

Meeting of the Cemetery Commission
Monday April 8, 2024 at 5:30 p.m.
Bristol Historical Society, 98 Summer Street, Bristol, CT 06010

ATTENDEES: Chairman Michael Saman
Commissioner Thomas LaPorte
Commissioner Stanley Piotrowski
Council Member Panioto

ABSENT: Commissioner Linda Arbesman
Commissioner Nicole LaPorte

ALSO PRESENT: Roger Rousseau, Purchasing Agent

1. Call to Order

Chairman Saman called the meeting to order at 5:33 pm.

2. Public Participation

None.

3. Approval of March 11, 2024 Minutes – Regular Meeting

MOTION: Made by Commissioner Piotrowski to accept the March 11, 2024 meeting minutes as written.

Seconded by Commissioner Thomas LaPorte.

All in favor; motion passed

4. Old Business by Commissioners

None.

5. New Business by Commissioners

- Updates on the Civil War Monument in West Cemetery. Conservation needs. State Historic Register.
 - Chairman Saman provided a status update on the Eagle. Christoph anticipates that the Eagle will be finished by June/July. If the Commission can secure the funds for the monument repairs, the entire project could be completed by the end of this year.
- Schall & Staub Enterprises working on the “Iron Fence” grave site at North Cemetery.
 - No updates
- The paperwork for locating gravestones at North Cemetery was given out. The Cemetery Commission will now be correcting it so it can be given out and put on the internet. QR codes on selected cemetery stones will be included plus other information that’s collected.
 - No updates.
- Review Lawn Care Contract

- Roger Rousseau provided the Commission with an overview of the contract that the City currently has with the West Cemetery Association regarding lawn maintenance. The contract is for roughly \$80k per year and includes landscaping maintenance and records keeping. The contract covers the Downs Street, Lake Avenue, and Lewis Street Cemeteries along with the Civil War portion of West Cemetery. The last time the City reviewed the contract and looked for new contractors was in 2021. The Commission is looking for a breakdown of what the \$80k is used for each year and may look into breaking the contract up between maintenance and administrative services in the future. The Commission also received an update from Ray Rogozinski on the tree in Lewis Street Cemetery. The tree is too big for Public Works to remove so a third-party vendor will be coming in to complete the removal.
- Look for Grants to finish Civil War Monument
 - Council Member Panioto will be reaching out to Traveler's Corporate Citizenship Department. Chairman Saman will reach out to Main Street Community Foundation to see if they can set up a donation project. There have also been suggestions to reach out to Civil War organizations for donations.

6. Any other business proper to come before the meeting.

None.

7. Adjournment.

MOTION: Made by Commissioner Piotrowski to adjourn the meeting at 6:45 pm.

Motion Seconded by Commissioner Thomas LaPorte.

Motion passed unanimously.

Respectfully Submitted:

Mike Saman, Chairman