

Regular Meeting of the American Rescue Plan Task Force
November 4, 2024 – 4:00 p.m.
City Hall Council Chambers, 111 North Main Street, Bristol CT 06010

Members Present: Mayor Jeff Caggiano, Susan Sadecki, Glenn Heiser, David Preleski, Katie D'Agostino, Thomas O'Brien and John Smith

Michael Dumas, David Maikowski, Mickey Goldwasser (left at 4:30 p.m.), Morgan Urgo and Mark Peterson attended via Zoom.

Absent: John Leone

Also present: Diane Waldron, Roger Rousseau, and Justin Malley
Claire Collins, UHY

1. Call to Order

Mayor Caggiano called the meeting to order at 4:00 p.m.

2. Public Participation

None

3. Approval of minutes of Regular Meeting – October 7, 2024

Commissioner Smith made a motion seconded by Commissioner Sadecki "To approve the regular minutes from October 7, 2024." Motion approved.

4. Project Revisions and Updates – Discussion with UHY

- a. Project Summary
- b. Subrecipients
- c. City Projects
- d. Building Bristol Grant Program

Claire reviewed the Project Summary as of October 24, 2024 and trackers.

The City has approximately \$500,000 of revenue loss funds to appropriate before the end of the year, which will be used mostly for City projects.

Roger updated the Task Force on the Memorial Boulevard Project which is moving along and needs Land Use review however a waiver can be handled administratively and will put before the Land Use board. This project will be revisited next month to follow up on the status.

Commissioner Smith reported on the West Cemetery Barnes Chapel projects and suggested the City ride more side saddle with the Cemetery Commission to make sure this property is properly maintained since it is a city building.

Justin Malley stated the city is currently working on two Brownfield projects and the potential Animal Control Facility at Cross Street.

Commissioner Heiser questioned if the Revenue Loss balance of approximately \$500,000 could be used in the future for an existing project, and UHY confirmed that it can.

5. Subcommittee Updates

Commissioner Sadecki stated ARPA Task Force members will be receiving an invitation to a gathering at Prudence Crandall, and a save the date for Friday, November 22 at 1 p.m. will be going out.

6. Advertising Presentation

Dawn Nielsen presented on the ARPA Projects Video EDC is working on. The goal of the video is to highlight for the community the many transformative projects Bristol allocated ARPA funding to over the last 3 years. The video will highlight 15 projects that transformed the lives of 15 members of the Bristol community through decisions made by the 15-member ARPA Task Force. 15 short videos will be created for social media then put together in one longer video to highlight each project.

The theme will be: **BUILDING BRISTOL** to highlight and create the connection between the organizations that received ARPA funding and the collaborative way in which the ARPA Task Force made decisions to fund each project brought forth by the community.

The ARPA Task Force is invited to be part of the video to tell your story of why they chose to fund these projects and why they felt they would be transformative. This is an opportunity to celebrate how these projects have transformed Bristol.

7. Project Revisions and Updates

- a. To approve \$9,000 for the West Cemetery Barnes Chapel Ceiling Repairs/Survey Project

Commissioner Smith made a motion seconded by Commissioner Sadecki "To approve \$9,000 for the West Cemetery Barnes Chapel Ceiling Repairs/Survey Project." Motion approved.

- b. To approve \$50,000 for the UHY Advisors Manager Services Project

Commissioner Smith made a motion seconded by Commissioner O'Brien "To approve \$50,000 for the UHY Advisors Manager Services Project." Motion approved.

- c. To rescind \$66,159 from the City IT Cisco Phone Gateway Project

Commissioner Heiser made a motion seconded by Commissioner Smith "To rescind \$66,519 from the City IT Cisco Phone Gateway Project." Motion approved.

- d. To rescind \$20,342 from the City Brownfields Grant Program Project

Mayor Caggiano stated there will be no action taken on this item this evening. Other costs may come up for this project so it would be best to leave it allocated for this purpose at this time.

Commissioner Smith made a motion seconded by Commissioner O'Brien "to take no action on this item at this time." Motion approved.

8. Any other business

None

9. Adjournment

Commissioner Sadecki made a motion seconded by Commissioner Goldwasser "to adjourn" at 4:55 p.m. Motion approved.

Jodi A. McGrane
Recording Secretary