	.00	25,000.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
0018102 522200 BOOT ALLOWANCE	12,000	0	12,000	3,846.87	.00	8,153.13	32.1%
0018102 522400 EMPLOYER DEF COM	11,000	0	11,000	1,346.17	.00	9,653.83	12.2%
0018102 531000 DEFERRED COMP CO	28,000	0	28,000	.00	28,000.00	.00	100.0%
0018102 591516 TRANSF TO HEALTH	-13,012,810	0	-13,012,810	-12,762,810.00	.00	-250,000.00	98.1%
TOTAL EMPLOYEE BENEFITS	2,247,000	0	2,247,000	341,877.35	118,052.31	1,787,070.34	20.5%
0018103 HEART AND HYPERTENSION							
0018103 516000 HEART & HYPERTEN	300,000	0	300,000	300,000.00	.00	.00	100.0%
0018103 520930 HEART/HYPERTENSI	200,000	0	200,000	200,000.00	.00	.00	100.0%
0018103 591517 TRANSFER OUT INT	-500,000	0	-500,000	-500,000.00	.00	.00	100.0%
TOTAL HEART AND HYPERTENSION	0	0	0	.00	.00	.00	.0%
0018105 INSURANCE							
0018105 520400 WORKERS COMPENSA	1,946,770	0	1,946,770	1,946,770.00	.00	.00	100.0%
0018105 531130 INSURANCE CONSUL	20,000	0	20,000	.00	20,000.00	.00	100.0%
0018105 552000 PROPERTY INSURAN	99,000	0	99,000	64,863.47	63,384.50	-29,247.97	129.5%
0018105 552010 AUTO INSURANCE	490,600	0	490,600	434,901.79	.00	55,698.21	88.6%
0018105 552100 LIABILITY INSURA	683,100	0	683,100	745,567.71	200.00	-62,667.71	109.2%
0018105 586110 CLAIMS-DEDUCTIBL	100,000	0	100,000	5,049.50	69,950.50	25,000.00	75.0%
0018105 586115 MAILBOX REIMBURS	1,500	0	1,500	75.00	.00	1,425.00	5.0%
0018105 591517 TRANSFER OUT SEL	-1,946,770	0	-1,946,770	-1,946,770.00	.00	.00	100.0%
TOTAL INSURANCE	1,394,200	0	1,394,200	1,250,457.47	153,535.00	-9,792.47	100.7%
0018106 ALL OTHER							
0018106 522301 CONTRACTUAL OBLI	278,000	0	278,000	.00	.00	278,000.00	.0%
0018106 541110 SEWER USE PAYMEN	20,000	0	20,000	.00	20,000.00	.00	100.0%
0018106 541220 HYDRANT CHARGES	40,000	0	40,000	.00	40,000.00	.00	100.0%
0018106 543200 EQUIPMENT MAINTEN	85,990	0	85,990	2,160.86	33,270.64	50,558.50	41.2%
0018106 553100 POSTAGE	0	0	0	25,000.00	.00	-25,000.00	100.0%
0018106 569000 OFFICE SUPPLIES	10,000	0	10,000	470.60	8,529.40	1,000.00	90.0%
0018106 570400 COMPUTER REPLACE	225,940	0	225,940	114,717.63	191,153.33	-79,930.96	135.4%
0018106 581250 TAX FORECLOSURE	10,000	0	10,000	.00	.00	10,000.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
0018106 589000 CONTINGENCY	1,000,000	0	1,000,000	.00	.00	1,000,000.00	.0%
0018106 589100 UNANTICIPATED EX	30,000	0	30,000	460.00	490.00	29,050.00	3.2%
TOTAL ALL OTHER	1,699,930	0	1,699,930	142,809.09	293,443.37	1,263,677.54	25.7%
0018107 OTHER POST EMPLOYMENT BENEFIT							
0018107 520925 OPEB CONTRIBUTIO	1,200,000	0	1,200,000	.00	1,200,000.00	.00	100.0%
TOTAL OTHER POST EMPLOYMENT BENEFIT	1,200,000	0	1,200,000	.00	1,200,000.00	.00	100.0%
0018108 OPERATING TRANSFERS OUT (USES)							
0018108 591100 TRANSFER TO SPEC	2,329,820	0	2,329,820	2,329,820.00	.00	.00	100.0%
0018108 591201 TRANSFER TO DEBT	12,750,000	0	12,750,000	12,750,000.00	.00	.00	100.0%
0018108 591300 TRANSFER TO CAPI	2,182,395	0	2,182,395	2,182,395.00	.00	.00	100.0%
0018108 591500 TRANSFER TO INTE	15,209,580	0	15,209,580	15,209,580.00	.00	.00	100.0%
TOTAL OPERATING TRANSFERS OUT (USES)	32,471,795	0	32,471,795	32,471,795.00	.00	.00	100.0%
0018310 PUBLIC BUILDINGS							
0018310 591101 TRANSFER TO SINK	110,000	0	110,000	110,000.00	.00	.00	100.0%
TOTAL PUBLIC BUILDINGS	110,000	0	110,000	110,000.00	.00	.00	100.0%
TOTAL GENERAL FUND	100,026,085	0	100,026,085	43,057,902.98	6,550,680.35	50,417,501.67	49.6%
TOTAL EXPENSES	100,026,085	0	100,026,085	43,057,902.98	6,550,680.35	50,417,501.67	
GRAND TOTAL	100,026,085	0	100,026,085	43,057,902.98	6,550,680.35	50,417,501.67	49.6%

** END OF REPORT - Generated by Jodi McGrane **