



*City of Bristol
Arts & Culture Commission*

INFORMATION TO ACCESS THIS MEETING

<https://bristolct-gov.zoom.us/j/86280576918?pwd=iQ7DubdYbSA0Dse5qszhgaOeTG2Z1.1>

The regular meeting will be held on Wednesday, November 6, 2024, at 6:30 PM. in City Hall Meeting Room 1-3 111 North Main Street, Bristol, CT 06010.

AGENDA

1. Call to Order
 - a. Attendance
2. Approval of Minutes
 - a. Approval of Minutes - October 2, 2024, Regular Meeting Minutes
3. Public Participation
4. Arts and Culture Supervisor's Report
 - a. Financials
 - b. Project Updates
 - c. Downtown Live Updates
 - a. Concessionaire Update
 - d. Halloween Spooktacular Review
5. Chairman's Report
6. Old Business
 - a. David Krezel Wood Carving/Firehouse Update

7. New Business
 - a. Arts and Culture Commission Vision Setting
 - b. By Commissioners
8. Reports and Committee Reports
 - a. City Coucil Liaison Report
9. Adjournment

Per Order of the Chairperson
Chair Walter Lewandowski



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Ladies and Gentlemen:

The regular meeting was held on Wednesday, October 2, 2024, at 6:30 PM in Meeting Room 1-3 in City Hall, 111 North Main Street, Bristol, CT 06010.

1. Call to Order

Chair Walter Lewandowski called the meeting to order at 6:32 p.m.

2. Approval of Minutes

a. Approval of Minutes: September 4, 2024, Regular Meeting Minutes

MOTION: Made by Commissioner Wynter to Approve the September 04, 2024, Regular Meeting Minutes.

Seconded by Commissioner Salice, all in favor, motion carried.

3. Public Participation

Danny Mendoza, of 215 High St. in Bristol, attended the Arts and Culture Commission Meeting this evening to get a better understanding of the commission and any plans they have for the future. Mr. Mendoza is the owner of DNA Marketing in Bristol, CT. He has a background in the Arts and Innovation and was interested in ways to help and get involved with the Arts and Culture Commission; discussion followed.

LaQuita Gonzales, of 42 Merriman St. in Bristol, attended the Arts and Culture Commission Meeting to get a better understanding of the commission and any plans they have for the future. Mrs. Gonzales is the owner of Urban Studios in Bristol, CT. Urban Studios is a space made up of 3 studios for podcasts, photography, and creative space. She was interested in ways to help and get involved with the Arts and Culture Commission; discussion followed.

Lauren Cavanaugh, of 336 Main St in Bristol, attended the Arts and Culture Commission Meeting with interest in being a vendor at the Halloween Spooktacular to showcase her work; discussion followed.

4. Arts and Culture Supervisor's Report

a. Financials

Arts and Culture Supervisor Arianna Therriault presented the Department Financials Report. Supervisor Therriault stated that the Arts and Culture Fund is still on track. The Downtown Live account is roughly three weeks behind, but the budget for advertisements is high. She stated that she would supply a more up-to-date financial report at the next Arts and Culture Commissioners' Meeting; discussion followed.

b. Project Updates

Arts and Culture Supervisor Arianna Therriault presented the Project Updates; discussion followed.

c. Downtown Live Updates

Arts and Culture Supervisor Arianna Therriault presented the Downtown Live Updates. Supervisor Therriault presented a list of all the upcoming shows following the New Year. She described the diversity of the acts that are coming to Downtown Live and new ways of advertising. She has been working on the marketing campaign, and she has reached out to a few different agencies for guidance and most agencies have stated Downtown Live would need its own website. Supervisor Therriault presented to the Commission the possibility of changing the name of Downtown Live at the Rockwell Theater instead of the Downtown Live, Bristol Arts and Culture for the social media platforms. City Council liaison Cheryl Thibeault suggested that Supervisor Therriault speak with Corporation Council on how to possibly tie in the city with a new name; discussion followed.

i. Bid Update

Arts and Culture Supervisor Arianna Therriault presented an Update on the Bid for Concessions. Supervisor Therriault stated that the bid was still up in the air. The agreement is completed, the department of Health application is still in process with the Bristol Burlington Health District, the alcohol permit with the Connecticut Department of Consumer Protection is still in process, and the certificate of insurance is being finalized with a broker; discussion followed.

5. Chairman's Report

The City Arts and Culture Commissioners Chair, Walter Lewandowski, presented his Chairman's Report. Chair Lewandowski presented updates on the inquiry about having a Rotating Art Wall in City Hall but has not received a response yet. He also presented an update on the Heart Sculpture for Stock's Park. There has been a scale model of the sculpture made, and he is going to meet with Superintendent of Bristol Parks and Recreation, Youth and Community Services, Josh Medeiros, about the possible placement of the sculpture. Chair Lewandowski also presented a status update on Janessa Mari's application and the break-down of what the funding would be used for; discussion followed.

MOTION: Made by Commissioner Wynter to Award Camryn Patton a Grant for \$350 for her upcoming Dance Workshops, Contingent on the Completion of the Grant Application. Seconded by Commissioner Carensa-Crist, all in favor, motion carried.

6. Old Business

a. Kendall Soliwoda Little League Mural

Arts and Culture Supervisor Arianna Therriault presented an update on Kendall Soliwoda and the proposal of the Bristol Little League Mural. Supervisor Therriault had reached out to Kendall for any additional updates on the project, and he had not received an update from Bristol Little League. Kendall Soliwoda stated that this project will be pushed out until the Spring/Summer of 2025; discussion followed.

b. David Krezel Wood Carving Update

Arts and Culture Supervisor Arianna Therriault presented an update on David Krezel and his proposed Wood Carved Bench Project in one of the Bristol Parks. David stated he would like to wait until August 2025. Supervisor Therriault stated that David was able to gather the information he needed to move forward with the project. David was going to inquire about using a grant that could potentially help fund a portion of this project; discussion followed.

c. Cultural District Event Timing

Arts and Culture Supervisor Arianna Therriault presented the Cultural District Event Timing. Supervisor Therriault opened the meeting for the Commissioners' ideas of events they would like to see and host around the Holiday Season in the future. Commissioner Norton presented the idea of a "Hot March", where you can march to different locations/businesses around town and give out a different hot beverage at each stop. Commissioner Carensa-Crist presented a "Holiday Market", an outdoor Holiday Market, that will include the Bristol Bizzare, food trucks and performances. City Council Liaison Cheryl Thibeault presented the "Carol Crawl". Groups will be stationed in Bristol's Cultural Arts District where the public can walk to each group and enjoy the caroling groups; discussion followed.

Chair Lewandowski presented the idea of the City Arts and Culture Commission creating a group that will help facilitate events. This group would be a collective group of artists that can help group the City Arts and Culture Events. Chair Lewandowski suggested the City Arts and Culture Commission would be the driving force behind the group for funding and providing ideas; discussion followed.

d. Halloween Spooktacular

Arts and Culture Supervisor Arianna Therriault presented updates on the Halloween Spooktacular. The Halloween Spooktacular will be on October 26, 2024, from 3-8 p.m. Supervisor Therriault went over the vendors, some of the supplies that she had ordered,

and updates on the first ever Coffin Race; discussion followed.

e. By Commissioners

None.

7. New Business

a. By Commissioners

None.

8. Reports and Committee Reports

a. City Council Liaison's Report

City Council Liaison Cheryl Thibeault presented updates from City Council. City Council Liaison Thibeault updated the commission on Iron Horse Pub, which was said to have a soft opening possibly by the end of October. There is a new restaurant called Ventanna that is set to be where the old Better Half Brewery was on North Main Street. Pure Foods is going to be in the Carrier Building but it is still unclear when they will be making the move. City Council Liaison Thibeault also gave up an update on the Dog Pound plans and the plans for Fire House #3.

b. By Commissioners

None.

9. Adjournment

MOTION: Made by Commissioner Wynter to adjourn the meeting at 8:19 p.m.
Seconded by Commissioner Carensa-Crist, all in favor, motion carried.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
City Arts and Culture Commission

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 GENERAL FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES		BUDGET	USED
0017021 PARKS ADMINISTRATION								
0017021 583120 ARTS & CULTURE COMM	15,000	15,000	2,000.00	.00	.00		13,000.00	13.3%
TOTAL PARKS ADMINISTRATION	15,000	15,000	2,000.00	.00	.00		13,000.00	13.3%
TOTAL GENERAL FUND	15,000	15,000	2,000.00	.00	.00		13,000.00	13.3%
TOTAL EXPENSES	15,000	15,000	2,000.00	.00	.00		13,000.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	15,000	15,000	2,000.00	.00	.00	13,000.00	13.3%

** END OF REPORT - Generated by Amaris Estrada **

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ACCOUNTS FOR:			ORIGINAL	REVISED				AVAILABLE	PCT
175	ARTS & CULTURE FUND		APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
1757033 ARTS & CULTURE									
1757033	422004	FEES	-299,630	-299,630	-30,882.68	.00	.00	-268,747.32	10.3%
1757033	470000	CONTRIBUTIONS	0	0	-1,401.00	.00	.00	1,401.00	100.0%
1757033	514000	REGULAR WAGES & SAL	66,255	66,255	21,440.45	.00	.00	44,814.55	32.4%
1757033	515200	PARTTIME WAGES & SA	3,225	3,225	412.27	.00	.00	2,812.73	12.8%
1757033	520700	F.I.C.A.	4,110	4,110	1,278.80	.00	.00	2,831.20	31.1%
1757033	520750	MEDICARE INSURANCE	965	965	305.06	.00	.00	659.94	31.6%
1757033	531000	PROFESSIONAL FEES &	182,850	182,850	36,642.81	.00	19,810.57	126,396.62	30.9%
1757033	557700	ADVERTISING	8,000	8,000	3,597.77	.00	.00	4,402.23	45.0%
1757033	561800	PROGRAM SUPPLIES	500	500	90.11	.00	.00	409.89	18.0%
1757033	581120	CONFERENCES & MEMBE	200	200	.00	.00	.00	200.00	.0%
1757033	591500	TRANSFER OUT INTERN	33,525	33,525	.00	.00	.00	33,525.00	.0%
TOTAL ARTS & CULTURE			0	0	31,483.59	.00	19,810.57	-51,294.16	100.0%
TOTAL ARTS & CULTURE FUND			0	0	31,483.59	.00	19,810.57	-51,294.16	100.0%
TOTAL REVENUES			-299,630	-299,630	-32,283.68	.00	.00	-267,346.32	
TOTAL EXPENSES			299,630	299,630	63,767.27	.00	19,810.57	216,052.16	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	31,483.59	.00	19,810.57	-51,294.16	100.0%

** END OF REPORT - Generated by Amaris Estrada **

Active Projects	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Heart Lock Sculpture	Sculpture with grids throughout for locks and caribeaners to attach	in kind	Sculpture	In kind farmington metal	Stocks Entrance from Lake Ave	Farmington Metal	2025			2024	completed walk through, approved from Parks board, awaiting measurments for Public works
Future Project Considerations	Description	Anticipated Cost	Type of Project	Funding Source	Location	Artist(s)	Completion Date Goal	Maintenance Dates	Notes	Fiscal Year	Status
Canvas Benches	Benches made from wind turbines	\$4-\$7K/	Bench installation with artist painting	ACC fund	TBD	TBD	TBD			TBD	non-priority
Welcome to Bristol Signs	Signs to welcome the public to Bristol	TBD	Signs	ACC Fund	TBD	TBD	TBD			TBD	In discussion
Heart Sculpture	blic Art Sculpture(s) outside of the	\$15,000.00	Sculpture	ACC Fund/Fundraising	n (exact location requires Park	Robert Hudson (TBD)	TBD			FY24	PENDING
Interactive Mural 1	Pride/Rainbow Mural	\$500.00	Mural	ACC Fund/Other	Carousel Museum?	Brandi Pichette	TBD		Partnership w/ CT Mura	TBD	PENDING
PAN Am Mellen ST Bridge	Mural	TBD	Mural	TBD	Mellen St Bridge	TBD	TBD	Resident requested Hannah Hintz. Bridge is not p		TBD	PENDING
Interactive Mural 2	"Mama Bristol" Mural	\$500.00	Mural	ACC Fund/Other	None identified	Brian Triccolo	TBD		Partnership w/ CT Murals	TBD	PENDING

Vision Setting Activity Questions for Arts and Culture Commission Meeting 11/6/2024

Mission Statement: The Arts and Culture Commission was established in 2018 to encourage tourism, entertainment, and arts in order to foster the development of community pride and improve the quality of life for Bristol residents by promoting community activities and showcasing Bristol's cultural events; make recommendations to the Mayor and City Council concerning the financial sponsorship of various activities and events and investigate other means of securing funding for commission activities such as paid advertising and grant opportunities. Coordinates the publication of a community calendar of events and any other appropriate publications which will showcase the large number of quality arts, cultural, tourism and family-oriented activities occurring locally.

What are you top three (or one if you have just one) answers for each question below?

1. What is your personal goal for the Arts and Culture Commission (a specific idea, or overall awareness, why did you join?)
2. What is your vision for the Arts and Culture Commission in the city of Bristol?
3. What are some broad goals for developing entertainment?
4. What are some broad goals for developing tourism?
5. What are some broad goals for developing the arts?
6. If you could have one goal completed by 2025, what is it?