



*City of Bristol
Arts & Culture Commission*

INFORMATION TO ACCESS THIS MEETING

[https://bristolct-
gov.zoom.us/j/86280576918?pwd=iQ7DubdYbSAm0Dse5qszhgaOeTG2Z1.1](https://bristolct.gov.zoom.us/j/86280576918?pwd=iQ7DubdYbSAm0Dse5qszhgaOeTG2Z1.1)

The regular meeting will be held on Wednesday, October 2, 2024, at 6:30 PM. in City Hall Meeting Room 1-3 111 North Main Street, Bristol, CT 06010.

AGENDA

1. Call to Order
2. Approval of Minutes
 - a. Approval of Minutes: September 4, 2024, Regular Meeting Minutes
3. Public Participation
4. Arts and Culture Supervisor's Report
 - a. Financials
 - b. Project Updates
 - c. Downtown Live Updates
 - i. Bid Update
5. Chairman's Report
6. Old Business
 - a. Kendall Soliwoda Little League Mural
 - b. David Krezel Wood Carving Update
 - c. Cultural District Event Timing

- d. Halloween Spooktacular
 - e. By Commissioners
- 7. New Business
 - a. By Commissioners
- 8. Reports and Committee Reports
 - a. City Council Liaison's Report
 - b. By Commissioners
- 9. Adjournment

Per Order of the Chairperson
Walter Lewandowski



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Ladies and Gentlemen:

The regular meeting was held on Wednesday, September 4, 2024, at 6:30 PM in Meeting Room 1-3 in City Hall, 111 North Main Street, Bristol, CT 06010.

1. Call to Order

Chair Lewandowski called the meeting to order at 6:33 p.m.

a. Attendance

Members Present:

Chair Walter Lewandowski
Commissioner Andrea Adams
Commissioner Juliet Norton
Commissioner Maria Salice
Commissioner Nigel Wynter
City Council Liaison Cheryl Thibeault
City Arts and Culture Supervisor Arianna Therriault

Absent:

Commissioner Julie Carensa Crist
Superintendent Joshua Medeiros
Deputy Superintendent Sarah Larson

2. Approval of Minutes

a. Approval of Minutes: August 7, 2024, Regular Meeting Minutes

MOTION: Made by Commissioner Adams to Approve the August 7, 2024, Regular Meeting Minutes.

Seconded by Commissioner Wynter, all in favor, motion carried.

3. Public Participation

Janessa Marti of 103 Burton St. in Bristol, mother of Miss Connecticut Teen Camryn Patton, expressed interest in volunteering opportunities within the Bristol Arts and Culture Department. Camryn is going to be holding a few dance workshops around Bristol in October. She is also going to visit other studios in and around Bristol to speak about mental health. Camryn was interested in possibly being involved in the Halloween Spooktacular as well as some volunteering opportunities at Downtown Live at the Rockwell Theater; discussion followed.

Lauren Cavanaugh of 336 Main St. in Bristol, is a musical theater performer and screen play writer. She was interested in opportunities to get involved with Bristol Arts and Culture. Lauren was looking for spaces to do readings as well. Arts and Culture Supervisor Therriault suggested having a booth at the City Arts and Culture's Cultural District Festival or other events; discussion followed.

4. Arts and Culture Supervisor's Report

a. Financials

Arts and Culture Supervisor Arianna Therriault presented the Year to Date Financials. Supervisor Therriault stated that the finances were right on track; discussion followed.

b. Project Updates

Arts and Culture Supervisor Arianna Therriault presented the Project Updates. Supervisor Therriault stated she has been continuing to obtain more sponsors for Downtown Live. Supervisor Therriault also introduced the new fliers to have on display at local businesses. There is currently no feedback to present on the Bid for Concessions at the Downtown Live Theater; discussion followed.

i. Jared Welcome South Street Carving Updates

Arts and Culture Supervisor Arianna Therriault presented an Update on the South Street Carving by Jared Welcome. Supervisor Therriault stated that the project is complete. Mr. Welcome will reach out in the spring if the project requires restoration or touch ups; discussion followed.

c. Downtown Live Updates

Arts and Culture Supervisor Arianna Therriault presented the Updates on the Downtown Live Theater. Supervisor Therriault updated the commission on her ongoing efforts to reach out to local businesses in hopes of gaining more sponsorship; discussion followed.

i. Downtown Live Brochure

Arts and Culture Supervisor Arianna Therriault presented a copy of the Downtown Live Brochures to the commission for feedback. Supervisor Therriault would like to place the brochures in either registers, front desks, and windows at local businesses. Commissioner suggested putting the brochures in the libraries in the surrounding towns, such as

Southington, Plainville, and Farmington; discussion followed.

ii. Bid Update

Arts and Culture Supervisor Arianna Therriault presented the update of the Bid for Concessions at the Downtown Live Theater. Supervisor Therriault stated that there has not been any updated communication from the vendor since the interview process. She stated that she will follow up with the Purchasing Department for an update; discussion followed.

5. Chairman's Report

Chair Walter Lewandowski presented the Chairman's Report. Chair Lewandowski updated the commission on the status of the Heart Sculpture. He reached out to the artist in regard to creating a mock sculpture that was true to size. Chair Lewandowski will contact the artist again to discuss the possibility of a walk through of the proposed space where the sculpture will be placed; discussion followed.

6. Old Business

a. Budget Adoption

Arts and Culture Supervisor Arianna Therriault presented the Arts and Culture Commission Budget for Fiscal Year 2024-2025; discussion followed.

MOTION: Made by Commission Adams to Adopt the Arts and Culture Commission Budget for Fiscal Year 2024-2025.

Seconded by Commissioner Wynter, all in favor, motion carried.

b. Kendall Soliwoda Little League Mural

Arts and Culture Supervisor Arianna Therriault presented an Update on Kendall Soliwoda's proposal of the Little League Mural. Supervisor Therriault stated she has reached out to Kendall on the status of his application but has not received a response yet. She would follow up with Kendall again before the next Arts and Culture Commission Meeting; discussion followed.

c. David Krezel Wood Carving

Arts and Culture Supervisor Arianna Therriault presented an update on David Krezel's Wooden Bench Carving Proposal. Supervisor Therriault stated that David is going to present his proposal to the Board of Park Commissioners at their September 18, 2024 meeting. He will also attend the Board of Public Works Meeting for guidance and any necessary approvals; discussion followed.

d. By Commissioners

None.

7. New Business

a. Cultural District Event Timeline

Arts and Culture Supervisor Arianna Therriault presented the Event Timeline for the Cultural District. Supervisor Therriault stated that she is starting to think about the holidays and planning events around that time. She stated she was open to suggestions for any holiday event ideas. Supervisor Therriault asked the commissioners if they would like to move the Cultural District to another date and asked if they can bring their suggestions to the next Arts and Culture Commission Meeting; discussion followed.

b. By Commissioners

None.

8. Reports and Committee Reports

a. City Council Liaison Report

City Council Liaison Cheryl Thibeault had no new updates to report.

b. By Commissioners

None.

9. Adjournment

MOTION: Made by Commissioner Adams to adjourn at 8:03 p.m.
Seconded by Commission Salice, all in favor, motion carried.

Respectfully Submitted,
Amaris Estrada
City Arts and Culture Commission

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 GENERAL FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES		BUDGET	USED
0017021 PARKS ADMINISTRATION								
0017021 583120 ARTS & CULTURE COMM	15,000	15,000	2,000.00	.00	.00		13,000.00	13.3%
TOTAL PARKS ADMINISTRATION	15,000	15,000	2,000.00	.00	.00		13,000.00	13.3%
TOTAL GENERAL FUND	15,000	15,000	2,000.00	.00	.00		13,000.00	13.3%
TOTAL EXPENSES	15,000	15,000	2,000.00	.00	.00		13,000.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	15,000	15,000	2,000.00	.00	.00	13,000.00	13.3%

** END OF REPORT - Generated by Amaris Estrada **

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ACCOUNTS FOR:		ORIGINAL	REVISED				AVAILABLE	PCT
175	ARTS & CULTURE FUND	APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
1757033 ARTS & CULTURE								
1757033	422004 FEES	-299,630	-299,630	-15,617.73	.00	.00	-284,012.27	5.2%
1757033	514000 REGULAR WAGES & SAL	66,255	66,255	13,643.93	.00	.00	52,611.07	20.6%
1757033	515200 PARTTIME WAGES & SA	3,225	3,225	412.27	.00	.00	2,812.73	12.8%
1757033	520700 F.I.C.A.	4,110	4,110	820.67	.00	.00	3,289.33	20.0%
1757033	520750 MEDICARE INSURANCE	965	965	197.91	.00	.00	767.09	20.5%
1757033	531000 PROFESSIONAL FEES &	182,850	182,850	23,615.84	.00	25,550.57	133,683.59	26.9%
1757033	557700 ADVERTISING	8,000	8,000	2,172.49	.00	.00	5,827.51	27.2%
1757033	561800 PROGRAM SUPPLIES	500	500	90.11	.00	.00	409.89	18.0%
1757033	581120 CONFERENCES & MEMBE	200	200	.00	.00	.00	200.00	.0%
1757033	591500 TRANSFER OUT INTERN	33,525	33,525	.00	.00	.00	33,525.00	.0%
TOTAL ARTS & CULTURE		0	0	25,335.49	.00	25,550.57	-50,886.06	100.0%
TOTAL ARTS & CULTURE FUND		0	0	25,335.49	.00	25,550.57	-50,886.06	100.0%
TOTAL REVENUES		-299,630	-299,630	-15,617.73	.00	.00	-284,012.27	
TOTAL EXPENSES		299,630	299,630	40,953.22	.00	25,550.57	233,126.21	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	25,335.49	.00	25,550.57	-50,886.06	100.0%

** END OF REPORT - Generated by Amaris Estrada **

Active Projects	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Heart Lock Sculpture	Sculpture with grids throughout for locks and caribeaners to attach	in kind	Sculpture	In kind farmington metal	Unknown	Farmington Metal	2025			2024	
Future Project Considerations	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Heart Sculpture	Public Art Sculpture(s) outside of the	\$15,000.00	Sculpture	ACC Fund/Fundraising	in (exact location requires Park	Robert Hudson (TBD)	TBD			FY24	PENDING
Interactive Mural 1	Pride/Rainbow Mural	\$500.00	Mural	ACC Fund/Other	Carousel Museum?	Brandi Pichette	TBD		Partnership w/ CT Mural	TBD	PENDING
PAN Am Mellen ST Bridge	Mural	TBD	Mural	TBD	Mellen St Bridge	TBD	TBD		Resident requested Hannah Hintz. Bridge is not p	TBD	PENDING
Interactive Mural 2	"Mama Bristol" Mural	\$500.00	Mural	ACC Fund/Other	None identified	Brian Triccolo	TBD		Partnership w/ CT Murals	TBD	PENDING
Completed Projects/Events	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Duck Race	Taking over Bristol's annual Duck Race for a one-year trial to act as a fundraiser for ACC		Event		Forestville/Quinlan Park	Staff & Volunteers	2-Oct-22		Purchasing banner for the event to advertize over Mem Blvd	FY23	COMPLETE
MLK Mural	Partnership with CT Murals to bring an MLK mural to our community	\$15,000.00	Mural	Community Funded	106 Riverside Ave	Micaela Levesque	14-Jul-05				COMPLETE
Public Art Plaques	Public Art plaques for each of ACC's projects: Mem Blvd Tree Carving, Main St Mural, Centre Square Mural, Page Pool Mural, PanAm Mural	\$1,975.00	Plaques	ACC Fund	Each Site	Artistic Bronze	30-Jun-22				COMPLETE
Traffic Box Art	Reimbursed artists that completed art on traffic boxes across the city	100/artist	Public Art	ACC Fund			2018				COMPLETE
Traffic Box Vinyl Wrap	Postcard vinyl wrap	\$500.00	Public Art	ACC Fund			2018				COMPLETE
Concert Kick Off Event	Art mural boards for youth		Activity	ACC Fund			2018				COMPLETE
Pencil Hunt	Informational booth and art activities for children		Activity	ACC Fund			2018				COMPLETE
Rockwell Festival Participation	Activities		Activity	ACC Fund			2018				COMPLETE
Farmers Market Music	Coordinated music for farmers markets		Music	ACC Fund			2018				COMPLETE
Co-Sponsored Art Jazz Gala at Mum Fest			Event	ACC Fund			2018				COMPLETE
Craft booth for BPRYCS Truck or Treat	Glow in the Dark Slime	\$400.00	Event	ACC Fund			2018				COMPLETE
Holidays on the Hill event	Program and Banner		Event	ACC Fund			2018				COMPLETE
Farmers Market Music	Coordinated music for farmers markets		Music	ACC Fund			2019				COMPLETE
BOE Art Show Sponsor		\$500.00	Event	ACC Fund			2019				COMPLETE
BPRYCS Concert Kick Off Sponsor		\$1,000.00	Event	ACC Fund			2019				COMPLETE

Mike Reiss at BPL	Sponsorship and Simpsons Cut Out	\$725.00	Event	ACC Fund			2019				COMPLETE
Duck Race Festival Sponsorship	active large art experience and music	\$2,000.00	Event	ACC Fund			2019				COMPLETE
Traffic Box Wraps	six additional	\$3,000.00	Public Art	ACC Fund			2019				COMPLETE
Senior Center Concert Sponsorship		\$2,000.00	Event	ACC Fund			2019				COMPLETE
Public Works/BPRYCS Birdhouse Painting	Sponsor	\$300.00	Event	ACC Fund			2019				COMPLETE
Bristol Hospital Public Opening	Attendance		Event	ACC Fund			2019				COMPLETE
Mural Zoning Guidelines	Instigated modification of Zoning guidelines to allow murals within the city		Initiative				2019				COMPLETE
Co-Sponsored Federal Hill Green Concert	Sponsor		Event	ACC Fund			2019				COMPLETE
Blown Glass Scavenger Hunt	Sponsor		Event	ACC Fund			2019				COMPLETE
Page Park Pavilion Writers Workshop	Sponsor		Event	ACC Fund			2019				COMPLETE
Federal Hill Turtle Painting	Funded BPRYCS painting of Federal Hill turtle		Public Art	ACC Fund			2019				COMPLETE
Main Street Mural*	Corey Payne mural at 150 Main Street	\$14,000.00	Mural	ACC Fund			2020	ACC plans on sealing in FY23			COMPLETE
Carousel Museum Mardi Gras Art Projects	Sponsor	\$1,200.00	Event	ACC Fund			2020				COMPLETE
Carousel Museum Chalk Art Trail	Sponsor		Event	ACC Fund			2020				COMPLETE
Page Pool Mural with Sugarfox*		\$7,500.00	Mural	ACC Fund			2021				COMPLETE
Centre Square Mural*	Collaboration with Economic and Community Development	\$7,400.00	Mural	ACC Fund			2021				COMPLETE
Memorial Boulevard Wood Carving*	JareBear Carvings completed a woodland- inspired carving on a dead tree on Memorial Boulevard	\$4,000.00	Wood Carving	ACC Fund			2021	Jared recommends we bring him out for a one- time repaint and seal for \$750, after that, our Parks crew will reseat 2-3 times/year. If we ever need another touch up from Jared, it's \$400			COMPLETE
Bristol Brass and Wind Ensemble Concert	Sponsored	\$600.00	Event	ACC Fund			2021				COMPLETE
Time Frames of Bristol	Collaboration with the Historical Society to celebrate their 50 years	\$2,500.00	Temporary Art Installment	ACC Fund			2021				COMPLETE
Little Bilingual Library/Rec N Read	First in the city		Fundraiser				2021				COMPLETE
American Clock and Watch Museum Mantels for the Season	Sponsorship	\$1,000.00	Event	ACC Fund			2021				COMPLETE
Hispanic Heritage Month Concert	Sponsorship	\$4,000.00	Event	ACC Fund			2021				COMPLETE
Carousel Museum ACE Awards	Sponsorship	\$2,600.00	Event	ACC Fund			2021				COMPLETE
PanAm Bridge Mural*	Commissioned through CT Murals	\$10,000.00	Mural	ACC Fund			2021				COMPLETE
CT Wildflower Mural	Reseal mural	\$3,500.00	Mural	ACC Fund	Main Street	Corey Payne	6/30/2023	UNABLE TO RESEAL DUE TO PRIVATE OWNERSHIP			COMPLETE

Arts and Culture Commission Wish List

1. Welcome to Bristol Signs
2. Name Tags
3. Canvas Benches