

BOARD OF SEWER COMMISSION

AUGUST 20, 2024 – REGULAR MEETING

PRESENT: Chairperson Phelan; Commissioners Dunn, Ferrier, Porrini and Cunningham; Council Liaison Jacqueline Olsen.

STAFF PRESENT: Sean Hennessey, Director of Sewer; Assistant Superintendents Pagliaruli, Bolduc, Keegan and Dawn LaBella, Office Manager.

1) CALL TO ORDER.

Chairperson Phelan called the meeting of the Board of Sewer Commission to order at 6:00 p.m.

2) PLEDGE OF ALLEGIANCE.

3) MOMENT OF SILENCE.

4) APPROVAL OF THE MINUTES OF THE JULY 16, 2024 REGULAR MEETING.

On motion of Commissioner Dunn and seconded, it was unanimously voted to approve the July 16, 2024 regular meeting minutes as presented.
Motion passed.

5) APPROVAL OF THE DEPARTMENT REPORTS FOR THE MONTH OF JULY 2024.

On motion of Commissioner Porrini and seconded, it was unanimously voted to approve the July 2024 Department Reports as presented.
Motion passed.

6) PUBLIC PARTICIPATION.

None.

7) CUSTOMER CORRESPONDENCE.

None.

8) SEWER MAIN EXTENSION APPLICATION: VILLAGE ST.-COLD SPRINGS PHASE IV – WILLIAM DELFINO.

On motion of Commissioner Dunn and seconded, it was unanimously voted to approve the Sewer Main Extension for Village St. to Cold Springs Phase IV.
Motion passed.

9) TRANSFER OF \$140,219.62 FROM REGULAR WAGES TO FUND OVER EXPENDITURES OF:

- \$5,144.38 IN THE OVERTIME SALARIES ACCOUNT
- \$167.49 IN THE LIFE INSURANCE ACCOUNT
- \$5,500.00 IN THE ADMINISTRATIVE FEES ACCOUNT
- \$42,475.41 IN THE PUBLIC UTILITIES ACCOUNT
- \$50.80 IN THE REFUSE ACCOUNT
- \$38,734.29 IN THE REPAIRS AND MAINTENANCE ACCOUNT
- \$19,131.40 IN THE MOTOR VEHICLES SERVICE AND REPAIR ACCOUNT
- \$16.16 IN THE MAJOR REPAIRS ACCOUNT
- \$28,999.69 IN THE LIABILITY INSURANCE ACCOUNT

On motion of Commissioner Porrini and seconded, it was unanimously voted to approve the transfer of \$140,219.62 from Regular Wages to fund over expenditures as presented.
Motion passed.

10) TRANSFER OF \$70,346.31 FROM PROFESSIONAL FEES AND SERVICES TO FUND OVER EXPENDITURES OF:

- \$43,088.49 IN THE LIABILITY INSURANCE ACCOUNT
- \$6,297.55 IN THE TELEPHONE ACCOUNT
- \$39.43 IN THE ADVERTISING ACCOUNT
- \$2,395.72 IN THE LABORATORY SUPPLIES ACCOUNT
- \$18,525.12 IN THE MAINTENANCE SUPPLIES AND MATERIALS ACCOUNT

On motion of Commissioner Ferrier and seconded, it was unanimously voted to approve the transfer of \$70,346.31 from Professional Fees and Services to fund over expenditures as presented.
Motion passed.

11) TRANSFER OF \$172,336.57 FROM TIPPING FEES TO FUND OVER EXPENDITURES OF:

- \$172,336.57 IN THE MAINTENANCE SUPPLIES AND MATERIALS ACCOUNT

On motion of Commissioner Dunn and seconded, it was unanimously voted to approve the transfer of \$172,336.57 from Tipping Fees to fund over expenditures as presented.
Motion passed.

12) TRANSFER OF \$42,161.98 FROM COLLECT SYSTEM AND REHAB TO FUND OVER EXPENDITURES OF:

- \$42,161.98 IN THE MAINTENANCE SUPPLIES AND MATERIALS ACCOUNT

On motion of Commissioner Dunn and seconded, it was unanimously voted to approve the transfer of \$42,161.98 from Collect System and Rehab to fund over expenditures as presented.
Motion passed.

13) TRANSFER OF \$67,849.77 FROM CONTINGENCY ACCOUNT TO FUND OVER EXPENDITURES OF:

- \$26,681.72 IN THE MAINTENANCE SUPPLIES AND MATERIALS ACCOUNT
- \$22,620.14 IN THE PROGRAM SUPPLIES ACCOUNT
- \$2,066.71 IN THE MOTOR FUELS ACCOUNT
- \$4,150.64 IN THE MOTOR VEHICLES PARTS ACCOUNT
- \$587.99 IN THE OFFICE SUPPLIES ACCOUNT
- \$25.72 IN THE CONFERENCE AND MEMBERSHIPS ACCOUNT
- \$2,266.85 IN THE SCHOOLING AND EDUCATION ACCOUNT
- \$9,450.00 IN THE LIEN FEES ACCOUNT

On motion of Commissioner Ferrier and seconded, it was unanimously voted to approve the transfer of \$67,849.77 from Contingency Account to fund over expenditures as presented. Motion passed.

14) ANIMAL CONTROL BUILDING – LEASE AT 75 BATTISTO ROAD, BRISTOL, CT 06010.

No action taken.

15) COMMITTEE REPORTS.

None

16) INVESTMENTS.

None.

17) I&I STUDY.

No action taken.

18) SUPERINTENDENTS REPORT.

No action taken.

19) CHAIRPERSONS REPORT.

None.

20) OLD BUSINESS.

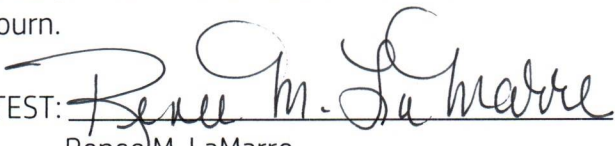
None.

21) NEW BUSINESS.

None.

22) ADJOURNMENT.

At 6:20 p.m., on motion of Commissioner Dunn and seconded, it was unanimously voted to adjourn.

ATTEST: 
Renee M. LaMarre

Water & Sewer Administrative Assistant