

City of Bristol
Board of Public Works
Meeting Minutes for
July 18, 2024, 2024
With Zoom Access

Members Present: Mayor Jeffrey Caggiano
Council Member Jacqueline Olsen
Council Member Erick Rosengren
Commissioner Michael Dumas
Commissioner David Hartley
Commissioner Frank Stawski

Absent: Council Member Cheryl Thibeault

Staff Present: Raymond Rogozinski, Director of Public Works

1. Call to order

Mayor Caggiano called the meeting to order at 6:00 p.m. There was a recitation of the Pledge of Allegiance.

MOTION: made by Commissioner Hartley and seconded by Commissioner Stawski to move up item 8a on the agenda. Motion passed.

a. CT Route 72

Raymond Rogozinski, Director of Public Works, introduced Paul Brand from GM2 Engineers to give an update on the project.

Paul Brand, GM2 Engineers, gave a presentation of the CT Route 72 streetscape. He reviewed both Park Street and Riverside Ave plans for the project. There will be a public information session scheduled as the plans move forward. The anticipated start for the project will be in the fall of 2026.

Raymond Rogozinski, Director of Public Works, stated in the West End for it will be the red brick pavers which is the city standard. We are not proposing any curb cuts, but it does require an encroachment from the DOT as it is CT RTE 72 and does require their review and approval. The cost of the project is 100% grant for Park Street section and the Riverside Avenue section is grant and DOT funding.

2. Approval of Minutes

Commissioner Olsen asked that her statement should be in the minutes. She requested the notation be amended that she voted yes for the sidewalks, but no on the island.

Commissioner Rosengren asked to be amended that he voted yes for the sidewalks but not of the islands or traffic calming.

June minutes will be amended and reposted.

MOTION: made by Commissioner Dumas and seconded by Commissioner Stawski to accept and place on file. Motion passed.

MOTION: to amend the notes regarding supporting sidewalk, but concerns regarding the painted islands made by Council Member Olsen and seconded by Commissioner Dumas. Motion passed.

3. Employee Recognition

The employee anniversaries were reviewed

4. Public Participation

Jane Murdock, 400 Shrub Road, spoke for her neighbor Maryanne Dauphanias, who could not be here tonight and is looking for the most current copy of the maps showing the islands. She also mentioned that the police commission turned down the speed limit change at their meeting.

Mayor Caggiano stated that it was not denied, it was decided the best route moving forward was to wait until the project is complete and see if anything changes occurred due to the road changes.

Jane Murdock, 400 Shrub Road, stated that everyone is confused about where the painted concrete starts and ends. If it could be posted on the website for everyone to see. She also thanked Public Works for removing branches that came down.

Raymond Rogozinski, Director of Public Works, stated that the engineers and the consultants will be walking the site tomorrow at 8:30 a.m. and that the residents can feel free to speak with them while they are there.

Mayor Caggiano asked what the latest design level that is posted.

Raymond Rogozinski, Director of Public Works, stated that the map that Public Works did and was presented at the last meeting is posted on the city's website. He will have it added to another area so its more visible on the city site.

Maryann Sirois, 362 Shrub Road, stated she looked up the effectiveness of painted islands and found two federal studies that they are not effective. If they are not effective what other means are there that can be done. She stated she did not see any notices on this. She also asked about cobblestones instead of painted islands.

Mayor Caggiano stated that we have had three or four public meetings at the nature Center, meetings at public works. This project has been going on for over two years.

Maryann Sirois, 362 Shrub Road, asked about the map from June 13th and is asking if that is the most updated map.

Raymond Rogozinski, Director of Public Works, stated that it would be the map from last month's meeting.

5. Division Reports

a. Division reports

The Division Reports are contained in the packet for review.

MOTION: made by Commissioner Hartley and seconded by Commissioner Dumas accept as presented and place on file. Motion passed.

b. Building Committee Report

MOTION: made by Council Member Rosengren and seconded by Commissioner Dumas accept as presented and place on file. Motion passed.

6. Public Works Project Schedule

The project schedule is contained in the packet for review.

MOTION: made by Council Member Rosengren and seconded by Commissioner Dumas accept as presented and place on file. Motion passed.

7. Director's Report

The Director's report is included in the packet and was reviewed with the board.

Staffing- we are fully staffed with two civil engineers and a temporary engineer.

Hope Street Garage is moving forward and on schedule. Precasting is being fabricated offsite and foundation work will begin shortly.

Maple Court- there is one easement still missing. The property has four people on the deed and of the couples is divorcing, and is causing the problem to get this resolved.

Commissioner Hartley asked how difficult would it be for condemnation? He would hate to lose a project for this road as it's in bad shape.

Raymond Rogozinski, Director of Public Works, stated he can talk to Corp. Council about this and see what the process would be.

Jerome Ave. Bridge- one of the piers hit an obstruction. The contractor is still working on other components of the bridge and expected to still be on schedule.

The Pequabuck river bike path – consultants are being interviewed and will continue to be worked on.

North Main Street Streetscape- continues to move forward

Voluntary Organic Waste Collection - Five barrels are available for collection and in the first week there were 2 ½ barrels filled and continues to trend up.

NRCS 396 Jerome Ave project- continues to move forward

Wildewood Run Islands- DPW mowed and trimmed the island and until a plan is in place will continue to do so.

Commissioner Stawski, stated that it belongs to the property owners and the more we do the more we get involved. We promised to do it one time and looks like we did. It is not ours.

Raymond Rogozinski, Director of Public Works, stated that the direction of the board at last month's meeting, was to minimize maintenance.

Commissioner Hartley stated that the motion was amended to be done once. That land is owned by the property owners not the city.

Raymond Rogozinski, Director of Public Works, stated we notified the property owners that we were not going to permanently maintain it and also included that we will try to revise the landscape to reduce maintenance. He apologized to the board, but it's important that we fulfill the notice that was sent to the owners and agreed that this will not be an ongoing item.

WPC Smoke Testing- the WPC is currently smoke testing and will be a fairly lengthy process. Smoke from the sanitary system is getting in to the catch basins and needs to be tracked down. If the city storm drains are connected to the sanitary sewers, DPR will install additional storm drainage to correct it.

Raymond Rogozinski, Director of Public Works, stated that a resident spoke with him before the meeting and wanted to recognize Lindsey Rivers for all the work that she does. She was also upset about the Memorial Blvd. Bridge and where the bridge goes to the sidewalk, there is a piece of metal flashing that extends along the bridge and when plowed, it got bent. The contractor straitened it out best it could be, and concrete curb was installed to prevent this happening again.

Mayor Caggiano stated Lindsey Rivers did a great job on the communication and outreach for Route 6 and Maple Ave. The project is complete and a monumental task.

There was also mentioned that a light out on Minnesota Lane. The area has underground power, and when a light goes out in these areas, Eversource has to dig up and find where it is broken and this is a lengthy process. Eversource when notified has to have the city go in and install conduit. This is inconsistent with the past and we will need to have a discussion with Eversource. This will take a fair amount of time to get resolved.

Council Member Rosengren stated that he spoke to the resident and let her know that it will take months or a year, and she said it had already been over a year but was glad to see that an effort was being made to fix it.

Council Member Rosengren asked about the railroad bridge over Mathews Street, the bridge needs a paint job and to be cleaned up.

Commissioner Hartley stated they would have to encapsulate the bridge and close the road which is very costly.

Raymond Rogozinski, Director of Public Works, stated that this is a railroad bridge on a state road and would need approval from both entities. It would be city taxpayers' money expended on a state road on a railroad bridge if we were to do this.

MOTION: made by Council Member Rosengren and seconded by Commissioner Stawski to accept as presented and place on file. Motion passed.

8. New Business

b Transfer Station

Raymond Rogozinski, Director of Public Works, reviewed the DPW transfer station regarding the classifying of residential to commercial permits. He is asking to the board to do this on a yearly basis and approve the attached policy. Included are tonnage and revenue reports and since the changes were implemented our tonnage has stayed the same and our revenue has gone up by \$22,000.00.

MOTION: to authorize the Department of Public Works to evaluate all Transfer Station Permit holders on a yearly basis. Permit data shall be based on transactions from October 1 to October 1 and permit reclassifications shall be effective January 1 of each year. The DPW shall report to the Board of Public Works the number of reclassified permits and the findings of the permit evaluations on yearly basis made by Commissioner Hartley and seconded by Council Member Rosengren. Motion passed.

c City Storm Flooding

Raymond Rogozinski, Director of Public Works, reviewed the memo contained in the packet, regarding the flooding during the storms that occurred last year. A flood and erosion board meeting will be scheduled in September to review as well. DPW has made many improvements and are continually evaluated.

MOTION: made by Commission Hartley and Commissioner Stawski to accept as presented and place on file. Motion passed.

d DPW Snow Operations

Raymond Rogozinski, Director of Public Works, stated we are always concerned about the lack of contractors and the goal is to maximize our own force. It is important to increase our rates to be competitive. The biggest thing is to carve out and go out to bid for the two high schools and West Bristol school and have the contractor come every storm to plow. We would still do salt treatments. We do give out salt to various department with no charge, but potentially next year at budget time there could be a system to charge for that.

MOTION: Authorize the Department of Public Works to increase plow vendor rates to \$110/hr. GVW 8,000 to 9,999 lbs.; \$150/hr. for GVW 10,000 to 17,999; \$180/hr. for GVW 18,000 to 23,999 lbs.; and \$230/hr. for GVW greater than 24,000 lbs. and loaders. In addition, the minimum yearly payment shall be increased from \$1,500 to \$2,500, and the Department of Public Works shall obtain bids for a dedicated snow plowing contractor for Bristol

Central, Bristol Eastern, and West Bristol schools made by Council Member Olsen and seconded by Commissioner Stawski. Motion passed.

Raymond Rogozinski, some boards and commissions do not meet in August, just wanted to see if the board was interested in this. If there is a need to meet, we can.

Mayor Caggiano stated that many of the boards are taking a break over the summer months, so we don't have to do this, but just wanted to get feedback.

Council Member Olsen stated that it's a good idea, a lot of other committees do the same thing.

Council Member Rosengren stated he thinks it's a good idea unless there is something pressing.

Mayor Caggiano, stated that we can cancel the meeting as it's a regular meeting, but if there is something pressing, we can keep the meeting.

Raymond Rogozinski, Director of Public Works, stated that he will still complete the directors report and forward to the board members.

9. Old Business

None

10. Any other matter to come before said meeting

None

11. Adjournment

MOTION: made by Commissioner Stawski and seconded by Council Member Rosengren to adjourn at 7:23 p.m. Motion passed.

Signature,

Raymond A. Rogozinski, P.E.
Director of Public Works