

**City of Bristol**  
**Regular Board of Finance Meeting**  
**April 20, 2022**

A regular meeting of the Board of Finance was held on April 20, 2022 in the Council Chambers of City Hall, 111 North Main Street, Bristol, Connecticut. The following were in attendance: Chairman John Smith, Mayor Jeffrey Caggiano, Commissioners Ron Burns, Glenn Heiser, Jon Mace, Marie O'Brien and Mark Whitford. Commissioners Absent: Orlando Calfe and David Maikowski.

Also present from the Comptroller's Office: Diane Waldron, Robin Manuele, and Jessica Pilgrim.

1. Call to Order.

Chairman Smith called the meeting to order at 6:10 p.m.

2. Public Participation.

*None*

3. Discussion regarding the BBHD 2022-2023 budget.

Diane stated the City would need to add \$58,000 to meet BBHD's request at this point.

John is not in favor of increasing their budget at this time, his request includes a 20% increase for salaries and they still have a hefty fund balance. The City has made it clear if something goes awry the City has an obligation to fund them. There also is not a vacancy factor built into the budget estimates.

Commissioner Burns questioned if the request includes the Community Outreach worker requested, which it does. Ron stated this would be a continuing operating expense for the future as well. Marco has discussed creating a Fund Balance policy with his Board, but nothing has been formally adopted yet. Commissioner Mace discussed sustainability of nurses and the market which also needs to be considered.

Diane has met with Marco Palmeri and the Mayor has met with the BBHD Board. The Mayor also indicated that he and Diane had a lively discussion with Marco together. This is ultimately up to the Board of Finance as to how to fund them for FY202-23.

Commissioner O'Brien made a motion seconded by Commissioner Burns "To recommend approval of the BBHD budget at \$3,882,135." Motion approved

4. Discussion regarding the BOE 2022-2023 budget.

Discussion was held on the BOE budget and the thought was to not reduce the BOE budget at this time.

Commissioner Burns, questioned the five security officers which are currently funded by the Alliance Grant. This will be an ongoing cost and he questioned how many other things are funded by the Alliance Grant that are similar in nature. There is a concern if the Alliance Grant is not funded at some point.

5. Discussion regarding the 2022-2023 General Fund budget.

Diane stated there is uncertainty with the motor vehicle cap of a 32.46 mill rate which is under consideration by the State Legislature and may be moving forward. This would give the City about a \$3 million difference in the tax levy, however the grant to the City is unknown. The Mayor feels as they move the mill rate cap upwards this shouldn't negatively impact the City as much.

Another issue which recently surfaced was Sewer User Fees for the 32 units at the Housing Authority that the City is still responsible for and an estimate needs to be put in the budget for FY2022-23. The estimated amount is \$30,000 for the year.

6. Any other business.

7. Adjournment

There being no other business Mayor Caggiano made a motion seconded by Commissioner Mace "To adjourn" at 6:48 p.m.

Attest:



Diane M. Waldron  
Board of Finance Clerk