



*City of Bristol
Board of Public Works*

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1

Meeting ID: 870 5652 3576

Passcode: 298008

The regular Board of Public Works Meeting will be held on November 21, 2024 at 6:00 p.m. in City Hall Council Chambers, 111 North Main Street, Bristol, Connecticut.

AGENDA

1. Call to Order
2. Approval of Minutes
 - a. October Draft Minutes
3. Employee Recognition
 - a. November Employee Anniversaries
4. Public Participation
5. Division Reports
 - a. Division Reports
6. Engineering Project List
 - a. Engineering Project List
7. Director's Report
 - a. Directors Report

8. New Business
 - a. Illegal Bulk Policy
 - b. DPW Fleet Capital
 - c. *NBC Leaves in ROW*
 - d. Street Identification Signs
 - e. Roadside Barriers
 - f. Bristol Hospital Easement
 - g. Traffic Study Memorandum
9. Old Business
10. Any other matter to come before said meeting
11. Adjournment

PER ORDER OF THE CHAIRPERSON
Mayor Jeffrey Caggiano

City Of Bristol
Board of Public Works
Meeting Minutes for
October 17, 2024
With Zoom Access

Members Present: Mayor Jeffrey Caggiano
Council Member Jacqueline Olsen
Council Member Erick Rosengren
Commissioner Michael Dumas
Commissioner David Hartley
Commissioner Frank Stawski

Staff Present: Raymond Rogozinski, P.E., Director of Public Works

Absent: Council Member Mark Dickau

1. Call to Order

Council Member Jacqueline Olsen called the meeting to order at 6:00 p.m. There was a recitation of the Pledge of Allegiance.

2. Approval of Minutes

MOTION: Motion made by Commissioner Rosengren and seconded by Commissioner Dumas. Motion passed.

3. Employee Recognition

The employee anniversaries were reviewed

MOTION: made by Commissioner Dumas and seconded by Commissioner Stawski. Motion passed.

4. Public participation

Hilary Stout, PO BOX 270463, West Hartford, spoke about the bus shelter on West Street. She spoke about the concerns regarding stickers on the bus shelter. The concern is people using it as a community board.

Council Member Jacqueline Olsen, stated that there has been a request submitted to have it moved.

Raymond Rogozinski, P.E., Director of Public Works, stated that there has been an encroachment permit submitted to CTDOT district 1 to relocate the bus shelter to the south. If approved it will be moved.

Hilary Stout, PO BOX 270463, West Hartford, stated that moving it is a logical thing for many reasons, but in her opinion, it should be removed as it is not a heavily used bus at all.

Council Member Olsen stated that we are trying to get approval to move it and will have to address at some other time if it comes to that.

Hilary Stout, PO BOX 270463, West Hartford, stated that it has markings already on it. The tenants and business owners have to look at it and its not fair. What about 4 posts and a roof for the elements.

Raymond Rogozinski, P.E., Director of Public Works, stated it is a DOT Project. The City of Bristol does not have authority over the bus shelter and we have submitted the application to move it. General maintenance will be provided, but will not provide service of removing postings. If they do not approve moving it, we can ask to remove panels of the shelter.

5. Division Reports

Council Member Olsen asked about a ticket issued for illegal bulk letter for \$108.00. Can that be confirmed if it was due to a barrel at the curb.

Raymond Rogozinski., Director of Public Works, explained the procedure for barrels at the curb.

MOTION: made by Commissioner Hartley and seconded by Commissioner Dumas. Motion passed.

6. Building Committee

Raymond Rogozinski, P.E., Director of Public Works, stated We are out to bid for a new heating system for the public works garage.

MOTION: made by Commissioner Stawski and seconded by Council Member Olsen. Motion passed.

7. Public Works Project Schedule

MOTION: made by Commissioner Hartley and seconded by Commissioner Stawski. Motion passed,

8. Director's report

Raymond Rogozinski, P.E., Director of Public Works, reviewed his directors report.

The below items were reviewed:

The Hope Street garage, Meadow Street/Kelley St Garage will have a CO on Monday and then a final request for reimbursement can be submitted.

Maple Court will move forward during the spring.

DOT west end project bike path will be moving forward.

Wildewood Runs Islands matter is closed.

Shrub Road sidewalk plans will be submitted and reviewed by DOT.

Wolcott reconstruction is at DOT and regional planning.

Fall paving is occurring and spring paving list will be adjusted for North Main Street and Redstone Hill Road.

Land Fill solar project is moving forward and we are still waiting on several permits.

The traffic signal is being redone by CTDOT on the Blakeslee, Downs Street and Mem. Blvd. intersections and we have asked for a no thru truck sign to be put in. A brief discussion was held regarding the temporary signage that is there.

Robert Flanagan will be providing an update to the zoning regulations with a virtual meeting

There is a hazardous waste collection on November 23rd from 9 AM -1:00 PM

Jerome Avenue bridge is progressing and concrete is being poured. It will not be open in December. There will be a press release update done.

Salt Brine bids were received and will be moving forward.

DPW is moving forward with the addition of a truck

East Street Bridge- a new water main needs to be installed at an estimate of \$60,000.00 and will require a change order. This is a project of 100% paid from a Federal Local Bridge program.

Scanning Project at City Hall is beginning. We are looking at state requirements for retention of items.

Carrier development Phase I, there is a patio being installed for outside dining and they are asking to install a retaining wall near the sidewalk.

MOTION: to authorize Carrier Construction to install a retaining wall within the city right of way, subject to not reducing the width of the existing sidewalks made by Commissioner Stawski and seconded by Commissioner Dumas. Motion passed.

West Cemetery Association has serviced the West Cemetery and a discussion was had regarding ownership of the land. They are aware it is city owned property and now they called regarding water in the basement and what will Public Works be doing. Corporation Counsel stated that there is no formal agreement delineating who is responsible for what. As a practical matter, it has functioned as a triple net lease for the last thirty years. There are times Public Works has helped them out in the past with tree removal and digging out rocks. If we can easily solve their problem, we will. The Department of Public Works is not taking over the maintenance of their building on Route 6. We will be functioning the same way we have for the past thirty years unless an agreement changes.

Commissioner Hartley commented regarding the email from Michele Plourde that she needs a response responding to the email.

Raymond Rogozinski, P.E., Director of Public Works, did respond that the email was responded to and stated that there would be no more work would be done. The email reply is attached in the packet.

City Hall update regarding Parks and Recreation and all their staff to the building. An architect will be submitting designs for the renovation.

MOTION: made by Council Member Rosengren and seconded by Commissioner Dumas to accept as presented and place on file.

9. New Business

a. Condenser tank replacement

Raymond Rogozinski, P.E., Director of Public Works, reviewed the attached memo regarding the condenser tank replacement at the police department.

10. Old Business

b. Solid Waste Budget

Raymond Rogozinski, P.E., Director of Public Works, reviewed the solid waste and transfer station fund and budget. Because we are a member of BRFOC, we are paying currently under market value. There is a cost comparison in the attached memo.

Mayor Caggiano, stated that the waste management is becoming more with recycling and food waste. We are trying that now, but may be forced upon us as municipalities or come up with a solution on our own. Because we did come in as 14 communities with BRFOC we did get a slightly better rate.

c. BPW Grants

Raymond Rogozinski, P.E., Director of Public Works reviewed the list of projects that are utilizing grants more. They are complex and each grant has its own programming and we have to play by their rules and approval. They do take longer due to this. The various grant programs available were reviewed and what we utilized them for. He discussed the use of a new grant form that was created by ECD and Comptroller Departments. Public Works will be scheduling a meeting to discuss this process and move forward.

Mayor Caggiano, stated that the goal is to be sure that the full-time grants manager under ECD has an overview of what's going on. It is crucial everyone works together on this.

d. BPW CT SustainableCT Verification

Raymond Rogozinski, P.E., Director of Public Works, gave credit to Public Works staff and in particular David Oakes to achieve Gold Status for the city.

MOTION: to direct the director of public works to submit a letter to personnel recognizing the work that David Oakes did by Commissioner Hartley and seconded by Council Member Rosengren. Motion passed.

e. Board of Finance Request Form

MOTION: due to the vacancy in City Engineer position to transfer funds from DPW regular Engineer wages to DPW Eng. Professional fees to cover consulting engineering cost in the amount of \$11,000.00 made by Commissioner Hartley and seconded by Commissioner Stawski. Motion passed.

f. Board of Public Works 2025 Meeting Calendar

MOTION: to accept the 2025 Meeting Calendar made by Commissioner Hartley and seconded by Council Member Olsen. Motion passed.

11. Any other Matter to come before said meeting

None

12. Adjournment

MOTION: to adjourn at 7:16 P.M. made by Council Member Olsen and seconded by Commissioner Stawski. Motion passed.

November Employee Anniversaries

James Carlo	7 years
Kevin Cybulski	23 years
Brenton Eckstom	7 years
Brian Hebert	4 years
Emily Oparowski	8 years
Delmar Pereira	7 years
Antonio Ruiz	8 years
Brian Watson	7 years
Christopher White	9 years
Antonino Lorenzo Rafael	2 years
Jason Kraft	2 years
Stephen Oakes	4 years
Luther Holley	1 year
Andrew Laprise	1 year



Department of Public Works | 860.584.6125

Board of Public Works
Public Works Department Activity Report: Administration – October 2024

Public Works Monthly Metrics:	
Number of Residential Transfer Station Visitors	4,676
Number of Bulk Collections	366

Current month activities:

- PAYT reporting and debt collection continues.
- Communications, press releases, social media, website maintenance and enhancements are ongoing.
- Management of Street Light repair requests and Shopping Cart ordinance compliance.
- Educational outreach for Reduce & Reuse and training for the Recycle Coach application, which currently has 5,941 users.
- Pursued 24 abandoned shopping carts, \$180.00 dollars in fines were written.
- Welcome packets have been revised we are now only sending a letter to the new homeowner. All the info is now on the All heart website <https://bristolallheart.com/welcome> these letters are sent out monthly. This saves on postage and also material costs.
- Assisting Solid Waste with Illegal Bulk letters and fines. 21 complaints were received in October, resulting 1 ticket \$108.00.
- The 2024 Yard Waste season. We have about 4828 residents have signed up for the season so far.
- Continue the Food Scrap Collection campaign started July 1st. Working on Marketing and handing out green kitchen composters & compostable bags.

Next month activities:

- Enforcement of Illegal Bulk, Street light repair requests, welcome letters with new materials, PAYT debt collections, Shopping cart enforcement and monitor illegal dumping areas.
- Continue outreach to increase awareness of the Reduce & Reuse program and the Recycle Coach app. DPW started posting new features and it is helping gain new app users.

- Continue work on the Department's webpage, Facebook, Instagram and Twitter accounts to enhance media presence. Everything is on our website and social media for residents to fill out or have their questions answered.

Administration staff or concerns:

We have posted for the Accounts Payable position.

Administration Monthly OT Costs: \$841.20

Engineering Division Monthly Report November 2024 BPW Meeting

(Summary of September Activity):

- Prepare work orders/ oversee misc. storm drainage work in support of DPW spring 2025 Paving program (Drainage contract Tabacco)
- N. Main Street Streetscape – Under construction/ work across Post Office and PD. Fire Dept section temporary skipped due to gas utility conflicts. Minor revision to curb line being reviewed to eliminate conflicts.
- Park St/Riverside Ave Streetscape – Current being designed by GM2. Park St on schedule for spring of 2025 & Riverside bid 2026. The design for Riverside is behind by approximately 1 month. Public information meeting pending initial state DOT review.
- Divinity culvert: DPW obtained Bristol IWC & ACOE approval. Water main relocation design required, scheduled to be performed by DPW Eng. CT DOT authorization to bid and easement required. Work to be coordinated with Park St Streetscape anticipated in 2026. New fence installed on 316 Divinity St. In addition to culvert replacement the existing stream overflows/ jump embankment prior to the culvert.
- Lake Ave culvert (adjacent to Lake Compounce) design complete. Easement required for construction in 2025. Meeting scheduled with Lake Compounce conducted, preliminary approval obtained. Two way traffic will be maintained at all times.
- Wolcott St reconstruction design substantially complete. DOT Encroachment permit obtained. Project pending CT DOT approval and authorization to bid anticipated bid date in spring 2025.
- Eversource gas main installation coordination meeting for new mains and replacements, roadway repairs by Eversource or fee in lieu. DPW prefers obtaining fee in lieu of Eversource performing work.
- Coordination ongoing with consultant Shrub Road Sidewalks design and road diet (LOTICIP submitted). Scheduled to bid April 2025.
- Field St culvert: Under design by Cardinal Engineering, 1 of 4 easements obtained. Sanitary sewer replacement required on Peck Lane. State/Local Bridge Program funding in place. Required structural design scheduled to be performed by DPW Eng.
- Work orders/encroachment permits for ADA ramps/paving/drainage for 2024/25 paving list.
- Coordinate/permits for Eversource gas for bridge work (Jerome Ave & Divinity St)
- Contract for Wetlands Map revision (BL Companies) Work ongoing. Field work complete map currently under DPW review. Map in GIS being finalized. Scheduled to submit to Bristol IWC in December.
- DPW Engineering preparing/reviewing admendments to the IW regulations.
- East St Bridge construction on going. Water main relocation to Riverside Ave complete. Project completion scheduled for June 2025.
- Perkins St storm drainage ongoing - Gerber Construction awarded contract \$159,849, substantially complete.
- Inspect DPW facilities – Storm water control program
- Line striping updates for paving and faded markings complete Nov 14, 2024.
- Consultant preparation of Storm water Pollution Prevention Plan – DPW JPC Road site
- DPW Street Div. installing storm drainage on Maple Court, with completion by contractors in April 2025.
- CMAQ funding project in place. Project design initiated; construction scheduled for 2026.
- Update street light inventory for Eversource and Fiber for City complete.
- City wide analysis/evaluation of roadside barrier ongoing.
- Sediment removal plans Frederick St bridge/Pequabuck culvert/floodway survey scheduled for Jan 2025.
- Community Connectivity sidewalk work under construction, Laviero Construction performing work (80%) complete. Grant application for 2023 funds awarded and PAL signed
- Inventory bituminous sidewalks ongoing
- Assist Parks w/ARPA projects complete (Mem Blvd & Rockwell Park) sidewalks
- Asset management tasks/GIS upgrades
- DPW Engineering inspectors of Pequabuck River outfalls (locate & categorize dry versus wet outfalls).

Engineering Division staff or concerns:

Vacancies –City Engineer (temporary PE performing technical task/ plan review including administration of Inland Wetland regulations.

Land Use activities for October 2024:

Inland Wetlands & Watercourses Commission

Wetlands application for construction of a new mixed-use commercial development at 37 Main Street; Assessor's Map 30, Lot 61+61-1/+61-3 – APPROVED WITH STIPULATIONS.

Wetlands application for regrading rear property at 31 Royal Drive; Assessor's Map 64, Lot 8 – PUBLIC HEARING CONTINUED TO NOVEMBER.

Wetlands application for excavation and installation of 5' wide ADA compliant concrete sidewalks at Memorial Boulevard Park; Assessor's Map 30 & 30A, Lots 115 & 18 – APPROVED WITH STIPULATIONS.

Zoning Commission

Special Permit and Site Plan for a Civic Facility at Maltby Street; Assessor's Map 52 & 53, Lots 11, 15, 16B16A, 17, 145, 147, 149, 150 & 151; R-40 (Single- Family Residential) zone – PUBLIC HEARING CONTINUED TO NOVEMBER.

Special Permit for Earth Removal at Maltby Street; Assessor's Map 52 & 53, Lots 11, 15, 16B16A, 17, 145, 147, 149, 150 & 151; R-40 (Single- Family Residential) zone – PUBLIC HEARING CONTINUED TO NOVEMBER.

Special Permit for earth removal and processing of earth materials between south of Barnum Road, north of Farrell Avenue and east of Arcadia Rd.; Assessor's Maps 67, Lot 78 (Farrell Ave.), Lot 57 (Arcadia Rd.) and Lot 43 (Barnum Rd.); R-15 (Single-Family Residential) zone – APPROVED WITH STIPULATIONS.

Special Permit for the adaptive re-use of an existing non- residential principal building to add dwelling units at 92 Jeanette Street; R-10 (Single- Family Residential) zone; Assessor's Map 39, Lot 57 – APPROVED WITH STIPULATION.

Planning Commission

The Commission did not meet in October.

Zoning Board of Appeals

Variance requests for 1) maximum height for a fence of 4.5 feet and 50% open within the front yard and 2) fences located no closer than 3 feet from a front lot line or closer than 6 inches from any other lot line at 31 Poitras Road; Assessor's Map 1, Lot 30; R-15 (single-family residential) zone; Joshua Allen, applicant – PUBLIC HEARING CONTINUED TO NOVEMBER.

Historic District Commission

The Commission did not meet in October.

Land Use staff or concerns:

Monthly overtime costs (Board/Commission Secretaries and Assistant City Planner at meetings: \$1058.48.

Facilities – October 2024

Building Maintenance current month (October 2024) activities:

- Conducted 10-month occupancy commissioning meeting with D'Amato and Sustainable Engineering Solutions staff on 10/1 in regard to City Hall renovations and any lingering issues encountered to date
- Assisted Bristol Police Department in preparation and ceremonies/events for the anniversary date of Fallen Officers Lt. DeMonte and Sgt. Hamzy
- Oakland LLC finalized boiler condensate tank installation and other boiler plumbing tasks to complete testing and operation of heating systems in full prior to heating season
- Assisted Bristol Police Lt. Robert Osborne with Blood Drive event at City Hall on 10/3
- Provided support and off-hours access to City Hall with relation to Registrars Office and staff for early voting in advance of local and federal elections on 11/5
- The City of Bristol received Gold Level Certification in the state-wide SustainableCT program, which included obtaining Climate Leadership Designation (only 6 of the 138 participating Connecticut Municipalities hold this certification level – West Hartford, Glastonbury, Fairfield, New Haven, Old Saybrook and Bristol)
- Staff conducted Ladder & Scaffold Safety training on 10/30 with PointMan Safety
- Manager Oakes conducted 4 tours of City Hall with 2nd Graders from West Bristol School on 10/16 in conjunction with tours of the Fire Headquarters, Police Complex and US Post Office on North Main Street
- Resource Lighting + Energy & NPower completed LED Lighting Upgrades at the Beals Community Center, 51 High Street and Fire House #2, via a 0% on-bill finance program through Eversource Municipal Assistance Programs (additional incentives were obtained as Bristol is an Environmental Justice Community)
- CROMPCO-Owl Services conducted annual tank tightness testing for the underground storage tank located at the Police Complex (for stand-by generator)
- Energy Commission Chairman Sean Dunn, Public Works Analyst Lindsey Rivers and Manger Oakes met with Naugatuck River Council of Government staff on 10/30 to highlight and promote the SustainableCT Gold Level Certification of Bristol for a press release and to encourage other NVCOG member municipalities to participate and promote their work for the benefit of their residents in the SustainableCT program
- Provide assistance to ECD for the end of the season activities associated with Farmers Market events (materials storage for the winter)

Building Maintenance next month (November 2024) activities:

- Staff to provide support and assistance to the Registrar's Office in relational to the federal elections on 11/5
- Coordinate with Tobacco Construction in regard to the demolition of the structure and subsequent site restoration of 396 Jerome Avenue
- Conduct Custodian interviews with Human Resources to fill Custodian vacancy
- Assist Mazzarella Media and ECD with the placement of a time-elapse camera on the rooftop of City Hall to capture the construction activities associated with the Carrier Project on North Main Street
- Coordinate with Overhead Door of Hartford on the replacement of two steel roll-up overhead doors that serve the basement level parking for the Police Complex
- Coordinate with Millennium Builders on the replacement of limited areas of concrete bay floor and sidewalks at Fire House #2 that pose a safety hazard to Fire Department Staff
- Staff to provide assistance in the build-out/set-up of the Emergency Management Office at 131 North Main Street on the 2nd floor (furniture set-up, TV monitor mounts and installations and other associated tasks)
- Install holiday wreath at the Police Complex in conjunction with Wojtusik Nursery and Public Works Streets Division

Building Maintenance Staff or concerns:

- Anticipate moderate to elevated levels of Vacation/Miscellaneous time off during November
- 2nd Shift Custodian vacancy requiring overtime staffing on Friday and Saturdays until position is filled

Building Maintenance OT Costs: \$9,287.52

Staffing coverage for after-hour maintenance issues (Burglar alarm at City Hall on Columbus Day due to site access programming, City Hall RTU2 fire alarm response), multiple shifts coverage due to personal time off, sick time call-outs, bereavement leaves and 2nd shift vacancy, Columbus Day holiday staffing at Police Complex, Police Complex lobby reconfiguration and painting to accommodate new BPD Cruiser Door Memorial for Fallen Officers, City Hall Early voting extended hours and weekends for Registrar's Office

Streets October 2024 Report

Streets current month activities:

- Continued to provide all employees with cleaning supplies as well as masks due to COVID-19
- Continued with roadside maintenance of City properties, including litter and yard sign removal. This work will be on going throughout the seasons
Installed driveway aprons for engineering on new paved roads
- Serviced trees, including pruning, removals, and testing
 - **Take downs** (Arlington-2)
- **Major Roads Engineering**- Swept and directed traffic for Tilcon paving operation
- **Permanent Patch for Engineering**- (Milled and paved Willis St, Moody St and Shawn Dr)
- Stump Removals/ Loam
- Finished Minor St project for storm drainage as well as grading and curbing
- Continuing small road repair
- Addressing street signs
- Curb repair
- Vactor Work
- Cleaned out culverts throughout the city
- Milling and Paving
- Driveway Aprons
- Loam Feeder
- Patched Potholes
- Street Sweeping
- Storm Drainage
 - **Completed Basin Repairs/Sinkholes**- (Horizon Dr-9 and Enterprise Dr-15)
- Installing new poles and signage
- Winter Operations- OFF SEASON

Streets next month activities:

- Continue with roadside maintenance
 - Street Sweeping
 - Potholes
 - Curb repair
 - Loam
 - Tree removal
 - Tree trimming
 - Mowing
 - Driveway aprons
 - Milling and Paving
 - Catch basin repair
- Permanent Patch List
- Milling and paving
- Winter Operations- **OFF SEASON**
 - Plowed and treated roads
 - Service Requests
- Continue addressing street road name signage replacement
 - Installing new poles and or signage
 - Look into printing other road signage of other Departments
 - Fixing and installing signs for Police Department
- Maintenance of city properties
 - Litter clean up
 - Lawn Maintenance

- Bridge clean up
- Continue tree take downs, trimming and stump grinding
- Continue to address seasonal maintenance activities, including preparation of seasonal operation equipment
- Assist other public work programs and departments as required

Streets staff or concerns:

Street Division is currently addressing service requests from the general public with our maintenance programs. We have been managing these requests throughout designated areas.

October OT Totals: \$ 2552.82 Streets

Solid Waste October 2024 Report

Solid Waste current month activities:

- Continued illegal bulk inspection and enforcement activities. We sent out 21 letters and picked up 0 illegal bulk stops.
- Continued curbside bulk collection, we collected 366 scheduled pick-ups.
- Continued the on-site management of barrels at the Transfer Station, disassembling, cleaning and reusing barrels.
- Continued yard waste collection for the season, we currently have 4,828 residents participating.
- Continued cleaning up areas with high amounts of litter.
- Cut and mow high vegetation at the transfer station and landfill.
- Delivered event barrels to BAIMS for the Halloween Spooktacular.
- Delivered event barrels to St Paul's for the Mum a Thon.
- Started curbside leaf collection, collecting 104 tons for the month.
- Worked overtime on Saturday October 19th to make up for the Columbus Day collections.

Solid Waste next month activities

- Continue illegal bulk inspection and enforcement activities.
- Monitor manufacture and transportation process for additional rubbish, recycling and yard waste containers.
- Continue to cut and mow high vegetation at the transfer station and landfill.
- Patrol known dumping areas for illegally dumped items.
- Continue cleaning up areas with high amounts of litter.
- Continue curbside leaf collection.
- Work overtime on Saturday the 16th to make up for Veterans Day collections.
- Work overtime on Friday the 29th and Saturday the 30th to make up for Thanksgiving collections.
- Interview for Solid Waste laborer position.
- OSHA training.

Solid Waste staff or concerns:

- Manage Solid Waste Division staffing levels.
- Manage Division vehicle equipment needs.
- Continue to cross train Division employees.

<u>OT Costs/Revenue Generated:</u>	
Solid Waste OT =	\$6,611.70
Transfer Station OT =	\$6,834.29
TS Revenue (PAYT) =	\$27,070.07
Residential Permits =	\$2,995.00
Commercial Permits =	\$150.00
Yard Waste Revenue =	\$1,380.00
Murphy Road Rebate =	\$0.00
Iron Liberty Recycling =	\$5,393.81
Aluminum Liberty Rec =	\$1,060.00
Batteries Liberty Rec =	\$448.06
Electronics NewTech =	\$1,574.40
Compost Sale =	\$0.00
Bulk Pick-Up Revenue =	\$0.00
Book Box =	\$0.00
Misc. Revenue =	\$0.00
Border Street =	\$0.00
Illegal Bulk Fines =	\$0.00
Clothing Recycling =	\$0.00
Additional Barrel Sale =	\$0.00
Damaged barrel =	\$0.00
Special Pick up – 2 nd	\$1,573.00

Fleet Maintenance Current Activities:

Streets Div.

1. **S30** – (1985 Tractor trailer) Low boy trailer air tank replaced due to corrosion. New hydro lines were installed that connect the trailer to truck due to dry rot. New shut off switch to truck installed. Truck has a bad shack to it when driven over 45mph. Balance bags were installed in tires to try to correct it but failed. This unit needs to be updated as it hauls DPW's heavy equipment all over.
2. **S5** – (2015 pickup truck) New fuel pump installed in the tank. CEL diagnosed as a faulty oxygen sensor has been replaced. Light bar on truck was inop due to a faulty controller. Controller has been replaced with new.
3. **S36** – (2015 mason dump) Faulty wiper motor was replaced with a new one. E brake cable was broken during inspection so Fleet replaced that as well.
4. **S26** – (2018 10 wheeled dump) Unit was leaking DEF fluid. Unit was diagnosed with a crack in the DEF pump. Part was replaced. Corrosive hydro lines were also replaced before winter ops. Truck is scheduled to have rear spring bushings replaced on 11/13/24.
5. **C50** – (Ventrac mower) New deck belts and pulleys were installed due to a loose pulley that broke. 1 out of 3 blade spindles were replaced as well. Mowing deck has been adjusted correctly by fleet so this doesn't happen again.
6. **S23** – (2019 10 wheeled dump truck) Large crack in side dump body repaired. Dump body rear running lights repaired due to excessive corrosion in connectors. Air line replaced due to hole in it. Truck is still in shop having fuel line connectors replaced.
7. **S42** – (2004 6 wheeled dump) Fleet has revamped this unit from Park Dept as a winter ops unit to replace contractors with more DPW staff. So far Fleet has replaced front king pins , battery box and 2 batteries , new brakes front and rear , left side steer box , exhaust , and multiple hydro lines. Plow hydraulics were gone through and are now operational. Plow itself will be painted safety orange. Fleet plans to rebody this unit next budget with a frame mounted sander and pre wet system as the current body is in very poor condition. We have invested a little over \$8,700 into this unit as opposed to \$250,000 new.
8. All small truck plows have been gone through including hoses, fluids and filters, lights and edges.

Solid Waste Div.

1. **R23** – (2018 Automated Rubbish Truck) New packer rails installed on floor. Rebuilt packer cylinders installed. New packer rollers were installed as well. Multiple cracks in hopper floor have been welded. Truck will need to have front king pins replaced soon. Rear non function camera cable replaced with new.
2. **R3** – (2019 Roll off truck) Brakes replaced on both rear axles. CEL diagnosed with faulty air reading gauge for exhaust system. Parts ordered.

3. **GR35** – (2004 Rear loader) New exhaust leading off motor replaced. Steering column on truck was loose. New bracket were installed to tighten the column up. New back up alarm was installed.

Fleet Maintenance Next Month's Activities:

- Continue scheduled service to our Fleet vehicles.
- Continue scheduled services to our other divisions as well as our P.D.
- Continue to keep Streets & Solid Waste Ops. Running strong.
- Working on rear loaders for leaf and upcoming tree collections.
- Working on plow trucks for upcoming season.
- Trying out a new Fleet maintenance program called Samsura.

Fleet Maintenance Staff or Concerns:

- Fleet garage, Streets garage and Solid waste buildings heaters need to be replaced. (UPDATED) Plan in place.
- Street Div. (S30) 1985 Tractor trailer truck needs to be replaced. This would be a great opportunity to buy used.
- Any way we can put our Fleet Auction proceeds back into our Fleet And not the GF?
- **DPW really needs a dedicated wash building.**
- Sumps for both Gasoline and Diesel pumps at the yard need to be replaced. Fleet has been working with vendors to fix this issue.
- Overtime expenditures and totals \$2,939.98 (Holiday, Dispatch and Mechanic).

September 2024 Project Schedule										
Projects		Budget								
Projects in scoping/Design Phase										
Divinity Street Culvert (east of Peck Lane)	\$93,850.00	Bristol IWC permit obtained June 20024 & ACOE permit obtained in August 2024, constrcution anticipated in spring of 2026. Construction coordination required with Park St Streetscape due to detour & easement required from upstream property owner.								Construction Spring 26
Downs St Bridge	\$320,000.00	Design substantially complete & permits in place. DOW Ebcroachment comments received. Scheduled for bidding in Febuary 2025, pending DOT & NVCOG authorization to bid. Start construction in spring of 2025 with completion in July 2026.								Construction 2025
Lake Street Culvert design	\$400,000.00	Design & Permit complete. Easement required from Lake Compounce (preliminary approval from Lake Compounce obained).								Construction 2025
Wolcott St (Route 69 to Allentown)	\$185,000.00	Design substainally complete, permits and easements in place. Project pending CT DOT approval and authorization for the City to bid.								Construction Spring 25
2024 Community connectivity / sidewalk replacement	\$793,000.00	Grant awarded / Design currently under constrcution approx 800% complete.								Construction spring 2025
Vine & Brace Drainage	\$65,000.00	Wetlands permitting 5/24 Design by WMC. Scheduled for bidding January 2024.								Construction start fall 2024
Field St Culvert	\$70,000.00	Project under design. 1 of 4 required easements obtained. Sanitary sewer replacement on a portion of Peck Lane requierd.								Construction 2026
CT Route 72 Riverside Ave & Park St Streetscape	\$420,000.00	Currently under design, public information meeting scheduled for January 2024.								Construction (Park St 2024) - Riverside Ave 2026)
Perkins St Stormdrainage Outfall	\$160,000.00	Under construction, substainally complete								
Broad St Retaining Wall design	\$83,500.00	Awarded to WMC, currently under design. IW permit required.								Construction 2025
Shrub Road Sidewalk	\$185,000.00	Design currently being completed. Scheduled to be resubmitted in Decemebr to CT DOT & NVCOG. Scheduled fot bidding April 2024.								Construction 2025
Active Construction & Other Projects										



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: November 13, 2024

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: BPW November – Director’s Report

Please find attached a summary report of the Department’s activities, issues, and concerns for the November 21, 2024 Board of Public Works meeting.

1. **Staffing: Streets & Land Use Divisions** - Fully staffed. **Administration Division** – Vacancy in accounts payable, posted scheduled to be filled Nov 20. **Bldg. Maintenance Division** – vacancy in night custodian, currently conducting interviews. **Engineering Division** - As previously reported, the City Engineer position is vacant, temporary P.E. engineer in place providing technical assistance. **Solid Waste**: 1 vacant laborer position.
2. **Hope Street Parking Garage**: D’Amato Construction currently completing constructing building footings, precast erection scheduled to start on November 18. Eversource switch gears installed. Elevator install (critical item) is scheduled for February 1, 2025 to March 15, 2025. **Completion of the parking garage scheduled for April 30, 2025.**
3. **Meadow St/Kelley St Parking Garage**: Garage complete, CO received. City grant reimbursement of \$4,387,000 submitted.
4. **Maple Court Roadway Reconstruction**: DPW performed test pits along Maple Court. No ledge encountered, scheduled to install storm drainage from Steward St starting Nov 18, 2024. Remainder of work (roadway pavement, storm drainage at Maple St, sidewalk & retaining wall at Maple St) scheduled to be completed in the spring 2025.
5. **City Council Action**: CO for East St Bridge (\$85,000), North Main Street Scape (\$6,930), & Mellen St Bridge (\$69,205) approved along with Mayor authorization to sign landfill solar permits and downtown CMAQ funding agreement (\$179,176). In addition, Eversource has requested an easement on Century Drive.
6. **DOT’s West End Intersection Reconstruction (CT 69/CT 72)**: DOT approval relocation of bus shelter obtained. Scheduled to be completed within 2 weeks.
7. **Pequabuck Downtown Bike/Pedestrian Path: Representatives of the Parks, DPW, & Purchasing Departments**: Project information meeting scheduled for Wednesday 11/20/24 at 6:00 PM (City council Chambers).
8. **Shrub Road Sidewalks**: City’s engineering consultant AI Engineers re-submitted plans to CT DOT & NVGOC to review the week of Nov 18. DOT env review complete (no major concerns identified). DOT final authorization to fund pending. NVCOG third party engineering review required, along with DOT authorization to bid. Project bid anticipated in April with construction in 2025.
9. **Wolcott Street Reconstruction (Peck Lane to Witches Rock Road)**: City engineering consultant AI Engineers complete. Project pending DOT authorization to bid.
10. **DPW Fall 2024 Paving Program**: Asphalt milling & paving complete, including curb replacement on Meadow St and Ward St.
11. **HHW Collection**: Household Hazardous Waste Collection is scheduled for November 23, 2024, at 9:00 AM – 1:00 PM, at DPW’s, 95 Vincent P Kelly Road facility. The event is sponsored by BRFFOC.
12. **Jerome Ave Bridge**: Progress on the bridge has progressed well, the contractor scheduled to complete all bridge concrete pours the week of Nov 18. Utility and roadwork work remains (water & gas scheduled for December). Unsuitable material encountered (excavated and replaced), estimated cost \$20,000.
13. **City Hall**: DPW has received an estimate to scan all City Hall documents (\$322,622). Evaluating space reduction associated with scanning. As previously reported per State Librarian a portion of the original documents scanned will have to be retained, therefore DPW analysis required to determine actual space reduction. In addition, the need for addition server space is anticipate along with cost to relocate high density shelving.
14. **FH No3 Forestville (Church Ave)**: Construction started, site cleared complete and excavation scheduled to start Nov 18. Proposed schedule includes cold weather concrete measures. Groundbreaking ceremony currently being scheduled. Construction completion scheduled for Oct 2025.
15. **Sidewalk Snow & Ice Policy (Existing) & Parking Ban**: With winter coming, please find attached, DPW’s current Sidewalk Snow & Ice Policy and information on winter parking ban
16. **DPW Safety Training OSHA**: DPW received annual OSHA training from the City’s consultant Highpoint Safety.
17. **DPW Salary Analysis FY 2023-24**: See attached
18. **DPW Heat Upgrades**: Bids received to replace DPW Fleet heating. Bids exceed existing appropriation due to required gas line upgrade/ replacement. Existing appropriation \$75,000, Fleet repair bid \$160,000. DPW evaluating additional appropriation request, however based on timing of actual construction/ installation of heat not anticipated until February, therefore DPW recommends FY2024-25 appropriation request to fund installation and is currently investigating repairs to existing units and use of temporary heaters.
19. **DPW Engineering Intern**: DPW request authorization to re-hire Jewel Hamilton over winter college break to assist with roadway asset management data input. Ms. Hamilton worked out very well over the summer. Temp salary wage funds remain.
20. **CT Route 72 Realignment – Bracket Park**: Meeting conducted with DOT to review preliminary design plan CT Route 72 relocation area of Bracket Park (attached)



Department of Public Works | 860.584.6125

21. **DPW Solid Waste – Social Media Post:** See attached POSITIVE social media post for DPW Solid Waste Drivers. As Director it is good to see that their hard work is recognized.

Please feel free to contact me with any questions or concerns at 860-584-6113.



15

Department of Public Works | 860.584.6125

MEMORANDUM

DATE: November 4, 2024

TO: Mayor Jeffrey Caggiano
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW EAST ST BRIDGE – CONTRACT AMENDMENT
NO. 2C24-096 – SCHULTZ CORPORATION**

RECEIVED
2024 NOV -5 PM 4:33
TOWN AND CITY CLERK
BRISTOL, CT

The East St Bridge is currently under construction. As part of the project, the existing water main has to be relocated in the area of the bridge. The work requires the connection of the new main into the existing water main on both the south and north side of the bridge. The connection into the existing water main requires that the existing main be capped and restrained. However, due to proximity of rock in the trench, there is insufficient room to install the required restrained, and performing the work on the north side of the bridge is not viable. As a result, the required work consists of extending the new main to the Riverside Ave main. The cost to install the additional water main is \$85,000.

The Department of Public Works requests the following City Council action to increase the contract amount from the current \$2,599,499.52 to \$2,684,499.52.

Authorize the Mayor to execute an amendment to Contract 2C24-096 with Schultz Corporation in the amount of \$85,000 increasing the contract from \$2,599,499.52 to \$2,684,499.52.

An additional appropriation from the Board of Finance is NOT required to process the contract amendment, in accordance with the Federal Local Bridge Program, the cost associated with contract amendment is 100% paid for by the program. NO City funds are required.

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: November 4, 2024

TO: Mayor Jeffrey Caggiano
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW NORTH MAIN STREET STREETScape (CENTER ST TO HOPE
ST/LAUREL ST) - CONTRACT CHANGE ORDER
CONTRACT 2C24-042
MARTIN LAVIERO CONTRACTING**

RECEIVED
2024 NOV -5 PM 4:33
TOWN AND CITY CLERK
BRISTOL, CT

The construction of the North Main St Streetscape project is progressing and is scheduled to be completed in the spring of 2025. The Department of Public Works requests City Council action to increase the contract amount \$6,930.00 from the current \$2,223,588.60 to \$2,230,518.60 to cover cost associated with the removal of existing cobra head street lights, installation of conduits to connect decorative streetlights, and to construct temporary driveways to support development.

Authorize the Mayor to execute an amendment to Contract 2C24-042 with Martin Laviero Contracting Inc. in the amount of \$6,930.00 increasing the contract from \$2,233,588.60 to \$2,230,518.60.

*confirmed type w/ Ray
\$2,223,588.60 is correct*

An additional appropriation from the Board of Finance is NOT required to process the contract amendment. It should be noted that to date, the Department has processed change orders in the amount of \$48,337.10 to address field construction modifications associated with the addition of storm drainage, relocation of pedestrian traffic control equipment, ADA reconstruction, and relocation of trees and modification to granite curb layout.

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: November 4, 2024

TO: Mayor Jeffrey Caggiano
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW MELLEN ST BRIDGE – CONTRACT AMENDMENT
NO. 2C23-05 – ARBORIO CORPORATION**

RECEIVED
2024 NOV -5 PM 4:33
TOWN AND CITY CLERK
BRISTOL, CT

The Mellen St Bridge is complete, as part of the project closeout, the Department of Public Works is performing a final contract amendment to adjust the contract for actual unit quantities completed (tree removal, pavement, & storm drainage), along with disposal of additional quantities of environmentally regulated material processing, and cold weather concrete measures implemented the winter of 2024-25.

The Department of Public Works requests the following City Council action to increase the contract amount from the current \$2,279,473.98 to \$2,348,679.33.

Authorize the Mayor to execute an amendment to Contract 2C24-061 with Arborio Corporation in the amount of \$69,205.35 increasing the contract from \$2,279,473.98 to \$2,348,679.33.

An additional appropriation from the Board of Finance is NOT required to process the contract amendment, in accordance with the Federal Local Bridge Program, the cost associated with contract amendment is 100% paid for by the program. NO City funds are required.

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: November 6, 2024

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW CMAQ GRANT – DOWNTOWN TRAFFIC SIGNALS
AUTHORIZATION FOR MAYOR TO SIGN**

RECEIVED
2024 NOV - 6 PM 3:49
TOWN AND CITY CLERK
BRISTOL, CT

The Department of Public Works is proceeding the proposed replacement of the following traffic signals funded with State CMAQ grant funds:

1. North Main St @ Center St
2. South St @ George St
3. CT Route 72 (School St) @ Main St

In order to proceed, the Department of Public Works request the following City Council action:

Authorize the Mayor to execute a Project Authorization Letter with the State of Connecticut in the amount of \$179,176 to fund the design of three downtown traffic signals (North Main St @ Center St, South St @ George St, CT Route 72 (School St) @ Main St).

The total CMAQ grant funding, included the design cost is approximately \$2,937,254. A subsequent agreement will be required to fund construction cost. The CMAQ grant will fund the full cost to design and construct the traffic signals. Project design and permitting will occur in 2024-25 with actual construction anticipated in 2026.

Please feel free to contact me with any questions or concerns at 860-584-6113.



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: November 4, 2024

TO: Mayor Jeffrey Caggiano
City Council

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW SOLAR INSTALLATION LANDFILL PERMITTING**

RECEIVED
2024 NOV -5 PM 4:33
TOWN AND CITY CLERK
BRISTOL, CT

The City is finalizing an agreement to install solar panels on a portion of the Department of Public Work's closed landfill on Lake Ave. In order to proceed with installation, various environmental permits are required, including modification to the existing CT DEEP landfill stewardship permit and a landfill disruption permit.

The Department of Public Works requests the following City Council action to proceed with solar panel installation of the City's landfill:

Authorize the Mayor to execute any and all federal, state, and local permit applications required to obtain authorization to install solar panels on the City's Lake Ave landfill. Said approval includes CT DEEP landfill stewardship permit modification and a CT DEEP Landfill Disruption Permit.

It is estimated that permit acquisition will take approximately 12 months to complete, installation is anticipated in the spring of 2026. Once installation is complete, lease payments to the City are projected to be \$50,000/year. Construction will not impact the existing landfill liner, and the solar installation will be limited to the flat/top areas of the landfill currently not being utilized by the Department of Public Works. Electrical generation is projected to be 1.62 megawatts.

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.



5K

Department of Public Works | 860.584.6125

MEMORANDUM

DATE: November 5, 2024

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW CENTURY DRIVE – EVERSOURCE EASEMENT**

RECEIVED
2024 NOV -5 PM 4:33
TOWN AND CITY CLERK
BRISTOL, CT

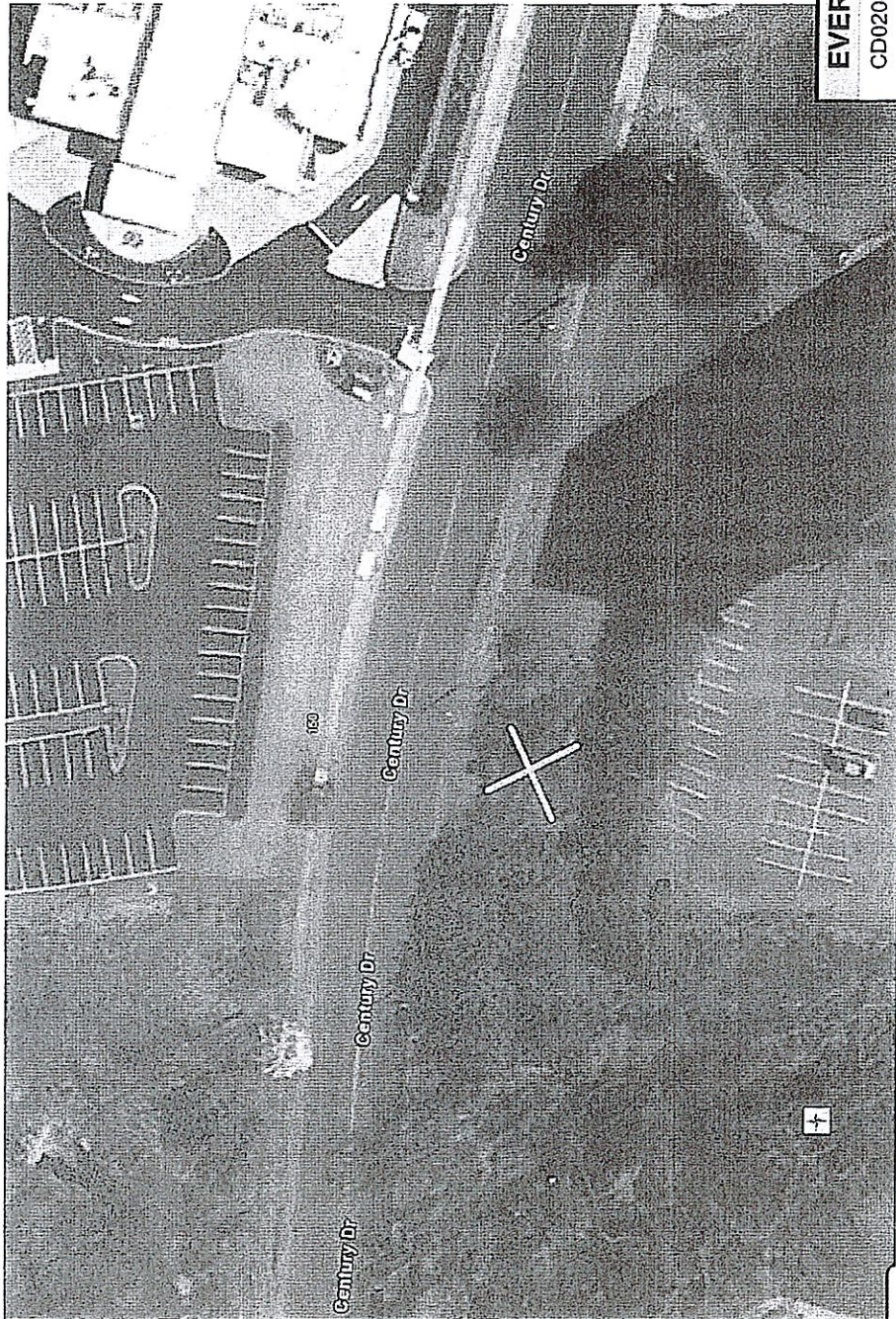
Eversource Electric has requested that the City grant an easement to them for the purpose of installing an electrical switch gear within the right of way of Century Drive. The switch gear would be part of Eversource's infrastructure to provide power to the businesses within Enterprise Drive Industrial Park.

The proposed work will not impact City road operations or use of Century Drive. I order to process the easement request, the Department of Public Work request the following City Council action:

Submit a referral to the City's Planning Commission in accordance with State Statute 8-24 requesting a positive referral for the City to grant an easement to Eversource Electric within the right of way of Century Drive for the purpose of installing an electrical switch gear.

The proposed easement would be located in the area of 99 Century Drive (Otis Elevator), west of the building. The Switch gear would be installed behind the sidewalk, within the subject easement (if approved). There is a larger right of way in the area due to a temporary cul-de-sac provided to the City during development of the property. A sketch of the proposed easement location is attached.

Please feel free to contact me with any questions or concerns at 860-584-6113.



FULL PRELIMINARY
 NUG ENERGY DELIVERY SHARED SPECIFIC PROJECTS/CENTRAL
 CHESHIRE/CD2046 NEW SWITCHGEAR SPLIT 311C UP/CUL DE SAC
 SWITCHGEAR EASEMENT GOOGLE MAP VSDX

EVERSOURCE

CD2046 Enterprise Drive Cul-De-Sac Easement, Bristol
 Install Switchgear in City of Bristol's ROW

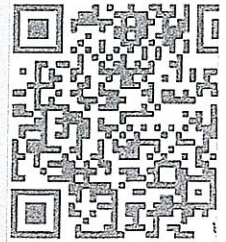
Drawn by Jim Harkin Date: 11/5/2024

PEQUABUCK RIVER TRAIL

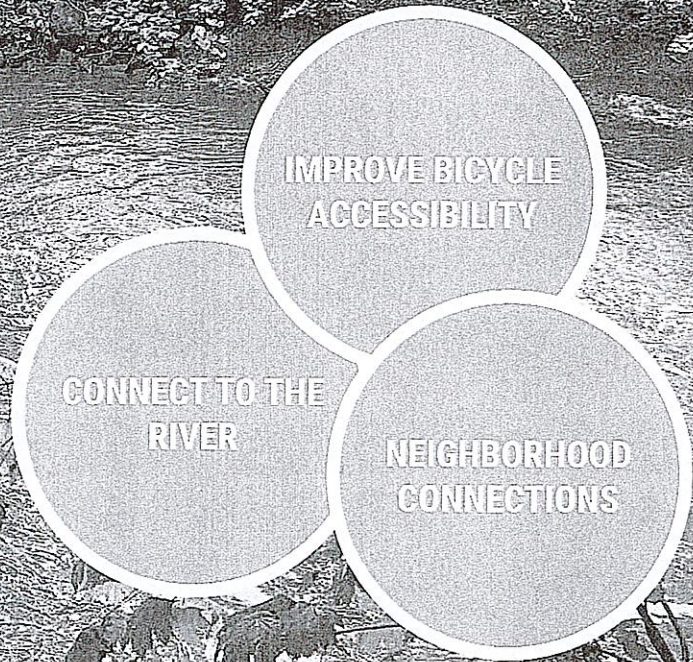
CITY OF BRISTOL

FIRST PUBLIC MEETING

Date: November 20, 2024 • Or Join Virtually
Time: 6:00pm • <https://bit.ly/46slone>
Location: City Hall
Room: Council Chambers • Meeting ID: 892 2197 6200
Address: 111 N. Main St. • Passcode: 996616



Please join us for a public
information meeting for the future
Pequabuck River Trail



We are excited to hold a public listening meeting for the future Pequabuck River Trail Project which will connect Rockwell Park, Brackett Park, West End, Memorial Blvd and down to Route 72 and Middle Street to the southeast. This will be the first informational gathering meeting, so please come and share your ideas. We look forward to seeing you there!

Contact: **Raymond Rogozinski** raymondrogozinski@bristolct.gov 860-584-6113



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: December 2, 2022

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **Department of Public Works – Sidewalk Snow & Ice Policy/Procedures**

In accordance with City Ordinance 21-23, property owners abutting a public roadway sidewalk are required to clear the sidewalk of snow and ice within 12 hours after a storm ending between the hours of 3:00 AM and 9:00 PM, and within 9 hours after a storm ending between 9:00 PM and 3:00 AM. For the purposes of the ordinance, end of storm is defined as the end of precipitation, or in the event that an emergency parking ban is established pursuant to Ordinance 14-39, end of storm shall be defined as the end of the emergency parking ban.

All complaints associated with property owners' failure to clear snow and ice from sidewalks are directed to the Bristol Police Department to investigate. Once investigated, the Police Department notifies Public Works of the violation, and Public Works clears the sidewalk. If the property owner is available at the time of the Police investigation, the Police Department will issue a citation or warning. Public Works documents conditions prior to, and after, the Department's snow and ice removal using time/date photographs. Public Works submits an invoice for work performed. Depending on the Department's workload, sidewalk clearing can occur either on overtime or regular time. A summary of common complaints, along with DPW response, is provided below:

1. Property Owner Concern: Bristol Police provided notice and Public Works performed work prior to the resident having an opportunity to clear the sidewalks. DPW Response: Sidewalks were cleared to improve public safety. At the time of the Police investigation, sidewalks were not cleared in accordance with City Ordinance, and an additional grace period of time would increase safety risk.
2. Property Owner Concern: Public Works indicates that they cleared the sidewalks, however, there is still snow and ice on them. DPW Response: Clearing sidewalks 24-48 hrs. after the snow event is problematic. Snow turns to ice and DPW uses a large amount of salt to melt the sidewalks.
3. Property Owner Concern: Public Works cleared the sidewalks and damaged the property owner's yard. DPW Response: DPW will loam and seed the area in the spring, however, property owners are advised that they have a right to submit a claim.
4. Property Owner Concern: Public Works charges too much to clear sidewalks. DPW Response: Clearing sidewalks 24-48 hours after storm is time consuming, however, our average cost is \$100-\$150 per property.

5. Property Owner Concern: Public Works plowed the snow from the road onto my sidewalks.
DPW Response: Along a typical length of road, DPW acknowledges that snow from the road is deposited on sidewalks, however, property owners are required to clear sidewalks. The Department does clear large deposits of snow from intersections without charging the property owner.

Once DPW performs the sidewalk clearing, an invoice is issued to the property owner. Surprisingly, Public Works collects approximately 95% of billed amount (businesses pay at a higher rate than residential properties). After 30 days, unpaid invoices issued by Public Works are forwarded to the City's Corporation Counsel for additional processing. The Corporation Counsel re-issues the bill, and if not paid in 30 days, a lien is placed on the property.

A copy of the proposed policy/procedure is attached.

Please feel free to contact me with any questions or concerns at 860-584-6113.

CITY OF BRISTOL – PUBLIC WORKS

24.60 CITY SIDEWALKS SNOW & ICE COMPLAINT/SIDEWALK CLEARING POLICY

1. Policy Name

24.60 City Sidewalks Snow & Ice Complaint/Sidewalk Clearing Policy

2. Policy Statement

Pursuant to City Ordinance 21-23, property owners are responsible to clear snow and ice from sidewalks located along City Streets abutting their property. Specifically, City Ordinance 21-23 requires property owners with sidewalks abutting a public roadway to clear the sidewalk of snow and ice within 12 hours after a storm which ends between the hours of 3:00 AM and 9:00 PM and within 9 hours after a storm which ends between 9:00 PM and 3:00 AM. For the purposes of the ordinance, the end of the storm is defined as either the end of precipitation or in the event that an emergency parking ban established pursuant to Ordinance 14-39, the end of a storm shall be defined as the end of the emergency parking ban.

The primary purpose of City Ordinance 21-23 and this policy is to ensure that sidewalks along City streets are cleared of snow and ice. The policy defines the procedure dictating when the Department of Public Works will be utilized to clear sidewalks. **The policy also includes provisions to charge property owners who are in violation of City Ordinance 21-23 which requires property owners to clear snow & ice from sidewalks.** Obtaining reimbursement ensures that general taxpayers will not incur the costs associated with property owner's violation of City Ordinance 21-23.

3. Policy

- A. Complaint of Snow/Ice on City Sidewalks: **ALL COMPLAINTS OF SNOW OR ICE ON SIDEWALKS LOCATED ALONG CITY STREETS SHALL BE DIRECTED TO THE BRISTOL POLICE DEPARTMENT.**
 - a. The Police Department address un-cleared sidewalks on a complaint-driven basis. When a complaint is received, the Police Department investigates to confirm that the sidewalks have not been cleared, and provides the Department of Public Works with the addresses of the un-cleared sidewalks in question.
 - b. The Police Department investigation may or may not result in the property owner being contacted or being issued a written citation or warning for un-cleared sidewalks (violation of City Ordinance 21-23). However, the lack of notice to property owners shall not relieve the property owner of the responsibility to clear said sidewalks in accordance with the City Ordinance (the purpose of this policy is to clear sidewalks of snow and ice in order to improve safety).
 - c. The notice from the Police Department to the Department of Public Works that sidewalks have not been cleared of snow & ice shall serve as authorization to the Department of Public Works to initiate the removal of snow & ice from the sidewalk.

- d. The City recognizes that the Board of Education may have previously cleared snow & ice from sidewalks along City streets in areas of City schools. The purpose of the Board of Education's policy was to ensure sidewalks were cleared for students walking to schools. However, other than Board of Education properties owned in fee, the **Board of Education program to clear sidewalks along City roads ceased in 2017 and is no longer in place.** Property owners abutting sidewalks previously cleared of snow & ice by the Board of Education are currently subject to all provisions of City Ordinance 21-23.
- B. Once the Police Department provides notice of un-cleared sidewalks to Public Works, the Department shall arrange to perform required work to clear identified sidewalks of snow & ice.
 - a. No additional notice to the property owner by the Department of Public Works is required (the primary purpose of this policy is to clear sidewalks of snow and ice in order to improve safety).
 - b. Once the Police Department provides Public Works with notice of identified un-cleared sidewalks, the Department of Public Works Department shall be authorized to commence work immediately. With that said, due to the Department's workload, work associated with clearing snow & ice from the sidewalks may be delayed by 24-48 hours.
 - c. Prior to any snow & ice removal by the Department of Public Works, the Department shall take a time/date and location stamped photograph of the sidewalk scheduled to be cleared of snow and ice. Additional photographs shall be taken to document conditions at the completion of the Department's work. Said photographs shall be included in the Department's invoice issued to the property owner
 - d. Due to sidewalk ice conditions, the clearing of sidewalks by the Department of Public Works may take multiple applications of salt/deicer treatments to eliminate icing safety hazards.
 - e. Snow and ice clearing shall consist of clearing the entire width of the sidewalk. Clearing of only a portion of the sidewalk, such as a shovel width, is insufficient. Sidewalks must be cleared the full width to be in compliance with the City Ordinance.
 - f. The Department of Public Works is responsible to clear sidewalks along City-owned properties, except properties designed as Park, Water, or Board of Education facilities. Said properties include City-owned bridges.
- C. At the completion of the Department of Public Works' sidewalk-clearing work, the Department shall invoice the property owner for the cost of the work performed by the Department.
 - a. All of the Department labor and equipment cost to perform snow & ice removal, including transportation to the site, shall be included in the invoice issued to the property owner. The purpose of issuing an invoice to the property owner is to reimburse the Department of the cost of removing snow & ice from sidewalks along City streets defined as the property owner's responsibility in City Ordinance 21-23. Obtaining reimbursement ensures that general taxpayers do not incur the costs associated with the property owner's violation of City Ordinance 21-23.

- b. Public Work's invoice to the property owner shall include time/date & location stamped photographs taken by the Department prior to, and at the completion of, the snow & ice clearing.
 - e. The Department recognizes that at a number of intersections throughout the City, the Department snow plowing operations results in the stockpile of snow that exceeds the "normal" amount deposited on sidewalks. If the snow stockpiled at an intersection is less than 18 inches, the property owner shall be required to clear sidewalks of snow and ice in accordance with City Ordinance 21-23. However, if the accumulated stockpile snow is greater than 15 inches in height and three times the height of the snow accumulation of a typical sidewalk, the Department of Public Works shall arrange to remove the stockpiled snow. Pursuant to City Ordinance 21-23 the property owner is responsible for the remaining portion of the sidewalks. The determination of the stockpiled snow's height shall be determined solely by the Department.
- D. All Department of Public Works invoices not paid after a period of 30 days will be forwarded to the City's Corporation Counsel for additional processing.
 - a. Corporation Counsel will re-issue/re-invoice the property owner for work performed by the Department of Public Works
 - b. After a period of 30 days, invoices that remain unpaid are subject to property lien. The office of Corporation Counsel will file said lien on City tax & land records.

4. Responsible Division

Department of Public Works Administrative and Street Division

5. Approval authority:

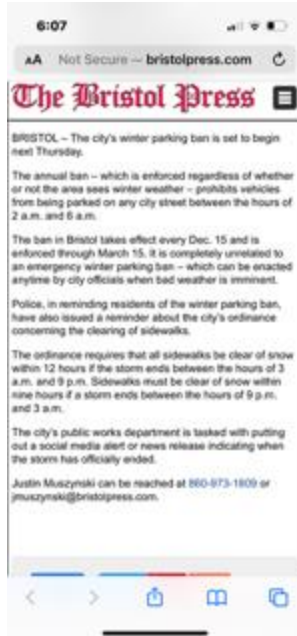
Board of Public Works

6. Approval Date:

December 15, 2022

7. Effective Date:

December 22, 2022



Laura Leger

From: Raymond Rogozinski
Sent: Friday, November 1, 2024 10:39 AM
To: Robin Manuele
Cc: Lindsey Rivers
Subject: DPW - [External] RE: Payroll Analytics

Email indicate payroll, however based on MUNIS the sum of reg wages and OT do not total the \$ provided in the "Public Works Payroll Expenses" provided table. With that said, it does come close there DPW response is based on a review of reg & ot payroll. A summary of DPW review is provided below:

1. NO additional DPW employees were added from 2023 to 2024
2. Dept 3011 Engineering had vacancies in 2023 and in addition to union contract cost increases the City Eng had a step increase in 2024
3. Dept 3015 Street had vacancies in 2023, I believe one laborers position has been under/not funded since 2024 & labor contract increases (largest/most DPW employees).
4. Dept 3018 Snow, the referenced cost are NOT reg wages and consist of OT cost. OT snow cost are directly associated with the number, size and timing of snow storms. Due to the timing and size of snow storms in 2023 and 2024 there was less storm in 2023 than 2024.

I would say following:

- a. Dept 3011 Eng payroll was below budget in both 2023 & 2024
- b. Dept 3015 Street payroll was below budget in both 2023 & 2024
- c. Dept 3018 Snow payroll was below budget in both 2023 & 2024

I would also like to thank you for sharing this information with me.

Please keep me advised and please feel to contact me with any questions.

From: Robin Manuele
Sent: Friday, November 1, 2024 9:37 AM
To: Raymond Rogozinski <RaymondRogozinski@bristolct.gov>
Subject: FW: [External] RE: Payroll Analytics

Ray-

The below figures were pulled for payroll by division comparatively for the last two fiscal years. Can you please explain the variances for the 3 highlighted areas? Thanks

From: Checo, Ryan <Ryan.Checo@claconnect.com>
Sent: Thursday, October 31, 2024 1:19 PM
To: Robin Manuele <RobinManuele@bristolct.gov>
Cc: Jessica Pilgrim <JessicaPilgrim@bristolct.gov>; Epstein, Gabriel <Gabriel.Epstein@claconnect.com>
Subject: RE: [External] RE: Payroll Analytics

Hi Robin,

Yes, that table I showed was combined. I separated by Dept # string in the accounts (I omitted dept name since I don't know which one is which) please see below. I would say the three biggest increases highlighted are the only ones we need to explain since they are the chunk of the increase.

Public Works Payroll Expenses				
DEPT	2024	2023	\$	%
3010	464,055	422,086	41,969	9.9%
3011	882,558	725,313	157,245	21.7%
3012	265,069	267,261	(2,192)	-0.8%
3013	567,268	563,312	3,956	0.7%
3015	2,139,272	1,962,482	176,790	9.0%
3016	1,155,208	1,084,848	70,360	6.5%
3017	739,166	646,834	92,332	14.3%
3018	272,940	176,022	96,918	55.1%
3019	17,167	25,087	(7,920)	-31.6%
3028	23,977	21,183	2,794	13.2%
Total	6,526,680	5,894,428	632,252	10.7%

Best,
Ryan



Ryan Checo
Associate

Direct 2039823765
CLA (CliftonLarsonAllen LLP)
ryan.checo@claconnect.com

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From: Robin Manuele <RobinManuele@bristolct.gov>
Sent: Thursday, October 31, 2024 11:09 AM
To: Checo, Ryan <Ryan.Checo@claconnect.com>
Cc: Jessica Pilgrim <JessicaPilgrim@bristolct.gov>; Epstein, Gabriel <Gabriel.Epstein@claconnect.com>
Subject: [External] RE: Payroll Analytics

You don't often get email from robinmanuele@bristolct.gov. [Learn why this is important](#)

Think Security – This email originated from an external source. Be cautious with any links or attachments.

Hi-
Is this all divisions of Public Works in total?

From: Checo, Ryan <Ryan.Checo@claconnect.com>
Sent: Thursday, October 31, 2024 8:42 AM
To: Robin Manuele <RobinManuele@bristolct.gov>
Cc: Jessica Pilgrim <JessicaPilgrim@bristolct.gov>; Epstein, Gabriel <Gabriel.Epstein@claconnect.com>
Subject: Payroll Analytics

Good morning Robin,

I'm working on year over year payroll expenditure analytics, could you help me explain a fluctuation with regards to a significant increase in Public Works as per below:

Function	Payroll				
	2024	2023	\$ Var	% Var	
Public Works	6,526,680	5,894,428	632,252	11%	<i>PW payroll was derived using accounts coded as "0</i>

Thank you,
Ryan



Ryan Checo
Associate

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ryan.checo@claconnect.com

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Posts

**BRISTOL TALKS** · Follow

Top contributor · Elyse Rose · 3d ·

I wanted to say thank you to the City of Bristol employee that turned around to pick up my trash can when I forgot to put it out earlier. You are the real MVP



Like



Comment



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Matthew Ragaini + 125

Newest ▾

**Alice Pecora** Top contributor

Love that

1h Like Reply

**Leonard Lamothe**

City workers are not bad people they work hard on trash and care for their community

2d Like Reply

**Elyse Rose** Leonard Lamothe yes I know I did...**Kathleen Jehnings** Top contributor

Great department



Write a comment...





Posts

**Jessica Lynne** Top contributor

I wonder if it's the same person who does our street, he is so pleasant, always honks to my kids, and the two times I missed trash he picked them up later for me.

2d Like Reply

2

**Andrea Botto Adams** Top contributor**Lindsey Rivers**

2d Like Reply

**Meghan Roy** Top contributor

I wonder if it's the same guy I had this morning. I parked in front of our cans thinking they would be picked up tomorrow and he got out of the truck to move them so he could dump them. I wish i got his name to thank him again

3d Like Reply

6

**Elyse Rose** Meghan Roy he moved mine across...[View 6 more replies...](#)**Maria Pirro Simmons** Top contributor**Lindsey Rivers**

2d Like Reply

1

**Howard O'Neil** Top contributor

They are the best! Great bunch of





Department of Public Works | 860.584.6125

MEMORANDUM

DATE: November 11, 2024

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW PROPOSED POLICY – 20.35 ILLEGAL BULK**

Please find attached a proposed policy for managing Illegal Bulk within the City. The policy formalizes a number of Department's current practices associated with scheduling, collecting, assessing and processing fines (if required) for illegal bulk:

1. Defines Illegal Bulk and states that materials further than 15 ft from the curb is not illegal bulk and is referred to the Building Department for potential code enforcement.
2. The property owner is the sole authority and representative of the property.
3. A bulk pick up is 3 ft x 3 ft x 15 ft. Illegal bulk that exceeds the designated limits are charged accordingly.
4. Notice is provided to the property owners requiring removal of the illegal bulk within 24 hrs. Failure to remove will result in Department removal of illegal bulk and charges including fines.

To adopt the proposed policy, the Department of Public Works requests the following Board action:

Approve the Department of Public Works Illegal Bulk policy effective December 1, 2024.

This proposed policy has not been prepared in reaction to any current property owner concerns or specific Department issue, rather it is to formalize current Department practice into an establish policy.

Please feel free to contact me at 860-584-6113.

CITY OF BRISTOL – PUBLIC WORKS

20.25 ILLEGAL BULK

1. Policy Name – 20.35 Illegal Bulk

2. Responsible Division and effective date.

Public Works Solid Waste Division
Policy effective date

3. Rationale or Purpose

This policy is designed to reflect the City of Bristol’s reporting, issuance of citations, and collection of illegal bulk.

4. Policy Statement

This policy defines the procedure for reporting illegal bulk, notifying property owners of an illegal bulk complaint, processing fines, and collection of illegal bulk.

5. Scope

This policy applies to property owners of Bristol that have items at the curb without a bulk pickup scheduled, or in violation of bulk pickup guidelines by placing the items at the curb more than 24 hours in advance of their scheduled bulk pickup.

Illegal bulk, defined by this policy, consist of materials left along the edge of the road that is classified as solid waste, rubbish and/or intended for disposal that is within 15 ft from the roadway curb. Material outside the 15 ft area is not under the authority of the Department of Public Works and will be referred to the Building Department Code Enforcement for action.

In accordance with this policy, the property owner (indicated on assessor card) is having sole authority and representative of the property. All Department of Public Works official communication will be with the property owner. The Department will not schedule appointments with tenants and property owners will be fined for illegal bulk generated by tenants.

6. Procedures

- A. Residential property owners qualify for bulk pickup for residential properties with an occupancy of 1-5 units, and they receive Solid Waste services from The City of Bristol. Property owners are entitled to one free bulk pickup per building, per calendar year. Additional pickups and extra-large pickups (exceeding the 3 ft. x 3 ft. x 15 ft. limit) within the same calendar year are \$25.00 each. Non-property owners (renters/tenants) of eligible properties can schedule a bulk pickup for \$25.00 each. Property owners/tenants can request a bulk pickup using our online bulk pickup request form, or by calling Public Works. Property owners/tenants are given an appointment date, and are notified they can only have the items at the curb 24 hours before their scheduled appointment date.
- B. Public Works receives reports of illegal bulk (items placed at the curb without a bulk pickup scheduled, or outside of the 24-hour window of their scheduled pickup) from

several sources, including, but not limited to, City employees and Bristol residents. Persons are able to report illegal bulk anonymously if they wish. Public Works receives illegal bulk complaints via phone calls, email, and online submission forms.

- C. When an illegal bulk complaint is received, Public Works checks the bulk pickup database to see if the address has a bulk pickup scheduled. If the property has a pickup scheduled for the next day, Public Works advises the complainant that the property is in compliance with bulk pickup guidelines. If the property has a scheduled pickup, but the items are out too soon (more than 24-hours before the pickup), or there is no bulk pickup scheduled, it is considered illegal bulk and a work order is entered. Work orders are sent to Accounts Receivable and the Solid Waste Supervisor. Accounts Receivable sends a warning letter to the property owner stating that they are in violation of Sec. 10 of the City Ordinances, and they have 24-hours to remove the violation. If the property owner has given their contact information for the landlord spreadsheet, Accounts Receivable contacts the owner via the phone number or email they provided. The Solid Waste Supervisor takes photos of the violation and sends them via email to Accounts Receivable.
- D. Once a week (the week after receiving the illegal bulk complaint) Solid Waste collects illegal bulk if the property owner does not remove the violation themselves. The Solid Waste Supervisor provides Accounts Receivable with a list of addresses that are marked out/not out. If the items are out, they are collected by Solid Waste, and Accounts Receivable processes an invoice and mails it to the property owner using the mailing address on file with the City's Assessor's database, Vision Appraisal. If the items are not out, the work order is marked complete and no further action is taken.
- E. Accounts Receivable mails the invoice, a copy of the original warning letter, and a copy of the photo of the items taken by the Solid Waste Supervisor. Property owners may appeal the invoice through the Board of Public Works, which meets the third Thursday of every month.
- F. Illegal bulk invoices are in the amount of \$108.00 for each violation, and can be paid to the Corporation Counsel's office, applied to the Code Enforcement account.

7. Roles/Responsibilities

Property owners are responsible for contacting Public Works to schedule a bulk pickup.

Property owners are responsible for following the bulk pickup guidelines.

Property owners are responsible for removing any illegal bulk violations at their property, committed by themselves, their tenants, or any other persons.

Property owners are responsible for updating their mailing address with the Assessor's Office.

Public Works is responsible for notifying the property owner of the violation by sending a warning letter.

Public Works is responsible for entering a work order documenting the violation.

Public Works is responsible for confirming the address of the violation, and noting whether the violation has been removed by the property owner, or if Public Works removed the violation.

Public Works is responsible for mailing the invoice and supporting documents to the property owner if the violation is removed by Public Works.

8. Definitions

See City of Bristol, Code of Ordinances
Sec. 10-2

9. References

See City of Bristol, Code of Ordinances
Sec. 10-4, Sec. 10-11

10. Consequences of Non-Compliance

Residents are subject to citation if in violation of the bulk pickup guidelines in the amount of \$108.00 per violation.

Approval authority: Board of Public Works

Approved date:

Review cycle: Annually



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: November 12, 2024

TO: Mayor Jeffrey Caggiano
Board of Public Works
Board of Finance Purchasing Committee
FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW Fleet Capital FY2024-25 Budget**

Please find attached the Department of Public Works' proposed fleet vehicle budget for FY 2025-26. The proposed request is in priority order, with the highest priorities being an automated rubbish truck (\$440,000), 10-wheel dump truck with plow (\$320,000), front loader (\$280,000), and a tractor (\$130,000) for DPW's tractor trailer. The proposed equipment will replace existing Department vehicles/equipment due to the condition of the current vehicles. The Department does not replace equipment due to age, rather it is based on cost to operate (required maintenance), safety concerns, and availability to obtain replacement parts. With that said, the ages of the existing automated rubbish truck, 10-wheel dump, and front-end loader and tractor are 2013, 2003, 2003, and 1985, respectively.

Procurement of the requested rubbish truck, dump truck, and front-end loader would be through the issuance of a public bid issued by the City Purchasing Department. The Department of Public Works' Fleet managers work with the City's Purchasing Department to prepare bid specifications. In addition, each Division submits input into specified equipment/vehicles to ensure that it meets DPW Division needs.

The request for a tractor, used with the Department's existing trailer to transport tracked equipment, such as an excavator, is critical to the Department's operations. Due to transmission issues, DPW's existing tractor has been out of operation for an extended period of time. The Department has used a private hauler at times to transport DPW equipment, however, service has been unreliable. With that said, DPW does not require a new tractor. Tractors are a common item, and the Department is confident that we can find a used tractor which will service DPW well. Based on preliminary discussions with the Purchasing Department, used equipment can be purchased with an issuance of a specified bid, with an equipment specification that includes language that the Public Works Department will consider purchase of equipment not greater than a fixed number of years (or hours of operation).

The Department's FY2024-25 Fleet Capital Budget also includes funding to purchase an additional dump truck through GOVDEALS auction service. GOVDEALS auctions is the service used by the City and other municipalities to auction their retired vehicles. The Department of Public Works has monitored the service and has periodically identified dumps trucks that appear to be in good shape that can supplement DPW's snow plowing fleet. The intent would be to budget funds that can be used to

procure dump trucks being auctioned off by other municipalities. Procurement of auction items will be limited to dumps trucks from Connecticut municipalities. DPW cannot identify a specific dump truck at this time. However, the trucks typically have sold for less than \$80,000. In order to pursue the procurement vehicles through auction, DPW would have to work with the Purchasing Department and BOF to revise existing procurement policies.

The procurement of surplus State vehicles through the CT DAS program are also included in the Department's fleet budget request. DPW Fleet routinely monitors the availability and condition of state surplus vehicles, and has procured mason dumps, pickup trucks, and SUVs for use by DPW Streets, Facility Maintenance, DPW Engineering, and supervisors. DPW has also obtained surplus vehicles from the Police Department. However, police vehicles have been repair-prone and not effective for DPW use. The surplus vehicles from both the State and Police Department have improved DPW Fleet. However, surplus vehicles should supplement DPW's fleet, not serve as primarily vehicles. In addition, surplus vehicles are not available to meet all of the Department's needs. For example, DPW's FY2024-25 Fleet capital budget includes a request to replace DPW Bldg. Maintenance's pick-up truck. The Department is requesting a new pick-up since it includes a dump body and retired vehicles through the State's CT DAS program are not equipped with such a feature.

As previously indicated to the Board, one of the Department's primary concerns is the lack of snow plowing vendors. As a result, the Department's goal is to maximize use of available DPW and City staff to plow. The Department of Public Works' objective is to utilize surplus vehicles acquired through auction of Connecticut municipal dump trucks, Connecticut DAS, or other City Departments to increase the Department's snow plowing fleet. In particular, the goal is to obtain 6- or 10-wheel dump trucks.

The Department's FY2024-25 Fleet Capital Budget includes a request to refit an existing automated rubbish truck with a rear dump packer body. The \$150,000 request would convert an automated rubbish truck (2014) to a rear packer. The Department typically performs this type of conversion to extend the life of a rubbish truck. New automated rubbish trucks cost approximately \$420,000. The Department typically uses a converted rear packer for 10-12 years. The use of rear packers is critical to DPW operations and are used for special collections such as leaves, Christmas trees, and bulk pickups.

The supply chain shortages experienced in the last few budget years has appeared to improve for Fleet capital. Both the delivery times and availability of equipment has improved. However, the cost of heavy equipment has increased substantially. The procurement of DPW heavy vehicles such as rubbish and dump trucks are not purchased off a dealer's lot, rather they are fabricated based on a specification issued at the time of bid. The DPW has investigated leasing dump trucks or rubbish trucks. However, opportunities to lease specialized vehicles, such as dump trucks and rubbish trucks that meet the Department's needs, are limited or non-existing. In addition, the City does not have the tax advantages that the private sector has, and leasing reduces the cost-saving advantage of the Department's Fleet Division's ability to perform repairs.

The Department's FY2024-25 Fleet Capital budget does not include the purchase of electric or hybrid vehicles. As Director of Public Works, I do support increasing the fuel efficiency of the fleet, such as hybrids and electric. In particular, I support the purchase of smaller type electric and hybrid SUVs. However, I do not support the procurement of heavy electric or hybrid vehicles for DPW use. I do not believe that the current technology for electric or hybrid heavy vehicles is sufficient and reliable to meet the City operational needs. The hybrid dump truck and rubbish truck the Department had, and the current tree truck and box truck equipped with a hybrid transmission for improved fuel efficacy, have not only been costly to maintain, they are also extremely underpowered. In addition, the current cost of electric and hybrids is approximately 20-30 percent higher than conversion diesel or gasoline vehicles.

The Department will not actively pursue grants to purchase electric or hybrid dump trucks or rubbish type trucks without additional investigation. The Department will continue to investigate and pursue available grants (if any) to purchase electric or hybrid SUVs or passenger vehicles.



Department of Public Works | 860.584.6125

The Department will also continue its practice of not purchasing specialized equipment or vehicles without renting them first. With cost of new equipment so high, it is imperative that the equipment purchased meets our needs.

The Department's FY2023-24 approved Fleet Capital budget was \$850,000. BOF approved DPW Fleet Capital budgets typically range from \$800,000 to \$1,200,000. It is DPW's understanding that the budget guidance for FY2024-25 will direct departments to maintain or reduce current funding levels.

The critical DPW items consists of priority vehicles (automated rubbish truck, 10-wheel dump truck, front end loader and tractor (used) total \$1,170,000. Maintaining the Department's FY2023-24 Fleet Capital budget at will be a challenge, especially given that DPW's 1st priority, a rubbish/recycling truck cost \$440,000. If the Department's Fleet Capital budget is reduced by the BOF to levels below \$850,000, consideration will be given to revising the Department's priorities by lowering the rubbish/recycling truck and increasing the priority of dump truck, front end loader, and used tractor.

In order to proceed with the Departments FY2023-24 Fleet Capital request, DPW requests the following Board of Public Works action:

Forward DPW's preliminary FY2024-25 Capital Budget request to the BOF Purchasing Committee requesting review of the Department's proposed request of pursuing procurement of specified used vehicles (tractor), Connecticut municipal vehicles through public GOVDEALS auction service (dump trucks), and to continue the practice of utilizing vehicles from other City Departments that no longer meet their need and have value to DPW. Said approval also supports the Department's objective of increasing the snow plowing fleet to address the shortage of snow plowing vendors, and supports the purchase of electric or hybrid passage vehicles only (utilizing available grants).

Please feel free to contact me at 860-584-6113 regarding any questions or concerns.

DPW FLEET CAPITAL PROPOSED BUDGET

1					
2			FY2025-26		
3	Priority	Vehicle Request	Replacement/Vehicle Condition	Budget Request	Running Budget Total
4	1	Automated Rubbish Truck	New automated rubbish/recycling truck will replace a 2013 (ID R17). The truck's engine is malfunctioning (coolant is evident in the engine's crank case). The body is a drop style frame and is exhibiting rust/rot. DPW's goal is to replace the Department's low entry type rubbish trucks.	\$440,000.00	\$440,000.00
5	2	10 Wheeled Dump Truck with plow and all season body.	New 10 Wheel Dump Truck to replace existing 2003 dump truck (ID S25) with 110,000 miles. This truck body was previously replaced and is showing heavy rust/rot. Replacement is critical to DPW winter snow operations.	\$320,000.00	\$760,000.00
6	3	Front End Loader	Replace existing 2003 unit (ID R4) with over 20,000 hours on it. This machine needs tires (\$50K) and exhibits loss of power. This unit is used at the transfer station to loads and compacts roll off containers and proposes compost piles at the landfill.	\$280,000.00	\$1,040,000.00
7	4	Tractor Trailer (Truck Only) - Use	Replace existing 1985 unit with over 375,000 miles. Motor has already been rebuilt and sleeved. Truck is absorbing coolant through the top end of the motor. Truck needed with DPW increased paving operations. Proposed unit will be purchased used.	\$130,000.00	\$1,170,000.00
8	5	Used Dump Truck	Procure a 6 or 10 wheel dump truck from other municipalites through GOVDEALS auction service.	\$80,000.00	\$1,250,000.00
9	6	Stump Grinder (Tow Behind)	Replace existing 2001 unit with over 200 hours. Replacement part difficult to obtain & unit does not have the safety options (auto stop) that of the proposed model.	\$30,000.00	\$1,280,000.00
10	7	Surplus State Vehicles	Procure 3 State surplus SUVs ad 2 pick ups through CT DAS surplus vehicle program. The SUVs would replace existng DPW Engineering Division vehicles and the pick-ups will replace existng DPW Street Division vehicles.	\$60,000.00	\$1,340,000.00
11	8	Pickup truck with plow and dump bed.	This will replace A4. This truck is a 2008 building maint vehicle. Truck has excessive rot and rust. Cab has holes in the floorboards and frame is not far behind. This truck is used for plowing and building maintenance throughout the city.	\$75,000.00	\$1,415,000.00
12	9	Hot Box	Replace existing 2017 unit . This existing unit is used throughout the year to repair potholes, curbs and aprons. Furnace and electrical components of units has excessive wear.	\$38,000.00	\$1,453,000.00
13	10	Frame Mounter Spreader	The rotted body from old park dept truck will be removed and replaced with a stainless frame mounted spreader and pre wet system.	\$30,000	\$1,483,000.00
14	11	Rear loading body	Loadmaster automated body will be removed from R7 year and replaced with a new rear loading body. R22 (1988 rear loader) will be replaced with this unit. This truck will be used for bulk, leaves and tree collections throughout the year.	\$150,000.00	\$1,633,000.00
15	12	Curb machine	1998 Miller curber. Componants are worn. Machines engine is ready to go. Parts are getting near obsolete to replace.	\$15,000	\$1,648,000.00
16				Total	\$1,648,000.00



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: November 11, 2024

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW PROPOSED POLICY AMENDMENT – PRIVATELY-OWNED
(NON-CITY) ITEMS LOCATED WITHIN THE CITY’S ROADWAY
RIGHT OF WAY**

Please find attached a proposed policy amendment associated with privately-owned items within the City’s right of way. The proposed amendment would add a provision to address the stockpiling of leaves within the right of way to the existing Board of Public Works policy that addresses the placement of privately-owned convex mirrors, large stones, sprinklers, and basketball hoops within the City’s roadway right of way.

The objective of the proposed policy amendment is to eliminate property owners’ practice of stockpiling leaves along the edge of the roadway. The placement of leaves along the road creates a potential safety hazard to vehicle travel way, clogs City storm drainage systems, and undermines the City’s existing ordinance requiring residents to place leaves for Department collection into paper bags, or disposing them at the transfer station free of charge with a permit. See attached a recent article indicating residents’ concerns in Southington with leaves placed within the right of way.

Enforcement of the policy amendment will be on a complaint basis, and does not include residents that do not rake their leaves. The policy is limited to stored or stockpiling of leaves and includes a 10-day notification period. Failure to remove leaves upon notice by the Department will result in the Department of Public Works’ removal of the leaves, utilizing a similar procedure to the Department’s removal of snow on sidewalks (property owner charged DPW cost).

The Department has responded to approximately ten complaints associated with leaves to date. As of this writing, all property owners have complied with the Department’s request to remove leaves from the right of way. Photographs of properties in question attached.

One of DPW's concerns with property owners' failure to comply resulting in DPW removing leaves, is that DPW's removal of leaves will be visible to residents, and potentially undermines the City's ordinance requiring residents to place leaves in paper bags.

To adopt the proposed policy amendment the Department of Public Works request the following Board action:

Approve the Department of Public Works Privately owned (non-City) items located within the City's right of way policy amendment effective December 1, 2024.

Please feel free to contact me at 860-584-6113.

CITY OF BRISTOL – PUBLIC WORKS POLICY

23.50 PRIVATELY OWNED (NON-CITY) ITEMS LOCATED WITHIN THE CITY’S ROADWAY RIGHT OF WAY

1. Policy Name

23.50 Privately owned (non-City) items located within the City of Bristol’s roadway right of way.

2. Responsible Division and effective date

Engineering Division and Streets Division of the Public Works Department.

3. Rationale or Purpose

The Department of Public Works encounters and receives requests to install privately owned (non-City) items within the City of Bristol’s roadway right of way. In accordance with the City Ordinance 21-5 & 21-6, the placement of materials within the City right of way is prohibited. The purpose of this policy is to ensure that said items do not pose a safety risk to the general public, increase the City of Bristol’s liability, or require repair/maintenance.

This policy defines the Department of Public Works’ policy regarding items located within the City’s right of way. While specific items are covered as examples in this policy, it is not all-inclusive, and the omission of an item shall not be construed as permitted. The City reserves the right to remove any and all items within the right of way to eliminate or mitigate a safety risk, decrease City liability, or maintenance/repair cost.

For the purpose of this policy, the right of way shall be defined by a licensed surveyor or by the City, measured from the center of the roadway pavement, half the distance to the edge of the right of way (typ. 50 ft. ROW).

4. Policy Statement

No items shall be installed within the ROW that have an adverse impact, or potential of an adverse impact on the general public, either by posing a safety risk, or by increasing City cost and/or liability. Items such as mailboxes are permitted, and the establishment of grass is encouraged. Items such as retaining walls, trees, shrubs, and vegetation are addressed in a separate Board of Public Works policy. The focus of this policy is to address privately owned (non-City items) that property owners have previously installed within the City’s roadway right of way.

5. Scope/Items

- 5.1 **Installation of Convex Mirrors** – Convex sightline mirrors for private driveways. DPW WILL NOT install ANY convex mirrors within the public right of way. Mirrors must be installed precisely to be effective, and proper installation is dependent on the height of

the vehicle/operator and the geometry of the road. In addition, the mirrors must be maintained in order to be effective, and may become misaligned over time by the loosening of brackets, or adversely impacted by objects, such as snow. It is the position of the Public Works Department that the City cannot take on the liability associated with the proper installation and maintenance of mirrors. It should also be noted that mirrors should not be installed on City trees, and the City does not have the authority to permit the use of utility poles.

The installation of convex mirrors is the SOLE responsibility of the property owner to supply, install, and maintain. The mirror must be installed on a post by the property owner. If the owner installing the mirror does not install it across their own property frontage, they shall obtain permission from the respective property owner. If the mirror is to be installed on the opposite side of the street, the property owner installing the mirror shall obtain approval from the property owner located adjacent to the mirror.

Concerns with mirrors that property owners should consider prior to installation include: the potential of misalignment, poor visibility at night time or during adverse weather conditions, and difficulty judging distances.

The City of Bristol reserves the right to remove any mirror installed within the City's right of way based on a complaint or re-assessment by the City, including sun glare or reflection.

The property owner shall be fully responsible to repair and maintain the mirror, including ensuring that the mirror is properly positioned. The City of Bristol IS NOT responsible for any misalignment or positioning of the mirror, including activities such as (but not limited to): snow plowing, grass cutting, or general road maintenance.

5.2 Large Obstructions/Stones along Roadway Curb: The placement of obstructions/stones along a roadway curb within the City's roadway right of way creates a potential hazard and can result in vehicular damage, or in vehicles veering out of the travel path resulting in accidents.

In accordance with this policy, no obstruction/stones should be placed along the City's roadway curb line. When the Department of Public Works becomes aware of an obstruction or placement of large stones, the Department shall remove the obstructions/stones if it impedes vehicle travel. The policy is limited to areas within the public right of way, and does not include items placed on private property. The policy is not limited to areas of roadway pavement. The purpose of the policy is to prevent the installation of obstructions/large stones within the right of way, outside the roadway pavement area where vehicles may travel.

5.3 Private Sprinkler System within Street Right of Way: There are currently a number of private sprinkler systems located within the roadway right of way. The sprinklers allow property owners to maintain the grass area within the roadway right of way. The sprinklers do not pose a safety risk. However, they are not identified as part of the "call

before you dig” utility mark-out service. The sprinklers are privately owned. The installation of sprinklers within the roadway right of way is NOT prohibited, however, it is the purpose of this policy to state that the City IS NOT responsible for repairs associated with any damage to the sprinklers, or any cost associated with damage to sprinklers. It is also the policy of the Department of Public Works to make every effort not to damage sprinklers, including inspection of work area prior to excavation.

Property owners seeking payment for the repair of sprinkler damages by the Department of Public Works shall be directed by the Department to submit a “claim of damage” to the City Clerk.

5.4 Painting of Public Sidewalks: The painting of public sidewalks (sidewalks located within the roadway right of way) is prohibited. NO PAINT or permanent markings are allowed, included artwork or signage (except marking installed for “call before you dig” utility mark outs). The marking of sidewalks with chalk or temporary material is permitted. For the purpose of this policy, temporary markings shall be defined as markings that wash away after a single (0.5 inch) rain event.

5.5 Basketball Hoops/poles & Play Equipment: The installation or location of basketball hoops and poles is prohibited within the City’s right of way. The City reserves the right to remove all basketball hoops/poles and play equipment.

5.6 Leaves Deposited in City Right of Way: The depositing of leaves or other vegetative materials is prohibited within the City right of way. The act of stockpiling leaves along the edge of City roads poses a safety concern associated with a quantity (amount) of leaves entering the roadway resulting the potential of reduced visibility for drivers, reduced travel way, and blocked storm drainage.

The disposal of leaves by property owners within the City shall be in compliance with City Solid Waste Ordinance 10-9 and 10-10. For residential properties, property owners shall collect leaves in designated paper bags that shall be placed along the property frontage and collected and disposed of by the City of Bristol Department of Public Works. Property owners can also dispose of leaves at no charge with a permit at the City’s transfer station.

Property owners are not required by the Department of Public Works to pick up fallen leaves. However, as stated above, property owners cannot deposit leaves within the right of way.

The determination of stockpiled leaves, versus leaves that have naturally fallen, shall be determined by the Director of Public Works. However, indication of stockpiled/deposited leaves shall include the following:

- a. The general absence of leaves within a property, except for presence of leaves along roadway (along the right of way).

- b. A stockpile of leaves that is generally three (3) times the depth of naturally accumulated leaves on the property.

The Department of Public Works shall enforce this policy based on complaints received from the general public or as identified as a safety concern by Department staff. Upon inspection and confirmation of violation of the policy by the Department, the property owner shall be notified and provided a 10-day period to remove the material (leaves/vegetation) in question. The failure to remove the material will result in fines and/or penalties, including the cost for the Department of Public Works to remove the leaves/materials in question. The Department's collection of leaves shall be limited to removal of the hazard and may not include the collection of all leaves.

Residents placing leaves within the roadway pavement area either by directly depositing leaves within the roadway pavement, or causing leaves to be deposited by the act of the placement of leaves along the right of way, will be referred to the Police Department for action.

Property owners are encouraged, but are not required, to collect and dispose of leaves that naturally fall within the City's roadway right of way and roadway pavement area. However, the Department of Public Works will not collect leaves within the right of way and/or roadway pavement area unless they pose a high safety hazard for vehicles as determined by the Director of Public Works.

6. Definitions

N/A

7. Approval authority: Board of Public Works

8. Approved date: _____

9. Review cycle: Every five years

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What A Mess: Southington's Dry Leaf Dust Causing Roadside Havoc: Town

Southington officials are apologizing for the fine leaf powder causing a mess on local cars and roadways during leaf collection efforts.



Michael Lemanski, Patch Staff

Posted Mon, Nov 4, 2024 at 5:55 pm ET



ADVERTISEMENT

That isn't dirt that is covering Southington's roadways and vehicles these days. It's a fine leaf powder created as roadside leaf collection grinds the leaves, which are bone dry following weeks of no rain. Town officials are just praying for rain. (Town of Southington)

SOUTHINGTON, CT — It's dry out there as weeks of little rain have caused some unusual problems with traditional autumn chores.

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Take Southington's leaf collection operation.

According to Southington Town Manager Alex Ricciardone Monday, the exceedingly dry weather has caused leaves to be pulverized into a fine powder when collection trucks do their job.

Find out what's happening in Southington with free, real-time updates from Patch.

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This, he said, is causing a massive buildup of leaf dust on the town's roadways and has prompted automobiles to require a trip to the car wash.

"Our annual leaf pickup program is in full swing, and this year, due to particularly dry conditions, we're seeing some unique challenges," wrote Ricciardone on Facebook Monday.

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"As we work diligently to clear the leaves, some of the town's collection trucks are grinding the leaves and sending them through chutes into storage containers."

That, he explained, is causing an unusual situation.

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"In some cases, this process results in a fine layer of shredded leaf debris being deposited on roads, sidewalks, and even parked vehicles close to the pickup areas."

Ricciardone apologized to residents on behalf of the town, saying "This type of residual debris has not been an issue in previous years, but we are taking steps to adjust our equipment and minimize this inconvenience."

ADVERTISEMENT

"In such cases, a leaf blower or even a short 100-yard drive should clear off most of the debris," wrote Ricciardone.

Of course, anyone mulching leaves in their yard knows what Southington and, likely, other towns are coping with.

Ricciardone said, "The highway department is exploring additional methods to reduce this issue further, but we also recognize the importance of completing the leaf pickup promptly to avoid leaves freezing or becoming snow-covered as winter approaches."H

He said town staff will be going around to clean up roads with significant debris that may be a hazard.

ADVERTISEMENT

One tip folks can do, if possible, is to even wet down their leaves when left on the roadside "while we wait for needed rain."

[For more information on Southington's leaf pickup schedule, click on this link.](#)



Town Manager's Office Southington CT
last Monday



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S ARLING GPOA





Department of Public Works | 860.584.6125

MEMORANDUM

DATE: November 11, 2024

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW PROPOSED POLICY – STREET IDENTIFICATION SIGNS
WITHIN CITY RIGHT OF WAY**

Please find attached a proposed policy for the installation of street identification signs on City streets within the right of way. The policy formalizes a number of the Department's current practices associated with installation and maintenance of street identification signs. The major components of the policy consist of the following:

1. Indicates that the Department of Public Works shall install and maintain street identification signs on all City-accepted streets, or designated unaccepted roadways, at each roadway intersection.
2. All roadway identification signs shall conform to Department specifications (green sign with white lettering). Board consideration shall be given to install the City seal or "all heart" logo for street signs installed on roads with City Streetscapes. See attached for signage options.
3. Road identification signs within the City right of way shall be for City-accepted or designated unaccepted streets only.

It is estimated that there are approximately 10 City standard signs identification private roads. The objective is to remove City identification signs that identify private roads. The private roads in question are not the unaccepted City Streets that maintained (in part) by DPW, rather they are private roads accessing private developments. or paper streets they are private signs

The proposed policy will require private property owners to provide road identification signs for private roads utilizing an alternate color standard and clearly identifying the roadway as a private road. DPW color standard consist of a yellow sign with black lettering and shall include "private road".

In order to facilitate removal of existing green & white City identifications signs of private roads DPW will remove and replace existing signs within the City right of way.

Photographs of existing and proposed private signs attached.

4. Road Identification Signs – Location: All road identification signs shall be installed on a dedicated post. Installation on utility poles is not recommended, and installation of traffic control signs is prohibited.
5. Traffic Control Signs: The road identification sign policy does not include the installation and maintenance of traffic control signs. Bristol Police Traffic Division is responsible for the installation and maintenance of traffic control signs, including the authority to modify existing signage.

To adopt the proposed policy, the Department of Public Works requests the following Board action:

Approve the Department of Public Works Street Identification Signs within Roadway Right of Way policy effective December 1, 2024.

This proposed policy has not been prepared in reaction to any current property owner concerns or specific roadway identification sign issue.

Please feel free to contact me at 860-584-6113.

CITY OF BRISTOL – DEPARTMENT OF PUBLIC WORKS POLICY

33.90 STREET IDENTIFICATION SIGNS WITHIN ROADWAY RIGHT OF WAY

1. Policy Name

33.90 Street Identification Signs within Roadway Right of Way.

2. Responsible Division and effective date

Streets Division of the Public Works Department.

3. Rationale or Purpose

Signage identifying the name of each City street shall be provided by the Department of Public Works. Signage shall be installed at all intersections of City roads.

The installation of all new signs shall conform to Board of Public Works specifications.

All signs shall indicate the name of the road as approved and accepted by the City Council.

Roadway identification signs for private or unaccepted roadways, installed within the City's right of way, shall be prohibited.

4. Policy Statement

The Department of Public Woks shall provide and install road identification signs at all City streets. The identification signs shall be installed in accordance with Board of Public Works specifications.

For the purpose of this policy, Street Identification Signs are referenced as signs, and do not include traffic control signs such as stop, yield, stop ahead, or other traffic control indications. Installation and maintenance of traffic control signs are the responsibility of the Bristol Police Department Traffic Control Division.

5. Scope/Items

- 5.1 **Street Identification Sign Specification:** All Street identification signs shall be green with white lettering. The standard signs shall be constructed of aluminum and shall be 9-inches wide and of sufficient length to indicate street name. Letters shall be 5.5 inches high, white in color, with Times Roman text. In areas with decorative lights that have a set length of sign abbreviation may be required. Abbreviations for Street, Drive, Road & Lane are allowed with 3-inch letter. All other abbreviations of street names, if any, shall be approved by the Director of Public Works.

5.2 Street Identification Sign – Location: All signs shall be installed on a dedicated 2-inch diameter or square post installed within the road right of way. The sign support post shall be located on the opposite side of the stop sign, where a stop sign would be, or may be installed. The street identification sign shall be installed to the post with a cast iron bracket. The sign shall be installed a minimum of 6 ft high above the ground surface. No post shall be installed within the sidewalk or travel way to impede vehicle or pedestrian travel, including ADA access.

5.3 Utility Pole Sign Placement: Every effort shall be made to install signs on dedicated poles. Utility companies do NOT recommend the placement of street identification signs on utility poles. The placement of street identification signs on utility poles shall require the approval of the Director of Public Works. Aluminum poles with street lights only, are owned by the City, and are therefore NOT classified as a utility pole and can support a street identification sign.

5.4 Traffic Control Signs – Installation of Road Identification Signs: NO street identification signs shall be placed on traffic control sign support poles. Installation of a street identification sign within 15 ft of a traffic control sign requires the approval of the Director of Public Works.

5.5 Sign Replacement: Traffic identification signs shall be inspected after five years from installation and be evaluated for signs of deterioration and to ensure lettering is not faded or worn and remains effective. All deteriorated signs shall be replaced by the Department of Public Works.

5.6 Road Identification Signs – Private Roads & Development: No road City Road identification signs shall be installed for private roads or developments. Upon approval of a request from a private property owner, the Director of Public may authorize installation of a sign within the City right of way to identify a private road. Said sign shall NOT conform to City road identification specifications (green with white letter). Private road identification signs (if approved) shall be yellow with black letter indicating “private road”. Cost of private signs shall be at property owner’s expense.

The public shall be aware that the placement of a street identification sign by a private entity does NOT classify or define the roadway as an accepted City street. Accepted City Streets require City Council approval.

5.7 Road Name – Street Identification Signs: The Street name indicated on the street identification sign shall match the street name approved by City Council at the time of Street acceptance.

5.8 City Accepted Roads: The Department of Public Works shall only install and maintain road identification signs on City-accepted or designated City unaccepted roadways.

6. Definitions

N/A

7. Approval authority: Board of Public Works

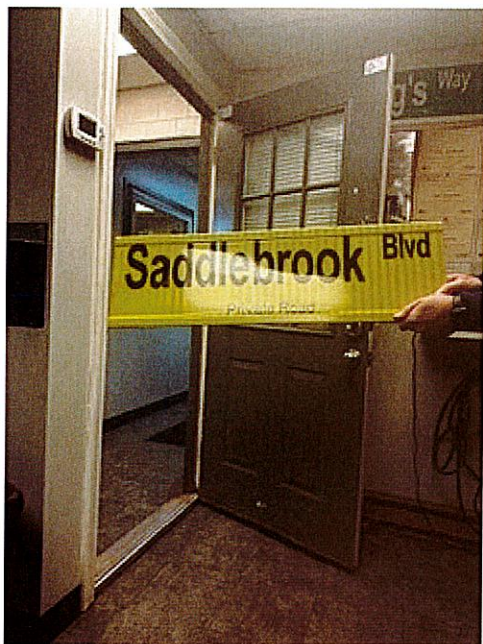
The Board of Public Works reserves the right to waive or amend individual components of this policy on an as needed basis.

8. Approved date: _____

9. Review cycle: Every five years

Laura Leger

From: Raymond Rogozinski
Sent: Thursday, November 14, 2024 9:03 AM
To: Raymond Rogozinski



Sent from my iPhone



Laura Leger

From: Raymond Rogozinski
Sent: Thursday, November 14, 2024 9:05 AM
To: Raymond Rogozinski



Sent from my iPhone



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: November 8, 2024

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **DPW PROPOSED POLICY – ROADSIDE BARRIERS WITHIN CITY
RIGHT OF WAY**

Please find attached a proposed policy for the installation of roadside barriers within City right of way. The policy formalizes a number of the Department's current practices associated roadside barrier installation on City roads. The major components of the policy consist of the following:

1. All roadside barrier installation shall conform to CT DOT Highway design standards.
2. Roadside barriers can pose a safety hazard, so roadside barriers shall only be installed when warranted, based on an engineering assessment and review. Installation of Merritt Parkway and post and cable rail systems will be prohibited.
3. Roadside Barriers shall be limited to CT DOT approved RBMash metal rail only with Type 1 and 2 end treatments. Installation of bull nose end treatments will be prohibited.
4. Self-rusting roadside barriers will only be installed with BPW approval.
5. Landscaping and screening will not be provided to limit the backside of barriers installed within the right of way. Landscaping and screening will be provided at end treatments installed on private properties.
6. If required due to DPW failure to negotiate an easement to install a roadside barrier end treatment on private property, the City shall pursue condemnation to acquire said easement.
7. The primary purpose of roadside barriers is to prevent vehicles from leaving the clear zone and protecting vehicles from hazards in the clear zone. In general, it is not to protect private property from vehicles. With that said, the DPW will consider installation of roadside barriers to protect private property in consultation with Bristol Police.

To adopt the proposed policy the Department of Public Works requests the following Board action:

Approve the Department of Public Works Installation of Roadside Barriers within the City's Roadway Right of Way, policy effective December 1, 2024.

This proposed policy has not been prepared in reaction to any current property owner concerns or specific roadway safety hazards. Rather it is part the Department's long-term program to assess existing roadside barriers and upgrade and improve roadside barrier installation throughout the City.

It should be noted that assessment of barriers may result in the removal of portions of existing barriers, that based on an engineering assessment, are not required in accordance with State Highway design warrants. As an example, please find attached the assessment of the roadside barrier on Clark Ave. As indicated, a section of the existing post and wire barrier will be removed.

Please feel free to contact me at 860-584-6113.

CITY OF BRISTOL – DEPARTMENT OF PUBLIC WORKS POLICY

24.13 ROADSIDE BARRIERS WITHIN THE CITY ROADWAY RIGHT OF WAY

1. Policy Name

24.13 Roadside Barriers within the City's Right of Way installed along City roads.

2. Responsible Division and effective date

Engineering Division and Streets Division of the Public Works Department.

3. Rationale or Purpose

In order to improve roadway safety, the Department of Public Works shall, after completing and engineering review of site roadway conditions, install roadside barriers.

Roadside barriers shall only be installed after completing an engineering evaluation, and determining that installation of a barrier is required in accordance with current roadway standards.

In some cases, roadside barriers are considered to be roadway hazards. As a result, the installation and extent of roadside barriers shall be limited to only barriers required to comply with current standards.

4. Policy Statement

All roadside barriers installed within the City's right of way shall comply with the latest editions of the Connecticut Department of Transportation's Highway Design Manual and/or the U.S Department of Transportation Barrier Guide for Low Volume and Low Speed Roads, excepted as noted and supplemented in this policy.

Guiderails should only be installed when necessary to protect vehicles from an adjacent roadside hazard. Guiderails are installed for the purpose of guiding an errant vehicle back into the roadway and away from a roadside hazard. Guiderails installed for other purposes that are within a roadway clear zone, could constitute a roadside lateral hazard themselves, and as such should not be installed.

All existing roadside barriers not in compliance with this policy shall be removed based on an engineering review and evaluation.

Installation of a roadside barrier shall be limited to CT DOT Metal Beam Rail system. Use of three cable posts and Merritt Parkway roadside barriers shall be prohibited.

Only approved end anchors Type 1 and 2 shall be permitted, unless otherwise approved by the Director of Public Works. Use of bull nose end treatments shall be prohibited on the leading (approach) side of traffic.

5. Scope/Items

- 5.1 **Metal Beam Rail System** – Installation of a roadside barrier along City streets shall consist primarily of metal RBMash rail approved by CT DOT. All metal rail shall be hot dipped galvanized. Installation of self-rusting rail requires the approval of the Board of Public Works, and shall only be installed in rural areas of the City. Curbing, if required for the purpose of controlling roadway storm water runoff, shall be installed within 12-inches of the face of curb. When possible, curbing along roadside barriers shall be installed at a height of 4 inches.
- 5.2 **Existing Three Cable Post Roadside Barrier:** Current existing three cable & post roadside barriers shall remain in place, pending evaluation by the Department of Public Works. However, the long-term goal of the Department of Public Works shall be to replace three cable and post barriers with RBMash Metal Rail barrier.
- 5.3 **Merritt Parkway Roadside Barrier** (metal with wood facing): The Merritt Parkway roadside barrier does not have an approved end treatment, and is primarily used for aesthetic purposes in rural areas. In order to maintain consistency throughout the City and eliminate special treatment for individual properties, the installation of Merritt Parkway Roadside barrier shall be prohibited.
- 5.4 **Roadside Barrier End Treatments:** Approved roadside end treatments shall be limited to CT DOT approved Type 1 (25 ft long) and 2 (12.5 ft long) end treatments. Installation of nose or blunt end treatments shall be prohibited, unless approved by the Director of Public Works or City Engineer.
- Due to the requirement of Type 1 and 2 end treatments with termination radius, proper installation may require City acquisition of easements on private property to install end treatment outside the right of way. The Department of Public Works shall negotiate required easements, investigate all available options to limit acquisitions of easements, and offer fair market value for acquisition of required easements. However, if a roadway barrier is required for roadway safety, it shall be the policy of the Board of Public Works to pursue the acquisition of the required easement through condemnation.
- 5.5 **Barrier Warrants:** The need for any and all roadside barriers shall be determined based on the warrants defined and specified in the Connecticut Department of Transportation design manual. The length of the roadside barrier shall be limited to engineering determination, required in accordance with the Connecticut Department of Transportation highway design manual.
- 5.6 **City Repair Cost:** Roadside barriers are classified as a City asset, managed by the Department of Public Works. As such, the Department shall arrange for the repair of all required roadside barriers along City roads in a timely manner. The City shall pursue repair costs from all insured vehicle operators who damage City roadside barriers.
- 5.7 **Barriers to Protect Private Property:** The primary purpose of roadside barriers are to prevent vehicles from leaving roadway clear zone areas, protecting vehicles from hazards within the clear zone. Consideration of roadside barriers to protect private property outside the roadway clear zone will be considered by the Department of Public Works in

consultation with Bristol Police Department. However, no roadside barriers shall be installed to protect private property more than 30 ft from the roadway pavement.

5.8 **Roadside Barrier Screening:** The City does not provide vegetation or fencing to screen the back side of roadside barriers installed within the City's right of way. The City will provide landscaping (if requested by the property owner) for the screening of end treatments installed on private property.

5.9 **Temporary Road Closure:** Road barriers installed for temporary road closures are not subject to the provisions of this policy, however, construction road closures shall be installed in accordance with Federal Highway Administration standards.

6. Definitions

N/A

7. Approval authority: Board of Public Works

The Board of Public Works reserves the right to waive or amend individual components of this policy on an as needed basis.

8. Approved date: _____

9. Review cycle: Every five years



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: July 1, 2024 (Rev. November 12, 2024)

TO: Raymond A. Rogozinski, PE, Director of Public Works

FROM: Lukasz Burkacki, Civil Engineer

**RE: Clark Avenue– Minor Street
Guiderail Removal and Installation Feasibility**

On Friday June 21st, DPW performed a preliminary inspection of the guiderail located on Clark Avenue and Minor Street. Another inspection was performed Tuesday July 2nd to confirm measurements with a tape measure and take photos of existing guiderails. DPW did not perform a survey, but GIS was used for contour data.

The scope of our inspection included visually inspecting the existing timber post cable system guiderails and measuring from the edge of pavement to the start of slope. In summary the results of our inspection largely confirmed that the existing timber post cable systems were damaged significantly enough to warrant the removal of the existing guiderails.

The scope of our analysis included calculating the slope and fill height of the areas with timber post cable systems and taking measurements from the edge of pavement to the nearest obstacle. In summary, the results of our analysis largely confirmed the need for new strong post W-beam guiderails to be installed on the eastern side of Clark Avenue.



Department of Public Works | 860.584.6125

From our analysis, we identified slopes around Clark Avenue that warrant a guiderail based off Figure 13-3A from the CT DOT Highway Design Manual (See Figure 13-3A). We would recommend that the existing timber post cable system guiderails be removed on Minor Street and Clark Avenue and a new metal beam rail (R-B MASH) be installed on the eastern side of Clark Avenue located in front of 750 Clark Avenue (See roadway plan). It should be noted that we used the CT DOT Roadway Design Manual and Highway Design Manual for the preliminary design.

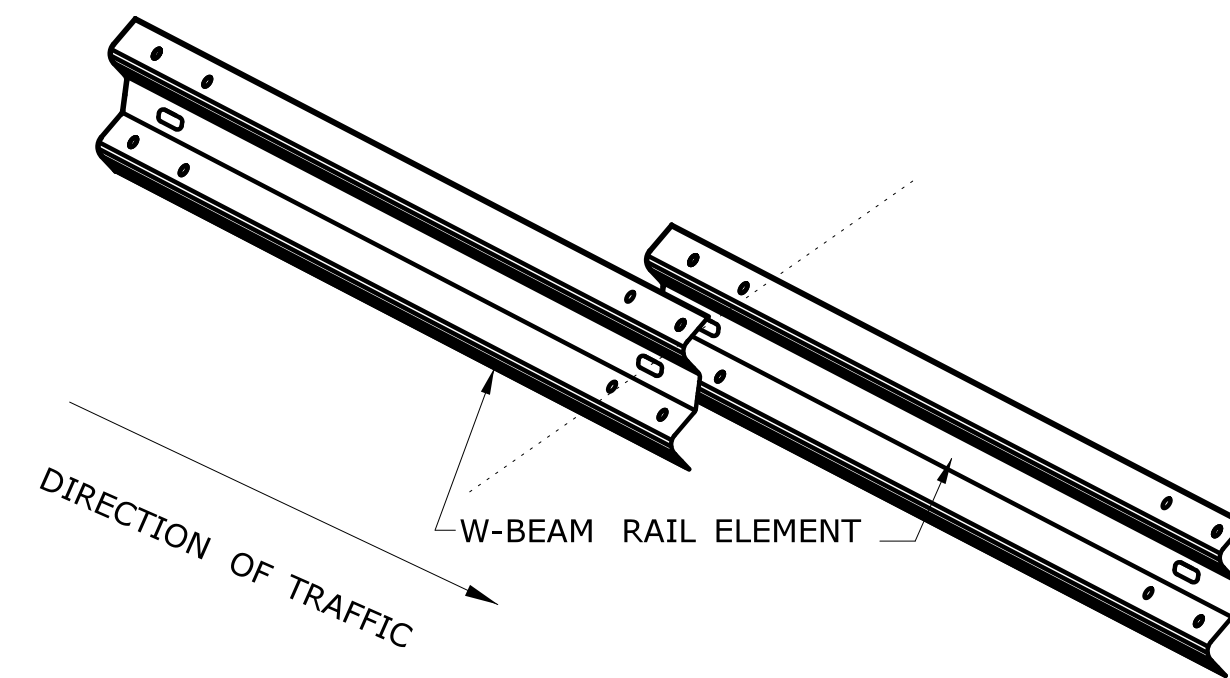
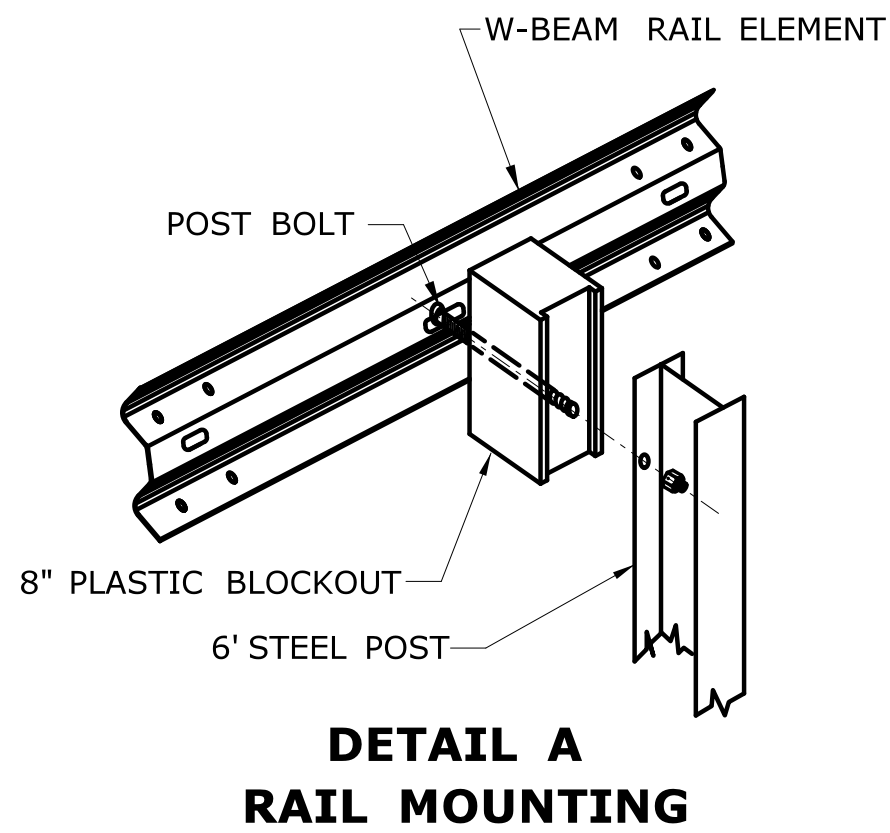
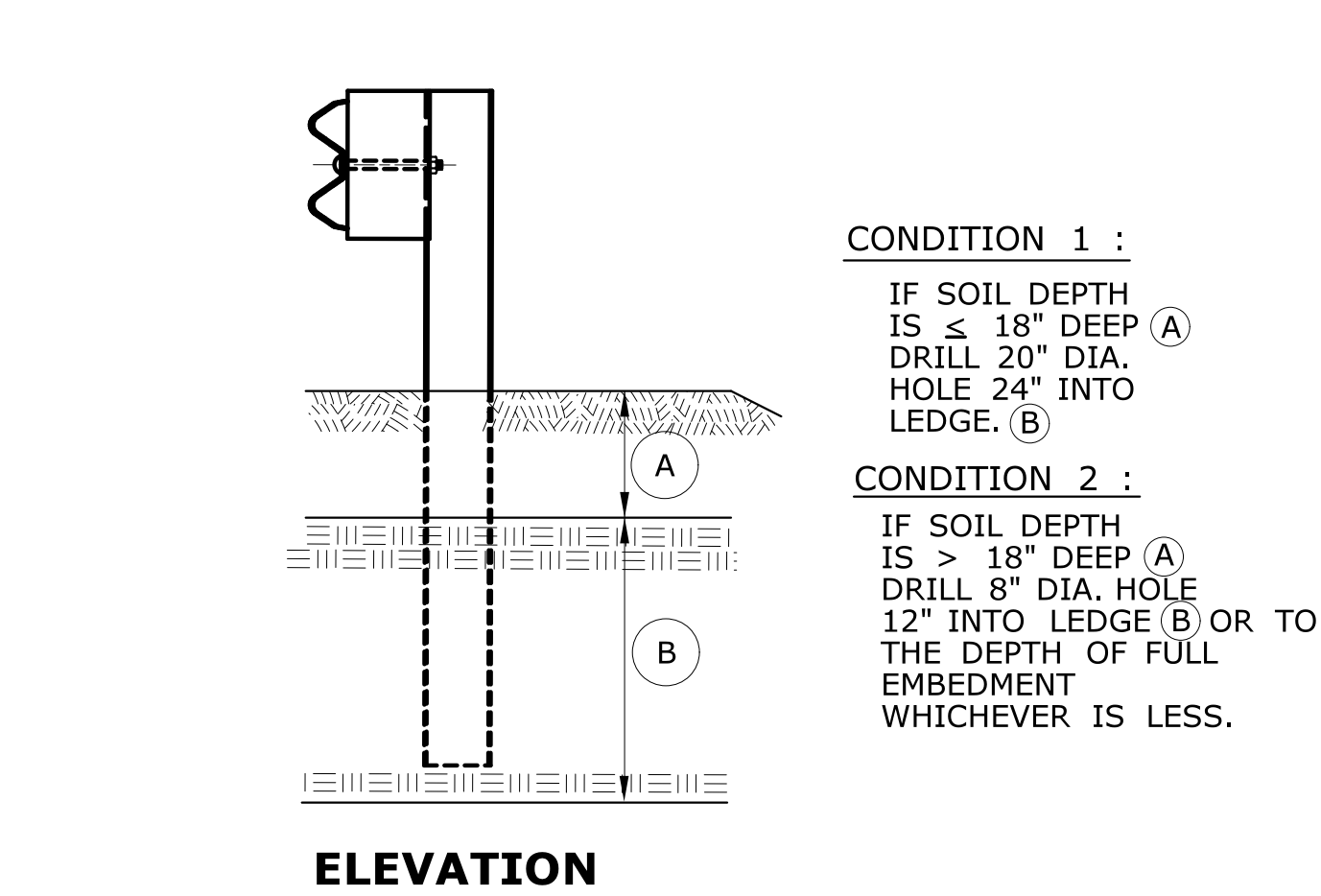
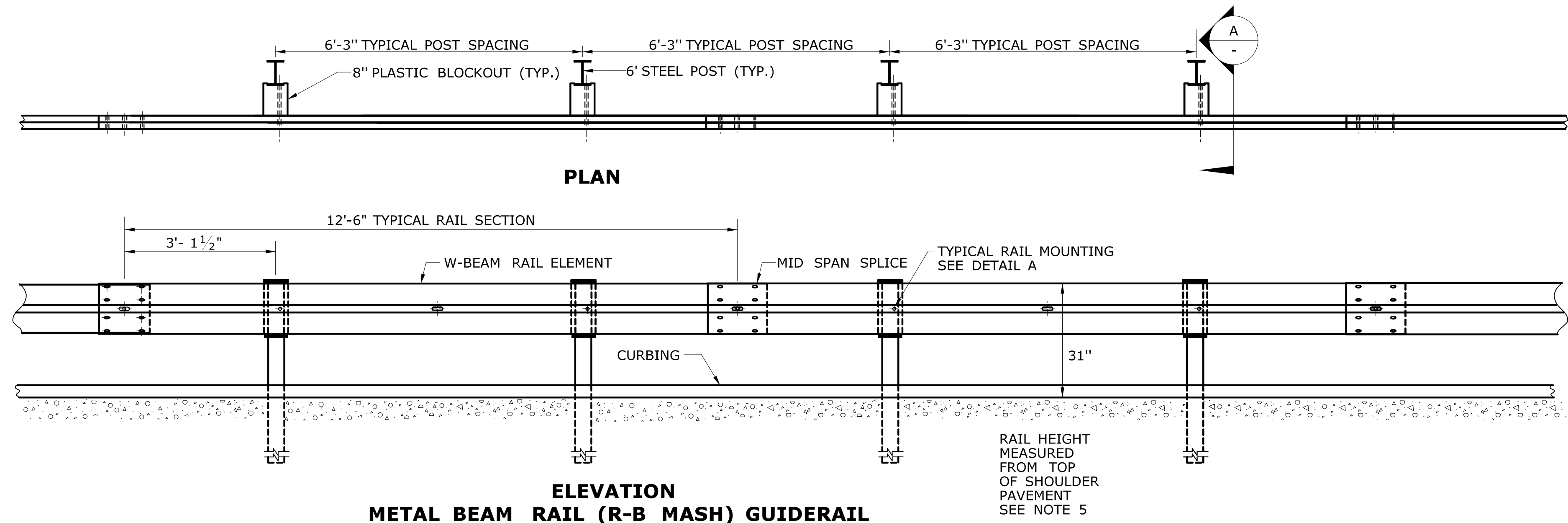
A cost estimate was performed for the proposed guiderail installation and removal on Clark Avenue. The cost to remove 960 linear feet of the existing timber post cable guiderail system and install 290 linear feet of the new metal beam guiderail is estimated at \$20,000.00.



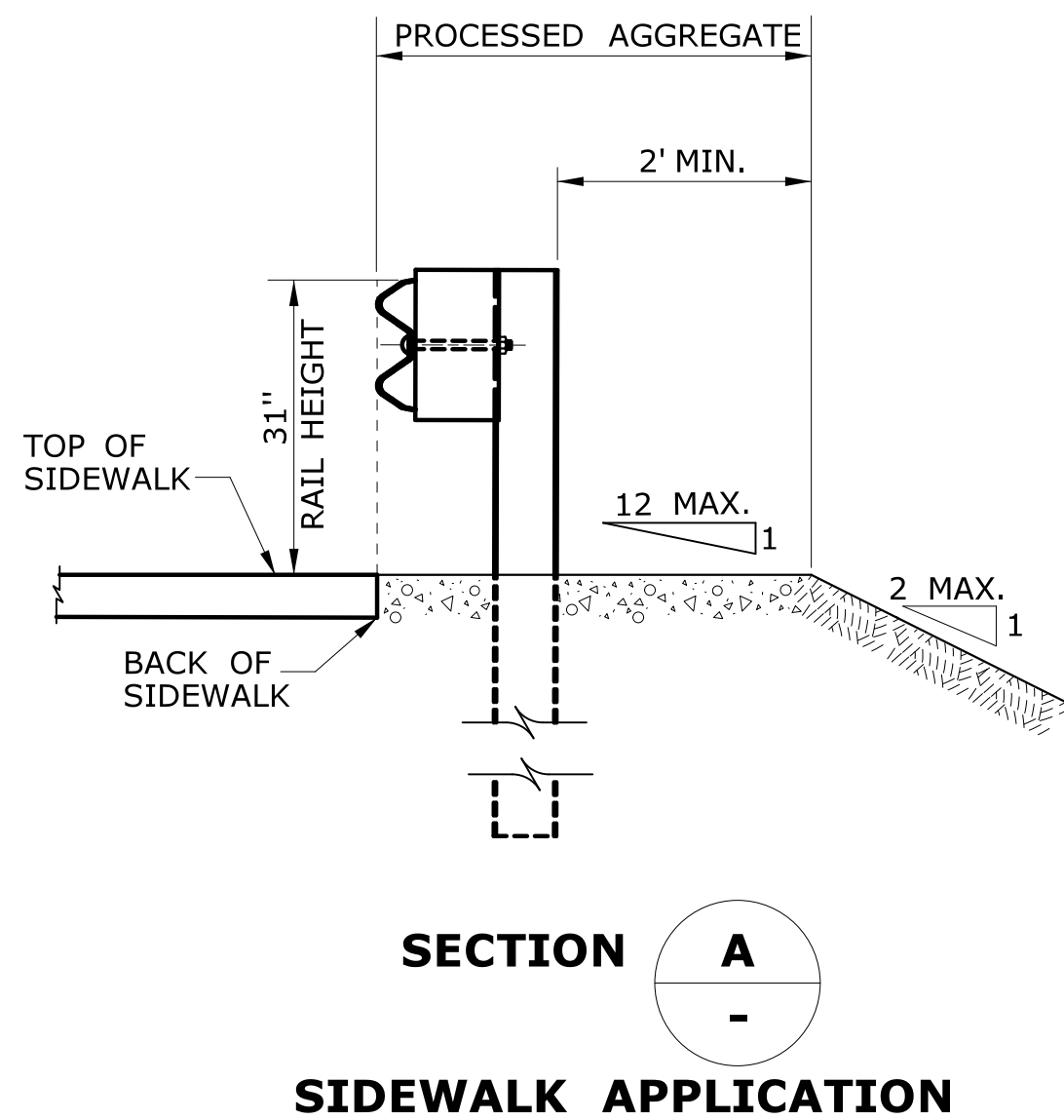
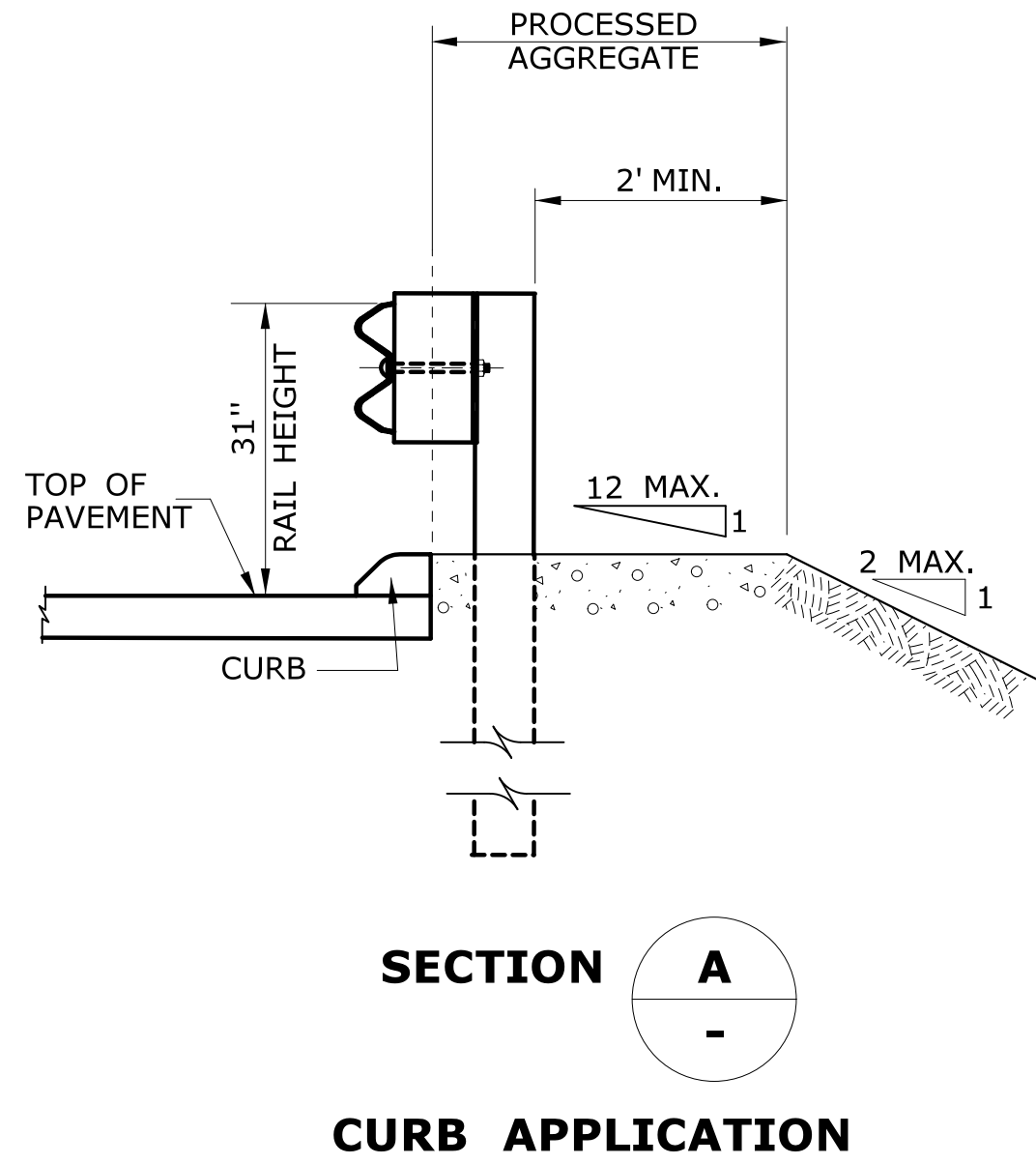
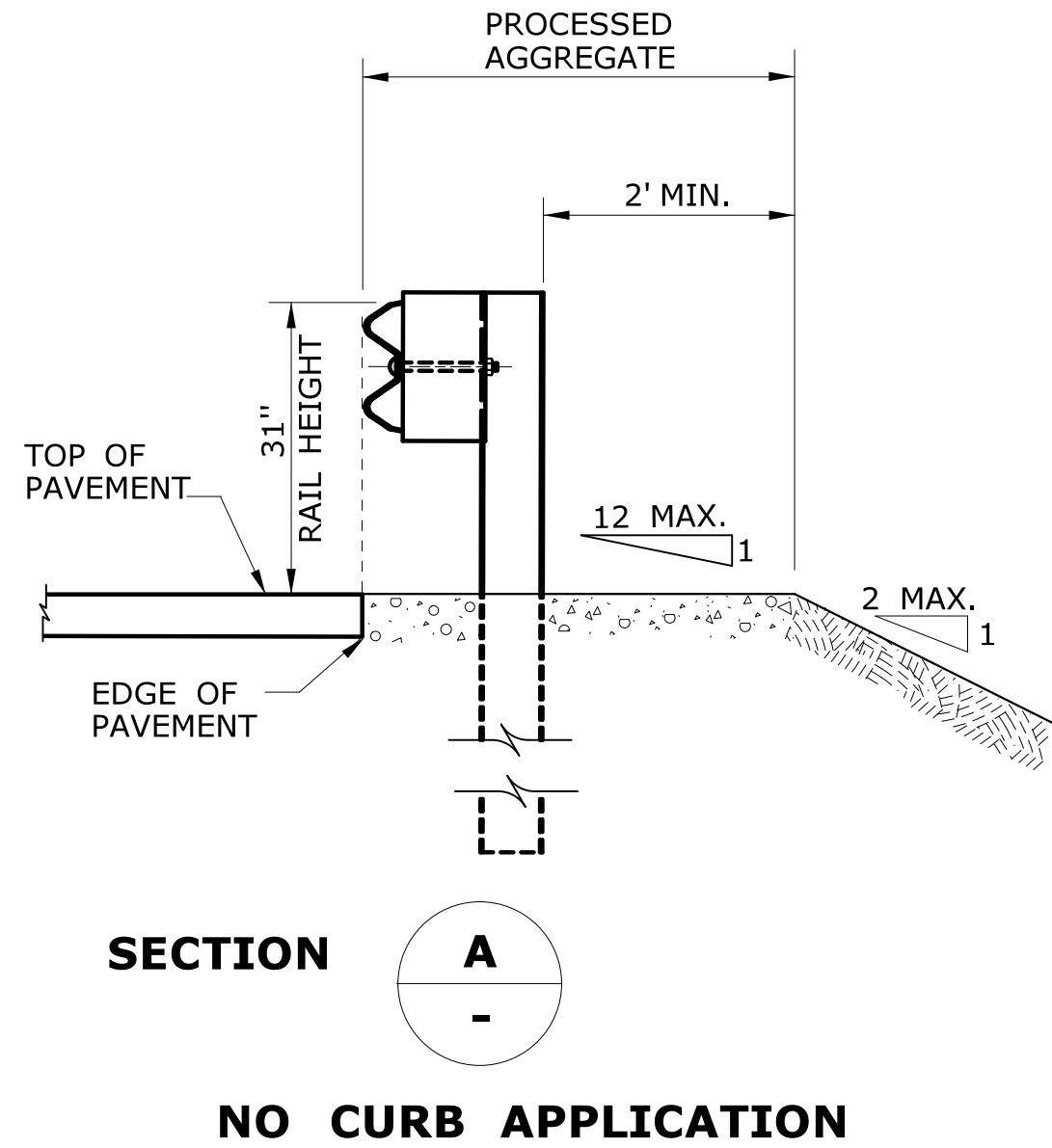
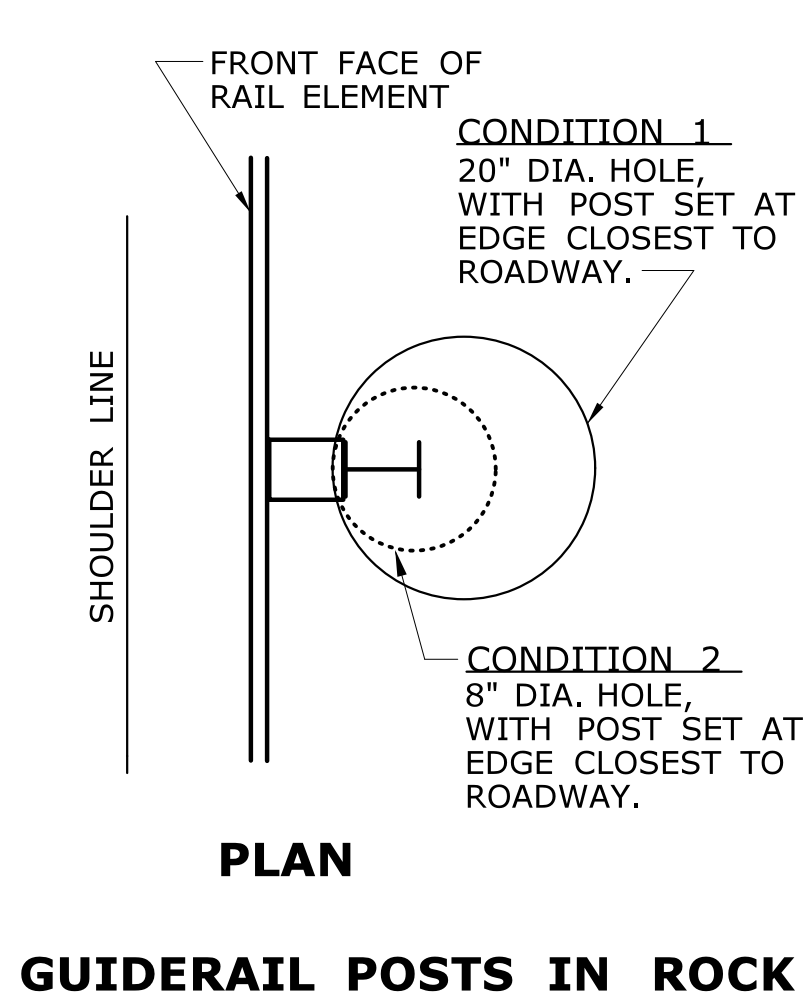
City of Bristol
Public Work Department
111 North Main Street
Bristol, CT 06010
www.bristolct.gov



Figure 2: Damaged Timber Post Cable Guiderail

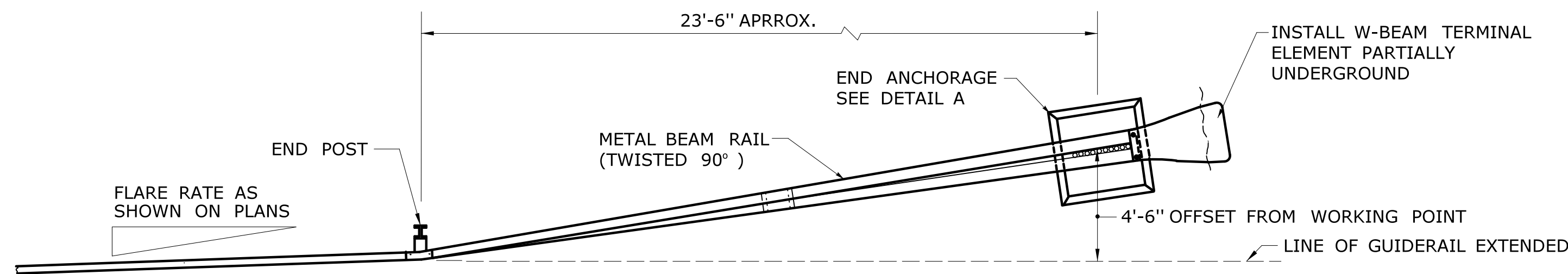


LAP W-BEAM RAIL SECTIONS
NOTE: EIGHT (8) SPLICE BOLTS PER JOINT

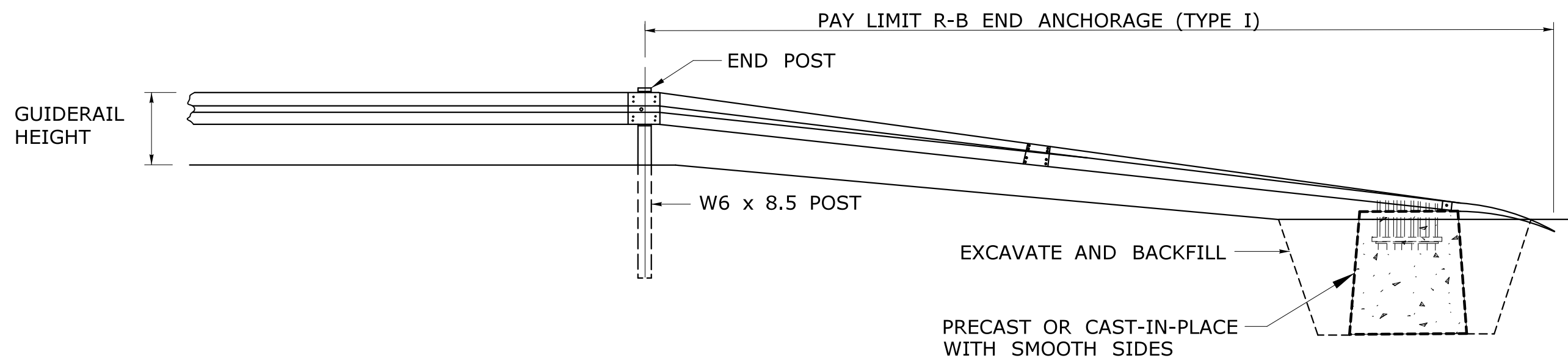


- GENERAL NOTES:**
1. SEE SHEET HW-910.20 FOR MASH W-BEAM HARDWARE AND W-BEAM DELINEATOR DETAILS.
 2. THREE BLOCKOUTS MAY BE USED FOR ONE POST ONLY. TWO BLOCKOUTS MAY BE USED FOR A SERIES OF POSTS. THE COST OF ADDITIONAL BLOCKOUTS AND LONGER BOLTS SHALL BE INCLUDED IN THE PRICE PER FOOT OF GUIDERAIL. EXTRA BLOCKOUTS AT TRANSITIONS TO BRIDGE PARAPETS SHOULD BE AVOIDED. DO NOT USE ADDITIONAL BLOCKS IF IT CAUSES THE POST TO BE DRIVEN BEYOND AN EMBANKMENT HINGE POINT OR CAUSES A FIXED OBJECT TO BE WITHIN THE DEFLECTION DISTANCE OF THE BARRIER.
 3. IF BLOCKOUTS DO NOT AVOID POST FROM OBSTRUCTION, ONE POST MAY BE OMITTED IF 50 FEET OF GUIDERAIL EXISTS ON BOTH SIDES OF LOCATION. USE METAL BEAM RAIL SPAN SECTION TYPE II OR III FOR MORE THAN ONE CONSECUTIVE OMITTED POST, SEE SHEET HW-910.24.
 4. W-BEAM GUIDERAIL MAY BE PLACED 1' OR MORE FROM THE EDGE OF PAVEMENT ONLY ON SLOPES 10:1 OR FLATTER AND WITHOUT CURBING.
 5. IF THE RAIL IS INSTALLED WITHIN 2' OF THE EDGE OF PAVEMENT, THE RAIL HEIGHT IS MEASURED FROM THE SHOULDER SLOPE EXTENDED TO THE RAIL. IF THE RAIL IS INSTALLED BEYOND 2' FROM THE EDGE OF PAVEMENT, THE RAIL HEIGHT IS MEASURED FROM THE GROUND DIRECTLY BELOW THE RAIL.
 6. RAIL HEIGHT CONSTRUCTION TOLERANCE IS +/- 1 INCH.

- GENERAL NOTES:**
1. J-HOOK BOLTS MAY BE SUBSTITUTED FOR BOTTOM PLATE ANCHORAGE IN CONCRETE END ANCHORS USING THE SAME SIZE, STRENGTH, AND LENGTH AS NOTED ON THE PLANS.
 2. INSTALLATION OF RADII DIFFERENT THAN WHAT IS SHOWN IN DETAIL "C" FOR R-B END ANCHORAGE TYPE II MUST BE APPROVED BY THE ENGINEER.

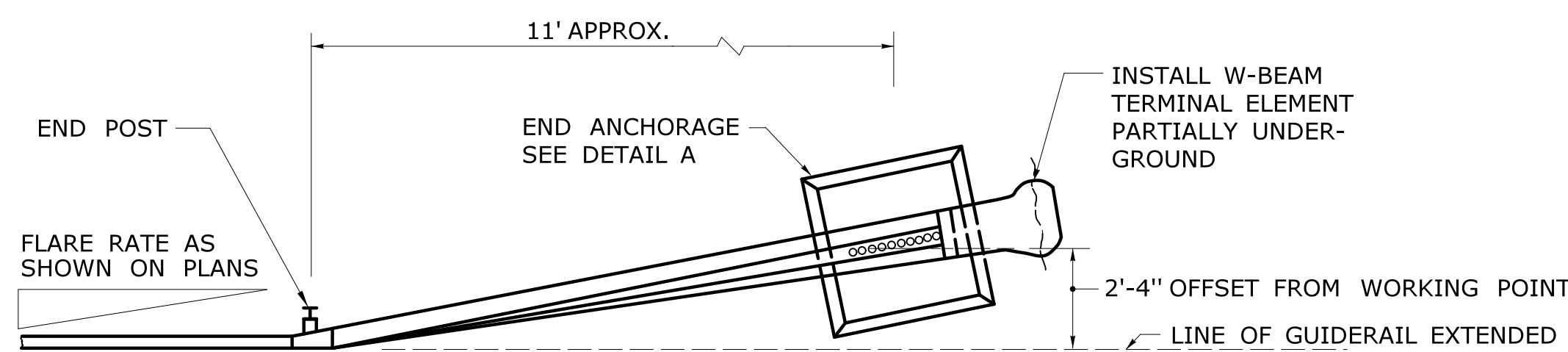


PLAN

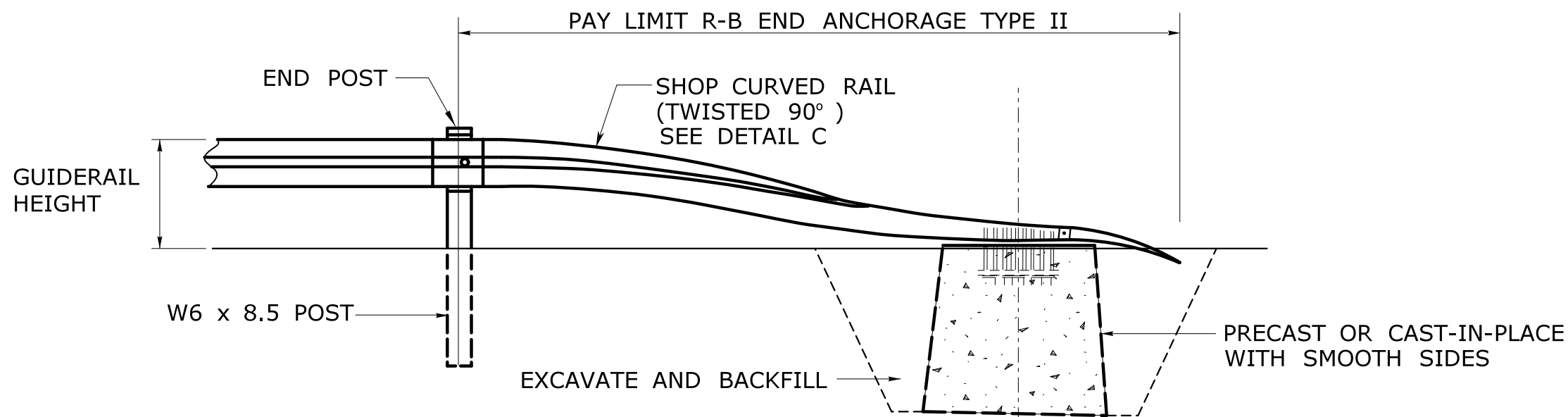


ELEVATION

R-B END ANCHORAGE TYPE I

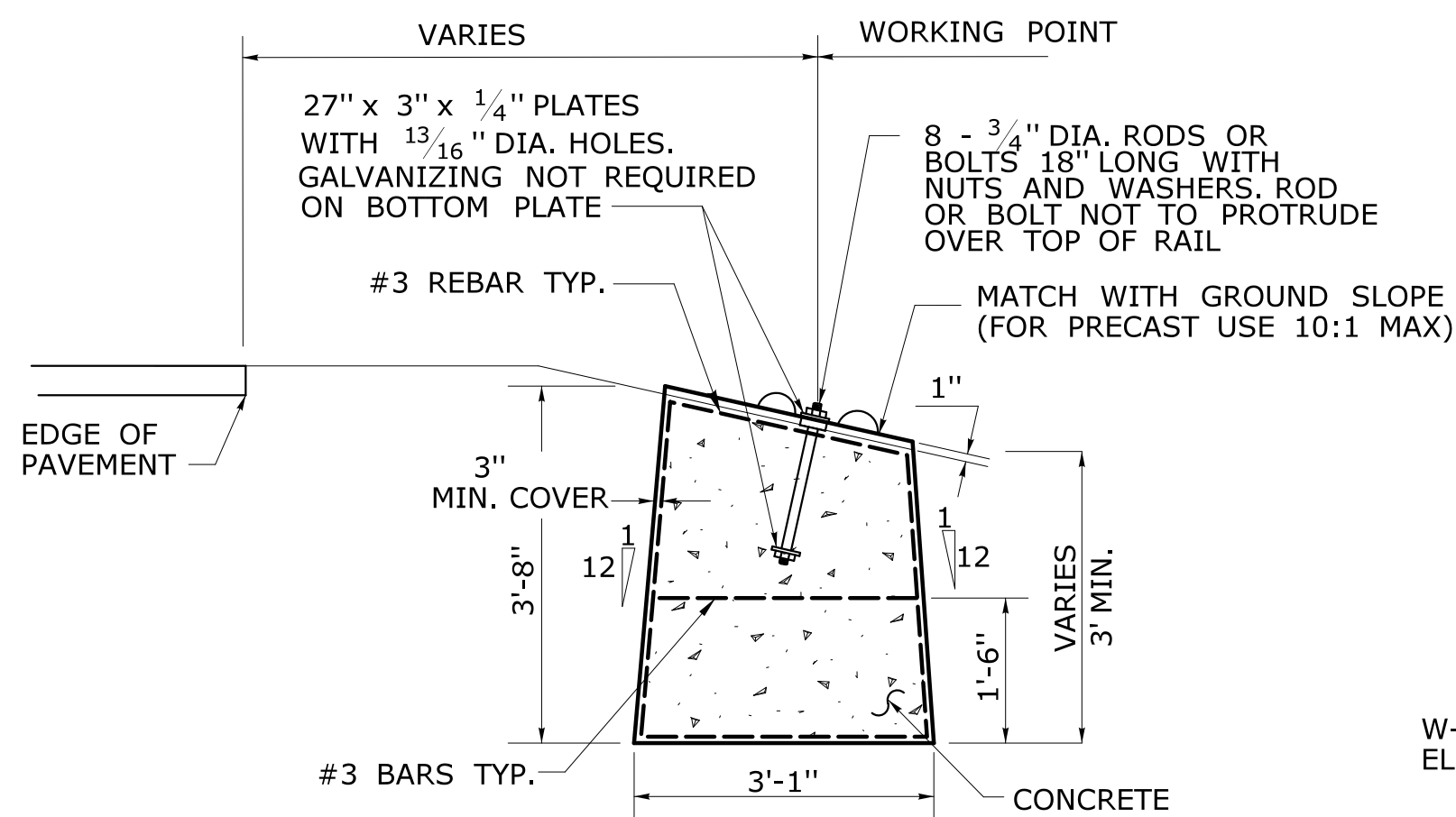


PLAN

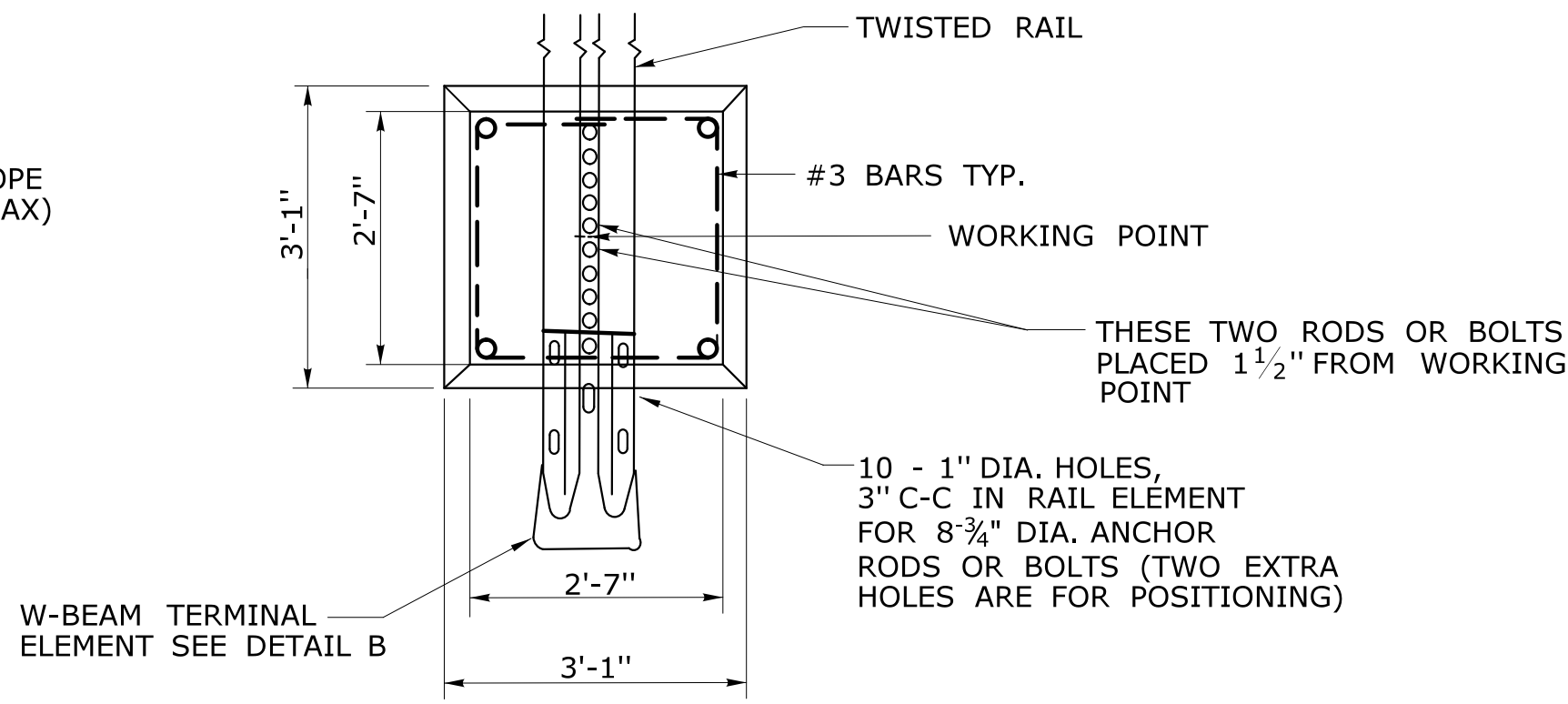


ELEVATION

R-B END ANCHORAGE TYPE II

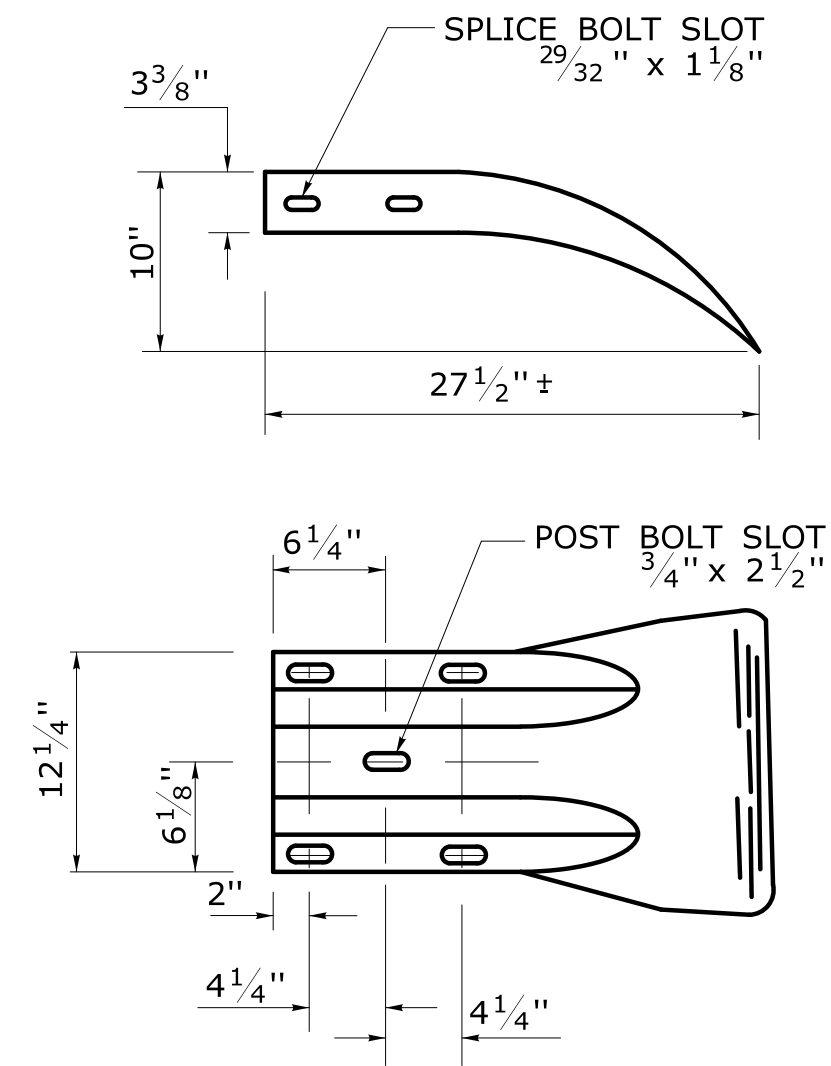


ELEVATION

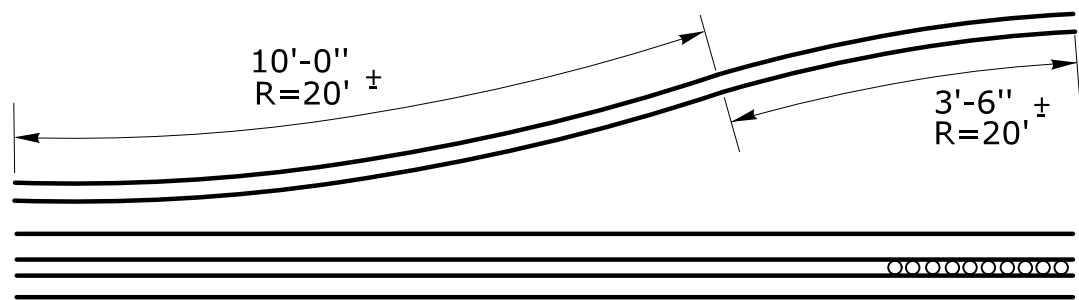


PLAN

DETAIL A
ROADSIDE CONCRETE END ANCHOR
SEE NOTE 2



DETAIL B
W-BEAM TERMINAL ELEMENT



DETAIL C
SHOP CURVED RAIL
SEE NOTE 2



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: November 8, 2024

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: **BRISTOL HOSPITAL - REQUEST TO MODIFY CITY UTILITIES
WITHIN EXISTING EASEMENT**

The Department of Public Works has received a request on behalf of Bristol Hospital to modify an existing City storm drain and allow the installation of a generator within the City's easement.

As indicated in the attached map, the City storm drain in question is a 24-inch diameter RCP that the Broadview St/Oakland St area. The existing City storm drain extends through the hospital's parking lot paralleling Bradley St, and connects to City storm drainage on Brewster Road in front of Bristol Hospital. Bristol Hospital is proposing to install generators (2) on 12ft x 38ft concrete pads. One of the proposed pads and generators would be located within the City's storm drainage easement over the City's 24-inch diameter RCP drain.

The proposed generators will provide full emergency power to the hospital, and are therefore, critical to the hospital's operations. Alternate locations for the generators were explored. However, they cannot be located within the building like the current generators, and they must be located in the proximity of the mechanical room.

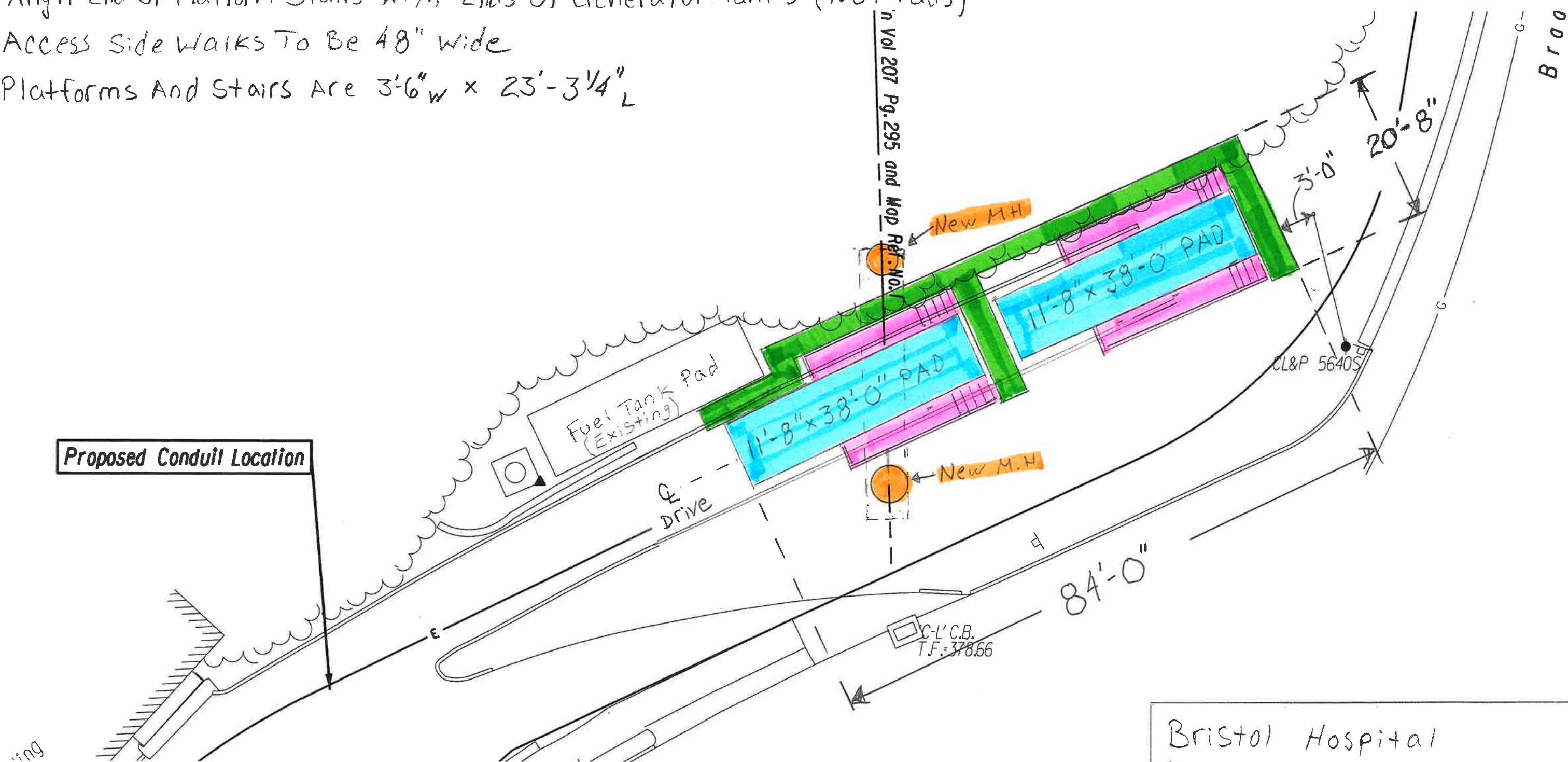
In order to support Bristol Hospital's request, the Department of Public Works recommends the following Board action:

Approve Bristol Hospital's request to construct a generator within the City's easement, subject to replacing the existing RCP drain with a 24-inch diameter ductile iron pipe connected to the City's existing piping with concrete manholes. Said authorization shall be subject to filing a new easement map on City land records and modify the easement as required. All project costs shall be incurred by Bristol Hospital.

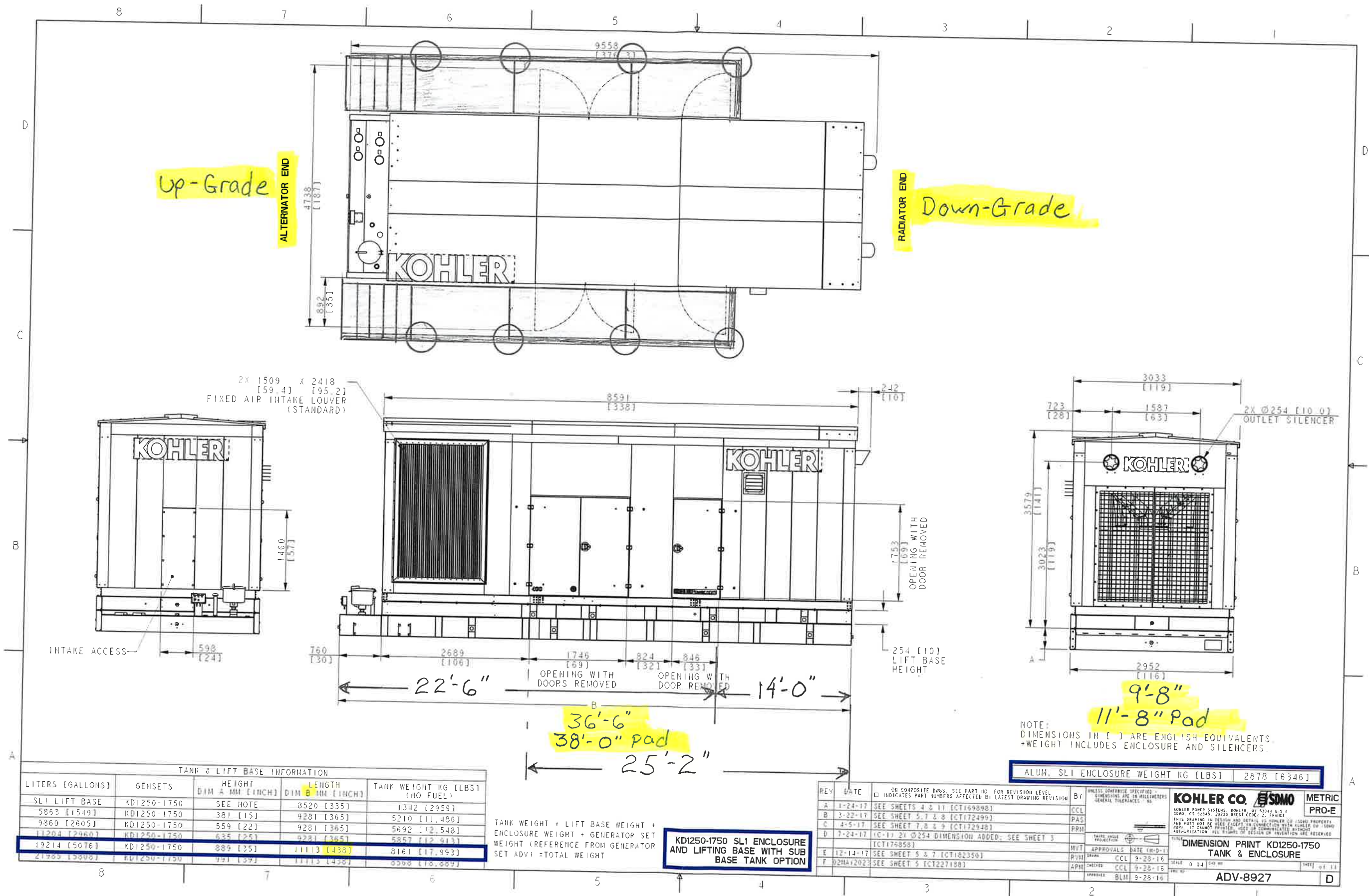
Please feel free to contact me with any questions or concerns at 860-584-6113.



- * Center Generator Pads Between Existing Curb Line
- * New 24" Cement Lined DIP To New M.H.^s
- * Align End of Platform Stairs With Ends of Generator Tanks (NOT Pads)
- * Access Side Walks To Be 48" Wide
- * Platforms And Stairs Are 3'-6" w x 23'-3 1/4" L



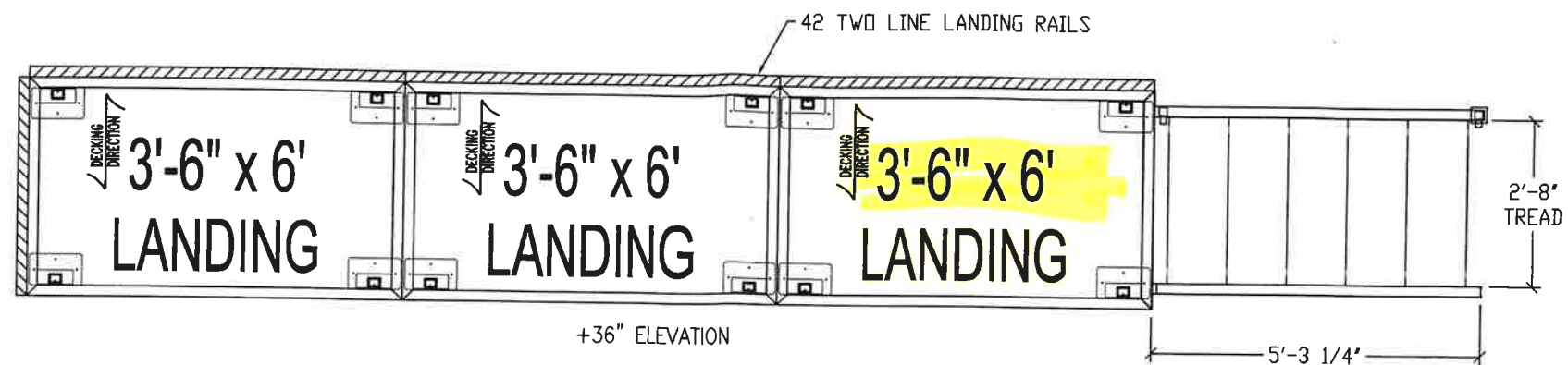
Bristol Hospital
Generator Pad Layout
Not To Scale
C.G. 11/5/24



TANK & LIFT BASE INFORMATION				
LITERS [GALLONS]	GENSETS	HEIGHT DIM A MM [INCH]	LENGTH DIM B MM [INCH]	TANK WEIGHT KG [LBS] (NO FUEL)
SLI LIFT BASE	KD1250-1750	SEE NOTE	8520 [335]	1342 [2959]
5863 [1549]	KD1250-1750	381 [15]	9281 [365]	5210 [11,486]
9860 [2605]	KD1250-1750	559 [22]	9281 [365]	5692 [12,548]
11204 [2960]	KD1250-1750	635 [25]	9281 [365]	5857 [12,913]
19214 [5076]	KD1250-1750	889 [35]	11113 [438]	8161 [17,993]
21985 [5866]	KD1250-1750	991 [39]	11113 [438]	8598 [18,969]

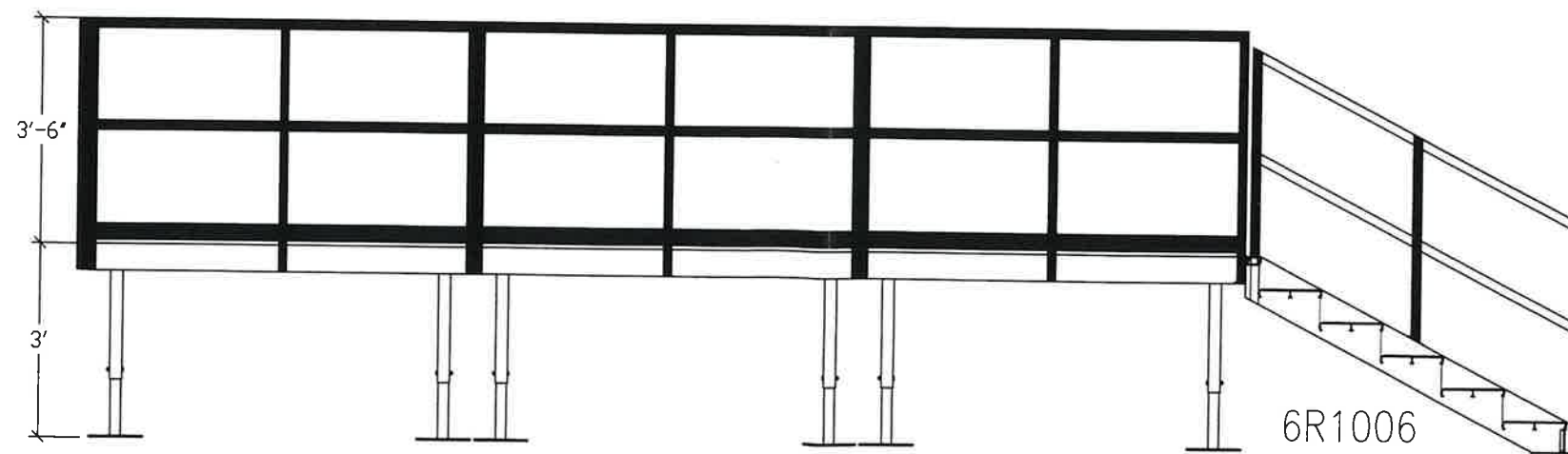
TANK WEIGHT + LIFT BASE WEIGHT + ENCLOSURE WEIGHT + GENERATOR SET WEIGHT (REFERENCE FROM GENERATOR SET ADV) = TOTAL WEIGHT

KD1250-1750 SLI ENCLOSURE AND LIFTING BASE WITH SUB BASE TANK OPTION



6R1006
 -36.00"
 ELEV.

38 TWO LINE STAIR ACCESS PLAN VIEW
 (QTY x 4)



38 TWO LINE STAIR ACCESS ELEVATION VIEW



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: November 1, 2024

TO: Mayor Jeffrey Caggiano
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: Traffic Study – Resident Speed Complaints

The Department of Public Works has been contacted by UrbanSDK, a provider of vehicle traffic data. The company provides traffic speeds on roadways based in vehicle telematics devices such as GPS, OnStar, and XM radio. This data comes from all vehicles manufactured since 2007, which makes up about 40% of vehicles on the road. UrbanSDK provided the Department free access to the service for a two-week period in order to provide the Department an opportunity for the City to evaluate the service.

The Department utilized the service to evaluate several roads within the City. The selected roads were based on the Department's known concerns from residents, along with the attached social media post on Bristol Talks (attached). As indicated in the attached summary, the UrbanSDK traffic data service provided the average and 85th percentile vehicle speed on each of the elected roadways.

Based on a review of the data, the following City streets identified by residents as having speeding concerns do NOT appear to experience excessive speeding (average and 85th percentile speed is within 10 MPH of the posted speed):

1. Jacobs St
2. Moody St
3. Chestnut St
4. Crown St
5. Collins Rd
6. Westchester Dr

Based on a review of the data, the following City streets experience speeding (average/or 85th percentile speeds exceed 10 MPH above posted speed limits)

- a. Louisiana Ave (Collier Ave. to Missal Ave.)
- b. East Road (Brier Rd. to South St.)
- c. Redstone Hill Rd (Norton Trail to the Plainville town line)
- d. Shrub Road (Burlington Ave. to Oak Hill Dr.)

- e. Brook St (Douglas Rd. to Manross Rd.)
- f. W. Washington St (Holt Pl. to Cobble Hill Dr.)
- g. Stafford Ave (Surrey Dr. to Redstone Hill Rd.)
- h. Emmett Street (Surrey Dr. to Redstone Hill Rd.)
- i. Peck Lane (Patton Dr. to Josephine Terrace)

Based on the data, the section of Brook St and Stafford Ave are the only roadway sections where average speed exceeds posted speed by more than 10 MPH. The data also provides the specific roadway sections where excessive speeds are experienced along with peak hours. Based on a review of the data, it appears that the peak hours of speeding are overnight hours (Louisiana Ave, Jacobs St, Ridge Rd, East Rd, Redstone Hill, W. Washington St, Emmett St, Moody St, Crown St, Collins St, and Westchester Dr. **City streets that experience speeding most or all of the day are Brook St, Shrub Rd, and Peck Ln.**

It should also be noted that Redstone Hill Rd., Shrub Rd., W. Washington St., & Stafford Ave. are classified as arterial roads. Provided data indicates speeding is a concern, however measures should not be implemented to modify roadway conditions which will divert traffic onto adjacent local roads. As previously reported to the Board, the reconstruction of Shrub Rod includes traffic calming provisions.

As indicated, the data provides 85th percentile speed defined as the speed at or below which 85 percent of the drivers will operate their vehicle. The assumption underlying the 85th percentile speed is that most drivers will operate their vehicle at speeds they perceive to be safe. Motorists traveling above the 85th percentile speed are considered to be exceeding the safe and reasonable speed for road and traffic conditions (FHWA). It is imperative to note that although the data on some roads indicate average and 85th percentile speed are below posted speed limits, that does NOT mean that individual vehicles do not exceed the posted speed limit, causing the potential for unsafe conditions.

As indicated, the UrbanSDK data is obtained from vehicle telematics devices obtained from vehicles primarily manufactured after 2007. UrbanSDK estimates that the data represents approximately 40% of vehicles on the road. Since the data does not include vehicles older than 2007 there is a potential that the data does not reflect the full spectrum of the population. However, based on preliminary research both older and younger people drive older cars.

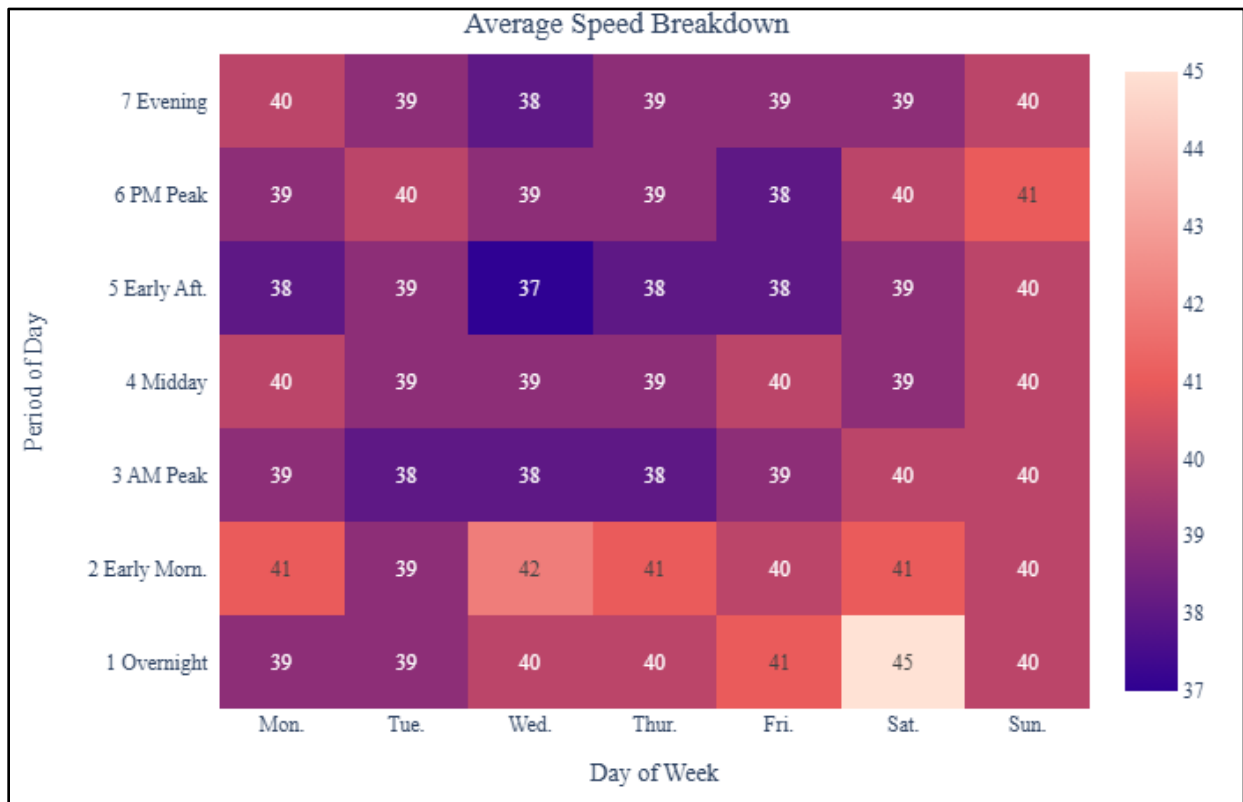
The test period allowing the Department of Public Works access to the service has expired, and the Department no longer has access to the data. The estimated annual cost of UrbanSDK data service is \$17,000. Although the speed limit data has value, and is able to be provided for roadway segments, it does not provide speed on a directional basis. In addition, the availability of traffic counts (ADT) is limited.

UrbanSDK has indicated that upgrades to the service are scheduled for 2025, however, at this time DPW does not recommend procurement of the service. DPW is investigating the use of a grant that may provide funding for the service. In addition, the data service may be cost-effective to obtain traffic data if the Department performs a traffic study at multiple intersections, and therefore, the Department may recommend procuring UrbanSDK services (or equivalent) in the future.

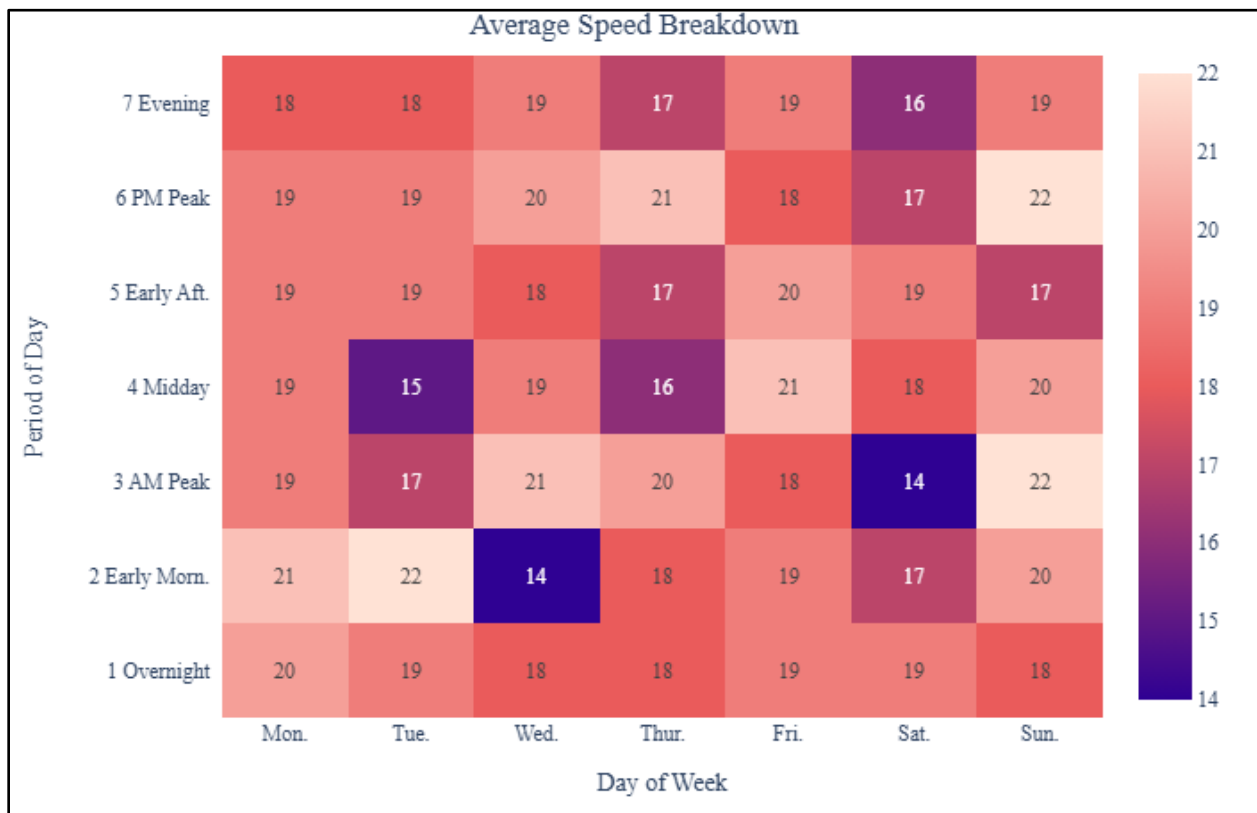
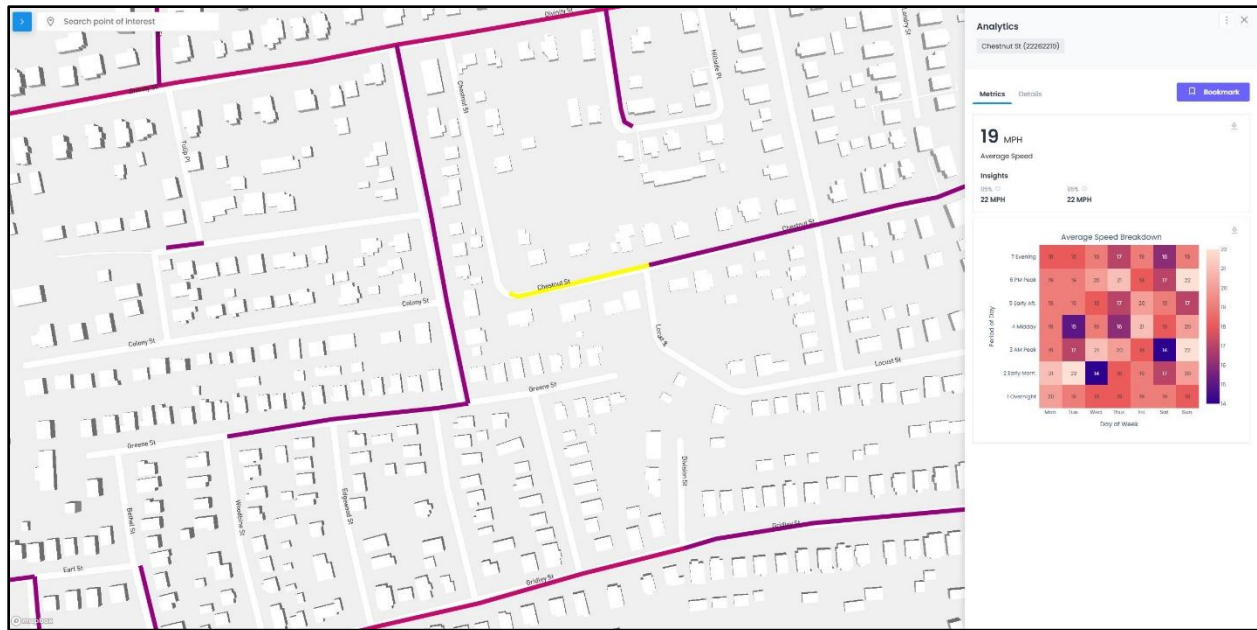
Please feel free to contact me with any questions or concerns at 860-584-6113.

Sep-24						
Street Name	Speed Limit (MPH)	Avg. Speed (MPH)	85th Percentile (MPH)	Peak Hours	Road Classification	Roadway (Concerned Section)
Louisiana Avenue	25	34	39	Overnight to Early Morning	Local	Collier Ave. to Missale Ave.
Jacobs Street	25	28	33	Evening to Overnight	Local	Addison St. to Francis St.
Ridge Road	25	20	27	Overnight to Early Morning	Local	South St. to Brier Rd.
East Road	25	32	39	Evening to Early Morning	Major Collector	South St. to Brier Rd.
Redstone Hill	35	41	48	Overnight to AM Peak	Minor Arterial	Norton Trail to Town Line (N)
Shrub Road	30	36	41	Evening to Early Morning	Minor Arterial	Burlington Ave. to Oak Hill Dr.
Brook Street	30	40	47	PM Peak to Midday	Major Collector	Douglas Rd. to Manross Rd.
W. Washington Street	30	36	42	Overnight to Early Morning	Minor Arterial	Holt Pl. to Cobble Hill Dr.
Stafford Avenue	35	45	54	Overnight to Early Morning	Minor Arterial	Sonstrom Rd. to Rosemary Ln.
Emmett Street	35	39	44	Overnight to Early Morning	Local	Surrey Dr. to Redstone Hill Rd.
Moody Street	25	26	30	Overnight to Early Morning	Local	Hoover Ave. to Page Ave.
Chestnut Street	25	19	22	Overnight to Early Morning	Local	Divinity St. to Locust St.
Crown Street*	30	28	33	Overnight to AM Peak	Local	Judson Ave. to Wolcott St.
Peck Lane*	30	36	42	Early Morning to AM Peak	Major Collector	Patton Dr. to Josephine Terrace
Collins Road	25	27	32	Overnight to Early Morning	Local	Farmington Ave. to Stafford Ave.
Westchester Drive	25	20	23	Overnight to Early Morning	Local	Carol Dr. to Matilda Dr.
*According to resident's complaint road was near Bristol Central High School						

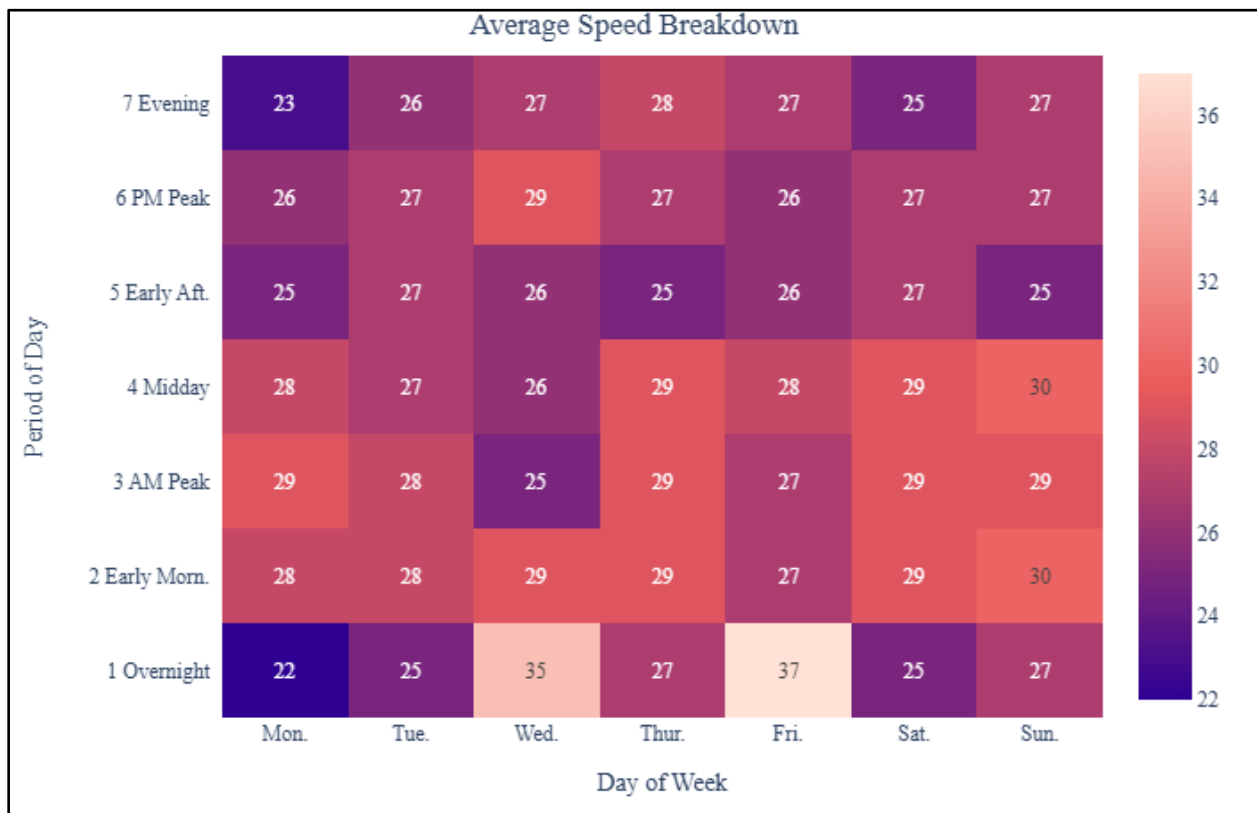
Brook Street



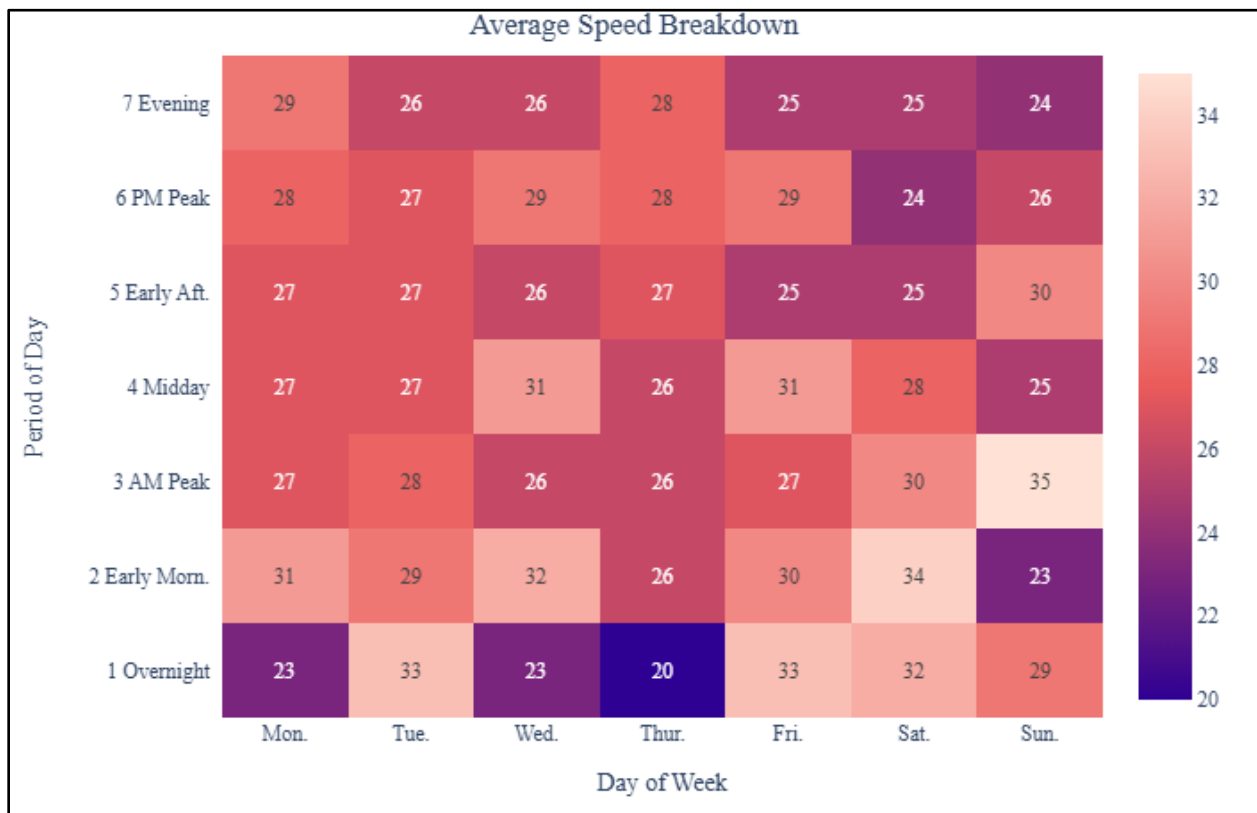
Chestnut Street



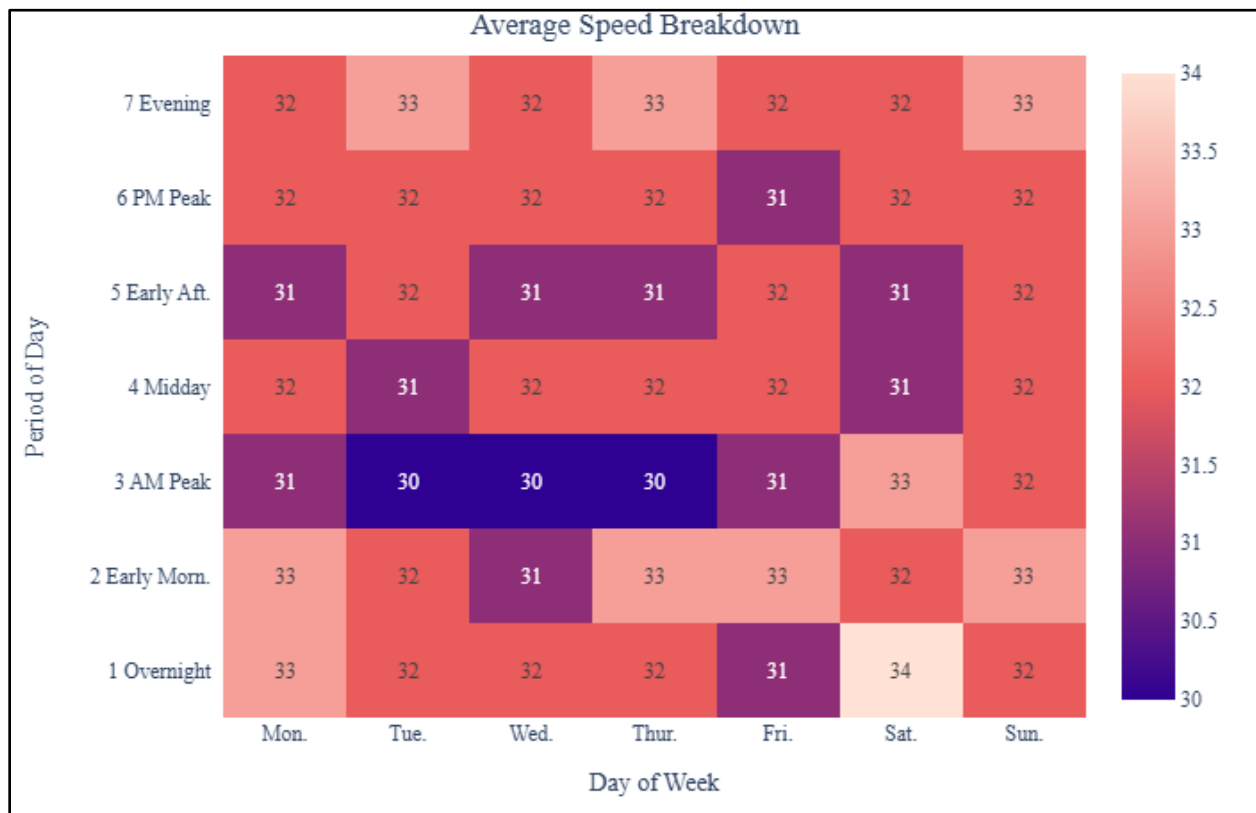
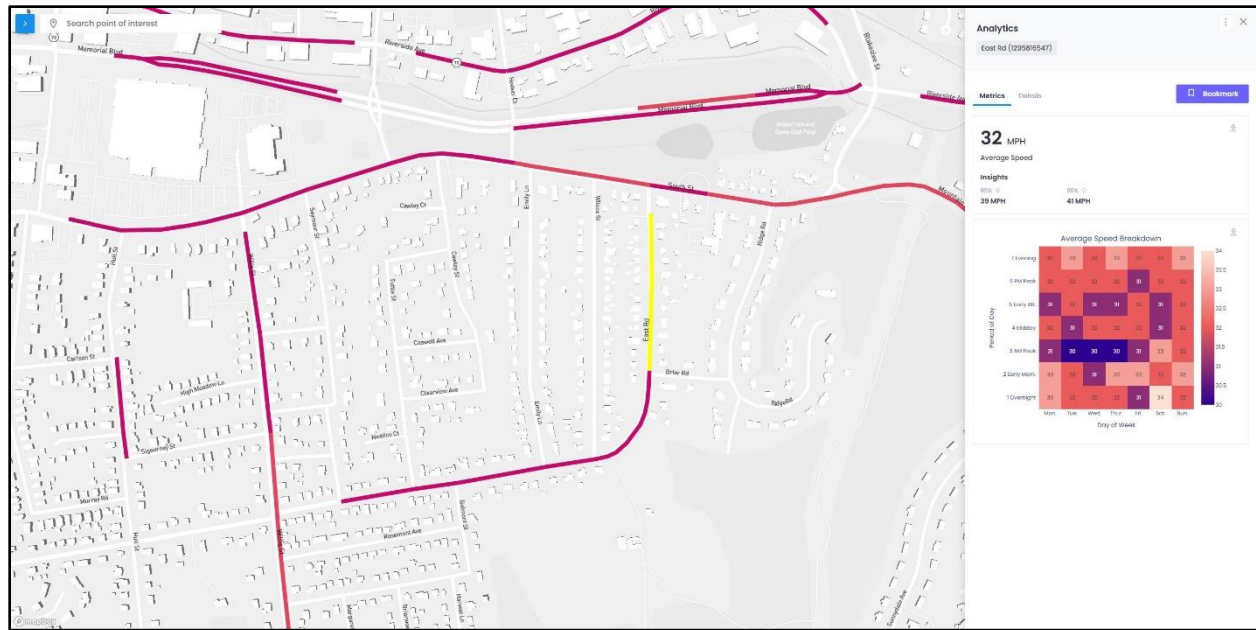
Collins Road



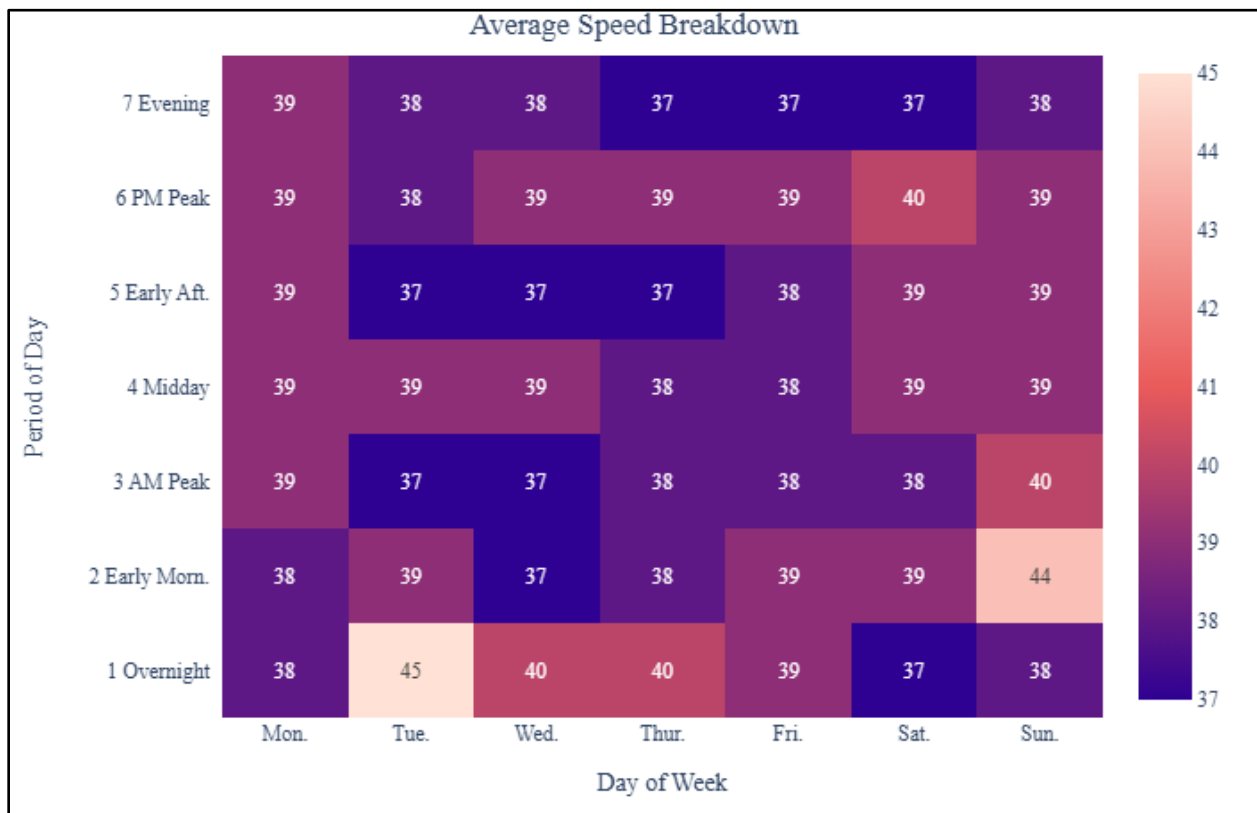
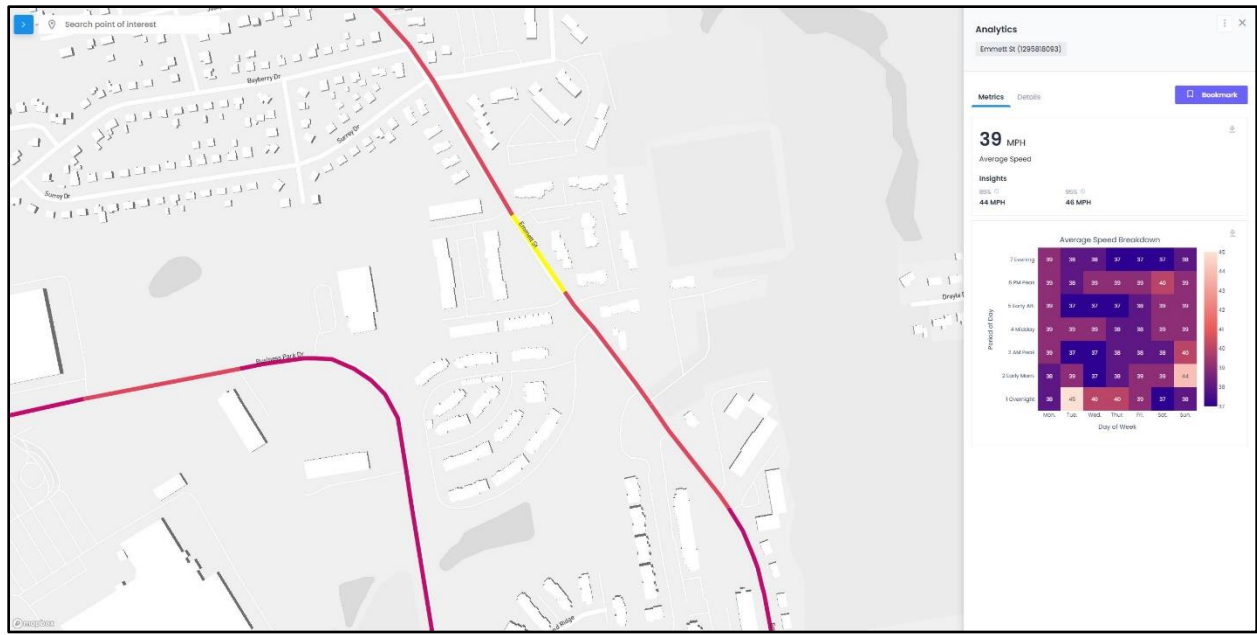
Crown Street



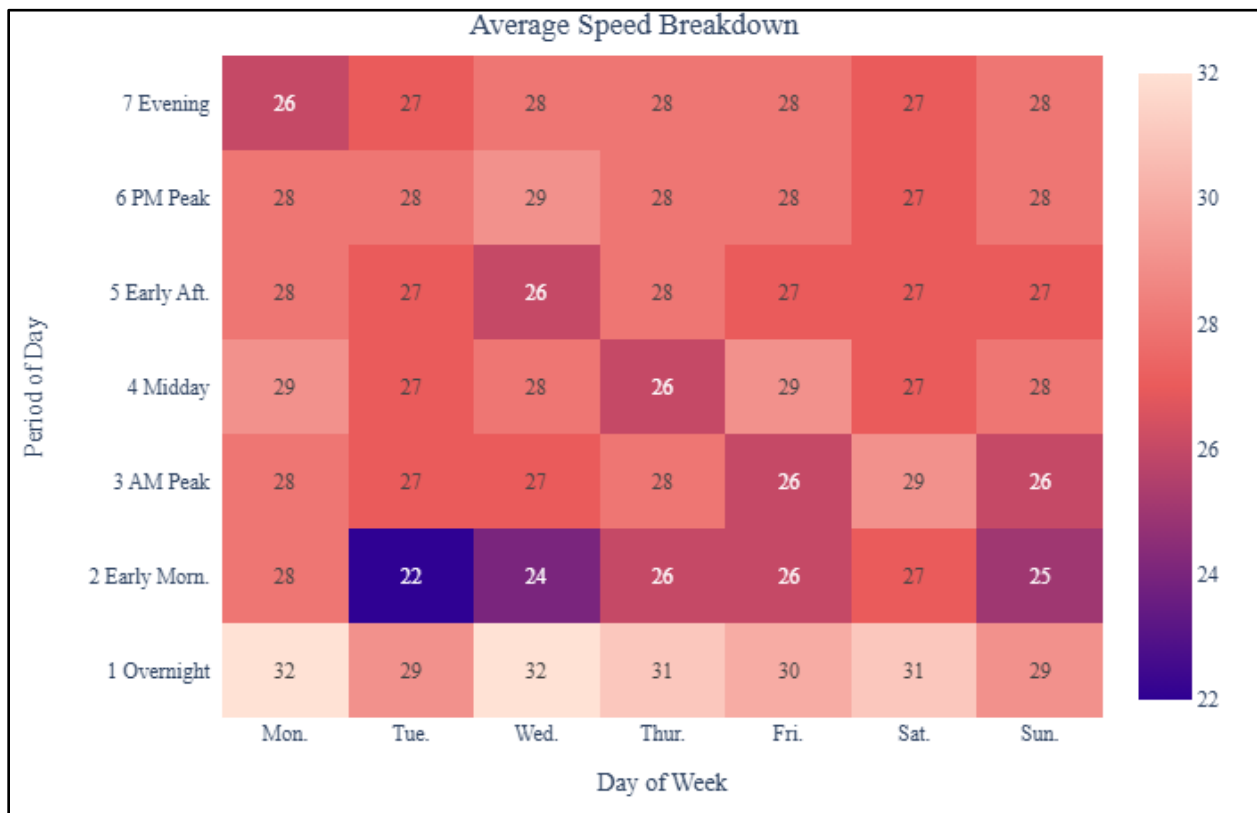
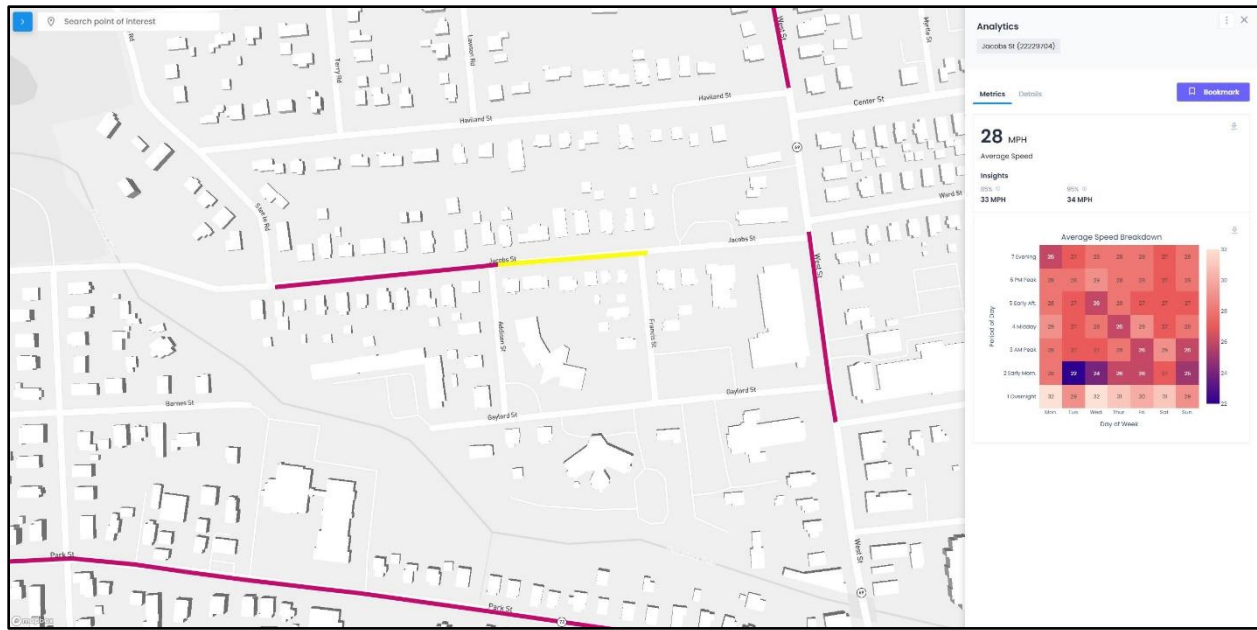
East Road



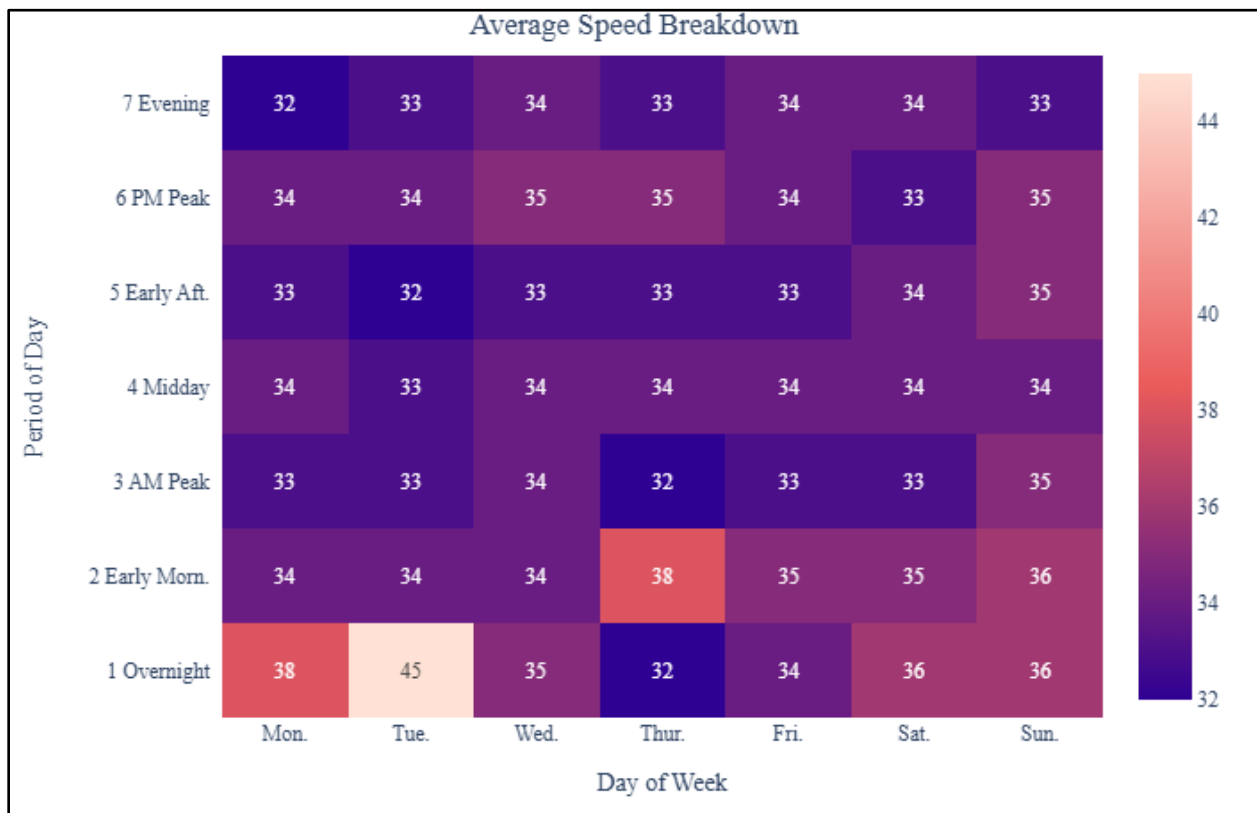
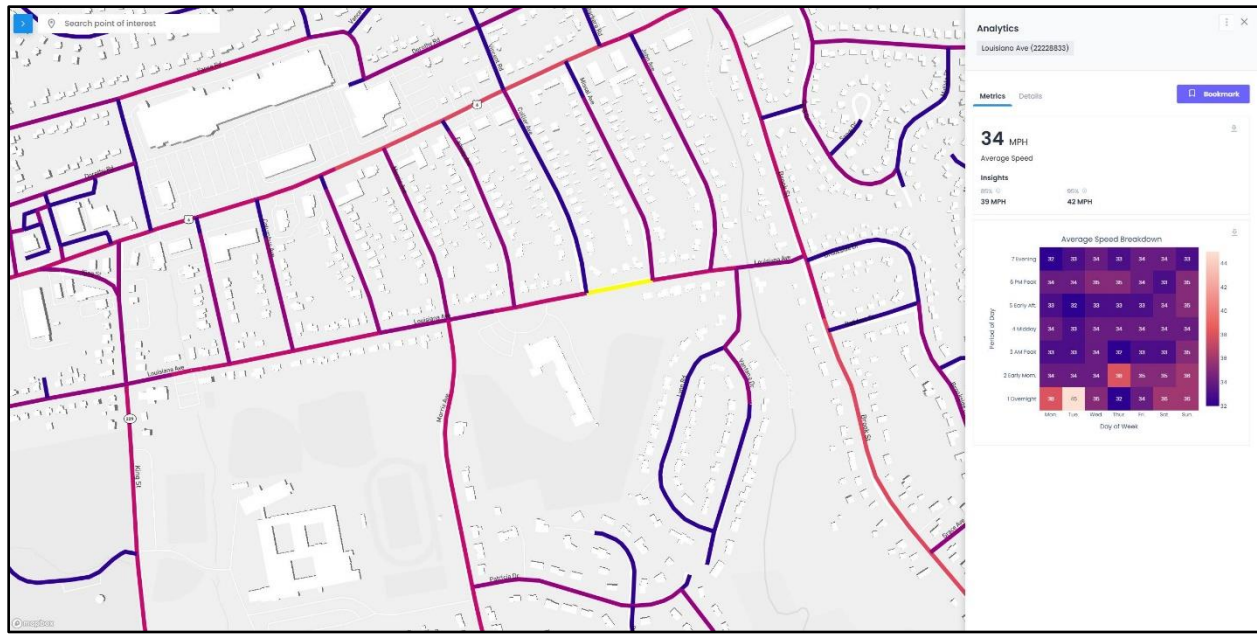
Emmett Street



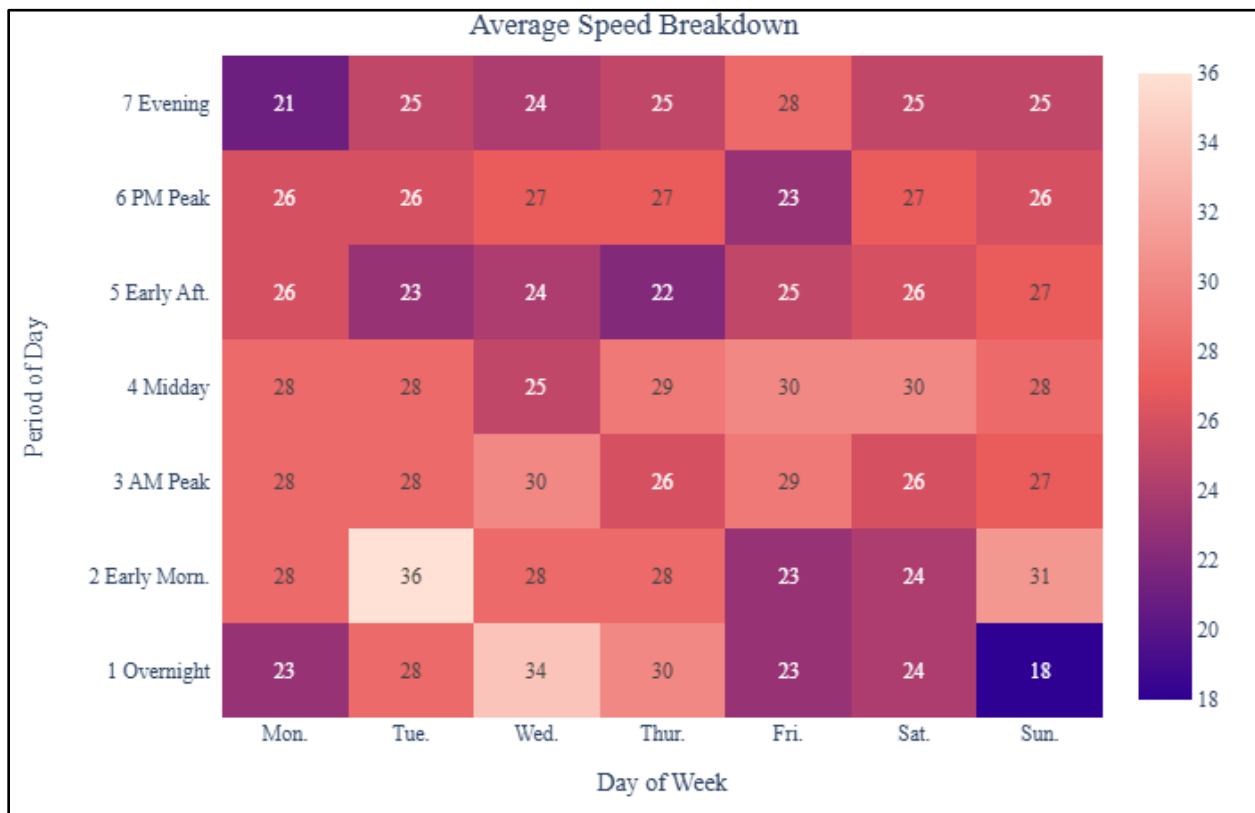
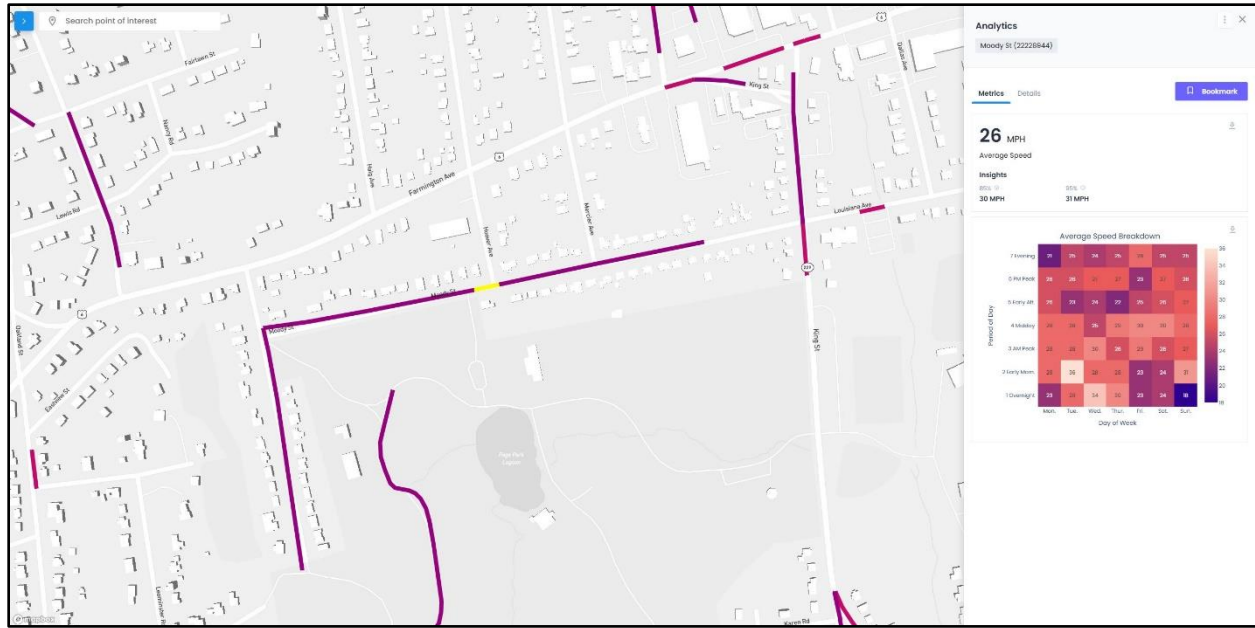
Jacobs Street



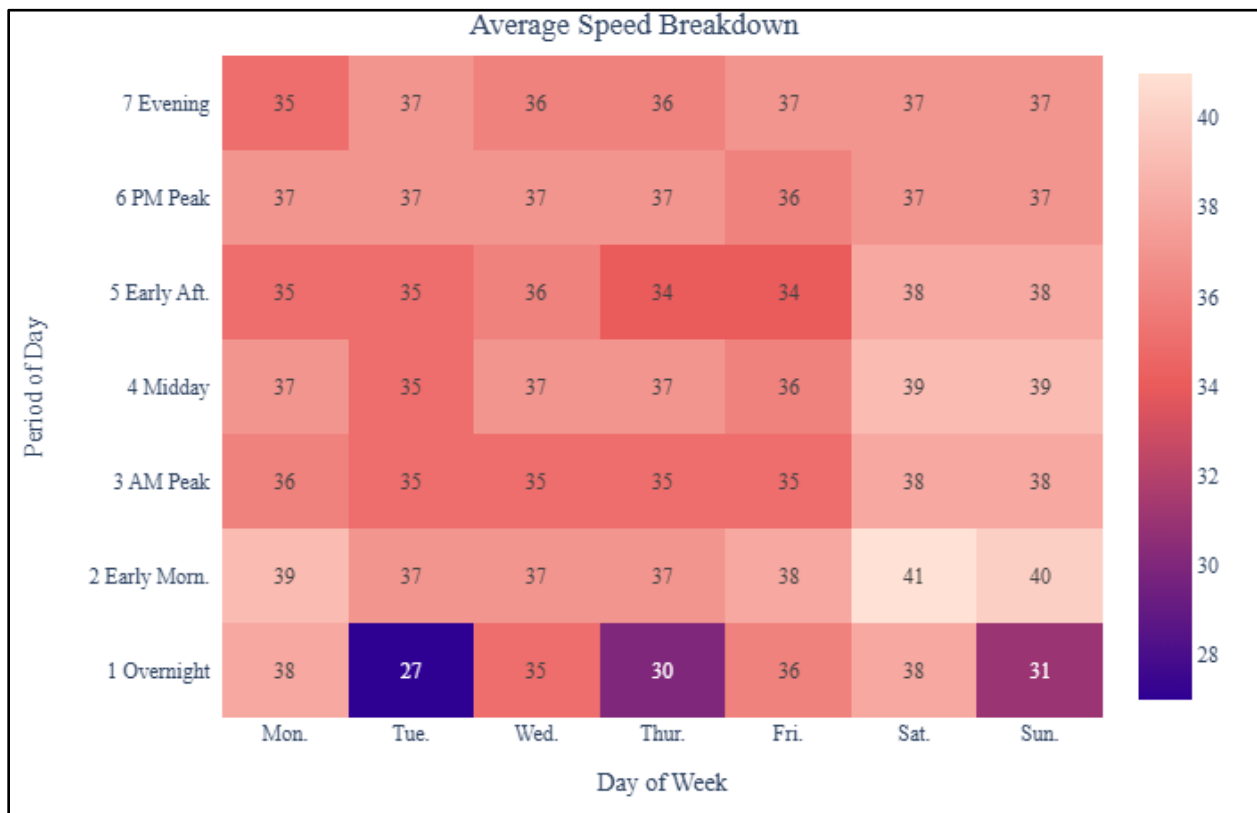
Louisiana Avenue



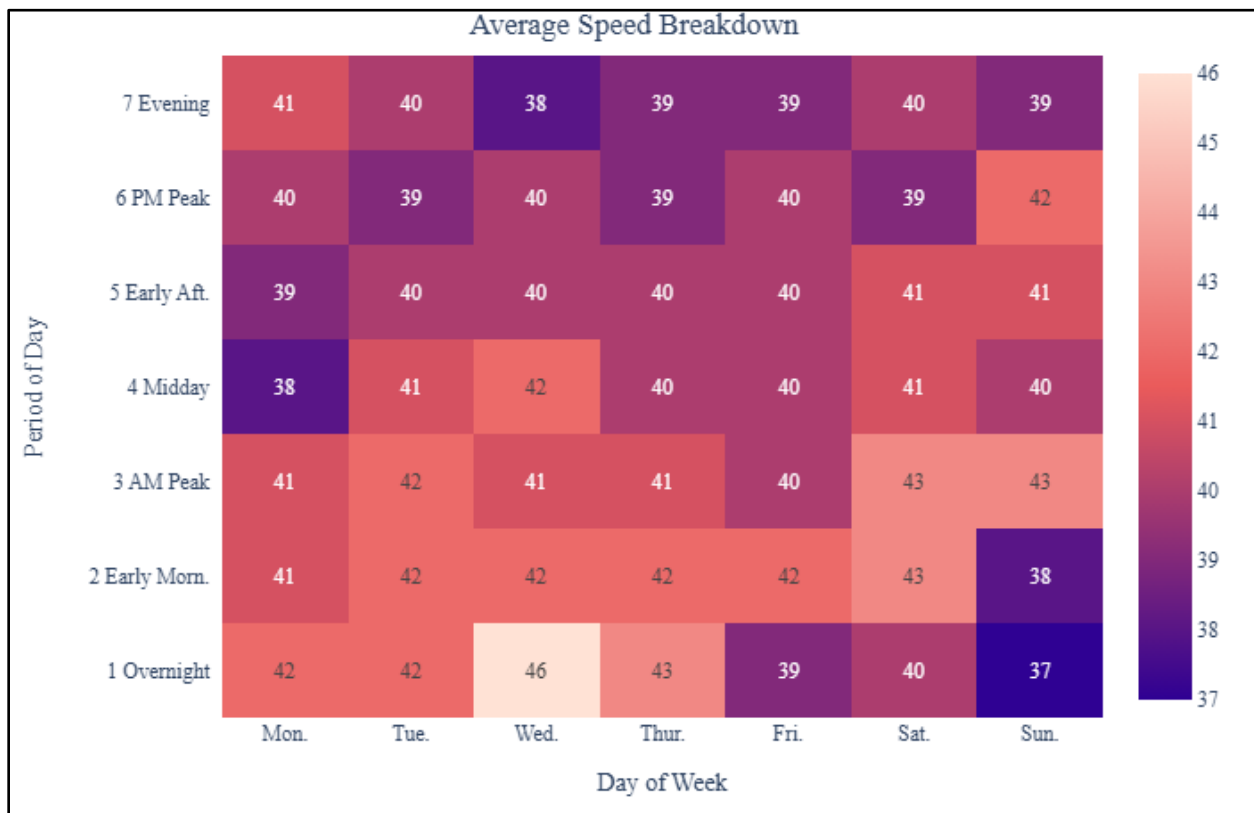
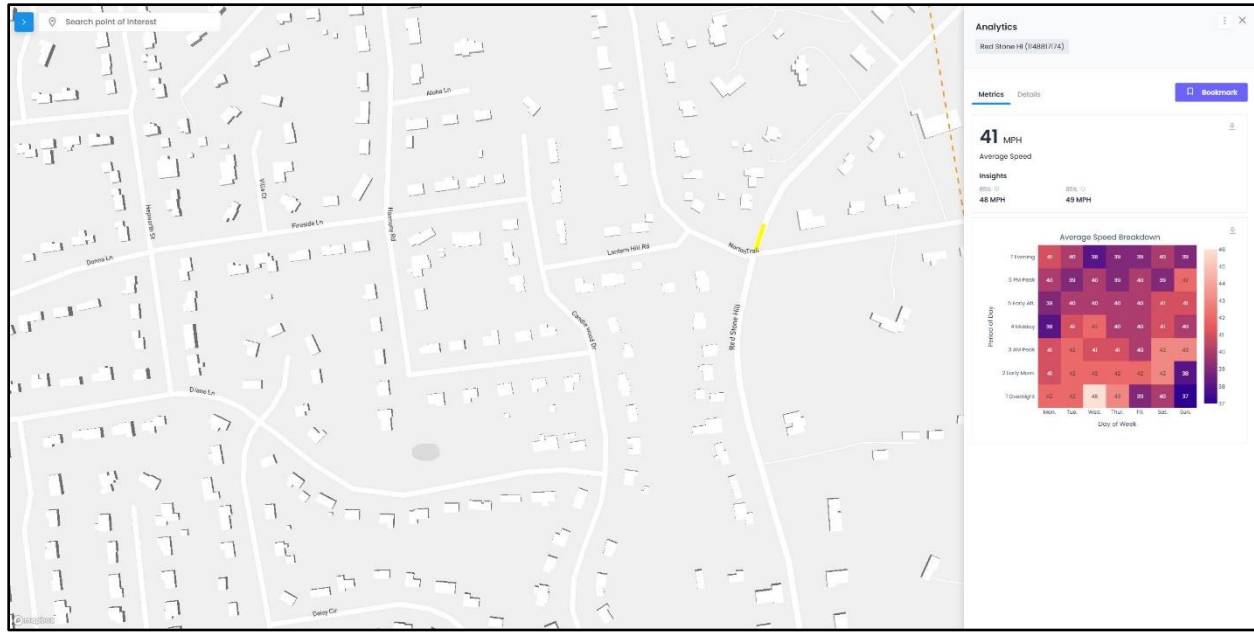
Moody Street



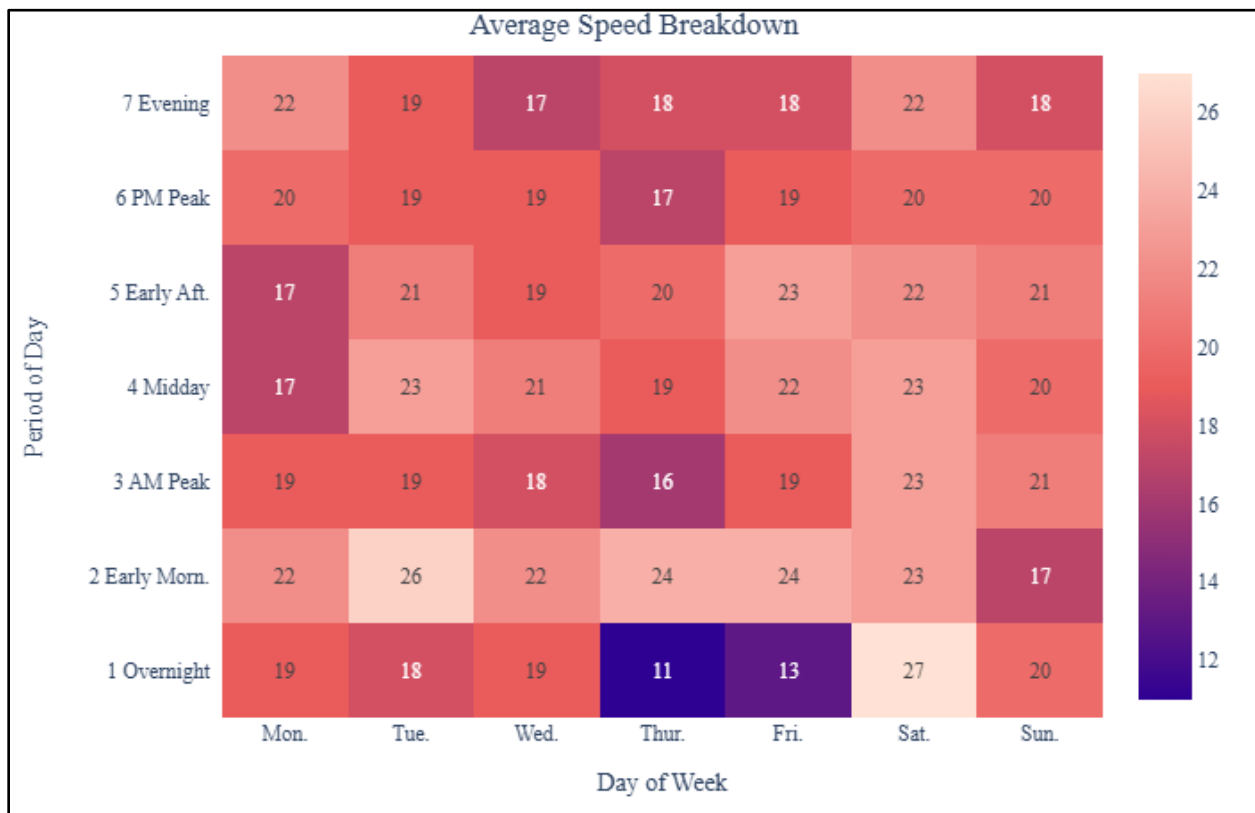
Peck Lane



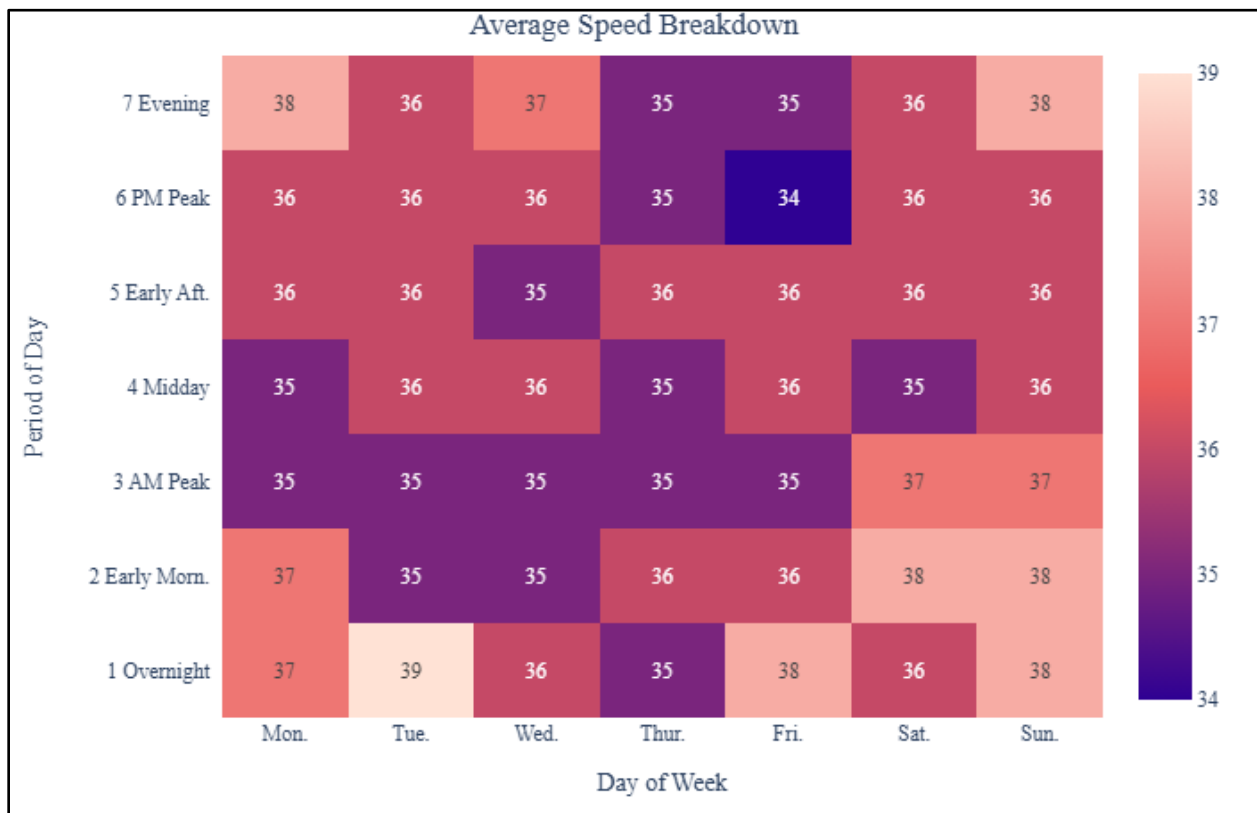
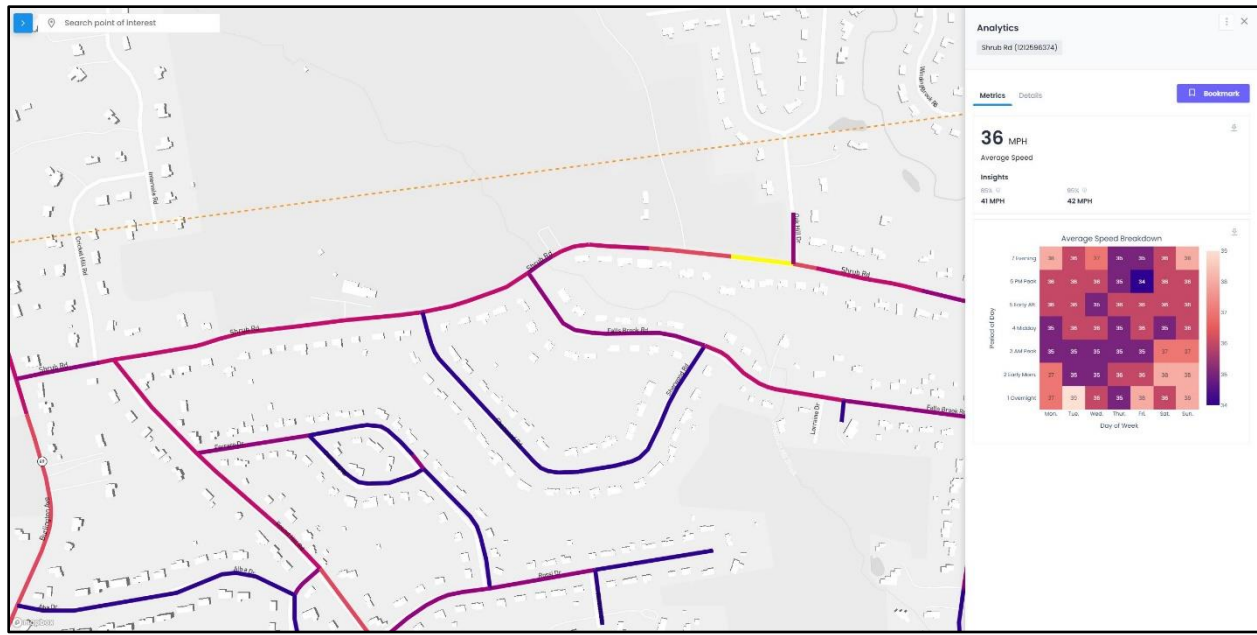
Redstone Hill



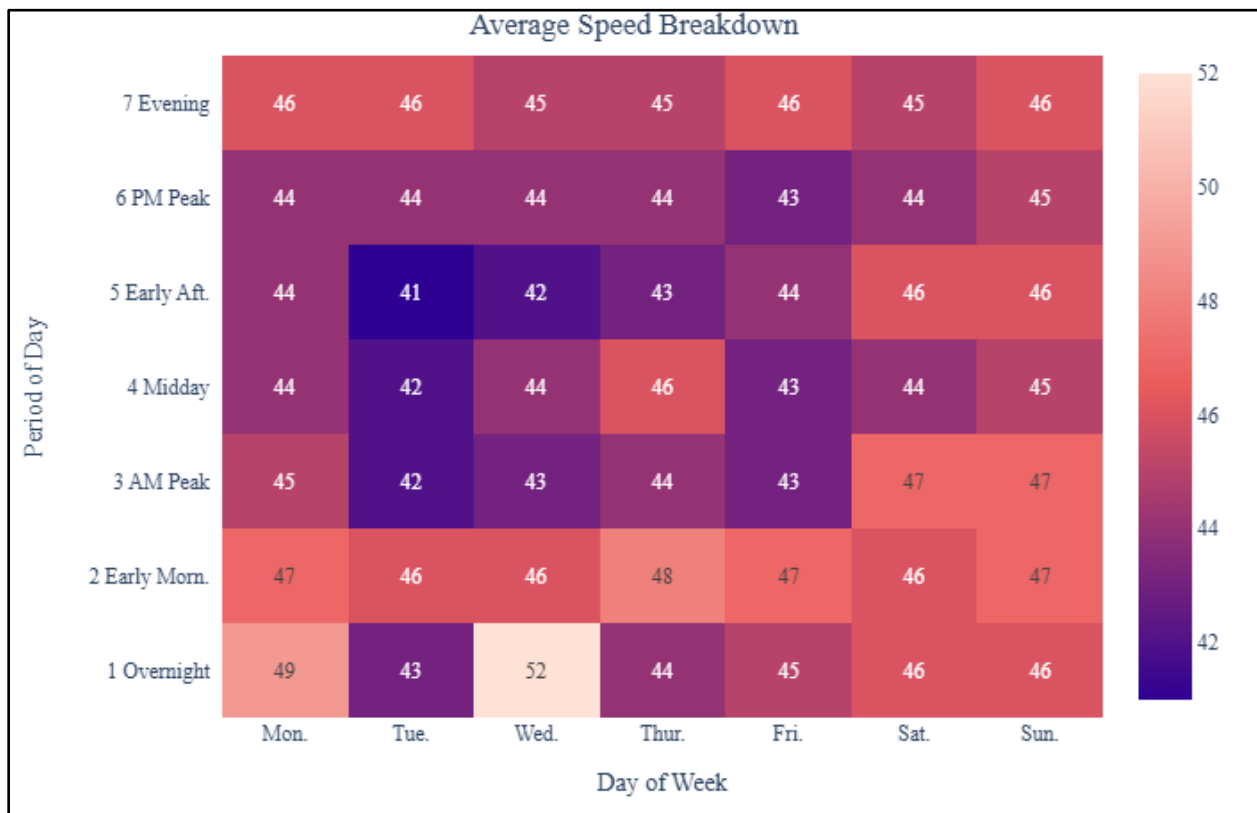
Ridge Road



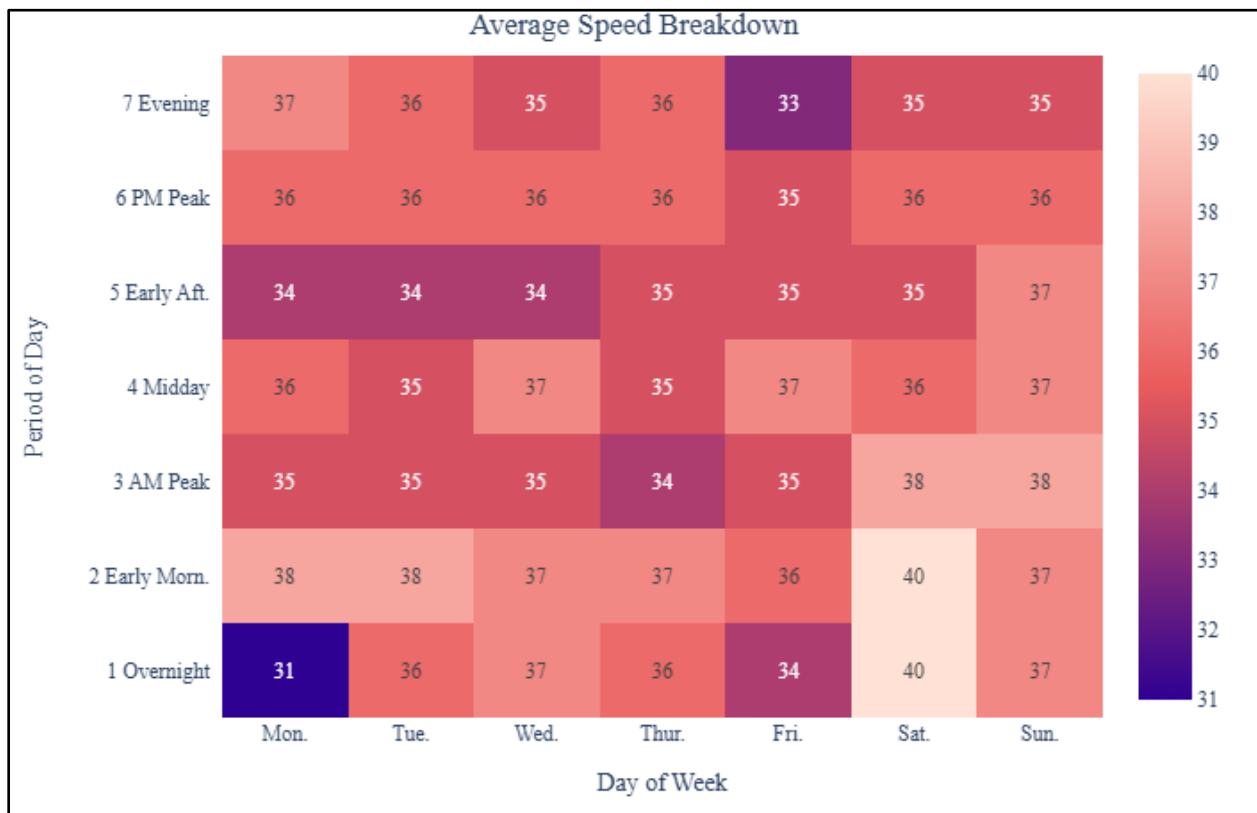
Shrub Road



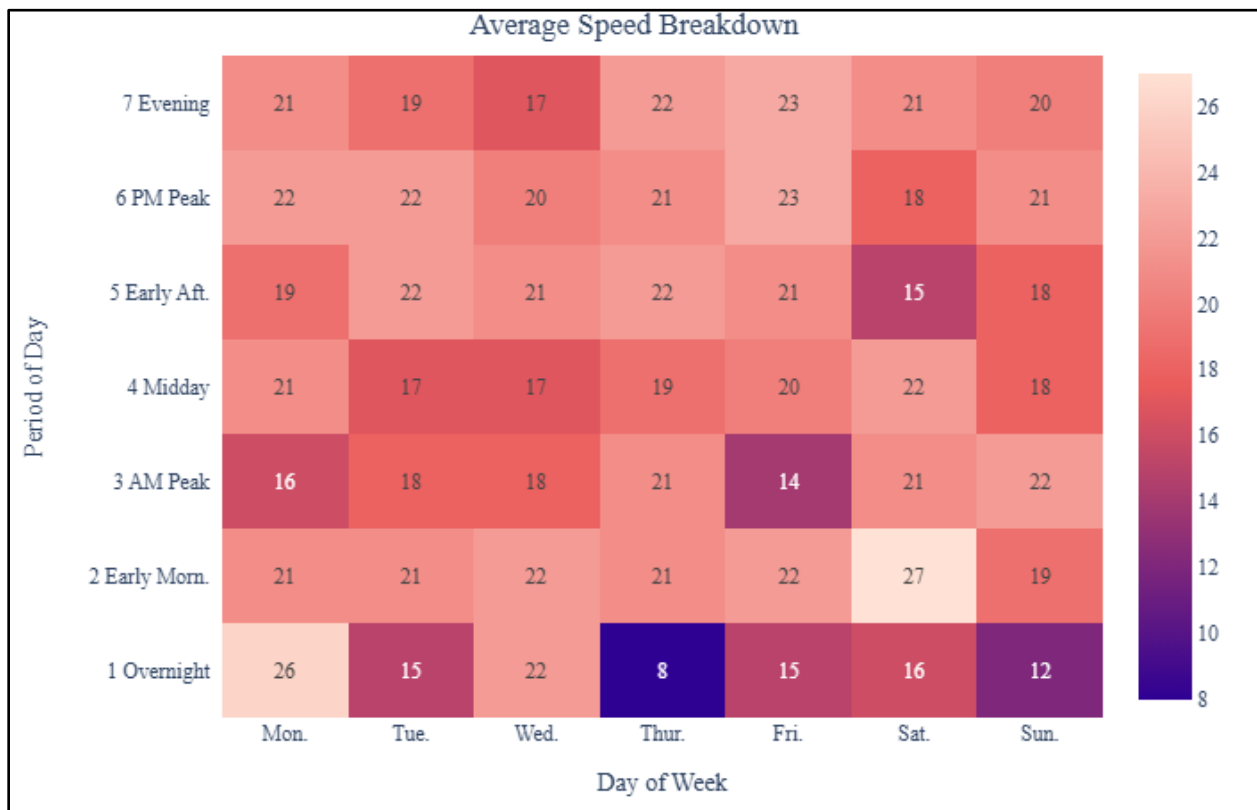
Stafford Avenue



W. Washington Street



Westchester Drive





Filters

Posts You've Seen

Most Recent

Poste

←← [📷]

A year ago I spoke to somebody on city council to help get speed humps, radar and police put in on my road. The reckless driving on louisiana avenue is insanity. There are kids walking to high school and walking to the elementary school daily. My road has turned into a race track. Last night someone Driving recklessly completely totalled my son's truck that was parked appropriately. This is the fourth time something on my street like this has happened. This is my son's pride and joy his transportation to school and work, Being an older vehicle I highly doubt he is going to get enough payout in return that will help replace it. When are we going to actually do something about this? Every morning I wake up to numerous car accidents in this town from reckless driving. Don't let it smile fool you. The kid is devastated.





Tyler L'Heureux

East road is bad as well. Made a post about my car getting hit and run last summer. Very similar situation. Called police and nothing has changed.

1w Like Reply



Donna Kelly Doucette Groups champion

We lived on Louisiana Ave for a few years. That is definitely a race track. Even the snowplows flew down the street! The snow would fly about 15' h into our driveway. I was afraid to walk our dog on the sidewalks there because the cars flew by so fast. We weren't sorry to move.

1w Like Reply



Mark Kelly

Same on Moody st.

1w Like Reply



Virginia Jankowski-Soules

I have the same issue on chestnut street they use it like it's a speedway

1w Like Reply



Brenda Bartlett

Brook Street tooo terrible!!!

1w Like Reply



Teresa Solek

Should never have gotten this bad.

1w Like Reply



Andy Adams

Did you go to the Mayor's Office maybe he will help you out

1w Like Reply



Debra Grenier 🏆 Groups champion

Getting in and out of Central High .. especially in the morning commute traffic There .. NEEDS to be cops there.. it's that Bad

There's also newer drivers .. teenagers that have to battle that confusion and congestion

1w Like Reply



Dan Dallaire

I live on Emmett St & it's nonstop cars racing & flying up & down all day & night. Cars fly past the school busses with their stop signs out daily. Sadly it's going to take innocent people being killed before action is taken

1w Like Reply



City Councilman Mark Dickau · [Follow](#)

Please either DM me or email me at MarkDickau@bristolct.gov. I will talk to Traffic and Public Works to see what can be done about the speeding issue.

1w Like Reply

14  



Deanna Beans

[City Councilman Mark Dickau](#) [Jennifer Labbe Pilagin](#) mark is new on council and may be able to help!

1w Like Reply

3 

[View 1 reply...](#)



Write a reply...



You can see the burnout skid marks at the traffic lights on 69 up near BCHS and on many of the main roads. The reckless driving and screeching of tires at all hours of the night and early morning is insane.

6d Like Reply



Kim Engle 🏆 Groups champion
I'm so sorry this happened to him.

6d Like Reply



Eric Borden

Sorry to hear about this incident you are having. I can assure you that the town won't do anything about it. I live on W. Washington Street and my wife and I have called the police on several occasions about how people speed down the street and how when the school is in people will drive by the school bus trying to get into the school parking lot. I've actually seen people pass the bus on the left or honk their horn at the bus for not moving because there was some kid crossing the street. The town did put the portable speed sign out for a couple of weeks and that was it. We even tried to get one of those solar



Dan Dallaire

Come on over to "Stafford Motor speedway"!! Sadly, there are not enough moving violations enforced. From excessive speed to whatever. Even just plain parking. The city is always complaining about money. Here's a very easy (and needed). Start enforcing traffic laws!!!

1w Like Reply

5



Paul Bugbee

Collins Rd. isn't much better haven't been able to get any help here

1w Like Reply

4



Trisha Tillson-Wadowski

[Paul Bugbee](#) I agree about Collins Rd. I drive it often, it's the perfect cutoff to Stafford Ave.

1w Like Reply

1



Dale CR Groups champion

[Paul Bugbee](#) Westchester Drive here... People trying to short cut Route 6 through our streets is terrible.. people fly up our road and they barely even



Gabriel Eric 🏆 Groups champion

The people in Bristol = shit

The politicians in Bristol = shit

The police in Bristol = shit

Before anyone jumps on me about the police. I have had only one good interaction with an officer that actually cared. The rest are there for a paycheck and that only. God forbid you interrupt them from watching only fans in the old Walmart Grocery parking lot.

Everyone too busy fighting over which douche bag will be a better president when local politics is more important and is often over looked.

1w Like Reply



Carol Perreault Fusco 🏆 Groups champion

Someone on that street has to have a camera I'd go knocking door-to-door

1w Like Reply



Mike Sanborn 🏆 Groups champion

Sorry this had happened to you , it's all over town..the street we live on is 1/16 of a Mile and have the same issue.....it's not



I'm on brook and my street is always a race track since I've been here there's been 4 or 5 accidents I've been asking to do something about it to like speed humps or bumps so I doubt that's going to happen

5d Like Reply



Lisa Diane

I am so sorry! I just dont get why the Law NO LONGER CARES!!!

6d Like Reply



Barbara Tiedemann

Boucher  Groups champion

They never did anything about west Washington st even after people died

1w Like Reply

1 🤔



Amy Bednarski Lipscomb

[Barbara](#) It's a speedway for sure. Cars, motor bikes, four wheelers...it's nuts!

1w Like Reply

[View 1 reply...](#)



Last night around 10pm i was on Stafford ave near the senior center and as i was going down the hill i notice one light coming at me from behind very fast and the guy on the motorcycle crossed the road to pass me like i was standing still.

1w Like Reply



Ray Lambert

Red lights & Stop signs have become optional.

1w Like Reply

6



Holly Wisneski

Cannon Groups champion

[Ray Lambert](#) so has manners. It is just a freaking crazy world.

1w Like Reply

2



Write a reply...



Holly Wisneski Cannon Groups champion

I am so sorry. Your poor son and yourself. You shouldn't have to live like that (in constant worry). People in Bristol and in



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: March 27, 2024
(Submission Date)

For the April 23, 2024 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☒ Transfer(s) \$ 29,000.00
- ☐ Grant \$ _____
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Board of Public Works
(governing Board of your department)
at its meeting held on March 27, 2024.
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

City received bid for DPW Dump Truck. The low bid is \$256,090 and the appropriation is \$230,000. DPW request a transfer of funds from DPW Fleet Capital accounts of vehicles that have purchased and were under budget (Rubbish Truck \$5,000, Tree Truck \$20,000 and the Small Articulating Loader \$4,000).

Transfer(s) complete the following:

From:	0013026 570500 24020	To:	0013026 570500 25001	Amount:	\$5,000.00
From:	<u>0013026 -570500-25002</u>	To:	<u>0013026 570500 25001</u>	Amount:	<u>\$20,000.00</u>
From:	<u>0012026-570500-24007</u>	To:	<u>0013026 570500 25001</u>	Amount:	<u>\$4,000.00</u>