

Board of Fire Commissioners' Regular Meeting

October 24, 2024

A Regular Meeting of the Board of Fire Commissioners was held on Thursday, October 24, 2024 at 6:00 p.m., in Meeting Room 1-1, City Hall, 111 N Main Street Bristol, CT

Present: Commissioners Anthony Benvenuto, Hal Kilby, and Joyce Ptak, Council Member Cheryl Thibeault, Mayor Jeffrey Caggiano, and Fire Chief Richard Hart.

Absent: Commissioners Sean Moore and Dana Jandreau

1. CALL TO ORDER

- a. The meeting was called to order by Mayor Caggiano at 6:00 pm and introductions were made.

2. EMPLOYEE RECOGNITION

- a. Lieutenant Alan Rudolewicz was Bristol's Firefighter of the year and recognized at the Annual Firefighter of the Year Banquet at the Aqua Turf.

3. PUBLIC PARTICIPATION

- a. None.

4. COMMUNICATIONS

- a. St. Matthew's School send a thank you note after a ride to school in a fire truck was donated for their auction.
- b. Fire Chief Mark Sekorski of Terryville sent a thank you card in response to our mutual aid from Engine 2 on October 4th.
- c. Principal Mary Hawke from Mountain View sent a thank you card in response to Engine 5 coming to the school for Fire Prevention.
- d. The Carousel Museum sent a thank you card in for Engine 1 coming to a STEAM event they hosted where we discussed water pressure with them.
- e. West Bristol School sent a thank you note on behalf of their second graders who did a tour of City Hall, The Police Department, The Post Office, and Fire Headquarters.

5. APPROVAL OF MEETING MINUTES

- a. On motion of Commissioner Ptak and seconded by Council Member Thibeault, it was voted: To amend the September minutes to reflect Commissioner Ptak present, and to correct the month of the monthly reports to September and then accept the minutes. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

6. APPROVAL OF MONTHLY REPORTS

- a. Chief Hart gave an overview of the monthly reports shared the new Engine 5 is on track for November 2024 delivery and pictures will be coming soon. They have begun purchasing equipment for it.
- b. Chief Hart gave an update on the new fire station. He shared that MJ Mountford Construction was awarded the contract and are excited to be getting started. He gave an update on the building fees and that The Ordinance Committee waived them for all city buildings on city property. He shared that the committee voted to exercise an alternate deduct option to reduce costs in hopes to give funds from the project back to the city by opting for traditional overhead doors instead of bi-fold doors. The project currently has an estimated buffer of \$900,000 dollars. There is a preconstruction meeting to be held on Monday and first steps are taking down some large trees and clearing the site. The committee plans to hold a ground breaking ceremony and the Fire Board will be invited.
- c. Chief Hart shared that the department participated in an active shooter training with the Police Department and it was very informative.
- d. The department monthly reports were in a new uniform format. The board appreciated the layout.
- e. On motion of Commissioner Ptak and seconded by Council Member Thibeault it was voted: To accept the September Monthly Reports. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

7. COMMITTEE REPORTS

- a. A summary of the Fire House 3 Building Committee was given by Chief Hart during his report.

8. OLD BUSINESS

- a. None.

9. NEW BUSINESS

- a. The board discussed moving the regularly scheduled monthly meetings for November and December. Both conflict with holidays. November's meeting will now be Thursday, November 21st, and December's will be Thursday, December 19th.

10. ADJOURN

- a. On motion of Council Member Thibeault and seconded by Commissioner Benvenuto, it was voted: To adjourn the meeting at 6:27 pm. Following a voice vote in which there was no opposition, the Chairperson declared the motion carried.

Recording Secretary: Sara Bianchi