



*City of Bristol
Board of Park Commissioners*

INFORMATION TO ACCESS MEETING

<https://bristolct-gov.zoom.us/j/81712509452?pwd=indaPfDaVNblYNh8285k3xMCyPvRbd>

1

The regular Board of Park Commissioners meeting will be held on Wednesday, November 20, 2024, at 6:00 PM. in City Hall Meeting Room 1-2 111 North Main Street, Bristol, CT 06010.

AGENDA

1. Call to Order
 - a. Attendance
2. Approval of Minutes
 - a. Approval of Minutes - October 16, 2024, Regular Meeting Minutes
3. Public Participation
4. Superintendent's Report
 - a. Division Supervisor's Report
 - b. Project Spreadsheet
 - c. Year to Date Financial
5. Old Business
 - a. By Commissioners
6. New Business
 - a. Consider a Request from the Disc Golf Association to Modify the Disc Golf Course holes during the Page Park construction

- b. Approve the modified location of the Locks at Stocks Heart Program
 - c. Consider a Proposal to Expand Food Truck Bids in the Parks
 - d. Renew the Memorandum of Agreement between Bristol Girls Little League Softball and the Bristol Little League
 - e. 2024 Annual Report Presentation by the Superintendent
- 7. Reports and Committee Reports
 - 8. Adjournment

PER ORDER OF THE CHAIRPERSON
Mayor Jeff Caggiano, Chair



*City of Bristol
Board of Park Commissioners*

INFORMATION TO ACCESS MEETING

<https://bristolct-gov.zoom.us/j/81712509452?pwd=indaPfDaVNbIYNh8285k3xMCyPvRbd.1>

1. Call to Order

Mayor Jeff Caggiano, Chair, called the meeting to order at 6:01 p.m.

Members Present:

Chair Jeffrey Caggiano, Mayor
Commissioner Sandra Bogdanski
Commissioner Cynthia Donovan
Commissioner Robert Fiorito
Commissioner Leonard Lamothe
Commissioner Robert Lawson
City Council Liaison Jacqueline Olsen
Superintendent Joshua Medeiros
Deputy Superintendent Sarah Larson

Absent:

Commissioner Emily Michaud

2. Approval of Minutes

a. Approval of Minutes: September 18, 2024, Regular Meeting Minutes

MOTION: Made by Commissioner Bogdanski to Approve the September 18, 2024, Regular Meeting Minutes.

Seconded by Vice Chair Fiorito, all in favor, motion carries.

3. Public Participation

Tom Doyle, of 181 Sherwood Rd in Bristol, started with an apology for missing the Roberts Property Site Walk. Mr. Doyle quoted Governor Lemont in stating, " We have enough development, we need more open space." Mr. Doyle believes that the City of Bristol also needs

more open space. Mr. Doyle reminded the Board of Park Commissioners of the Hoppers' great history and that we may never see anything like it again.

Jan Gatzuras, of 517 Church Hill St in Southington, is a former long-time Bristol resident. Ms. Gatzuras is opposed to allowing P & B Properties to have machinery access through the Roberts Property Park. She stated that the Hoppers is a preserve with a delicate ecosystem. Ms. Gatzuras asked if the Board of Park Commissioners approved P & B Properties' access to the Roberts Property, that they use smaller machinery that would not disturb any more of the land.

Michael Simmons, of 35 Jensen Ave in Bristol, thanked the Board of Park Commissioners for allowing him time to speak on the matter of P & B Properties' access to the Roberts Property. He described the Hoppers as "a beautiful, vibrant, and significant tack of land in our city." Mr. Simmons stated that the Board of Parks Commissioners had been intrusted in the proper stewardship of that land and asked if it was one of the Bristol Parks and Recreation's Core Values," to manage city parks and open space to preserve natural resources and park assets for future generations ". Mr. Simmons implied that the Board of Park Commission deny P & B Properties' request, and stand on the side of Nature.

Michael Panet, of 327 Perkins St. in Bristol, thanked the Board of Park Commissioners for the opportunity to speak. Mr. Panet is opposed to any and all destructive development and environmental probing of the area of the Hoppers Preserve and to preserve the geological formations that have been there since the Ice Age. He stated that any disturbance in and around these formations would end up in a disaster and further the potential of losing one of Connecticut's " Hidden Wonders". Mr. Panet suggested that some of the funds that were allocated to the revitalization of Rockwell Park help purchase the Hoppers.

Eric Madsen, 70 Oak Hill Dr. in Bristol, spoke in opposition to allowing P & B Properties to access through Roberts Property Park. Mr. Madsen stated, to the best of his knowledge, that the developer does not have any development plans on file with either Inland & Wetlands or Planning & Zoning Departments. He also brought forth the talks of the developer in negotiations with the city in order for the city to purchase part of the park and asked" why are we here to discuss the developers' use of a drill rig to damage both the park and the property to be purchased as a park?"

Mayor Jeff Caggiano, Chair, presented a summary of last month's Board of Park Commissioners Meeting.

Mr. James Pryor from P&B Properties, reminded the Board Of Park Commissioner of the proposal to use Robert's Property to conduct soil testing on private property.

MOTION: Made by Commissioner Lawson to move up Section 5a. Request from P&B Properties to access Robert's Property to Conduct Soil Testing on Private Property. Seconded by Commissioner Donovan, all in favor, motion carried.

a. Request from P & B Properties to access Robert's Property to Conduct Soil Testing on Private Property

Mayor Jeff Caggiano, Chair, presented the Request from P&B Properties to access Robert's Property to Conduct Soil Testing on Private Property. Mayor Caggiano stated that

the Open Space and Watershed Acquisition Grant (O.S.W.A Grant) is open until December 2, 2024. This grant is 75% state funded and 25% City funded. James Pryor spoke about the plan in which P&B Properties would like to bring their equipment and stated that what they believe will be minimal damage. Mayor Caggiano opened up the meeting for discussion with the rest of the Board of Park Commissioners; discussion followed.

Superintendent Josh Medeiros presented a high level overview of the 10 year Capital Improvement Plan. There was a request for \$100,000.00 to restore the trail system. Superintendent Medeiros stated that after the site walk, and consulting with other city professionals, that the motion does not make sense now; discussion followed.

MOTION: Made by Vice Chair Fiorito to table the decision to allow or deny access to the Robert's Property Park by P&B Properties pending negotiations between the City and the Developer on the sale of a piece of the Hoppers property.
Seconded by Commissioner Lawson, all in favor, motion carried.

MOTION: Made by Vice Chair Fiorito to move up Section 6a., Consider the Request from the Chamber of Commerce to Expand the BrewFest 2025, on the agenda.
Seconded by Commission Lawson, all in favor, motion carried.

b. Consider a Request from the Chamber of Commerce to Expand the BrewFest 2025

Johnny Burnham from the Central CT Chamber of Commerce presented the Proposal to expand the BrewFest in 2025. The Central CT Chamber of Commerce had the idea of having a national act come in for a concert that would be on Muzzy field. The would like to host the event the weekend after Labor Day, September 5th and 6th, 2025. This would require a large portable stage and would be placed on the field; discussion followed.

MOTION: Made by Vice Chair Fiorito to deny the Request from the Chamber of Commerce to Expand the BrewFest in 2025 and encouraged the Chamber of Commerce to return in 2025 for discussion for 2026.
Seconded by Commissioner Lawson, all in favor, motion carried.

4. Superintendent's Report

a. Monthly Division Updates

Superintendent Joshua Medeiros presented the Monthly Division Updates. Superintendent Medeiros presented the update on the results of the National Recreation and Park Association Gold Medal Awards, the grant approval for a new Splash Park ADA Trails at Rockwell Park ; discussion followed.

b. Project Updates

Superintendent Joshua Medeiros presented the Project Updates. Superintendent

Medeiros' updates included the approval of the ADA Trails for the Veteran's Memorial Boulevard and the maintenance building improvements; discussion followed.

c. Department Financials

Superintendent Josh Medeiros pressed the Department's Financials, and stated that everything is on track; discussion followed.

Vice Chair Fiorito suggested that there be a Groundbreaking Ceremony for the Page Park Revitalization; discussion followed.

MOTION: Made by Vice Chair Fiorito to place the Superintendent's Report on file. Seconded by Commissioner Donovan, all in favor, motion carried.

5. Old Business

a. Annual Approval of the BPRYCS Policy Manual

Mayor Jeff Caggiano presented the Annual Approval of the BPRYCS Policy Manual.

MOTION: Made by Vice Chair Fiorito to Approve the Annual Approval of the BPRYCS Policy Manual. Seconded by Commissioner Donovan, all in favor, motion carried.

6. New Business

a. Determine a Direction of the Restoration or Demolition of the Damaged Rockwell Park Comfort Station

Superintendent Josh Medeiros presented the discussion of the Direction of the Restoration or Demolition of the Damaged Rockwell Park Comfort Station. It is an estimated \$6,000 to demolish the building or about \$10,000 to restore the building; discussion followed.

MOTION: Made by Commissioner Bogdanski to add a Request from Adam Whitlock for Bristol Girl Little League Softball to the agenda. Seconded by Vice Chair Fiorito, all in favor, motion carried.

6b. Request from Adam Whitlock for Bristol Girl Little League Softball

Superintendent Josh Medeiros presented the Request from Adam Whitlock for Lights for Bristol Girls Little League Softball fields. The Bristol Girls Little League Softball has recently been rewarded with a grant that would replace the lights for some of their softball fields if approved by the Board of Park Commission; discussion followed.

MOTION: Made by Commissioner Lamothe to Approve the Request from Adam Whitlock for the new Lights on the Bristol Little League Girls Softball Fields. Seconded by Vice Chair Fiorito, all in favor, motion carried.

Commissioner Lamothe presented the idea of the Holiday Lights for this year. He had generously offered to purchase lights for Rockwell Park to add some holiday cheer to the space; discussion followed.

7. Reports and Committee Reports

a. Fund Development Committee

None.

b. Policy Committee

None.

c. Finance Committee

None.

d. City Council Liaison

None.

8. Adjournment

MOTION: Made by Vice Chair Fiorito to adjourn at 8:05 p.m.
Seconded by Commissioner Lawson, all in favor, motion carried.

Respectfully Submitted,
Amaris Estrada
Recording Secretary
Board of Parks Commissioners



Superintendent Report
Board of Park Commissioners
November 20, 2024

I. Parks, Grounds and Facilities Division Highlights

- On Wednesday October 30th, BPRYCS broke ground on the Page Park Revitalization, which is the culminating work of over 6+ years of planning, engagement and design. This will include a community great lawn, playground, splash park, 4 lighted pickleball courts, a pickleball and tennis complex pavilion and shade structure, nearly 200 additional parking spaces, pedestrian walkways and sidewalks, and restoration of the Page Park Pond and watercourse. Construction for phase 1 begins on Monday and will take 18 months to complete. Informational letters were mailed to neighbors so they can learn more about the project and construction sequence.
- Parks Group Leader, Todd Anderson completed his Baseball Field Management Certificate from The Ohio State University. Course work included sports turf administration, turf problems and best management practices.
- Deputy Superintendent Sarah Larson and Landscape Gardener Steven Schriver attended a CT Invasive Species Symposium at UConn on Tuesday. The program included a number of sessions regarding tree management, community engagement, invasive plant management and prevention. Information gathered will help inform a number of invasive species removal projects slated for this winter.
- CT DEEP conducted a fish inventory at Pine Lake on Monday night. Members of the former Pine Lake Committee attended. A formal report is expected to be provided in the coming weeks.

Accucom Work Order System	October 2023	October 2024
Work Orders Submitted	18	9
Work Orders Closed in September	4	6
Work Orders Still Open	29	49

II. Recreation Division Highlights

- Recreation Supervisor, Amry Shelby, attended the NRPA National Conference in Atlanta, GA. Shelby was able to attend numerous educational session and networking events while at the conference.
- Recreation is in the final planning stages of the 27th Annual Turkey Shoot Basketball Contest on Saturday, November 23rd.
 - The event has received generous sponsorships again this year.

▪ Dick's Sporting Goods	• UConn MBB & WBB
▪ Primo Press	• Yale MBB
▪ State Farm – Zach Ibanez	• Quinnipiac MBB & WBB
▪ Bloodline Basketball	• Fairfield University MBB & WBB
▪ BEST	• Hartford Shockers
	• SpareTime Bristol

- Lake Compounce
 - Price Chopper
 - Connecticut Sun
- Recreation Program Assistant, Madison Fostervold, obtained her Certified Parks and Recreation Professional (CPRP) certification from NRPA.

Recreation & Event Measures	October 2023	October 2024
# of youth engaged in recreation programs	302	393
# of adults engaged in recreation programs	219	225*
Total # of recreation programs running	30	29

** Number only includes team captains for all adult league teams. The number does not include the other team participants.*

III. Aquatics Division Highlights

- Atem Caron officially began his service as our new Facilities Maintenance Technician based out of the Dennis Malone Aquatics Center. Atem has worked as a lifeguard since June of 2017 and has been a Lead Lifeguard since 2020. He has a Certified Pool Operators License and has worked closely with former Facilities Maintenance Tech Ron Dionne.
- Aquatics Supervisor, Raelynn Andrews represented the department at the Greater Bristol Community Health Fair sponsored by the Bristol-Burlington Health District. The event showcased our aquatic offerings including open swim, learn to swim opportunities, and water exercise classes.
- Page Pool contractor Banton Construction completed outstanding concrete and gutter sealant projects at the pool. The repairs have been completed under warranty as part of their original contract.

Aquatics Measures	October 2023	October 2024
# of visits to the Dennis Malone Aquatics Center	1575	1446
# of pool memberships sold	48	36
# of program participants	573	480

IV. Outreach, Marketing, and Event Highlights

- Superintendent Medeiros, Deputy Superintendent Larson, Assistant to the Superintendent Amaris Estrada and Community Engagement Coordinator Erica Benoit attended a virtual seminar on Building an Effective Citywide Park Nonprofit hosted by the City Parks Alliance. Information will be used as we prioritize the development of forming and creating a foundation in Bristol.
- BPRYCS launched the meet the staff social media campaign “Sunday Staff Spotlight” - highlighting staff members and their roles. The goal of the campaign is to bring awareness to

employee's history, what they do, their personality and why they enjoy their work – humanizing them, their work and help to shape positive public perceptions.

- On Tuesday, October 29th U.S. Senator Richard Blumenthal joined BPRYCS for a press conference announcing a \$1.9 million-dollar grant from the Outdoor Recreation Legacy Partnership (ORLP) Program, which matched by the city, will provide nearly \$4 million dollars for Rockwell Park Revitalization in 2025/2026. This will include accessible trail improvements, pool bathhouse renovations, disc golf course enhancements, and a new community playground and splash park.

Outreach, Marketing, and Event Measures	October 2023	October 2024
Unique # of visits to the Parks Project Portal	104	515
Total # of e-mails sent	25	55
% of emails opened	52%	54%
Email click rate	2%	3%

Upcoming Special Events - Save the Date

Event Name	Date	Time	Location
Downtown Live: The Daily Show Writers Comedy Tour	November 16, 2024	7:00 – 8:30 PM	Rockwell Theater (Located within BAIMS)
Downtown Live: \$5 Throwback Films <i>Planes, Trains, and Automobiles</i>	November 21, 2024	7:00 – 8:30 PM	Rockwell Theater (Located within BAIMS)
27th Annual Turkey Shoot Basketball Contest	November 23, 2024	9:00 AM – 12:00 PM	Chippens Hill Middle School - Gymnasium
Downtown Live: Steve Lippia, A Swingin' Holiday Affair	December 7, 2024	7:00 – 9:00 PM	Rockwell Theater (Located within BAIMS)
Scuba Santa	December 14-15, 2024	5:00 – 8:00 PM	Dennis Malone Aquatics Center (DMAC)
Downtown Live: \$5 Throwback Films <i>It's a Wonderful Life</i>	December 19, 2024	7:00 – 9:15 PM	Rockwell Theater (Located within BAIMS)

Parks, Recreation, Youth and Community Services Capital Improvement Projects (Updated: 11/15/2024)

ACTIVE PROJECTS

Project Name	Description	Status	Cost Estimates	Funding Source(s)	Target Completion
Federal Hill Green Upgrades	Existing playground has reached its life expectancy. The playground will be replaced and new ADA updates will provide a more inclusive park for residents	Upgrade your Play voting closed on 9/3/24 with 58% (331) votes cast for option 2. Coordinating with Purchasing on a bid process.	\$150,000	\$150,000-LoCIP	Spring/Summer 2025
Perry J. Spinelli- (Structural Improvements)	Structural improvements to the foundational beams per structural engineer assessment	All structural steel has been set and the building is now structurally sound. Finishing touches including trim work and refurbishing sections of the old beams will continue. The pavilion will remain closed through Page Park Revitalization and re-opened when all the pond work and parking lots have been established.	\$307,993 LRM	\$307,993 CIP- Page Park (3027010)	Early Winter 2025
Page Park Revitalization	Utilize the Page Park master plan to fully renovate the park.	Construction is underway for phase 1. See attached construction schedule and field report for more information.	\$18.9 million	\$18.9 million- CIP (3027010)	Phase 1 anticipated to be completed by Fall 2025
Maintenance Building Improvements	Physical improvements to maintenance building to improve working conditions for the crew.	Gordian is designing the bathroom improvements and we expect to have those documents by early December. Work is expected to commence thereafter.	\$90,000	\$90,000- LoCIP	Winter 2025

Veterans Memorial Boulevard Enhancements	ADA site improvements and site enhancements including removal of tennis courts, creation of urban garden, and a prefabricated bathroom.	Sidewalk improvements are out to bid with a closing date of 11/26. Bid for design of the bathroom facility is being developed. We expect work to begin in the spring once the weather cooperates.	\$37,000-removal/garden \$300,000-prefabricated bathroom and site work estimates	\$37,000- CT Urban Forest Council Grant (1067021-22G47), \$300,000- ARPA (3077011-22C20)	Spring/Summer 2025
Rockwell Park Track	Final component of the fitness improvements to Rockwell Park	The fitness track/sidewalk project is out to bid with a closing date of 11/21. We expect work to begin in the spring once the weather cooperates.	\$80,000	\$80,000- ARPA (3077014-22C21)	Spring/Summer 2025

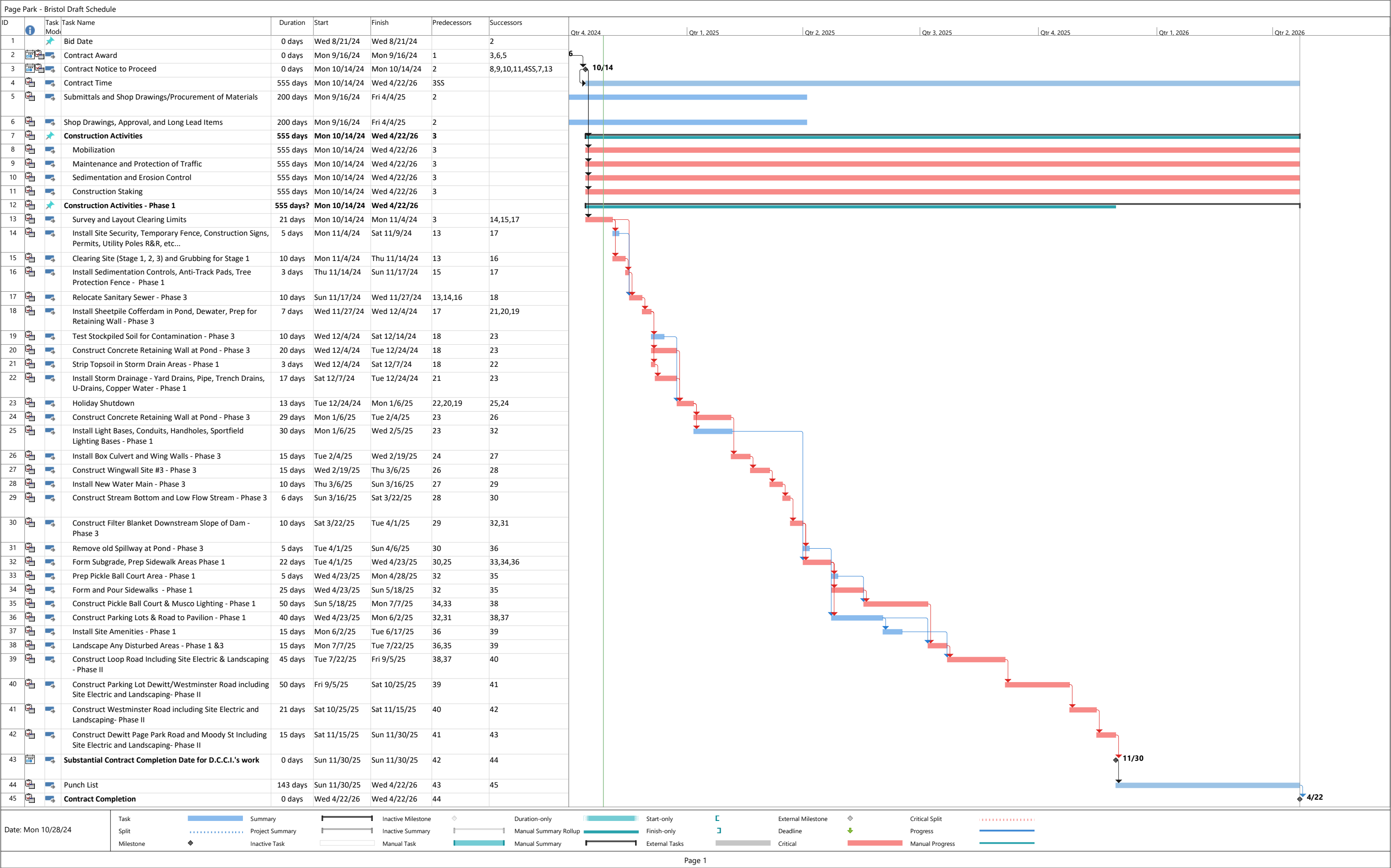
Client: City of Bristol: Parks, Recreation, Youth, and Community Services
Project: Page Park
Project Number: ENG22-1256
Date: 11/07/2024
Time: 12:00 PM
Location: 641 King Street, Bristol, CT
Contractor: Dayton Construction Company, Inc.
Report by: Ying Zhang

Description of Work:

- On site for Construction Meeting and Second Tree Clearing Review Meeting.
- During the Tree Clearing Meeting, the contractor marked out trees to be removed that were close to the limit of clearing line.
- Staging Area had the following materials stockpiled: 8" SDR-35 PVC pipe, PVC connectors, silt fences, tree protection fence, concrete blocks, cement and clay bricks are stockpiled at the stage area. Several sewer manhole structures stockpiled near pond.
- The surveyor has staked out the Limit of Work.
- Park Road has been sawcut for sewer and storm drainage improvements.
- Dayton had a crew of 3 installing sewer manhole SMH1 and pipe connecting to the existing sewer manhole.
- Mclellan Tree Service was on site removing trees along the multi-use trail on the south portion of the site.
- The spillway wall location has been sketched in with white spray paint.







YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 GENERAL FUND	APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
0017021 PARKS ADMINISTRATION								
0017021 480003 PARK TRUST FUNDS	-400,000	-400,000	-131,325.71	.00	.00	-268,674.29	32.8%	
0017021 480004 PARK TRUST GOODSELL	-23,330	-23,330	-13,505.00	.00	.00	-9,825.00	57.9%	
0017021 514000 REGULAR WAGES & SAL	417,250	417,250	151,551.04	.00	.00	265,698.96	36.3%	
0017021 515100 OVERTIME WAGES & SA	6,000	6,000	1,170.24	.00	.00	4,829.76	19.5%	
0017021 515200 PARTTIME WAGES & SA	0	0	323.80	.00	.00	-323.80	100.0%	
0017021 531000 PROFESSIONAL FEES &	28,080	28,080	14,417.00	.00	1,963.00	11,700.00	58.3%	
0017021 541000 PUBLIC UTILITIES	11,000	11,000	5,726.54	.00	5,273.46	.00	100.0%	
0017021 541100 WATER & SEWER CHARG	800	800	381.14	.00	418.86	.00	100.0%	
0017021 543000 REPAIRS & MAINTENAN	1,750	1,750	640.77	.00	909.23	200.00	88.6%	
0017021 552100 LIABILITY INSURANCE	94,000	94,000	93,776.88	.00	8,255.50	-8,032.38	108.5%	
0017021 553000 TELEPHONE	4,250	4,250	2,096.83	.00	2,153.17	.00	100.0%	
0017021 553100 POSTAGE	600	600	87.12	.00	.00	512.88	14.5%	
0017021 557700 ADVERTISING	8,000	8,000	3,334.58	.00	930.00	3,735.42	53.3%	
0017021 561800 PROGRAM SUPPLIES	2,500	2,500	1,332.85	.00	1.58	1,165.57	53.4%	
0017021 562200 NATURAL GAS	2,500	2,500	490.89	.00	2,009.11	.00	100.0%	
0017021 569000 OFFICE SUPPLIES	2,000	2,000	596.20	.00	815.47	588.33	70.6%	
0017021 581120 CONFERENCES & MEMBE	7,500	7,500	5,836.19	.00	600.00	1,063.81	85.8%	
0017021 583120 ARTS & CULTURE COMM	15,000	15,000	2,000.00	.00	.00	13,000.00	13.3%	
0017021 589100 MISCELLANEOUS	0	24,618	4,225.28	.00	10,019.81	10,372.91	57.9%	
TOTAL PARKS ADMINISTRATION	177,900	202,518	143,156.64	.00	33,349.19	26,012.17	87.2%	
TOTAL GENERAL FUND	177,900	202,518	143,156.64	.00	33,349.19	26,012.17	87.2%	
TOTAL REVENUES	-423,330	-423,330	-144,830.71	.00	.00	-278,499.29		
TOTAL EXPENSES	601,230	625,848	287,987.35	.00	33,349.19	304,511.46		

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	177,900	202,518	143,156.64	.00	33,349.19	26,012.17	87.2%

** END OF REPORT - Generated by Amaris Estrada **

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 GENERAL FUND	APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
0017022 PARKS GROUNDS & FACILITIES								
0017022 450311 MUZZY FIELD RENTALS	-30,000	-30,000	-29,196.25	.00	.00	-803.75	97.3%	
0017022 450321 RENTALS	-21,000	-21,000	-8,249.08	.00	.00	-12,750.92	39.3%	
0017022 450322 CONCESSION & MISC	-7,000	-7,000	-4,274.65	.00	.00	-2,725.35	61.1%	
0017022 514000 REGULAR WAGES & SAL	1,246,415	1,246,415	442,566.83	.00	.00	803,848.17	35.5%	
0017022 515100 OVERTIME WAGES & SA	120,000	120,000	42,476.32	.00	.00	77,523.68	35.4%	
0017022 515200 PARTTIME WAGES & SA	52,000	52,000	31,903.25	.00	.00	20,096.75	61.4%	
0017022 517000 OTHER WAGES	0	0	50.88	.00	.00	-50.88	100.0%	
0017022 541000 PUBLIC UTILITIES	100,000	100,000	35,305.82	.00	64,694.18	.00	100.0%	
0017022 541100 WATER & SEWER CHARG	45,000	45,000	62,402.41	.00	17,597.58	-34,999.99	177.8%	
0017022 542140 REFUSE	17,000	17,000	4,209.62	.00	4,560.78	8,229.60	51.6%	
0017022 543000 REPAIRS & MAINTENAN	55,000	120,000	94,740.87	.00	28,005.93	-2,746.80	102.3%	
0017022 543100 MOTOR VEHICLE SERVI	11,000	11,000	1,218.38	.00	3,892.52	5,889.10	46.5%	
0017022 561400 MAINT SUPPLIES & MA	100,000	100,000	33,428.53	.00	65,197.04	1,374.43	98.6%	
0017022 562100 HEATING OIL	16,500	16,500	883.69	.00	15,616.31	.00	100.0%	
0017022 562200 NATURAL GAS	1,000	1,000	553.86	.00	446.14	.00	100.0%	
0017022 562600 MOTOR FUELS	37,000	37,000	7,401.82	.00	250.00	29,348.18	20.7%	
0017022 563000 MOTOR VEHICLE PARTS	25,000	25,000	3,725.07	.00	6,855.70	14,419.23	42.3%	
0017022 563100 TIRES	5,000	5,000	3,495.00	.00	1,505.00	.00	100.0%	
0017022 570905 SMALL EQUIPMENT	10,000	10,000	2,584.43	.00	1,000.00	6,415.57	35.8%	
0017022 581120 CONFERENCES & MEMBE	6,500	6,500	4,139.35	.00	52.60	2,308.05	64.5%	
0017022 581200 VANDALISM	4,000	4,000	25.89	.00	224.11	3,750.00	6.3%	
TOTAL PARKS GROUNDS & FACILITIES	1,793,415	1,858,415	729,392.04	.00	209,897.89	919,125.07	50.5%	
TOTAL GENERAL FUND	1,793,415	1,858,415	729,392.04	.00	209,897.89	919,125.07	50.5%	
TOTAL REVENUES	-58,000	-58,000	-41,719.98	.00	.00	-16,280.02		
TOTAL EXPENSES	1,851,415	1,916,415	771,112.02	.00	209,897.89	935,405.09		

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	1,793,415	1,858,415	729,392.04	.00	209,897.89	919,125.07	50.5%

** END OF REPORT - Generated by Amaris Estrada **

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ACCOUNTS FOR:			ORIGINAL	REVISED				AVAILABLE	PCT
001	GENERAL	FUND	APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
0017023 RECREATION									
0017023	450105	PROGRAM FEES	-293,000	-293,000	-237,404.83	.00	.00	-55,595.17	81.0%
0017023	514000	REGULAR WAGES & SAL	141,325	141,325	51,404.90	.00	.00	89,920.10	36.4%
0017023	515100	OVERTIME WAGES & SA	500	500	195.58	.00	.00	304.42	39.1%
0017023	515200	PARTTIME WAGES & SA	355,000	355,000	240,356.45	.00	.00	114,643.55	67.7%
0017023	531000	PROFESSIONAL FEES &	130,000	130,000	97,882.71	.00	22,307.00	9,810.29	92.5%
0017023	561800	PROGRAM SUPPLIES	32,000	32,000	2,097.24	.00	6,741.61	23,161.15	27.6%
0017023	581120	CONFERENCES & MEMBE	3,000	3,000	2,291.95	.00	.00	708.05	76.4%
TOTAL RECREATION			368,825	368,825	156,824.00	.00	29,048.61	182,952.39	50.4%
TOTAL GENERAL FUND			368,825	368,825	156,824.00	.00	29,048.61	182,952.39	50.4%
TOTAL REVENUES			-293,000	-293,000	-237,404.83	.00	.00	-55,595.17	
TOTAL EXPENSES			661,825	661,825	394,228.83	.00	29,048.61	238,547.56	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	368,825	368,825	156,824.00	.00	29,048.61	182,952.39	50.4%

** END OF REPORT - Generated by Amaris Estrada **

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ACCOUNTS FOR:			ORIGINAL	REVISED				AVAILABLE	PCT
132	PINE LAKE ADVENTURE PARK FUND		APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
1321032 PINE LAKE ADVENTURE PARK									
1321032	422004	CHALLENGE COURSE FE	-51,750	-51,750	-4,000.00	.00	.00	-47,750.00	7.7%
1321032	460000	INTEREST INCOME	0	0	-147.89	.00	.00	147.89	100.0%
1321032	515300	SEASONAL WAGES	29,450	29,450	5,562.50	.00	.00	23,887.50	18.9%
1321032	531000	PROFESSIONAL FEES &	17,000	17,000	662.70	.00	.00	16,337.30	3.9%
1321032	557700	ADVERTISING	1,500	1,500	660.00	.00	660.00	180.00	88.0%
1321032	561400	MAINT SUPPLIES & MA	1,350	1,350	.00	.00	.00	1,350.00	.0%
1321032	561800	PROGRAM SUPPLIES	950	950	.00	.00	.00	950.00	.0%
1321032	581120	CONFERENCES & MEMBE	1,500	1,500	.00	.00	.00	1,500.00	.0%
TOTAL PINE LAKE ADVENTURE PARK			0	0	2,737.31	.00	660.00	-3,397.31	100.0%
TOTAL PINE LAKE ADVENTURE PARK FU			0	0	2,737.31	.00	660.00	-3,397.31	100.0%
TOTAL REVENUES			-51,750	-51,750	-4,147.89	.00	.00	-47,602.11	
TOTAL EXPENSES			51,750	51,750	6,885.20	.00	660.00	44,204.80	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	2,737.31	.00	660.00	-3,397.31	100.0%

** END OF REPORT - Generated by Amaris Estrada **

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

ACCOUNTS FOR:			ORIGINAL	REVISED				AVAILABLE	PCT
001	GENERAL	FUND	APPROP	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
0017023 RECREATION									
0017023	450105	PROGRAM FEES	-293,000	-293,000	-237,404.83	.00	.00	-55,595.17	81.0%
0017023	514000	REGULAR WAGES & SAL	141,325	141,325	51,404.90	.00	.00	89,920.10	36.4%
0017023	515100	OVERTIME WAGES & SA	500	500	195.58	.00	.00	304.42	39.1%
0017023	515200	PARTTIME WAGES & SA	355,000	355,000	240,356.45	.00	.00	114,643.55	67.7%
0017023	531000	PROFESSIONAL FEES &	130,000	130,000	97,882.71	.00	22,307.00	9,810.29	92.5%
0017023	561800	PROGRAM SUPPLIES	32,000	32,000	2,097.24	.00	6,741.61	23,161.15	27.6%
0017023	581120	CONFERENCES & MEMBE	3,000	3,000	2,291.95	.00	.00	708.05	76.4%
TOTAL RECREATION			368,825	368,825	156,824.00	.00	29,048.61	182,952.39	50.4%
TOTAL GENERAL FUND			368,825	368,825	156,824.00	.00	29,048.61	182,952.39	50.4%
TOTAL REVENUES			-293,000	-293,000	-237,404.83	.00	.00	-55,595.17	
TOTAL EXPENSES			661,825	661,825	394,228.83	.00	29,048.61	238,547.56	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	368,825	368,825	156,824.00	.00	29,048.61	182,952.39	50.4%

** END OF REPORT - Generated by Amaris Estrada **

We recently reviewed the course and the impact the latest construction activities are going to have on the layout and playability of the course during this time.

Two New England Team Challenge teams play out of Page Park from October until April.

There are a total of 6 home matches (3 for each team) during this time.

The course is also used as a neutral match location for teams out of the immediate area.

In addition to this league play, the course continues to get numerous casual rounds by local and out of state players.

Our goal is to keep the course in a playable layout for the duration of the construction activities.

As such, it is our intent to keep play away from the construction areas as much as possible.

The next Team Challenge home match is scheduled for December 14th.

We need to inform the other team of the new layout by December 7th.

As such, we would like to get working on cutting in these new Temp Holes right away.

We plan on doing this with the teams volunteering and supporting this work effort.

We propose to do the following:

Hole 2:

We'll move/install a temporary tee outside the bounds of the construction fencing. Chances are this will be East of Orchard Road along the bend.

Hole 5:

To optimize the temporary course update flow, we'll setup Hole 5 to play backwards from its normal setup.

This will mean that players will walk up to Hole 5's temp tee near the existing Hole 5 basket.

The New Hole 5 Basket location will be down the Hole 5 fairway and placed in a location short of the existing Hole 5 tee area, to the West of the existing fairway.

Holes 6, 7, 8, and 9:

These holes will be temporarily closed for course play until the construction in those areas no longer prohibits it.

The baskets and possibly the teeing areas will be used for the New Temp Hole locations.

This routes players away from the construction areas as much as possible.

Temp Holes:

Temporary Hole A will be placed East of Hole 4's basket back towards Hole 5 existing Tee.

The hole will be positioned away from the Orchard Road Path down the hill towards existing Hole 10.

Holes B, C, and D will be placed in the wooded area West of the pool in that semi-wooded, unused area of the park.

A general outline of the proposed Temp Hole locations is provided in the image below.



Page Park Revitalization

649 King Street, Bristol, CT 06010

PHASE I

- 1 (4) Pickleball Courts with Lighting
- 2 Pickleball & Tennis Complex Pavilion/Shade Structure
- 3 (20) Car Parking Lot on DeWitt Page Park Road
- 4 (50) Car Parking Lot at Disc Golf Course on DeWitt Drive
- 5 Orchard Road Trail Paving
- 6 Page Park Pond Retaining Wall Installation & Spillway Removal
- 7 Westminster Road Trail Development
- 8 Pedestrian Walkways Sidewalks Paved

Additional sitework for Phase 1 includes: Electrical Improvements, Drainage and Irrigation, Erosion and Sediment Control, New Water Main System, New Storm Drain System, Sanitary Sewer System Relocation, and Landscaping.



New Routing:

After playing the newly located Hole 5, players will be routed to the exiting Hole 3 and Hole 4.

Upon completing existing Hole 4; the players will be routed to a new Hole A.

After playing Hole A, players will continue playing existing holes 10-13 and then routed to the wooded area West of the pool in that unused portion of the park.

Temp Holes B, C, and D will be in this area.

After playing Hole 13, players will be routed to Holes B, C, and D and then routed to Hole 14 where they will then finish the course as usual.

What steps do we need to take to ensure that we can have these Temp holes cut in, Temp signs installed, and a new layout updated locally as well as on UDisc (an app used by disc golfers to find, courses, the layouts, and to keep score)?

It's a large effort to get this all done in a timely manner but we're positive that we can get it done in time if approval is granted timely.

We appreciate your support and efforts and look forward to hearing back from you soon.

Thank you,

Paul Adorno
Mike Berggren
Chris Dierkens
Dan Ney



TYPICAL BASE PLATE SECTION
SCALE: 3" = 1'-0"





**Memorandum of Understanding
for Bristol Girls Little League Softball and Bristol Little League
Park Lease Agreements- Extension
December 2024**

This Memorandum of Understanding (MOU) between the City of Bristol Parks, Recreation, Youth & Community Services Department, Bristol Girls Little League Softball (BGLLS), and Bristol Little League (BLL) serves to modify the current lease agreements in order to increase access and shared use of park property for the purpose of little league programming.

The MOU will go into effect at the time of signature and will expire on December 31, 2026.

Terms of the MOU

The McCabe-Waters Little League Facility will remain a shared facility between the BGLLS and BLL with the following priorities:

- Bristol Girls Little League Softball:
 - Would be the lessee of Field 4 (at Rockwell Park), Field 2 and Field 3.
 - Field 3 would retain shared access so that both leagues may use it for all applicable divisions. Use coordinated through the league schedulers.
 - Would be the lessee of the field house building, bathrooms, concessions, batting cages, pavilion with shared access to BLL.
- Bristol Little League:
 - Would be the lessee of Field 1 (Frasier Field)
 - Will retain rights to utilize the second floor of the Casey Field house for storage and other league needs (scoring, meeting's, etc.).
 - Field 3 would retain shared access so that both leagues may use it for all applicable divisions. Use coordinated through the league schedulers.

This MOU serves to clarify use and responsibilities of BGLLS and BLL but does not supersede or change any conditions outlined in the full lease agreements established between BGLLS, BLL, and the City of Bristol Parks, Recreation, Youth & Community Services Department.

This MOU was approved at the regular meeting of the Board of Park Commissioners on Wednesday November 20, 2024.

Signature: Adam Whitlock Printed Name: Adam Whitlock Date: 11/05/2024
BGLLS President

Signature: [Signature] Printed Name: Scott Lodge Date: 11/05/2024
BLL President

Signature: _____ Printed Name: _____ Date: _____
Superintendent of Parks, Recreation Youth & Community Services

2024 ANNUAL REPORT



PARKS, RECREATION, YOUTH AND COMMUNITY SERVICES

Administration

Dr. Joshua Medeiros, Ed.D., CPRE - Superintendent
Sarah Larson, MS, CPRP - Deputy Superintendent
Amaris Estrada - Assistant to the Superintendent
Erica Benoit - Community Engagement Coordinator

Recreation

Amry Shelby, MS, CPRP - Recreation Supervisor
Madison Fostervold, CPRP - Recreation Program Assistant

Aquatics

Raelynn Andrews, LMSW, CPO, LGI, WSIT - Aquatics Supervisor
Daniel Stowe, LGI, WSI, CPO, COTA - Aquatics Coordinator
Atem Caron, CPO - Facilities Maintenance Technician

Youth and Community Services

Stephen Bynum - Youth and Community Services Supervisor
Raven Cody, LMSW - Youth and Family Coordinator
Ashante Malone, LMSW - Youth and Family Coordinator
Aubrey Minkler - Community Services Coordinator
Deedra Willingham, MPS - Drug Free Communities Project Coordinator

Arts and Culture

Arianna Therriault - Arts and Culture Supervisor

Parks, Grounds, & Facilities Maintenance

Robert Lincoln - Parks, Grounds and Facilities Supervisor
Douglas Trillo - Athletics and Ballfield Supervisor
Todd Anderson, CPO - Group Leader
Matthew Newton - Group Leader
Michael Dinice - Mechanic
Ronald Dionne, CPO - Skilled Utility Craftsman
Craig Vibert, CPO - Skilled Utility Craftsman
Carlos Rivera - Heavy Truck Driver
Steven Schriver - Landscape Gardener
Brian Beaudoin - Park Maintainer
Anthony Connors - Park Maintainer
Matthew D'Amato - Park Maintainer
Dean Dionne - Park Maintainer
Kevin Dragon - Park Maintainer
Candido Galindo - Park Maintainer
Jaden Laprise - Park Maintainer
Cody Lombardi - Park Maintainer
George Richter - Park Maintainer
Jonathan Therriault - Park Maintainer



Board of Park Commissioners

Mayor Jeffrey Caggiano - Chair
Robert Fiorito - Vice Chair
Jacqueline Olsen - City Council Liaison
Marie O'Brien - Board of Finance Liaison
Sandra Bogdanski
Cynthia Donovan
Leonard Lamothe
Robert Lawson

Youth Commissioners

Matthew Gotowala - Chair
Deborah Ahl - Vice Chair
Erick Rosengren - City Council Liaison
Ryan Broderick
Rich Kilby
Jon Lukasiewicz
Donna Osuch
Miguel Salguero
Renee Singleton
Luke Viens
Lance Washington

Arts & Culture Commissioners

Walter Lewandoski - Chair
Cheryl Thibeault - City Council Liaison
Andrea Adams
Julie Carena Crist
Juliet Norton
Maria Salice
Nigel Wynter
E. Brad Yancy

A MESSAGE FROM THE SUPERINTENDENT



Investing in our future through strategic action

Over the past year the Bristol Parks, Recreation, Youth & Community Services (BPRYCS) Department delivered on our promise of providing high-quality services and facilities to enhance the community's quality of life. We offered over 175 recreational programs, taught over 1,450 kids to swim, featured 17 shows in Downtown Live at the Rockwell Theater, and completed major renovation projects at Kern Park and Seymour Park.

Most importantly, we spent the year planting seeds for the future. First, our team dedicated over 10 months to developing our 2025-2027 Strategic Plan that will guide our department over the next 3 years, advancing the community's priorities established in the 2020 Master Plan. This includes a focus on creating safe, clean and attractive parks and facilities, cultivating programs and public spaces that are fully accessible to all and representative of the community we serve, improving public health and wellness opportunities aligned with the 7-dimensions of well-being and inspiring advocacy to ensure the future of our city is sustainable and resilient. A preview of the strategic plan is available on page three and the full plan is available on our website.

After years of planning and development, we officially broke ground on Page Park Revitalization that will include construction of 4 new lighted pickleball courts, 2 basketball courts, nearly 200 additional parking spaces, an enhanced trail system, restoration of the fishing pond, a community great lawn, and a new splash park and playground. You can track the projects progress through the Park Project Portal located on our website.

Part of our planning work includes seeking out alternative funding sources to help support projects and initiatives that advance our community goals. In 2024, we wrote an application for a competitive federal grant and we are pleased to announce that the city will be receiving a \$1.9 million-dollar matching grant from the National Park Service Outdoor Recreation Legacy Partnership Program to support the revitalization of Rockwell Park. This will include renovating the Rockwell splash park, playground, pool bathhouse, disc golf course, basketball courts and ADA upgrades to the trail system and at Fraser Little League Field.

We are proud of our accomplishments in 2024, as highlighted in this Annual Report, and are excited to see how the seeds we planted this year will blossom and grow in the years to come!

Sincerely,

A handwritten signature in black ink, reading "Joshua T. Medeiros".

Dr. Joshua T. Medeiros, Ed.D., CPRE, Superintendent
City of Bristol, Department of Parks, Recreation, Youth and Community Services



Department Mission

It is the mission of the Bristol Parks, Recreation, Youth and Community Services Department (BPRYCS) to deliver high-quality services and facilities that enhance the community's quality of life, meet the diverse needs of all citizens, and build a sustainable future.

Department Vision

The Bristol Parks, Recreation, Youth and Community Services Department is an essential department impacting the lives of all Bristol residents by shaping positive public perceptions, fostering cultural unity, creating responsible and healthy citizens, and inspiring advocacy.

AT- A- GLANCE: 2025 - 2027 STRATEGIC PLAN

VISION

A future where we are an essential department impacting the lives of all Bristol residents by shaping positive public perceptions, fostering cultural unity, creating responsible and healthy citizens, and inspiring advocacy

GOALS

SHAPING POSITIVE PUBLIC PERCEPTIONS

Advance best practices, resources, training and talent to drive organizational excellence, resulting in safe and attractive facilities, programs and services that build a better Bristol

FOSTERING CULTURAL UNITY

Foster inclusive and welcoming spaces that celebrate the diversity of the community to ensure everyone has equitable access to the benefits of our services

CREATING RESPONSIBLE & HEALTHY CITIZENS

Drive increased and equitable investment in parks as critical community infrastructure resulting in benefits aligned with the 7-Dimensions of Well-Being

INSPIRING ADVOCACY

Educate, develop and engage residents in the community building process to increase impact and capacity for mission delivery

OBJECTIVES

1.1. Cultivate a workplace that is second to none in employee performance and satisfaction for maximum community impact

1.2. Steward clean, safe, and attractive parks, facilities and programs that encourage public visitation & play

1.3. Develops, adopts, and implements best practices for operational efficiency and financial stewardship in alignment with industry and national standards to ensure organizational excellence

2.1. Programs, services and staff are diverse and reflective of the Bristol community

2.2. Create opportunities that are inclusive, accessible and welcoming to all members of the community through strategic investment and decision-making

2.3. Develop and employs policies, practices, and procedures that amplify and engage diverse voices within the community bringing new perspectives to shape service delivery

3.1. Identifies, implements, and prioritizes programs and initiatives that directly result in increased access to benefits from the 7 dimensions of well-being

3.2. Leader in projects, educational initiatives and policies that build an environmentally resilient community and empowers the next generation of park stewards as healthy green space champions

3.3. Essential health provider that influences community wellness benefits, is fully realized and reflected in both investment and resource allocation

4.1. Engagement, brand recognition, and communication efforts result in community members that are engaged, informed and part of the process of shaping their parks, programs & services

4.2. Foster a deep pool of committed, qualified, and engaged volunteers that support department services and creates a leadership pipeline for stewards of the future

4.3. Forge strong community partnerships that support mission delivery through funding or other resources that help reduce barriers



ACTIVITIES

Defined, tangible, and measurable activities are the work products that will allow BPRYCS to meet objectives, accomplish goals, and realize the overall vision.

CORE SERVICE PROGRAM AREAS



Arts & Culture

Comprehensive, year-round programs, events, and projects to bring creativity and entertainment to the Bristol community. A key initiative of BPRYCS is to ensure all voices of the Bristol community are heard and amplified.



Aquatics

Aquatic programs include introductory, intermediate, and advanced swim lessons that promote water safety, exercise, and therapeutic classes to help residents meet their health goals.



BEST

The BEST program, funded through a federal grant, works to unify the community and promote wellness through increasing education, strategies, and influencing policy to prevent substance misuse by youth and those who impact their development.



Case Management

Case management aims to reduce the causes of poverty, increase opportunity and economic security of individuals and families, and revitalize communities by assessing the basic needs of Bristol residents and providing equitable opportunities to enhance their lives.



Parent and Child Program

The Parent and Child program provides resources and services that assist parents in raising healthy and happy children. Programs range from learning about pregnancy and being a parent, to developing children's literacy skills, and healthy lifestyles.



Park Maintenance

Bristol is home to over 730 Acres of active and passive recreational areas. Daily park maintenance includes all necessary work to keep areas safe, clean, welcoming and operating efficiently to serve the needs of Bristol community members.



Positive Youth Development

Youth development programs enhance the network and support between family, school, peer, and community environments by creating essential opportunities for positive social and emotional development for youth.



Recreation

Recreation programs are designed to have a wide range of positive impacts on physical, behavioral, emotional, and psychological health. In addition, field, facility, and park space rentals provide community members and local organizations direct access for everyone to recreate.

CORE VALUES

Commitment to Service

Utilize a responsive, customer-centric, resident-driven professional approach to all areas of service delivery which includes transparency, strong communication and public outreach.

Commitment to Partnership

Develop strong internal and external partners and sponsors to ensure the changing recreation, leisure, and community service needs of a diverse community are being met.

Commitment to Diversity, Inclusion and Social Equity

Ensure every resident feels welcome and has access to high-quality parks and services; regardless of age, ability, ethnicity, gender, sexual orientation and socio-economic status.

Commitment to Stewardship and Conservation

Manage city parks and open space to preserve natural resources and park assets for future generations.

Commitment to Fiscal Stewardship

Engage in strong financial leadership across every level of the organization to ensure all areas of service are administered in a fiscally responsible way.

Commitment to Innovation

Commit to being at the forefront of solution-based problem solving and creativity to address current and future challenges facing the City of Bristol.



2024 IMPACT REPORT



8,378

Total Program Registrants

1,198 New

Program Registrants



1,043 Activities Offered

67% of program participants are age 10 and under



13,207 Hours

of Pavilion and Field Rentals

200+ Community Partners

and community connections



17 Towns

Represented at Summer Camp

2,179 Miles

traveled by summer camp participants for field trips



18,916

Email Subscribers

5,743 People

Visited the Parks Project Portal



31% of Visitors

Engaged with the Parks Project Portal (Polling, Questions, Feedback)



Over 130

Targeted Program Surveys Issued

38 Commission Meetings



Downtown Live hosted

17 Unique Shows

with over 3,600 tickets sold for a **Revenue of \$121,000**



Downtown Live patrons visited from **22 States**

and traveled as far as 2,525 Miles

Downtown Live has

27 Active Volunteers



Over 1,000

Pool Memberships

28,529 Visits

to Bristol's Pools

16,717 visits to the Dennis Malone Aquatics Center (DMAC)

8,060 visits to Page Pool

3,752 visits to Rockwell Pool



Provided youth development programs and support in

10 Bristol Schools



The Caring Closet served

176 Individuals

from 74 different families

\$37,614 in Scholarships

Gifted to income eligible Bristol families to assist with Summer youth programming

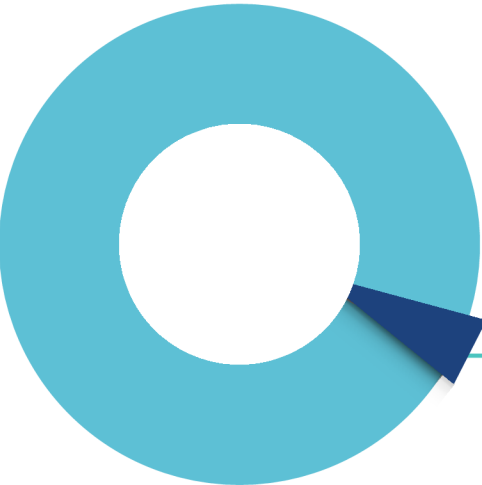
Over 8,450

FREE diapers provided to Income Eligible families



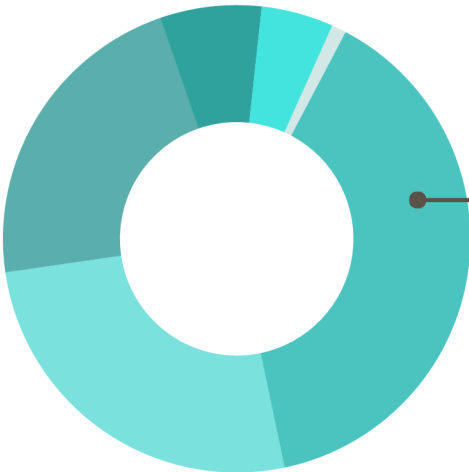
12 Youth Groups

centered around leadership, communication, conflict resolution, and social skills



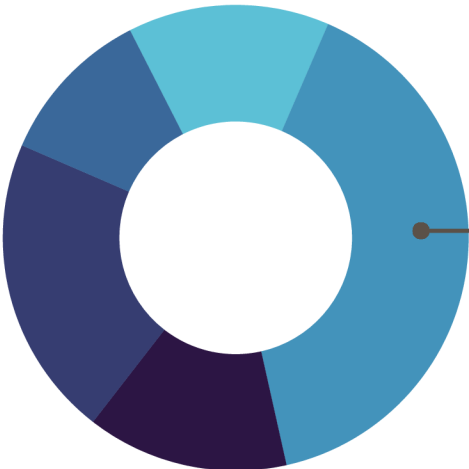
CITY OPERATING BUDGET
\$ 227,679,693

98%	ALL OTHER DEPARTMENTS	\$ 222,352,432
2%	PARKS, RECREATION, YOUTH & COMMUNITY SERVICES	\$ 5,327,261



FY24 Revenue Funding Sources
\$ 1,311,079

39%	Park Trusts	\$ 446,134
26%	Recreation User Fees	\$ 297,183
22%	Aquatics User Fees	\$ 246,513
07%	Youth Bureau Grants	\$ 73,219
05%	Parks and Facility Rentals	\$ 57,150
01%	Welfare, Evictions, & Auctions	\$ 10,880



FY24 Expenditures by Division
\$ 4,196,182

40%	Parks	\$ 1,696,752
21%	Aquatics	\$ 884,697
14%	Administration	\$ 571,273
14%	Recreation	\$ 597,521
11%	Youth & Community Services	\$ 445,939

PARK PROJECTS

Bristol Parks, Recreation, Youth and Community Services parks and facilities are award-winning, nationally recognized and amongst the top municipal park systems in New England.

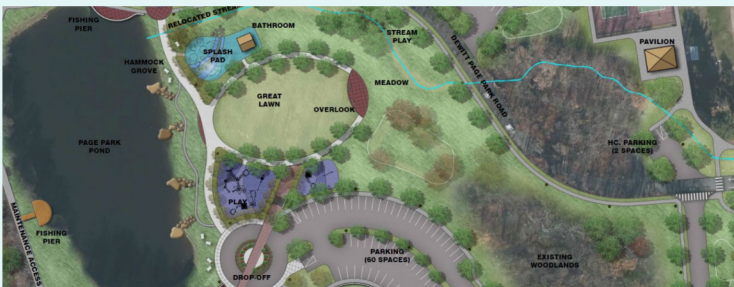


Transformational Park Revitalization at Page Park

After nearly six years of planning, a ground breaking ceremony was held in October 2024 for the long-awaited Page Park Revitalization project. The overall project is estimated at over \$18 million dollars' worth of improvements and will include the construction of 4 new lighted pickleball courts, 2 basketball courts, nearly 200 additional parking spaces, an enhanced trail system, restoration of the fishing pond, a community great lawn, and a new splash park and playground.

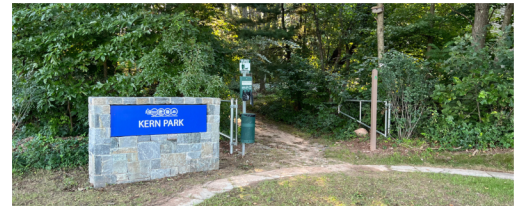


Phase 1 of the project began in October and is expected to be completed by January 2026. The first phase of the project will include creation of new trails, restoration of the Page Park Pond and watercourse, a formal disc golf course parking lot, and new pickleball courts with ADA pathways, parking lot, picnic pavilions, and shade structure. Full details on all phases of the revitalization are available at the Park Projects Portal at www.bristolrec.com



Kern Park Renovated

On August 21st, the grand opening ribbon cutting celebration was held at Kern Park. Kern Park was originally established in 1975, and named after Herbert Kern who served as a park commissioner between 1938 and 1971. In the 1980's the Board of Park Commissioners closed the park due to vandalism and illegal activity concerns from neighbors. Over the years a Kern Park Association was established, comprised of committed neighbors and friends of the park with the mission of helping the board preserve and protect the natural resources of the park so that Bristol residents could enjoy and experience the parks natural beauty.



In 2020, the Parks Board engaged in a master planning process that evaluated every park and engaged residents about their future recreational needs. It was clear that the desire to maintain Kern Park as a passive park was still relevant today.

The department was awarded \$300,000 of ARPA funding from the American Rescue Plan Task Force. Federal dollars utilized at a local level to provide transformative improvements post-pandemic. New improvements to the park include trail restoration, new trail system, educational signage and markers, and removal of blighted tennis courts that reclaimed valuable green space and replaced it with a beautiful pollinator garden.



PARK PROJECTS

Community members select the new playground at Seymour Park

The grand opening of Seymour Park Playground was held on June 5th. The celebration was preceded by an Upgrade your Play community engagement process which allowed the public to cast their votes for the playground design of their choice. More than 1,500 votes were cast resulting in the selection of a state-of-the-art castle and ship playscape. The playground will be enjoyed by kids for years to come!



Pine Lake Adventure Park re-opens and is available for booking!

Originally built in 1994, the Pine Lake Challenge Course temporarily closed in 2019 due to Covid-19 and remained closed to accommodate renovations and a program overhaul. In July 2024, the newly rebranded Pine Lake Adventure Park re-opened and is now available for group bookings. The course includes a new public bathroom, parking lot, grand entrance sign, picnic pavilion, and a variety of low and high ropes course elements, including a new climbing tower!



New POW-MIA Monument Installed at Veterans Memorial Boulevard

In partnership with the Bristol Veterans Council, a new POW-MIA Monument was installed on the Veterans Memorial Boulevard. The monument honors all former prisoners of War, remembers and never forgets those missing in action heroes and the families who seek their return. This new installation represents the 16th monument to be featured on the Veterans Memorial Boulevard.



Rockwell B.A.R.K. Park Enhanced

The popular dog park at Rockwell Park received some much-needed improvements this year which included updated signage, replacement of the fence, removal of dead and dangerous trees, and new elements for the dogs to enjoy!



Perry Spinelli Structural Improvements and Interior Renovations Completed

The Perry Spinelli Pavilion at Page Park underwent major renovations over the past 2 years including a wholesale modernization of the interior and essential structural repairs on the outside of the building. The pavilion will remain closed to the public for the duration of the Page Park Revitalization project but is expected to open with the new park. The pavilion will be available for party rentals, graduations, and even weddings!



STORIES AND HIGHLIGHTS



Deputy Superintendent Sarah Larson selected as 2024 R. Peter Ledger Young Professional of the Year

Deputy Superintendent Sarah Larson was selected by the Connecticut Recreation and Parks Association as the 2024 R. Peter Ledger Young Professional of the Year. The award recognizes individuals that have served 10 years or less in the field and are deserving of recognition for achievements and accomplishments in the parks and recreation profession.



Landscape Gardner Steven Schriver Continues to Beautify Park Gardens and Landscape

Landscape Gardener Steven Schriver was hired in September of 2021 and since then has worked hard to beautify existing park gardens and even created new ones. This has included landscaping at Seymour Park, at the cannon on the Veterans Memorial Boulevard and even a rain garden at Edgewood School. Additionally, Steven gained more skills and experiences through his participation in the National Recreation and Parks Association Maintenance Management School.



Superintendent Josh Medeiros elected to serve as Chair of the National Recreation and Parks Association Board of Directors

Since 2018, Superintendent Josh Medeiros has served as an Executive Board Member of the National Recreation and Parks Association, the country's leading non-profit organization dedicated to the advancement of public parks, recreation and environmental conservation. Medeiros is one of a small group of professional from across the United States to serve. In 2024, Medeiros was elected by a vote of his board peers to serve as the Chair of the NRPA Board. Medeiros became the Chair Elect in October 2024 and will assume a 2-year term as Chairman of the Board starting in the fall of 2025.



Scott Heth selected as All-Heart Parks Advocate of the Year Award Winner

Environmental Learning Center of Connecticut Executive Director Scott Heth was selected by the Board of Park Commissioners to receive the All-Heart Parks Advocate of the Year Award. Scott was selected for his outstanding partnership with the management agreement at Pigeon Hill Preserve and for his work creating accessible trails at the Barnes Nature Center with connectivity to Seymour Park and the preserve.

STORIES AND HIGHLIGHTS



Lights, Camera, Action... Downtown Live at Rockwell Theater is Bringing Live Entertainment to Bristol

Downtown Live at Rockwell Theater is in full swing with monthly shows and entertainment at the heart of downtown Bristol. This year the Arts and Culture Supervisor role was restored to a full-time position and the City Council amended the ordinances to allow for sale of alcoholic concessions at the theater bringing it in line with similar theaters in the region. The annual Community Conversation on Diversity, Equity and Inclusion was also shifted from Rockwell Park and relaunched in the theater in January. The show featured 1 Degree of Separation which brought dialogue, awareness, and acceptance for those suffering from depression through laughter and vulnerability.



Bristol Parks officially have addresses!

After a long time coming, Bristol parks officially have addresses. Thanks to collaboration with the Bristol Public Works Department, the parks can now be located by specific addresses available on MyREC and Google Maps!



Newly passed legislation strengthens collaboration between Youth Services and the Bristol Board of Education

The Connecticut Youth Services Association announced a newly passed law, Section 23 of Public act #24-45, that requires all Boards of Education to enter into a Memoranda of Agreement (MOU) with their local Youth Service Bureaus (YSB) to establish procedures for the release of student information. Through the MOU, youth service staff are considered a "School Official" and in accordance with FERPA (Family Educational Rights and Privacy) entitled to receive relevant identifiable student data. This collection of data will assist our YSB with the coordination and development of services to assist families with achieving the highest level of care. BPRYCS and the Bristol Board of Education signed their yearly agreement on October 30, 2024.



BPRYCS a National Gold Medal Finalist- 3rd years in a row!

BPRYCS was honored again as a finalist for the 2024 National Gold Medal Awards for Excellence in Park and Recreation Management by the American Academy for Park and Recreation Administration (AARPA), in partnership with the National Recreation and Parks Association (NRPA). This is the third year BPRYCS has been named a finalist, competing amongst the best park agencies from across the country. The National Gold Medal Award program honors public park and recreation agencies and state park systems throughout the United States and armed forces recreation programs worldwide that demonstrate excellence in long-range planning, resource management and innovative approaches to delivering superb park and recreation services with fiscally sound practices.



City of Bristol
Parks, Recreation, Youth and Community Services
 51 High Street
 Bristol, CT 06010
 (860) 584 - 6160
www.BristolRec.com
parksandrecreation@bristolct.gov

Connect with us:

 @bristolctparksrecservices

 @BristolCTParksandRecreation

