



City of Bristol

ANIMAL CONTROL BUILDING COMMITTEE

Thursday October 17th 2024

111 North Main Street

Bristol, CT 06010

PRESENT:

Lindsey Rivers, Public Works Analyst
Cheryl Thibeault, City Council Member
Raymond Zagurski, Animal Control Officer
Frank Stawski, Commissioner
Luis Lorenzo, Maintenance Technician
Christopher Hayden, Commissioner
Jon Mace, Commissioner
David Oakes, Facilities Manager
Matthew Moskowitz, Deputy Chief of Police

STAFF PRESENT:

Roger Rousseau, Purchasing Agent
Raymond Rogozinski, Director of Public Works

ABSENT:

Patricia Ulin, Commissioner

1. **CALL TO ORDER**

Chairperson Lindsey Rivers called the meeting to order at 5:00 pm.

2. **PUBLIC PARTICIPATION**

NONE

3. **APPROVAL OF MINUTES**

- a. Regular Meeting – July 17th 2024
- b. Special Meeting – August 8th 2024
- c. Special Meeting – September 30th 2024

City Council Member Cheryl Thibeault made a motion to approve all three meeting minutes, seconded by Commissioner Chris Hayden.

Vote: Unanimously Passed

City Council Member Cheryl Thibeault made a motion to add the meeting minutes from regular Animal Control Building Committee meeting on September 19th, 2024 to this agenda, seconded by Animal Control Officer Raymond Zagurski.

Vote: Unanimously Passed

Animal Control Officer Raymond Zagurski made a motion to approve September 19th, 2024 meeting minutes, seconded by City Council Member Cheryl Thibeault.

Vote: Unanimously Passed

4. NEW BUISNESS

a. Review Purchase of 30 Cross Street

Purchasing Agent Roger Rousseau discussed the results of phase one reports on 30 Cross Street. The assessment did not show any significant issues with the parcel however, there were some areas of concern. Purchasing Agent Roger Rousseau informed the committee the phase two study will address the areas of concern the committee discussed.

City Council Member Cheryl Thibeault made a motion to approve the phase two study, pending the outcome of the Board of Finance meeting, seconded by Commissioner Frank Stawski.

Vote: Unanimously Passed

The committee also discussed the estimated cost of renovating 30 Cross Street versus building a new building. Commissioner Chris Hayden asked for it to go on record that there will be an estimate of 3.1 million dollars savings by renovating 30 Cross Street when comparing to the estimated cost of building a new facility.

b. Board of Finance Transfer

Chairperson Lindsey Rivers explained the Board of Finance Transfer is to appropriate funds for the purchase of 30 Cross Street.

City Council Member Cheryl Thibeault made a motion to approve the Board of Finance Transfer, seconded by Commissioner Frank Stawski.

Vote: Unanimously Passed

c. Discussion of Architectural Review, Take any action as necessary

A discussion was held on Rauhaus Freedenfeld & Associates. The committee agreed to table this item until the next meeting.

d. Regionalization of Animal Control Resources

Deputy Chief of Police Matthew Moskowitz discussed regionalization. He informed the board that the Town of Southington has opted out of the regionalization with our Animal Control Facility, and it is still being determined if we will regionalize with the Town of Wolcott and the Town of Plymouth. The committee further discussed requirements if the regionalization goes through, along with financial requirements from the other towns using our facility.

Chairperson Lindsey Rivers asked for it to go on the record that if other towns come in to use the City of Bristol's Animal Control Facility that they must abide by our facility rules and operations.

5. OLD BUISNESS

NONE

6. FUNDRAISING

Chairperson Lindsey Rivers stated she will be hosting the second fundraising event on October 19th, 2024 at the Bristol Farmers Market. The committee will be selling sweatshirts and long sleeve shirts from 10am to 1pm.

Chairperson Lindsey Rivers informed the committee that a resident in Bristol is willing to host a fundraiser by selling Christmas ornaments with the Bristol Animal Control Facility logo engraved on them. These ornaments will be sold online and there will be no upfront cost to the committee.

City Council Member Cheryl Thibeault stated she is working on a mini golf tournament at the Bristol Carousel Museum. She will have more information at the next meeting regarding the fundraiser. City Council Member Cheryl Thibeault also brought up the idea of a food truck fundraiser. She is working to gain more information on the idea for next meeting.

7. CORRESPONDENCE

a. Board of Finance Request

The committee reviewed and discussed the Board of Finance Request.

City Council Member Cheryl Thibeault made a motion to present the request of an additional appropriation of 2.7 Million to Board of Finance, seconded by Commissioner Frank Stawski.

Vote: Unanimously Passed

b. Aspen Way Resident Concern

City Council Member Cheryl Thibeault reached out to the concerned resident and had a discussed their concerns. As we move forward with the Animal Control Facility, she will stay in contact with the resident to keep them updated on the process.

8. ADJOURNMENT

Commissioner Frank Stawski made a motion to adjourn, seconded by City Council Member Cheryl Thibeault.

Vote: Unanimously Passed

The Animal Control Building Committee special meeting on October 17th 2024, was hereby adjourned at 5:44 pm.

Jacqueline England

Recording Secretary