



City of Bristol
Aquifer Protection Agency

SPECIAL MEETING - MONDAY, OCTOBER 21, 2024
MEETING ROOM 3-1 - THIRD FLOOR
CITY HALL - 111 NORTH MAIN STREET - 6:30 P.M.

INFORMATION FOR THE PUBLIC TO ACCESS THIS MEETING

Zoom Meeting link:

[https://bristolct-
gov.zoom.us/j/86569669924?pwd=RZYATBWzBWp0xybFsuiOkJ2IBAVkrL.](https://bristolct-gov.zoom.us/j/86569669924?pwd=RZYATBWzBWp0xybFsuiOkJ2IBAVkrL.)

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Meeting ID:

865 6966 9924

Meeting Passcode:

123456

Join by phone

1-929-205-6099

AGENDA

1. Call to Order
2. Approval of Minutes
 - a. Special Meeting - September 16, 2024
3. Registration Transfer Form in Aquifer Protection Areas
 - a. Review of Registration Transfer Form
 - b. Review of proposed fee for Registration Transfer Form
4. Adjournment

**BRISTOL AQUIFER PROTECTION AGENCY
MINUTES
SPECIAL MEETING OF MONDAY AUGUST 14, 2023**

1. Call to Order

By: Chairman White

Time: 8:15 P.M.

Place: City Hall
Council Chambers
111 North Main St.
First Floor

MEMBERS	NAME	PRESENT	ABSENT
REGULAR MEMBERS:	David White (Chairman)	X	
	Thomas Marra (Vice Chairman)	X	
	Richard Harlow	X	
	Richard Goodwin (Secretary)		X
	John LaFreniere	X	
ALTERNATE MEMBERS:	Michael DeRoehn	X	
	Sara Mangiafico	X	
	Peter Caruso	X	
STAFF:	Robert M. Flanagan, AICP, City Planner	X	
	Andrew Armstrong, Assistant City Planner	X	

Per the order of Chairman White, the meeting was called to order at 8:15 P.M.

2. Approval of Minutes

a. Special Meeting - April 8, 2024

Chairman White designated regular Agency members Marra, Goodwin, Harlow and White to vote on the April 8, 2024, special minutes. He also designated alternate Agency members DeRoehn to vote on the April 8, 2024, special minutes with the absence of Agency members Goodwin this evening.

MOTION: Move to approve the minutes of the April 8, 2024, special meeting.

By: Harlow

Seconded: Marra.

For: LaFreniere, DeRoehn, Marra, Harlow and White.

Against: None.

Abstained: None.

3. Registration Renewals

- a. Application #APA3-2409-01 – Request for renewal of registration of Rick's Automotive, Inc.; 16 John Avenue; Assessor's Map 48, Lot 145 & 152; Randy Goodine for Rick's Automotive, registrant.

Chairman White designated regular Agency members Marra, Goodwin, Harlow and White to vote on Application #APA3-2409-01. He also designated alternate Agency member DeRoehn to vote on Application #APA3-2409-01 with the absence of Agency member Goodwin this evening.

The Agency acknowledged receipt of the following items in their electronic packets: a map entitled "*Determination of Regulatory Status, Facility Location Map, Rick's Automotive, 16 John Avenue;*" a plan entitled "*Materials Management Plan, Rick's Automotive, 16 John Ave., Bristol, CT 06010, Prepared by City of Bristol, 111 North Main St., Bristol, CT 06010 and the Department of Energy and Environmental Protection Bureau of Water Protection and Land Reuse, Planning and Standards Division, Aquifer Protection Area Program, 79 elm Street, Hartford, CT 06106, August 28, 2024;*" and a map dated May 12, 1978, *Site Plan of Lots #145 and #152 for #16 John Ave., prepared by A.F. Lepore, Jr. & Associates.*"

Staff explained this was the third renewal for this registration. Staff reviewed the business for the dispensing of petroleum for the purpose of retail, wholesale or fleet use and the repair or maintenance of internal combustion engines of vehicles including snow blowers and lawnmowers. Staff confirmed there were no complaints about the facility. Staff noted the aquifer is located through the center of the building. Staff suggested the application be accepted. Staff reminded the Agency the renewal would be good until 2029, if it is accepted.

MOTION: Move that the Bristol Aquifer Protection Agency accept the renewal of the registration for the following facility in the "Upper White's Bridge/Lower White's Bridge/Mix Street" Aquifer Protection Area as complete, in accordance with Section 8 of the City of Bristol's Aquifer Protection Area Regulations:

Rick's Automotive – 16 John Avenue; Assessor's Map 48, Lot 145 and 152.

By: White

Seconded: Marra.

For: Marra, LaFreniere, Harlow, DeRoehn and White.

Against: None.

Abstained: None.

- b. Application #APA3-2409-03 – Request for renewal of registration of Yankee Harley Davidson Motorcycles; 488 Farmington Avenue; Assessor's Map 37, Lot 129; Brandon Sard, for Yankee Harley-Davidson Motorcycles, registrant.

Chairman White designated regular Agency member Marra, Goodwin, Harlow and White to vote on Application #APA3-2409-03. He also designated alternate Agency member DeRoehn to vote on Application #APA3-2409-03 with the absence of Agency member Goodwin this evening.

The Agency acknowledged receipt of the following items in their electronic packets: a map entitled "*Determination of Regulatory Status, Facility Location Map, Yankee Harley-Davidson, 488 Farmington Avenue;*" a plan entitled "*Materials Management Plan, Rick's Automotive, 16 John Ave., Bristol, CT 06010, Prepared by City of Bristol, 111 North Main St., Bristol, CT 06010 and the Department of Energy and Environmental Protection Bureau of Water Protection and Land Reuse, Planning and Standards Division, Aquifer Protection Area Program, 79 elm Street, Hartford, CT 06106, August 29, 2024;*" a Map entitled *Yankee Harley Davidson, 488 Farmington Ave.;*" and a Site Plan Map, entitled *Yankee Harley-Davidson, 488 Farmington Avenue, Bristol, CT.*"

Staff explained this was the third renewal for this registration. Staff reviewed the business for the dispensing of petroleum oil for the purpose of retail, wholesale or fleet use and for the repair or maintenance of internal combustion engines of vehicles including snow blowers and lawnmowers. Staff noted this business repairs and sells motorcycles. Staff noted the aquifer is located on the property. Staff suggested the application be accepted. Staff reminded the Agency the renewal would be valid until 2029, if it is accepted.

MOTION: Move that the Bristol Aquifer Protection Agency accept the renewal of the registration for the following facility in the "Upper White's Bridge/Lower White's Bridge/Mix Street" Aquifer Protection Area as complete, in accordance with Section 8 of the City of Bristol's Aquifer Protection Area Regulations:

Yankee Harley-Davidson Motorcycles – 488 Farmington Avenue; Assessor's Map 37, Lot 145 and 129.

By: White

Seconded: Marra.

For: Marra, Harlow, LaFreniere, DeRoehn and White.

Against: None.

Abstained: None.

The application is accepted for approval.

- c. Application #APA3-2409-04 – Request for renewal of registration for True Value Rental; 742 Farmington Avenue; Assessor's Map 48, Lot 87-8; Joseph Englert for True Value Rental, registrant.

Chairman White designated regular Agency members Marra, Goodwin, Harlow and White to vote on Application #APA3-2409-04. He also designated alternate Agency member DeRoehn to vote on Application #APA3-2409-04 with the absence of Agency member Goodwin this evening.

The Agency acknowledged receipt of the following items in their electronic packets: a map entitled "*Determination of Regulatory Status, Facility Location Map, Just Ask Rental, 742 Farmington Avenue;*" "a plan entitled "*Materials Management Plan, Rick's Automotive, 16 John Ave., Bristol, CT 06010, Prepared by City of Bristol, 111 North Main St., Bristol, CT 06010 and the Department of Energy and Environmental Protection Bureau of Water Protection and Land Reuse, Planning and Standards Division, Aquifer Protection Area Program, 79 Elm Street, Hartford, CT 06106, August 29, 2024;* and "*Six Photographs of Facility.*"

Staff explained this was the third renewal for this registration. Staff reviewed the dispensing of petroleum for the purpose of retail, wholesale or fleet use and the repair or maintenance of internal combustion engines of vehicles including snow blowers and lawnmowers. Staff noted this business was a True Value Rental store with the hardware store located next to the facility. Staff verified the True Value Rental store rents vehicles for people to clean up their yards. Staff commented that the facility conducts their business in an orderly process. Staff suggested the application be accepted. Staff reminded the Agency the renewal would be good until 2029, if it is accepted.

MOTION: Move that the Bristol Aquifer Protection Agency accept the renewal of the registration for the following facility in the "Upper White's Bridge/Lower White's Bridge/Mix Street" Aquifer Protection Area as complete, in accordance with Section 8 of the City of Bristol's Aquifer Protection Area Regulations:

Joseph Englert for True Value Rental – 742 Farmington Avenue – Assessor's Map 48, Lot 87-8;

By: White

Seconded: Marra.

For: Marra, Harlow, LaFreniere, DeRoehn and White.

Against: None.

Abstained: None.

The application is accepted for approval.

4. Determinations

- a. Application #APA-2024-05 – Determination of regulatory status for the New Britain Water Department; Maltby Street; Assessor's Map 52 & 53, Lots 11, 15, 16B16A, 17, 145, 147, 149, 150 & 151; R-40 (Single-Family Residential) zone; New Britain Water Department, applicant.

Chairman White designated regular Agency members Marra, Goodwin, Harlow and White to vote on Application #APA-2024-05. He also designated alternate Agency member DeRoehn to vote on Application #APA-2024-05 with the absence of Agency member Goodwin this evening.

The Agency acknowledged receipt of the following items in their electronic packets: "*An Aquifer Protection Area Guidance, Best Management Practices for Temporary Construction and Reconstruction Operations in Aquifer Protection Areas, dated July 7, 2014;*" "*An Overall Site Plan Map;*" "*A Wetland Replication and Compensatory Flood Storage Plan I;*" "*A Wetland Replication and Compensatory Flood Storage Plan II Map.*"

Staff noted that no regulated activities are proposed on the APA Determination Form. This will be a temporary construction project in the Bristol Aquifer Protection Area on New Britain Water Department land. Staff mentioned that there are concerns on how the construction is managed. As such, Staff indicated the Zoning Commission applications would continue to be reviewed.

MOTION: Move that the Bristol Aquifer Protection Agency accept the determination that there are no regulated activities proposed with the temporary construction activity associated with the upgrades to the New Britain Water Department's water infrastructure, in accordance with Section 4.04 of the Bristol Aquifer Protection Area Regulations. The proposed activity is in the "Upper White's Bridge/Lower White's Bridge/Mix Street" located within the Aquifer Protection Area for the property located at: Maltby Street: Map 52 & 53, Lots 11; 15; 16B16A; 17; 145; 147; 149; 150&151, for the following:

1. New Britain Water Department – Maltby Street; Assessor's Map 52 and 53, Lot 11, 15, 16B16A, 17, 145, 147, 149, 150 & 151.

By: White

Seconded: Marra.

For: Marra, Harlow, LaFreniere, DeRoehn and White.

Against: None.

Abstained: None.

The application is accepted as complete.

5. Adjournment

Chairman White designated regular Agency members Marra, Goodwin, Harlow and White to vote on the adjournment. Chairman White also designated alternate Agency member DeRoehn to vote on the adjournment with the absence of Agency member Goodwin this evening.

MOTION: Move to adjourn at 8:30P.M.

By: Harlow

Seconded: Marra.

For: Marra, Harlow, LaFreniere, DeRoehn and White.

Against: None.

Abstained: None.

This meeting was recorded.

Respectfully submitted,

Nancy King
Recording Secretary

David White, Chairman

Richard Goodwin, Secretary

Transfer Form for Registrations and Permits in an Aquifer Protection Area City of Bristol CT Aquifer Protection Area Program

This transfer form is for transferring a registration or permit for regulated activities in Aquifer Protection Areas in accordance with **Section 7** of the Aquifer Protection Area Regulations in the **City of Bristol**.

AGENCY USE ONLY	
Application No.	_____
Registration No.	_____
Permit No.	_____
APA Name	_____
Date of Receipt	_____

Part I: Transfer Type

Check the appropriate box identifying the transfer type.

This transfer is for (check one):		
☐	A registration	
☐	A permit	
Please identify the aquifer protection registration or permit number you are proposing to transfer.		
Registration or Permit Number	Expiration Date	Date of Proposed Transfer
_____	_____	_____

Part II: Fee Information

A transfer fee of \$100.00 shall be submitted with the transfer form. A transfer of registration/permit shall not be deemed complete and no activity will be authorized by this transfer form unless the fee has been paid in full. The transfer will not be processed without the fee. The fee shall be non-refundable and shall be paid by check, cash or money order to the City of Bristol, CT .
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Part III: General Information

1. Name of facility: _____		
Street Address: _____		
City/Town: _____	State: _____	Zip Code: _____
2. Fill in the name, address and phone number of the current licensee.		
Name: _____		
Mailing Address: _____		
City/Town: _____	State: _____	Zip Code: _____
Business Phone: _____	Ext. _____	Fax: _____
E-mail Address: _____		

Part III: General Information (continued)

Contact Person: _____ Title: _____

Registration Number: _____

Permit Number: _____

3. Fill in the name, address and phone number of the proposed transferee.

Name: _____

Mailing Address: _____

City/Town: _____ State: _____ Zip Code: _____

Business Phone: _____ Ext. _____ Fax: _____

E-mail Address: _____

Contact Person: _____ Title: _____

Registration Number: _____

Permit Number: _____

4. Name of facility (if it will change with the transfer): _____

Street Address: _____

City/Town: _____ State: _____ Zip Code: _____

5. Proposed transferee's interest in the property at which the regulated or permitted activity is located:

☐ site owner ☐ option holder ☐ lessee ☐ facility owner

☐ easement holder ☐ operator ☐ other (specify): _____

☐ Check here if there are co-applicants. If so, label and attach additional sheet(s) to this sheet with the required information as supplied above.

6. List new primary contact for correspondence and inquiries, if different than the proposed transferee.

Name: _____

Mailing Address: _____

City/Town: _____ State: _____ Zip Code: _____

Business Phone: _____ Ext. _____ Fax: _____

E-mail Address: _____

Contact Person: _____ Title: _____

Part III: General Information (continued)

7. List new attorney or other representative(s), if applicable.

Firm Name: _____

Mailing Address: _____

City/Town: _____ State: _____ Zip Code: _____

Business Phone: _____ Ext. _____ Fax: _____

Attorney: _____

8. New Property, Facility and/or Site Owner, if different than the proposed transferee.

Name: _____

Mailing Address: _____

City/Town: _____ State: _____ Zip Code: _____

Business Phone: _____ Ext. _____ Fax: _____

E-mail Address: _____

Contact Person: _____ Title: _____

Location address, if different than mailing address: _____

☐ property owner ☐ facility owner ☐ site owner

9. New Facility Operator, if different than the owner:

Name: _____

Mailing Address: _____

City/Town: _____ State: _____ Zip Code: _____

Business Phone: _____ Ext. _____ Fax: _____

Contact Person: _____ Title: _____

Type (check one): ☐ individual ☐ private company ☐ municipality

10. List any engineer(s) or other consultant(s) employed or retained to assist in preparing the transfer or in designing or constructing the activity.

Name: _____

Mailing Address: _____

City/Town: _____ State: _____ Zip Code: _____

Business Phone: _____ Ext. _____ Fax: _____

Contact Person: _____ Title: _____

Service Provided: _____

☐ Check here if additional sheets are necessary, and label and attach them to this sheet.

Part IV: Certification of Best Management Practices

The transferee and operator, if different from the transferee, must certify that the facility is in compliance with all the best management practices set forth in Section 12 of the Aquifer Protection Area Regulations. The transferee and the operator, if different from the transferee, must sign this part. A transfer form will be considered incomplete unless the required signatures are provided. For a full description of Best Management Practices (BMP's) for regulated activities, see Section 12 of the Aquifer Protection Area Regulations.

"I certify that the subject facility is in compliance with all the best management practices set forth in Section 12 of the Aquifer Protection Area Regulations. I have checked the box by each of the following statements as verification that the subject facility is in compliance with all applicable best management practices. "

- ☐ Storage of hazardous materials above ground is in compliance with all provisions of Section 12 of the Aquifer Protection Area Regulations.
- ☐ The number of underground storage tanks used to store hazardous materials shall not increase in accordance with Section 12 of the Aquifer Protection Area Regulations.
- ☐ Replacement of any underground storage tanks used to store hazardous materials shall take place in accordance with all provisions of Section 12 of the Aquifer Protection Area Regulations.
- ☐ Devices for release of wastewaters to the ground shall not be used except in accordance with Section 12 of the Aquifer Protection Area Regulations.
- ☐ A Materials Management Plan has been developed in accordance with Section 12 of the Aquifer Protection Area Regulations and will be implemented upon issuance of a transfer.

Signature of Transferee

Date

Name of Transferee (print or type)

Title (if applicable)

Signature of Operator (if different than above)

Date

Name of Operator (print or type)

Title (if applicable)

Part V: Supporting Documents

Please check the box by the attachments as verification that *all* applicable attachments have been submitted with this transfer form. When submitting any supporting documents, please label the documents as indicated in this part (e.g., Attachment A, etc.) and be sure to include both the licensee and the proposed transferee's name.

- ☐ Attachment A: A copy of the licensee's Registration Form and Registration Certificate
- ☐ Attachment B: A copy of the Facility Boundary Map (*Required as an attachment for all Registrations*)
An 8" X 11" copy of the relevant portion of a USGS Topographic Quadrangle Map with the exact location of the facility* (property) boundaries shown. A larger scale [local property or assessor's] map with the facility boundaries shown, may also be submitted to clarify boundary locations.
- ☐ Attachment C: Materials Management Plan, *if applicable*.
- ☐ Attachment D: Stormwater Management Plan, *if applicable*.

(continued on the following page)

Part VII: Transferee Certification

The transferee *and* the individual(s) responsible for actually preparing the transfer form must sign this part. A transfer will be considered incomplete unless all required signatures are provided.

"I have personally examined and am familiar with the information submitted in this document and all attachments, and I certify, based on reasonable investigation, including my inquiry of the individuals responsible for obtaining the information, the submitted information is true, accurate and complete to the best of my knowledge and belief. I understand that any false statement made in the submitted information is punishable as a criminal offense, under Section 53a-157b of the General Statutes and any other applicable law. I understand that this transfer shall become effective upon the Agency's written approval of this request. I understand that there are penalties for conducting any activity requiring a registration or a permit. I understand that this registration and permit transfer form is only to be used for changes in owners and operators of the licensed activity; if other changes are being proposed to the facility or site or facility operations, the proposed transferee must also obtain necessary permits or approvals. I certify that this application is on complete and accurate forms as prescribed by the Agency without alteration of the text."	
Signature of Transferee	Date
Name of Transferee (print or type)	Title (if applicable)
Signature of Preparer (if different than above)	Date
Name of Preparer (print or type)	Title (if applicable)
☐ Check here if additional signatures are required. If so, please reproduce this sheet and attach signed copies to this sheet.	

Please submit the Transfer Form, Fee, and all Supporting Documents to:

BRISTOL AQUIFER PROTECTION AGENCY
CITY HALL – 111 NORTH MAIN STREET
LAND USE DIVISION – SECOND FLOOR
BRISTOL, CT 06010

The Transferee shall also email a copy of this completed form to the following:

1. Department of Energy and Environmental Protection at DEEP.AquiferProtection@ct.gov,
2. Department of Public Health at DPH.SourceProtection@ct.gov, and
3. The City of New Britain Water Department: ray.esponda@newbritainct.gov
4. The City of Bristol Water Department: robertlongo@bristolct.gov